



MINUTES

Code Enforcement Board Meeting

City Council Chambers – 625 Swift Blvd and via Zoom

Tuesday, June 14, 2022 ~ 6:00 p.m. Workshop

7:00 p.m. Regular Meeting

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair **White** called the workshop meeting to order at 6:00 p.m.

Heather Kintzley, Richland City Attorney, provided an overview of the Code Enforcement Board responsibilities and duties.

Workshop ended at 6:57 p.m.

Chair **White** called the regular meeting to order at 7:07 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Ragan Faylor, Vice Chair
Jeff Huber, Member
Albert Edmondson, Member
Tamara Wright Chavez

ALSO IN ATTENDANCE:

Sergeant Shawn Swanson, Staff Liaison
Stephanie Dorko, Code Enforcement Officer
Lindsey Linhoff, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Theresa Richardson, Council Liaison
Bunnie Avery, Staff Liaison
Andra Frost
Sara Rodgers
Bethany Meyer

APPROVAL OF AGENDA

Member **Huber** made a motion to approve the June 14, 2022 meeting agenda. Member **Edmondson** seconded the motion. The motion carried 5-0.

APPROVAL OF MINUTES

Vice Chair **Faylor** made a motion to approve the minutes of the May 10, 2022 meeting of the Code Enforcement Board as presented. Member **Huber** seconded the motion. The motion carried 5-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

- 1) **20220454** **Circle K Stores Inc.**
Location of Violations: 590 Gage Blvd, Richland, WA 99352
Mailing Address: PO Box 52085, Phoenix, AZ 85072
Description of Violations: **RMC 10.04.040(P)** Grass and Weeds
Notice of Civil Violation Issued: May 31, 2022

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. A representative from Circle K Inc. was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$150 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met mow and maintain the grass and nuisance weeds throughout the property including the areas within the chain link fencing and both sides of the property along Gage Blvd and Leslie Road in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Member **Edmondson** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$300** for the issuance of the Notice of Civil Violation. For compliance to be met mow and maintain the grass and nuisance weeds throughout the property including the areas within the chain link fencing and both sides of the property along Gage Blvd and Leslie Road in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement. Member **Huber** seconded the motion. Motion carried 5-0.

- 2) **20220515** **Andra Frost**
Location of Violations: 215 Delafield Avenue, Richland, WA 99352
Mailing Address: 915 Smith Avenue, Richland, WA 99352
Description of Violations: **RMC 10.04.040(P)** Grass and Weeds
Notice of Civil Violation Issued: May 18, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Andra Frost presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Vice Chair **Faylor** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Huber** seconded the motion. The motion carried 5-0.

Member **Edmondson** motioned to impose a monetary penalty in the amount of **\$100** for the Notice of Civil Violation as compliance has been met. Member **Huber** seconded the motion. The motion carried 5-0.

- 3) **20211424** **Berven Investments LLC – Steve Berven**
Location of Violations: 214 Torbett Street, WA 99354
Mailing Address: 3880 W Van Giesen, West Richland, WA 99353
Description of Violations: **RMC 12.16.010** Sidewalk Tripping Hazard
Notice of Civil Violation Issued: May 19, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Berven was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1). For

compliance to be met repair/replace the panels of the sidewalk along the Torbett Street curb line as marked by the city in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Member **Huber** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$150** for the issuance of the Notice of Civil Violation. For compliance to be met repair/replace the panels of the sidewalk along the Torbett Street curb line as marked by the city in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement. Member **Edmondson** seconded the motion. Motion carried 5-0.

- 4) 20220570 Philip and Sharon Philip**
 Location of Violations: 807 Downing Street, WA 99352
 Mailing Address: 120003 W 289 PR NW, Prosser, WA 99350
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds
 Notice of Civil Violation Issued: May 19, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. and Ms. Philip were not present.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Vice Chair **Faylor** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$200** for the issuance of the Notice of Civil Violation as compliance has been met. Member **Edmondson** seconded the motion. Motion carried 4-1.

- 5) 20220259 Martin Moore**
 Location of Violations: 656 Chestnut Avenue, Richland, WA 99352
 Mailing Address: Same
 Description of Violations: **RMC 10.06.030** Storage of An Inoperable Vehicle
 Notice of Civil Violation Issued: May 17, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Moore was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$150 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met make the necessary repairs to the blue Chevy Trail Blazer with Washington plate BKX2474 and demonstrate it to be operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Member **Edmondson** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$150** for the issuance of the Notice of Civil Violation. For compliance to be met make the necessary repairs to the blue Chevy Trail Blazer with Washington plate BKX2474 and demonstrate it to be operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement. Member **Huber** seconded the motion. Motion carried 5-0.

- 6) 20220537 Sara Rodgers**
 Location of Violations: 1215 Winslow, Richland, WA 99354
 Mailing Address: Same
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds

Notice of Civil Violation Issued: May 31, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Sara Rodgers presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Member **Huber** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Edmondson** seconded the motion. The motion carried 5-0.

Member **Huber** motioned to impose a monetary penalty in the amount of **\$200** for the Notice of Civil Violation as compliance has been met. Vice Chair **Faylor** seconded the motion. The motion failed 2-3.

Member **Wright Chavez** motioned to impose a monetary penalty in the amount of **\$100** for the Notice of Civil Violation as compliance has been met. Motion failed with no second.

Member **Edmondson** motioned to impose a monetary penalty in the amount of **\$150** for the Notice of Civil Violation as compliance has been met. Member **Huber** seconded the motion. Motion carried 5-0

7) 20220538 Claude Brown
 Location of Violations: 1218 Willard Avenue, WA 99354
 Mailing Address: 1776 Boston Street, Richland, WA 99354
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds
 Notice of Civil Violation Issued: May 31, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Brown was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$200 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met cut and maintain the grass and weeds throughout the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement.

CODE BOARD DECISION: Member **Huber** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$200** for the issuance of the Notice of Civil Violation. For compliance to be met cut and maintain the grass and weeds throughout the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 14, 2022, the city may proceed with abatement. Member **Edmondson** seconded the motion. Motion carried 5-0.

8) 20220463 Andrew Meyer
 Location of Violations: 2301 Concord Street, Richland, WA 99352
 Mailing Address: Same
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds
 Notice of Civil Violation Issued: June 1, 2022

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Bethany Meyer presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$50 for the issuance of the Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Member **Huber** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Vice Chair **Faylor** seconded the motion. The motion carried 5-0.

Member **Edmondson** motioned to impose a monetary penalty in the amount of **\$50** for the Notice of Civil Violation as compliance has been met. Vice Chair **Faylor** seconded the motion. The motion carried 4-1.

EXECUTION OF ORDERS:

Chair **White** will sign the orders this coming week.

CONTINUED CASES / OLD BUSINESS:

None

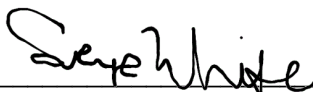
NEW / OTHER BUSINESS:

None

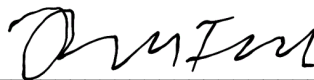
ADJOURNMENT:

Chair **White** adjourned the meeting at 8:13 p.m.

APPROVED this 9th day of August 2022.



SKYE WHITE, Chairman



RAGAN FAYLOR, Vice-Chairman



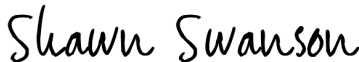
W. JEFF HUBER, Member

ALBERT EDMONDSON, Member



TAMARA WRIGHT CHAVEZ, Member

ATTEST:



Shawn Swanson, Sergeant