MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, October 20, 2015

Pre-Meeting:
Mayor Rose called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:
Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Kent and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley and City Clerk Hopkins.

Discussion of Meeting Agenda Items:
Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:
Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:
Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Kent and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Energy Services Director Hammond, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner, and City Clerk Hopkins.

MAYOR PRO TEM LEMLEY MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO EXCUSE COUNCILMEMBER REVELL. THE MOTION CARRIED 6-0.

Pledge of Allegiance:
Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Presentations:

1. Red Ribbon Week Proclamation (5 minutes)
   - J.L. Carlyle, Unit Commander, Tri-City Young Marines

Mayor Pro Tem Lemley read the Red Ribbon Week proclamation and presented it to Young Marine Sergeant Madison Waldo. Sergeant Waldo thanked the City for helping the Young Marines promote the program and encourage everyone to wear the red ribbon during Red Ribbon Week.

2. TRIDEC Quarterly Update (7 minutes)
   - Carl Adrian, TRIDEC President/CEO

Mr. Adrian presented the TRIDEC quarterly update highlighting their 2015 activities including, branding efforts, recruitment, retention and expansion, workforce development and Tri-Cities area promotion.

3. Tri-City Regional Hotel-Motel Commission Tourism Promotion Area's (TPA) 2016 Business and Marketing Plan, and Special Project (10 minutes)
   - Kris Watkins, Visit Tri-Cities

Ms. Watkins discussed the Visit Tri-Cities programs, the marketing plan development, 2016 tourism outlook, TPA deliverables and a budget summary. Ms. Watkins continued with a discussion on the TPA Assessment reserve request for $20,000 regional wayfinding study.

4. Benton Franklin Community Action Committee's (CAC) 2015 Community Needs Assessment Report (7 minutes)
   - Cathy Merrill Holle, BFCAC

Ms. Holle, Program Development Manager for CAC, said she is currently developing a program for a day center for homeless families. She introduced Ms. Grigsby, who produced the CAC report. Ms. Grigsby explained why the CAC is needed, their connections to the community, the community overview of poverty, rental housing costs, community needs, participant demographics, household needs, inventory of community assets, agencies and organizations, community services provided and the top needs of the community. She concluded with barriers and coping mechanisms and how the CAC addresses the needs.

5. CityView Video: HAPO Stage at John Dam Plaza (3 minutes)
   - Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video on the progress of the HAPO stage at John Dam Plaza. She said two City of Richland 1989 time capsules were unearthed during construction and they will be opened at a future Council meeting.

Public Hearing:

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

1. 2016 Community Development Block Grant and HOME Funding Recommendations - Resolution Nos. 127-15 & 128-15
   - Kerwin Jensen, Community Development Director

Mr. Jensen gave the following report: The 2016 Annual Action Plan (AAP) for the City of Richland and the Tri-Cities HOME Consortium is a supplement to the 2015-2019 Consolidated Plan. It describes proposed uses of 2016 funding from the U.S. Department of Housing and Urban Development (HUD) and 2016 anticipated program income from repaid loans via the HOME Investment Partnership and Community Development Block Grant (CDBG) programs.

The Planning Commission recommended the following use of CDBG funding: $19,792 Elijah Family Homes; $8,500 Senior Life Resources Meals on Wheels; $64,300 Richland Public Works; $50,000 Richland Parks and Facilities; $5,000 ARC of the Tri-Cities, $75,000 to Luther Senior Center; and $44,388 for program administration.

HOME funds will be used for Consortium-related programs and expenses: Consortium Administration of the HOME Program $42,948; Reinvestment of Consortium estimated Program Income into the Down Payment Program $270,000; Consortium Administration of Proposed Program Income $30,000; Consortium Community Housing Development Organization (CHDO) $64,422; and Consortium Down Payment Program $322,110.

The submittal of the Annual Action Plan maintains the ability to receive 2016 CDBG and HOME Investment Partnership funding, but not the obligation.

Mayor Rose opened the public hearing at 8:25 p.m. and closed the hearing at 8:25:15 p.m. as there were no comments.

2. Proposed Revenue Sources Including Property Tax - Ordinance Nos. 66-15, 67-15 and 68-15
   - Cathleen Koch, Administrative Services Director

Ms. Koch said each year, Council sets the property tax levy as part of the annual budget process. Normally, two separate ordinances are required, due to annual inflation below 1%. A third ordinance is required this year to allow the City to "bank" the full 1% of unused levy capacity for 2016.

Ordinance No. 67-15, makes a declaration of substantial need, establishing the limit factor at 101%. Ordinance No. 66-15, authorizes the percentage of increase of the regular levy over the prior year, in terms of dollar amount and %, even though that amount is zero. In so doing, the Ordinance preserves the City's authority to utilize un-levied capacity in future years (referred to as "banking"). Ord. No. 68-15 establishes the estimated levy amount for 2016 and the three voted bond levies, authorizing these amounts to be certified to the Benton County (BC) Board of Commissioners.

She continued by discussing the 2016 funds estimated revenues, estimated revenues by major sources, 2016 general funds, estimated revenues, taxes, and property tax history.

Mayor Rose opened the public hearing at 8:35 p.m. and closed the hearing at 8:35:15 p.m. as there were no comments.

3. Proposed Increases to Appropriations in the 2015 General Fund Related to Library and Public Art Reserves - Ordinance No. 63-15
   - Joe Schiessl, Parks and Public Facilities Director

Mr. Schiessl said Ordinance No. 63-15, provides for additional appropriations in the General Fund (Library) as follows: 1) $70,000 from the General Fund Library Reserve related to a settlement payment for failed tables in the Library. The additional appropriations will be used for technology and maintenance; 2) $20,000 representing a donation from the Richland Public Library Foundation to fund an architectural study related to the "Maker Space" capital project proposal in the draft 2016-2021 Capital Improvement Plan; and 3) $19,210 from the General Fund Public Art Reserve to be available for maintenance and other art program expenses.

Mayor Rose opened the public hearing at 8:38 p.m. and closed the hearing at 8:38:15 p.m. as there were no comments.

Public Comments:
Andrue Ott, 110 Davenport Street, Richland, WA, spoke to the City's current ordinance that does not allow cannabis businesses in the City limits. He said the Washington State Legislative has passed two reform bills on marijuana in 2015 and believes the City needs to review and update its current ordinance to allow cannabis businesses in Richland.

Alyssa Kimura, 110 Davenport Street, Richland, WA, said she also believes the City needs to review its ban on cannabis businesses in its City limits. She believes cannabis is medicine and spoke on the need of individuals to access cannabis locally for medical needs.

Consent Calendar:
City Clerk Hopkins read the Consent items.
Minutes:

1. Approve the Minutes from the Council Meeting Held October 6, 2015
   - Heather Kintzley, City Attorney

Ordinances - First Reading:

1. Ordinance No. 59-15, Amending RMC Title 14: Electricity, Relating to Special Equipment
   - Bob Hammond, Energy Services Director

2. Ordinance No. 62-15, Authorizing an Increase in Appropriation in the Streets Capital Projects Fund for Duportail Bridge Project Engineering
   - Pete Rogalsky, Public Works Director

3. Ordinance No. 63-15, Increasing Appropriations in the 2015 General Fund Related to Library and Public Arts Programs
   - Joe Schiessl, Parks and Public Facilities Director

4. Ordinance No. 65-15, Amending the 2015 Budget to Provide for Additional Appropriations in the General Fund
   - Chris Skinner, Police Services Director

5. Ordinance Nos. 66-15, 67-15 and 68-15, Approving 2016 Ad Valorem Tax and Property Tax Levies
   - Cathleen Koch, Administrative Services Director

6. Ordinance No. 69-15, Amending the 2015 Budget and Capital Facilities Plan to Provide for Additional Appropriations in the Parks Project Construction Fund
   - Phil Pinard, Planning and Capital Projects Manager

Ordinances - Second Reading/Passage:

1. Ordinance No. 57-15, Amending RMC Title 18: Water, Relating to Irrigation Rates
   - Pete Rogalsky, Public Works Director

Resolutions – Adoption:

1. Resolution No. 127-15, Approving the 2016 Community Development Block Grant Funding Recommendation and Annual Action Plan
   - Kerwin Jensen, Community Development Director

2. Resolution No. 128-15, Approving the 2016 HOME Funding Recommendation
   - Kerwin Jensen, Community Development Director

3. Resolution No. 175-15, Authorizing Letter of Interest for Horn Rapids Solar, Storage and Training Project
   - Bob Hammond, Energy Services Director

4. Resolution No. 177-15, Approving a Lease Agreement with the Tri-City Radio Control Modelers
   - Phil Pinard, Planning and Capital Projects Manager

6. Resolution No. 191-15, Transfer of Franchisee Falcon Video Communications, L.P. from Charter Communications to CCH I, LLC
   - Heather Kintzley, City Attorney

7. Resolution No. 192-15, Expressing Appreciation to Hank Kosmata for Service on the Utility Advisory Committee
   - Heather Kintzley, City Attorney

Items for Approval:

1. 2016 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan
   - Cindy Reents, City Manager

2. Expenditure from the Tri-City Regional Hotel-Motel Commission Tourism Promotion Area Reserve Fund for a Special Project
   - Cindy Reents, City Manager

