



Agenda
Parks and Recreation Commission Meeting
Thursday, January 12, 2023
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Commission Members: Chair Buelt, Vice-Chair Gutierrez, and Members Arnquist, Cunningham, Dalton, Heaton, Lunstad, Mason, and Thallapally

Liaisons: Council Liaison: Kent
Council Liaison Alternate: Richardson
Staff Liaison: Schiessl

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Roll Call

Approval of Agenda: (Approved by Motion)

- I. Approval of the January 12, 2023 Parks and Recreation Commission Meeting Agenda
 - Patty Roe, Administrative Assistant II

Public Comments:

Approval of Minutes: (Approved by Motion)

2. Approval of November 10, 2022, Parks and Recreation Commission Meeting Minutes
 - Patty Roe, Administrative Assistant II

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Presentations:

3. Little Badger Mountain Trail
 - Mike Terrell (MTLA)

Public Comments:

New Business:

4. 990 Gillespie Street (600 Cullum Avenue) Proposed Surplus
 - Darin Arrasmith, Planner
5. 2023 Parks and Recreation Commission Chair and Vice Chair Election
 - Joe Schiessl, Deputy City Manager

Commission Comments:**Adjournment**

Richland City Hall is ADA-accessible. Individuals who have difficulty attending the meeting in person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and other special services must be received 48 hours before the meeting by calling the City Clerk's Office at 509-942-7389.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/12/2023

Agenda Category: Approval of Minutes

Prepared By: Patty Roe, Administrative Assistant II

Subject:

Approval of the November 10, 2022 Parks and Recreation Commission Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Approve the November 10, 2022 Parks and Recreation Commission meeting minutes.

Summary:

Fiscal Impact:

None

Attachments:

1. 2022.11.10 Parks and Recreation Commission Meeting Minutes



MINUTES

Richland Parks and Recreation Commission Meeting

Richland City Hall – Council Chambers

625 Swift Boulevard

Thursday, November 10, 2022 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt and Commissioners Arnquist, Mason, Lunstad, Dalton, and Thallapally were present.

Commissioner Vice Chair Gutierrez was absent.

Also, in attendance Parks and Public Facilities Project Manager Tyutyunnik and Council Liaison Kent.

APPROVAL OF THE NOVEMBER 10, 2022 AGENDA:

Commissioner Lunstad **moved** to approve the November 10, 2022 Parks and Recreation Commission meeting agenda. Commissioner Mason **seconded** the motion. Motion approved 6-0.

APPROVAL OF THE OCTOBER 13, 2022 MEETING AND SPECIAL WORKSHOP MINUTES AND THE OCTOBER 27, 2022 PARKS AND RECREATION COMMISSION WORKSHOP MINUTES:

Commissioner Lunstad **moved** to approve the October 13, 2022 Parks and Recreation Commission Meeting and Special Workshop minutes and the October 27, 2022 Parks and Recreation Commission Workshop Minutes. Commissioner Mason **seconded** the motion. Motion approved 6-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.
Subjects included: 2023 Budget Process

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Project Manager presented the Parks and Facilities Report: Subjects Included: Wind damage in the parks and clean up of fallen debris due to heavy winds.

PUBLIC COMMENTS:

Dennis and Judy Sweeney, 2150 Harris Avenue
Provided commentary and endorsement of the vegetation management program along the riverfront. Mr. Sweeney also thanked the Parks and Recreation Commission for serving on the commission.

PRESENTATIONS:

1. Little Badger Mountain
Mike Terrell Landscape Architecture, PLLC (MTLA), Mike Terrell

Terrell presented an update on the Master Plan of the Little Badger Mountain Loop Trail. The trail system will extend to Little Badger Mountain and adjacent neighborhoods.

UNFINISHED BUSINESS:

NEW BUSINESS:

2. Draft 2023 Capital Project Review
Parks and Public Facilities Project Manager, Ruvim Tyutyunnik

Tyutyunnik presented the proposed Capital Improvement Projects (CIP) anticipated in the draft 2023 budget.

Commissioner Mason moved that the Parks and Recreation Commission recommends that the Council adopt the 2023 capital projects as presented. Commissioner Thallapally seconded the motion. Motion approved 6-0.

ADJOURNMENT:

Meeting adjourned at 7:03 p.m.

Prepared by: _____
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: _____
Joe Schiessl, Parks and Public Facilities - Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation - Chair



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/12/2023

Agenda Category: New Business

Prepared By: Darin Arrasmith, Planner

Subject:

990 Gillespie Street (600 Cullum Avenue) Proposed Surplus

Department:

Development Services

Recommended Motion:

Motion to recommend to the City Council the approval of surplus of the north 20 feet of real property within Gillespie Parkway between Cullum Avenue and Jadwin Avenue located at 600 Cullum Avenue.

Summary:

The City owns approximately 7,800 square feet of park property located along the northern property line of Gillespie Parkway. The area of the proposed surplus is adjacent to the property of the former Days Inn motel located at 615 Jadwin Avenue. (Identified specifically in the attached map.)

The 20 feet on the north side of Gillespie Parkway is currently encumbered by a paved parking area that was used by the former Days Inn motel. This paved area (extending between Cullum Avenue and Jadwin Avenue) is the former right-of-way of Harding Street that was vacated by the City on May 5, 1969.

Based on the criteria outlined in RMC 3.06.030, all City departments had the opportunity to review the proposed property to determine if it is in excess of the needs of the City. It has been determined that there was not a municipal need for the property; therefore, this area of the park (paved and lined for parking) is proposed to be surplus.

During this review process, it was also recommended that the property be sold with preference given to the adjacent landowner as it is needed for access to their property.

If the surplus action is recommended for approval by the Parks and Recreation Commission (along with favorable recommendations from the Economic Development Committee and the Planning Commission) and ultimately City Council, the City will enter into negotiations with the owner of the adjacent property for the sale and purchase of the 7,800 square feet of City-owned property as outlined in RMC 3.06.040(B).

Fiscal Impact:

The surplus action has no fiscal impact. The proceeds from the resulting sale of the surplus property will be determined through a negotiated sales process.

Attachments:

1. 600 Cullum Surplus Site Map



(FORMER) DAYS INN MOTEL

HARDING ST RELINQUISHED MAY 1969

AREA OF PROPOSED SURPLUS

GILLESPIE PARKWAY

CITY PROPERTY LINE

10 UTILITY

Harding St

Colum Ave

Gillespie St

Jadwin Ave

Jadwin Ave



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/12/2023

Agenda Category: New Business

Prepared By: Joe Schiessl, Deputy City Manager

Subject:

2023 Parks and Recreation Commission Chair and Vice Chair Election

Department:

Parks & Public Facilities

Recommended Motion:

I nominate _____ for Vice Chair.

I nominate _____ for Chair.

Summary:

Each year, the Parks and Recreation Commission (PRC) elects a Chair and Vice Chair. Tonight, the PRC will entertain nominations and elect officers. Terms will be effective January 13, 2023.

Fiscal Impact:

Attachments: