



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, December 1, 2015

Pre-Meeting:

Mayor Rose called the pre-meeting executive session to order at 6:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Kent, Revell, and Thompson were present.

Also present was City Manager Reents (for the first 20 minutes) on the first executive session. Attending the second executive session were City Manager Reents, City Attorney Kintzley, Energy Services Director Hammond and Chief Electrical Engineer Whitney.

Executive Sessions:

1. Per RCW 42.30.110 (1) (g): Review the Performance of a Public Employee (60 minutes)
- Heather Kintzley, City Attorney
2. Per RCW 42.20.110 (I) (b) Lease or Purchase of Real Estate (10 minutes)
- Bob Hammond, Energy Services Director

COUNCILMEMBER THOMPSON MOVED AND COUNCILMEMBER CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (g): REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE FOR 60 MINUTES AND PER RCW 42.20.110 (I) (b) LEASE OR PURCHASE OF REAL ESTATE FOR 10 MINUTES. THE MOTION CARRIED 7-0.

COUNCILMEMBER CHRISTENSEN MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:10 P.M. THE MOTION CARRIED 7-0.

Following the executive session, City Clerk Hopkins and Assistant City Manager Amundson joined the pre-meeting.

3. Benton County Rural County Capital Fund (5 minutes)
 - Jon Amundson, Assistant City Manager

Mr. Amundson gave the background on the Benton County Rural County Development Sales Tax funded by state sales and use tax and the current effort by the eight local cities, ports and Benton County, eligible to use the revenue, to come together and petition the County Commissioners to allocate the money to the various agencies for economic development projects.

4. Discuss Meeting Agenda Items (10 minutes)
 - City Council Members

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Revell, Kent and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, Energy Services Director Hammond, Fire and Emergency Services Director Huntington, Community Development Director Jensen, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl Police Services Director Skinner, and City Clerk Hopkins.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. New Hire/Retirements (5 minutes)
 - Allison Jubb, Human Resources Director

Ms. Jubb said recent retirees included Sue Graves, retired as a Buyer II after 23-years of service and Jeanette Mercier, Library Supervisor, retired after 30-years of service. She read the introduction of the new employees that could not attend the meeting; Michael Ennis, Utility Crafts Worker and Kaitlin Damstedt, Emergency Dispatcher. She continued by introducing the new employees in the audience Police Officer Erik Noren and Fire Fighters Timothy Birch, Zach Hannibal and Colt O'Brien.

Chief Huntington said the Fire and Emergency Services Department will be at full staff at the first of the year.

Public Hearing:

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

1. Proposed Right-of-Way Vacation on a Portion of Wellhouse Loop - Ordinance No. 73-15
 - Pete Rogalsky, Public Works Director

Mr. Rogalsky said the public hearing was to take comments regarding a proposed vacation of a portion of Wellhouse Loop. Goodwill Industries, the abutting property owner, petitioned the City requesting the vacation of this portion of Wellhouse Loop. Council adopted Resolution No. 201-15 at the November 3, 2015, regular Council meeting to set the public hearing date for December 1, 2015. Notices were posted on site and at City Hall, Richland Public Library, and the Community Center on November 9, 2015, meeting the 20-day minimum requirement in accordance with RCW 35.79.

Mayor Rose opened the public hearing at 7:43 p.m. and closed the public hearing at 7:43:15 p.m. as there were no comments.

Public Comments:

There were no public comments.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Approve the Minutes of the Council Meeting Held November 17, 2015
 - Heather Kintzley, City Attorney

Ordinances - Second Reading/Passage:

2. Ordinance No. 70-15, Amending RMC 23.42.051 Relating to Vendors in City Parks
- Kerwin Jensen, Community Development Director
3. Ordinance No. 71-15, Amending the Zoning on a 35-Acre Parcel in the Horn Rapids Residential Community
- Kerwin Jensen, Community Development Director
4. Ordinance No. 75-15, Adopting 2015 Amendments to the Comprehensive Plan and Amending RMC Title 23: Zoning
- Rick Simon, Development Services Manager
5. Ordinance No. 76-15, Approving Amendments to the 2015 Budget
- Cathleen Koch, Administrative Services Director
6. Ordinance No. 77-15, Approving the 2019 Council Compensation Plan
- Cathleen Koch, Administrative Services Director

Resolutions – Adoption:

7. Resolution No. 187-15, Authorizing Execution of Agreement with Efficiency Solutions, LLC for Commercial Energy Efficiency Program Inspections
- Bob Hammond, Energy Services Director
8. Resolution No. 188-15, Authorizing Execution of Contract No. 13-012 Modification No. 4 with Energy Incentives, Inc. for Residential Energy Efficiency Program Inspections
- Bob Hammond, Energy Services Director
9. Resolution No. 189-15, Authorizing Execution of Contract No. 30-15 Modification No. 1 with ELR Consulting, Inc. for 2016 SCADA Integration Support
- Bob Hammond, Energy Services Director
10. Resolution No. 210-15, Amending the CDBG Agreement Between the City of Richland and Kennewick Housing Authority and to the Grant Agreement Between the City of Richland and Benton and Franklin Counties Department of Human Services
- Kerwin Jensen, Community Development Director
11. Resolution No. 211-15, Authorizing Extension of an Existing Management Agreement with CourseCo for Operation of the Columbia Point Golf Course
- Joe Schiessl, Parks and Public Facilities Director

12. Resolution No. 214-15, Approving Latecomer Agreement with Anderson Heights Development, LLC for Gala Way
 - Pete Rogalsky, Public Works Director
13. Resolution No. 217-15, Application for the Washington Association of Sheriffs and Police Chiefs Traffic Safety Grant
 - Chris Skinner, Police Services Director

Expenditures - Approval:

14. Expenditures from November 9, 2015 - November 18, 2015 for \$4,288,415.17 including Check Nos. 228858-229166, Wire Nos. 6032-6038, Payroll Check Nos. 100206-100223, and Payroll Wire/ACH Nos. 9218-9235
 - Cathleen Koch, Administrative Services Director

COUNCILMEMBER KENT MOVED AND COUNCILMEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

Items of Business:

1. Resolution No. 216-15, Funding Recommendations for Hotel-Motel 2016 Awards
 - Fall Cycle
 - Jon Amundson, Assistant City Manager

Mr. Amundson said the Lodging Tax Advisory Committee (LTAC) recommends Council allocate \$17,000 from the first two percent (2%) lodging tax funding, as described in the 2016 Hotel/Motel Fund - Fall Cycle Worksheet. The recommended projects are:

1. Tri-Cities Marathon - \$2,000
2. Tri-City Water Follies - \$15,000

Councilmembers and staff discussed the details of the program.

COUNCILMEMBER CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO ADOPT RESOLUTION NO. 216-15, FUNDING RECOMMENDATIONS FOR HOTEL-MOTEL 2016 AWARDS - FALL CYCLE. THE MOTION CARRIED 7-0.

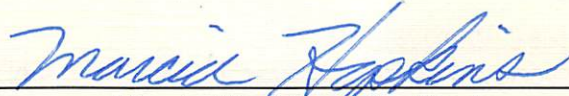
Reports and Comments:

1. City Manager Reents congratulated Assistant City Manager Amundson on earning his certification as a Credentialed City Manager from International City Manager Association.
2. Mayor Rose congratulated all of the Richland high school sports teams on their successful season.

Adjournment:

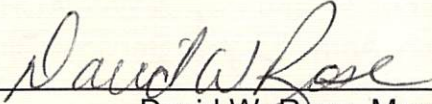
Mayor Rose adjourned the meeting at 7:59 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



David W. Rose, Mayor

DATE APPROVED:

December 15, 2015