MINUTES
PLANNING COMMISSION SPECIAL MEETING
WEDNESDAY, SEPTEMBER 8, 2021
VIA ZOOM MEETINGS
6:00 p.m.

Call to Order:

Vice-chair Townsend called the meeting to order at 6:01 p.m. and welcomed attendees.

Attendance:

Present: Chairperson Maier (arrived during presentations), Vice-Chair Townsend, Commissioners Mealer, Smith, Palmer and Ridley. Commissioner Eadie was absent. Also present were Council liaison Alvarez, Director Jensen, CDBG Administrator Burden and Administrative Assistant II Follett.

Approval of Minutes:

Vice-chair Townsend presented the minutes from the July 28th meeting for approval.

COMMISSIONER MEALER NOTED THAT HE HAD TECHNICAL DIFFICULTIES AT THE END OF THE MEETING AND DID NOT THINK HE VOTED ON THE FINAL MOTION. IN ORDER TO CHECK THE RECORD AND MAKE CHANGES AS NEEDED, COMMISSION MEALER MOTIONED AND COMMISSIONER PALMER SECONDED THE MOTION TO TABLE APPROVAL OF THE JULY 28TH MEETING MINUTES UNTIL THE NEXT MEETING. MOTION PASSED 5-0

Vice-chair Townsend presented the minutes from the August 25th meeting for approval.

COMMISSIONER MEALER MOTIONED AND COMMISSIONER SMITH SECONDED THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 25, 2021 MEETING. THE MOTION PASSED 5-0.

New Business:

1. 2022 CDBG APPLICANT PRESENTATIONS

Vice-Chair Townsend asked staff for a brief overview and direction. Ms. Follett provided framework for presentation times, followed by questions from the Commission.

Ms. Burden gave further instruction and then introduced the first applicant.

The following representatives gave presentations outlining their public service project and amount of grant funding requested.

Grant Baynes – Sr. Life Resources
Donna Tracy – The Arc of the Tri-Cities
Matthew West – Elijah Family Homes
Brian Newberry – Girl Scouts, Eastern Washington & Northern Idaho

The following representatives gave presentations outlining their Public Facility project and amount of grant funding requested.

Diana Izaguirre – Domestic Violence Services
Carlo D'Alessandro – Public Works
Ruvim Tyutyunnik – Parks & Public Facilities

At the conclusion of each presentation, commissioners asked questions. At the conclusion of all presentations, commissioners discussed local priorities and provided project rankings to CDBG Administrator Burden. After providing priority rankings, Commissioners debated funding amounts and strategies.

CHAIRMAN MAIER MOVED AND COMMISSIONER PALMER SECONDED THE MOTION TO RECOMMEN COUNCIL APPROVE 2022 CDBG PROJECT FUNDING IN THE AMOUNTS AND TO THE RECIPIENTS AS DEFINED BY THE COMMISSION PRRIORITY RANKINGS. AFTER A SHORT DISCUSSION, THE MOTION PASSED 6-0.

CHAIRMAN MAIER MADE AN ADDITIONAL MOTION AND COMMISSIONER MEALER SECONDED THE MOTION TO RECOMMEND THAT ANY ADDITIONAL FUNDING BE GIVEN TO THE ARC OF THE TRI-CITIES. MOTION CARRIED 6-0.

Communications:

Councilman Alvarez thanked commissioners for their work on the funding recommendations.

Adjournment:

Vice-Chair Townsend adjourned the meeting at 8:23 p.m.

PREPARED BY: Lynne Follett
Lynne Follett, Administrative Assistant II

REVIEWED BY: Mike Stevens
Mike Stevens, Planning Manager

APPROVED BY: Phil Townsend
Phillip Townsend, Vice-Chairman