



## **Meeting Minutes**

Personnel Committee Meeting

Tuesday, October 18, 2022

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

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### **Personnel Committee Regular Meeting – 3:00 p.m.**

#### **Call to Order/Attendance:**

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

#### **Approval of Minutes:**

Ms. Newell moved and Mr. Lorence seconded to approve the September 21, 2022 meeting minutes as presented. The motion carried 3-0.

#### **Communications:**

None.

#### **Old Business:**

None.

#### **New Business:**

##### **1. Certification List for Entry Level Police Officer**

Ms. Crusselle informed the committee that the Oral Board Process held on October 18, 2022, for Entry Level Police Officer consisted of 2 candidates, and 1 candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

##### **2. Certification List for Lateral Police Officer**

Ms. Crusselle informed the committee that the Oral Board Process held on October 18, 2022, for Lateral Police Officer consisted of 2 candidates, and 1 candidate was certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Lateral Police Officer certification list as presented. The motion carried 3-0.

**Comments and Reports:**

3. Personnel Committee Members  
None.

4. HR Staff Liaison

Ms. Crusselle mentioned the recent job fair at the Richland Public Library. Ms. Crusselle attended and promoted the Richland Police Department, in an effort to increase the number of applicants in the upcoming November oral board process.

**Adjournment:**

Ms. Crusselle adjourned the meeting at 3:06 p.m.

APPROVED:



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Stephen Lorence, Chair

ATTESTED:



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Lacey Paulsen, Staff Liaison

DATE APPROVED: October 26, 2022

DATE PUBLISHED: October 28, 2022

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