

Agenda

Police Pension Board Regular Meeting

Thursday, January 19, 2023 - 8:15 AM

Richland City Hall ~ Parkway Conference Room

625 Swift Boulevard

Police Pension Board Regular Meeting No. 762**Call to Order****Attendance****Presentations**

1. Year-End Claims Report
 - Jennifer Rogers, Police Pension Board Secretary

Public Comments**Minutes:** (Approve by Motion)

2. Approval of the December 15, 2022 Police Pension Board Meeting Minutes
 - Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

3. December 2022 Financial Statements
 - Brandon Allen, Finance Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

4. January 2023 Medical/Dental/Vision/Other Claims
 - Jennifer Rogers, Police Pension Board Secretary

Business Items: (Approve by Motion)

5. P7 Reimbursement Request
 - Jennifer Rogers, Police Pension Board Secretary

Board Member Comments**Adjournment:** (Motion to Adjourn)

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/19/2023

Agenda Category: Presentations

Subject:
Year-End Claims Reports

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
The reports are provided as information only.

Summary:
Reports capturing year-end totals for individual pensioners and collective members are presented for the Board's review.

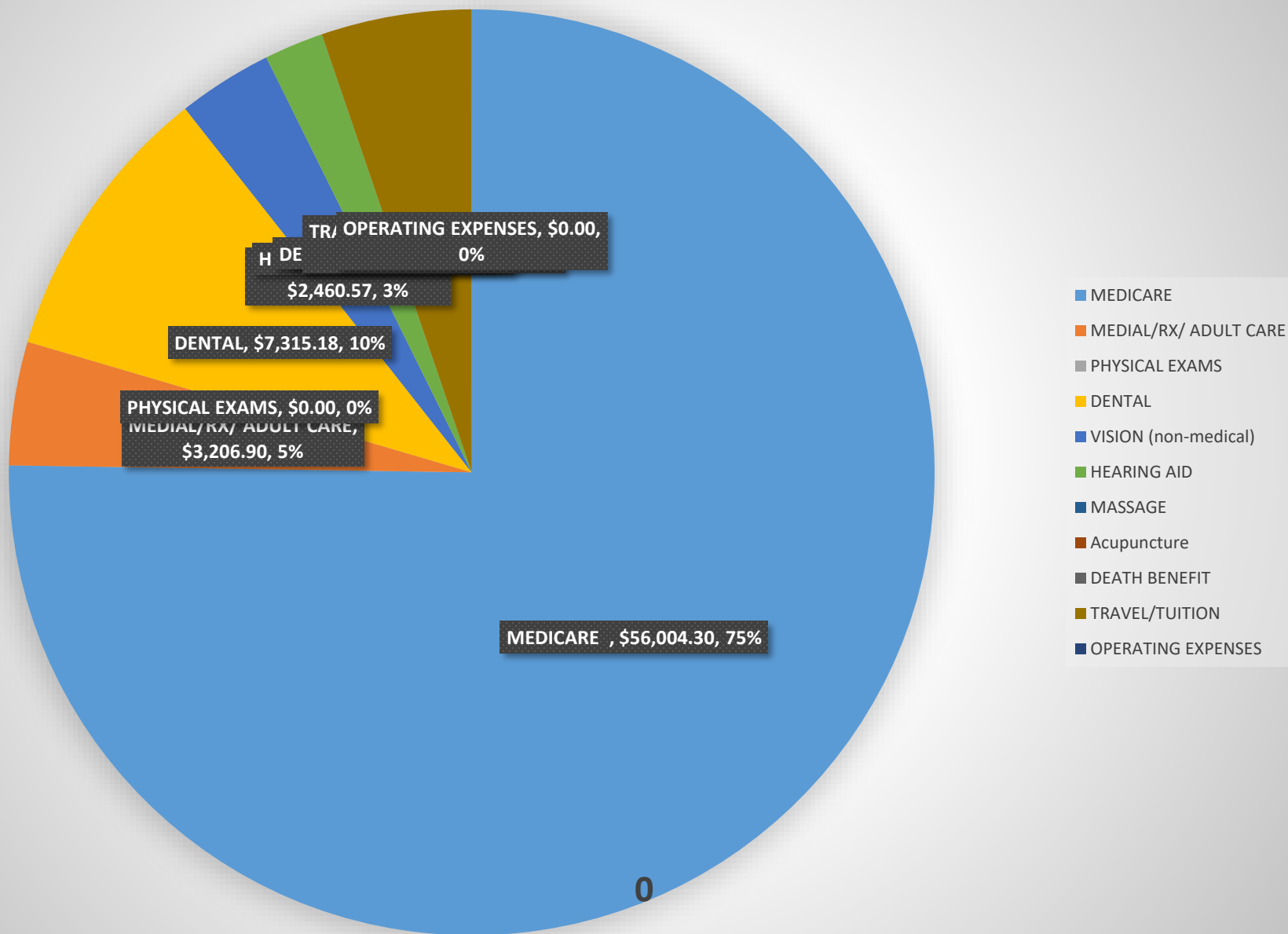
- Attachments:
1. 2022 Police Pension Claims Log Year-End Totals
 2. 2022 Police Pension Individual Year-End Summaries and Average Costs
 3. 2022 Police Pension Year-End Totals by Category

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2022 POLICE PENSION BOARD CLAIMS LOG - INDIVIDUAL YEAR END SUMMARIES AND AVERAGED COSTS

CATEGORY YEAR END SUMMARIES										
MEDICARE	MEDIAL/RX/ ADULT CARE	PHYSICAL EXAMS	DENTAL	VISION (non-medical)	HEARING AID	MASSAGE	Acupuncture	DEATH BENEFIT	TRAVEL/TUITION	OPERATING EXPENSES
\$56,004.30	\$3,206.90	\$0.00	\$7,315.18	\$2,460.57	\$1,540.00	\$0.00	\$0.00	\$0.00	\$3,907.44	\$0.00

INDIVIDUAL SUMMARIES & AVERAGED COST	
P NO.	Grand Total
P23	\$3,727
P15	\$4,432
P10	\$4,371
P36	\$2,063
P14	\$3,365
P19	\$2,743
P17	\$2,563
P24	\$1,560
P7	\$1,842
P3	\$1,626
P40	\$2,413
P31	\$3,241
P32	\$2,243
P35	\$2,096
P34	\$3,546
P4	\$2,041
P12	\$4,391
P22	\$1,693
P28	\$3,365
P11	\$2,079
PSEC	\$1,302
P9	\$8,941
PEXP	\$0
P2	\$2,160
P21	\$2,067
P20	\$2,501
P30	\$2,063
Total	\$74,434
Pensioner's Year End Average	\$2,757





POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/19/2023

Agenda Category: Minutes

Subject:

Approval of the December 15, 2022 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Minutes

Recommended Motion:

Approve the meeting minutes from the Police Pension Board regular meeting held December 15, 2022.

Summary:

Draft minutes from the December 15, 2022 Police Pension Board regular meeting are presented for the Board's review and approval.

Attachments:

- I. DRAFT 2022.12.15 Police Pension Board Regular Meeting Minutes

Minutes

Police Pension Board Regular Meeting
Thursday, December 15, 2022 ~ 8:15 AM
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Police Pension Board Regular Meeting No. 761

Finance Director Allen called the meeting to order at 8:21 a.m.

Attendance: Finance Director Allen, Police Pension Representatives Couch and Moore, and Police Pension Secretary Rogers were present.

Mayor Alvarez, Mayor Pro Tem Christensen, and Police Member Thomas were absent.

MS. ROGERS MOVED AND MR. MOORE SECONDED THE MOTION TO EXCUSE MAYOR ALVAREZ, MAYOR PRO TEM CHRISTENSEN AND MEMBER THOMAS. MOTION CARRIED 4-0.

Also in attendance was police pensioner James DeMyer.

Presentations

1. 2023 Salary Escalator for Police Officers and Unaffiliated Staff

Finance Director referenced Police Guild Salary Escalator and Police Unaffiliated Staff Salary Escalator provided in the agenda packet during his presentation. The 2023 Salary Escalator reflects a 5% wage increase, which will be effective the first payroll period in 2023. Commanders and lieutenants will be represented by the Police Employment Relations Commission (PERS). Therefore, commanders, captains and lieutenants will be removed from the City's salary schedule and their salary will be determined by the agreed upon Collective Bargaining Agreement (CBA).

Member Moore provided comments regarding the salary of a retired lieutenant. Finance Director Allen responded the salary for lieutenants will be determined by the agreed upon CBA.

Public Comments

None.

Minutes

2. Approval of the November 17, 2022 Police Pension Board Meeting Minutes

MR. MOORE MOVED AND MR. COUCH SECONDED THE MOTION TO APPROVE THE NOVEMBER 17, 2022 MEETING MINUTES AS PRESENTED. MOTION CARRIED

4-0.

Financial Reports and Investments:

3. November 2022 Preliminary Financial Statements

Finance Director Allen provided an overview of the December 2022 Preliminary Financial Statements. Finance Director Allen welcomed questions from the Board.

MR. COUCH MOVED AND MR. MOORE SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE NOVEMBER 2022 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 4-0.

Medical/Dental/Vision/Medicare/Other Claims

4. December 2022 Medical/Dental/Vision/Medicare/Other Claims Report

MR. COUCH MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE DECEMBER 2022 MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS AS PRESENTED. MOTION CARRIED 4-0.

Business Items

5. P31 Payment Request

Police Pension Board Secretary explained that P31 submitted a payment request for dental services in the amount of \$183. Per Police Pension Board Policy, a \$1,200 maximum benefit per calendar year is provided for dental services. P31 has met the maximum benefit and is requesting the Board consider and approve the payment.

Member Couch asked whether P31 has met the maximum benefit of \$1,200. Police Pension Board Secretary Rogers replied in the affirmative. Member Moore inquired if there were any extenuating circumstances associated with the claim. Police Pension Board Secretary replied that there were none.

Finance Director Allen added that Cigna will add a \$2,000 dental benefit to the benefits package in 2023. The benefits will not be retroactive so claims incurred in 2022 will not be covered.

MR. MOORE MOVED AND MR. COUCHED SECONDED THE MOTION TO DENY THE PAYMENT REQUEST SUBMITTED BY P31. MOTION CARRIED 4-0.

Board Member Comments

Board Member Moore inquired about the possibility of receiving retirement salary via direct deposit. Finance Director Allen replied that checks are mailed to financial institutions and financial institutions deposit the check to the pensioner's account. The

City is currently in the process of upgrading their system and is looking for ways to make direct deposit available.

Board Member Moore then renewed previous statements regarding issues shared by fellow pensioners relating to secretarial duties, the desire to contract the secretarial duties and the requirement to complete a claim form to receive payment or reimbursements. Additionally, Mr. Moore provided historical background of pension board secretary duties and responsibilities then expressed a desire to revert to previous process. Mr. Moore cited several sections of the Revised Code of Washington as they relate to the issues referenced.

Finance Director Allen concluded by reminding the Board that in addition to the \$1,200 dental benefit authorized in the Police Pension Board Policy, Cigna will add a \$2,000 dental benefit starting in 2023. The dental benefit offered by Cigna will help reduce the number of claim forms for dental reimbursements.

There was a brief discussion surrounding the number of claim forms submitted to the Board by pensioners each month. Mr. Allen offered to provide the Board an estimate number of claim forms submitted by pensioners at a future meeting.

Adjournment:

MR. MOORE MOVED AND MR. COUCH SECONDED THE MOTION TO ADJOURN THE MEETING. MOTION CARRIED 4-0.

The meeting adjourned at 8:56 a.m.

APPROVED:

Mayor Michael Alvarez, Chair

ATTEST:

Jennifer Rogers, Police Pension Secretary

DATE APPROVED:

DATE PUBLISHED:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/19/2023

Agenda Category: Financial Reports and Investments

Subject:
December 2022 Preliminary Financial Statements

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Motion to accept and file the December 2022 Preliminary Revenue & Expense Statement.

Summary:
The December 2022 Preliminary Revenue & Expense Statement is presented for the Board's review.

Attachments:
I. December 2022 Preliminary Police Income & Expense Statement

CITY OF RICHLAND POLICE PENSION FUND 2022 REVENUE AND EXPENSE

Police Pension

Year of 2022	January	February	March	April	May	June	July	August	September	October	November	Preliminary December	Year to Date	Budget	YTD%
Beginning Balance	\$ 371,598.51	\$ 372,225.15	\$ 371,822.95	\$ 371,826.61	\$ 371,620.36	\$ 371,854.41	\$ 372,390.30	\$ 371,934.78	\$ 371,791.70	\$ 371,638.29	\$ 371,790.16	\$ 372,499.85		\$ -	0.00
REVENUE															
Investment Interest	768.62	726.52	796.51	876.92	840.44	1,070.68	970.16	1,014.47	1,107.06	944.31	852.98	824.95	10,793.62	10,750.00	100.4%
Other Interest Earnings												397.36	397.36	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value												(42,042.19)	(42,042.19)	-	0.0%
Contribution- General Fund	27,000.00	30,000.00	30,000.00	29,000.00	27,000.00	27,000.00	25,000.00	26,000.00	25,000.00	26,000.00	28,000.00	69,000.00	369,000.00	439,000.00	84.1%
TOTAL REVENUE:	27,768.62	30,726.52	30,796.51	29,876.92	27,840.44	28,070.68	25,970.16	27,014.47	26,107.06	26,944.31	28,852.98	28,180.12	338,148.79	449,750.00	75.2%
EXPENSE															
Medical Insurance - <65	-	-	-	-	-	-	-	-	-	-	-		-	-	
Medical Insurance - >65	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	4,174.75	50,097.00	54,000.00	92.8%
Dental Insurance - Retired	679.50	679.50	679.50	679.50	679.50	679.50	679.50	679.50	679.50	679.50	679.50	679.50	8,154.00	9,000.00	90.6%
Dental Expense Pension	438.50	-	-	2,750.42	69.00	836.40	-	363.60	-	344.20	382.00	885.78	6,069.90	9,500.00	63.9%
Medical Expense Pension	708.75	-	897.38	1,114.78	18.53	17.99	493.36	897.88	364.40	552.17	1,865.22	1,191.01	8,121.47	128,000.00	6.3%
Medicare Premiums	4,087.00	4,674.20	4,628.00	4,956.20	4,634.30	4,634.30	4,634.30	4,634.30	4,634.30	4,634.30	4,634.30	4,634.30	55,419.80	51,000.00	108.7%
Retirement Allowance	14,173.59	18,306.24	15,864.09	13,383.52	13,383.52	13,383.52	13,383.52	13,383.52	13,383.52	13,383.52	13,383.52	14,314.58	169,726.66	158,000.00	107.4%
Widow's Benefits	2,879.89	3,294.03	3,094.13	3,024.00	3,024.00	3,024.00	3,024.00	3,024.00	3,024.00	3,024.00	3,024.00	3,024.00	36,484.05	37,000.00	98.6%
Supplies													-	100.00	0.0%
Postage						50.26	36.25						86.51	150.00	57.7%
Travel						734.07							734.07	1,000.00	73.4%
Training & Conference			1,455.00		1,622.79							74.97	3,152.76	750.00	420.4%
Other Expenses													-	1,250.00	0.0%
Total Expense	27,141.98	31,128.72	30,792.85	30,083.17	27,606.39	27,534.79	26,425.68	27,157.55	26,260.47	26,792.44	28,143.29	28,978.89	338,046.22	449,750.00	75.2%
Revenues Over (Under)															
Expense:	626.64	(402.20)	3.66	(206.25)	234.05	535.89	(455.52)	(143.08)	(153.41)	151.87	709.69	(798.77)	102.57	-	
Ending Balance	\$ 372,225.15	\$ 371,822.95	\$ 371,826.61	\$ 371,620.36	\$ 371,854.41	\$ 372,390.30	\$ 371,934.78	\$ 371,791.70	\$ 371,638.29	\$ 371,790.16	\$ 372,499.85	\$ 371,701.08	\$ 102.57	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	119,196.60	117,988.03	118,664.06	118,457.81	118,691.86	119,594.89	119,141.40	118,629.15	118,475.74	118,627.61	119,337.30	160,580.72			
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26			
Gain(Loss) on Investments	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(72,239.71)	(114,281.90)			
Net Current Assets & Liabilities	(134.00)	672.37				(367.14)	(367.14)								
Ending Fund Balance	\$ 372,225.15	\$ 371,822.95	\$ 371,826.61	\$ 371,620.36	\$ 371,854.41	\$ 372,390.30	\$ 371,936.81	\$ 371,791.70	\$ 371,638.29	\$ 371,790.16	\$ 372,499.85	\$ 371,701.08			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 1/19/2023

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
January 2023 Medical/Dental/Vision/Medicare/Other Claims

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the January 2023 Medical/Dental/Vision/Medicare/Other Claims for payment as presented.

Summary:
The January 2023 Medical/Dental/Vision/Medicare/Other Claims Report is presented for the Board's review and approval. The standard premium for Medicare Part B for most pensioners in 2022 was \$170.10/month, but has decreased to \$164.90/month in 2023. This is the first year-over-year decrease since 2012. Adjustments have been made to the claims log to reflect current Medicare premiums for 2023.

Attachments:
I. January 2023 Police Pension Claims Log

JANUARY 2023 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL
P2	2/1/23	Reimburse	Medicare	\$177.30															\$177.30
P3	2/1/23	Reimburse	Medicare	\$164.90															\$164.90
P4	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P7	2/1/23	Reimburse	Medicare	\$164.90															\$164.90
P9	2/1/23	Reimburse	Medicare	\$670.90															\$670.90
P9	2/1/23	Reimburse	Medicare Adj.	\$1.80															\$1.80
P9	12/22/22	Reimburse	RX		\$60.22														\$60.22
P10	2/1/23	Reimburse	Medicare	\$164.70															\$164.70
P10	12/23/22	Reimburse	RX		\$5.22														\$5.22
P10	12/23/22	Reimburse	RX		\$53.35														\$53.35
P10	12/28/22	Reimburse	RX		\$8.41														\$8.41
P10	12/30/22	Reimburse	RX		\$160.95														\$160.95
P11	2/1/23	Reimburse	Medicare	\$164.90															\$164.90
P12	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P12	12/27/22	Reimburse	RX		\$196.23														\$196.23
P14	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P15	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P17	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P19	2/1/23	Reimburse	Medicare	\$170.10															\$170.10
P19	10/31/22	Reimburse	Dental				\$156.50												\$156.50
P20	2/1/23	Reimburse	Medicare	\$170.10															\$170.10
P21	2/1/23	Reimburse	Medicare	\$170.10															\$170.10
P22	2/1/23	Reimburse	Medicare	\$141.10															\$141.10
P23	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P23	10/26/22	Reimburse	Medical Equipment		\$400.00														\$400.00
P23	12/22/22	Reimburse	Vision								\$472.50								\$472.50
P23	12/22/22	Reimburse	Vision									\$30.00							\$30.00
P24	2/1/23	Reimburse	Medicare	\$129.10															\$129.10
P24	2/1/23	Reimburse	Medicare Adj.	\$16.80															\$16.80
P28	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P30	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P31	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P32	2/1/23	Reimburse	Medicare	\$164.90															\$164.90
P32	12/14/22	Reimburse	Rx		\$174.00														\$174.00
P34	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P35	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P36	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
P40	2/1/23	Reimburse	Medicare	\$159.70															\$159.70
			GRAND TOTAL	\$4,547.70	\$1,058.38	\$0.00	\$156.50	\$0.00	\$0.00	\$0.00	\$472.50	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,265.08
	2022 Medicare Premium																		

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on January 19, 2023.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/19/2023

Agenda Category: Business Items

Subject:
P7 Reimbursement Request

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

P7 submitted a reimbursement request in the amount of \$69 for hearing aid repair expenses. Per Police Pension Board Policy, the Board may consider on an individual basis, request for hearing aid repairs, contingent on documentation from a state certified audiologist stating reason for the hearing aid repairs.

Attachments: