



Agenda
Economic Development Committee Meeting
Monday, April 17, 2023
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Committee Members: Chair Bricker, Vice-Chair Morasch, and Members Griffin, Hughes, Kesoju, Knight, Potts, and Spencer

Council Liaison: Jones
Council Alternate: Mayor Christensen

Staff Liaison: Wallner

Regular Meeting - 4:00 p.m.

Call to Order/Attendance:

Approval of Agenda: (Approved by Motion)

Public Comments: Please limit public comments to 3 minutes.

Approval of Minutes: (Approved by Motion)

March 20, 2023 Economic Development Meeting Minutes

Business: (30 Minutes)

2. Proposed Surplus of Property Adjacent to 2619, 2623 Falcon Lane
 - Darin Arrasmith, Planner

Presentations: (10 Minutes)

3. Richland Business Passport Program
 - Lynne Follett, Economic Development Specialist

Announcements: (3 Minutes)

Adjournment

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 4/17/2023

Agenda Category: Approval of Minutes

Prepared By:

Subject:

March 20, 2023 Economic Development Meeting Minutes

Department:

Development Services

Recommended Motion:

Move to approve the March 20, 2023 meeting minutes

Summary:

March 20, 2023 minutes are attached for review and consideration

Fiscal Impact:

Approval of the minutes does not have a fiscal impact to the city.

Attachments:

1. 2023.03.20 Economic Development Committee Special Meeting Minutes draft



MINUTES

ECONOMIC DEVELOPMENT COMMITTEE

CITY COUNCIL CHAMBERS – 625 SWIFT BLVD.

Monday, March 20, 2023 – 4:00 P.M.

CALL TO ORDER

Chairman Bricker called the meeting to order at 4:00 pm.

ATTENDANCE

Chairman Bricker, Vice-Chair Morasch, Committee Members Hughes, Kesoju, Spencer and Knight. Member Potts was absent

Also present were Development Services Director Jensen, Planner Arrasmith, and Economic Development Specialist Follett

APPROVAL OF AGENDA

Chairman Bricker presented the agenda for approval. There were no changes or additions.

COMMITTEE MEMBER HUGHES MOVED AND COMMITTEE MEMBER SPENCER SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 6-0.

PUBLIC COMMENTS

Chairman Bricker opened the public comment period at 4:02 p.m. No one asked to speak, and Chair Bricker closed the public comment period at 4:03 p.m.

APPROVAL OF MINUTES

January 23, 2023 Minutes

Chairman Bricker introduced the meeting minutes from January 23, 2023. There were no changes or discussion.

COMMITTEE MEMBER KNIGHT MOVED AND COMMITTEE MEMBER KESOJU SECONDED THE MOTION TO APPROVE THE MEETING MINUTES OF JANUARY 23, 2023. MOTION PASSED 6-0.

ITEMS OF BUSINESS

2. Proposed Surplus of 150 Keene Road

Chairman Bricker recognized Planner Arrasmith to present the proposed surplus of 2.5 acres located at 150 Keene Road. Mr. Arrasmith detailed the reason for the surplus request, including the history of the maintenance agreement for this part of the trail corridor, and the adjacent property ownership. At the conclusion of the presentation, he answered questions from committee members.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER MORASCH SECONDED THE MOTION THAT THE ECONOMIC DEVELOPMENT COMMITTEE RECOMMEND CITY COUNCIL APPROVE THE PROPOSED SURPLUS AND GIVE SPECIAL CONSIDERATION TO THE ABUTTING PROPERTY OWNER IN NEGOTIATING A FUTURE LAND SALE, INCLUDING MAINTAINING THE PEDESTRIAN ACCESS. MOTION PASSED 6-0.

PRESENTATIONS

None

ANNOUNCEMENTS

Ms. Follett asked any members that would like to be notified of new business ribbon cutting events to let her know so she could add them to the distribution list.

ADJOURNMENT

Chairman Bricker adjourned the meeting at 4:24 p.m.

Prepared by:

Lynne Follett, Economic Development Specialist

Reviewed by:

Mandy Wallner, Economic Development Manager

Approved by:

Brad Bricker, Chairman



ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 4/17/2023

Agenda Category: Business

Prepared By: Darin Arrasmith, Planner

Subject:

Proposed Surplus of Property Adjacent to 2619, 2623 Falcon Lane

Department:

Development Services

Recommended Motion:

Motion to recommend to the City Council the approval of the surplus of approximately 1,651 square feet of real property located adjacent to 2619 and 2623 Falcon Lane and pursue negotiations with the adjacent property owners.

Summary:

The City owns approximately 1,651 square feet of park property located adjacent to and southwest of 2619 and 2623 Falcon Lane in the Falconcrest Phase I subdivision. This triangular-shaped property is the current location of a segment of the trail that connects Amon Basin in Claybell Park to the east with the Benton County Badger Mountain Centennial Preserve to the west.

The proximity of this segment of the trail to the residences at 2619 and 2623 Falcon Lane results in frequent trespassing by trail users onto these neighboring properties. In May 2020, City staff was approached by the owner of 2623 Falcon Lane regarding the potential acquisition of this triangular-shaped property as a means to resolve this on-going issue.

The City has plans to relocate this segment of the trail further away from the residences and no longer needs this property for the trail's alignment.

Surplus of the subject property received a favorable recommendation from the Parks Commission on April 13, 2023.

If/when the surplus action is approved, the City will enter into negotiations with the abutting landowner at 2619 Falcon Lane for the sale and purchase of 682 square feet of the surplus City-owned property, and the City will enter into negotiations with the abutting landowner at 2623 Falcon Lane for the sale and purchase of 969 square feet of the surplus City-owned property. Both agreements will be brought before the City Council for consideration at a future date.

Fiscal Impact:

A recommendation and subsequent approval of this item will not fiscally impact the City other than to allow for future financially beneficial transaction.

Attachments:

1. Site Map - Falcon Lane Surplus
2. Falcon Lane Surplus Zoning Map



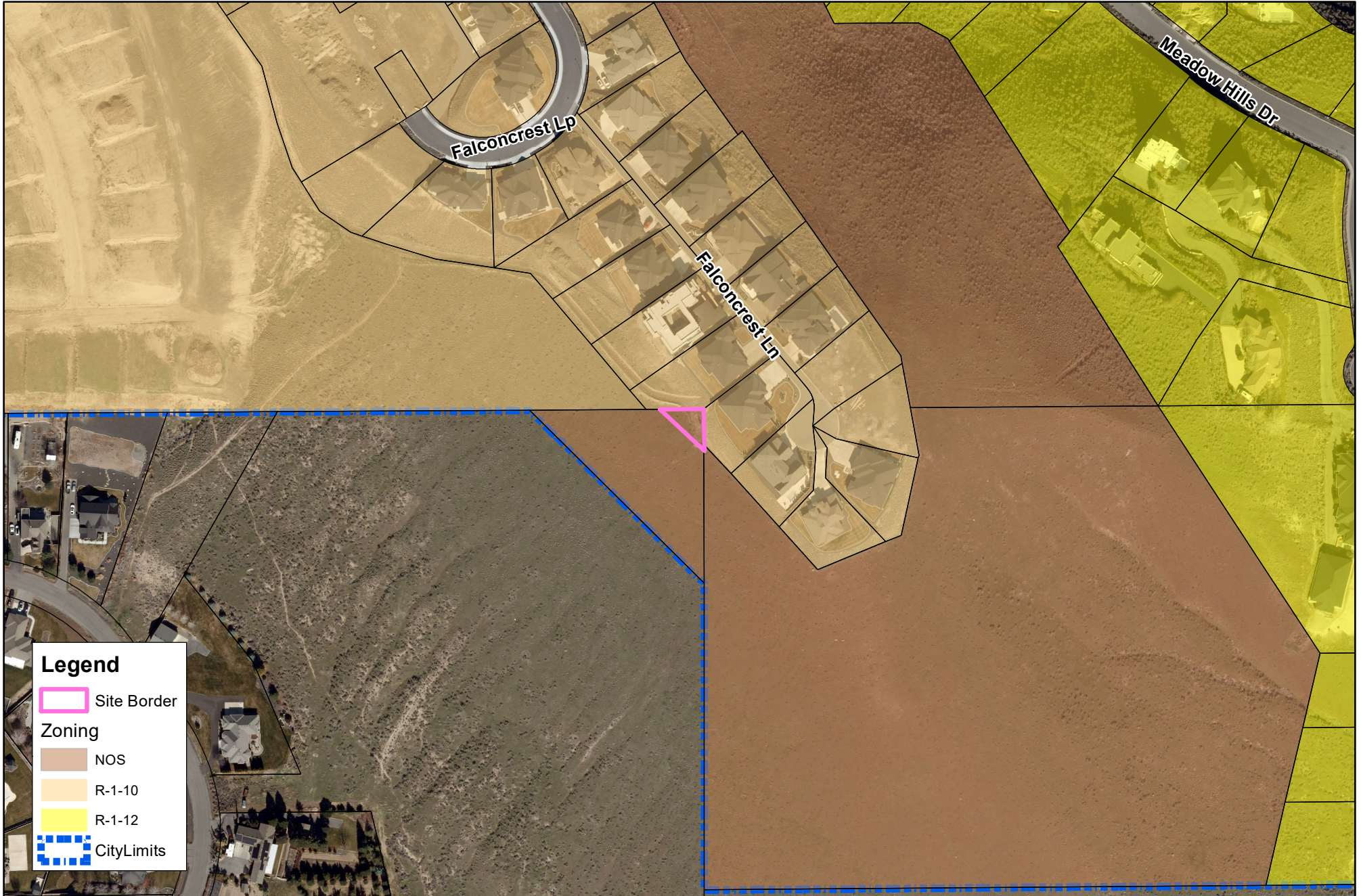
PROPERTY PROPOSED FOR SURPLUS
1,651 SF

Zoning Map

Item: Falcon Lane Surplus
Applicant: City of Richland Parks Department



0 75 150 300 Feet





ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 4/17/2023

Agenda Category: Presentations

Prepared By: Lynne Follett, Economic Development Specialist

Subject:

Richland Business Passport Program

Department:

Development Services

Recommended Motion:

n/a

Summary:

The City kicked off a Passport program for Richland businesses in November 2022. Since November, the program has grown steadily and serves as a free tool for local businesses to promote themselves to shoppers by offering a deal or discount. Staff will provide a program overview and statistics during the meeting to inform the Committee about this new program.

No action is necessary.

Fiscal Impact:

There is no fiscal impact for this item.

Attachments: