



MINUTES

Code Enforcement Board Meeting

City Council Chambers – 625 Swift Blvd and via Zoom

Tuesday, April 12, 2022 ~ 7:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair **White** called the meeting to order at 7:01 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Ragan Faylor, Vice Chair
Jeff Huber, Member
Albert Edmondson, Member

MEMBER ABSENT:

ALSO IN ATTENDANCE:

Sergeant Shawn Swanson, Staff Liaison
Stephanie Dorko, Code Enforcement Officer
Lindsey Linhoff, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Theresa Richardson, Council Liaison
Bunnie Avery, Staff Liaison
Savanna Anderson
Corinna Elliott
Deborah Richardson
Lisa Shear

APPROVAL OF AGENDA

Member **Huber** made a motion to approve the April 12, 2022 meeting agenda. Vice Chair **Faylor** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES

Vice Chair Faylor mentioned that the Chairperson's first name is misspelled in the minutes. Member **Edmondson** made a motion to approve the minutes of the March 8, 2022 meeting of the Code Enforcement Board with the correction. Member **Huber** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

1)	20220165	John J. Ferreira
	Location of Violations:	1800 Block of Leslie Road, Richland, WA 99352
	Mailing Address:	1845 Leslie Road Apt. 55U, Richland, WA 99352
	Description of Violations:	RMC 11.33.020 Trailer Storage
	Notice of Civil Violation Issued:	March 14, 2022

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Ferreira was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$250 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the boat trailer with Washington plate 03234AG from the roadway and store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by May 8, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Vice Chair **Faylor** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$250**. For compliance to be met remove the boat trailer with Washington plate 03234AG from the roadway and store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by May 8, 2022, the city may proceed with abatement. Member **Huber** seconded the motion.

Member **Edmondson** made a motion to amend the motion to state that the city will proceed with abatement. Member **Huber** seconded the motion. Original motion with amendment carried 4-0.

2) 20210828 Estate of Scott M. Elliot
 Location of Violations: 391 Wright Avenue, WA 99352
 Mailing Address: Same
 Description of Violations: **RMC 10.04.040(Q)** Dead/Dying Trees; **RMC 10.04.040(G)**
 Household Items; **RMC 10.04.030(C)** Accumulation of Trash
 Notice of Civil Violation Issued: March 15, 2022

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Corinna Elliot presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$150 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the dead/dying trees and vegetation in accordance with the Richland Municipal Code. If correction of the violation has not occurred by June 12, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Vice Chair **Faylor** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Edmondson** seconded the motion. The motion carried 4-0.

Vice Chair **Faylor** motioned to impose a monetary penalty in the amount of **\$150** for the Notice of Civil Violation. For compliance to be met remove the dead/dying trees and vegetation in accordance with the Richland Municipal Code. If correction of the violation has not occurred by June 12, 2022, the city will proceed with abatement. Member **Edmondson** seconded the motion. The motion carried 4-0.

3) 20211120 Terry Schultz and Deborah Richarson
 Location of Violations: 2534 Allegheny Court, Richland, WA 99354
 Mailing Address: Same
 Description of Violations: **RMC 10.04.040(Q)** Dead and Dying Trees; **RMC 10.06.030**
 Storage of an Inoperable Vehicle
 Notice of Civil Violation Issued: February 10, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Deborah Richardson presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$150 for the issuance of the Notice of Civil Violation (Exhibit 1) with a continuing monthly penalty of \$100 until compliance is met. For compliance to be met remove all dead

and dying trees and shrubs on the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by May 8, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Member **Edmondson** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Huber** seconded the motion. The motion carried 3-1.

Member **Edmondson** motioned to impose a monetary penalty in the amount of **\$50** for the Notice of Civil Violation with a continuing monthly penalty of \$100 until compliance is met. For compliance to be met remove all dead and dying trees and shrubs on the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by May 8, 2022, the city may proceed with abatement. Member **Huber** seconded the motion. The motion carried 3-1.

EXECUTION OF ORDERS:

Chair **White** will sign the orders this coming week.

CONTINUED CASES / OLD BUSINESS:

None

NEW / OTHER BUSINESS:

1) Case #20180469 Jones Road

Lisa Shear, Jones Road property owner, asked to discuss case #20180469 and how and when an abatement can be requested. Sgt. Swanson advised that it would take a collaborative effort to move towards abatement for this property and Code Enforcement will continue to work on this issue.

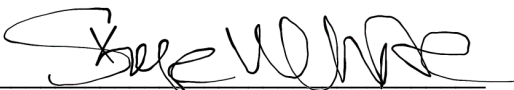
2) Continuation of Zoom Meetings - Swanson

Chair **White** motioned to hold Zoom meetings for Code Enforcement Board moving forward beginning with the May 2022 meeting until the City is no longer required to provide a Zoom option for participants. Member **Faylor** seconded the motion. Motion carried 3-1.

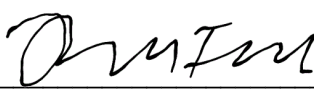
ADJOURNMENT:

Chair **White** adjourned the meeting at 8:18 p.m.

APPROVED this 10th day of May 2022.



SKYE WHITE, Chairman



RAGAN FAYLOR, Vice-Chairman



ALBERT EDMONDSON, Member



W. JEFF HUBER, Member

VACANT, Member

ATTEST:

Shawn Swanson
Shawn Swanson, Sergeant