



Meeting Minutes

Personnel Committee Meeting

Wednesday, December 7, 2022

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 1:00 p.m.

Call to Order/Attendance:

Committee Members Barbara Newell and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison), and RPD Commander Jon Schwarder.

Approval of Minutes:

Mr. Lorence moved and Ms. Newell seconded to approve the November 30, 2022 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

1. Police Sergeant Promotional Testing Process

Commander Schwarder and Ms. Crusselle presented amended changes to the testing process for the Police Sergeant Promotional process, which was first presented at the November 30, 2022, Personnel Committee Meeting. Commander Schwarder reviewed the testing process samples with the committee and answered any questions.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the amended changes to the Police Sergeant promotional testing process as presented. The motion carried 2-0.

New Business:

2. Certification List for Lateral Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on December 7, 2022, for Lateral Police Officer consisted of 1 candidate, and 1 candidate was certified to the list. It was noted that the Police Lateral/Exceptional Entry Level testing process approved at the November 30, 2022, meeting was implemented for this process.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the Lateral Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

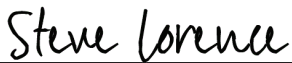
3. Personnel Committee Members
None.

4. HR Staff Liaison
Ms. Paulsen commented that hiring incentives for Entry Level and Lateral Police Officers were presented by Chief Clary at the City Council Meeting on December 6, 2022 and authorized by City Council.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:13 p.m.

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: December 15, 2022

DATE PUBLISHED: December 16, 2022

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.