Expenditures - Approval:

1. Expenditures from September 28, 2015 - October 9, 2015 for $4,430,859.87 including Check Nos. 227409-227813, Wire Nos. 5998-6006, Payroll Check Nos. 100154-100170, and Payroll Wire/ACH Nos. 9159-9183
   - Cathleen Koch, Administrative Services Director

COUNCILMEMBER KENT MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Items of Business:

1. Travel for Mayor Rose and Councilmember Thompson to Attend the Signing Ceremony in Washington, D.C. for the Joint Agreement to Establish the Manhattan Project National Historical Park
   - Cindy Reents, City Manager

Council Member Thompson said in 2004, the City of Richland worked with members of Congress to pass legislation directing the Secretary of the Interior to "conduct a study on the preservation and interpretation of historic sites of the Manhattan Project for potential inclusion in the National Park System.

City of Richland staff worked with the NPS, as they conducted the feasibility study. NPS initially concluded that such a park unit was infeasible due to the size, boundary configurations, distance between sites, safety concerns and landownership patterns.

Richland joined the other two communities to work with DOE headquarters to get them to write a letter to NPS endorsing the park and a permanent partnership between NPS and DOE. DOE committed to maintain ownership of the facilities and be responsible for cleanup and site preservation, visitor and employee safety. This led to a revision of the finding to indicate that a "potential new unit is feasible."

The City also worked with the other communities to be sure all three Manhattan Project sites would be part of the park and worked for four years with many groups and individuals across the country to get legislation passed to create the park.

The new National Park is going to have a significant impact on our community and will draw visitors here from around the world. After an 11-year effort, the Secretary of Energy and the Secretary of Interior are going to sign a Memorandum of Agreement to create the park on November 10, 2015.

COUNCILMEMBER THOMPSON MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO APPROVE TRAVEL FOR MAYOR ROSE AND COUNCILMEMBER THOMPSON TO ATTEND THE SIGNING CEREMONY IN WASHINGTON, D.C. FOR THE JOINT AGREEMENT TO ESTABLISH THE MANHATTAN PROJECT NATIONAL HISTORICAL PARK.THE MOTION CARRIED 6-0.

2. Ordinance No. 64-15, Amending Title 11, Traffic, of the Richland Municipal Code Prohibiting On-Street Parking on Certain Road Segments – First Reading, by Title Only
   - Joe Schiessl, Parks and Public Facilities Director

Mr. Schiessl said the existing parking lot at Trailhead Park is undersized to meet the demand of over 200,000 annual visitors, leaving many park users to utilize on-street parking on Queensgate Drive. The Port of Kennewick and Benton County have provided funding to the City to construct a new parking lot and Council awarded a contract for the work on September 22, 2015. Work is now underway and expected to be complete by the end of November 2015. Parking on the east side of Queensgate Drive fronting the residential properties in Westcliffe in the vicinity of Trailhead Park will be eliminated concurrent with the opening of the new parking lot.

A second segment of roadway will also be impacted by Ordinance No. 64-15. The turnaround at the east terminus of Lee Boulevard in Howard Amon Park is utilized by tour busses serving the twice-weekly cruise boats docking at the Lee Boulevard Dock. On-street parking on this segment of Lee Boulevard does not allow for the convenient operation of tour busses, including the loading and unloading of passengers.

Councilmember Christensen discussed concerns about losing parking stalls in Howard Amon Park area with Mr. Schiessl.

COUNCILMEMBER THOMPSON MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO READ BY TITLE ONLY, ORDINANCE NO. 64-15 AND TO BRING BACK TO COUNCIL BEFORE THE SECOND READING, THE NUMBER OF DAYS THE TOUR BUS PARKS AT HOWARD AMON AND WHAT THE TOUR BUS COMPANY OPINION ABOUT THE PARKING SITUATION. THE MOTION CARRIED 6-0.

Reports and Comments:

1. City Manager Reents had no comments.

2. Council:

Councilmembers Anderson and Thompson thanked the citizens who spoke on the City's marijuana ordinance. Both requested that the ordinance be reviewed due to new rulings regarding marijuana use.

Councilmember Kent said she attended the Kate Millicent Gallery ribbon-cutting ceremony located in the Uptown Shopping Mall.

Councilmembers Christensen and Thompson said they would like the Council to discuss the Department of Energy's acquisition reform at a workshop.

Mayor Pro Tem Lemley said he attended the ribbon-cutting ceremony for Gill Mortgage in the Parkway and for the new Solar Spirits distillery in Horn Rapids Park.

Adjournment:

Mayor Rose adjourned the meeting at 9:07 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

David W. Rose, Mayor

DATE APPROVED: November 3, 2015