



MINUTES

Code Enforcement Board Meeting
Remotely via Zoom
Tuesday, May 10, 2022 ~ 7:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair **White** called the meeting to order at 7:06 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Ragan Faylor, Vice Chair
Jeff Huber, Member
Albert Edmondson, Member
Tamara Wright Chavez, Member

ALSO IN ATTENDANCE:

Sergeant Shawn Swanson, Staff Liaison
Stephanie Dorko, Code Enforcement Officer
Lindsey Linhoff, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Theresa Richardson, Council Liaison
Bunnie Avery, Staff Liaison
Cody Conrad

APPROVAL OF AGENDA

Member **Huber** made a motion to approve the May 10, 2022 meeting agenda. Vice Chair **Faylor** seconded the motion. The motion carried 5-0.

APPROVAL OF MINUTES

Member **Huber** made a motion to approve the minutes of the April 12, 2022 meeting of the Code Enforcement Board. Vice Chair **Faylor** seconded the motion. The motion carried 5-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

- | | | |
|-----------|-----------------------------------|--|
| 1) | 20220180 | Cody Conrad |
| | Location of Violations: | 1017 Elm Avenue, Richland, WA 99354 |
| | Mailing Address: | Same |
| | Description of Violations: | RMC 10.04.040(F) 2+ Yards Debris; RMC 10.04.040(M) Sagging Fence |
| | Notice of Civil Violation Issued: | April 12, 2022 |

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Conrad was present and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the tumbleweeds collecting in the back yard and repair/remove/replace the fence along the back property line in accordance with the Richland Municipal Code. If correction of the violation has not occurred by June 12, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Vice Chair **Faylor** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Huber** seconded the motion. The motion carried 5-0.

Vice Chair **Faylor** motioned to impose a monetary penalty in the amount of **\$150** for the Notice of Civil Violation. For compliance to be met remove the tumbleweeds collecting in the back yard and repair/remove/replace the fence along the back property line in accordance with the Richland Municipal Code. If correction of the violation has not occurred by June 12, 2022, the city may proceed with abatement. Member **Huber** seconded the motion. The motion carried 5-0.

EXECUTION OF ORDERS:

Chair **White** will sign the orders this coming week.

CONTINUED CASES / OLD BUSINESS:

None

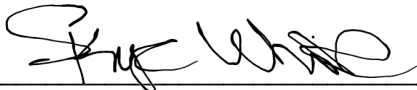
NEW / OTHER BUSINESS:

None

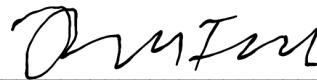
ADJOURNMENT:

Chair **White** adjourned the meeting at 7:27 p.m.

APPROVED this 14th day of June 2022.



SKYE WHITE, Chairman



RAGAN FAYLOR, Vice-Chairman



ALBERT EDMONDSON, Member

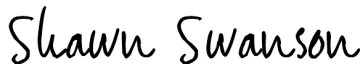


W. JEFF HUBER, Member



TAMARA WRIGHT CHAVEZ, Member

ATTEST:



Shawn Swanson, Sergeant