



Agenda
Parks and Recreation Commission Meeting
Thursday, May 11, 2023
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Commission Members: Chair Buelt, Vice-Chair Mason, and Members Arnquist, Cunningham, Gutierrez, Heaton, Lunstad, Nune, and Thallapally

Liaisons: Council Liaison: Kent
Council Liaison Alternate: Richardson
Staff Liaison: Hester

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Call to Order/Attendance:

Approval of Agenda: (Approved by Motion)

Approval of the May 11, 2023 Parks and Recreation Commission Meeting Agenda

Approval of Minutes: (Approved by Motion)

Approval of the April 13, 2023 Parks and Recreation Commission Meeting Minutes

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Public Comments: Please limit public comments to 2 minutes per speaker.

Presentations:

Unfinished Business:

New Business:

3. Proposed Surplus of Property Adjacent to 999 Queensgate Drive
 - Darin Arrasmith, Planner
4. 2024-2029 Transportation Improvement Program Presentation
 - Carlo D'Alessandro, Transportation and Development Manager

Commission Comments:

Adjournment

Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 5/11/2023

Agenda Category: Approval of Minutes

Prepared By:

Subject:

Approval of the April 13, 2023 Parks and Recreation Commission Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

1. 2023.04.13 Parks and Recreation Commission Meeting Minutes



MINUTES

Richland Parks and Recreation Commission Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, XX, 2023 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Gutierrez and Commissioners Arnquist, Cunningham, Heaton, Mason, Lunstad, Nune, and Thallapally were present.

Also, in attendance were Parks and Public Facilities Director Hester and Parks and Facilities Project Manager Tyutyunnik.

APPROVAL OF THE APRIL 13, 2023 AGENDA:

Vice Chair Mason moved to approve the April 13, 2023 Parks and Recreation Commission meeting agenda. Commissioner Gutierrez seconded the motion. Motion approved 9-0.

APPROVAL OF THE FOLLOWING MEETING MINUTES:

- March 9, 2023 Parks and Recreation Commission Meeting
- March 23, 2023 Parks and Recreation Commission Special Meeting
- March 23, 2023 Parks and Recreation Commission Workshop

Commissioner Thallapally moved to approve the Parks and Recreation Commission meeting, special meeting, and workshop minutes. Commissioner Gutierrez seconded the motion. Motion approved 9-0.

RECREATION REPORT:

Parks and Public Facilities Director Hester presented the Recreation Report. Subjects included: Indoor and outdoor volleyball leagues, preparing for aquatics season, community center remodel, a call for an artist for the fitness court, and an upcoming activity guide.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Hester and Parks and Facilities Project Manager Tyutyunnik presented the Parks and Facilities Report.

Subjects included: the demolition of Economy Inn, RCC remodel, update on upcoming master plans, and vehicle access closure of Bushwacker Rd.

PUBLIC COMMENTS:

Colleen Spadoni, 2351 Harris Avenue

Spadoni thanked the crew for maintaining the parks and trails. Spadoni mentioned two areas that need maintenance attention, the Snyder Street boat dock and an area near tennis courts off Saint Street.

Sara Lindberg,

Lindberg shared her concern regarding the speeds of some electric motor-assisted bicyclists. Lindberg also thanked the park crew for maintaining the parks.

Staff provided Lindberg with information on the park trail policy.

Public Comment closed at 6:21 p.m.

PRESENTATIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

3. Proposed Surplus of Property Adjacent to 2619, 2623 Falcon Lane
 - Darin Arrasmith, Planner

The City owns approximately 1,651 square feet of property located adjacent to and southwest of 2619 and 2623 Falcon Lane in the Falconcrest Phase 1 subdivision. This triangular property is the current location of a trail segment that connects Amon Basin in Claybell Park to the east with the Benton County Badger Mountain Centennial Preserve to the west. The proximity of this trail segment to the residences at 2619 and 2623 Falcon Lane results in frequent trespassing by trail users onto these neighboring properties. In May 2020, City staff was approached by the owner of 2623 Falcon Lane regarding acquiring this triangular property as a means to resolve this ongoing issue. The City has plans to relocate this segment of the trail further away from the residences and no longer needs this property for the trail's alignment. If/when the surplus action is approved, the City will enter into negotiations with the abutting landowner at 2619 Falcon Lane for the sale and purchase of 682 square feet of the surplus City-owned property, and the City will enter into negotiations with the abutting landowner at 2623 Falcon Lane for the sale and purchase of 969 square feet of the surplus City-owned

property. Both agreements will be brought before the City Council for consideration at a future date.

Commissioner Gutierrez moved to recommend the City Council's approval of the surplus of approximately 1,651 square feet of real property located adjacent to 2619 and 2623 Falcon Lane and pursue negotiations with the adjacent property owners. Vice Chair Mason seconded the motion. Motion approved 9-0.

PARKS AND RECREATION COMMISSIONER COMMENTS:

ADJOURNMENT:

The meeting adjourned at 6:30 p.m.

Prepared by: _____
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: _____
Laura Hester, Parks and Public Facilities - Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation - Chair



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 5/11/2023

Agenda Category: New Business

Prepared By: Darin Arrasmith, Planner

Subject:

Proposed Surplus of Property Adjacent to 999 Queensgate Drive

Department:

Development Services

Recommended Motion:

Motion to recommend to the City Council the approval of the surplus of approximately 7,693 square feet of real property located between the Keene Road Trail and 999 Queensgate Drive and pursue negotiations with the adjacent property owner.

Summary:

The City owns approximately 7,693 square feet of property located along the north side of Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive. The area of the proposed surplus is adjacent to the Chevron gas station property located at 999 Queensgate Drive.

The City-owned property is currently vacant and the City has no plans to construct or install any trail improvements or amenities at this location. The owner of the Chevron gas station at 999 Queensgate Drive desires to purchase this property and landscape it to improve the entrance and frontage features of his business .

The area adjacent to the trail proposed for surplus is no longer needed for municipal purposes. This segment of trail contains additional width and the surplus action will not decrease the width of pathway in this location beyond that of adjacent sections.

Assuming the surplus action is approved, the City will enter into negotiations with the owner of the Chevron gas station for the purchase and sale of the 7,693 square feet of City-owned property, which will be brought before the City Council for consideration at a future date.

Fiscal Impact:

The surplus action has no fiscal impact. The proceeds from the resulting sale of the surplussed property will be determined through a negotiated sales process.

Attachments:

1. Site Map - Keene-Queensgate Surplus





PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 5/11/2023

Agenda Category: New Business

Prepared By: Carlo D'Alessandro , Transportation and Development Manager

Subject:
2024-2029 Transportation Improvement Program Presentation

Department:
Public Works

Recommended Motion:
Approve the proposed 2024-2029 Transportation Improvement Program

Summary:
RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The STIP is used primarily to manage expenditure of state and federal funds. For the City, the TIP indicates the priority transportation improvements for which the City intends to apply for state and federal grant funding. Richland's long-standing practice of preparing its TIP involves multiple public involvement opportunities that include involvement of the Parks & Recreation Commission and Planning Commission. The draft TIP is posted on the City's website with an opportunity to provide comments. Public meetings to consider the TIP will be held by the Parks & Recreation Commission and the Planning Commission. The Parks & Recreation Commission is requested to vote on May 11, 2023 to recommend approval of the proposed TIP. RCW 35.77.010 requires a public hearing before adoption of the City's TIP. A public hearing will be advertised and held at the Council meeting to accept additional public comment on the topic. Barring any compelling public testimony to the contrary, staff will recommend a resolution for adoption of the TIP if recommended by the Parks and Recreation Commission and the Planning Commission.

The TIP documents are located online at: <https://www.ci.richland.wa.us/departments/public-works/traffic-and-streets/transportation-planning>

Fiscal Impact:

Attachments: