



Agenda
City Council Regular Meeting
Tuesday, June 20, 2023
Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions, or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

- I. Approval of the June 6, 2023 City Council Regular Meeting Minutes
 - Jennifer Rogers, City Clerk

Ordinances - First Reading:

None.

Ordinances - Second Reading & Passage:

2. Ordinance No. 2023-10, Amending Chapter 11.08 of the Richland Municipal Code related to Speed Regulations
 - Pete Rogalsky, Public Works Director
3. Ordinance No. 2023-11, Amending Richland Municipal Code Section 11.40.030 related to Parking on Certain Streets
 - Pete Rogalsky, Public Works Director
4. Ordinance No. 2023-12, Approving the Rezone of 19.47 Acres located along Bermuda Road from Agriculture (AG) to Medium Density Residential Small Lots (R-2S)
 - Kerwin Jensen, Development Services Director
5. Ordinance No. 2023-13, Amending the 2023 Budget in the General Fund, Public Safety Sales Tax Fund, General Government Construction Fund, and Community Development Block Grant Fund

- Brandon Allen, Finance Director

Resolutions - Adoption:

6. Resolution No. 2023-83, Authorizing a First Amendment to the Interlocal Agreement for the Tapteal I Booster Pump Station Project
 - Pete Rogalsky, Public Works Director
7. Resolution No. 2023-87, Authorizing a Second Amendment to the Wholesale Water Service Agreement with the City of West Richland
 - Pete Rogalsky, Public Works Director
8. Resolution No. 2023-88, Authorizing Award of Bid to Watts Construction, Inc. for the Vantage Highway Pathway - Phase 2 Project
 - Pete Rogalsky, Public Works Director
9. Resolution No. 2023-89, Adopting a Vision Zero Goal with respect to Roadway Fatalities and Serious Injuries on City of Richland Streets
 - Pete Rogalsky, Public Works Director
10. Resolution No. 2023-90, Adopting the 2023 Comprehensive Safety Action Plan and Authorizing a Grant Application to the United States Department of Transportation Safe Streets and Roads for All Funding Program
 - Pete Rogalsky, Public Works Director
11. Resolution No. 2023-91, Authorizing Applications to the Washington State Department of Commerce's Public Works Board Construction and Pre-Construction Loan Programs
 - Pete Rogalsky, Public Works Director
12. Resolution No. 2023-92, Authorizing a Third Amendment to the Consultant Agreement with Keller Associates, Inc. for the Tapteal Booster Pump Station Upgrade and Kennedy Water Main Projects
 - Pete Rogalsky, Public Works Director
13. Resolution No. 2023-94, Authorizing Award of Bid to Palouse Power, LLC for Airport Area Boring and Cable Replacement
 - Clint Whitney, Energy Services Director
14. Resolution No. 2023-95, Declaring Surplus and Authorizing the Sale of 7,693 Square Feet of Property Located at 999 Queensgate Drive
 - Kerwin Jensen, Development Services Director
15. Resolution No. 2023-96, Authorizing a Consultant Agreement with Rogers Surveying Inc. and HLA Engineering & Land Surveying Inc. for Surveying Services
 - Kerwin Jensen, Development Services Director
16. Resolution No. 2023-99, Rejecting All Bids for the West Village Park - Phase I Project
 - Laura Hester, Parks & Public Facilities Director
17. Resolution No. 2023-100, Authorizing a Consultant Agreement with Granicus Experience Group (GXG) for Content Strategy and Governance Services
 - Jon Amundson, City Manager

Expenditures - Approval:

18. Expenditures from May 1, 2023 to May 31, 2023 for \$30,076,850.97 including Travel Check Nos. 20305-20337, Accounts Payable Check Nos. 311375-312259, Accounts Payable Wire Nos. 9546-9594, Payroll

Wires & ACH Nos. 13360-13410 Payroll Direct Deposit & Check Nos. 207890-209045 and Pension Check Nos. 6465-6488.

- Brandon Allen, Finance Director

Items of Business:

19. Resolution No. 2023-86, Authorizing an Interlocal Agreement with the City of West Richland for Badger Mountain South Traffic Impact Mitigation
 - Pete Rogalsky, Public Works Director
20. Resolution No. 2023-97, Declaring Surplus and Authorizing Lease of Property Located at 1900 Jadwin Avenue
 - Kerwin Jensen, Development Services Director
21. Resolution No. 2023-98, Authorizing a Memorandum of Understanding to establish an Opioid Abatement Council (OAC)
 - Drew Florence, Assistant City Manager
22. Advanced Metering Infrastructure (AMI) and Utility Billing Update
 - Drew Florence, Assistant City Manager

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Approval of the June 6, 2023 City Council Regular Meeting Minutes

Department/Office
City Clerk

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:

Approve the meeting minutes from the City Council regular meeting held on June 6, 2023.

Summary:

Draft minutes from the June 6, 2023 City Council regular meeting are presented for Council's consideration and approval.

Fiscal Impact: None.

Attachments:

I. DRAFT June 6, 2023 City Council Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Tuesday, June 6, 2023

**Richland City Hall ~ Council Chambers
625 Swift Boulevard**

City Council Regular Meeting - 6:00 p.m.

Mayor Christensen called the Council meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Christensen welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Christensen, Mayor Pro Tem Richardson, and Councilmembers Jones, Kent, Lukson, VanDyke (remote attendance via Zoom), and Whitten were present.

Also present were City Manager Amundson, Deputy City Manager Schiessl, Assistant City Manager Florence, City Attorney Kintzley, Chief of Police Clary, Development Services Director Jensen, Public Works Director Rogalsky, Finance Director Allen, Human Resources Director Paulsen, Parks & Public Facilities Director Hester, and City Clerk Rogers.

Pledge of Allegiance

Mayor Christensen led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

MAYOR CHRISTENSEN MOVED AND MAYOR PRO TEM RICHARDSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 7-0.

Presentations

1. Richland Public Library Board of Trustees Annual Presentation

With the aid of a PowerPoint Presentation, Richland Library Board of Trustees Chair Lightner presented the 2022 Richland Public Library Board of Trustees Annual Presentation. The presentation included a summary of public programs and events, community engagement and outreach, community engagement highlights, technical services highlights, general and circulation statistics, 2022 finances with notable expenditures, 2022 state of the collection, key takeaways from the 2022 Polco survey, and plans for 2023.

In 2022, a community-wide effort to receive input was conducted to assist in the development of the 2023-2033 Richland Public Library Strategic Plan (the "Plan"). The

Library's Plan outlines its vision, mission, values, roles, goals, and strategies to ensure success. The Plan also includes an assessment plan and how to measure those successes. Detailed information can be found in Ms. Lightner's presentation included in the agenda packet.

Mayor Pro Tem Richardson thanked Ms. Lightner for the presentation and shared a personal story regarding the friendliness of library staff. Mayor Pro Tem Richardson also complimented the Richland Public Library on the many valuable programs and services it provides to the community.

Councilmember Kent thanked members of the Richland Library Board of Trustees and Richland Library staff for their work. Councilmember Kent pointed out that Richland is the only municipality in the region that operates its own library, which enables RPL to effectively personalize services for the community. Councilmember Kent reiterated her gratitude to the dedicated staff of the Richland Public Library and members of the Richland Library Board of Trustees.

Mayor Christensen thanked members of the Richland Library Board of Trustees for their efforts to enhance the quality of life in the City of Richland.

2. New Hires & Retirements

A video featuring the new hires and retirements for the month of May was played for the audience.

Wesley Johnson retired after twenty-two years of service as a Construction & Maintenance Worker II in the Parks & Facilities Division, and Trever Ergeson retired after thirty-one years of service as a Firefighter EMT with the Richland Fire Department.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

3. Proposed Amendment to the 2023 Budget in the General Fund, Public Safety Sales Tax Fund, General Government Construction Fund, and Community Development Block Grant Fund, Ordinance No. 2023-13

Mayor Christensen opened the public hearing at 6:25 p.m. and closed the public hearing at 6:26 p.m. No testimony was offered.

4. 2024-2029 Transportation Improvement Program, Resolution No. 2023-85

Mayor Christensen opened the public hearing at 6:26 p.m.

Lora Rathbone - 538 Fuller St. Richland, WA: Ms. Rathbone as City Council to prioritize enhancing pedestrian and bicycle safety in downtown Richland over roadway

configurations to accommodate traffic volumes on South George Washington Way and Jadwin Avenue.

Hearing no other testimony, Mayor Christensen closed the public hearing at 6:28 p.m.

Public Comments

The following individuals provided public comments:

- Gretl Crawford - 4808 W. 21st Ave., Kennewick, WA: Ms. Crawford spoke against approval of Ordinance No. 2023-09 which increases traffic impact fees because it will increase costs for developers.
- Matt Heuer - 6925 W. 27th Ave., Kennewick, WA: Mr. Heuer, Government Affairs Director of Tri-Cities Association of Realtors, spoke against approval of Ordinance No. 2023-09 which increases traffic impact fees because it will increase costs for developers. Mr. Heuer requested city staff consider hosting an additional meeting with housing stakeholders for supplemental discussion and a question-and-answer session.
- Pam Minelli - 16518 S. Fairview Loop, Kennewick, WA: Ms. Minelli, a Board Member and Secretary of Tri-Cities Community Action for Responsible Environmental Stewardship (C.A.R.E.S.), called on Council to draft a letter of support to endorse Tri-Cities C.A.R.E.S. as an intervenor in the Horse Heaven Wind Farm Project Adjudication. Mayor Christensen commented that a resolution was on the agenda supporting C.A.R.E.S. (Resolution No. 2023-76).
- Paul Krupin - 2404 S. Lyle Street, Kennewick, WA: Mr. Krupin, a Board Member of Tri-Cities C.A.R.E.S., provided statements opposing the Horse Heaven Wind Farm Project and thanking Council for its support of C.A.R.E.S. as an intervenor in the Adjudication. Mr. Krupin urged City Council to send a letter of concern directly to the State of Washington Energy Facility Site Evaluation Council (EFSEC).

Consent Calendar

City Clerk Rogers read the Consent Calendar.

COUNCILMEMBER WHITTEN MOVED AND MAYOR PRO TEM RICHARDSON SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 7-0.

Minutes

5. Approval of the following Richland City Council Meeting Minutes:
 - May 16, 2023 City Council Regular Meeting Minutes
 - May 23, 2023 City Council Workshop Meeting Minutes

Ordinances - First Reading

6. Ordinance No. 2023-09, Amending Chapter 12.03 of the Richland Municipal Code related to Traffic Impact Fees **(PULLED BY MAYOR PRO TEM RICHARDSON AND RELOCATED TO ITEMS OF BUSINESS AS ITEM NO. 21).**
7. Ordinance No. 2023-10, Amending Chapter 11.08 of the Richland Municipal Code related to Speed Regulations
8. Ordinance No. 2023-11, Amending Richland Municipal Code Section 11.04.030 related to Parking on Certain Streets

Ordinances - Second Reading & Passage

9. Ordinance No. 2023-08, Amending the 2023 Budget to Include the 2022 Budget Carryovers

Resolutions - Adoption

10. Resolution No. 2023-76, Supporting Tri-Cities C.A.R.E.S. as Intervenor in the Horse Heaven Wind Farm Project Adjudication
11. Resolution No. 2023-77, Ratifying the City's Acceptance of Community Wildfire Protection Plan (CWPP) Grant Funding
12. Resolution No. 2023-78, Authorizing a Grant Application for the State and Local Cybersecurity Grant Program
13. Resolution No. 2023-79, Authorizing a Grant Application to the Washington State Criminal Justice Training Commission Officer Wellness Program
14. Resolution No. 2023-80, Authorizing a Purchase and Sale Agreement with TTB Investments, LLC for a Storage Unit at 300 Wellhouse Loop
15. Resolution No. 2023-81, Renaming a Private Street known as 11th Street to Robert Ferguson Street
16. Resolution No. 2023-82, Authorizing a Joint Funding Agreement with the United States Geological Survey for Harmful Algal Bloom Origins Determination in the Columbia River
17. Resolution No. 2023-84, Authorizing Supplemental Amendment No. 3 to a Consultant Agreement with H.W. Lochner, Inc. for Design of the South George Washington Way Project

Items - Approval

None.

Items of Business

18. Ordinance No. 2023-12, Approving the Rezone of 19.47 Acres located along Bermuda Road from Agriculture (AG) to Medium Density Residential Small Lots (R-2S) (Closed Record-First Reading)

Mayor Christensen, City Attorney Kintzley, and City Clerk Rogers read the closed-record hearing procedures.

City Attorney Kintzley asked if any councilmembers had any real or potential conflicts that would disqualify them from hearing the closed record matter. No conflicts were identified.

City Attorney Kintzley asked the audience if anyone had an objection to any councilmember's participation in the closed record review. No objections were raised.

City Attorney Kintzley asked the audience if anyone had an objection on jurisdictional grounds. No objections were raised.

Development Services Director Jensen provided an overview of the proposed rezone request to change the zoning on approximately 19.47 acres located along Bermuda Road from AG (Agriculture) to R2-S (Medium Density Residential - Small Lot).

On March 13, 2023, the Richland Hearing Examiner held an open-record public hearing to consider the rezone and companion preliminary plat application. No public testimony, either written or verbal, was received during the open-record public hearing, and the Richland Hearing Examiner issued a written favorable recommendation to approve the requested rezone request.

The parallel preliminary plat application proposes to divide approximately 19.47 acres into one-hundred and one (101) single-family residential lots, and its approval is contingent on the successful outcome of the proposed rezone change.

At Councilmember Jones' request, Development Service Director Jensen clarified permitted uses on a medium density residential lot.

Mayor Christensen opened and closed the closed-record review hearing at 6:48 p.m. No testimony was offered.

COUNCILMEMBER JONES MOVED AND MAYOR PRO TEM RICHARDSON SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2023-12, APPROVING THE REZONE OF 19.47 ACRES LOCATED ALONG BERMUDA ROAD FROM AGRICULTURE (AG) TO MEDIUM-DENSITY RESIDENTIAL SMALL LOTS (R-2S), FOR FIRST READING, BY TITLE ONLY. THOSE IN FAVOR: MAYOR CHRISTENSEN,

MAYOR PRO TEM RICHARDSON, AND COUNCILMEMBERS JONES, KENT, LUKSON, VANDYKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 7-0.

19. Ordinance No. 2023-13, Amending the 2023 Budget in the General Fund, Public Safety Sales Tax Fund, General Government Construction Fund, and Community Development Block Grant Fund

Finance Director Allen provided a summary of the proposed budget adjustments. Ordinance No. 2023-13 will add \$636,275 in appropriations to the 2023 Budget. Of this amount, \$166,375 is from new revenue sources and transfers, and \$469,900 is from the fund balance.

COUNCILMEMBER JONES MOVED AND COUNCILMEMBER WHITTEN SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2023-13, AMENDING THE 2023 BUDGET IN THE GENERAL FUND, PUBLIC SAFETY SALES TAX FUND, GENERAL GOVERNMENT CONSTRUCTION FUND, AND COMMUNITY DEVELOPMENT BLOCK GRANT FUND, FOR FIRST READING, BY TITLE ONLY. THOSE IN FAVOR: MAYOR CHRISTENSEN, MAYOR PRO TEM RICHARDSON, AND COUNCILMEMBERS JONES, KENT, LUKSON, VANDYKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 7-0.

20. Resolution No. 2023-85, Adopting the 2024-2029 Transportation Improvement Program

Public Works Director Rogalsky shared that the City is required to annually prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The STIP is used primarily to manage the expenditure of state and federal funds. The City's TIP indicates the priority transportation improvements to which the City intends to apply for state and federal grant funding.

Public participation was solicited from the Parks & Recreation Commission and the Planning Commission. Additionally, the City's proposed TIP was posted on the City's website with an opportunity for the public to provide comments.

Public Works Director Rogalsky then provided an overview of the 2024-2029 Transportation Improvement Program (TIP). A list of funded, unfunded, and removed TIP projects was presented and is included in the agenda packet.

Responding to the comment provided during tonight's public hearing, Public Works Director Rogalsky assured City Council and members of the community that pedestrian and bicycle safety remains a priority in the 2024-2029 Transportation Improvement Program projects, as does improving roadways to accommodate vehicular volume.

City Manager Amundson added that staff will propose to meet with local representatives in a workshop setting in late summer/early fall to work on top legislative priorities. City Manager Amundson added that he intends to propose the establishment of a sub-committee that will focus on 2024 legislative priorities.

MAYOR CHRISTENSEN MOVED AND COUNCILMEMBER LUKSON SECONDED THE MOTION TO APPROVE RESOLUTION NO. 2023-85, ADOPTING THE 2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM. MOTION CARRIED 7-0.

21. Ordinance No. 2023-09, Amending Chapter 12.03 of the Richland Municipal Code related to Traffic Impact Fees (FORMERLY ITEM NO. 6 ON THE CONSENT CALENDAR)

Public Works Director Rogalsky stated that the main objectives of the City's traffic impact fee program are to achieve a transportation system that meets the level of service in the Comprehensive Land Use Plan, and to administer a fair assignment of system costs attributable to new development. With the aid of a PowerPoint Presentation, Public Works Director Rogalsky summarized the creation, purpose, features, process, and accomplishments of the City's traffic impact fee program.

Next, Public Works Director Rogalsky explained why an update to the traffic impact fees is necessary. Substantial changes in development planning and traffic impact analysis led to significant increases in the calculated fee levels. In addition, staff proposed to add construction cost inflation to the impact fees to protect the sustainability of the program. The proposed fee updates reflect substantial improvements and changes to road impact forecasts in several areas of the City, specifically the Badger Mountain South development and the Duportail/Queensgate area.

Public outreach included groups directly impacted by the program. A fee comparison with local and state-wide cities was factored into the proposed fee increase.

Approval of Ordinance No. 2023-09 would implement fees based on current construction cost estimates and index the fees each year using a national road construction cost index published by the Federal Highway Administration.

Following the presentation, Council offered comments and engaged in a question-and-answer session with staff. Council expressed interest in having an additional discussion before taking final action on Ordinance No. 2023-09.

COUNCILMEMBER LUKSON MOVED AND COUNCILMEMBER KENT SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2023-09, AMENDING CHAPTER 12.03 OF THE RICHLAND MUNICIPAL CODE RELATED TO TRAFFIC IMPACT FEES, FOR FIRST READING, BY TITLE ONLY. THOSE IN FAVOR: MAYOR CHRISTENSEN AND COUNCILMEMBERS KENT, LUKSON, VANDYKE AND WHITTEN. THOSE OPPOSED: MAYOR PRO TEM RICHARDSON. COUNCILMEMBER JONES ABSTAINED. MOTION CARRIED 5-1 WITH 1 ABSTENTION.

Reports and Comments

City Manager

City Manager Amundson made the following announcements:

- The *Dive Into Summer with the City of Richland* event will kick off on Saturday, June 10, 2023. The Richland Public Library and the Parks & Public Facilities Department will host many family-friendly events during the summer months, such as the Summer Reading Challenge and the Live@5 Summer Concert series at John Dam Plaza.
- Staff will provide an update to the Advanced Metering Infrastructure (AMI) and utility billing at an upcoming meeting.
- The City was recently awarded the Distinguished Budget Presentation Award by the Government Finance Officers Association (GFOA). To earn the recognition, budget documents must meet program criteria and excel as a policy document, financial plan, operations guide, and communication tool. City Manager Amundson congratulated the Finance Department and all who contributed to the submittal.

City Council

Councilmember Whitten welcomed the new hires, then congratulated and thanked the retirees for their years of service. Councilmember Whitten added that though he did not participate in the traffic impact fees question-and-answer session, many of his questions were asked by fellow councilmembers. Councilmember Whitten concluded by stating he looks forward to having additional discussions on the topic to find resolution.

Councilmember Jones shared that she has received numerous complaints regarding closure of the dog park. Councilmember Jones requested that staff communicate to the public regarding the park closure. Next, Councilmember Jones stated she was pleased to hear that staff is communicating with the United States Geological Survey regarding the harmful algal bloom.

At Mayor Christensen's invitation, Parks & Public Facilities Director Hester reported that the dog park has been intermittently closed to complete a turf revitalization project. Councilmember Jones inquired if the City is partnering with other agencies to develop additional dog parks. Parks & Public Facilities Director Hester replied that there are no partnerships in existence but the City is willing to entertain partnerships and suggestions to expand the dog park program.

Councilmember Lukson stated that because Richland excels in providing services and programs to its residents, it is likely that neighboring communities are coming to Richland to also benefit from those same facilities. Next, Councilmember Lukson commended Mayor Pro Tem Richardson for pulling Ordinance No. 2023-09 related to traffic impact fees for clarification and further discussion.

Councilmember Kent spoke positively of the diverse viewpoints represented by councilmembers. Councilmember Kent thanked City Manager Amundson and the Executive Leadership Team for responding to Council inquiries and providing technical information to aid in the decision-making process. Last, Councilmember Kent encouraged residents to be kind to each other.

Councilmember VanDyke thanked Deputy City Manager Schiessl for his unfaltering professionalism in responding to citizen inquiries. Next, Councilmember VanDyke congratulated Finance Director Allen and the Finance Department for receiving the Distinguished Budget Presentation Award from GFOA.

Mayor Pro Tem Richardson thanked members of the community for providing comments. Next, Mayor Pro Tem Richardson spoke positively of the informative Economic Development and Capital Projects Tour held on May 30, 2023. Finally, Mayor Pro Tem Richardson stated that she is proud to be a resident of the City of Richland and spoke highly of the potential that lies ahead.

Mayor

Mayor Christensen expressed interest in meeting with Congressman Dan Newhouse and Congresswoman Cathy McMorris Rodgers to discuss the possibility of receiving direct federal funds for certain TIP projects. Mayor Christensen also shared that, in addition to the adoption of Resolution No. 2023-76, Tri-Cities C.A.R.E.S. may seek a letter of support from Council and expressed his understanding that Council would not object to issuance of a letter.

Adjournment

Mayor Christensen adjourned the meeting at 8:03 p.m.

APPROVED:

ATTEST:

Terry Christensen, Mayor

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Ordinance No. 2023-10, Amending Chapter 11.08 of the Richland Municipal Code related to Speed Regulations

Department/Office
Public Works

Ordinance/Resolution Number:
2023-10

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2023-10, amending Chapter 11.08 of the Richland Municipal Code related to speed regulations.

Summary:

The majority of city streets operate with a speed limit of 25 miles per hour as specified by state law. Chapter 11.08 RMC provides the City's modifications to speed limits, mostly to align speed limits on collector and arterial streets with their functional design. Chapter 11.08 RMC requires updating from time to time as new collector and arterial streets are added to the city and as streets are modified.

Proposed Ordinance No. 2023-10 will update Chapter 11.08 RMC to accomplish several things: 1) update speed limits on some arterial and collector streets for which the present codified speed limit is out-of-date; 2) revise the definition of reduced speed zones near schools to reflect recently implemented changes to the school zone designs; and 3) adopt a reduced speed playground zone on a segment of Broadmoor Street near Claybell Park. The Claybell Park playground speed zone was evaluated and supported by the City's traffic engineer as part of a solution to concerns raised by nearby residents about the behavior of Claybell Park users on and near Broadmoor Street.

Staff recommends approval of Ordinance No. 2023-10 for second reading and passage.

Fiscal Impact: None.

Attachments:

- I. Ordinance No. 2023-10

ORDINANCE NO. 2023-10

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTER 11.08 OF THE RICHLAND MUNICIPAL CODE RELATED TO SPEED REGULATIONS.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to update standards and improve clarity; and

WHEREAS, state law regulates speeds on City streets except as provided in Chapter 11.08 RMC – Speed Regulations; and

WHEREAS, upon engineering review, several streets require speed limit adjustments; and

WHEREAS, speed reductions for school zones have been identified and placed in the appropriate code section; and

WHEREAS, as authorized in RCW 46.61.440, a speed reduction for a playground zone on Broadmoor Street is recommended; and

WHEREAS, the City’s best interests are served by adopting these speed limits to maintain vehicle mobility and safe operation of the street system.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 11.08 of the Richland Municipal Code, entitled Right-of-Way Construction, as first enacted by Ordinance No. 413, and last amended by Ordinance No. 24-16, is hereby amended as follows:

Chapter 11.08 SPEED REGULATIONS

Sections:

11.08.010 State speed laws applicable.

11.08.020 Increasing speed limit in certain zones.

11.08.030 Decrease of state law maximum speed.

11.08.040 Regulation of speed by traffic signals.

11.08.050 Decrease of posted speed in construction zones.

11.08.010 State speed laws applicable.

The state traffic laws regulating the speed of vehicles shall be applicable upon all streets within this city, except as this code, as authorized by state law, declares and determines upon the basis of engineering and traffic investigation that certain speed regulations shall be applicable upon specified streets or in certain areas, in which event it is unlawful for any person to drive a vehicle at a speed in excess of any speed so declared in this code when signs are in place giving notice thereof.

11.08.020 Increasing speed limit in certain zones.

It is determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the following streets and segments thereof is less than is reasonable and safe under the conditions found by such investigation to exist upon such streets; and except when signs are posted pursuant to state law setting a different maximum speed, the maximum speed permitted on such streets shall be as set forth in this section at the times specified when signs are erected giving notice thereof, but in no case shall the speed limit exceed 60 miles per hour:

STREET SEGMENT	SPEED LIMIT AT ALL TIMES – EXCEPT WHEN SIGNS ARE POSTED SETTING A DIFFERENT MAXIMUM SPEED (MPH)
1st Street from Kingsgate Way to Polar Way	35
Aaron Drive from State Route 240 over-crossing to Adams Street	40
Battelle Boulevard from Kingsgate Way to Stevens Drive	40
Bella Coola Lane from Trowbridge Boulevard to end of Road	30
Center Parkway from Steptoe Street to Leslie Road	30
Columbia Center Boulevard from Columbia Park Trail to Fowler Street	35
Columbia Park Trail from east city limits to Queensgate Drive Steptoe Street	40 35
Columbia park trail from Steptoe Street to Queensgate Drive	40
Columbia Point Drive from George Washington Way to end of road	35
Dallas Road form south city limits to north city limits (1,120 feet north of Ava Way)	50
Duportail Street from Thayer Drive to Wellsian Way	30
Duportail Street from Keene Road to State Route 240	35
Englewood Drive from Keene Road to Glenwood Court	30
Gage Boulevard from 300 feet east of Leslie Road to the easterly city limits	40
Gage Boulevard from 300 feet east of Leslie Road to the westerly city limits	30
George Washington Way from Adams Street to the north city limits	35
Goethals Drive from Aaron Drive to Gillespie Street	30
Hagen Road from State Route 240 to Logan Road	35
Horn Rapids Road from Stevens Drive to the westerly terminus of Horn Rapids Road	50
Horn Rapids Road from Stevens Drive to George Washington Way	35

STREET SEGMENT	SPEED LIMIT AT ALL TIMES – EXCEPT WHEN SIGNS ARE POSTED SETTING A DIFFERENT MAXIMUM SPEED (MPH)
Jadwin Avenue from George Washington Way to Williams Boulevard	30
Jadwin Avenue from Williams Boulevard to Stevens Drive	35
Keene Road from Gage Boulevard to 250 feet west of Kapalua Avenue <u>280 feet east of Elementary Street</u>	40 <u>35</u>
Keene Road from 250 feet west of Kapalua Avenue <u>280 feet east of Elementary Street</u> to the west city limits	45
<u>Kennedy Road from Duportail to west city limits</u>	<u>40</u>
Kingsgate Way from Clubhouse Lane to State Route 240	30
Kingsgate Way from Horn Rapids Road to State Route 240	40
Lawless Drive	30
Lee Boulevard from Wright Avenue to George Washington Way <u>Jadwin Avenue</u>	30
Leslie Road from south city limits to <u>400 feet south of</u> Gage Boulevard	40
Leslie Road from 700 feet north of Canyon Street to <u>400 feet south of</u> Gage Boulevard	35
Leslie Road from 700 feet north of Canyon Street to Columbia Park Trail	40
<u>Logan Road from Hagen Road to Polar Way</u>	<u>35</u>
Logston Boulevard from State Route 240 to the northerly terminus of Logston Boulevard <u>Robertson Drive</u>	35
McMurray Street from George Washington Way to Van Giesen Street	30
Polar Way from Robertson Drive to northerly terminus of Polar Way	35
Queensgate Drive from Truman Avenue to Keene Road	35
<u>Reata Road from Leslie Road to west city limits (570 feet of Tajo Court)</u>	<u>40</u>
<u>Reata Road from east city limits (520 east of Whitney Lane) to west city limits (2,200 feet west of Badger View Drive)</u>	<u>40</u>
River Park Drive from Clubhouse Lane to Sonoran Drive <u>River Valley Drive</u>	30
River Valley Drive from Clubhouse Lane to River Park Drive	30
Robertson Drive from State Route 240 <u>Hagen Road</u> to the westerly terminus of Robertson Drive	35
Saint Street from Stevens Drive to Harris Avenue	30

STREET SEGMENT	SPEED LIMIT AT ALL TIMES – EXCEPT WHEN SIGNS ARE POSTED SETTING A DIFFERENT MAXIMUM SPEED (MPH)
Spengler Street from Stevens Drive to Harris Avenue	30
Steptoe Street from Columbia Park Trail to the south city limits 200 feet south of Canyon Street	35
Steptoe Street from Gage Boulevard to south city limits	40
Stevens Drive from Wellsian Way to Jadwin Avenue Catskill Street	30
Stevens Drive from Jadwin Avenue to 700 feet south of Spengler Street	35
Stevens Drive from 700 feet south of Spengler Jadwin Avenue to 2,100 2,050 feet south of University Drive	40 45
Stevens Drive from 2,100 2,050 feet south of University Drive to Horn Rapids Road	55
Swift Boulevard from State Route 240 to George Washington Way	30
Tapteal Drive from Columbia Center Boulevard to Steptoe Street	30
Thayer Drive from Van Giesen Street to Lawless Drive	30
Twin Bridges Road from south city limits to State Route 240	40
University Drive from George Washington Way to Stevens Drive	35
Van Giesen Street from State Route 240 to George Washington Way	30
Village Parkway from River Park Drive to River Park Drive	30
Wellsian Way from Lee Boulevard to Aaron Drive	35
Westcliffe Boulevard	30
Williams Boulevard from Wright Avenue to George Washington Way	30
Wright Avenue from Duportail Street to Van Giesen Street	30

11.08.030 Decrease of state law maximum speed.

It is determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the following streets is greater than is reasonable or safe under the conditions found to exist upon such streets. The speed limit shall be as set forth in this section on those streets or parts of streets designated in this section at the times specified when signs are erected giving notice thereof.

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NAME OF STREET	SPEED LIMIT	TIME
<u>Adair Drive and Oxford Avenue from 90 feet south of Hartwood Street to 130 feet east of Baywood Avenue</u> Catskill Street from 200 feet east of Cascade Avenue to 100 feet west of George Washington Way	20 mph	When beacon active <u>When children present</u>
<u>Broadmoor Street from Bellerive Drive to 160 feet east of Larkhaven Court</u>	20 mph	<u>At all times</u>
<u>Catskill Street from 240 feet east of Cascade Avenue to 120 feet west of George Washington Way</u>	20 mph	<u>When beacon active</u>
<u>Center Parkway from 270 feet west of Milton Lane to 310 feet east of Milton Lane</u>	20 mph	<u>When beacon active</u>
<u>Cullum Avenue from 390 feet north of Fitch Street to 630 feet south of Fitch Street</u>	20 mph	<u>When children present</u>
<u>Downing Street from 245 feet east of Cullum Avenue to 50 feet west of Jadwin Avenue</u>	20 mph	<u>When children present</u>
<u>Elementary Street from 180 feet north of Sagewood Street to 140 feet north of Arroyo Street</u>	20 mph	<u>When children present</u>
Fuller Street from 190 feet east of Baker Avenue to Rainer Avenue	20 mph	When beacon active
<u>Gala Way from 230 feet north of Manchester Street to 340 feet north of Purple Sage Street</u>	20 mph	<u>When children present</u>
<u>Hunt Avenue from 215 feet south of Thomas Stree to 300 feet north of Thomas Street</u>	20 mph	<u>When children present</u>
<u>Hunt Avenue from 330 feet south of Van Giesen Street to 300 feet north of Van Giesen Street</u>	20 mph	<u>When children present</u>
George Washington Way from 260 <u>290</u> feet north of Torbett Street to 400 <u>110</u> feet north of Davison Avenue	20 mph	When beacon active
Glenwood Court	20 mph	At all times
Jadwin Avenue from 240 <u>270</u> feet north of Van Giesen Street to 690 <u>710</u> feet south of McMurray Street	20 mph	When beacon active
Jadwin Avenue from 70 <u>80</u> feet north of Davenport Street to 280 <u>300</u> feet north of Falley Street	20 mph	When beacon active
<u>Jadwin Avenue from 80 feet north of Davenport Street to 300 feet south of Davenport Street</u>	20 mph	<u>When children present</u>
<u>Kensington Way 350 feet east of Ruby Avenue to 135 feet south of Nottingham Drive</u>	20 mph	<u>When beacon active</u>
Lee Boulevard from <u>30 feet west of</u> Sanford Avenue to <u>140 feet of</u> Wright Avenue	20 mph	When beacon active

NAME OF STREET	SPEED LIMIT	TIME
Leslie Road from 60 <u>80</u> feet north of Chaparral Street to 165 <u>180</u> feet west of Canyon Avenue	20 mph	When beacon active
<u>Long Avenue from 300 feet north of Swift Boulevard to 150 feet south of Stevens Drive</u>	<u>20 mph</u>	<u>When children present</u>
McMurray Avenue from <u>50 feet south of</u> Austin Place to 100 <u>115</u> feet southwest of Sunset Street	20 mph	When beacon active
<u>Mountain View Lane from 150 feet east of Elementary Street to 360 feet east of Alamosa Avenue</u>	<u>20 mph</u>	<u>When children present</u>
<u>Oahu Street from 150 feet west of Brantingham Road to 300 feet east of Brantingham Road</u>	<u>20 mph</u>	<u>When children present</u>
Rainer Avenue from Catskill Street to Fuller Street	20 mph	When beacon active
<u>Ruby Avenue and Kensington Way from 110 feet north of Kensington Way to 340 feet east of Ruby Avenue</u>	<u>20 mph</u>	<u>When children present</u>
<u>Sacramento Boulevard from 285 feet south of Williams Boulevard to 250 feet north of Williams Boulevard</u>	<u>20 mph</u>	<u>When children present</u>
<u>Saint Street from 270 feet west of Lynnwood Loop to 240 feet east of Lynnwood Loop</u>	<u>20 mph</u>	<u>When children present</u>
<u>Snow from 300 feet north of Jewett Street to 370 feet south of Hoffman Street</u>	<u>20 mph</u>	<u>When children present</u>
State Route 224 (Van Giesen Street) from the Yakima River Bridge to State Route 240 (Bypass)	40 mph	At all times
Stevens Drive from 380 <u>400</u> feet south of Wilson Street to 180 <u>200</u> feet north of Sunset Street	20 mph	When beacon active
Stevens Drive from 600 <u>620</u> feet north of Swift Boulevard to <u>70 feet south of</u> Long Avenue	20 mph	When beacon active
<u>Swift Boulevard from 450 feet west of Wright Avenue to 400 feet east of Wright Avenue</u>	<u>20 mph</u>	<u>When beacon active</u>
Thayer Drive from 40 <u>50</u> feet south of Hoffman Street to 140 <u>155</u> feet south of Lee Boulevard	20 mph	When beacon active
<u>Tomich Avenue from 190 feet west of Ruby Avenue to 220 east of Ruby Avenue</u>	<u>20 mph</u>	<u>When children present</u>
<u>Van Giesen Street from 220 feet east of George Washing Way to 200 feet west of Hunt Avenue</u>	<u>20 mph</u>	<u>When children present</u>
Van Giesen Street from 240 <u>250</u> feet west of Wright Avenue to 70 <u>85</u> feet east of McPherson Avenue	20 mph	When beacon active

NAME OF STREET	SPEED LIMIT	TIME
Wellsian Way from 155 feet south of Stevens Drive to 250 feet south of Railroad Street	20 mph	When beacon active
Westcliffe Boulevard from 330 <u>320</u> feet west of Gala Way to 270 <u>300</u> feet east of Gala Way	20 mph	When beacon active
<u>Winslow Avenue from 300 feet north of Humphreys Street to 270 feet south of Humphreys Street</u>	<u>20 mph</u>	<u>When children present</u>
Wright Avenue from <u>40 feet north of</u> Frankfort Street to 235 <u>245</u> feet north of Lee Boulevard	20 mph	When beacon active

11.08.040 Regulation of speed by traffic signals.

The traffic engineer is authorized to regulate the timing of traffic signals so as to permit the movement of traffic in an orderly and safe manner.

11.08.050 Decrease of posted speed in construction zones.

A. Authority. The public works director shall have the authority to order placement of a reduced speed limit to regulate speeds in construction zones on city roadways as part of an approved traffic control plan. A roadway construction zone is an area where construction, repair, or maintenance work is being conducted by public employees or private contractors, on or adjacent to any public roadway. In no case shall the reduced speed limit be less than that authorized under RCW 46.61.415.

B. Regulation. No person may drive a vehicle in a roadway construction zone at a speed greater than the posted speed limit when signs are erected giving notice thereof.

C. Penalty. A person found to have committed any infraction relating to speed restrictions in a roadway construction zone shall be assessed a monetary penalty equal to twice the penalty assessed under RCW 46.63.110. This penalty may not be waived, reduced or suspended. A person who drives a vehicle in a roadway construction zone in such a manner as to endanger or be likely to endanger any persons or property, who removes, evades or intentionally strikes a traffic safety or control device is guilty of reckless endangerment of roadway workers. A violation of this section is a gross misdemeanor punishable under Chapter 9A.20 RCW and includes both monetary penalties and the suspension of license or permit to drive or a nonresident driving privilege, for up to 60 days, of a person convicted of reckless endangerment of roadway workers.

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: June 6, 2023

Second Reading: June 20, 2023

Date Published: June 25, 2023



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Ordinance No. 2023-11, Amending Richland Municipal Code Section 11.40.030 related to Parking on Certain Streets

Department/Office
Public Works

Ordinance/Resolution Number:
2023-11

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2023-11, amending Richland Municipal Code Section 11.40.030 related to parking on certain streets.

Summary:

The majority of city streets allow for on-street parking. RMC Section 11.40.030 limits on-street parking for certain segments of city streets for various reasons. Reasons for restricting on-street parking include conflicts with other higher priority uses of the street such as vehicle lanes and bicycle lanes, safety when on-street parking is judged to impair visibility, and occasionally, resident requests to limit on-street parking.

Proposed Ordinance No. 2023-11 will update RMC Section 11.40.030 to accomplish four things: 1) restrict on-street parking on segments of McMurray Street because the street was recently restriped to include bicycle lanes to implement the City's Complete Streets policy; 2) restrict on-street parking on a segment of Skyline Drive because recent development constructed a street with a width that is not designed to support on-street parking; 3) restrict on-street parking on a segment of Broadmoor Street as requested by a majority of residents on that street; and 4) reorganize the codified list in alphabetic order.

Staff recommends approval of Ordinance No. 2023-11 for second reading and passage.

Fiscal Impact: None.

Attachments:

I. Ordinance No. 2023-11

ORDINANCE NO. 2023-11

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING RICHLAND MUNICIPAL CODE SECTION 11.40.030 RELATED TO PARKING ON CERTAIN STREETS.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code (RMC) to provide clarity and address emerging issues; and

WHEREAS, RMC Section 11.40.030 limits on-street parking, most often in locations where limiting on-street parking promotes improved public safety; and

WHEREAS, updates to parking are necessary on Skyline Drive and McMurray Street based on fire access, installation of bike lanes, or construction of new streets; and

WHEREAS, on March 6, 2023, feedback was solicited by the City from residents on Broadmoor Street, Larkhaven Court and Gleneagles Court to gauge residents' interest in eliminating on-street parking for a portion of Broadmoor Street; and

WHEREAS, by April 1, 2023, over 70% of residents responded favorably to eliminating on-street parking at this location (22 of 30 responses were received); and

WHEREAS, updating the municipal code to eliminate on-street parking on a portion of Broadmoor Street will be responsive to the majority of residents on Broadmoor Street.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 11.40.030, entitled Schedule III – Parking prohibited at all times on certain streets, as enacted by Ordinance No. 413, and last amended by Ordinance No. 04-21, is hereby amended as follows:

11.40.030 Schedule III – Parking prohibited at all times on certain streets.

A. In accordance with RMC 11.30.020, and when signs are erected giving notice thereof, no person shall at any time park a vehicle upon any of the following described places, streets or parts of streets:

1. Both sides of Aaron Drive from Abbot Street to SR-240 (west of Wellsian);
2. Both sides of Adams Street from Aaron Drive to George Washington Way;
3. Both sides of Allison Way;
4. Both sides of Amon Park Drive from 330 feet north of Lee Boulevard to 830 feet north of Lee Boulevard;
5. Both sides of Amon Park Drive north of Newton Street;

6. East side of Amon Park Drive from Lee Boulevard to 385 feet south of Lee Boulevard;
7. West side of Amon Park Drive from Lee Boulevard to 760 feet south of Lee Boulevard;
8. South side of Banyon Street;
9. East side of Barth Avenue from Falley Street to Benham Street;

10. Both sides of Bella Coola Lane - Townbridge Boulevard to the end of the road;

~~10.~~11. Both sides of Bellerive Drive from Canyon Street to Broadmoor Street;

~~11.~~12. South side of Benham Street from George Washington Way to Goethals Drive;

~~12.~~13. East side of Bernard Avenue from Davenport Street to Comstock Street;

~~13.~~14. Both sides of Bradley Boulevard;

15. North side of Broadmoor Street from Gleneagles Court to Bellerive Drive;

~~14.~~16. East side of Casey Avenue from Comstock Street to Benham Street;

17. Both sides of Center Parkway from east city limits to Meadows Drive;

~~15.~~18. South and east side of Chelan Loop from Wishkah Drive to the end of road;

~~16.~~19. North side of Cherokee Street;

~~17.~~20. Columbia Center Boulevard from Columbia Park Trail to Fowler Street;

21. Both sides of Columbia Park Trail from Jericho Court to 2,060 feet east of Columbia Center Boulevard;

~~18.~~22. Both sides of Columbia Point Drive from George Washington Way to the southerly entrance of Columbia Point Marina Park;

~~19.~~23. Both sides of Comstock Street from George Washington Way to Bradley Boulevard;

~~20.~~24. South side of Comstock Street from George Washington Way to Goethals Drive;

~~21.~~25. East side of Craighill Avenue from Davenport Street to Comstock Street;

26. Both sides of Dallas Road from 1,000 feet south of Trowbridge Boulevard (south city limits) to 1,115 feet north of Ava Way (north city limits);

~~22.~~27. North side of Davenport Street from George Washington Way to Goethals Drive;

~~23.~~28. Both sides of Duportail Street from State Route 240 to Keene Road;

~~24. Both sides of Columbia Park Trail from Jericho Court to 2,060 feet east of Columbia Center Boulevard;~~

~~25.~~29. North side of Duportail Street from Wright Avenue to State Route 240;

30. South side of Duportail Street from Wright Street to 240 feet west of Wright Street;

31. North side of Duportail Street from Wright Street to 280 feet east of Wright Street;

~~26.~~32. Both sides of Duportail Street from 150 feet west of Thayer Drive to Wellsian Way;

~~27.~~33. East side of Elementary Street from Keene Road to 280 feet north of Keene Road;

~~28.~~34. West side of Elementary Street from Keene Road to 210 feet north of Keene Road;

~~29.~~35. North side of Endress Street from Jadwin Avenue to 100 feet west of Abert Street;

~~30.~~36. South side of Endress Street from Abert Street to 100 feet west of Abert Street;

37. Both sides of Englewood Drive from Keene Road to 880 feet northeast of Keene Road;

~~31.~~38. South side of Falley Street from George Washington Way to Jadwin Avenue;

~~32.~~39. West side of Farrell Lane from Torbett Street to Williams Boulevard;

~~33.~~40. North side of Fort Street;

~~34.~~41. North side of Fowler Street from Columbia Center Boulevard to Florida Avenue;

~~35.~~42. South 70 feet of Frankfort Street starting 150 feet west of Wright Avenue;

~~36.~~43. North side of Gage Boulevard from east of city limits to Morency Drive except from 770 feet to 995 west of Penny Royal Avenue, from 162 feet west of Kapalua Avenue to 100 feet east of Kapalua Avenue, and from 240 feet west of Nova Lane to 120 feet east of Nova Lane;

44. North side of Gage Boulevard from Sequoia Avenue to Morency Drive;

~~37.~~45. South side of Gage Boulevard from Steptoe Street to Morency Drive;

~~38.~~46. West side of Genoa Lane from Meadow Hills Drive to 280 feet south of Meadow Hills Drive;

~~39.~~47. ~~Both sides of Center Parkway from east city limits to Meadows Drive~~ Both sides of Gillespie Street from Goethals Drive to Stevens Drive;

- ~~40.~~[48.](#) East side of George Washington Way from Columbia Point Drive to Horn Rapids Road;
- ~~41.~~[49.](#) West side of George Washington Way from 110 feet south of Falley Street to Horn Rapids Road;
- ~~42.~~[50.](#) West side of George Washington Way from Adams Street to 230 feet north of Adams Street;
- ~~43.~~[51.](#) East side of Gillmore Avenue from Swift Boulevard to Goethals Drive, except from 1,290 feet north of Swift Boulevard to 1,590 feet north of Swift Boulevard;
- ~~44.~~[52.](#) West side of Gillmore Avenue from Swift Boulevard to Goethals Drive, except from 840 feet north of Swift Boulevard to 1,515 feet north of Swift Boulevard;
- ~~45.~~[53.](#) North side of Glen Briar Lane from Riverstone Drive to Tanglewood Drive;
- ~~46.~~[54.](#) Both sides of Goethals Drive from Gribble Avenue to Williams Boulevard;
- ~~47.~~[55.](#) Both sides of Goethals Drive from Swift Boulevard to 825 feet north of Swift Boulevard;
- ~~48.~~[56.](#) Both sides of Goethals Drive from Swift Boulevard to 300 feet south of Swift Boulevard;
- ~~49.~~[57.](#) Both sides of Goethals Drive from Lee Boulevard to Gillespie Street;
- ~~50.~~[58.](#) West side of Goethals Drive from Symons Street to 350 feet south of Symons Street;
- ~~51.~~[59.](#) West side of Goethals Drive from Van Giesen Street to Torbett Street;
- ~~52.~~[60.](#) North side of Greentree Court;
- ~~53.~~[61.](#) East side of Guyer Street from Williams Boulevard to 730 feet south of Williams Boulevard;
- ~~54.~~[62.](#) West side of Guyer Street from 330 feet south of Williams Boulevard to 830 feet south of Williams Boulevard;
- [63. North and west side of Hains Avenue from George Washington Way to a point 680 feet from George Washington Way;](#)
- ~~55.~~[64.](#) East side of Hains Avenue from 120 feet south of Van Giesen Street to a point 680 feet from George Washington Way;
- ~~56. South side of Van Giesen Street from Hunt Avenue to Hains Avenue, continuous with the west side of Hains Avenue from Van Giesen Street to 120 feet south of Van Giesen Street;~~
- ~~57.~~[65.](#) Both sides of Harris Avenue from Sprout Road to 150 feet south of Sprout Road;
- ~~58.~~[66.](#) East side of Harris Avenue from Snyder Road to Saint Street;

- ~~59.~~[67.](#) West side of Haupt Avenue from Thomas Street to George Washington Way;
- ~~60.~~[68.](#) South side of Ferrara Lane from Sicily Lane to the end of the curve 570 feet east of Sicily Lane;
- ~~61.~~[69.](#) East side of Hunt Avenue from North Gaillard Place to George Washington Way;
- ~~62.~~[70.](#) West side of Hunt Avenue from 275 feet southwest of Davison Street to 175 feet north of Gaillard Place;
- ~~63. South side of Duportail Street from Wright Street to 240 feet west of Wright Street;~~
- ~~64. North side of Duportail Street from Wright Street to 280 feet east of Wright Street;~~
- ~~65. East side of Thayer Drive from Duportail Street to 160 feet south of Duportail Street;~~
- ~~66. Both sides of Thayer Drive from Duportail Street to 150 feet north of Duportail Street;~~
- ~~67.~~[71.](#) East side of Jadwin Avenue from Aaron Drive to 150 feet north of Aaron Drive;
- ~~68.~~[72.](#) West side of Jadwin Avenue between Aaron Drive and Green Tree Court;
- ~~69.~~[73.](#) Both sides of Jadwin Avenue from George Washington Way to Stevens Drive with exceptions noted in RMC 11.40.040, Schedule IV;
- ~~70.~~[74.](#) Both sides of Jadwin Avenue from Aaron Drive to Carrier Road;
- ~~71.~~[75.](#) East side of Jason Loop and included, along the loop interior lots and tracts;
- [76. East side of Kambeth Court from Hanstead Street to 250 feet north of Hanstead Street;](#)
- ~~72.~~[77.](#) Both sides of Karlee Drive;
- ~~73.~~[78.](#) Both sides of Keene Road from Gage Boulevard to west city limits;
- ~~74.~~[79.](#) East side of Kimball Street from 225 feet south of Symons Avenue to 260 feet south of Symons Avenue;
- ~~75.~~[80.](#) West side of Kimball Avenue from Van Giesen Street to Symons Street;
- ~~76.~~[81.](#) North side of Knight Street from Stevens Drive to George Washington Way except from 55 feet west of Jadwin Avenue to 165 feet west of Jadwin Avenue;
- ~~77.~~[82.](#) South side of Knight Street from Stevens Drive to George Washington Way;
- ~~78.~~[83.](#) East side of Laurelbrook Court north of Glen Briar Lane;

~~79.~~84. Both sides of Lawless Drive;

85. Cul-de-sac at the east terminus of Lee Boulevard from March 1st through October 1st;

~~80.~~86. Both sides of Lee Boulevard from Jadwin Avenue to 200 feet east of George Washington Way;

~~81.~~87. Both sides of Lee Boulevard from Thayer Drive to 340 feet east of Thayer Drive;

~~82.~~88. North side of Lee Boulevard from Stevens Drive to 220 feet east of Stevens Drive;

~~83.~~89. South side of Lee Boulevard from Stevens Drive to 220 feet west of Stevens Drive;

~~84.~~90. South side of Lee Boulevard from Cullum Avenue to Jadwin Avenue;

~~85.~~91. South side of Lee Boulevard from Wellsian Way to 220 feet west of Wellsian Way;

92. South and west side of Legacy Lane from Skyview Loop (north T-intersection) to Skyview Loop (middle four-way intersection), and east and north side from 680 feet south of the middle four-way intersection of Skyview Loop and Legacy Lane to Morency Drive;

~~86.~~93. Both sides of Leslie Road;

~~87.~~94. East side of Long Avenue from Stevens Drive to 185 feet south of Stevens Drive;

~~88.~~95. East side of Long Avenue from 450 feet south of Stevens Drive to 660 feet south of Stevens Drive;

~~89.~~96. East side of Long Avenue from Swift Boulevard to 240 feet north of Stevens Drive;

~~90.~~97. East and south sides of Long Avenue from Swift Boulevard to 325 feet east of Thayer Drive;

~~91.~~98. West side of Lucca Lane from Venice Lane to Gala Way;

~~92.~~99. West side of Mahan Avenue from Van Giesen Street to Williams Boulevard;

100. East side of Maidstone Street from River Park Drive to 475 feet north of River Park Drive;

~~93.~~101. North side of Mansfield Street from Goethals Drive to 272 feet west of Goethals Drive;

102. North side of Mansfield Street from 180 feet west of Jadwin Avenue to 310 feet west of Jadwin Avenue;

103. Both sides of McMurray Street from Mahan Avenue to George Washington Way;

~~94.~~104. West side of McPherson Avenue from Torbett Street to Symons Street;

- ~~95.~~[105.](#) West side of Meriwether Avenue;
- ~~96.~~[106.](#) West side of Milan Lane from Meadow Hills Drive to end of road;
- ~~97.~~[107.](#) South side of Mint Loop between its eastern and western terminus with Rosemary Street;
- ~~98.~~[108.](#) Both sides of Morency Drive from south end of road to 2,100 feet south of Meadow Hills Drive;
- ~~99.~~[109.](#) Both sides of Mountain View Lane from Leslie Road to 120 feet west of Leslie Road;
- ~~100.~~[110.](#) Both sides of Morningside Parkway;
- ~~101.~~[111.](#) West side of Naples Lane from Venice Lane to Gala Way;
- ~~102.~~[112.](#) North side of Park Street from Harris Avenue easterly 300 feet;
- ~~103.~~[113.](#) Both sides of Piper Street from end of road to 40 feet north of end of road;
- ~~104.~~[114.](#) West side of Pisa Lane from Meadow Hills Drive to Gala Way;
- ~~105.~~[115.](#) Both sides of Queensgate Drive from Truman Avenue to south city limits;
- [116. Both sides of Reata Road from Leslie Road to west city limits;](#)
- ~~106.~~[117.](#) North side of Roberdeau Street from Long Avenue to 150 feet west of Long Avenue;
- ~~107.~~[118.](#) North side of Rosemary Street from the end of street cul-de-sac, including within the cul-de-sac, to Penny Royal Avenue;
- ~~108.~~[119.](#) East side of Sacajawea Avenue from south end of road to Satus Street;
- ~~109.~~[120.](#) West side of Salerno Lane from Meadow Hills Drive to Gala Way;
- ~~110.~~[121.](#) West side of Satus Street from 100 feet east of Rimrock Avenue to Canyon Street;
- ~~111. South and west side of Legacy Lane from Skyview Loop (north T intersection) to Skyview Loop (middle four way intersection), and east and north side from 680 feet south of the middle four way intersection of Skyview Loop and Legacy Lane to Morency Drive;~~
- ~~112.~~[122.](#) West side of Sedgwick Place;
- ~~113. South and west side of Skyview Loop from Legacy Lane (north T intersection) to Legacy Lane (middle four way intersection) and east and north side from 900 feet south of the middle four way intersection of Skyview Loop and Legacy Lane to the south T intersection with Legacy Lane;~~

123. Both sides of Shockley Road from Keene Road to Queensgate Drive;

~~114.~~124. North side of Sibert Avenue from Hunt Avenue to Hains Avenue;

~~115.~~125. West side of Sicily Lane from Venice Lane to Gala Way;

~~116.~~126. ~~East-end~~ South side of Skyline Drive ~~within the cul-de-sac~~ from 80 feet west of the Skyline Drive private street intersection to 145 feet west of Rio Vista Loop;

127. South and west side of Skyview Loop from Legacy Lane (north T-intersection) to Legacy Lane (middle four-way intersection) and east and north side from 900 feet south of the middle four-way intersection of Skyview Loop and Legacy Lane to the south T-intersection with Legacy Lane;

128. North side of Snyder Street from Harris Avenue to 280 feet east of Harris Avenue, and from 430 feet east of Harris Avenue to 550 feet east of Harris Avenue;

129. South side of Snyder Street from Harris Avenue to 550 feet east of Harris Avenue;

~~117.~~130. West side of Sorrento Lane from Venice Lane to Gala Way;

~~118.~~131. Both sides of Sprout Road from 200 feet west of Harris Avenue to 300 feet east of Harris Avenue;

~~119.~~132. North side of Stanley Street from Goethals Drive to Jadwin Avenue;

~~120.~~133. Both sides of Steptoe Street from Columbia Park Trail to the south city limits;

~~121.~~134. Both sides of Stevens Drive from Van Giesen Street to 230 feet north of Van Giesen Street;

~~122.~~135. East side of Stevens Drive from Williams Boulevard to 175 feet south of Williams Boulevard;

~~123.~~136. East side of Stevens Drive from Van Giesen Street to 140 feet south of Van Giesen Street;

~~124.~~137. East side of Stevens Drive from Swift Boulevard to 175 feet south of Swift Boulevard;

~~125.~~138. East side of Stevens Drive from Swift Boulevard to 1,200 feet north of Swift Boulevard;

~~126.~~139. East side of Stevens Drive from Mansfield Street to 220 feet south of Mansfield Street;

~~127.~~140. East side of Stevens Drive from Knight Street to 175 feet south of Knight Street;

~~128.~~141. West side of Stevens Drive from Van Giesen Street to 210 feet south of Van Giesen Street;

- ~~129.~~[142.](#) West side of Stevens Drive from Swift Boulevard to 175 feet north of Swift Boulevard;
- ~~130.~~[143.](#) West side of Stevens Drive from Mansfield Street to 125 feet north of Mansfield Street;
- ~~131.~~[144.](#) West side of Stevens Drive from Lee Boulevard to 310 feet north of Lee Boulevard;
- ~~132.~~[145.](#) Both sides of Stevens Drive from Wellsian Way to Lee Boulevard;
- ~~133.~~[146.](#) North side of Stonecreek Drive;
- ~~134.~~[147.](#) Both sides of Sunshine Ridge Road;
- ~~135.~~[148.](#) Both sides of Swift Boulevard from State Route 240 to 100 feet east of State Route 240;
- ~~136.~~[149.](#) Both sides of Swift Boulevard from Birch Avenue to Sanford Avenue;
- ~~137.~~[150.](#) North side of Swift Boulevard from George Washington Way to 615 feet west of Stevens Drive except for the segment of 90 feet west of Goethals Drive to 290 feet east of Stevens Drive;
- ~~138.~~[151.](#) South side of Swift Boulevard from Jadwin Avenue to 195 feet east of Northgate Drive;
- ~~139.~~[152.](#) Both sides of Swift Boulevard from Stevens Drive to 580 feet west of Stevens Drive;
- ~~140.~~[153.](#) North side of Symons Street from Hunt Avenue to Hains Avenue;
- ~~141.~~[154.](#) South side of Symons Street from Sanford Avenue to Goethals Drive;
- [155. Both sides of Tanglewood Drive from 750 feet south of Glen Briar Lane to cul-de-sac 750 feet east of Duportail Street;](#)
- ~~142.~~[156.](#) Both sides of Tapteal Drive from Columbia Center Boulevard to Steptoe Street;
- ~~143.~~[157.](#) Both sides of Tapteal Loop from Tapteal Drive to the south city limits;
- ~~144.~~[158.](#) East side of Terminal Drive from Aileron Drive to 350 feet south of Aileron Drive;
- ~~145.~~[159.](#) West side of Terminal Drive from 185 feet south of Aileron Drive to 325 feet south of Aileron Drive;
- [160. East of Thayer Drive from Duportail Street to 160 feet south of Duportail Street;](#)
- [161. Both sides of Thayer Drive from Duportail Street to 150 feet north of Duportail Street;](#)
- ~~146.~~[162.](#) Both sides of Thayer Drive from 220 feet north of Lee Boulevard to 220 feet south of Lee Boulevard;

~~147.~~[163.](#) East side of Thayer Drive from Lee Boulevard to 10 feet north of Longfitt Street;

~~148.~~[164.](#) Both sides of Thayer Drive from 220 feet south of Long Avenue to 100 feet north of Swift Boulevard;

~~149.~~[165.](#) West side of Thayer Drive from 70 feet north of Longfitt Street to 70 feet south of Longfitt Street;

~~150.~~[166.](#) West side of Thayer Drive from 70 feet north of Kuhn Street to 70 feet south of Kuhn Street;

~~151.~~[167.](#) South side of Thomas Street from Hunt Avenue to Hains Avenue;

~~152. East side of Maidstone Street from River Park Drive to 475 feet north of River Park Drive;~~

~~153.~~[168.](#) South side of Torbett Street from Goethals Drive to Jadwin Avenue;

~~154.~~[169.](#) South side of Torbett Street from Thayer Drive to Stevens Drive;

[170. Both sides of Trowbridge Boulevard from Dallas Road to end of road;](#)

~~155.~~[171.](#) East side of Truman Avenue from Kennedy Road to Queensgate Drive;

~~156.~~[172.](#) Both sides of Valencia Drive from Sunshine Ridge Road to east city limits;

~~157.~~[173.](#) Both sides of Van Giesen Street from 310 feet east of Wright Avenue to 310 feet west of Wright Avenue;

[174. South side of Van Giesen Street from Hunt Avenue to Hains Avenue, continuous with the west side of Hains Avenue from Van Giesen Street to 120 feet south of Van Giesen Street;](#)

~~158.~~[175.](#) North side of Van Giesen Street from Jadwin Avenue to 200 feet east of Jadwin Avenue;

[176. Both sides of Van Giesen Street from Jadwin Avenue to Johnston Avenue;](#)

~~159.~~[177.](#) North side of Van Giesen Street from State Route 240 to 300 feet east of State Route 240;

~~160.~~[178.](#) South side of Van Giesen Street from George Washington Way to 200 feet west of George Washington Way;

~~161.~~[179.](#) South side of Van Giesen Street from Stevens Drive to 200 feet west of Stevens Drive;

~~162.~~[180.](#) South and west side of Venice Lane from Meadow Hills Drive to end of road at Lucca Lane;

~~163.~~[181.](#) West side of Verona Lane from Meadow Hills Drive to Gala Way;

~~164.~~[182.](#) West side of Wellhouse Loop from 365 feet south of Duportail Street to 565 feet south of Duportail Street;

~~165.~~[183.](#) West side of Wellhouse Loop from 250 feet south of Wyman Street to 360 feet south of Wyman Street;

~~166.~~[184.](#) Both sides of Wellsian Way from Lee Boulevard to Aaron Drive;

[185. Both sides of Westcliffe Boulevard from Keene Road to Meadow Hills Drive;](#)

~~167.~~[186.](#) North side of Williams Boulevard from Stevens Drive to 170 feet east of Stevens Drive;

~~168.~~[187.](#) North side of Williams Boulevard from Farrell Lane to 170 feet east of Farrell Lane;

~~169.~~[188.](#) North side of Williams Boulevard from Goethals Drive to 170 feet east of Goethals Drive;

~~170.~~[189.](#) Both sides of Williams Boulevard from Jadwin Avenue to George Washington Way;

~~171.~~[190.](#) North side of Williams Boulevard from Kimball Avenue to 170 feet east of Kimball Avenue;

~~172.~~[191.](#) South side of Williams Boulevard from Goethals Drive to 170 feet west of Goethals Drive;

~~173.~~[192.](#) South side of Williams Boulevard from Jadwin Avenue to 170 feet west of Jadwin Avenue;

~~174.~~[193.](#) East side of Wright Avenue from Duportail Street to 120 feet south of Duportail Street;

~~175.~~[194.](#) West side of Wright Avenue from Duportail Street to 350 feet north of Duportail Street;

~~176. Both sides of Reata Road from Leslie Road to west city limits;~~

~~177. Both sides of Gillespie Street from Goethals Drive to Stevens Drive;~~

~~178. Both sides of Trowbridge Boulevard from Dallas Road to end of road;~~

~~179. Both sides of Bella Coola Lane—Trowbridge Boulevard to end of road;~~

~~180. Both sides of Dallas Road from 1,000 feet south of Trowbridge Boulevard (south city limits) to 1,115 feet north of Ava Way (north city limits);~~

~~181. North side of Mansfield Street from 180 feet west of Jadwin Avenue to 310 feet west of Jadwin Avenue;~~

- ~~182. Both sides of Shockley Road from Keene Road to Queensgate Drive;~~
- ~~183. Both sides of Westcliffe Boulevard from Keene Road to Meadow Hills Drive;~~
- ~~184. Both sides of Englewood Drive from Keene Road to 880 feet northeast of Keene Road;~~
- ~~185. North side of Gage Boulevard from Sequoia Avenue to Morency Drive;~~
- ~~186. East side of Kambeth Court from Hanstead Street to 250 feet north of Hanstead Street;~~
- ~~187. Both sides of Van Giesen Street from Jadwin Avenue to Johnston Avenue;~~
- ~~188. North side of Snyder Street from Harris Avenue to 280 feet east of Harris Avenue, and from 430 feet east of Harris Avenue to 550 feet east of Harris Avenue;~~
- ~~189. South side of Snyder Street from Harris Avenue to 550 feet east of Harris Avenue;~~
- ~~190. Cul-de-sac at the east terminus of Lee Boulevard March 1st through October 1st.~~

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: June 6, 2023
Second Reading: June 20, 2023
Date Published: June 25, 2023



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area 3 - Increase Economic Vitality

Subject:

Ordinance No. 2023-12, Approving the Rezone of 19.47 Acres located along Bermuda Road from Agriculture (AG) to Medium Density Residential Small Lots (R-2S)

Department/Office
Development Services

Ordinance/Resolution Number:
2023-12

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2023-12, approving the rezone of 19.47 acres located along Bermuda Road from Agriculture (AG) to Medium Density Residential Small Lot (R2-S).

Summary:

Alex Rietman, acting on behalf of MD&D Investments, LLC, filed a rezone request to change the zoning on approximately 19.47 acres from AG (Agriculture) to R2-S (Medium Density Residential - Small Lot). The site is located directly north of the Siena Hills residential neighborhood and west of Bermuda Road. The site is currently undeveloped, but was part of an apple orchard prior to its removal approximately 2-3 years ago. The Badger Mountain South Subarea Plan (Comprehensive Plan) designates the subject site as suitable for medium density residential development.

On March 13, 2023, the Richland Hearing Examiner held an open-record public hearing to consider the rezone application and recommended approval. No members of the public provided testimony in either written or verbal form.

Site-specific rezones are Type IIIA permit applications under RMC 19.02.010. An open-record public hearing is held by the Richland Hearing Examiner, and a closed-record decision hearing is held by Richland City Council before taking action on the rezone request.

A closed record review hearing was held on June 6, 2023 as required by law.

Staff recommends approval of Ordinance No. 2023-12 for second reading and passage.

Fiscal Impact: None.

Attachments:

1. Ordinance No. 2023-12
2. Vicinity Map
3. Land Use Map

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2023-12

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING TITLE 23: ZONING REGULATIONS OF THE RICHLAND MUNICIPAL CODE AND THE OFFICIAL ZONING MAP OF THE CITY TO CHANGE THE ZONING ON 19.47 ACRES FROM AGRICULTURE (AG) TO MEDIUM DENSITY RESIDENTIAL SMALL LOTS (R-2S); SAID PROPERTY BEING IDENTIFIED AS ASSESSOR'S PARCEL NUMBER 1-3498-201-0595-007 (PREVIOUSLY A PORTION OF 1-3498-200-0005-006), AND ADOPTING THE FINDINGS AND CONCLUSIONS OF THE RICHLAND HEARING EXAMINER AS THE FINDINGS AND CONCLUSIONS OF THE RICHLAND CITY COUNCIL.

WHEREAS, on March 23, 2023, the Richland Hearing Examiner held a duly advertised open-record public hearing to consider a petition from Alex Rietmann, acting on behalf of MD&D Investments, LLC, to change the zoning of the property hereafter described in Section 2 and identified as Assessor's Parcel Number 1-3498-201-0595-007 (previously a portion of APN No. 1-3498-200-0005-006); and

WHEREAS, following the March 23, 2023 open-record public hearing, the Richland Hearing Examiner issued an 11-page written recommendation to the Richland City Council that concluded with a favorable recommendation to approve the requested rezone; and

WHEREAS, the Richland City Council has considered the written recommendation of the Richland Hearing Examiner and the record created during the March 23, 2023 open-record public hearing; and

WHEREAS, as required by RMC 19.20.030, the Richland City Council conducted a closed-record decision hearing on June 6, 2023 and has considered the totality of the record.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. It is hereby found, as an exercise of the City's police power, that the best land use classification for the land described below is Medium Density Residential Small Lot (R-2S) when consideration is given to the interests of the public.

Section 2. Said property, depicted in **Exhibit A**, attached hereto and incorporated by this reference, is more particularly described as follows:

ADJUSTED PARCEL 1

REAL PROPERTY LOCATED IN THE SOUTH HALF OF THE NORTHWEST QUARTER, THE NORTH HALF OF THE SOUTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 34, TOWNSHIP 9 NORTH, RANGE 28 EAST OF THE WILLAMETTE MERIDIAN, CITY OF RICHLAND, BENTON COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 34, MARKED BY A 5/8 INCH IRON REBAR WITH NO CAP;
THENCE SOUTH 00°45'17" WEST ALONG THE WEST LINE OF SECTION 34 A DISTANCE OF 2699.45 FEET TO THE WEST QUARTER CORNER OF SAID SECTION 34 MARKED BY A 1 /2 INCH REBAR WITH NO CAP; THENCE SOUTH 00°45'21" WEST ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 34 A DISTANCE OF 30.02 FEET TO THE NORTHWEST CORNER OF PARCEL 4 OF SURVEY NO. 5494 RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5494 FILED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2021-021122; THENCE SOUTH 89°51'29" EAST ALONG THE NORTHERLY BOUNDARY OF SAID PARCEL 4 A DISTANCE OF 438.49 FEET TO THE TRUE POINT OF BEGINNING;
THENCE CONTINUING ALONG SAID NORTH BOUNDARY THE FOLLOWING COURSES:
THENCE SOUTH 89°51'29" EAST A DISTANCE OF 1,546.65 FEET;
THENCE NORTH 00°30'58" EAST A DISTANCE OF 8.00 FEET;
THENCE SOUTH 89°32'25" EAST A DISTANCE OF 60.90 FEET;
THENCE NORTH 88°15'08" EAST A DISTANCE OF 318.36 FEET;
THENCE NORTH 77°55'39" EAST A DISTANCE OF 393.74 FEET;
THENCE NORTH 31°58'33" WEST LEAVING SAID NORTH BOUNDARY A DISTANCE OF 761.35 FEET; THENCE NORTH 31°59'17" WEST A DISTANCE OF 161.35 FEET TO THE SOUTHEASTERLY CORNER OF A 60 FOOT RIGHT OF WAY

FOR QUEENSGATE DRIVE ESTABLISHED PER QUIT CLAIM DEED RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2018-017826;
THENCE SOUTH 58°00'41" WEST ALONG THE SOUTH LINE OF SAID RIGHT OF WAY A DISTANCE OF 60.00 FEET TO THE SOUTHWESTERLY CORNER OF SAID RIGHT OF WAY;
THENCE SOUTH 31°59'17" EAST LEAVING SAID RIGHT OF WAY A DISTANCE OF 69.05 FEET;
THENCE SOUTH 58°00'41" WEST A DISTANCE OF 174.02 FEET;
THENCE SOUTH 31°59'19" EAST A DISTANCE OF 84.05 FEET;
THENCE SOUTH 31°58'33" EAST A DISTANCE OF 136.79 FEET;
THENCE SOUTH 58°01'27" WEST A DISTANCE OF 105.01 FEET;
THENCE SOUTH 31°58'33" EAST A DISTANCE OF 200.50 FEET;
THENCE SOUTH 84°36'56" WEST A DISTANCE OF 64.90 FEET;
THENCE SOUTH 87°23'59" WEST A DISTANCE OF 356.09 FEET;
THENCE NORTH 89°51'29" WEST A DISTANCE OF 561.33 FEET TO A POINT ON THE ARC OF A NON TANGENT CURVE TURNING TO THE LEFT, HAVING A RADIUS OF 627.07 FEET; THE RADIUS POINT OF WHICH BEARS SOUTH 89°22'28" WEST; THENCE ALONG SAID CURVE, HAVING AN ARC LENGTH OF 182.43 FEET, WITH A DELTA ANGLE OF 15°40'08", A CHORD BEARING OF NORTH 08°57'36" WEST, AND A CHORD LENGTH OF 181.79 FEET;
THENCE NORTH 17°17'40" WEST A DISTANCE OF 106.61 FEET;
THENCE SOUTH 72°42'20" WEST A DISTANCE OF 214.55 FEET TO A POINT OF CURVATURE WITH A TANGENT CURVE TURNING TO THE LEFT, HAVING A RADIUS OF 517.06 FEET; THENCE ALONG SAID CURVE, HAVING AN ARC LENGTH OF 363.25 FEET, WITH A DELTA ANGLE OF 40°15'08", A CHORD BEARING OF SOUTH 52°34'46" WEST, AND A CHORD LENGTH OF 355.83 FEET;
THENCE NORTH 89°51'29" WEST A DISTANCE OF 120.31 FEET;
THENCE NORTH 63°28'49" WEST A DISTANCE OF 54.01 FEET TO A POINT ON THE ARC OF A NON-TANGENT CURVE TURNING TO THE LEFT, HAVING A RADIUS OF 676.07 FEET; THE RADIUS POINT OF WHICH BEARS SOUTH 63°28'49" EAST; THENCE ALONG SAID CURVE, HAVING AN ARC LENGTH OF 35.21 FEET, WITH A DELTA ANGLE OF 02°59'02", A CHORD BEARING OF SOUTH 25°01'40" WEST, AND A CHORD LENGTH OF 35.20 FEET;
THENCE NORTH 66°27'51" WEST A DISTANCE OF 20.00 FEET;
THENCE NORTH 89°51'29" WEST A DISTANCE OF 60.21 FEET;
THENCE SOUTH 00°08'31" WEST A DISTANCE OF 105.01 FEET;
THENCE NORTH 89°51'29" WEST A DISTANCE OF 2.51 FEET;
THENCE SOUTH 00°08'31" WEST A DISTANCE OF 159.02 FEET TO THE NORTH BOUNDARY OF SAID PARCEL 4 AND THE TRUE POINT OF BEGINNING.

HAVING AN AREA OF 848,106 SQUARE FEET, 19.47 ACRES, MORE OR LESS.

Section 3. Such property is rezoned from Agriculture (AG) to Medium Density Residential Small Lot (R-2S).

Section 4. Richland Municipal Code Title 23 and the Official Zoning Map of the City, as adopted by Section 23.08.040 of said Title, are hereby amended by amending Sectional Maps Nos. 22 and 23, which are two of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B**, and bearing the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. The findings of fact and conclusions of the Richland Hearing Examiner as provided in the Richland Hearing Examiner's April 14, 2023 written recommendation are hereby adopted as the findings of fact and conclusions of the Richland City Council.

Section 6. The City Clerk is directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance and the attached amended Sectional Maps Nos. 22 and 23, duly certified by the City Clerk as a true copy.

Section 7. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 8. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 9. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: June 6, 2023

Second Reading: June 20, 2023

Date Published: June 25, 2023

**BEFORE THE HEARING EXAMINER
FOR THE CITY OF RICHLAND**

Regarding the Application to **Rezone** a 19+)
acre site from AG (Agriculture) to R-2S,)
which is consistent with Comprehensive)
Plan's Medium Density Residential (MDR))
land use designation assigned to the area,)
submitted by)

File No. Z2022-106

**FINDINGS OF FACT,
CONCLUSIONS AND
RECOMMENDATION**

ALEX RIETMANN, ON BEHALF THE)
PROPERTY OWNER **MD&D INVESTMENTS**,)
LLC,)

Applicant)
_____)

I. SUMMARY OF RECOMMENDATION.

The applicant, Alex Rietmann, on behalf the property owner, MD&D Investments, LLC, can meet its burden of proof to demonstrate that its requested rezone merits approval.

The site is now designated as suitable for Medium Density Residential land uses under applicable provisions of the City's Comprehensive Plan but it is currently zoned AG (Agriculture), limiting development opportunities for the property and perpetuating a nonconformity between the City's Comprehensive Plan and Zoning map. The pending application would rezone the site to one of two available Medium Density Residential zoning districts found in current City codes, specifically, the R-2S zone, a medium density residential zone as described in RMC 23.18.010(D).

This requested rezone does not approve any development activity on the site. As with all development proposals, City Development Regulations, including without limitation subdivision codes, will apply to any specific projects that may eventually be proposed on the site. The same applicant is pursuing a preliminary plat application for the rezone property, which is subject to a separate review and approval by the Hearing Examiner, under File No.

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 S2022-104. If this rezone is denied, the proposed plat would be null and void.

2 Because applicant's only vest to zoning and development regulations in effect at the
3 time of a complete application for a preliminary plat proposal, the applicant has assumed all
4 risk associated with pursuing approval of a plat that is dependent on the Council's legislative
5 discretion to approve or deny this requested rezone. This Recommendation should not be
6 read to create any expectation or assumption on the applicant's part that applicable law
7 mandates approval of their requested rezone. It does not. To the contrary, the City Council
8 holds full discretion and authority to reach its own decisions regarding site-specific rezones.
9 For example, in this matter, City codes include at least two zoning designations that are
10 considered Medium Density Residential, the requested R-2S zone, and the R-2 zone, which
11 was previously assigned to the Sienna Hills development site immediately south of the parcel
12 addressed in this Recommendation.

13 In any event, for reasons explained below, the Hearing Examiner respectfully
14 recommends that the City Council approve the applicant's pending request to rezone their
15 parcel from AG to the R-2S zoning district.

16 **II. BACKGROUND and APPLICABLE LAW.**

17 In this matter, the Hearing Examiner has jurisdiction to conduct an open record public
18 hearing on the site-specific rezone application at issue and is directed to issue a written
19 recommendation for consideration and final action by the Richland City Council. See
20 Richland Municipal Code (RMC) 19.20.010(D)(identifies "site-specific rezones" as Type
21 IIIA permit applications); RMC 23.70.210(A)("The hearing examiner shall conduct an open
22 record public hearing as required by RMC Title 19 for a Type IIIA permit application."); and
23 RMC 19.20.030(granting jurisdiction to Hearing Examiner to conduct public hearing and
24 issue recommendation to City Council); RMC 19.25.110(authority for Examiner actions,
25 including conditions of approval on applications or appeals); and RCW 35A.63.170(state
26 statute regarding hearing examiner system).

27 The applicant bears the burden of proof to show that its application conforms to the
28 relevant elements of the city's development regulations and comprehensive plan, and that
29 any significant adverse environmental impacts have been adequately addressed. RMC
30 19.60.060.

31 Finally, Washington Courts apply three basic rules when reviewing appeals of rezone
32 applications: (1) there is no presumption favoring the rezone request; (2) the proponent of a
33 rezone must demonstrate that there has been a change of circumstances since the original
34 zoning, PROVIDED if a proposed rezone implements the policies of a comprehensive plan,

35 FINDINGS OF FACT, CONCLUSIONS AND
36 RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 a showing of changed circumstances is usually not required¹; and (3) the rezone must have a
2 substantial relationship to the public health, safety, morals, or general welfare. *Woods v.*
3 *Kittitas County*, 162 Wn.2d 597 (2007), citing *Citizens for Mount Vernon*, 133 Wn.2d 861,
4 at 875 (1997); *Parkridge v. City of Seattle*, 89 Wn.2d 454, 462 (1978).

5 III. QUESTIONS PRESENTED.

6 For purposes of the pending rezone application, the central questions presented are:

7 A. Whether the requested rezone implements applicable policies of the City's
8 Comprehensive Plan, and/or whether there has been a change of circumstances since the
9 current AG (Agriculture) zoning was adopted for the site?

10 *Short Answer:* Yes to both. The site is already designated for Medium Density
11 Residential uses in applicable provisions of City's Comprehensive Plan, specifically
12 those found in the Badger Mountain South Subarea Plan, which applies to properties
13 where the applicant's land is located. The rezone would effectuate that
14 Comprehensive Plan and eliminate a nonconformity that currently exists between
15 such Plan and city zoning maps. The requested R-2S zone is a Medium Density
16 Residential zone that allows for various residential uses not currently available in the
17 AG zone. The applicant is pursuing a separate application for a preliminary plat that
18 is designed under R-2S zoning standards, and residential development is occurring on
19 surrounding properties at a rapid pace, vividly showing a change of circumstances
20 that supports this requested rezone.

21 B. Whether the rezone bears a substantial relationship to the public health, safety,
22 morals, or general welfare?

23 *Short Answer:* Yes, because the rezone is consistent with the City's Comprehensive
24 Plan, and any future, project-specific proposal will have to meet city development
25 regulations, including SEPA, subdivision codes, traffic impact reviews, public
26 infrastructure concurrency reviews, and payment of any impact fees in effect at the
time of an application. Vacant, undeveloped, Residential-designated property in an
area already served with newer transportation and utility infrastructure is not
consistent with state and local policies that encourage residential development in
designated urban growth areas, like those in the Richland City limits. The proposed
rezone is an effort to expedite development potential for the site, as shown in the
applicant's proposed residential subdivision for the property. The current AG zoning
designation applied to the site is no longer appropriate or in the public interest.

24 ¹ *Save Our Rural Env't v. Snohomish County*, 99 Wn.2d 363, 370-71 (1983); *Henderson v. Kittitas County*, 124 Wn. App.
25 747, 754 (Div. III, 2004); *Bjarnson v. Kitsap County*, 78 Wn. App. 840, 846 (Div. III, 1995).

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IV. RECORD.

Exhibits entered into evidence as part of the record, and an audio recording of the public hearing, are maintained by the City of Richland, and may be examined or reviewed by contacting the City Clerk's Office.

Public notices regarding the application and public hearing were mailed, posted, and published as required by city codes prior to the public hearing, which occurred on March 25, 2023. (*Staff Report, page 10; Exhibit 5; Testimony of Mr. Howie*).

Hearing Testimony: Only Senior Planner, Matthew Howie, and the applicant's project engineer, Jason Maddox, asked to present testimony under oath during the public hearing, held in person at Richland City Hall.

Exhibits: The Development Services Division Staff Report for the requested Rezone, including a recommendation of approval, was provided to the Examiner in the week before the hearing. The Staff Report, and the following Exhibits, were all accepted into the Record in their entirety without modification:

1. Rezone Application Materials
2. Zoning map
3. Badger Mountain South Subarea Plan, Land Use Map
4. Boundary Line Adjustment recently recorded showing modifications to applicant's parcel boundaries to accomplish agreement with Richland School District on site where new school might be located, assigned Recording No. BLA2022-110.
5. Public Notices & Affidavits

The Examiner has visited the road network and vicinity of the proposed rezone on multiple occasions over the past few years in connection with other applications and conducted another site visit in the hours before the public hearing, and is fully advised on matters at issue herein, including without limitation adjacent developments and land uses, applicable law, application materials, and relevant comprehensive plan provisions.

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FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106

GARY N. McLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

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V. FINDINGS OF FACT.

Based upon the record, the undersigned Examiner issues the following Findings of Fact.

Application, Site Location and Conditions.

1. In this application, the applicant and property owner, MD&D Investments, LLC, through its designated representative, Alex Rietmann, requests a rezone of a parcel of property from Agriculture (AG) to R-2S, a medium density residential classification. (*Ex. 1, Application materials*). The applicant refers to the property at issue in this rezone application as “Peach Tree Estates.”

2. Peach Tree Estates is a single 19.47-acre parcel, assigned Parcel No. 134982000005006, which is a small portion of the much larger Badger Mountain South Subarea, an almost 2,000-acre area located south and east of the Badger Mountain Centennial Preserve and north of Interstate 82. (*Badger Mountain Subarea Plan, Introduction on page 1*).

3. The Peach Tree Estates site, addressed in this matter, was part of an almost 1,900-acre annexation into the City of Richland that took effect in 2010, through passage of Ordinance No. 41-10, which assigned the (AG) Agriculture zoning designation to the entire northeast portion of the annexation area where Peach Tree Estates, and its neighboring Sienna Hills site, are located. (*See Ord. No. 41-10, Sec. 6, and Ex. B thereto, labeled “Zoning Designations for Annexation Area”*).

4. The Comprehensive Plan Land Use Map for the area is found in the Badger Mountain South Subarea Plan. The Staff Report includes an image, marked Figure 2, enlarged to show site borders for the Peach Tree Estates property outlined in blue, a copy of which is republished below on the following page:

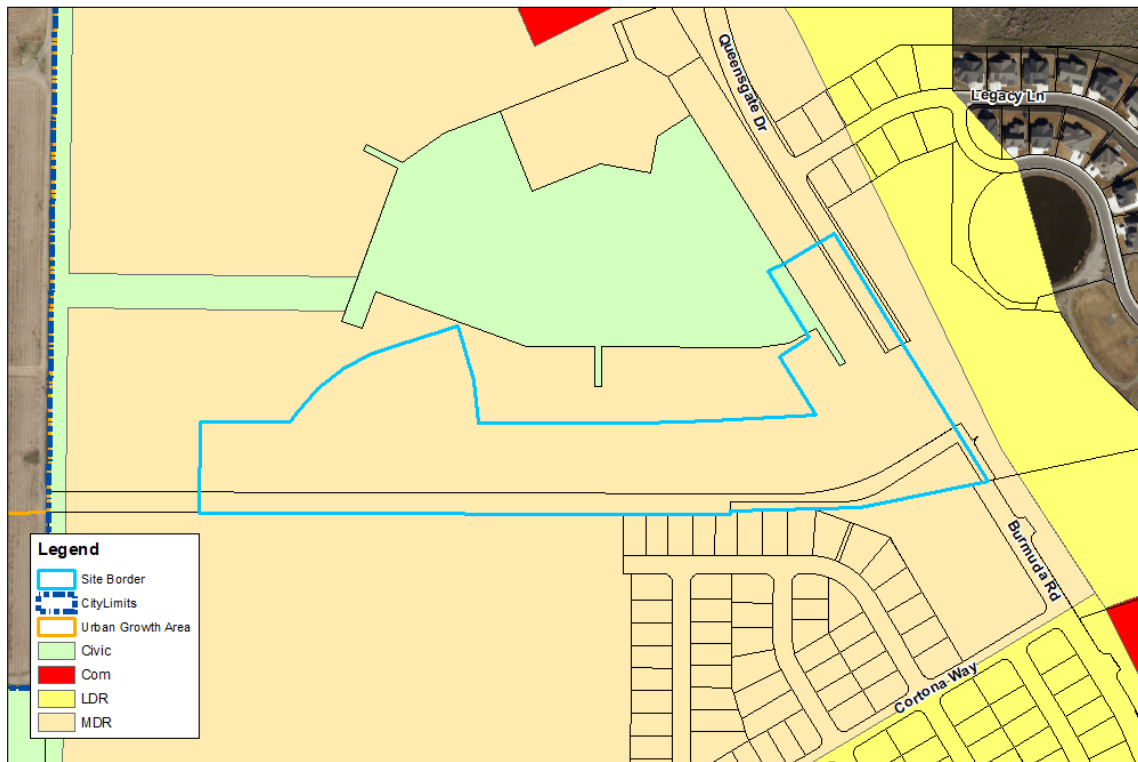
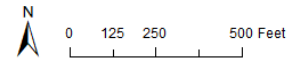
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**BMS Land Use
Map**

Item: Peach Tree Estates
Applicant: Alex Rietmann
File #: S2022-105 & Z2022-106



5. The Peach Tree Estates parcel at issue in this matter is just west of Bermuda Road, immediately southeast of Badger Mountain. As shown above, the parcel has about 825-feet of frontage on its east side abutting Bermuda Road, with about 2,700 feet fronting the Siena Hills Phase 3 Plat, located immediate south. (*Staff Report, page 3*). The illustration provided above also shows property boundaries that do not align with those included in the City's mapping system, and that is because the applicant recently recorded a boundary line adjustment (BLA) establishing the specific parcel boundaries used in this rezone application, assigned recording number BLA2022-110, included in the record as *Ex. 4*. The applicant's boundary line adjustment followed discussions and agreements reached with the Richland School District, which will someday develop a new school on land north of this rezone site. (*Testimony of Applicant's engineer, Mr. Maddox*).

6. The Staff Report (and testimony from Mr. Howie) credibly established that the map shown above designates virtually all of the applicant's newly-drawn parcel for "MDR" land uses, i.e. medium density residential uses, and that the requested R-2S zone is one of the two medium density residential zones available under City codes.

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106**

GARY N. McLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 7. The applicant fully acknowledges that future development plans for additional lands
2 owned by the same entity will require Comprehensive Plan amendments and other possible
land actions, in order to bring school property boundaries into alignment with those reflected
in part of the recent boundary line adjustment. (*Testimony of Mr. Maddox*).

3 8. The Staff Report and this Recommendation puts the applicant/owner on notice that
4 the BMS Land Use Map, shown above, reflects a “Civic” designation, which is in place for
5 a future, proposed Richland School District elementary school location, just north of the
6 current rezone area, and that the applicant’s recently recorded boundary line modified the
7 original boundaries of the School District’s holdings to bring it in line with the owner’s
8 proposed preliminary plat request – but, such change is not yet reflected in City land use
maps, so, additional rezones, comprehensive plan amendments, and/or other land actions may
be required to bring the BMS Civic boundaries for this area into proper alignment with
residential zoned areas. (*Staff Report, page 5*).

9 9. The Washington Supreme Court has long held that, absent controlling language to the
10 contrary, it will generally resolve any conflict between a city’s comprehensive plan and
11 specific zoning regulation in favor of the zoning regulation. *Citizens for Mount Vernon v.*
12 *City of Mount Vernon*, 133 Wn.2d 861, 873, 947 P.2d 1208 (1997). With the exception of
13 the small sliver of land currently shown in green, for “Civic” uses, the applicant’s requested
14 rezone is fully consistent with the City’s Comprehensive Plan language applicable to the
15 rezone area. Even with the small area of green being re-designated for the requested medium
16 density residential use, the school district and the applicant already reached agreement on
property line changes that served their respective interests and needs. There is adequate land
in the area to develop the elementary school, and this rezone will not prevent or make school
development more difficult, but should in fact, facilitate, its eventual development. The
school district did not submit any comments expressing opposition or concern about this
requested rezone.

17 10. The rezone site was previously used as an orchard, but agricultural uses of the
18 property have been discontinued for some time. The site is located in a part of the city that
19 is now experiencing steady development of new homes, helping to address the housing
shortage problems mentioned by Mr. Howie during his hearing presentation.

20 11. There is no dispute that the property at issue is currently designated for medium
21 density residential uses in applicable provisions of the City’s Comprehensive Plan,
22 specifically the BMS Subarea plan that applies to the applicant’s property. This application
23 would eliminate the site’s nonconformity with the City’s Comp. Plan, by replacing the current
AG zone with the R-2S zone. Thus, the requested rezone is consistent with and will
implement policies in the City’s Comp. Plan.

24
25 FINDINGS OF FACT, CONCLUSIONS AND
26 RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

12. Changed circumstances also support the requested rezone from the AG to R-2S zone. Since annexation in 2010, rapid residential development has occurred to the east and south of the rezone site. The current Agriculture zoning does not serve a useful purpose in this location.

13. The Examiner concurs with the opinion of staff and finds that the proposed R-2S zoning with its associated permitted residential land uses and types of housing, is compatible with the vicinity and that the site's proximity to a future new school, well-built roadways, utilities, and recreational amenities in the area, should make the property a highly desirable site for future homebuyers. (*Site visits*).

14. Through the public comment and hearing process, no one submitted any comments, evidence, or legal authority that would serve as a basis to seriously question or deny this requested rezone.

15. Because staff deemed the application to be consistent with the City's Comprehensive Plan, which already designates the rezone site as suitable for medium density residential land uses, and the City's plan was analyzed in an environmental impact statement at the time of its adoption, the pending application is categorically exempt from SEPA review as provided in WAC 197-11-800(6)(c). (*Staff Report, page 10; Official notice from record of previous rezone matters re: City SEPA process(es) undertaken when Comprehensive Plan, and BMS Subarea Plan, were adopted and amended*).

16. The record does not include any evidence that the requested R-2S zone could allow for any uses that would be incompatible with surrounding uses.

Summary of Public Hearing.

17. The public hearing for this matter occurred on March 23, 2023. Mr. Howie made a brief presentation regarding the application, current site conditions, development on surrounding sites, changes to the parcel reflected in the boundary line adjustment, and public benefits provided if the site can be used to provide more housing for local residents in the region. The applicant's hearing representative, Mr. Maddox, confirmed that he accepted the analysis and recommendation included in the Staff Report, and acknowledged that this rezone request is only for a smaller part of a much larger area owned by the applicant, and that the larger area not included as part of this rezone request may require Comprehensive Plan Amendments and public reviews before development is likely to occur. No members of the general public asked to speak during the hearing, in person, by phone or on a computer.

18. The Staff Report's analysis of this application stands un rebutted. The requested rezone is consistent with land use policy goals in the City's Comprehensive Plan. (*Staff Report, page 5*).

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
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CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 ***Public services and utilities are adequate and readily available to serve the site.***

2 19. As part of the review process, City staff confirmed that, adequate utilities, including
3 without limitation water, sewer, stormwater, irrigation, natural gas, and electricity, are in
4 place and/or readily available, some with connections needed, but all with adequate capacity,
5 to serve the parcel that is at issue in this matter. (*Testimony of Mr. Howie; Staff Report, page*
6 *7, 8*).

7 ***Consistency with City Codes and Comprehensive Plan.***

8 20. As explained elsewhere in this Recommendation, the rezone site is already designated
9 as “MDR” i.e. medium density residential, in applicable parts of the City’s Comprehensive
10 Plan, and the request is to eliminate the AG classification for the site and replace it with one
11 of the City’s medium density residential zoning designations, specifically the R-2S zone. ,

12 21. Standing alone, the requested rezone conforms to the Comprehensive Plan, because
13 the plan already identifies the property as suitable for medium density residential uses. There
14 is nothing in this record to justify holding the property as an AG zoned site, as might be the
15 case where certain unique uses are needed in the immediate area in order to best serve the
16 public interest.

17 ***General findings.***

18 22. The requested rezone bears a substantial relationship to the public health, safety, and
19 general welfare. The requested rezone is appropriate in the context of adjacent properties.

20 23. The Development Services Division Staff Report, prepared by Mr. Howie, includes
21 a number of specific findings and explanations that establish how the underlying application
22 satisfies provisions of applicable law and is consistent with the city’s Comprehensive Plan
23 and zoning regulations. Except as modified in this Recommendation, all Findings contained
24 in the Staff Report are incorporated herein by reference as Findings of the undersigned-
25 hearing examiner.

26 24. Any factual matters set forth in the foregoing or following sections of this
Recommendation are hereby adopted by the Hearing Examiner as findings of fact and
incorporated into this section as such.

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FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

VI. CONCLUSIONS.

Based upon the record, and the Findings set forth above, the Examiner issues the following Conclusions:

1. The applicant met its burden to demonstrate that the requested rezone conforms to, and in fact implements objectives of, the City's Comprehensive Plan. *Findings; Staff Report.*

2. The applicant met its burden to demonstrate that the requested rezone bears a substantial relationship to the public health, safety, or welfare.

3. The Staff Report and testimony in the record demonstrate that the proposed rezone will not require new public facilities and that there is capacity within the transportation network, the utility system, and other public services, to accommodate all uses permitted in the R-2S zone requested herein.

4. The rezoned site will not be materially detrimental to uses or property in the immediate vicinity of the subject property. In fact, the rezone will help facilitate residential development on the property, thereby implementing City goals and policies, including without limitation those that seek to provide a variety of lifestyles and housing opportunities.

5. While the pending rezone application is categorically exempt from formal SEPA review, the record demonstrates that the potential for adverse impacts is very unlikely. And, after public notices issued for the application, no one spoke or submitted any written comments opposing the pending rezone request.

6. As required by RMC 19.50.010(C), the transportation system is sufficient to accommodate the type of development envisioned with the proposed rezone. The surrounding road network is fully functional, and no transportation concurrency problems are likely to arise as a result of the rezone for the site. Development regulations, including without limitation those detailing frontage improvements, limited access, roadway improvements, impact fees, setbacks, and the like, will apply to any future project built on the site.

7. Based on the record, the applicant demonstrated its rezone application merits approval, meeting its burden of proof imposed by RMC 19.60.060.

8. Approval of this rezone will not and does not constitute, nor does it imply any expectation of, approval of any permit or subsequent reviews that may be required for development or other regulated activities on the site of the subject rezone.

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION OF APPROVAL FOR PEACH
TREE ESTATES REZONE APPLICATION –
FILE NO. Z2022-106

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 9. Any finding or other statement contained in this Recommendation that is deemed to
2 be a Conclusion is hereby adopted as such and incorporated by reference.

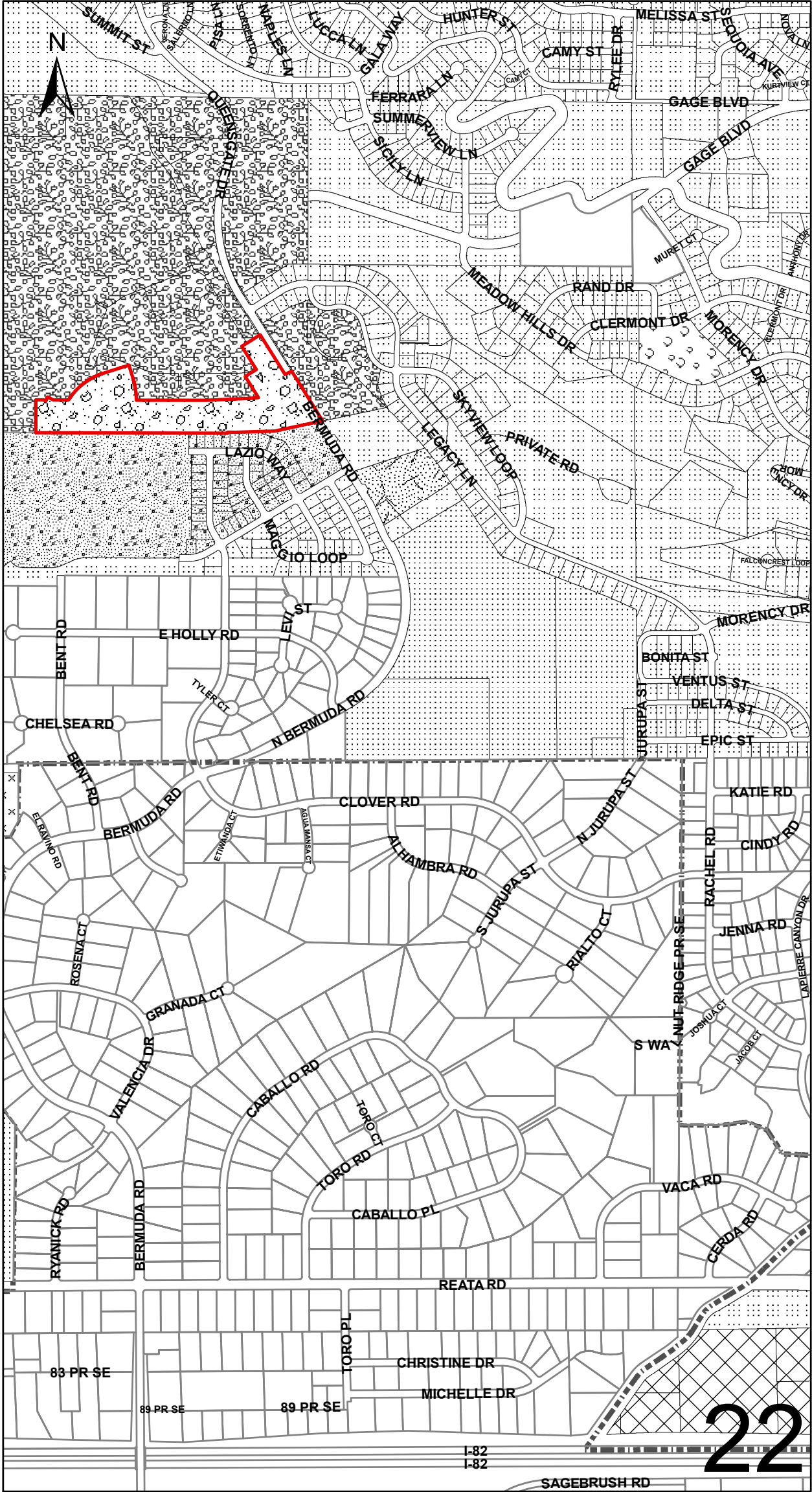
3 **VII. RECOMMENDATION.**

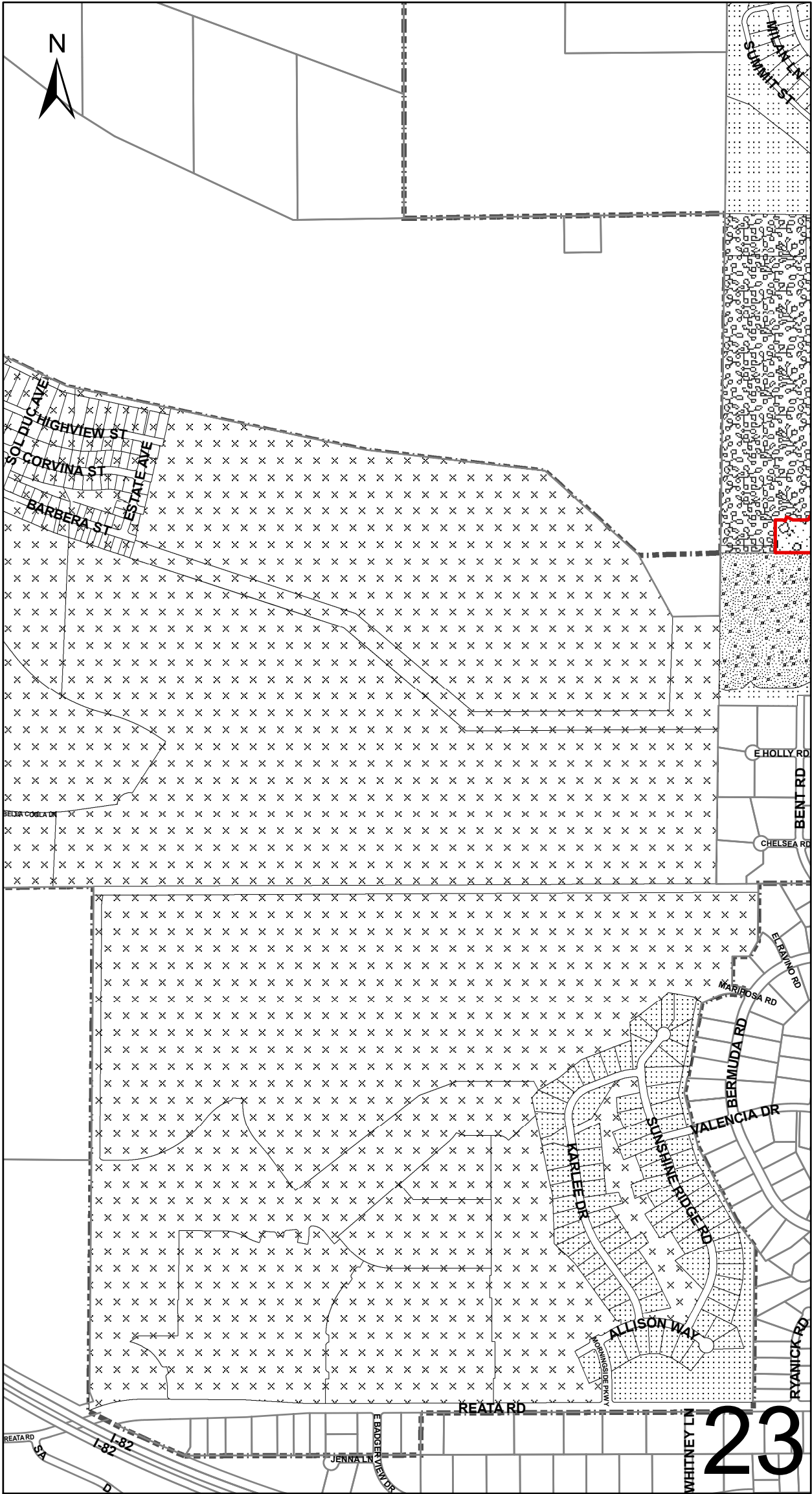
4 Based upon the preceding Findings and Conclusions, the Hearing Examiner
5 recommends that the Peach Tree Estates application (File No. Z2022-106) to reclassify a
6 19.47-acre site from its current AG (Agriculture) zone to a Medium Density Residential
7 (MDR) land use designation, specifically the R-2S zoning district, which is consistent with
8 the Comprehensive Plan's MDR land use designation assigned to the area, should be
9 **APPROVED.**

10 ISSUED this 14th Day of April, 2023

11 

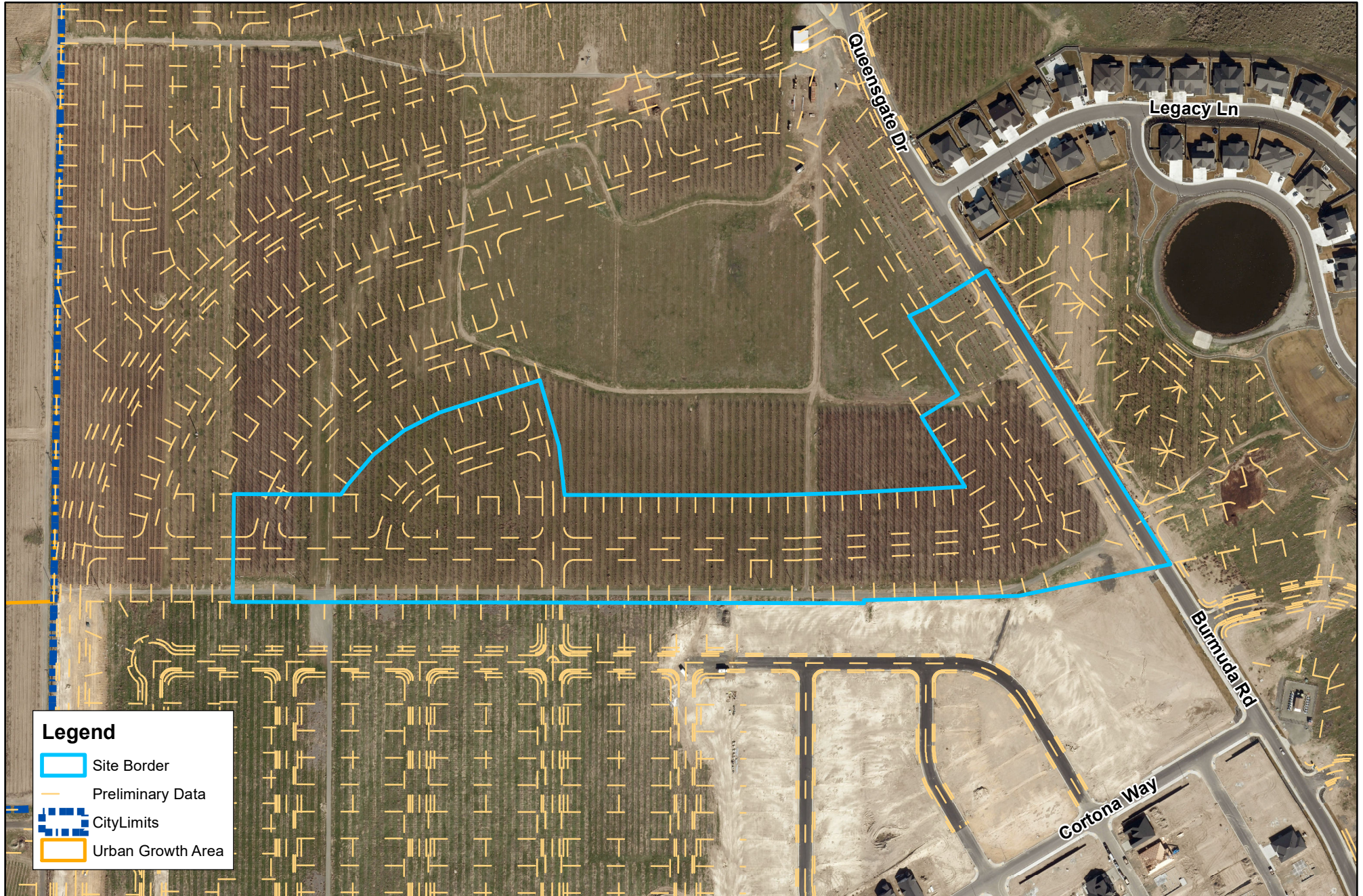
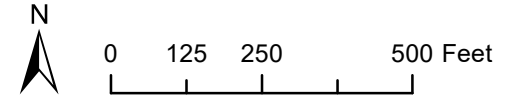
12 _____
13 Gary N. McLean
14 Hearing Examiner
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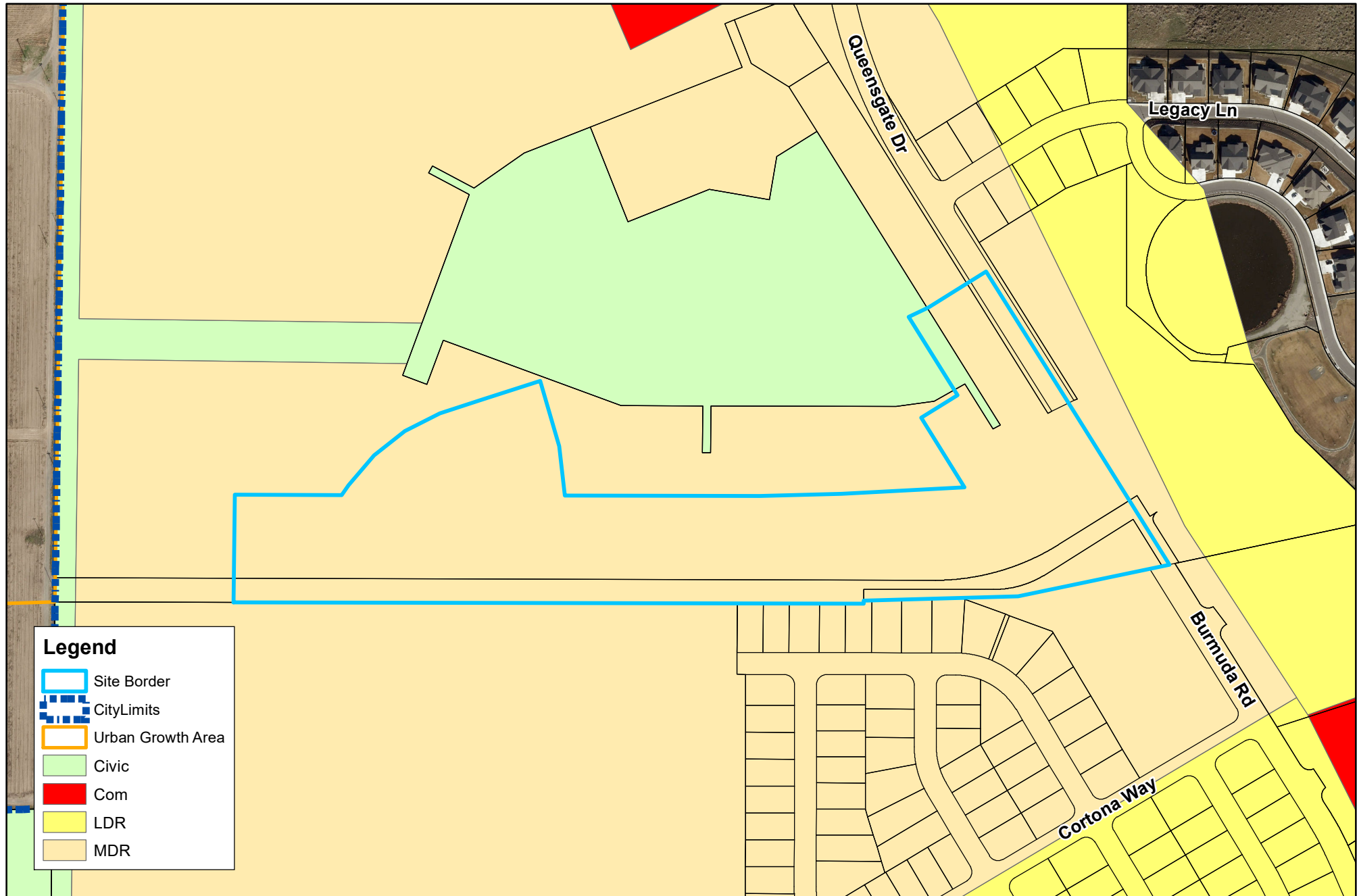
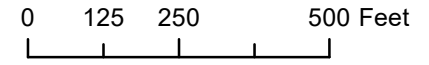
Vicinity Map

Item: Peach Tree Estates
Applicant: Alex Rietmann
File #: S2022-105 & Z2022-106



Item: Peach Tree Estates
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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Second Reading & Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2023-13, Amending the 2023 Budget in the General Fund, Public Safety Sales Tax Fund, General Government Construction Fund, and Community Development Block Grant Fund

Department/Office
Finance

Ordinance/Resolution Number:
2023-13

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2023-13, amending the 2023 Budget in the General Fund, Public Safety Sales Tax Fund, General Government Construction Fund and Community Development Block Grant Fund as provided therein.

Summary:

Ordinance No. 2023-13 includes several budget amendments to the 2023 Budget as follows:

- The Library was awarded three (3) grants for a total of \$47,470. These consist of a \$7,470 grant from Humanities Washington for a Prime Time Reading Program, a \$10,000 Teen Space donation, and a \$30,000 Library Service and Technology Act grant for financial aid outreach (funds need to be received and appropriated).
- Fire & Emergency Services was awarded a Community Wildfire Protection Plan (CWPP) grant for up to \$6,000 to provide improved wildland fire prevention (funds need to be received and appropriated).
- The Richland Police Department was awarded a grant from the Washington Association of Sheriffs and Police Chiefs (WASPC) in the amount of \$27,000 to help offset unfunded training requirements as a result of the *Blake* decision (funds need to be received and appropriated).
- The 2023 award for the Community Development Block Grant (CDBG) funding was greater than what was anticipated in the 2023 Budget. Additional appropriations are required to spend the additional grant funds in the amount of \$45,905.
- Funds appropriated in the Public Safety Sales Tax (PSST) Fund for Internet Crimes Against Children (ICAC) programs are better administrated in the General Fund, necessitating a transfer of \$37,000 of expenditures and \$37,000 of grant revenues from the PSST Fund to the General Fund.
- A facility currently leased by the City for vehicle and equipment storage is available for purchase, and funding in the amount of \$339,900 needed for purchase and related improvements was not known when the 2023 Budget was adopted.
- The City budgeted for a city website update in the 2023 Budget, but an expanded scope was identified through the strategic planning process that now requires city-wide content review and consulting services in the amount of \$130,000.

Staff recommends approval of Ordinance No. 2023-13 for second reading and passage.

Fiscal Impact:

Ordinance No. 2023-13 will add \$636,275 in appropriations to the 2023 Budget. Of this amount, \$166,375 is from new revenue sources and transfers and \$469,900 is from fund balance.

Attachments:

- I. Ordinance No. 2023-13

ORDINANCE NO. 2023-13

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING THE 2023 BUDGET TO PROVIDE FOR ADDITIONAL APPROPRIATIONS IN THE CITY'S GENERAL FUND, GENERAL GOVERNMENT CONSTRUCTION FUND, AND COMMUNITY DEVELOPMENT BLOCK GRANT FUND AND DECLARING THAT A PUBLIC EMERGENCY EXISTS IN THE CITY'S GENERAL FUND.

WHEREAS, on November 15, 2022, Richland City Council passed Ordinance No. 2022-39, approving the 2023 Budget; and

WHEREAS, this Ordinance No. 2023-13 will accomplish several discrete budget adjustments in the 2023 Budget necessary for the effective delivery of services to the public; and

WHEREAS, the Richland Public Library was awarded three (3) grants for a total of \$47,470, which will enhance the services provided; and

WHEREAS, Richland Fire & Emergency Services was awarded a CWPP grant for up to \$6,000 to provide improved wildland fire prevention; and

WHEREAS, the Richland Police Department was awarded a grant from the Washington Association of Sheriffs and Police Chiefs (WASPC) in the amount of \$27,000 to help offset unfunded training requirements as a result of the *Blake* decision; and

WHEREAS, funds were not appropriated to spend these grant amounts as they were not known when the 2023 Budget was adopted; and

WHEREAS, the 2023 award for the Community Development Block Grant (CDBG) funding was greater than what was included in the 2023 Budget, and additional appropriations are required to spend the additional grant funds in the amount of \$45,905; and

WHEREAS, funds appropriated in the Public Safety Sales Tax (PSST) Fund for Internet Crimes Against Children (ICAC) programs are better administrated in the General Fund, necessitating a transfer of \$37,000 of expenditures and \$37,000 of grant revenues from the PSST Fund to the General Fund; and

WHEREAS, a facility currently leased by the City for vehicle and equipment storage is available for purchase, and funding in the amount of \$339,900 needed for purchase and related improvements was not known when the 2023 Budget was adopted; and

WHEREAS, the City budgeted for a city website update in the 2023 Budget, but an expanded scope was identified through the strategic planning process that now requires city-wide content review and consulting services in the amount of an additional \$130,000; and

WHEREAS, no funds were appropriated in the General Fund, General Government Construction Fund or Community Development Block Grant Fund for the purposes identified above; and

WHEREAS, sufficient unappropriated funds or additional revenues are available in the General Fund, General Government Construction Fund, and Community Development Block Grant Fund to support the required budget adjustments; and

WHEREAS, pursuant to RCW 35.33.091, a duly noticed public hearing was held on June 6, 2023 regarding the increase in appropriations from beginning fund balance in the above-referenced funds.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this Ordinance were not anticipated when the 2023 Budget was approved.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the General Fund.

Section 3. Amendment of the 2023 Budget. The 2023 Budget is hereby amended to provide additional appropriations in the General Fund, General Government Construction Fund, and Community Development Block Grant Fund from unappropriated fund balance and additional revenues as follows:

General Fund

Current Appropriation: \$ 79,344,486
Increase in Appropriation: \$ 587,370
Amended Appropriation: \$ 79,931,856

Public Safety Sales Tax Fund

Current Appropriation: \$ 2,682,674
Decrease in Appropriation: \$ (37,000)
Amended Appropriation: \$ 2,645,674

General Government Construction Fund

Current Appropriation: \$ 1,192,836
Increase in Appropriation: \$ 40,000
Amended Appropriation: \$ 1,232,836

Community Development Block Grant Fund

Current Appropriation: \$ 970,700
Increase in Appropriation: \$ 45,905
Amended Appropriation: \$ 1,016,605

Section 4. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: June 6, 2023
Second Reading: June 20, 2023
Date Published: June 25, 2023



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-83, Authorizing a First Amendment to the Interlocal Agreement for the Tapteal I Booster Pump Station Project

Department/Office
Public Works

Ordinance/Resolution Number:
2023-83

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-83, Authorizing the City Manager to sign and execute a First Amendment to the Interlocal Agreement for the Tapteal I Booster Pump Station Project.

Summary:

The cities of Richland and West Richland entered into an interlocal agreement on July 22, 2020 to establish a partnership to complete the Tapteal I Booster Pump Station Upgrade project (the "Project"). The Project provides vital potable water service to both agencies. The Agreement provided terms applicable to the planning phase of the Project and committed the parties to negotiate amendments to guide completion of the engineering design and construction phases.

Pursuant to the Agreement, Richland has completed planning work to establish the scope of improvements for the Project. Pursuant to Section 3 of the Agreement, the cities wish to amend the Agreement to provide the terms under which the Project will be completed.

The proposed First Amendment establishes each city's share of the project funding and its role in completing the Project. Richland will remain the lead agency for project implementation, and West Richland will provide a twenty percent (20%) funding share.

The proposed First Amendment commits Richland to seeking a low-interest loan to finance construction of the project from the Washington State Department of Commerce's Public Works Trust Fund Program. If Richland's application is successful, West Richland will cover its funding obligations through payment of its share of the annual debt service. If Richland's application is unsuccessful, West Richland will cover its funding obligations by direct payment in response to Richland invoices.

Staff recommends adoption of Resolution No. 2023-83.

Fiscal Impact:

The City will receive an estimated \$1,160,000 from the City of West Richland, either through direct payments or annual debt service for a Public Works Trust Fund low-interest loan.

Attachments:

1. Resolution No. 2023-83
2. Proposed First Amendment to Contract No. 236-20

RESOLUTION NO. 2023-83

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A FIRST AMENDMENT TO THE INTERLOCAL
AGREEMENT WITH THE CITY OF WEST RICHLAND FOR THE
TAPTEAL 1 BOOSTER PUMP STATION UPGRADE PROJECT.**

WHEREAS, on July 22, 2020, the cities of Richland and West Richland entered into an interlocal agreement establishing a partnership to complete the Tapteal 1 Booster Pump Station Upgrade Project (the “Project”) (see Richland Contract No. 236-20); and

WHEREAS, pursuant to the Original Agreement, the City has completed planning work to establish the scope of improvements for the Project; and

WHEREAS, pursuant to Section 3 of the Original Agreement, the cities wish to amend the Original Agreement to provide the terms under which the Project will be completed; and

WHEREAS, the City’s best interests are served by completing the Project to provide capacity and reliability to its water system and to obtain the City of West Richland’s contributions toward the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a First Amendment to the Interlocal Agreement with the City of West Richland for the Tapteal 1 Booster Pump Station Upgrade Project.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

FIRST AMENDMENT TO THE INTERLOCAL COOPERATION AGREEMENT

Between

Cities of West Richland and Richland

Re: Tapteal 1 Booster Pump Station Upgrade Project

This FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT (“Amendment”) is made and entered into this _____ day of _____ by and between the **City of Richland** (hereinafter “Richland”), a municipal corporation of the State of Washington, and the **City of West Richland** (hereinafter “West Richland”), a municipal corporation of the State of Washington (referred to collectively as the “Jurisdictions”).

I. Recitals

WHEREAS, the Jurisdictions entered into an interlocal agreement on July 22, 2020 to establish a partnership to complete the Tapteal 1 Booster Pump Station Upgrade Project (the “Project”), which provides vital potable water service to both agencies (*see* Richland Contract No. 236-20; the “Original Agreement”); and

WHEREAS, pursuant to the Original Agreement, Richland has completed planning work to establish the scope of improvements for the Project; and

WHEREAS, pursuant to Section 3 of the Original Agreement, the Jurisdictions now wish to amend the Original Agreement to provide for the terms and responsibilities to complete the Project; and

WHEREAS, the Jurisdictions’ best interests are served by completing the Tapteal 1 Booster Pump Station Project to provide needed capacity and reliability for their respective water systems.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Jurisdictions agree to amend the Original Agreement as follows:

II. Agreement

1. **Section 3. Funding** shall be deleted in its entirety and replaced with the following:

- a. The Jurisdictions commit to sharing in the costs of Planning and Improvement Scope Development (Phase 1), Design and Bid Document Preparation (Phase 2), and Construction (Phase 3). The Jurisdictions’ funding shall consist of locally generated funds that will not impose state or federal procurement or environmental compliance requirements on the Project.
- b. Each Jurisdiction agrees to share equally in the total cost of Planning and Improvement Scope Development (Phase 1). The total cost for Phase 1 is **\$136,017.50**. West Richland’s portion of the total cost of Phase 1 is \$68,008.75, of which \$50,000 was previously paid by West Richland on March 31, 2022. The remaining balance of \$18,008.75 will be invoiced by Richland with appropriate backup documentation. West Richland will pay the balance within thirty (30) calendar days of receipt of an invoice from Richland.
- c. The Tapteal 1 Booster Pump Station Upgrade Project has a planned design demand of 12,500 gpm based on West Richland’s peak design demand of 2,500 gpm and Richland’s peak design demand of 10,000 gpm. The Jurisdictions agree to share the total cost of Phase 2 and Phase 3 based on each Jurisdiction’s portion of the Project’s peak design demand as follows:

- Richland will fund eighty percent (80%) of the total cost of Phases 2 and 3;
 - West Richland will fund twenty percent (20%) of the total cost of Phases 2 and 3.
- d. As of April 2023, the Project's total estimated Phase 2 costs are **\$214,061**. West Richland shall pay Richland twenty percent (20%) of the actual total cost of Phase 2 for the Project estimated at \$42,812.20. Richland will invoice West Richland, on a not more frequent basis than monthly, for actual Phase 2 work as completed. Richland shall provide backup documentation for each invoice submitted to West Richland. West Richland will pay the balance within thirty (30) calendar days of receipt of an invoice.
- e. As of April 2023, the Project's total estimated Phase 3 costs with 50% of the design complete is **\$5,257,850**. West Richland shall pay Richland twenty percent (20%) of the actual total cost of Phase 3 for the Project, subject to Section 4 as amended. Richland will invoice West Richland, on a not more frequent basis than monthly, for actual Phase 3 work as completed. Richland shall provide backup documentation for each invoice submitted to West Richland. West Richland will pay the balance within thirty (30) calendar days of receipt of an invoice.

Richland will apply for a low-interest loan from the Washington State Public Works Trust Fund program to finance the construction of this project. If the project receives funding from the Public Works Trust Fund West Richland's payment obligations will be revised to be 20% of the loan costs borne by Richland. West Richland shall make these payments within thirty (30) calendar days of receipt of an invoice. If the project does not receive Public Works Trust funding the provisions of the paragraph above will govern West Richland's payment obligations.

2. **Section 4. Development** is amended by replacing subsection (h) in its entirety with the following subsection (h) and adding new subsections (i), (j) and (k):
- h. The Jurisdictions recognize the urgency of completing these improvements. The Jurisdictions acknowledge and agree that failure to complete the improvements in a timely manner may result in Richland's inability to meet peak water use demands. In such an event, Richland may impose water restrictions in accordance with Title 18 of the Richland Municipal Code and Section 3.8 of the Wholesale Water Service Agreement. The Jurisdictions also acknowledge and agree that delays in completing the design of these improvements will more than likely result in increased overall project costs. Richland shall make a good faith effort to complete the engineering design of the Project no later than December 31, 2023. Richland will provide final design documents and cost estimates to the City of West Richland for review. West Richland will complete its review within thirty (30) calendar days.
- i. If Richland does not complete the engineering design and advertise for construction bids before December 31, 2023, and if the final design construction cost estimate exceeds \$5,057,850, the Jurisdictions shall negotiate an amendment to this Agreement after completing a joint value engineering evaluation of the design and prior to proceeding to soliciting bids.
- j. If Richland advertises for construction bids before December 31, 2023, or if the final design construction cost estimate is \$5,087,850 or less, Richland will solicit bids in accordance with its purchasing policies. Within twenty-four (24) hours of the bid opening, Richland will transmit the bid results to West Richland. If the lowest responsible bid is less than \$5,057,850 and there were at least two (2) responsive bids received, Richland may proceed to award the construction contract. If the lowest responsive bid is more than \$5,057,850, Richland may only award the construction contract with the written concurrence from West Richland that the bidding process has produced

the best available value for the Project. If West Richland does not provide written concurrence to award the construction contract, the Jurisdictions will negotiate an amendment to this agreement to establish the means to complete the Project.

- k. Once the decision is made to award the bid, Richland is the jurisdiction responsible for making the award and administering a construction contract and any required consulting services to deliver a completed Project satisfying the contract plans and specifications.
3. All other terms and conditions of the Original Agreement executed on July 22, 2020 remain unchanged and in full force and effect.
4. This Amendment shall be construed in accordance and governed by the laws of the state of Washington.
5. Execution of this Amendment may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original amendment.
6. Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this amendment on behalf of the entity or party for which he or she is signing. The Jurisdictions hereby warrant to each other that each has full power and authority to enter into this agreement and to undertake the actions contemplated herein, and that this amendment is enforceable in accordance with its terms.

IN WITNESS WHEREOF, the Jurisdictions have signed this Amendment as of the day and year written above.

City of Richland

City of West Richland

Jon Amundson, ICMA-CM
City Manager

Brent Gerry, Mayor

Attest:

Attest:

Jennifer Rogers, City Clerk

Stephanie Haug, City Clerk

Approved as to form:

Approved as to form:

Heather Kintzley, City Attorney

Jessica Foltz, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 2023-87, Authorizing a Second Amendment to the Wholesale Water Service Agreement with the City of West Richland

Department/Office
Public Works

Ordinance/Resolution Number:
2023-87

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-87, authorizing the City Manager to sign and execute a Second Amendment to the Wholesale Water Service Agreement with the City of West Richland.

Summary:

The City of Richland and the City of West Richland entered into a Wholesale Water Service Agreement in February 2008 whereby Richland withdraws, treats and pumps West Richland's portion of the Quad City Water Right and provides said potable water to West Richland. Section 7.1 of the 2008 Wholesale Water Service Agreement provides for the periodic adjustment of Richland's service rates based on a cost-of-service calculation using the methodology outlined in Appendix A.

Because the most recent rate adjustment occurred in November 2016, an update to the rate is timely. In addition, the City of West Richland has advanced two (2) requests: 1) extend the duration of the Agreement; and 2) plan for the creation of a third point of service. Neither of these requests will have a negative impact on the City of Richland.

The proposed Second Amendment includes a rate increase using the prescribed rate-setting methodology in the Agreement, and addresses West Richland's two (2) requests.

Staff recommends adoption of Resolution No. 2023-87.

Fiscal Impact:

The proposed Second Amendment updates the service rate to align with current costs associated with providing potable water from the City of Richland's water operations supply, thereby offsetting the cost of offering this service to West Richland. The projected revenue increase from the amended service rate is approximately \$140,000 annually based on the past two (2) years of water usage.

Attachments:

1. Resolution No. 2023-87
2. Proposed Second Amendment to Contract No. 08-08

RESOLUTION NO. 2023-87

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A SECOND AMENDMENT TO THE WHOLESALE
WATER SERVICE AGREEMENT WITH THE CITY OF WEST
RICHLAND.**

WHEREAS, the cities of Richland and West Richland entered into a Wholesale Water Service Agreement in 2008 (the “Original Agreement”) by which the City of Richland supplies treated water to the City of West Richland (*see* Richland Contract No. 08-08); and

WHEREAS, the Original Agreement provides for the periodic update of service rates; and

WHEREAS, the City of West Richland seeks to extend the term of the Original Agreement to 2066; and

WHEREAS, providing wholesale water service to West Richland enables more effective use of Richland’s water system and provides additional revenue to offset the City’s costs; and

WHEREAS, the City’s best interest are served by updating its service rates under the Original Agreement to accurately reflect the City’s cost of service and extending the Original Agreement to 2066.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Second Amendment to the Wholesale Water Service Agreement with the City of West Richland.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

**SECOND AMENDMENT
TO
2008 WHOLESALE WATER SERVICE AGREEMENT
Between
Cities of West Richland and Richland**

This SECOND AMENDMENT to the 2008 Wholesale Water Service Agreement (“Amendment”) is made and entered into this _____ day of _____ by and between the **City of Richland** (hereinafter the “Richland”), a municipal corporation of the State of Washington, and the **City of West Richland** (hereinafter “West Richland”), a municipal corporation of the State of Washington (referred to collectively as the “Parties”).

I. Recitals

WHEREAS, the Parties entered into a Wholesale Water Service Agreement in February 2008 whereby Richland withdraws, treats, and pumps West Richland’s portion of the Quad City Water Right and provides said potable water to West Richland (*see* Richland Contract No. 08-08); and

WHEREAS, Section 7.1 of the 2008 Wholesale Water Service Agreement provides for the periodic adjustment of Richland’s service rates based on a cost-of-service calculation using the methodology outlined in Appendix A of said Agreement; and

WHEREAS, in November 2016, the Parties executed a First Amendment to the 2008 Wholesale Water Service Agreement which reduced the water service rate nearly 16% from \$0.63 to \$0.58 per 100 cubic feet; and

WHEREAS, Richland has recently completed the calculations prescribed in Appendix A of the 2008 Wholesale Water Service Agreement to update its service rates.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Parties agree to amend the February 2008 Wholesale Water Service Agreement as follows:

II. Agreement

1. Section 2.1 shall be deleted in its entirety and replaced with the following:

This Agreement shall take effect upon the signatures of both Parties and shall remain in effect until January 1, 2066 unless terminated earlier as set forth below. This agreement may be extended upon terms mutually agreed upon by the Parties.

2. Section 3.1 shall be deleted in its entirety and replaced with the following:

From the effective date of this Agreement, Richland shall make available a peak day demand equal to that portion of the Quad City Water Right allocated to West Richland at the agreed connection points. Richland, at its sole discretion, may also make available any of their excess or surplus water to West Richland at the agreed connection points. The current connection points are:

- 1) Kennedy Road and East Mountain Road – HGL = 654’ (Booster Pump Station with maximum capacity of 2,500 gpm)
- 2) Kennedy Road and Arena Road – HGL = 795’ (Gravity Feed Connection with maximum capacity of 750 gpm subject to the conditions of Section 3.3 of the

2008 Wholesale Water Service Agreement as amended by this Second Amendment).

- 3) Kennedy Road and Fire Mountain Road – HGL = 654’ (Gravity Feed Connection with maximum capacity of 1,500 gpm).

The combined maximum capacity of water supply to West Richland provided through any combination of the above connection points may be limited to 2,500 gpm at the sole discretion of the City of Richland.

The maximum capacity of the agreed connection points may be adjusted through execution of an amendment to this Agreement.

3. Section 3.2.1 shall be deleted in its entirety and replaced with the following:

West Richland’s minimum annual water purchases shall be 268,000 units of 100 cubic feet (approximately 200,000,000 gallons). West Richland shall pay for this minimum quantity of water even if it draws less than this amount through the intertie meter. The minimum quantity may be adjusted through execution of an amendment to this Agreement.

4. Section 3.3 shall be deleted in its entirety and replaced with the following:

The Kennedy Road and Arena Road (gravity feed) connect point (Connection Point No. 2) will serve as an emergency connection to be used only when the Kennedy Road and East Mountain Road (booster pump station) connection point is out of service or when authorized by Richland.

5. A new Section 3.4.2 shall be added as follows:

3.4.2 Richland’s 2016 Water System Plan identified two (2) projects needed to add pumping capacity to serve demand in Richland and West Richland. In July 2020, the Parties executed an interlocal agreement formalizing the terms of their joint participation in completing these required capacity improvements through completion of the Tapteal 1 Booster Pump Station Upgrade Project.

6. Section 7.1, as amended, shall be deleted in its entirety and replaced with the following:

Effective January 1, 2024, West Richland shall pay Richland for water under this Agreement at a rate of \$0.80 per hundred cubic feet. This rate shall remain in effect until modified through a future amendment to this Agreement. The water rate shall be renegotiated and adjusted in coordination with each Party’s Water System Plan updates and the associated water demand forecast or when Richland updates its water rates via a system-wide rate study and provides West Richland with one-year written notice that the water rate is being amended.

7. All other terms and conditions of the 2008 Wholesale Water Service Agreement executed on February 11, 2008, as amended, remain unchanged and in full force and effect.
8. This Amendment shall be construed in accordance and governed by the laws of the state of Washington.
9. Execution of this Amendment may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original amendment.

10. Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this amendment on behalf of the entity or party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this agreement and to undertake the actions contemplated herein, and that this amendment is enforceable in accordance with its terms.

IN WITNESS WHEREOF, the Parties have signed this Second Amendment as of the day and year written above.

City of Richland

City of West Richland

Jon Amundson, ICMA-CM
City Manager

Brent Gerry, Mayor

Attest:

Attest:

Jennifer Rogers, City Clerk

Stephanie Haug, City Clerk

Approved as to form:

Approved as to form:

Heather Kintzley, City Attorney

Jessica Foltz, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-88, Authorizing Award of Bid to Watts Construction, Inc. for the Vantage Highway Pathway - Phase 2 Project

Department/Office
Public Works

Ordinance/Resolution Number:
2023-88

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-88, authorizing the City Manager to sign and execute a construction contract with Watts Construction, Inc. as provided therein.

Summary:

The 2022-2027 Capital Improvement Plan (CIP) includes a project titled Vantage Highway Pathway - Phase 2. The project will fill a gap in off-street trail connectivity parallel to SR-240 between Hagen Road and Stevens Drive.

City staff completed all project development and design work necessary to advance the project to construction. Bids were solicited in accordance with the City's purchasing policies, with two (2) bids received and opened on May 23, 2023.

Watts Construction, Inc. submitted the lowest responsible bid of the two (2) received. The bids were below the engineer's estimate and sufficient funding is available to complete the project.

The City's best interests are served by completing the project in accordance with the Capital Improvement Plan, project design and lowest responsible bid.

Staff recommends adoption of Resolution No. 2023-88.

Fiscal Impact: The 2022 Capital Improvement Plan approved \$1,275,002 for the Vantage Pathway - Phase 2 project. This budget has sufficient funding remaining to allow for the full funding of the construction contract, estimated at \$679,000 including construction, contingency and construction management.

Attachments:

1. Resolution No. 2023-88
2. LAA Supplement 3 for Vantage Highway Pathway - Phase 2 Project
3. Vantage Highway Pathway - Phase 2 - ITB#230002
4. Vicinity Map

RESOLUTION NO. 2023-88

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AWARD OF BID TO WATTS CONSTRUCTION,
INC. FOR THE VANTAGE HIGHWAY PATHWAY – PHASE 2
PROJECT.**

WHEREAS, the 2022-2027 Capital Improvement Plan (CIP) includes a project titled Vantage Highway Pathway – Phase 2 (the “Project”); and

WHEREAS, all project development and design work necessary to advance the Project to construction is complete; and

WHEREAS, bids were solicited in accordance with the City’s purchasing policies, with two (2) bids received and opened on May 23, 2023; and

WHEREAS, Watts Construction, Inc. submitted the lowest responsible bid of the two (2) received; and

WHEREAS, sufficient funding is available to complete the Project; and

WHEREAS, the City’s best interests are served by completing the Project in accordance with the Capital Improvement Plan, project design and lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a construction contract with Watts Construction, Inc. in the amount of \$549,386.83 for the Vantage Highway Pathway – Phase 2 project, and to execute change orders in an aggregate amount not to exceed \$75,000 as needed to fulfill the Project’s intent.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



Agency City of Richland		Supplement Number 3
Federal Aid Project Number TAP-9903(025)	Agreement Number LA 9931	CFDA No. 20.205 - Highway Planning and Construction

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name Vantage Highway Pathway - Phase 2

Length 0.40 Miles

Termini Hagen Road to Stevens Drive

Description of Work ✓ No Change

Reason for Supplement

Add WSDOT Connecting WA funds for CN phase and de-obligate some federal funds not needed after bid results.

Are you claiming indirect cost rate? ☐ Yes ☒ No

Project Agreement End Date 12/31/2026

Advertisement Date April 30, 2023

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 86.5 %	a. Agency	88,500.00		88,500.00	11,948.00	76,552.00
	b. Other			0.00		
Federal Aid Participation Ratio for PE	c. Other			0.00		
	d. State Services	1,500.00		1,500.00	202.00	1,298.00
	e. Total PE Cost Estimate (a+b+c+d)	90,000.00	0.00	90,000.00	12,150.00	77,850.00
Right of Way 86.5 %	f. Agency	7,500.00		7,500.00	1,012.00	6,488.00
	g. Other Consultant/Acquisition	41,712.00		41,712.00	5,631.00	36,081.00
Federal Aid Participation Ratio for RW	h. Other			0.00		
	i. State Services	7,000.00		7,000.00	945.00	6,055.00
	j. Total R/W Cost Estimate (f+g+h+i)	56,212.00	0.00	56,212.00	7,588.00	48,624.00
Construction 86.5 %	k. Contract	512,408.00	-380,531.00	131,877.00	17,803.00	114,074.00
	l. Other Contract @ 100%	172,449.00		172,449.00		172,449.00
	m. Other Contract-ConnectWA		300,000.00	300,000.00	300,000.00	
Federal Aid Participation Ratio for CN	n. Other			0.00		
	o. Agency	63,350.00		63,350.00	8,552.00	54,798.00
	p. State Services	2,000.00		2,000.00	270.00	1,730.00
	q. Total CN Cost Estimate (k+l+m+n+o+p)	750,207.00	-80,531.00	669,676.00	326,625.00	343,051.00
	r. Total Project Cost Estimate (e+j+q)	896,419.00	-80,531.00	815,888.00	346,363.00	469,525.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title City Manager
Agency Date

By
Director, Local Program
Date Executed

Agency City of Richland		Supplement Number 3
Federal Aid Project Number TAP-9903(025)	Agreement Number LA 9931	CFDA No. 20.205 - Highway Planning and Construction

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

City of Richland

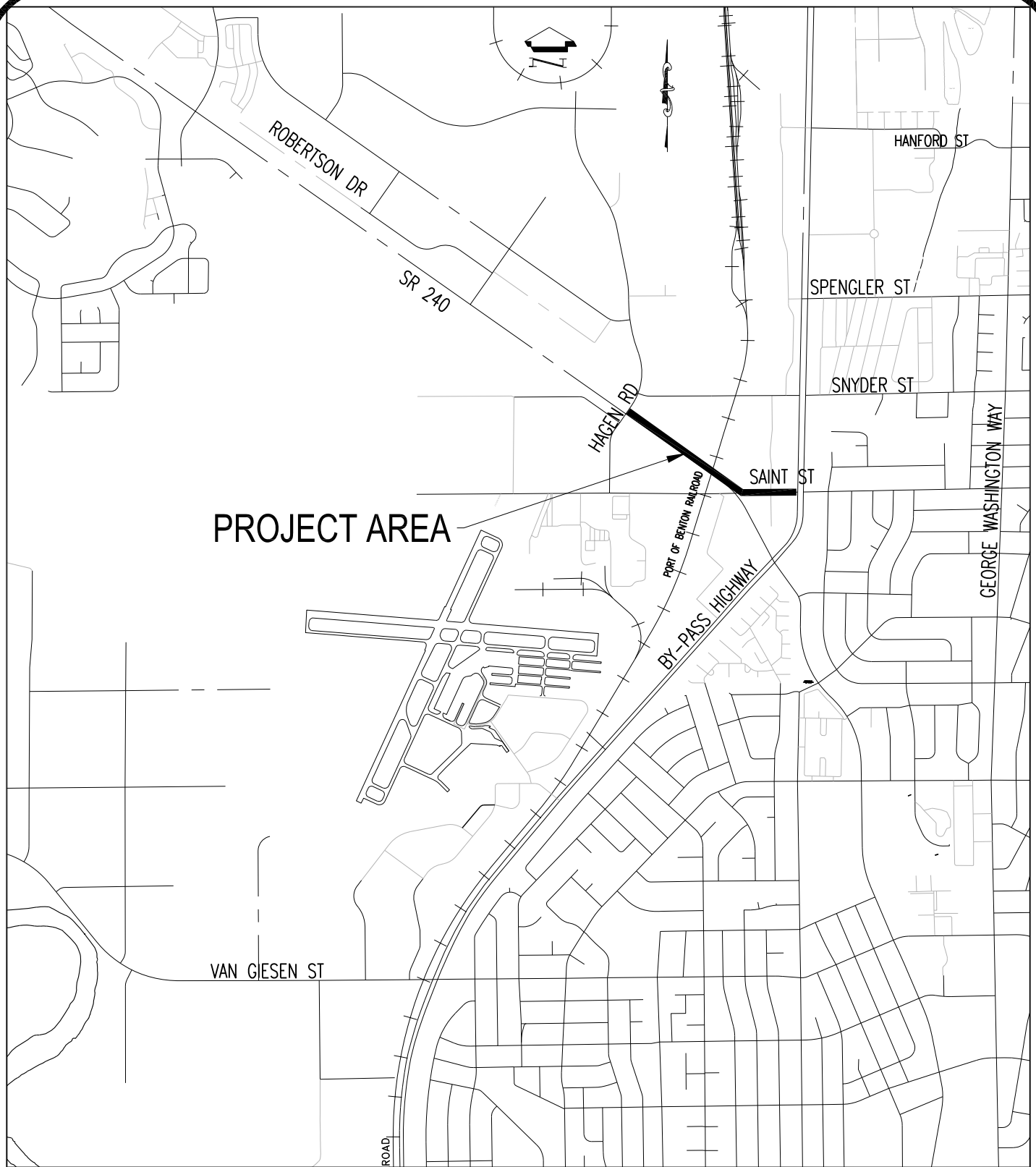
DATE BIDS OPENED: 5-23-2023 **ITB # 23-0002**
VANTAGE HIGHWAY PATHWAY - PHASE 2

				ENGINEER'S ESTIMATE		WATTS CONSTRUCTION, INC KENNEWICK, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price
BASE BID							
1	Mobilization.	1	LS	\$50,000.00	50,000.00	48,500.00	48,500.00
2	Removal of Structures and Obstructions	1	LS	\$7,500.00	7,500.00	17,000.00	17,000.00
3	Clearing & Grubbing	1.27	ACRE	\$5,000.00	6,350.00	10,000.00	12,700.00
4	Roadway Excavation Incl. Haul	1,200	CY	\$30.00	36,000.00	6.95	8,340.00
5	Embankment Compaction	1,710	CY	\$10.00	17,100.00	15.82	27,052.20
6	Common Borrow Incl. Haul	700	CY	\$20.00	14,000.00	5.00	3,500.00
7	SPCC Plan	1	LS	\$1,000.00	1,000.00	500.00	500.00
8	Erosion Control & Water Pollution Prevention	1	LS	\$10,000.00	10,000.00	7,200.00	7,200.00
9	Roadway Surveying	1	LS	\$15,000.00	15,000.00	10,000.00	10,000.00
10	Catch Basin Type 1	3	EACH	\$2,000.00	6,000.00	1,348.00	4,044.00
11	Shallow Storm Drain CB Manhole (48")	2	EACH	\$4,000.00	8,000.00	2,863.00	5,726.00
12	Infiltration Trench W/Treatment Soil	143	LF	\$170.00	24,310.00	142.62	20,394.66
13	Trench, Safety	143	LF	\$10.00	1,430.00	1.00	143.00
14	Solid Wall PVC Storm Sewer Pipe 12in Diam	286	LF	\$75.00	21,450.00	65.00	18,590.00
15	Modified Curb Inlet	2	EACH	\$2,500.00	5,000.00	1,423.00	2,846.00
16	Imported Pipe Zone Bedding	286	LF	\$10.00	2,860.00	7.75	2,216.50
17	Imported Pipe Zone Backfill	286	LF	\$20.00	5,720.00	6.30	1,801.80
18	TV Inspection of Storm Pipe	286	LF	\$6.00	1,716.00	3.42	978.12
19	Underground Utility Crossing - Marked & Unmarked	16	EACH	\$300.00	4,800.00	454.00	7,264.00
20	Crushed Surfacing Base Course (6")	390	CY	\$65.00	25,350.00	48.22	18,805.80
21	Crushed Surfacing Top Course	535	CY	\$75.00	40,125.00	50.37	26,947.95
22	HMA CI 3/I in. PG 64H-28 (2", Roadway)	315	TON	\$140.00	44,100.00	121.87	38,389.05
23	Commercial HMA (3/8 in. PG 64H-28, Pathway)	295	TON	\$150.00	44,250.00	150.55	44,412.25
24	Soil Residual Herbicide	5,950	SY	\$0.75	4,462.50	0.16	952.00
25	Job Mix Compliance Price Adjustment	1	CALC	\$1.00	1.00	1.00	1.00
26	Compaction Price Adjustment	1	CALC	\$1.00	1.00	1.00	1.00
27	Ashphalt Cost Price Adjustment	1	CALC	\$800.00	800.00	800.00	800.00
28	Cement Conc. Traffic Curb and Gutter	1,055	LF	\$40.00	42,200.00	22.29	23,515.95
29	Cement Conc. Sidewalk	330	SY	\$60.00	19,800.00	67.74	22,354.20
30	Cement Conc. Driveway Entrance Type 1 (6:)	285	SY	\$120.00	34,200.00	71.94	20,502.90
31	Detectable Warning Surface	24	SF	\$40.00	960.00	47.28	1,134.72
32	CBU Mailbox (12 Unit)	1	EACH	\$3,000.00	3,000.00	4,163.00	4,163.00
33	Adjust Manhole	3	EACH	\$700.00	2,100.00	500.44	1,501.32
34	Adjust Valve Box	5	EACH	\$500.00	2,500.00	271.23	1,356.15
35	Adjust Electrical Vault	1	EACH	\$750.00	750.00	858.00	858.00
36	Permanent Signing	1	LS	\$7,500.00	7,500.00	9,455.00	9,455.00
37	Plastic Line	120	LF	\$1.20	144.00	5.26	631.20
38	Plastic Wide Lane Line	1,335	LF	\$1.40	1,869.00	2.37	3,163.95
39	Plastic Stop Line	34	LF	\$12.00	408.00	21.02	714.68
40	Plastic Crosswalk Line	144	SF	\$10.00	1,440.00	8.41	1,211.04
41	Plastic Traffic Arrow	3	EACH	\$275.00	825.00	157.59	472.77
42	Plastic Bicycle Lane Symbol	6	EACH	\$320.00	1,920.00	262.65	1,575.90
43	Plastic Railroad Crossing Symbol	2	EACH	\$900.00	1,800.00	893.01	1,786.02
44	Plastic Shared Lane Marking Symbol	1	EACH	\$600.00	600.00	472.77	472.77
45	Removing Plastic Line	360	LF	\$15.00	5,400.00	8.41	3,027.60
46	Illumination System (Saint St)	1	LS	\$30,000.00	30,000.00	42,550.00	42,550.00
47	Relocate Existing WSDOT Street Light	1	EACH	\$6,000.00	6,000.00	3,527.00	3,527.00
48	Project Temporary Traffic Control	1	LS	\$40,000.00	40,000.00	68,300.00	68,300.00
49	Bollard Type 1	1	EACH	\$1,000.00	1,000.00	595.00	595.00
50	Site Restoration	1	LS	\$15,000.00	15,000.00	4,445.00	4,445.00
51	Seeding, Fertilizing, and Mulching	0.61	ACRE	\$5,500.00	3,355.00	4,044.81	2,467.33
52	Record Drawings (min bin \$500)	1	LS	\$500.00	500.00	500.00	500.00
BASE BID SUBTOTAL				\$620,596.50		\$549,386.83	
NO SALES TAX							
BASE BID TOTAL				\$620,596.50		\$549,386.83	

City of Richland

DATE BIDS OPENED: 5-23-2023 ITB # 23-0002
VANTAGE HIGHWAY PATHWAY - PHASE 2

				ALLSTAR CONSTRUCTION GROUP, INC RICHLAND, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price
BASE BID							
1	Mobilization.	1	LS	34,891.00	34,891.00		-
2	Removal of Structures and Obstructions	1	LS	2,232.00	2,232.00		-
3	Clearing & Grubbing	1.27	ACRE	2,484.04	3,154.73		-
4	Roadway Excavation Incl. Haul	1,200	CY	4.16	4,992.00		-
5	Embankment Compaction	1,710	CY	6.69	11,439.90		-
6	Common Borrow Incl. Haul	700	CY	34.90	24,430.00		-
7	SPCC Plan	1	LS	1,324.00	1,324.00		-
8	Erosion Control & Water Pollution Prevention	1	LS	12,009.00	12,009.00		-
9	Roadway Surveying	1	LS	24,542.00	24,542.00		-
10	Catch Basin Type 1	3	EACH	2,779.76	8,339.28		-
11	Shallow Storm Drain CB Manhole (48")	2	EACH	5,153.41	10,306.82		-
12	Infiltration Trench W/Treatment Soil	143	LF	320.79	45,872.97		-
13	Trench, Safety	143	LF	13.68	1,956.24		-
14	Solid Wall PVC Storm Sewer Pipe 12in Diam	286	LF	63.60	18,189.60		-
15	Modified Curb Inlet	2	EACH	1,393.25	2,786.50		-
16	imported Pipe Zone Bedding	286	LF	4.42	1,264.12		-
17	Imported Pipe Zone Backfill	286	LF	34.17	9,772.62		-
18	TV Inspection of Storm Pipe	286	LF	14.84	4,244.24		-
19	Underground Utility Crossing - Marked and Unmark	16	EACH	710.18	11,362.88		-
20	Crushed Surfacing Base Course (6")	390	CY	81.47	31,773.30		-
21	Crushed Surfacing Top Course	535	CY	76.37	40,857.95		-
22	HMA CI 3/I in. PG 64H-28 (2", Roadway)	315	TON	182.80	57,582.00		-
23	Commercial HMA (3/8 in. PG 64H-28, Pathway)	295	TON	305.50	90,122.50		-
24	Soil Residual Herbicide	5,950	SY	0.17	1,011.50		-
25	Job Mix Compliance Price Adjustment	1	CALC	1.00	1.00		-
26	Compaction Price Adjustment	1	CALC	1.00	1.00		-
27	Ashphalt Cost Price Adjustment	1	CALC	800.00	800.00		-
28	Cement Conc. Traffic Curb and Gutter	1,055	LF	39.21	41,366.55		-
29	Cement Conc. Sidewalk	330	SY	173.65	57,304.50		-
30	Cement Conc. Driveway Entrance Type 1 (6:)	285	SY	184.00	52,440.00		-
31	Detectable Warnin gSurface	24	SF	112.00	2,688.00		-
32	CBU Mailbox (12 Unit)	1	EACH	4,913.00	4,913.00		-
33	Adjust Manhole	3	EACH	852.33	2,556.99		-
34	Adjust Valve Box	5	EACH	450.33	2,251.65		-
35	Adjust Electrical Vault	1	EACH	3,946.00	3,946.00		-
36	Permanent Signing	1	LS	9,128.00	9,128.00		-
37	Plastic Line	120	LF	5.60	672.00		-
38	Plastic Wide Lane Line	1,335	LF	2.52	3,364.20		-
39	Plastic Stop Line	34	LF	22.40	761.60		-
40	Plastic Crosswalk Line	144	SF	8.96	1,290.24		-
41	Plastic Traffic Arrow	3	EACH	168.00	504.00		-
42	Plastic Bicycle Lane Symbol	6	EACH	280.00	1,680.00		-
43	Plastic Railroad Crossing Symbol	2	EACH	952.00	1,904.00		-
44	Plastic Shared Lane Marking Symbol	1	EACH	504.00	504.00		-
45	Removing Plastic Line	360	LF	8.96	3,225.60		-
46	Illumination System (Saint St)	1	LS	45,360.00	45,360.00		-
47	Relocate Existing WSDOT Street Light	1	EACH	3,472.00	3,472.00		-
48	Project Temporary Traffic Control	1	LS	47,855.00	47,855.00		-
49	Bollard Type 1	1	EACH	1,575.00	1,575.00		-
50	Site Restoration	1	LS	17,787.00	17,787.00		-
51	Seeding, Fertilizing, and Mulching	0.61	ACRE	4,750.23	2,897.64		-
52	Record Drawings (min bin \$500)	1	LS	1,344.00	1,344.00		-
BASE BID SUBTOTAL					\$766,050.12		\$0.00
NO SALES TAX							-
BASE BID TOTAL					\$766,050.12		\$0.00



PROJECT AREA

VANTAGE HIGHWAY PATHWAY - PHASE 2

HAGEN ROAD TO STEVENS DRIVE

CONTRACT #: 23-0002; FED. AID NO. TAP-9903(025)

VICINITY MAP

NOT TO SCALE



DATE: 4-24-2023
DRAWN BY:
SCALE: 1" = NTS
CAD DWG:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 6 - Enhance Neighborhood & Community Safety

Subject:

Resolution No. 2023-89, Adopting a Vision Zero Goal with respect to Roadway Fatalities and Serious Injuries on City of Richland Streets

Department/Office
Public Works

Ordinance/Resolution Number:
2023-89

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-89, committing the City to Vision Zero as part of a comprehensive plan to achieve zero traffic deaths and serious injuries on Richland streets by 2035.

Summary:

The United States Department of Transportation (USDOT) Federal Highway Administration (FHWA) and the Washington State Department of Transportation (WSDOT) encourage local agencies to adopt strategies to reduce traffic fatalities and serious injuries. The USDOT makes adoption of a Vision Zero goal a requirement for agencies seeking funding under the Safe Streets and Roads for All program.

The Transportation Element of the 2017 City of Richland Comprehensive Plan provides policy intent and support for a wide range of traffic measures that improve travel safety and efficiency for all road users. In pursuit of these objectives, the City has adopted a Complete Streets Policy (Chapter 12.06 RMC) and a Local Road Safety Plan, and has implemented many traffic safety improvements in recent years. Most recently, the City prepared a Community Safety Action Plan (CSAP) that addresses USDOT safety program requirements and establishes the City's eligibility for the Safe Streets and Roads for All program. Adoption of the City's CSAP is included on tonight's agenda as Resolution No. 2023-90.

Vision Zero programs acknowledge that many factors contribute to safe mobility, including roadway design, speeds, behaviors, technology, and policies, and strives to achieve the goal of zero fatalities and severe injuries through use of clear and measurable strategies. To comply with federal requirements, a local Comprehensive Safety Action Plan must be accompanied by an agency commitment to a goal of zero roadway fatalities and serious injuries by a certain date. Resolution No. 2023-89 has been drafted to achieve compliance with the federal requirements for eligibility for the Safe Streets and Roads for All program, and to reflect the City's ongoing commitment to the safety of residents and all users of the City's street system.

Staff recommends adoption of Resolution No. 2023-89.

Fiscal Impact: None.

Attachments:

I. Resolution No. 2023-89

RESOLUTION NO. 2023-89

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
COMMITTING TO VISION ZERO AND STRIVING TO ACHIEVE
ZERO TRAFFIC DEATHS AND SERIOUS INJURIES BY 2035.**

WHEREAS, the City has a fundamental objective to improve the health and safety for users of its street system; and

WHEREAS, the United States Department of Transportation (USDOT) Federal Highway Administration (FHWA) and the Washington State Department of Transportation (WSDOT) encourage local agencies to adopt strategies to reduce traffic fatalities and serious injuries; and

WHEREAS, Vision Zero acknowledges that many factors contribute to safe mobility, including roadway design, speeds, behaviors, technology, and policies, and strives to achieve the goal of zero fatalities and severe injuries through use of clear, measurable strategies; and

WHEREAS, the Transportation Element of the 2017 City of Richland Comprehensive Plan provides policy intent and support for a wide range of traffic measures that improve travel safety and efficiency for all road users; and

WHEREAS, on November 7, 2017, Richland City Council passed Ordinance No. 33-17, establishing a Complete Streets Policy for committing to plan, design, construct, operate and maintain facilities for the safe accommodation of all road users; and

WHEREAS, on March 1, 2022, Richland City Council adopted Resolution No. 2022-33, adopting the City's Local Road Safety Plan; and

WHEREAS, on November 15, 2022, Richland City Council adopted Resolution No. 2022-139, updating the Local Road Safety Plan to align with USDOT's criteria for a Comprehensive Safety Action Plan in order to pursue USDOT grant programs; and

WHEREAS, to comply with federal requirements, a local Comprehensive Safety Action Plan must be accompanied by an agency commitment to a goal of zero roadway fatalities and serious injuries by a date certain; and

WHEREAS, because the health and safety of residents, employees and visitors to the City of Richland is a priority of the Richland City Council, significant resources will continue to be dedicated to achieving this goal.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City is committed to Vision Zero as part of a comprehensive plan to achieve zero traffic deaths and serious injuries on Richland streets by 2035.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 6 - Enhance Neighborhood & Community Safety

Subject:

Resolution No. 2023-90, Adopting the 2023 Comprehensive Safety Action Plan and Authorizing a Grant Application to the United States Department of Transportation Safe Streets and Roads for All Funding Program

Department/Office
Public Works

Ordinance/Resolution Number:
2023-90

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-90, adopting the 2023 City of Richland Comprehensive Safety Action Plan and authorizing a grant application to the United States Department of Transportation's 2023 Safe Streets and Roads for All Program for the Downtown Connectivity Project.

Summary:

On March 1, 2022, through its approval of Resolution No. 2022-33, the Richland City Council adopted the City's Local Road Safety Plan. On November 15, 2022, Richland City Council adopted Resolution No. 2022-139, authorizing further development of the City's Local Road Safety Plan to align with the United States Department of Transportation's (USDOT) criteria for a Comprehensive Safety Action Plan (CSAP). Creation and adoption of a CSAP will establish the City's eligibility for USDOT grant programs. The CSAP, prepared by DKS Associates with assistance from staff, includes a thorough analysis of historical crashes, an equity evaluation of disadvantaged areas, a robust public outreach program, and validation of strategies to reduce crashes.

The USDOT issued a \$1 billion Notice of Funding Opportunity for the 2023 Safe Streets and Roads for All program. The purpose of the program is to support planning, infrastructure, behavioral, and operations initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, personal conveyance and micromobility users, motorists, and commercial vehicle operators. The program's expected minimum and maximum award range is \$2.5 million to \$25 million. The program's subcategory of Implementation grants fund improvements to high-crash corridors and/or systemic improvements to similar locations throughout the City.

The CSAP identifies and recommends projects for grant applications that, if funded, will improve travel safety within the City. The Downtown Connectivity Project is identified in the CSAP and meets the selection and funding criteria of the USDOT program.

The City's best interests are served by adopting the CSAP as a guiding document for its goal of eliminating traffic deaths and serious injuries, and by seeking grant funding for projects recommended in the CSAP in order to contribute toward the successful achievement of the City's fundamental traffic safety objectives.

Staff recommends adoption of Resolution No. 2023-90.

Fiscal Impact: CSAP-identified projects are currently projected at a cost of \$27,350,000. Many of these projects have either been or will be incorporated into the City's Streets Capital Improvement Program. The grant application, if awarded, would provide funding between \$2,500,000 and \$5,000,000 depending on the final award amount.

Attachments:

1. Resolution No. 2023-90
2. 2023 Richland Comprehensive Safety Action Plan

RESOLUTION NO. 2023-90

A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON, ADOPTING THE CITY OF RICHLAND'S COMPREHENSIVE SAFETY ACTION PLAN AND AUTHORIZING A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION'S 2023 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM.

WHEREAS, on March 1, 2022, Richland City Council adopted the City's Local Road Safety Plan through adoption of Resolution No. 2022-33; and

WHEREAS, on November 15, 2022, Richland City Council adopted Resolution No. 2022-139, authorizing further development of the City's Local Road Safety Plan to align with the United States Department of Transportation's (USDOT) criteria for a Comprehensive Safety Action Plan (CSAP) in order to pursue USDOT grant programs; and

WHEREAS, the CSAP, prepared by DKS Associates with assistance from staff, includes a thorough analysis of historical crashes, equity evaluation of disadvantaged areas, a robust public outreach program, and validation of strategies to reduce crashes; and

WHEREAS, the USDOT issued a \$1 billion Notice of Funding Opportunity for the 2023 Safe Streets and Roads for All program (the "Program"); and

WHEREAS, the purpose of the Program is to support planning, infrastructure, behavioral and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, personal conveyance and micromobility users, motorists, and commercial vehicle operators; and

WHEREAS, the Program's expected minimum and maximum award range is \$2.5 million to \$25 million; and

WHEREAS, the Program's subcategory of Implementation Grants fund improvements to high-crash corridors and/or systemic improvements to similar locations throughout the City; and

WHEREAS, the CSAP identifies and recommends projects for grant applications that, if funded, will improve travel safety within the City; and

WHEREAS, the Downtown Connectivity Project is identified in the CSAP and meets the selection and funding criteria of the Program; and

WHEREAS, the CSAP is a crucial component in meeting the goals of the City's Vision Zero commitment; and

WHEREAS, the City's best interests are served by seeking grant funding for projects recommended in the CSAP in order to contribute toward the successful achievement of the City's fundamental objectives.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the 2023 City of Richland Comprehensive Safety Action Plan is hereby adopted, and staff is authorized to submit a grant application to the United States Department of Transportation's 2023 Safe Streets and Roads for All Program for the Downtown Connectivity Project.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

CITY OF RICHLAND

COMPREHENSIVE SAFETY ACTION PLAN

2023

PREPARED FOR THE CITY OF RICHLAND

PREPARED BY DKS ASSOCIATES

Acknowledgements

RICHLAND CSAP COMMITTEE

John Deskins, Public Works
Carlo D'Alessandro, Public Works
Shawn Swanson, Police Department
Tom Huntington, Fire Department

DKS ASSOCIATES

Brian Chandler
Veronica Sullivan
Caleb Trapp
Lacy Brown

EXECUTIVE OVERSIGHT

Pete Rogalsky

Limitations on Use

Under 23 U.S. Code Sections 148 and 409, safety data, reports, surveys, schedules, or lists compiled or collected for The purpose of identifying, evaluating, or planning the safety enhancement of potential crash sites, hazardous roadway conditions, or railway-highway crossings are not subject to discovery or admitted into evidence in a Federal or State court proceeding or considered for other purposes in any action for damages arising from any occurrence at a location mentioned or addressed in such reports, surveys, schedules, lists, or data.



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INTRODUCTION

The City of Richland is located on the east side of Benton County, Washington, located at the confluence of the Yakima River and Columbia River. It is home to 60,000 residents and noted for excellence in technology, medicine, education, recreation, tourism, and citizen participation.

LEADERSHIP COMMITMENT AND GOAL SETTING

Richland City Council passed a resolution endorsing Vision Zero setting a target date for achieving zero roadway fatalities and serious injuries on Richland streets. The goal of achieving zero deaths and serious injuries is founded on the belief that crashes are preventable through engineering, education, and enforcement. The City of Richland will strive to achieve zero fatalities and serious injuries on Richland streets by the year 2035. This Vision Zero policy will be incorporated into the City's future management plans and traffic safety planning.

PLANNING STRUCTURE

The City formed a Comprehensive Safety Action Plan (CSAP) Committee that includes representatives from Public Works, Emergency Services and Fire, and Police. Committee selection is inclusive of engineering, post-crash care, enforcement, and education. The committee is charged with CSAP development, implementation, monitoring, and stakeholder engagement.

DEMOGRAPHICS AND EQUITY

To develop a plan that serves all road users in Richland, the strong relationship between transportation and equity must be acknowledged and addressed. Transportation planning decisions affect development patterns, in turn impacting accessibility, employment, and economic activity. Transportation facilities demand significant public resources, such as tax funding and road rights-of-way. Allocating these resources often favors some people over others; for example, roads without multimodal infrastructure inhibit travelers who do not use private vehicles, reducing their social and economic opportunities.

INCLUSIVE AND REPRESENTATIVE PROCESSES

CSAP Committee. The City developed a Comprehensive Safety Action Plan Committee that extends engagement beyond engineering staff to the Richland Police Department and Richland Fire Department. The CSAP Committee met in May 2023 to review the draft CSAP together and add appropriate content.

Community Engagement. City of Richland staff connected with the Benton Franklin Community Action Committee to inform them of the CSAP process and seek their feedback on draft materials. The City also conducted extensive public engagement to encourage participation by a wide variety of community members, including those who have been historically underserved by in-person open house events. The project team developed social media posts that were shared across City platforms, media press releases, and email blasts to promote the project website. The project website provided links to the interactive comment map (Social Pinpoint). The Social Pinpoint map provided language assistance (via Google Translate in 50 different languages) that would automatically update all text to the user's preferred language.

EQUITY DATA ANALYSIS

Equity and population demographics data regarding socioeconomic status, racial and ethnic minorities, access to private vehicles, disabilities, senior populations, and linguistically isolated populations were analyzed. The city uses census tract and census block data to identify potential infrastructure improvements for the Community Development Block Grant (CDBG) program.

Figure 1 and Figure 2 display low- and medium-income census tracts and census blocks

Those infrastructure improvements typically consist of sidewalk gap projects, ADA ramp upgrades, and enhanced crosswalk installations (e.g., RRFBs). Similarly, the City has used demographic and socioeconomic data from the Richland School District (e.g., students receiving free/reduced lunch) as well as maps of potential student walkers to help identify suitable crosswalk or sidewalk projects near elementary and middle schools.

Figure 1. Low- and Moderate-Income Census Tracts/Blocks alongside Fatal and Serious Injury Crashes (2016-2020)

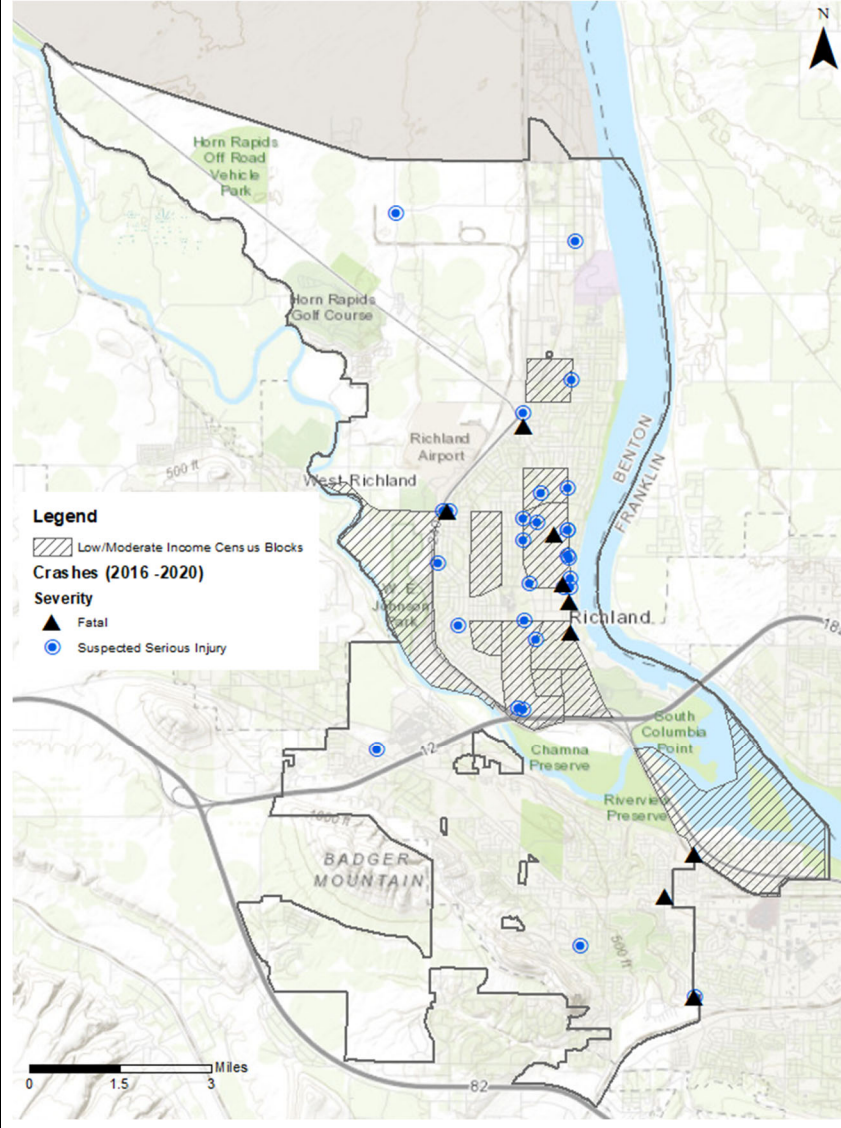
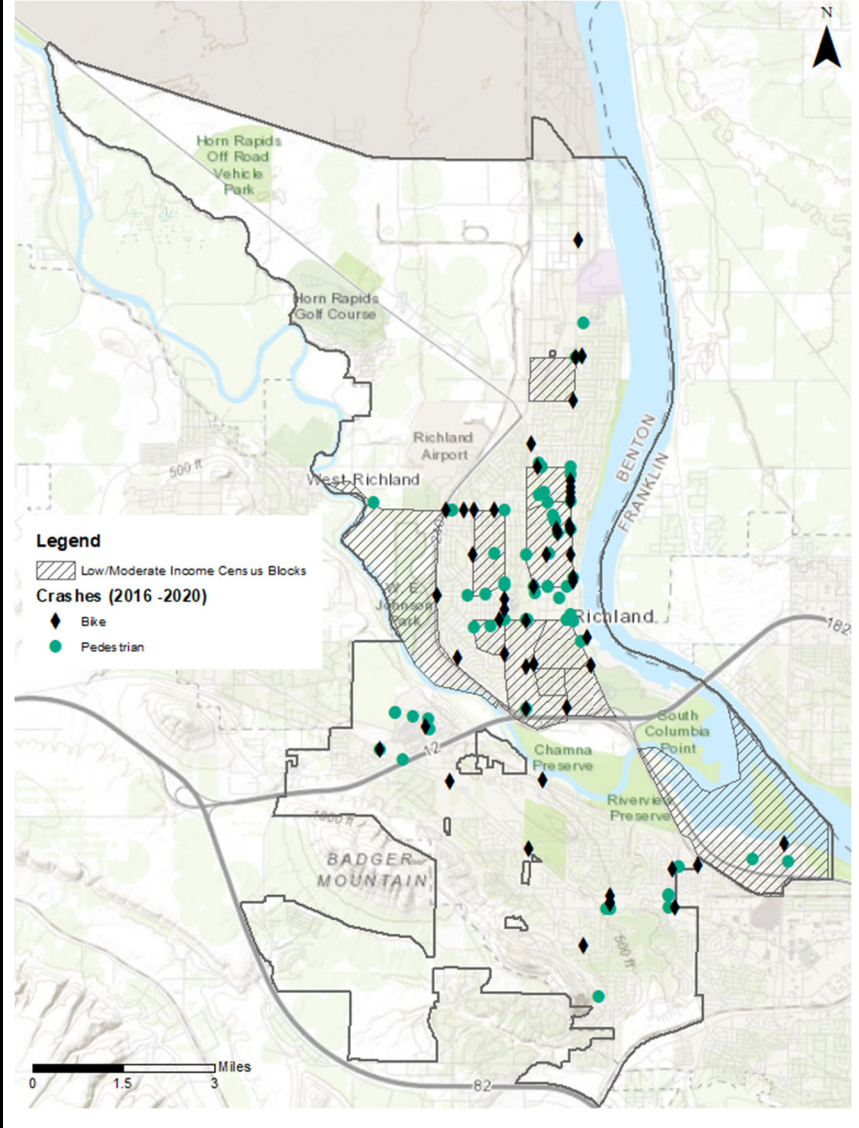


Figure 2. Low- and Moderate-Income Census Tracts/Blocks alongside Bike and Pedestrian-involved Crashes (2016-2020)

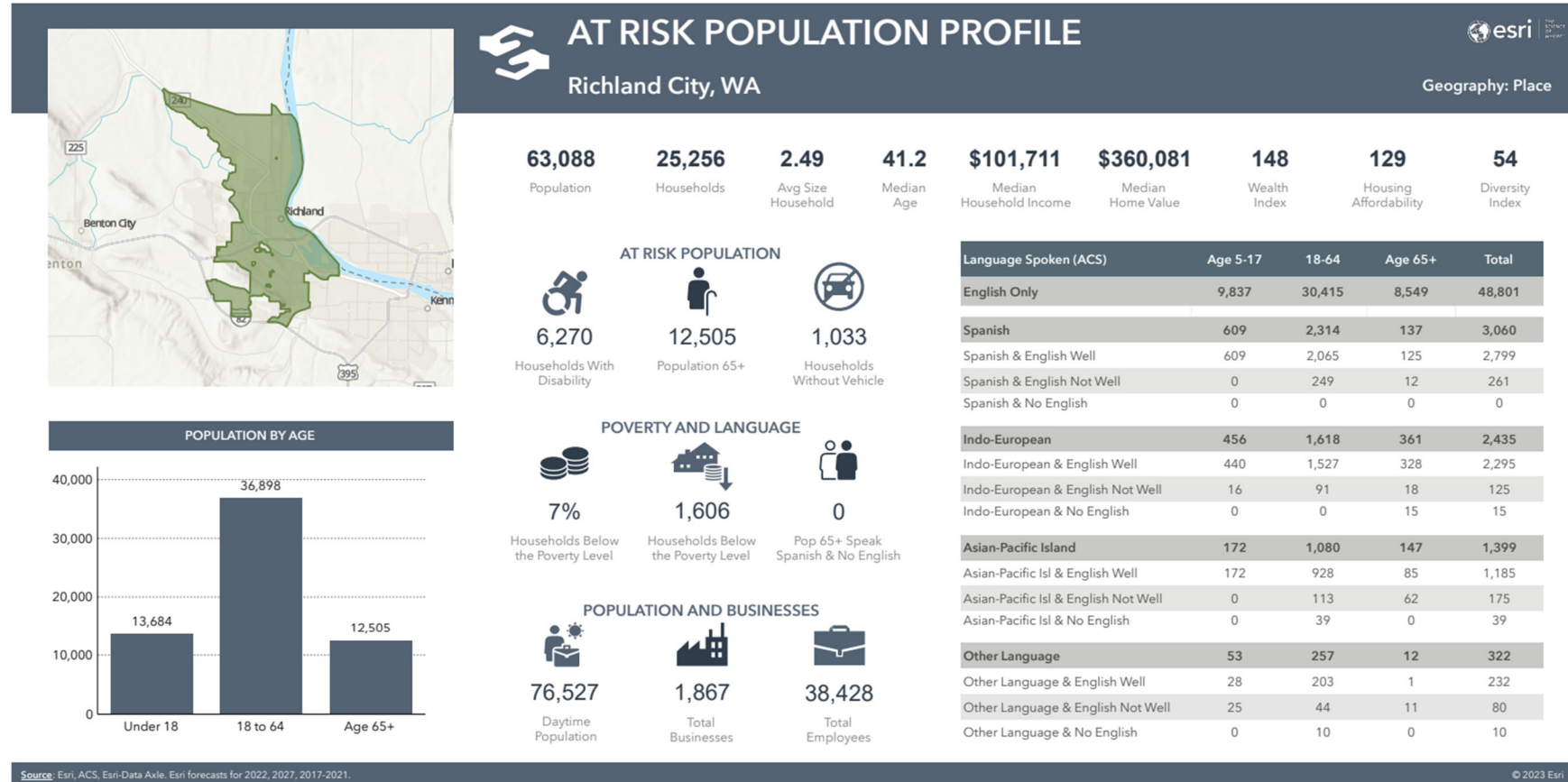


The following 'At Risk Population Profile' provides additional population and equity statistics based on 2022 data.

At Risk Population

Richland City, WA (Richland city...)
Richland City, WA (5358235)
Geography: Place

Prepared by Esri



Source: Esri, ACS, Esri-Data Axle. Esri forecasts for 2022, 2027, 2017-2021.

© 2023 Esri

Source: This infographic contains data provided by Esri, ACS, Esri-Data Axle. The vintage of the data is 2022, 2027, 2017-2021.

Source: ESRI Business Analysis Tool. <https://storymaps.arcgis.com/stories/52764a9948074c4b9d527a390aefdc67>

COMPREHENSIVE SAFETY ACTION PLAN: PURPOSE AND NEED

This Comprehensive Safety Action Plan (CSAP) has been developed in response to separate but related safety programs that introduce varying requirements.

SAFE STREETS AND ROADS FOR ALL

The **Safe Streets and Roads for All (SS4A)** program, administered by the US Department of Transportation (USDOT) directly, supports Secretary of Transportation Pete Buttigieg's National Roadway Safety Strategy and the USDOT's goal of zero deaths and serious injuries on our nation's roadways.¹ SS4A is available to local, regional, and Tribal entities, and participation requires a Safety Action Plan that includes the following elements:

- Leadership commitment and goal setting to eliminate roadway fatalities and serious injuries
- Planning structure through a committee or task force
- Safety analysis of existing conditions
- Engagement and collaboration with the public and relevant stakeholders
- Equity considerations in the process and data analysis
- Policy and process assessments and potential improvements
- Strategy and project selections
- Progress measurement methods based on outcome data

An eligible CSAP is required for the City to pursue an Implementation Grant under SS4A.

CITY SAFETY PROGRAM

The **Washington State Department of Transportation (WSDOT) City Safety Program** distributes federal Highway Safety Improvement Program (HSIP) funding to local agencies. The goal of this program is to reduce fatal and serious injury crashes on city streets using engineering improvements and countermeasures. The program seeks to target fatal and serious collisions by determining the typical crash types and conditions specific to a jurisdiction, evaluating the causative factors in those crash types,

¹ USDOT Safe Streets and Roads for All Grant Program <https://www.transportation.gov/grants/SS4A>

identifying the best locations and risk factors to address, and then selecting a prioritized list of mitigation strategies to address these collisions. The program includes two subprograms, defined by WSDOT as follows:²

- **Spot Location:** Projects must be at a specific intersection(s), spot or mid-block location(s), or corridor(s) and must address at least one fatal or serious injury crash in the most recent five year period.
- **Systemic:** Projects are identified through a city/town's local road safety plan that identifies and prioritizes projects based on the top crash type(s) in the city/town. Projects can be at intersection(s), spot or mid-block location(s), and/or on corridor(s) throughout a city/town or over wide areas within a city/town.

GUIDING ALL TRANSPORTATION PROJECTS

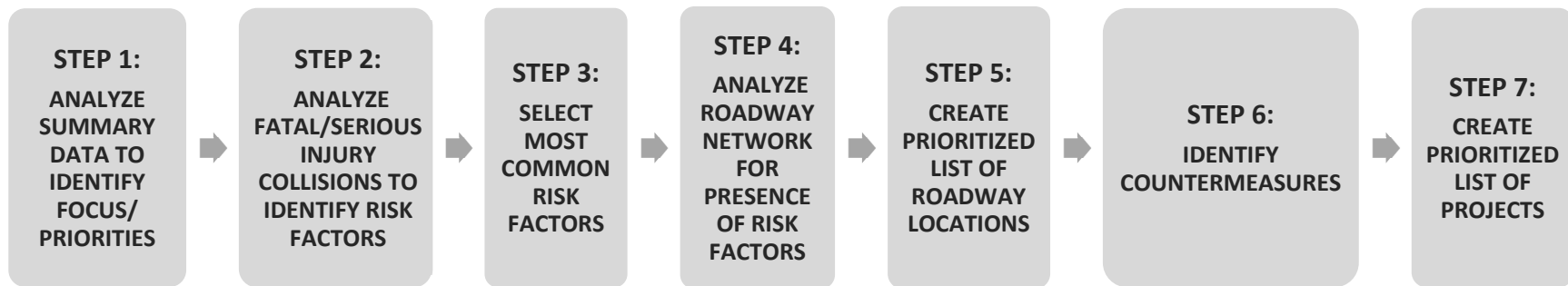
To address both SS4A and WSDOT City Safety Program needs, and to be eligible for both HSIP and SS4A funding, this CSAP includes a prioritized list of safety projects.

Alongside addressing safety grant program requirements, this plan also serves as a guiding document to staff in the design and development of future projects and programs. Every year, City public works staff develop a variety of transportation-related projects, many of which are capital improvements or maintenance to existing facilities where there are opportunities for both operational and safety enhancements. This plan, by outlining a set of key mitigation strategies and programs, will help City staff to develop safety projects that take advantage of appropriate City and grant-funded transportation improvements to improve the overall safety of Richland's transportation network. By doing so, we are making a concerted effort to help meet Washington State's Target Zero program goals of reducing traffic fatalities and serious injuries on Washington's roadways to zero by the year 2030.

² WSDOT Support for Local Programs: Highway Safety Improvement Program. <https://wsdot.wa.gov/business-wsdot/support-local-programs/funding-programs/highway-safety-improvement-program>

COMPREHENSIVE SAFETY ACTION PLAN PROCESS

The development of a Comprehensive Safety Action Plan is centered on the analysis of citywide crash data in order to effectively identify safety trends, contributing factors, associated risk factors, and deficiencies present in the City's road network. Following this approach allows for the effective identification of appropriate safety countermeasures to be implemented for the purpose of crash reduction. The following plan includes a summary of existing safety conditions in Richland, identification of safety needs, and recommended treatments to address high-priority collision types and locations.



This traditional 7-step process used for the City's previous Local Road Safety Plan was modified in this Comprehensive Safety Action Plan update with the following enhancements:

- **Step 1:** Engaged with the public and relevant stakeholders and incorporated feedback into the process.
- **Step 2:** Incorporated analysis of demographic information into the previous crash history data analysis
- **Step 7:** Added time ranges for project/strategy deployment to the prioritized list.
- **Additional Activities:**
 - Assessed current policies, plans, guidelines, and standards to identify opportunities to improve how processes prioritize safety. Considered implementation through adoption of revised or new policies.
 - Added progress measurement content to the plan that includes output and outcome measures.

Appendix E, Safety Countermeasures Toolbox, includes a description of each treatment, when it should be used, estimated costs, and crash modification factor.

The data used and the process followed are consistent with WSDOT's guidelines from the most recent City Safety Program and the SS4A program. The recommended safety projects and strategies are also eligible for one or more of the following grant programs, which are further described in Appendix A:

- WSDOT grant programs: City Safety, Safe Routes to School, Bicycle-Pedestrian, and Railway-Highway Grade Crossings
- Transportation Improvement Board (TIB) grants, including Complete Streets
- Programs specific to the Benton-Franklin Council of Governments.
- USDOT Safe Streets and Roads for All (SS4A)

The sections below describe the process of collecting and analyzing available data and identifying safety needs from that analysis.

STEP 1: ANALYZE SUMMARY DATA TO IDENTIFY FOCUS/PRIORITIES

The City of Richland and its consultant support staff worked with WSDOT Transportation Data, WSDOT Local Programs, other City staff, and a third-party provider to acquire and analyze the following data sets.

- WSDOT database of all collisions on City of Richland streets, Jan 2016 - Dec 2020 (provided by WSDOT Transportation Data)
- Summary crash data from WSDOT Local Programs with comparisons to Statewide Average, City Average, and Eastside City Average proportions of several collision types and other contributors.
- Third-party database provided (MS2) for data aggregation.

Two primary focus areas were generated by an analysis of the crash data described above: Stop Controlled Intersections and Pedestrian Crossings.

Stop-controlled Intersection Prioritization. In order to further refine rankings within categories, like stop-controlled intersections, City staff worked with a third-party database provider, MS2, to aggregate crash information from the overall state crash database. This data was scrubbed, filtered, and sorted to populate a custom spreadsheet with details about the crash severity and entering

traffic volumes. This resulted in a list of stop-controlled intersections ranked by the combination of crash rate (normalized by intersection Average Daily Traffic (ADT) and Equivalent Property Damage Only (EPDO). The City used this to determine sites for systemic intersection treatments.

Pedestrian Crossing Prioritization. The City of Richland maintains an ongoing list of desirable locations for pedestrian crossing treatments, including Rectangular Rapid Flashing Beacons (RRFBs). The ranking matrix includes the following data elements for scoring:

- Average Daily Traffic
- Posted Speed Limit
- Number of Travel Lanes
- History of Pedestrian-involved and Bicyclist-involved Collisions
- Proximity to Transit Stops, Public Facilities, Paths, or Schools
- Nearby Curve or other Sight Distance Restriction

The City used a scoring system that combines these elements to determine sites for systemic pedestrian crossing treatments.

DATA ANALYSIS OVERVIEW

As illustrated in Figure 3, over the past five years there were a total of nine fatal collisions and 28 serious injury collisions in the City of Richland.³

The number of all reported collisions (regardless of severity) has ranged between 484 and 777, as shown in Figure 4. In the most recent year of data available, 2020, the city experienced 484 reported collisions (a 29% decline from 2016). However, the frequency of combined fatal and serious injury collisions in 2020 was 12, more than double the five that occurred in 2016. The impacts of the COVID-19 pandemic response and associated travel patterns likely influenced collision frequency and severity in 2020.

Figure 5 shows the heat map of fatal and serious injury collisions over the five-year study period. Figure 6 provides a heat map of all reported collisions that occurred on City-owned streets in Richland during the study period.

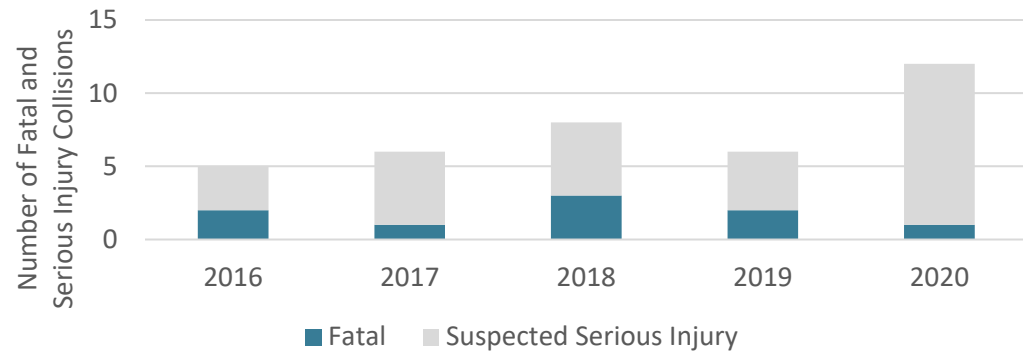


Figure 3. Richland Fatal and Serious Injury Collisions

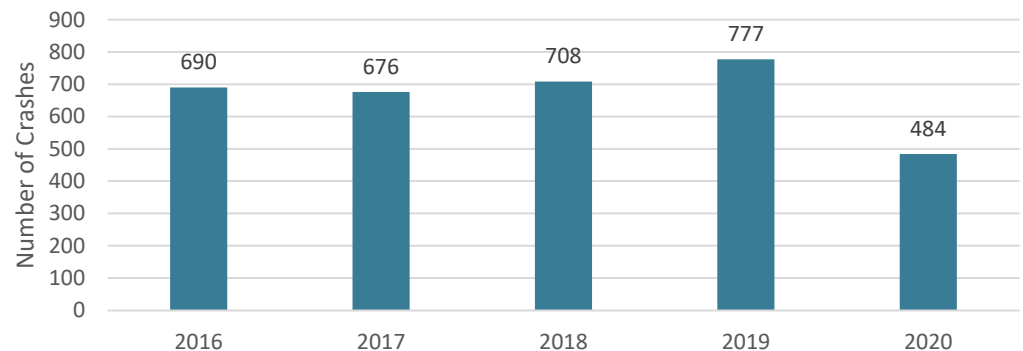


Figure 4. Richland Collisions (All Severities)

³ Database note: The WSDOT raw crash data identified 9 fatal crashes in the study period. The City's own data review showed 8 fatal crashes. WSDOT's Data Summary Excel workbook from November 2021 shows 10 fatal crashes. The reason for the discrepancy is that WSDOT includes some State Routes that are maintained by the City, and this subset is a "grey area" that is not easily defined.

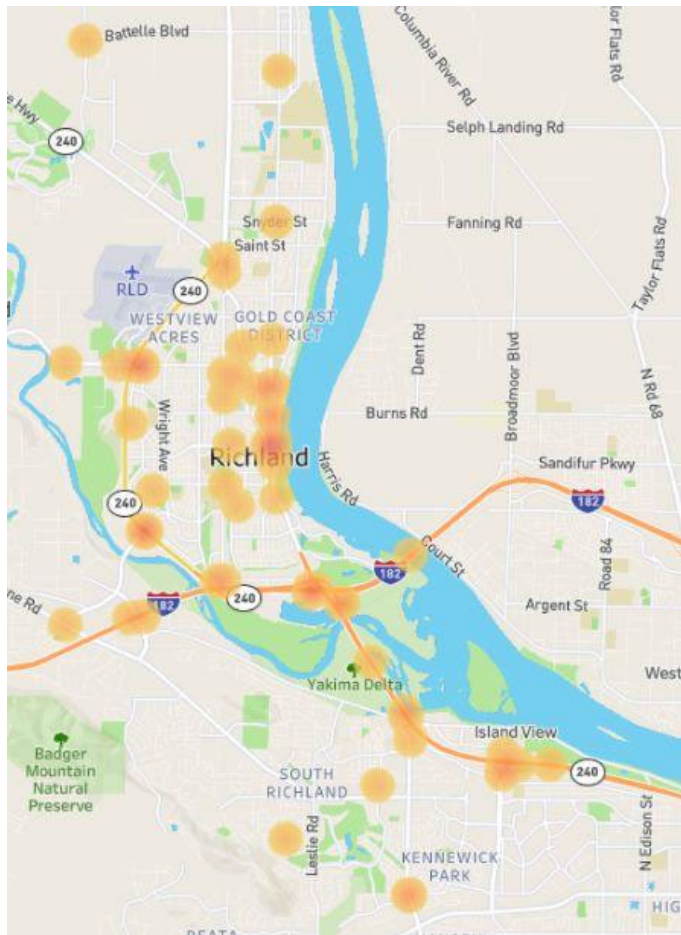


Figure 5. Heat Map of Fatal and Serious Injury Collisions in Richland, 2016-2020.

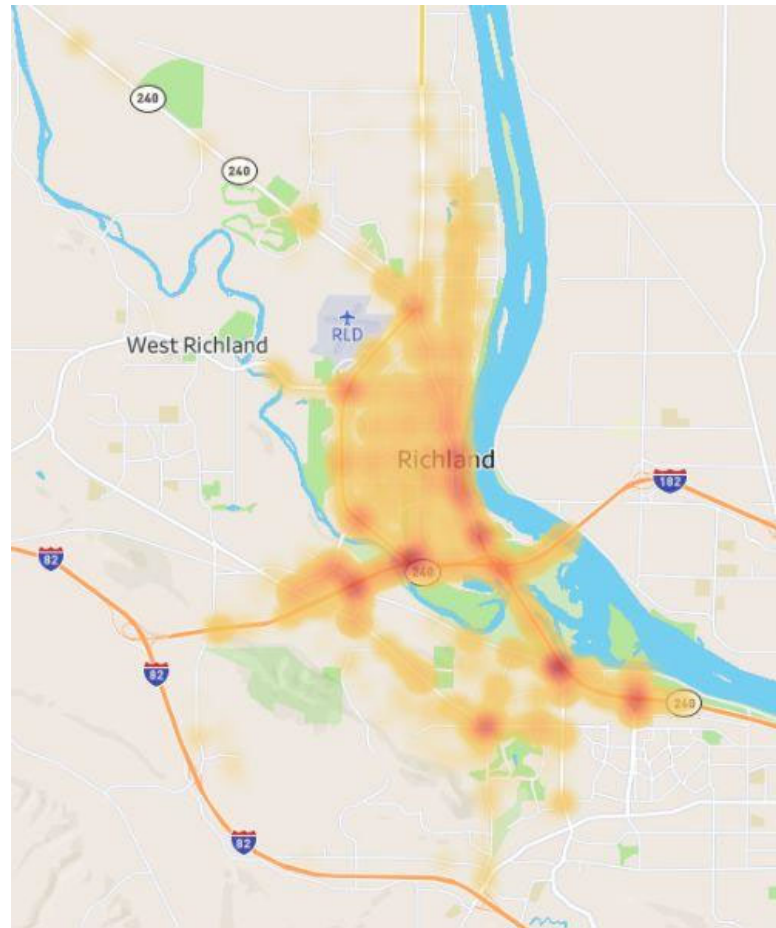


Figure 6. Heat Map of All Reported Collisions in Richland, 2016-2020

PUBLIC FEEDBACK

The City of Richland developed and maintained a project specific website for the Comprehensive Safety Action Plan:
<https://cleargov.com/washington/benton/city/richland/projects/8437/comprehensive-safety-action-plan>

The project website provided project related information, materials, contact details and a timeline of events for the public to utilize. The website provided a link to download the 2022 Local Road Safety Plan and highlighted key findings from the crash data analysis. The public could also sign up to subscribe to project updates through the project website and were encouraged to provide their feedback using Social Pinpoint.

Social Pinpoint is an interactive mapping tool that allows participants to provide location-specific comments and include images for the project team to reference. Additionally, users were able to like or dislike comments and include images for the project team to reference. The Social Pinpoint site can automatically translate all the text on the website into 103 different languages. Users of the interactive mapping tool were offered five different types of comments at the top of the page that they could leave on the map including: Bicycle Comment, Ideas and Suggestions, Safety Comment, Something I Like, Pedestrian Comment, and Other Comment. The distribution of comment types received can be shown in Figure 7. The site was promoted on the city website, social media, email blasts and press releases. Between February 9th to March 14th, the Social Pinpoint page was visited over 2,400 times by 900 unique participants who provided 358 comments. A screenshot of the Social Pinpoint site is shown in Figure 8.

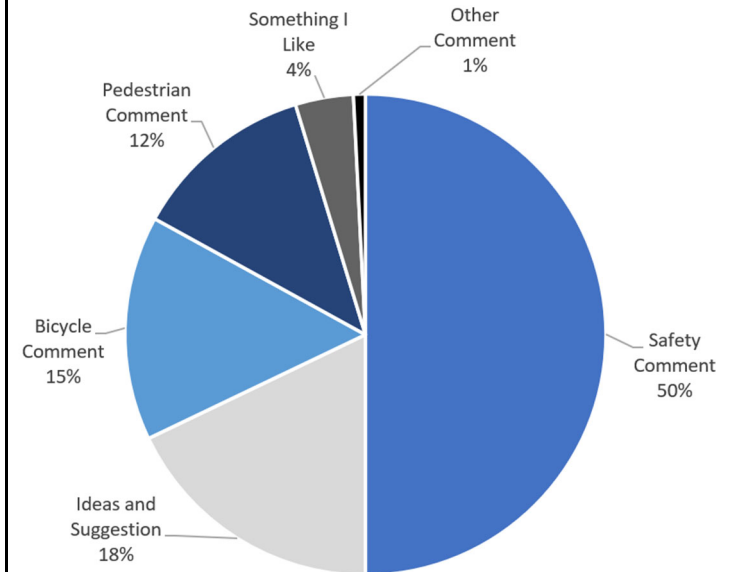
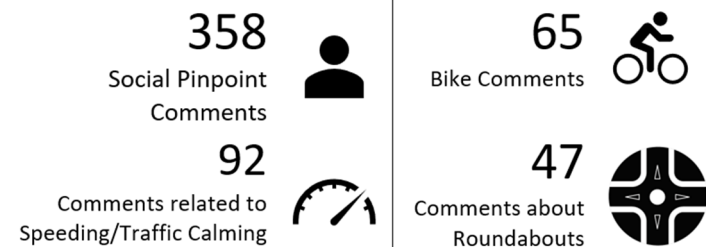


Figure 7. Distribution of comment types shared on Social Pinpoint.



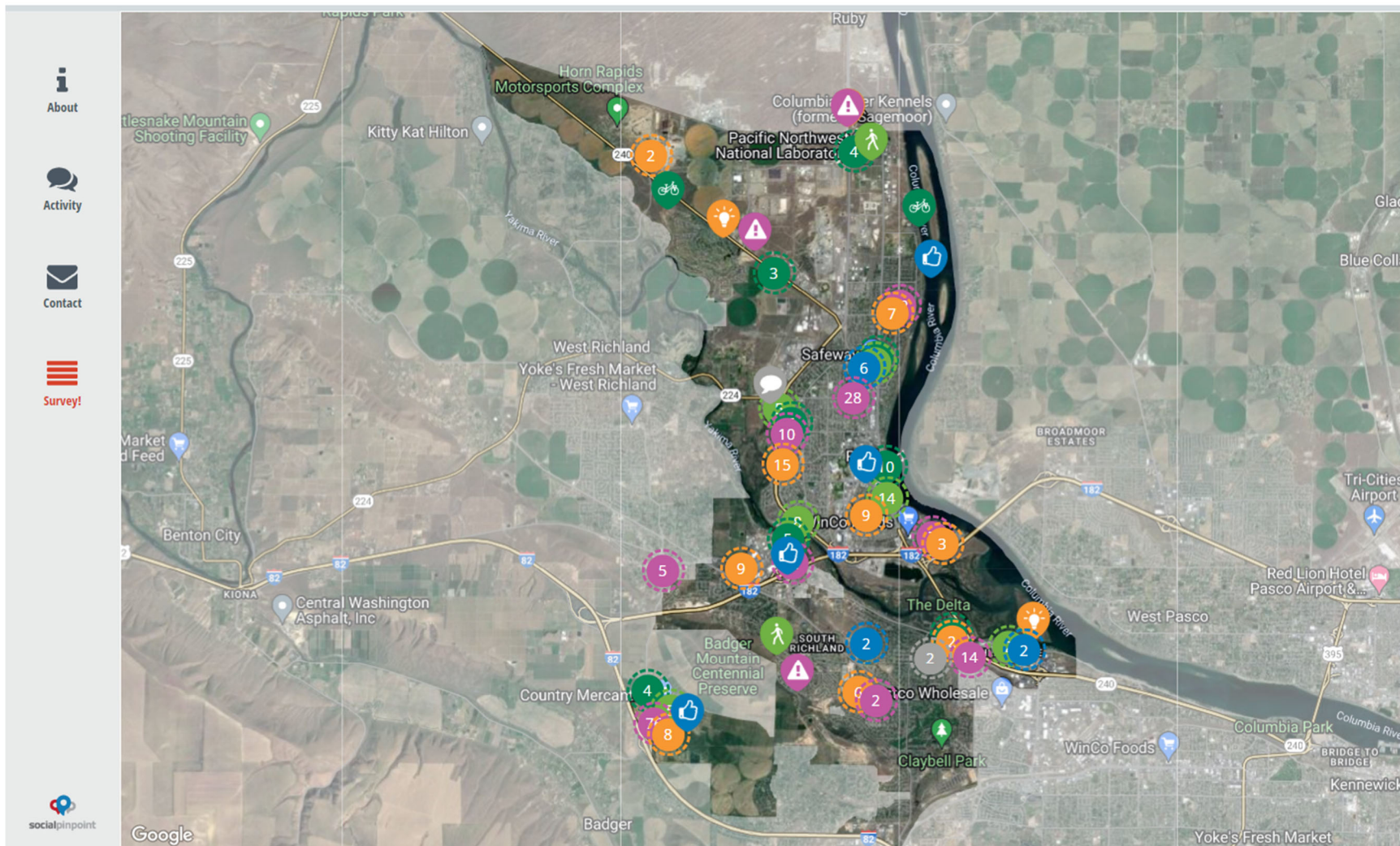
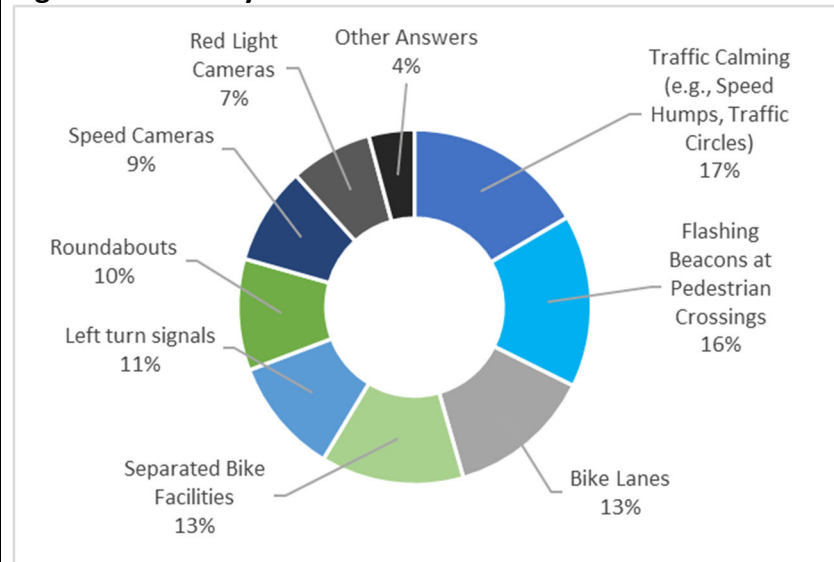


Figure 8. Screenshot of Social Pinpoint Used to Solicit Public Feedback

SURVEY RESULTS

To gather more insights and public feedback, the public was also encouraged to conduct a survey. The survey was available on the city website and the Social Pinpoint page from February 9th to March 14th, 2023. The survey was a total of eight questions and could be completed in under five minutes. A total of 217 survey respondents were collected and 11% of respondents indicated that they use active transportation (biking and walking) as their primary mode of transportation. The following results highlight some of the findings from the survey.

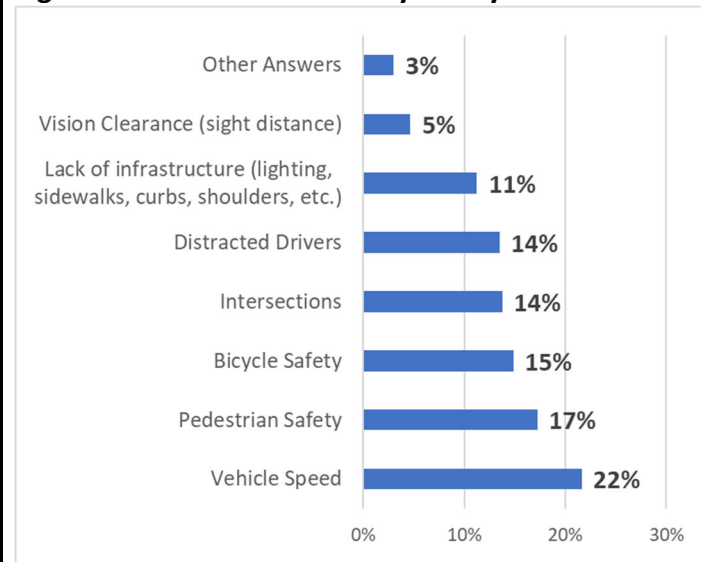
Figure 9. Roadway Features the Public Would Like to See



Common Comments and Suggestions:

- Improve bike facilities with separated bike lanes
- More pedestrian and bike facilities downtown
- Consider more bus routes and higher frequency

Figure 10. Identified Roadway Safety Issues:



- Concerns regarding speeding and potentially adding more speed enforcement
- Strong support for more roundabouts (evaluate potential new ones along Jadwin Ave and George Washington Way)

AFFECTING OTHER PROJECTS

The public outreach effort will inform projects and strategies in the CSAP, and the City plans to use it in the future for ongoing maintenance and capital projects. For example, while developing pavement marking plans for upcoming citywide microsurfacing, City staff reviewed the Social Pinpoint database of recent public concerns to identify potential safety issues that could be addressed with striping. One public comment led to a striping revision near an intersection to provide more clarity for drivers.

💡 Drivers use Kapalua from Keene to access Sky Meadows Ave. Gage/Kapalua/Sky intersection misalignment/offset does not allow enough space to allow N/S traffic to get into turn lanes, they just try to dart across diagonally, frequently running into E/W Gage traffic actually trying to use the center turn lane here, which results in cars in all directions half into lane of travel, half blocking the turn lane.

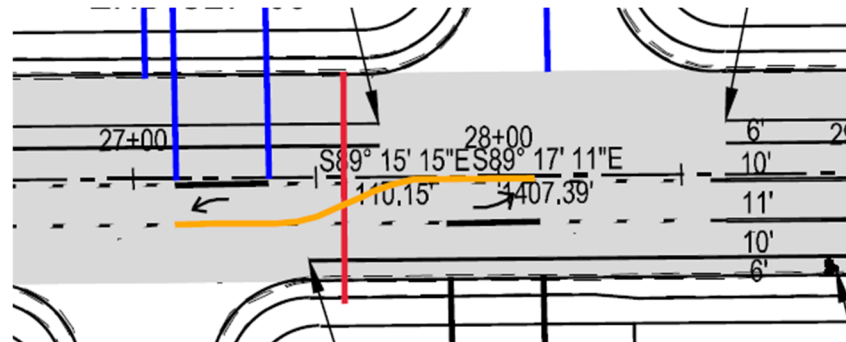


Figure 11. Social Pinpoint Feedback and Immediate City Response

STEP 2: ANALYZE FATAL/SERIOUS INJURY COLLISIONS TO IDENTIFY RISK FACTORS

The City studied each risk factor (collision attribute) to determine those most likely to contribute to future fatal and serious collisions in Richland. Table 1 shows some of the most common attributes present in collisions that occur on City-owned streets in Richland. Collision attributes with a notably higher percentage of fatal and serious injury collisions versus all-severity collisions have an increased likelihood of contributing to fatal and serious injury crashes.

Table 1. Most Common Collision Attributes, Richland, 2016-2020

Data Element	Collision Attribute	Total Collisions	Fatal Collisions (F)	Serious Injury Collisions (SI)	Percent of all Richland Collisions with this Attribute ⁽¹⁾	Percent of F&SI Richland Collisions with this Attribute ⁽²⁾
<i>Citywide</i>	<i>Any</i>	3,335	9	28		
Collision Type	Roadway Departure	298	2	3	9%	14%
	Head-On	16	0	1	<1%	3%
	Entering at Angle	1,069	1	6	32%	19%
Contributing Circumstance (For at least one vehicle)	Exceeding Reasonable Safe Speed or Exceeding Stated Speed Limit	153	1	1	5%	5%
	Alcohol-Impaired ⁽³⁾	128	1	5	4%	16%
	Drug-Impaired ⁽³⁾	30	0	2	1%	5%
	Inattention / Distraction	570	2	2	17%	16%
Motor Type Involved	Motorcycle	47	4	5	1%	24%
	Heavy Vehicle	80	1	0	2%	3%

Data Element	Collision Attribute	Total Collisions	Fatal Collisions (F)	Serious Injury Collisions (SI)	Percent of all Richland Collisions with this Attribute ⁽¹⁾	Percent of F&SI Richland Collisions with this Attribute ⁽²⁾
Lighting Condition	Dark/Dusk/Dawn	901	5	12	27%	46%
Intersection	At Intersection or Intersection Related	1,791	6	15	54%	57%
	Signalized Intersection	976	3	8	29%	30%
Road User	Pedestrian Involved	67	3	5	2%	22%
	Cyclist Involved	52	0	4	2%	11%
Roadway Surface	Wet	315	3	0	9%	8%
	Ice	106	0	0	3%	0%
Age	Driver Age 16 to 25 Involved	1,469	2	11	44%	35%
	Driver Over Age 65 Involved	687	1	5	21%	16%
Restraint (Seat Belt) Usage	No Restraints Used	44	2	4	1%	16%

(1) For example, in Richland 32% of all collisions involved a vehicle entering at an angle.

(2) For example, in Richland 14% of all fatal and serious injury collisions involved roadway departure.

(3) As of this writing, WSDOT has identified an issue with 2020 impaired driving data and is looking into the details.

The City identified the following notable trends from this analysis:

- Intersections are the most common type of location for collisions to occur (54% of all collisions and 57% of fatal and serious injury collisions occurred at intersections). They were generally split equally between signalized and unsignalized intersections.
 - 30% of fatal and serious injury collisions occurred at **signalized** intersections.
 - 27% of fatal and serious injury collisions occurred at **unsignalized** intersections.
- Entering at Angle is the most common collision type (32% of all collisions, and 19% of fatal and serious injury collisions).
- Nearly half (46%) of fatal or serious injury collisions occurred in dark conditions (including dusk and dawn).
- Young drivers (age 16 to 25) were involved in 44% of all collisions and 35% of fatal or serious injury collisions.
- While pedestrians and bicyclists were involved in only 4% of all collisions, pedestrians or bicyclists were involved in 33% of fatal or serious injury collisions.
 - Similarly, motorcyclists were involved in only 1% of all reported collisions, but 24% of fatal or serious injury collisions.
- Roadway departure crashes made up 9% of all collisions and 14% of fatal or serious injury collisions.

STEP 3: SELECT MOST COMMON RISK FACTORS (COLLISION ATTRIBUTES)

Based on the findings of Step 1 and Step 2, the City identified the following collision attributes correlated with the highest frequency or severity of collisions. These collision attributes are the focus of the network analysis in Step 4:

- Vulnerable Users Involved [Pedestrians or Bicyclists]
- Entering at Angle
- Occurred at Signalized Intersection ⁴
- Occurred at Unsignalized Intersections
- Roadway Departure
- Dusk/Dark/Dawn Lighting Conditions
- Motorcyclist Involved

⁴ The City previously received funding for systemic signal project starting in March 2022. The project includes reflectorized backplates, Flashing Yellow Arrow conversions, completion of our Audible Pedestrian Systems (APS), new calculated clearance times and addition of Leading Pedestrian Intervals.

STEP 4: ANALYZE ROADWAY NETWORK FOR PRESENCE OF RISK FACTORS

Following WSDOT’s recommended procedure,⁵ the City applied the most common risk factors in fatal/serious injury crashes to the entire network using frequency of collisions based on the most common risk factors / collision attributes.

The City mapped crash frequency based on the seven most common risk factors in fatal and serious injury crashes. The heat maps in Appendix B illustrate the locations of crashes with these attributes.

STEP 5: CREATE PRIORITIZED LIST OF ROADWAY LOCATIONS

5.1 INTERSECTION AND SEGMENT PRIORITIZATION

Table 2 and Table 3 list the intersections and segments, respectively, ranked by the number of risk factors / collision attributes that the City identified. A location received 1, 2, or 3 “points” (shown in the first column, “Weighting Factors”)⁶ for a risk factor if it experienced a relatively high frequency of crashes with that attribute compared to the rest of the City of Richland’s roadway network.

An additional 2 points were added at locations that experienced at least one fatal or serious injury crash during the study period. This is required for the location to be eligible for a spot location treatment under the WSDOT 2022 City Safety Program.

⁵ WSDOT Local Road Safety Plans Guidance, <https://wsdot.wa.gov/sites/default/files/2021-10/LP-Local-Road-Safety-Plan.pdf>

⁶ Weighting Factors were developed by the City to further prioritize certain items: roadway departure crashes, pedestrian- and bicyclist-involved crashes, locations with a history of fatal and serious injury crashes, and the supplemental EDPO and Crash Rate calculations.

Table 2. Prioritized Intersection Safety Needs by Number of Risk Factors

Weighting Factor	1	1	3	1	2	
Intersection	Entering at Angle	Dark Conditions	Ped/Bike	Motorcycle	At Least 1 Fatal or Serious Injury Crash	Weighted Total
George Washington Way and Symons Street	✓	-	✓	-	✓	6
Jadwin Avenue and Symons Street	✓		✓		✓	6
Keene Road and Queensgate Drive	✓	✓	✓	-	-	5
Gage Boulevard and Leslie Road	✓	✓	✓	-	-	5
Jadwin Avenue and McMurray Street	✓	✓	✓	-	-	5
Jadwin Avenue and Swift Boulevard	✓	✓	-	-	✓	4
Keene Road and Duportail Street	✓	✓	-	-	✓	4
Aaron Drive and Wellsian Way	✓	✓	-	-	✓	4
George Washington Way and Jadwin Avenue	-	✓	-	✓	✓	4

Table 3. Prioritized Segment Safety Needs by Number of Risk Factors

Weighting Factor	1	2	1	3	1	2	
Segment	Entering at Angle	Roadway Departure	Dark Conditions	Ped/Bike	Motorcycle	At Least 1 Fatal or Serious Injury Crash	Weighted Total
George Washington Way: Jadwin Avenue to McMurray Street	✓	✓	✓	✓	✓	✓	10
Aaron Drive: Bypass Highway to Goethals Drive	-	-	✓	✓	✓	✓	7
Bellerive Drive: Gage Boulevard to Canyon Street	-	✓	-	✓	-	✓	7
Jadwin Avenue: Lee Boulevard to McMurray Street	✓	-	-	✓	-	✓	6
Van Giesen Street: Bypass Highway to Thayer Drive	-	-	-	✓	✓	✓	6
Duportail Street: Keene Road to Bypass Highway	✓	✓	✓	-	-	-	4
W Gage Blvd: Penney Royal Ave to N Steptoe Street	✓	✓	✓	-	-	-	4
Keene Road: Kennedy Road to Gage Blvd	-	✓	✓	-	✓	-	4

5.2 SYSTEMIC SAFETY NEEDS

The City identified the following safety needs for potential systemic safety improvements.

1. **Unsignalized Intersections.** In Richland, intersection collisions (signalized and unsignalized) are the most common types to occur. Unsignalized intersections (typically stop-controlled, but also including roundabouts and intersections with no traffic control devices) have experienced the following proportions: 25% of all collisions and 27% of fatal and serious injury collisions. The City has recently completed a systemic project to address needs at signalized intersections and has a current project in the design stage to address several unsignalized intersection locations. The city will also continue to look to find funding opportunities for additional intersections that didn't make the funding list in the current project.
2. **Pedestrian Crossings.** Pedestrians were involved in only 2% of all collisions in the city, but 22% of fatal and serious injury collisions. The City has an active project to address systemic needs at unsignalized pedestrian crossings, while also looking for opportunities to provide similar pedestrian improvements within the scope of other capital projects. This project would also help address bicycle collisions as well which share a high rate of fatal and serious injury collisions relative to overall collisions. The city will also continue to look to find funding opportunities for additional intersections that didn't make the funding list in the current project.
3. **Roadway Departure.** Collisions involving vehicles that leave their lane or the roadway were the next most common general collision type behind intersection crashes. The City has experienced roadway departure in the following proportions: 9% of all collisions and 14% of fatal and serious injury collisions. Systemic treatments addressing roadway departure also help reduce the potential for future head-on collisions. The city is working to develop a plan to address signage for all horizontal curves to make sure that signing is up to date. The city is also considering funding sources for guardrail improvements along a rural section of Columbia Park Trail.
4. **Right-turn Treatments.** The city would like to make improvements to right-turning movements at key intersections, working to improve overall efficiency while explicitly providing better protections for all users. Leading Pedestrian Intervals have already been broadly implemented through the city, but approximately 8 intersections with 14 right-turn lane approaches could benefit from advanced treatments like the flashing yellow arrow for right-turns on-street markings like sharrows or bike boxes. The city will be considering funding sources for this systemic treatment.

5. **Appropriate Speed Limits.** The city has undertaken a study to develop a revised speed limit setting policy and a customized tool for implementing the policy. The policy will help the city move away from practices of weighting the 85th percentile speed too heavily and move towards a policy that sets speeds more appropriately for all road users which is a Proven Safety Countermeasure identified on FHWA's website. Once this study is complete the city will undertake work to systematically review and modify existing speed limits as appropriate.
6. **Citywide School Safety Program Analysis.** Student school safety while walking or biking to school is important for any community. The City will be partnering with the School District to perform audits at all schools to identify potential gaps or improvements that can be made to school walk routes. The audit will be used to update and improve existing school walk route maps as well as identify important projects, both large and small, to prioritize funding.
7. **Pedestrian and Bicycle Improvements.** To meet our Complete Streets objectives, the city is looking to make improvements every year by taking advantage of the roadway surfacing programs. This program often provides updated curb ramps while also providing bicycle lanes and possibly turn lanes as well by utilizing road diets or roadway configurations.

STEP 6: IDENTIFY COUNTERMEASURES TO ADDRESS PRIORITIZED LOCATIONS

6.1 LOCATIONS FOR FURTHER ANALYSIS

The City compared the list of prioritized intersections and corridors identified in Step 5 to recent and already-funded projects to identify the most pressing safety needs, and then further analyzed collision data and existing conditions at the following locations shown in Table 4.

Table 4. Prioritized Safety Study Locations for Further Analysis

Location	Primary Crash Patterns	Fatal or Serious Injury Collision History	Potential Countermeasures
Stop-controlled Intersection: Stevens Drive and Symons Street	100% Angle collisions	1 Serious Injury in daylight/dry conditions (alcohol involved)	Mini-roundabout, signing and marking improvements funded.
Signalized Intersection: George Washington Way and Symons Street Jadwin Avenue and Symons Street (Signalized Intersection)	Rear-end, pedestrian-related, left-turns	GW: 2 SI, including 1 pedestrian-related Jadwin: 1 Fatal, pedestrian-related	One-way couplet planned, Intersection Lighting, Signal Visibility Upgrades, Left-turn Signal Upgrades, Pedestrian Signal Upgrades
Signalized Intersection: Jadwin Avenue and Swift Boulevard	Angle, red-light running	1 Serious Injury angle crash	One-way couplet planned, Clearance interval review, Automated red light enforcement, Lead Pedestrian Interval

Signalized Intersection: George Washington Way and Jadwin Avenue	Congestion-related rear-ends, lane-changing sideswipes	1 Fatal overturning crash involving speeding	Signal Coordination, Lane Use Control Upgrades, Protected-only left turn phasing
Signalized Intersection: Wellsian Way and Aaron Drive	Dual right turn sideswipe, left-turns, pedestrian- and bicycle-related	1 Serious Injury left-turning crash	Signal visibility upgrades. Flashing Yellow Arrow Protected-Permitted left turn phasing, Signal timing changes. Roundabout at Bypass (below) will allow reduction to single right-turn lane.
Segment: Aaron Drive: SR 240 Bypass Highway to Goethals Drive	Rear-end, angle, sight distance limitations	1 Serious Injury overturning crash	Curve warning signs, sight distance improvements. Flyover for Southbound traffic and roundabout for the rest.
Pedestrian Crossing: Bellerive Drive: Gage Boulevard to Canyon Street	Vehicle-Pedestrian conflicts near trail crossing in a residential area	1 Fatal pedestrian-involved crash	Enhanced warning signs, RRFB, Raised crosswalk

6.2 LOCATION ASSESSMENT

The City reviewed each study location to identify potential treatments. The following is an assessment of those locations not along George Washington Way or Jadwin Avenue to determine appropriate considerations and next steps.

Signalized Intersection: Wellsian Way and Aaron Drive. This signalized T-intersection includes protected-permissive left-turn phasing (via a doghouse style signal head) for eastbound left-turning motorists. Of the 41 collisions that occurred during the study period, at least 12 involved an eastbound left-turning vehicle, including one serious injury collision. Advanced visibility of the intersection and signal indications is limited by the horizontal curve on the eastbound approach. Eight crashes occurred in the southbound dual-right-turn lane. Three reported crashes involved pedestrians or bicyclists, all resulting in possible or minor injuries.

- **Considerations and Next Steps.** When the adjacent intersection at SR 240 and Aaron Drive is reconstructed as a roundabout, southbound dual-right turns may not be necessary, and other operations and safety issues could change that should be observed before making changes. The City will consider low-cost maintenance treatments including protected-only left-turn phasing and a left-mounted supplemental signal head to address horizontal curve-related sight distance limitations.

Segment: Aaron Drive: SR 240 Bypass Highway to Goethals Drive. This 1/3-mile segment experienced 19 non-intersection collisions during the study period, including one serious injury crash that involved an overturned vehicle. The most common collisions were rear-end and angle crashes associated with turning movements at the commercial driveways along the segment. The horizontal curve east of Bypass Highway experienced five crashes, including the overturning crash that resulted in a serious injury. Further east, Aaron Drive has a typical 5-lane urban section. The primary commercial driveway has potential sight distance limitations caused by vegetation, electrical boxes, and large decorative stones on both sides of the driveway - one of which may impact line of sight. Five collisions have occurred at this driveway during the study period.

- **Considerations and Next Steps:** The City will further study the details of collisions between Wellsian Way and SR 240 to determine if collisions in the curve were related to the horizontal curvature; if yes, the City will consider horizontal curve signing in that subsegment. In the east subsegment, the City will continue to monitor potential sight distance obstructions for motorists as they leave the commercial property. Future improvements planned for SR 240 and Aaron Drive may allow for changes at Wellsian Way and Aaron that would also reduce crashes.

Pedestrian Crossing: Bellerive Drive: Gage Boulevard to Canyon Street. This trail crossing has experienced three reported crashes during the study period. In two situations a pedestrian was struck, and one of those pedestrians was killed in the collision. The third involved a vehicle stopped at the crossing (waiting for a pedestrian) that was rear-ended by another vehicle.

The northbound approach to the crossing is a 700-foot downhill vertical curve from Gage Boulevard. Southbound vehicles approach from a residential neighborhood; there is some horizontal curvature, but the roadway is tangent for 350 feet in advance of the curve. Current pavement markings and signs include an advanced Pedestrian Crossing Warning sign in each direction, a standard Pedestrian Crossing sign and diagonal down arrow at the crossing, and a ladder-style crosswalk. There is no lighting at the crosswalk, but there are overhead streetlights approximately 120 feet north and 170 feet south of the crossing. For bicyclists and pedestrians on the trail, a pedestrian-style STOP sign is present on both sides.

- **Considerations and Next Steps:** Treatments may include enhanced warning signs, RRFBs, and a raised crosswalk. The City added this location to the systemic pedestrian crossing application for 2022 City Safety Program funding.

STEP 7: DEVELOP A PRIORITIZED LIST OF PROJECTS AND STRATEGIES

Upon completion of the crash data analysis, identification of potential countermeasures, and comparison with recently completed and planned project locations, the City selected the priority safety projects shown in Table 5. This listing includes corridor projects, systemic projects covering larger areas of the city, spot projects and transportation/traffic studies and code updates.

2023 UPDATE: Several systemic stop-controlled intersections and systemic pedestrian crossings were partially funded by grant programs. This is noted in the Current Status column in Table 5 below.

Table 5. Richland Safety Projects to Pursue

Prioritized Location or Systemic Collision Type	Safety Project	Current Status	Next Steps
Corridor Project - Downtown Connectivity	Convert 1.2 mile parallel corridors of George Washington Way and Jadwin Avenue from 5 lane arterials to one-way couplet with three lanes on each street to include new bicycle facilities and pedestrian enhancements.	2023 CSAP New Project Partially Funded with TIB Urban Arterial Program and Transportation Alternatives funds	Complete Design phase. Consider for future grant opportunities
Systemic Stop-controlled Intersections	Low-cost Signing and pavement marking improvements; Advanced Intersection Warning System; low-cost curb extensions; mini roundabouts.	6 locations funded by WSDOT City Safety Program.	Apply for additional 2024 WSDOT City Safety Program grant funding for the remaining 6 intersections
Systemic Pedestrian Crossings	Marked crosswalks, advanced warning signs, Rectangular Rapid Flashing Beacons (RRFBs)	6 locations funded by WSDOT City Safety Program 3 locations funded by TIB Complete Streets	Apply for 2024 WSDOT City Safety Program grant funding for the remaining 7 locations

Systemic Roadway Departure: Citywide Horizontal Curves	Citywide Horizontal Curve Signing and Select Guardrail Treatments	Not Funded in 2022 WSDOT City Safety Program	Apply for 2024 WSDOT City Safety Program grant funding
Future Transportation Studies	The City plans to undertake speed zoning studies once a new policy is developed. The City plans to develop a new Traffic Calming policy to better respond to the needs of citizens.	2023 CSAP New Project	Consider for future grant opportunities as appropriate
Citywide School Safety Program Analysis & Study	The City will partner with the School District to perform audits at all elementary and middle schools to identify potential gaps or improvements that can be made to school walk routes. The audit will be used to update and improve existing school walk route maps as well as identify important projects, both large and small to prioritize for funding.	2023 CSAP New Project	Consider for future grant opportunities using Safe Routes to School, Pedestrian and Bicycle Program, and the Washington Traffic Safety Commission Programs.
Corridor - Dallas Road Roundabouts	Roundabout Corridor with multi-lane roundabouts planned at both I-82 Ramp terminals, Trowbridge Blvd, and Ava Way. These projects were highly requested during our community outreach survey.	2023 CSAP New Project	Primarily development driven and funded by the TIF and developer. Trowbridge Roundabout in Design
Systemic - Right-turn Treatments	Consider Right-turn Flashing Yellow Arrow treatments of select intersections to better separate pedestrians in time and space. Consider marking treatments for bicycles.	2023 CSAP New Project 8 locations	Apply for 2024 WSDOT City Safety Program grant funding
Spot - SR-240 Bypass at Aaron Drive	Build a Flyover ramp for eastbound traffic on SR 240. This will leave only the remaining turning movements to be served by a new roundabout at grade. Project to include key bicycle & Pedestrian connections as well.	2023 CSAP New Project	Consider for future grant opportunities

The following sections detail existing conditions, countermeasures, estimated project costs, monetary value of estimated safety benefits, and the estimated benefit/cost ratio of the top three recommended safety projects. The projects are organized by City priority, with the highest-priority project first.

7.1 CORRIDOR PROJECT - DOWNTOWN CONNECTIVITY: JADWIN & GEORGE WASHINGTON WAY

The City of Richland has been working since the early 2000s to improve the Central Business District, and several planning studies had been completed to develop and advance this priority. In 2018, the City Council adopted an update to its Strategic Leadership Plan with six focus areas. One of the focus areas, Increase Economic Vitality, includes an objective to improve streets to enhance walkability in the core downtown area.

The 2019 City budget included funds to advance this walkability objective with a Downtown Connectivity Study.⁷ Its purpose was to advance the City Council's vision for a pedestrian-friendly waterfront and downtown, while maintaining or enhancing the vehicular travel flow through the area (see Figure 12). The project team developed, evaluated, and prioritized street improvements downtown. The findings and recommendation formed the basis of a City Council decision to convert George Washington Way and Jadwin Avenue to one-way streets between Symons Street on the north and the George Washington Way / Jadwin Avenue intersection on the south. Reconfiguring the roadways to one-way streets enables repurposing of a portion of the existing right of way for barrier-separated two-way bike facilities, wider sidewalks, on-street parking, and pedestrian crossing enhancements throughout the project area. Reducing the street width and converting the intersections to a single-approach direction shortens and reduces complexity of pedestrian crossings, reduces time in-street, and reduces conflict points for pedestrians. Traffic signal coordination, and addition of bike signals on the one-way couplet system, helps to limit operating speeds and provide protected movements for bicycle and pedestrian comfort and safety. The project requires geometric changes to several intersections, reconfigures and adds and subtracts traffic signals to support the one-way operation, pedestrian crossings, and bike lanes. The project includes upgrades to street lighting and pedestrian scale lighting.

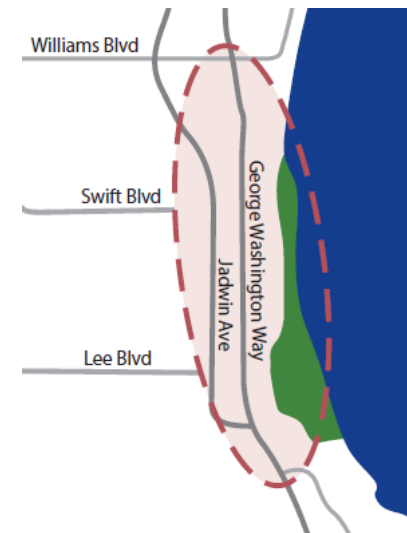


Figure 12. Area of Downtown Couplet

⁷ <https://cleargov.com/washington/benton/city/richland/projects/785/downtown-connectivity-study>

In 2022, the City began design of the project which enabled successful grant awards from the Washington State Transportation Improvement Board Urban Arterial Program and Benton Franklin Council of Governments' Transportation Alternative funding. The City plans to complete design and environmental review in 2023 to be ready for construction in 2024.

Figures 13 and 14 illustrate an example cross-section along George Washington Way (cross sections vary by street and location) in both the current (before) condition and the expected after condition.

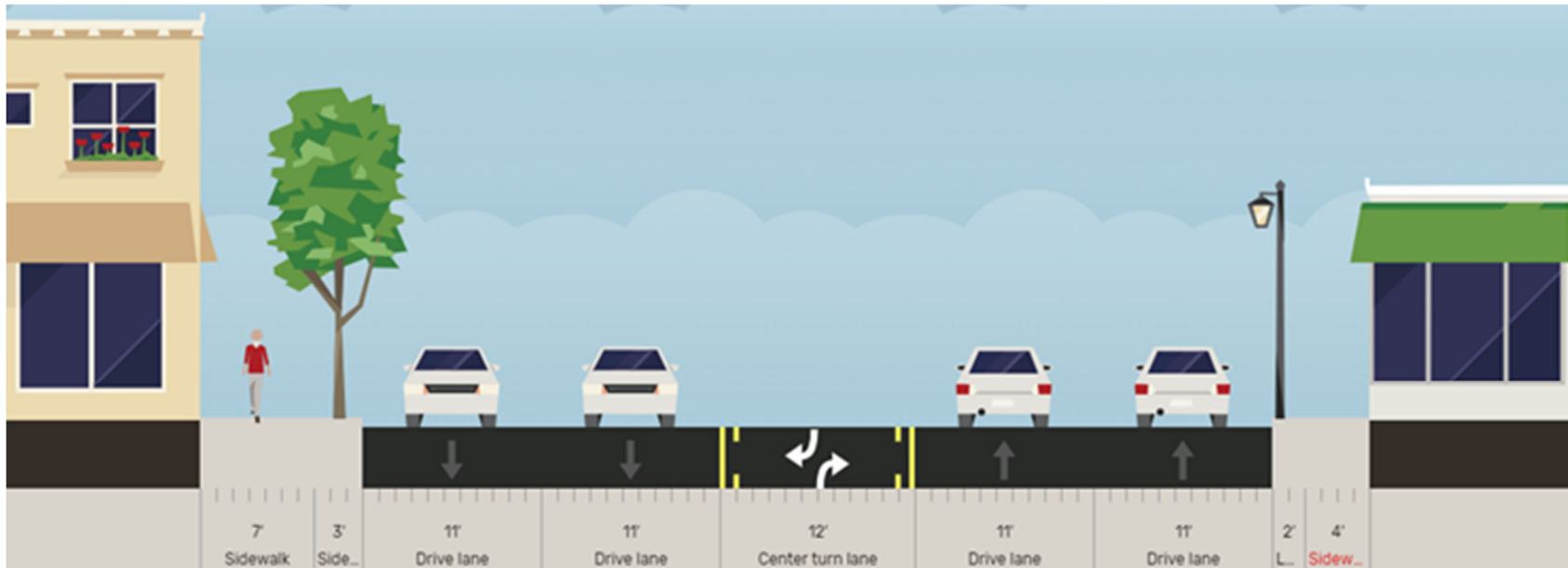


Figure 13. Before Conditions for George Washington Way

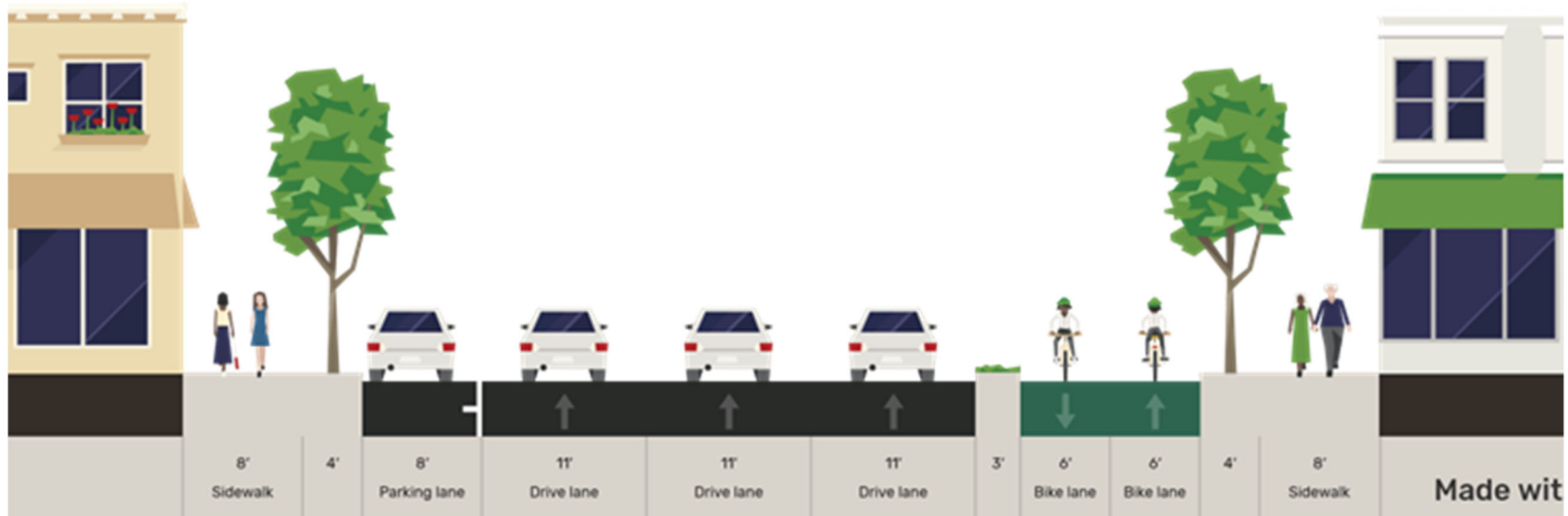


Figure 14. After Conditions for George Washington Way

Several of the high-priority intersections and segments identified during the 2022 Local Road Safety Plan development process will be significantly affected by this upcoming project. Therefore, instead of identifying additional projects along those corridors, this plan will list specific improvements the City should consider during the design of the one-way couplet. Some of the benefits of a couplet include providing similar roadway capacity while reducing turning conflicts and reducing travel speeds by 5-10 mph utilizing traffic signal timing and phasing options without significant added delay. Most importantly the city will be adding a two-way cycle track facility onto both roadways, where no facilities are currently provided, that will form the backbone of a central city bike network linking existing and planned east/west facilities up to the north south arterials.

Intersection: George Washington Way and Symons Street. More than 30% of collisions at or near the intersection were rear-end crashes on George Washington Way, likely related to congestion at the signal. Current operation includes permissive left turn phasing in all directions. This intersection will be the northern terminus of the project and will be where all southbound traffic diverts to go to Jadwin Avenue and where northbound traffic will have the opportunity to divert back to Jadwin Avenue. The signal phases would be protected-only to provide a safe environment for what will become a busier intersection than it is today.

Intersection: Jadwin Avenue and Symons Street. Approximately 40% of collisions involved at least one vehicle entering at an angle, and five others involved a left-turning motorist. The new intersection will limit some minor movements and allow for all vehicle movements to take place without conflict. Southbound traffic from George Washington Way will turn left in two lanes onto Jadwin while Jadwin traffic will have an entry free of a merge with George Washington. This minimizes vehicle conflicts. There will be a form of signalization or pedestrian beacons to allow for all bike and pedestrian movements to be made safely.

Intersection: Jadwin Avenue and Swift Boulevard. Of the 57 collisions, 40 were angle crashes and 20 included a vehicle disregarding the red light indication. This is a key intersection on the corridor with significant cross traffic being generated from the nearby Kadlec Hospital, City Library, and other medical offices and City Hall nearby. The conversion to a one-way street with signal coordination not present today should help mitigate the number of crashes that happen at this busy intersection.

Intersection: George Washington Way and Jadwin Avenue. Of the 37 collisions 94% occurred on George Washington Way. One-third were rear-end collisions, and 10 involved same-direction sideswipes. This intersection is the southern terminus of the couplet. The planned configuration will dramatically simplify the intersection and reduce the overall congestion currently experienced here. A downstream planned project at George Washington Way and Columbia Point/Aaron Drive will help mitigate some of the congestion that backs up to this intersection in the PM peak. Further the three lanes both northbound and southbound in the couplet area will match the three inbound lanes and three outbound lanes south of the couplet. This means drivers will have much more time to select and stay in the appropriate lanes to match their destination with much less stress.

Corridor Improvements on George Washington Way, Jadwin Avenue, and Symons Street: In addition to improvements that are expected to address crashes at high crash intersections, there are many corridor-wide treatments that should benefit safety mobility as well. Some of these will be detailed below.

- **Posted Speeds.** Today posted speeds in the corridor are 35 mph on both George Washington Way and about half of Jadwin Avenue, which is posted 30 mph south of Williams. The intent would be to drop these speeds to a maximum of 30 for the duration of the project and some areas may see a drop to 25 mph where pedestrian activity is expected to be highest.
- **Signal Coordination.** One way to try to achieve the planned speed reductions is by traffic signal coordination. The signals can run pre-timed in recall mode so that platoons proceed at the posted speed. The pre-timed mode would prevent early returns to green and provide green progression that drivers can rely upon, but not take advantage of. It would also provide yellow progression for safety to help prevent red light running on the main street. New signals will be added at several locations for what would primarily be pedestrian crossings. The full signals fill in some gaps at appropriate spacing which will allow tighter control over traffic speeds on the corridor. Even with reduced traffic speeds, the reliability of pre-timed signals and

progression should lead to travel times which are comparable or better than they are today while providing better and safer pedestrian and bicycle access to the same network.

- **Bike & Pedestrian Enhancements**

- **Dedicated Bike Facilities.** The addition of dedicated bicycle facilities includes bidirectional, median separated cycle tracks and provides bike priority at signalized intersections. CMF Clearinghouse, installation of cycle tracks with similar medians and on-street parking reduced bike-vehicle crashes by 60-95%. Separating the cycle track from lanes and offering cyclist priority at intersections reduced bike-vehicle crashes by 45%. Channelization for bike lanes also includes use of green pavement markings at intersections and driveways.
 - **Pedestrian Crossings.** The one-way couplet area is intended to have a robust set of pedestrian crossings. There are currently two enhanced crossings on the corridor which are planned to be upgraded from an overhead RRFB to a Pedestrian Hybrid Beacon. There are at least five other locations that will be upgraded to a Pedestrian Hybrid Beacon or full traffic signal for the primary purpose of providing safer pedestrian crossing. Reduction of crossing distances will also reduce in-street crossing time.
 - **Short cycle lengths.** The reduced number of phases allowed by the one-way streets will allow shorter cycle lengths, reducing overall delay and pedestrian delay.
 - **Reduced Curb Return Radii.** At intersections use reduced curb return radii to control turning speed at a level compatible with a bike and pedestrian friendly environment.
 - **Leading Pedestrian & Bike Intervals.** Beneficial for vulnerable users to get a head start into the intersection.
 - **Turn Restrictions.** Right-turn or left-turn restrictions at streets where it would otherwise be allowed to mitigate potential conflicts with bicycles and pedestrians, especially on the sides of the street containing the two-way cycle track. Also mitigates turning conflicts between vehicles.
 - **Bike Signals.** At select locations to help mitigate conflicts at locations with higher turning traffic.
 - **Bike Boxes.** Bike Boxes will be considered as appropriate to provide turning options for bicycles onto key cross streets.
- **Access Control.** Conversion to one-way streets reduces conflicts at driveways and intersections. Closures of driveways will eliminate conflict points with vehicles, pedestrians, and the new cycle track.
 - **Enhanced Pedestrian and Street Lighting.** Upgrades to street lighting and adding pedestrian scale lighting improve night visibility for all users and are primary countermeasures for crashes occurring in dark conditions.
 - **Clear Zone Obstructions.** There are several obstructions along the back side of the existing sidewalk. Adding the cycle track and parking along the existing curb lines will move the clear zone inward eliminating most of the existing obstructions. Replacement streetlights will be placed outside of the sidewalks.

Richland Downtown Connectivity Project



Project Description

Implement a one-way couplet and reconfigure lanes to improve safety for all road users.

Treatments include protected bike lanes, signalized intersection improvements, and pedestrian crossing enhancements



Cost Estimate

\$23,459,000



Benefit / Cost Ratio

1.16⁸



Time Frame

Medium-term

Long-term



Crash Reduction

20%+

Combined reduction for the treatments described.⁸

History: 211 collisions in the study area over 3 years (2018-2020), including one fatal crash and 4 suspected serious injury crashes.

Expected Benefit: 14 fewer crashes per year.⁸

⁸ Detailed crash reductions to be calculated in the future for separate treatments and locations.

7.2 SYSTEMIC PROJECTS

7.2.1 SYSTEMIC STOP-CONTROLLED INTERSECTIONS

Identified Safety Needs. In Richland, intersection collisions (at or related to signalized and unsignalized intersections) are the most common type to occur for all crash severities. Approximately 27% of fatal and serious injury collisions occurred at unsignalized intersections or were intersection-related, and 25% of all collisions occurred at intersections or were intersection-related. In particular, a considerable number of two-way stop controlled (TWSC) intersections experience a reasonably high collision frequency and rate in the City of Richland.

Potential Safety Treatments. Some of the low-cost systemic treatments that may mitigate these issues include:

- Doubled-up stop signs
- Retroreflective post sleeves
- “Cross Traffic Does Not Stop” plaques under the stop signs
- Additional pavement marking
- Double-wide stop bars
- Fluorescent yellow sign sheeting
- Advance intersection warning signs with street name plaques
- Oversize warning and regulatory signs
- Raised median on the side street

At particular locations, more advanced safety needs may necessitate one or more of the following enhanced treatments:

- Advance Intersection Warning System
- Low-cost Mini-roundabouts
- Low-cost Curb extensions (signs, delineators, “tough curb”)

Figure 15 illustrates low-cost curb extension that provides space for moving Stop signs closer to the road and reduces crossing distances for pedestrians.

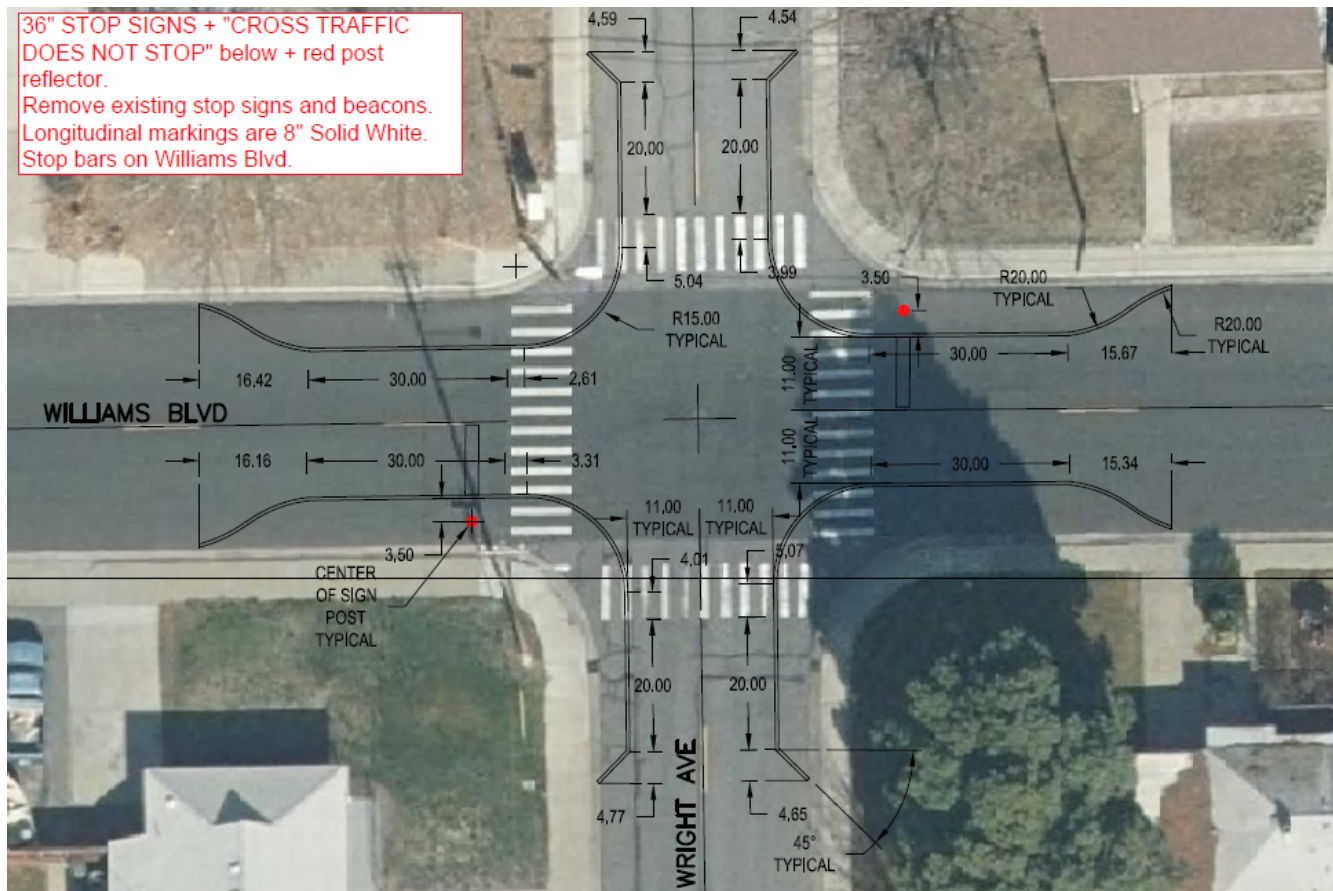


Figure 15. Low-cost Signing and Marking Treatments with Low-cost Curb Extensions

Another critical component for stop controlled intersections is to make sure that the necessary sight distance triangles are maintained, and that vegetation does not obstruct the necessary sight lines or the signage. The City of Richland has recently updated the intersection Sight Distance Code (RMC Chapter 12.11) and has included a new section to cover the obstruction of traffic control devices.

Mini Roundabouts. Available pavement at select location make it feasible for a mini roundabout installation. Roundabouts are a proven countermeasure to reduce the frequency and severity of intersection crashes by reducing operating speeds and flattening the angle of conflict. It will be important for this design to accommodate truck and transit vehicle movements.

The City proposes installation of mini roundabouts at the following locations:

- Thayer Drive and Williams Boulevard (funded)
- Stevens Drive and Symons Street (funded)
- Swift Boulevard and Wright Street (funded)
- Thayer Drive and Symons Street
- Canyon Street and Bellerive Drive/Status Street

To address the safety risks at intersections and the low cost of the recommended treatments, the City proposes a combination of these treatments at the stop-controlled intersections listed below. The locations are prioritized by calculating crash rates per total entering volume and Equivalent Property Damage Only (EPDO) weighted crash frequency (see details in Appendix C).

Table 6. Systemic Stop-controlled Treatment Locations

Location		Treatments				Funded
		Low-cost Signing and Pavement Marking	Actuated Advanced Intersection Warning	Mini Roundabout	Low-cost Curb Extensions	
1	Thayer Drive and Williams Boulevard	✓		✓		✓
2	Stevens Drive and Symons Street	✓		✓		✓
3	Wright Street and Williams Boulevard (Complete)	✓			✓	✓
4	Goethals Drive and Torbett Street	✓			✓	✓
5	Wright Street and Lee Boulevard	✓			✓	✓
6	Duportail Street and Kennedy Road	✓	✓			✓
7	Swift Boulevard and Wright Street	✓		✓		✓
8	Columbia Park Trail and Leslie Road	✓	✓			
9	Thayer Drive and Symons Street	✓		✓		
10	Goethals Drive and Symons Street	✓				
11	Canyon Street and Bellerive Drive/Satus Street	✓		✓		
12	Steptoe Street and Canyon Street	✓	✓			

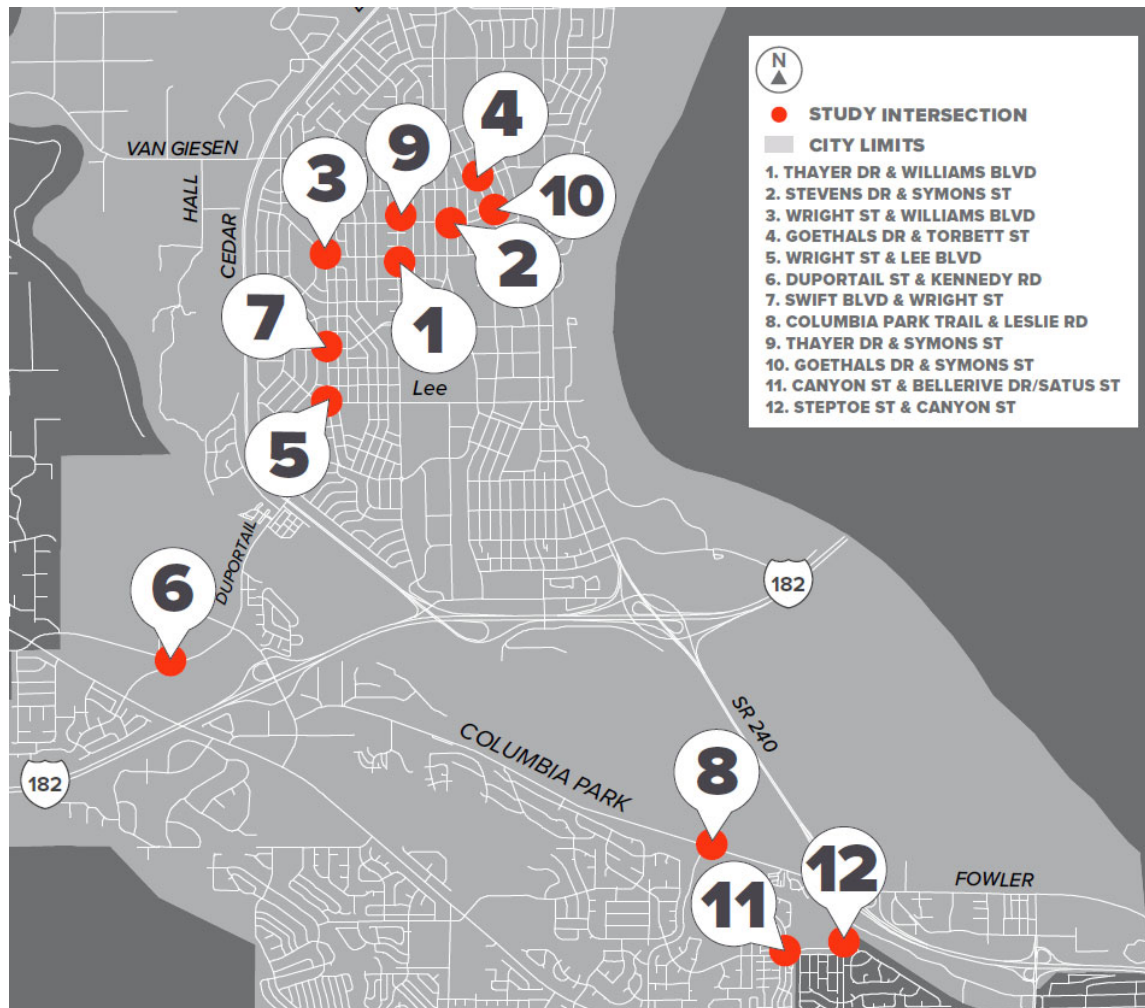


Figure 16. Systemic Stop-Controlled Intersection Locations

Richland Systemic Stop-Controlled Intersection Safety Countermeasures and Five Mini Roundabouts



Project Description

Install upgraded signing and pavement marking. At select locations add Actuated Advance Warning Beacons or Low-Cost Curb Extensions.
At five locations add mini roundabout.



Cost Estimate

\$2,178,000



Benefit / Cost Ratio

16.35



Time Frame

Short-term
Medium-term



Crash Reduction

~70%

Combined reduction for the treatments described.

History: 164 intersection collisions at the selected intersections from 2016-2020, including 2 suspected serious injury.

Expected Benefit: 23 fewer crashes per year

7.2.2 SYSTEMIC PEDESTRIAN CROSSINGS

Pedestrians are the most vulnerable users of the transportation system, especially when crossing the street. While pedestrian-involved collisions in Richland comprised only 2% of all crashes, 22% of fatal and serious injury collisions during the study period involved a pedestrian.

Potential Safety Treatments. All intersections have legal crosswalks, marked or not (unless posted otherwise), and the treatments selected for these crosswalks vary. Several enhanced treatments (e.g., signing, striping, flags, medians) are used in Richland. The City uses guidance from FHWA on selection of treatments as well as crosswalk warrant information developed by Boulder, Colorado and implemented by many other agencies to make decisions about crosswalks and crosswalk treatments.

Typical treatments are striping, signing, protective medians, or Rectangular Rapid Flashing Beacons (RRFB). Pedestrian Hybrid Beacons (PHBs) are an even higher level pedestrian crossing that provides more positive pedestrian control at higher volume locations while also being capable of integrating into a coordinated traffic signal system. The City considers a variety of treatments and when those treatments may be most appropriate based on pedestrian volumes, vehicle volumes, transit volumes, number of lanes crossed, travel speed, and roadway functional classification. It should also ensure that proper lighting is considered for crosswalks. At this time, the City is reviewing crosswalk locations on surfacing projects to decide if all crosswalks will be replaced or if

some will be consolidated. The city is also aggressively pursuing crosswalk upgrades, typically RRFB installation via grant projects and capital projects.



Figure 17. Example Pedestrian Crossing Treatments

For the 2022 City Safety Program, Richland proposes pedestrian crossing treatments at the following locations. See Appendix D for the full pedestrian crossing ranking matrix and individual site details, and Figure 8 below for a vicinity map of these crossings.

1. Jadwin Avenue at Catskill Street (**Under Construction**)
2. Aaron Drive and Jadwin Avenue (**Funded**)
3. Stevens Drive at Mansfield Street (**Funded**)
4. Van Giesen Street and Birch Avenue (**Funded**)
5. Leslie Road just south of Mattis Drive (**Funded**)
6. Gage Boulevard west of Venus Circle (**Funded**)
7. George Washington Way at Torbett Street
8. Columbia Center Boulevard and Fowler Street (**Funded**)
9. Leslie Road and Center Parkway (**Funded**)
10. Stevens Drive at Knight Street (**Funded**)
11. Lee Boulevard at Goethals Drive (**Funded**)
12. Columbia Point east of WinCo Primary Driveway (**Funded**)
13. Thayer Drive and Long Avenue (**Funded**)
14. McMurray Street & Pike Avenue
15. Bellerive Drive at path crossing north of Gage Boulevard
16. Knight Street at The Parkway

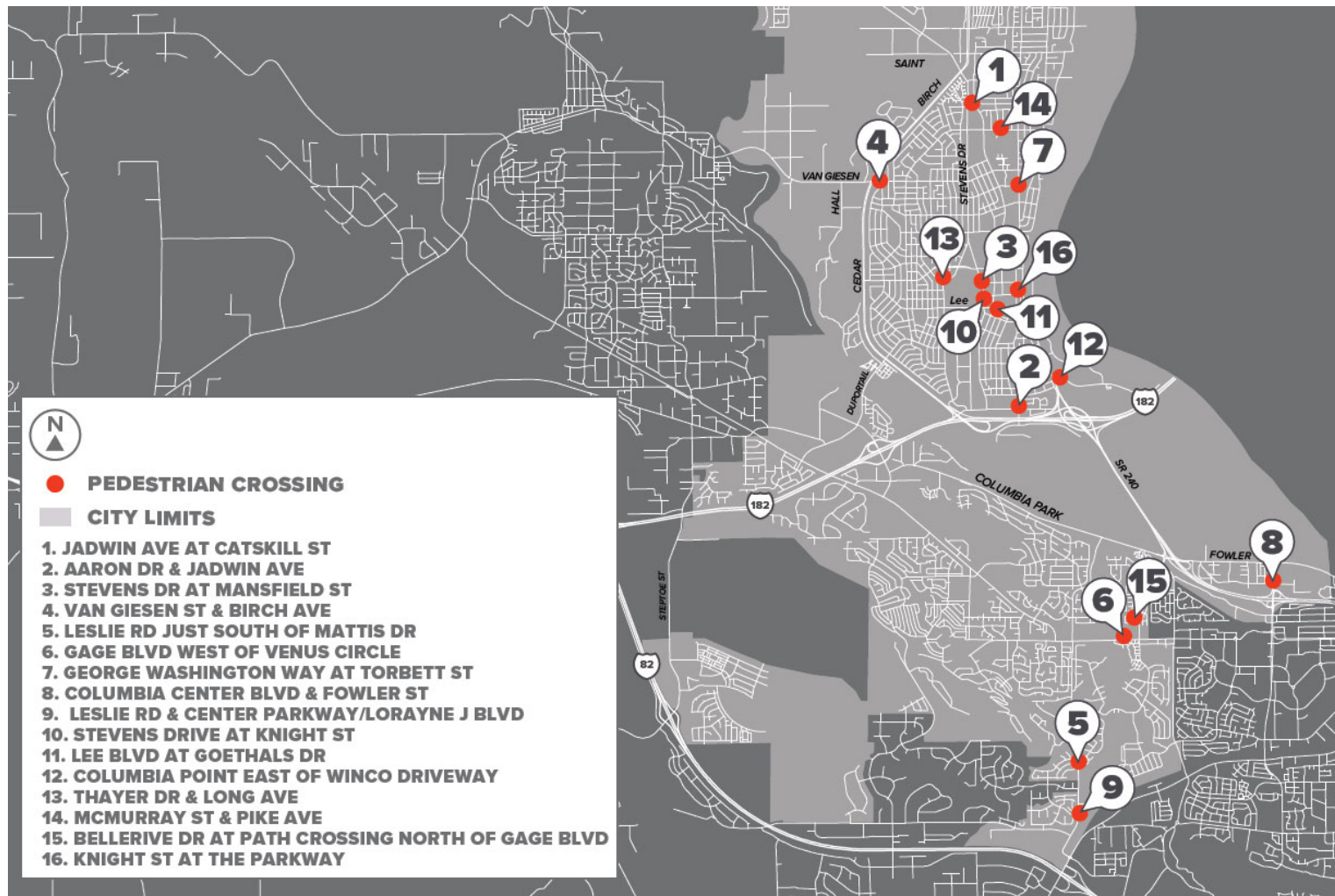


Figure 18. Systemic Pedestrian Crossing Locations

Richland: Systemic Pedestrian Crossing Countermeasures



Project Description

Install upgraded signing and pavement marking and Rectangular Rapid Flashing Beacons (RRFBs).



Cost Estimate

\$1,124,000



Benefit / Cost Ratio

9.81



Time Frame

Medium-term



Crash Reduction

~54%

Reduction in pedestrian collisions.

History: 3 pedestrian collisions at the selected crossings from 2016-2020.

Expected Benefit: 0.32 fewer pedestrian crashes per year

7.2.3 SYSTEMIC ROADWAY DEPARTURE: HORIZONTAL CURVE SIGNING

While roadway departure collisions were a less-common collision type than some other cities, 14% of fatal and serious injury collisions involved a vehicle departing its lane. Additionally, Richland experienced a higher proportion of crashes occurring on horizontal curves than other Eastside Cities, as follows:

Table 7. Horizontal Curve Proportion Comparison: Richland to Eastside Cities

	Fatal/Serious Injury Crash Proportion		Total Crash Proportion	
	Eastside Cities	Richland	Eastside Cities	Richland
Horizontal Curve or Horizontal Curve & Grade	10.7%	14.3%	5.9%	8.9%

The City proposes horizontal curve safety improvements for two important reasons. First, motorists are more than three times as likely to be involved in a collision on a curve than a tangent section. Second, the most recent MUTCD (2009) included a legal requirement for every publicly owned road with 1,000+ vehicles per day to meet horizontal curve requirements by December 31, 2019.

The City of Richland has captured advisory speeds (e.g., “ball bank speeds”) for all city streets, so this safety project will provide current MUTCD standard curve warning signs at all horizontal curves on arterials and major collectors in the city limits (approximately 70 curves).

- Assess Existing Conditions
 - Calculate the difference between previously-collected advisory speed and the posted speed limit (per MUTCD)
- Design signing treatments
 - Determine the required (shall) and recommended (should) sign package for each curve per MUTCD Table 2C-5 (e.g., advanced warning sign, advisory speed plaque, chevrons, and/or one direction large arrow).
 - Confirm sign placement feasibility via field review
 - Produce plans, specifications, and estimates (PS&E) for curve signing
- Install horizontal curve warning signs

Richland: Citywide Horizontal Curve Safety Improvements (Signage Only)

	<u>Project Description</u> Provide current MUTCD standard curve warning signs or enhanced warning treatments at all horizontal curves and turns on arterials and major collectors	 <u>Cost Estimate</u> \$589,000  <u>Benefit / Cost Ratio</u> 23.06  <u>Time Frame</u> Short-term	 <u>Crash Reduction</u> 15% Injury 7% Property Damage Only History: 336 curve crashes observed from 2016-2020. Expected Benefit: 5.76 fewer crashes per year
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7.3 NON-INFRASTRUCTURE STRATEGIES

Richland Police Department (RPD) conduct educational outreach programs and events to get the word out about roadway safety. RPD activities should continue and be supplemented with additional support, as funding allows. The following are some of the safety programs.

Teen Target Zero (formerly called “Every 15 Minutes”). Officers speak directly to area high school students about the dangers of drinking/drugs and driving. The sessions last approximately 1-2 hours and cover a range of topics that talk about strategies to reduce young driver crashes. The conversations are designed to help young drivers gain valuable experience, while mitigating their risk by keeping them out of dangerous situations.

Neighborhood Watch Programs. Richland PD visits several neighborhood watch meetings throughout the year to discuss a myriad of topics. The most common concern from neighborhoods is typically traffic-related, providing an opportunity for RPD to discuss area-specific issues. Officers typically spend time talking about the 3-Es of traffic safety (Education, Engineering, and Enforcement) and how that affects their neighborhood and the city as a whole. RPD will often bring in neighborhood-specific data obtained from its speed monitoring devices to support the discussion.

Richland School District Crosswalk Guard Training. RPD’s Traffic Safety Unit spends time at the school districts in the late summer to prepare district employees for crosswalk guard duties. The training includes great conversations with the employees who will provide their real world experiences of traffic violations near schools.

Hanford Area Outreach. RPD’s Traffic Safety Unit is often called upon to provide traffic safety training for Hanford area companies, such as Hanford Mission Integration Solutions (HMIS) and Pacific Northwest National Laboratory (PNNL). Discussion topics include speeds and aggressive driving on the Bypass Highway/Stevens Drive, safety driving during inclement weather and dark conditions, and the importance of having a safety kit in the vehicle. This is also a great opportunity to talk about schools and the children these employees may encounter on their way to work.

Radio and Television Media. RPD conducts numerous TV and radio bits throughout the year to talk about traffic safety. The topics are timely and relevant. For example, in the spring RPD may cover motorcycle awareness, teens racing, and impaired driving. In the fall and winter, officers will cover inclement weather, tires, speeding, and impairment).

Social Media. RPD has a good following in social media. The Department takes advantage of this exposure by sharing relevant traffic safety material, much of which comes from the Washington State Traffic Safety Commission.



POLICY ASSESSMENT

The City of Richland assessed current policies, plans, guidelines, and standards to identify opportunities to improve how agency processes prioritize transportation. Following is a summary of that assessment and plans to revise or develop new policies, guidelines, or standards in four key areas: Speed Limit Setting, Traffic Calming, Complete Streets, and ADA.

SPEED LIMIT SETTING

The City has traditionally used guidance under [WAC 468-95-045](#) to establish speed limits on City Streets as authorized under [RCW 46.61.415](#). City streets that differ from the Basic Rule speed as established in RCW 46.61.400 are listed in the Richland Municipal Code under [Chapter 11.08, Speed Regulations](#).

In 2023 the City solicited consultant support to assess and update the current speed limit policies based on some of the most recent research on the topic, including the following sources and tools:

- FHWA USLMITS2
- NCHRP Report 966: Posted Speed Limit Setting Procedure and Tool
- NACTO City Limits: Setting Safe Speed Limits on Urban Streets

The study will include a revised speed limit policy and a customized tool for implementing the policy on any corridor in the city.

TRAFFIC CALMING

The City of Richland has a limited history in the use of Traffic Calming devices, with approximately 10-12 traffic circles and speed humps deployed throughout the city. Many of those are recent installations in new subdivisions conditioned as a preemptive measure for traffic safety and to mitigate potential citizen concerns.

The current City resolution regarding traffic calming in existing neighborhoods was adopted in 2011 and has criteria that are difficult to attain for most local residential streets. The City is actively pursuing an update of this policy in 2023 to develop a better matrix for approving and prioritizing potential traffic calming projects that is both practical and equitable. At that point, the City intends to develop a funding mechanism to identify and implement the highest-ranking projects on a recurring basis.

COMPLETE STREETS

In the 6 years since the adoption of the City's Complete Streets Policy ([RMC 12.06](#))⁹ in 2017, City staff have aggressively pursued bicycle and pedestrian improvements to be included in capital projects, all roadway resurfacing projects, and stand-alone grant or safety-funded projects. In addition, the staff has worked closely with Ben Franklin Transit to help site bus stops and facilities within and adjacent to the City right-of-way. As the types and scale of active transportation projects have grown along with funding opportunities, the City will consider updates to this policy soon, to incorporate the latest best practices.

ADA TRANSITION PLAN

The City of Richland's *ADA Transition Plan for the Public Rights-of-Way*¹⁰ focuses exclusively on the public rights-of-way maintained by the Public Works Department. The plan was adopted by City Council through Resolution No. 2022-27 on February 15, 2022. The plan addresses the following requirements:

- Identifies physical obstacles in the City's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
- Describes in detail the methods that will be used to make facilities accessible;
- Specifies the schedule for taking the steps necessary to achieve compliance with this section and identifies steps that will be taken each year; and
- Indicates the official responsible for implementation of the plan.

⁹ <https://www.codepublishing.com/WA/Richland/#!/Richland12/Richland1206.html%2312.06>

¹⁰ <https://cleargov.com/resource/cleargov-prod/projects/documents/f7e43f6797daf93111af.pdf>

PROGRESS MEASUREMENT AND EVALUATION

It is important to ensure ongoing transparency with stakeholders and the public regarding the progress of projects and strategies in this plan and their effects. The City has developed a method to measure progress over time during the implementation of this Comprehensive Safety Action Plan and future updates, looking at both outputs and outcomes.

PROJECT PROGRESS: OUTPUTS

Outputs are the direct projects and strategies implemented as a result of this safety plan. Each is evidence that activities were performed toward the goal of reducing the number and severity of collisions in the city. Examples can include progress toward completion of:

- Safety Projects (new pedestrian crossing upgrades, installation of a new mini-roundabout)
- Policy revisions (speed limit setting, neighborhood traffic calming)

For projects, this progress includes securing federal or state grant funding; completion of plans, specifications, and estimates; and construction of the project on the street. For policy revisions or additions, steps include assessment and analysis of a current policy, draft and final versions of revisions submitted to City Council, and implementation of the new policy that may lead to a safer roadway system. The City will develop and maintain a Safety Projects and Strategies Progress Dashboard to publicly update current and upcoming safety efforts.

PROJECT EFFECTIVENESS: OUTCOMES

Beyond tracking each action and activity, it is important to know how effective those projects, strategies, and policy changes are to the ultimate outcome - improving safety in Richland. The most common outcome measures in traffic safety are the number, type, and severity of roadway collisions.

- The number of people killed and seriously injured
- Rate of fatal and serious injury crashes, often normalized by population or vehicle miles traveled

The City will develop and maintain a publicly accessible Safety Outcomes Dashboard that displays available collision data, including at a minimum the number, type, and severity of crashes occurring in the city. The City will update this dashboard at least bi-annually, as WSDOT updates and provides information to the City as part of the City Safety Program.

The City will also begin tracking the effectiveness of each project and strategy, using data available based on the type of implementation. For example, before-and-after crash data can be used to study the change in annual collisions at an intersection or along a corridor. For behavior-based strategies, studying the public's awareness of a campaign or their self-identified behavior in a survey can indicate the benefits of outreach and engagement.

APPENDICES

Appendix A: Grant Programs

Appendix B: Collision Heat Maps

Appendix C: Stop-controlled Intersections Prioritization Table

Appendix D: Pedestrian Crossing Prioritization Table

Appendix E: Safety Countermeasures Toolbox

APPENDIX A: GRANT PROGRAMS

Cities may be eligible to submit projects based on this safety analysis to the following grant programs.

WSDOT City Safety Program. WSDOT Local Programs sends out a call for projects each even-numbered year. This program's funding is for projects enhancing safety on city streets by reducing the severity of crashes and utilizing transportation engineering improvements and countermeasures. <https://wsdot.wa.gov/LocalPrograms/Traffic/CitySafetyProgram>

WSDOT Pedestrian and Bicycle Program. WSDOT Active Transportation Program sends out a call for projects each even-numbered year. The Pedestrian and Bicycle Program objective is to improve the transportation system to enhance safety and mobility for people who choose to walk or bike. <https://wsdot.wa.gov/LocalPrograms/ATP/funding.htm>

WSDOT Safe Routes to School Program. WSDOT sends out calls early in even numbered years for project awards in the following biennium. The purpose of the Safe Routes to Schools program is to improve safety and mobility for children by enabling and encouraging them to walk and bicycle to school. Funding from this program is for projects within two-miles of primary, middle, and high schools (K-12). <https://wsdot.wa.gov/LocalPrograms/SafeRoutes/funding.htm>

Transportation Improvement Board (TIB) Complete Streets. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance. Board-approved nominators may nominate an agency for planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities. <http://www.tib.wa.gov/grants/grants.cfm?inav=3#other2>

Surface Transportation Block Grant (STBG). Benton-Franklin Council of Governments (BFCG) funds a variety of projects in both urban and rural areas of Benton and Franklin Counties. The flexibility inherent in STBG means that most types of transportation projects. Project sponsors eligible to receive STBG funds include cities, counties, and Ben Franklin Transit. Roadway projects must be located on federal-aid routes. Projects located on rural minor collectors and local roads are ineligible. Eligible safety-related projects include bicycle and pedestrian facilities (including trails), modification of sidewalks to comply with the Americans with Disabilities Act, highway and transit safety projects, hazard eliminations, and railway/highway grade crossings. <https://bfcog.us/wp-content/uploads/2020/01/2020-Call-for-Projects-Guidebook.pdf>

STBG Set-Aside / Transportation Alternatives Program (TAP). BFCG will consider all eligible project types equally in this TAP grant process. However, BFCG typically has invested TAP funds in bicycle and pedestrian projects and programs. Eligible projects and activities include:

- Planning, design, and construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bike infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting, and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.
- Planning, design, and construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

<https://bfcog.us/wp-content/uploads/2020/01/2020-Call-for-Projects-Guidebook.pdf>

USDOT Safe Streets and Roads for All (SS4A). The United States Department of Transportation administers the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over 5 years (FY2023-2027). The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. It supports the U.S. Department of Transportation's National Roadway Safety Strategy and the USDOT's goal of zero roadway deaths. SS4A includes two grant types. <https://www.transportation.gov/grants/SS4A>

- **Planning and Demonstration Grants** provide Federal funds to develop, complete, or supplement a comprehensive safety action plan that includes a well-defined strategy to prevent roadway fatalities and serious injuries. It also funds supplemental planning and/or demonstration activities that inform the development of a new or existing Action Plan.
- **Implementation Grants** provide Federal funds to implement projects and strategies identified in an Action Plan to address a roadway safety problem. Projects and strategies can be infrastructure, behavioral, and/or operational activities. Applicants must have an eligible Action Plan to apply for Implementation Grants.

APPENDIX B: COLLISION HEAT MAPS

Figure B1 illustrates that **Entering at Angle Collisions** occur at most intersections in the city. There are several clusters of collisions of locations where this collision type occurred the most often. Examples include:

- Swift Boulevard and Jadwin Avenue intersection
- Williams Boulevard and Wright Avenue intersection
- N Steptoe Street and Canyon Street intersection
- Duportail Street: Keene Road to Queensgate Drive
- George Washington Way: Falley St to University Drive

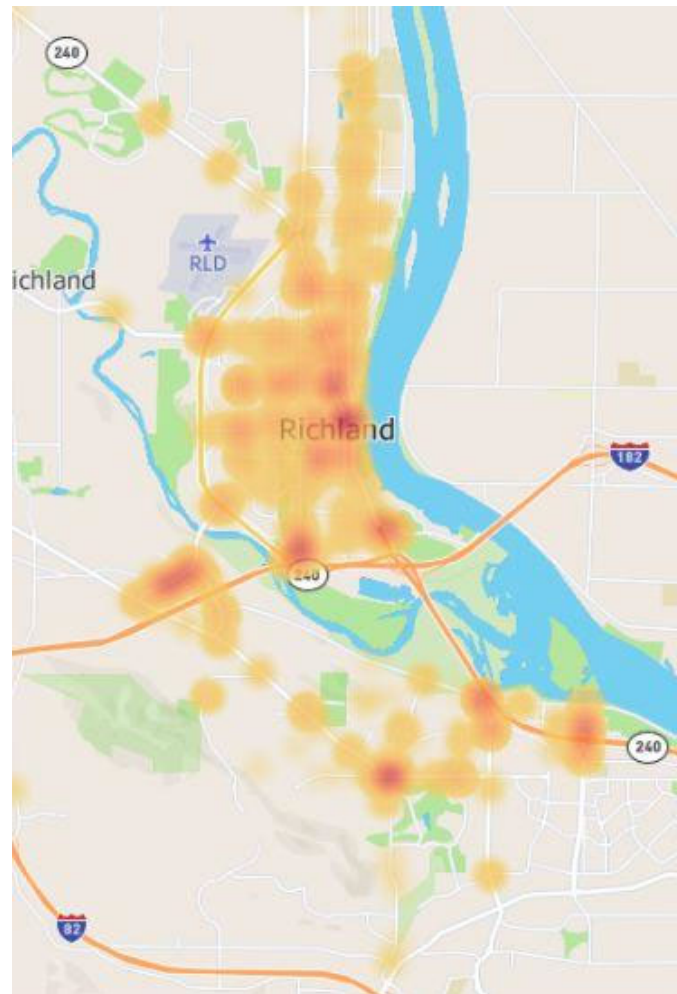


Figure B1. Heat Map of Entering at Angle Collisions, Richland, 2016-2020.

The City of Richland maintains and operates 54 signalized intersections within the city limits.

Figure B2 shows the priority locations with the highest frequency of collisions at signalized intersections in the city.

- Swift Boulevard and Jadwin Avenue
- Williams Boulevard and Jadwin Avenue
- Gage Boulevard and Leslie Road
- Keene Road and Duportail Street
- Duportail Street and Queensgate Drive
- Aaron Drive and Wellsian Way
- Jadwin Avenue and Van Giesen Street
- Jadwin Avenue and McMurray Street
- Keene Road and Queensgate Drive

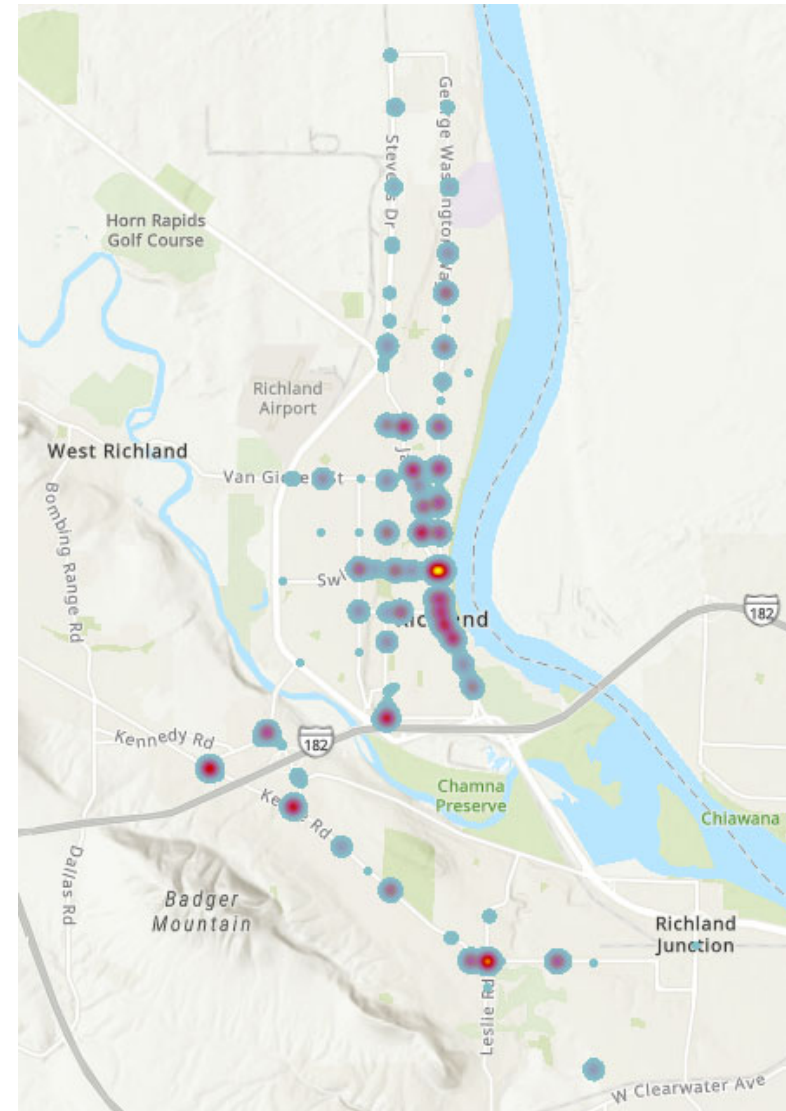


Figure B2. Heat Map of Collisions at Signalized Intersections, Richland, 2016-2020.

Figure B3 shows the areas in Richland where roadway departure collisions occurred at the greatest frequency. Several locations show clusters of roadway departure collisions, including these intersections and segments.

- Columbia Park Trail and Leslie Road intersection
- N Steptoe Street and Tapteal Drive intersection
- George Washington Way: Jadwin Avenue to Williams Boulevard
- Keene Road: Kennedy Road to Gage Blvd
- Bellerive Drive: Gage Boulevard to Canyon Street
- Thayer Drive: Lee Boulevard to Swift Boulevard

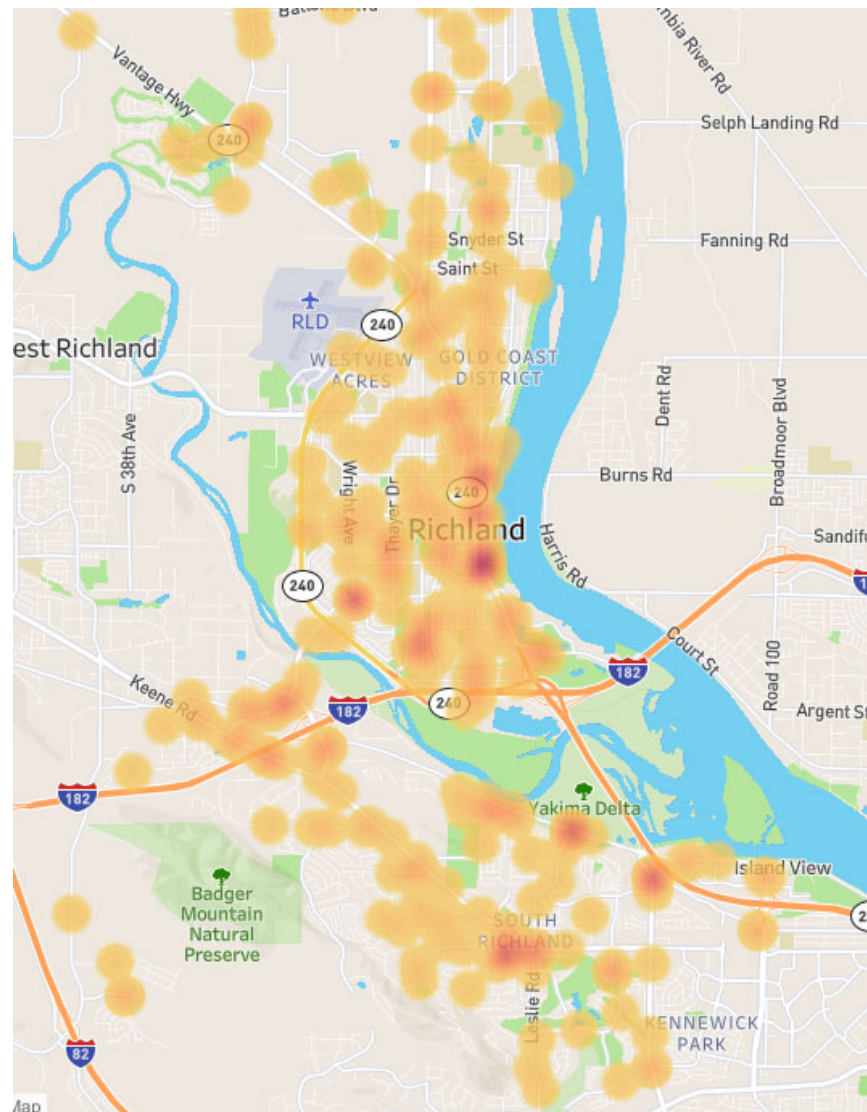


Figure B3. Heat Map of Roadway Departure Collisions, Richland, 2016-2020.

Figure B4 presents the heat map of all the collisions occurring in dark, dusk, or dawn conditions. There was a high concentration of dark crashes at the following intersections and along these corridors, among others.

- Swift Boulevard and Jadwin Avenue intersection
- Gage Boulevard and Leslie Road intersection
- N Steptoe Street and Canyon Street intersection
- Keene Road and Duportail Street intersection
- Jadwin Avenue and McMurray Street intersection
- N Steptoe Street: Canyon Street to Columbia Park Trail
- W Gage Blvd: Penney Royal Ave to N Steptoe St
- George Washington Way: Falley Street to University Drive

The City also analyzed a spatial distribution (heat map) of the 17 fatal or serious injury collisions occurring in dark conditions, and did not identify any specific hot spots or patterns.

The City is completing a street lighting retrofit in 2022 that includes a consistent lighting standard.

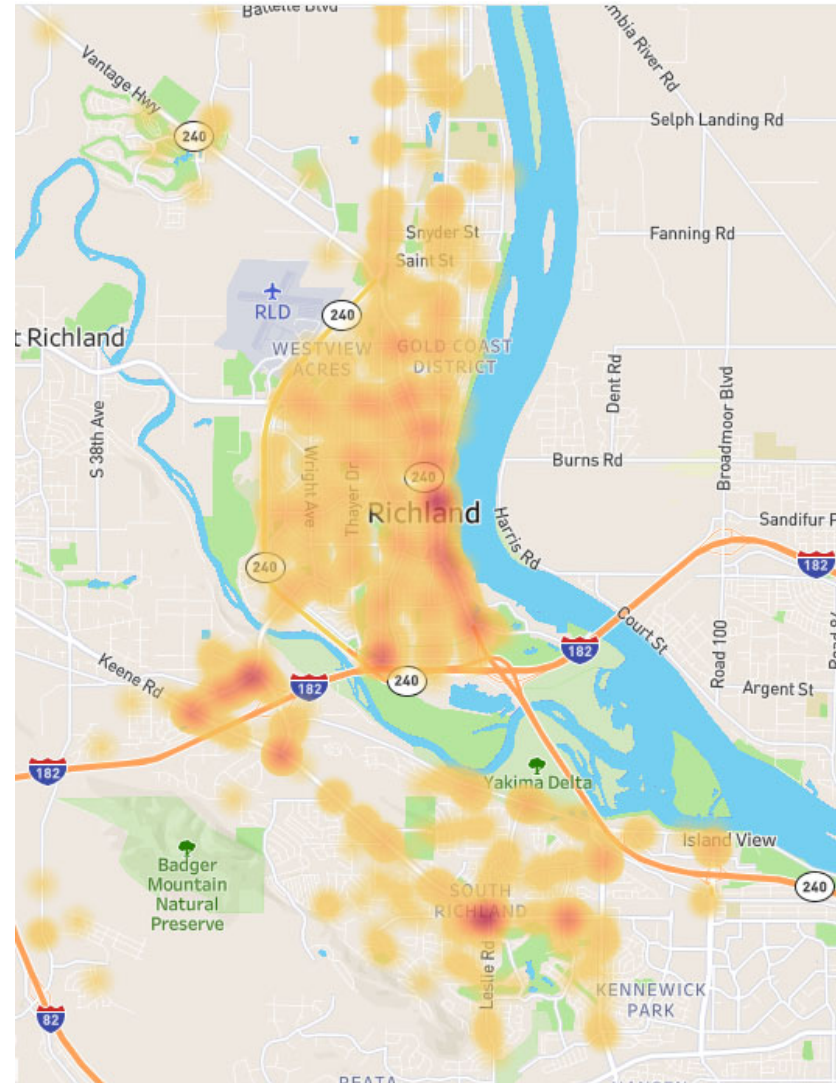


Figure B4. Heat Map of Collisions in Dark, Dusk, or Dawn Conditions, Richland, 2016-2020

There were 67 pedestrian-involved collisions and 52 bicyclist-involved collisions during the study period. Figure B5 displays a heat map of all the pedestrian-involved collisions to help identify areas where they occur most often. Figure B6 displays a heat map of bicyclist-involved collisions for the same purpose. The following locations are a sample of those that experienced the most pedestrian or bicyclist collisions in Richland.

- Gage Boulevard and Leslie Road intersection
- Jadwin Avenue and McMurray Street intersection
- Van Giesen Street and Birch Avenue intersection
- George Washington Way: Falley Street to University Drive
- N Steptoe Street: Canyon Street to Columbia Park Trail

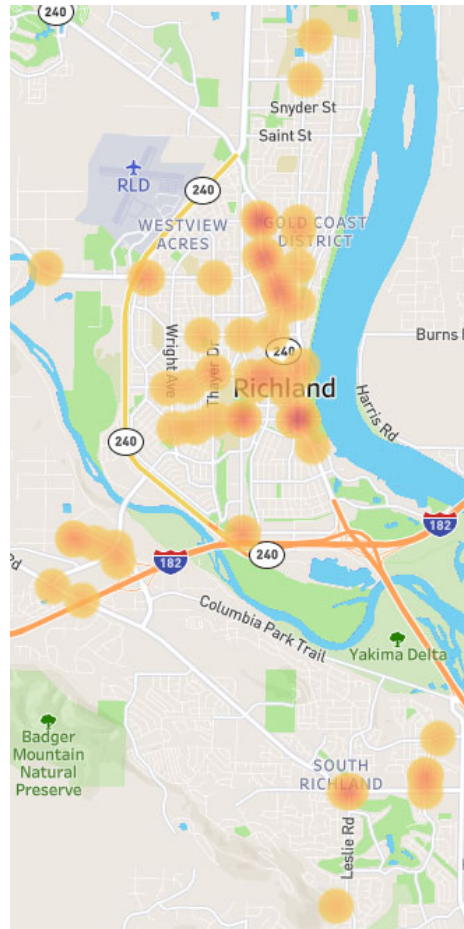


Figure B5. Heat Map of Collisions Involving Pedestrians, Richland, 2016-2020.

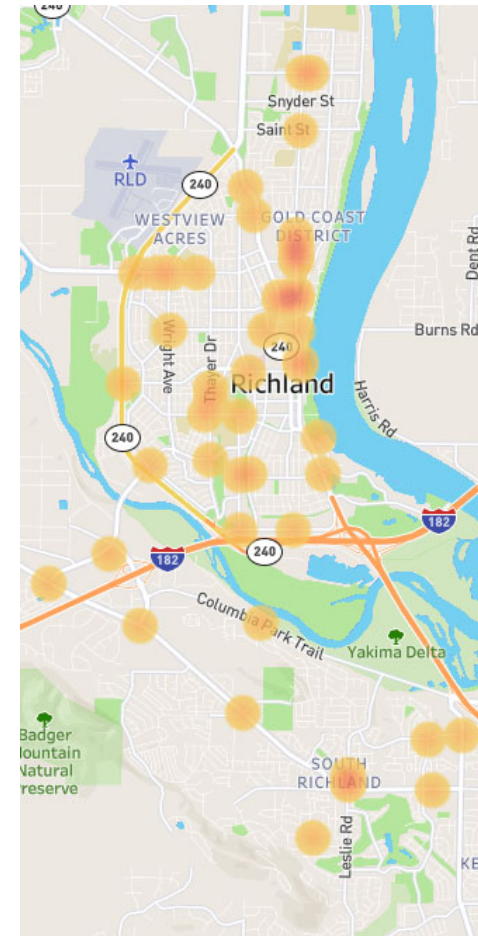


Figure B6. Heat Map of Collisions Involving Bicyclists, Richland, 2016-2020.

There were 47 motorcyclist-involved collisions during the study period. Figure B7 displays a heat map of all motorcyclist-involved collisions to identify intersections and segments with a high frequency of this attribute. The most common locations for motorcycle-involved crash events were the following:

- Jadwin Avenue / Harding Street and George Washington Way intersection
- George Washington Way: Falley Street to University Drive
- Keene Road: Kennedy Road to Gage Blvd
- N Steptoe Street: Canyon Street to Columbia Park Trail
- Van Giesen St: Bypass Highway to Thayer Drive
- Aaron Drive: Bypass Highway to Goethals Drive

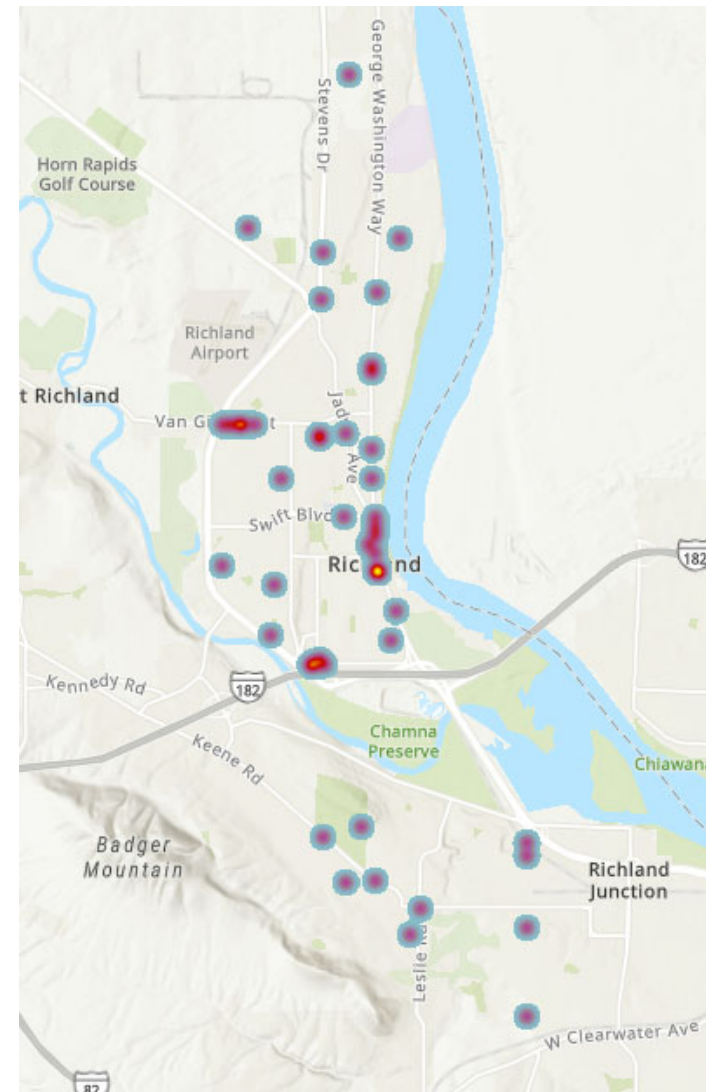


Figure B7. Heat Map of Collisions Involving Motorcyclists, Richland, 2016-2020.

APPENDIX C: STOP-CONTROLLED INTERSECTION PRIORITIZATION METHOD

The information in this the table below is generated using the City’s third party crash management system provider MS2. Average Daily Traffic (ADT) data from the biennial traffic count contract (provided by the Benton-Franklin Council of Governments) is used to develop rates normalized based upon traffic volumes, and an Equivalent Property Damage Only (EPDO) score is added to weight collision severity. The City has found a fair balance for rankings assessments to be a combination of the standard Crash Rate Ranking added to the EPDO ranking and then sorting based upon the sum. A combined ranking is shown based on the sum of these two ranks and is in the yellow highlighted column.

Table C1. High Crash Two-Way Stop-Controlled Intersections, City of Richland, 2016-2020

Primary	Secondary	Control	Fatal or Serious	2016-2020 Total Crashes	2016-2020 Crash Rank	Annual Average Crashes	Crash Rate	Crash Rate Ranking	Annual Average EPDO	EPDO Rank	Sum of Crash Rate + EPDO Rank	Rank by Sum of Crash Rate + EPDO	Average Annual Societal Cost
Columbia Center Blvd	Fowler St	TWSC		29	1	5.8	1.26	6	26.9	10	16	1	\$ 397,900
Thayer Dr	Williams Blvd	TWSC		20	8	4.0	1.72	3	18.6	13	16	1	\$ 275,740
Stevens Dr	Symons St	TWSC	Yes	9	25	1.8	0.73	13	50.9	4	17	3	\$ 752,880
Wright St	Williams Blvd	TWSC		21	6	4.2	2.10	1	15.4	16	17	3	\$ 227,700
Goethals Dr	Torbett St	TWSC	Yes	2	56	0.4	0.88	12	46.5	7	19	5	\$ 687,640
Wright St	Lee Blvd	TWSC		11	20	2.2	1.09	8	16.4	15	23	6	\$ 242,620
Columbia Park Trl	Columbia Center Blvd	TWSC		12	17	2.4	0.94	10	15.3	17	27	7	\$ 226,560
Duportail St	Kennedy Rd	TWSC		22	5	4.4	0.66	15	20.3	12	27	7	\$ 300,680
Goethals Dr	Fitch St	TWSC	Yes	4	44	0.8	0.51	21	48.6	6	27	7	\$ 719,060
George Washington Way	Snyder St	TWSC	Yes	12	17	2.4	0.43	27	59.6	1	28	10	\$ 882,780
Swift Blvd	Wright St	TWSC		24	3	4.8	1.18	7	10.0	27	34	11	\$ 147,540
Steptoe St	Canyon St	TWSC		23	4	4.6	0.45	26	27.4	9	35	12	\$ 405,640
Duportail St	Cottonwood Dr	TWSC		11	20	2.2	0.66	17	11.2	21	38	13	\$ 166,120
Steptoe St	Tapteal Dr	TWSC	Yes	16	12	3.2	0.34	36	54.0	2	38	13	\$ 799,100
Jadwin Ave	Catskill St	TWSC		13	15	2.6	0.53	20	11.6	19	39	15	\$ 172,040
Duportail St	Vintner's Square	TWSC		18	10	3.6	0.47	24	14.3	18	42	16	\$ 212,340
Columbia Park Trl	Leslie Rd	TWSC		19	9	3.8	0.72	14	9.0	31	45	17	\$ 132,740
Saint St	Davison Ave	TWSC		5	36	1.0	1.37	4	5.7	41	45	17	\$ 84,820
Columbia Center Blvd	Tapteal Dr/Arrowhead Ave	TWSC	Yes	27	2	5.4	0.35	35	21.8	11	46	20	\$ 321,960
Thayer Dr	Symons St	TWSC		6	31	1.2	0.98	9	5.9	40	49	21	\$ 87,780
George Washington Way	Benham St	TWSC		21	6	4.2	0.28	41	27.4	8	49	21	\$ 406,200
Goethals Dr	Symons St	TWSC		6	31	1.2	1.93	2	4.2	47	49	21	\$ 62,280
George Washington Way	Newton St	TWSC		18	10	3.6	0.30	38	18.2	14	52	24	\$ 269,820
Wellsian Way	Lawless Dr	TWSC		13	15	2.6	0.48	23	9.1	30	53	25	\$ 134,000
Canyon St	Bellerive Dr/Satus St	TWSC		5	36	1.0	0.55	19	7.5	34	53	25	\$ 110,320
Keene Rd	Lambert St	TWSC		14	13	2.8	0.37	34	11.4	20	54	27	\$ 168,940
George Washington Way	Newcomer St	TWSC		11	20	2.2	0.37	32	10.4	22	54	27	\$ 153,580
Jadwin Ave	Wilson St	TWSC	Yes	4	44	0.8	0.21	51	52.9	3	54	27	\$ 782,600
Van Giesen St	Birch Ave	TWSC	Yes	5	36	1.0	0.21	50	50.5	5	55	30	\$ 747,520
Goethals Dr	Lee Blvd	TWSC		9	25	1.8	0.46	25	8.3	32	57	31	\$ 122,160
Van Giesen St	Alder Ave	TWSC		9	25	1.8	0.39	29	9.5	28	57	31	\$ 141,180

George Washington Way	Sprout Rd	TWSC		9	25	1.8	0.49	22	7.0	37	59	33	\$ 103,140
Gage Blvd	Peach Tree Ln	TWSC		12	17	2.4	0.29	39	10.1	25	64	34	\$ 150,060
Gage Blvd	Penny Royal Ave	TWSC		5	36	1.0	0.40	28	7.0	36	64	34	\$ 103,840
Van Giesen St	Terminal Dr	TWSC		14	13	2.8	0.38	31	8.0	33	64	34	\$ 117,940
Fowler St	Georgia Ave	TWSC		5	36	1.0	1.37	4	1.0	62	66	37	\$ 14,800
Queensgate Dr	Skyline Dr	TWSC		11	20	2.2	0.26	44	10.4	22	66	37	\$ 153,580
Dallas Rd	Ava Way	TWSC		5	36	1.0	0.39	30	5.7	41	71	39	\$ 84,820
Jadwin Ave	Comstock St	TWSC		5	36	1.0	0.91	11	1.0	62	73	40	\$ 14,800
Swift Blvd	Cottonwood Dr	TWSC		4	44	0.8	0.23	49	10.3	24	73	40	\$ 151,880
Keene Rd	Kapalua Ave	TWSC		9	25	1.8	0.24	48	10.0	26	74	42	\$ 147,660
Goethals Dr	Gillespie St	TWSC		5	36	1.0	0.61	18	2.7	57	75	43	\$ 40,300
Stevens Dr	Snyder St	TWSC		10	24	2.0	0.24	46	7.2	35	81	44	\$ 106,100
Columbia Park Trl	Fowler St	TWSC		3	53	0.6	0.24	47	6.6	38	85	45	\$ 97,920
Stevens Dr	Mansfield St	TWSC		6	31	1.2	0.27	43	4.6	45	88	46	\$ 68,760
Swift Blvd	Birch Ave	TWSC		4	44	0.8	0.25	45	5.5	43	88	46	\$ 81,860
Goethals Dr	Aaron Dr	TWSC		6	31	1.2	0.37	33	2.9	56	89	48	\$ 43,260
Leslie Rd	Canyon St	TWSC		7	30	1.4	0.28	42	3.1	55	97	49	\$ 46,220
Leslie Rd	Reata Rd	TWSC		4	44	0.8	0.17	54	4.2	46	100	50	\$ 62,840
Goethals Dr	Williams Blvd	TWSC		2	56	0.4	0.13	59	5.1	44	103	51	\$ 75,940
Swift Blvd	Sanford Ave	TWSC		4	44	0.8	0.29	40	0.8	64	104	52	\$ 11,840
George Washington Way	Horn Rapids Rd	TWSC		1	65	0.2	0.31	37	0.2	68	105	53	\$ 2,960
George Washington Way	Davenport St	TWSC		4	44	0.8	0.06	67	6.0	39	106	54	\$ 88,340
Tapteal Dr	Center Pkwy	TWSC		1	65	0.2	0.18	53	3.2	53	106	54	\$ 47,480
Duportail St	City View Dr	TWSC		2	56	0.4	0.16	55	3.4	51	106	54	\$ 50,440
Aaron Dr	Jadwin Ave	TWSC		2	56	0.4	0.15	57	3.4	51	108	57	\$ 50,440
Keene Rd	Country Ridge Dr	TWSC		3	53	0.6	0.09	61	3.6	49	110	58	\$ 53,400
Keene Rd	Keene Ct	TWSC		3	53	0.6	0.08	65	3.6	49	114	59	\$ 53,400
Gage Blvd	Kapalua Ave	TWSC		1	65	0.2	0.09	62	3.2	53	115	60	\$ 47,480
Van Giesen St	Gomer Rd	TWSC		4	44	0.8	0.14	58	2.5	58	116	61	\$ 37,340
Gage Blvd	Venus Cir	TWSC		2	56	0.4	0.05	69	3.8	48	117	62	\$ 56,920
George Washington Way	Battelle Blvd	TWSC		2	56	0.4	0.20	52	0.4	65	117	62	\$ 5,920
Van Giesen St	Goethals Dr	TWSC		2	56	0.4	0.15	56	0.4	65	121	64	\$ 5,920
George Washington Way	Torbett St	TWSC		4	44	0.8	0.09	63	2.5	58	121	64	\$ 37,340
Stevens Dr	Knight St	TWSC		2	56	0.4	0.08	64	2.1	60	124	66	\$ 31,420
Swift Blvd	Northgate Dr	TWSC		2	56	0.4	0.11	60	0.4	65	125	67	\$ 5,920
Swift Blvd	Elm Ave	TWSC		1	65	0.2	0.06	66	1.9	61	127	68	\$ 28,460
Leslie Rd	Center Pkwy/Lorayne J Blvd	TWSC		1	65	0.2	0.05	68	0.2	68	136	69	\$ 2,960
Leslie Rd	Rachel Rd	TWSC		1	65	0.2	0.05	70	0.2	68	138	70	\$ 2,960
Leslie Rd	Broadmoor St	TWSC		0	71	0.0	0.00	71	0.0	71	142	71	\$ -
Dallas Rd	Trowbridge Blvd	TWSC		0	71	0.0	0.00	71	0.0	71	142	71	\$ -

APPENDIX D: PEDESTRIAN CROSSING RANKING MATRIX

The City has developed a ranking system for pedestrian crossing that incorporates Average Daily Traffic (ADT), posted speed limit, number of lanes, collision history, potential curves or other distractions, and the proximity to destinations: transit stops, paths, schools, or other public facilities. The list below is the current ranking (February 2022).

RRFB Ranking Matrix		ADT			Speed			Lanes			Ped/Bike Related Crashes	Transit Stops	Public Facility, Path or School	Curve or Other Distraction	Point Total	Rank
		<9,000	9,000-15,000	>15,000	≤30	35	≥40	2	3	4+						
Location/Weighted Points Scale	Treatment Details	0	1	2	0	1	2	0	1	2	3	2	2	1		
Jadwin Avenue at Catskill	2 med mast arm poles. 2 Type 1 posts. 4 push buttons. 6 signs + RRFB		X			X				X	X	X	X	X	12	1
Aaron & Jadwin	4 Type 1 ground-mount posts. 4 push buttons. 4 RRFBs	X					X			X	X		X		9	2
Stevens at Mansfield	4 Type 1 ground-mount posts. 4 push buttons. 4 RRFBs. 4 ramps		X		X				X		X	X	X		9	2
Van Giesen & Birch	4 Type 1 ground-mount posts. 2 ramps. 4 push buttons. 4 RRFBs		X		X			X			X	X	X		8	4
Leslie just south of Mattis	3 ground-mount posts. 2 push buttons. 3 signs + RRFBs. Ped refuge island		X				X		X			X	X		8	4
Gage west of Venus	1 Type 2 pole and long mast arm. 1 ground-mount Type 1 pole. 2 push buttons. 6 signs + RRFBs			X			X			X		X			8	4
George Washington at Torbett	3 ground-mount posts. 3 push buttons. 3 signs + RRFBs. Ped refuge island			X		X				X			X		7	7
Columbia Center Blvd & Fowler (north side)	2 ground-mount posts. 2 push buttons. 2 signs + RRFBs. 2+ ADA ramps (extra cost - complicated corner)	X				X			X			X	X	X	7	7
Leslie & Center Parkway / Lorayne J Blvd.	2 ground-mount posts. 2 push buttons. 2 signs + RRFBs		X				X		X				X	X	7	7
Stevens at Knight	2 ground-mount posts. 2 ramps. 2 push buttons. 2 RRFBs		X		X				X		X		X		7	7
Lee Blvd at Goethals	4 ground-mount posts. 4 push buttons. 4 signs + RRFBs	X			X				X		X	X			6	11
Columbia Point east of WinCo Primary Driveway	3 ground-mount posts. 2 push buttons. 3 signs + RRFBs. Ped refuge island. 2 ADA ramps	X				X				X		X		X	6	11
Thayer Drive & Long Avenue	4 ground-mount posts. 4 push buttons. 8 signs + RRFBs	X			X				X			X	X	X	6	11
McMurray & Pike	2 ground-mount posts. 2 push buttons. 4 RRFBs	X			X			X			X		X		5	14
Bellerive at Path Crossing (north of Gage Blvd)	New Crosswalk w Signs. 2 ground-mount posts. 2 push buttons. 4 RRFBs. 2 ADA ramps	X			X			X			X		X		5	14
Knight at The Parkway	New Crosswalk w Signs. 2 ground-mount posts. 2 push buttons. 4 RRFBs. 2+ ADA ramps (extra cost - complicated corner)	X			X				X				X	X	4	16

APPENDIX E: SAFETY COUNTERMEASURES TOOLBOX

Countermeasures Toolbox

Signalized Intersections

S1. Improve Intersection Lighting

A permanent source of artificial light applied to signalized intersections that have a disproportionate number of night-time crashes and do not currently provide sufficient lighting at the intersection or at its approaches.

Benefit-Cost

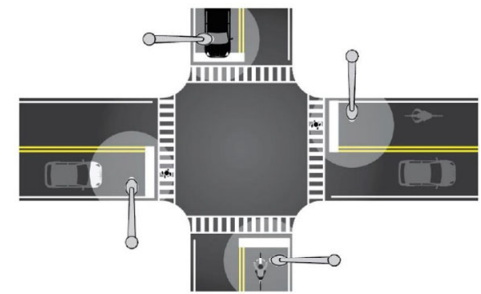
- » Implementation of this treatment reduces nighttime injury crashes by 38% and nighttime pedestrian crashes by 42%. (WSDOT)
- » 20 years of expected life
- » Estimated \$75,000
- » The provision of lighting involves both a fixed cost for lighting installation and an ongoing maintenance and power cost which results in a moderate to high cost.

Sources: CA-Local Roadway Safety Manual, FHWA, WSDOT

EXISTING CONDITION



IMPLEMENTATION



S2. Improve Signal Hardware (lenses, back-plates, mounting, size, number of heads)

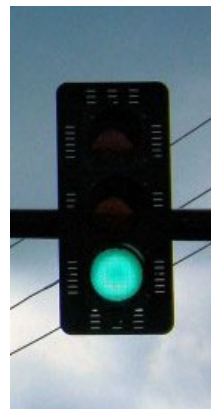
Applicable at signalized intersections with a high frequency of right-angle and rear-end crashes because drivers are unable to see traffic signals sufficiently in advance to safely negotiate the intersection being approached. Examples include increasing the size of indications from 8 in. to 12 in. and adding supplemental heads (e.g., side-mount, near-side mount).

Benefit-Cost

- » Implementation of this treatment can reduce crashes by 3-7% (WSDOT).
- » 10 years of expected life
- » Estimated \$40,000 per intersection
- » Cost varies based on size/number of signal heads.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S3. Improve Signal Timing (coordination, phasing, clearance intervals)

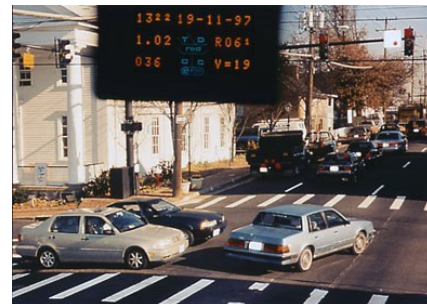
Effective at locations that have a crash history at multiple signalized intersections. Signalization improvements may include adding phases, lengthening clearance intervals, eliminating or restricting higher-risk movements, and coordinating signals at multiple locations. This treatment addresses all types of crashes that occur on the approaches / influence area of the new signal timing. For projects coordinating signals along a corridor, the crashes related to side-street movements should not be applied.

Benefit-Cost

- » Implementation of this treatment reduces all crashes by 16%, and particularly angle crashes by 32% (WSDOT).
- » 10 years of expected life
- » Estimated \$1,000 per intersection
- » Cost variation based on number of signal heads and number of movements.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S4. Install Left-turn Lane and Add Turn Phase

Installed at signalized intersections that have a significant crash problem and the only alternative is to change the nature of the intersection itself. This treatment addresses all type of crashes and the measure can be very effective at intersection with complex geometry and intersection with frequent left-turn movements. A properly timed protected left-turn phase can also help reduce rear-end, broadside, and sideswipe crashes between left-turning vehicles and the through vehicles as well as vehicles behind them. This countermeasure only applies to crashes occurring on the approaches / influence area of the new left turn phases.

Benefit-Cost

- » Implementation of this treatment reduces all crashes by 35% and head on crashes by 69% (WSDOT).
- » 20 years of expected life
- » Estimated \$12,000 per intersection
- » If the existing traffic signal only requires a minor modification to allow for a protected left-turn phase, then the cost would also be low (installation is short because no actual construction). In-house signal maintainers can perform this operation once the proper signal phasing is determined so the cost is low.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S5. Pavement Marking and RPMs through Intersection

Raised Pavement Markers (RPMs) and pavement marking installed in intersections where the lane designations are not clearly visible to approaching motorists. Can also be applied at intersections noted as being complex and experiencing crashes that could be attributed to a driver's unsuccessful attempt to navigate the intersection.

Benefit-Cost

- » Implementation of this treatment reduces run off road, opposite direction and night crashes by 21% (WSDOT).
- » 10 years of expected life
- » Estimated \$2,000 per installation

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S6. Improve Pavement Friction (High Friction Surface Treatment)

Improvement for signalized Intersections noted as having crashes on wet pavements or under dry conditions when the pavement friction available is significantly less than needed for roadway approach speeds. This treatment is intended to target locations where skidding and failure to stop is determined to be a problem in wet or dry conditions and the target vehicle is unable to stop due to insufficient skid resistance. In addition, treatment also addresses night crashes all other crashes. This treatment does not apply to standard chip-seal or open-graded maintenance projects for long segments of corridors or structure repaving projects intended to fix failed pavement.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 40% (WSDOT).
- » 10 years of expected life
- » Estimated \$5,000 per intersection for materials and equipment
- » Cost variation based on size of intersection and material (Estimated \$30/sq.yd.).

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S7. Add Median Openings to Allow or Restrict Left-turns and U-turns

Install medians to reduce crashes related to turning maneuvers include angle, rear-end, pedestrian, and sideswipe (involving opposing left turns) type crashes. This treatment only applies to crashes occurring in the intersection/influence area of the new directional openings.

Benefit-Cost

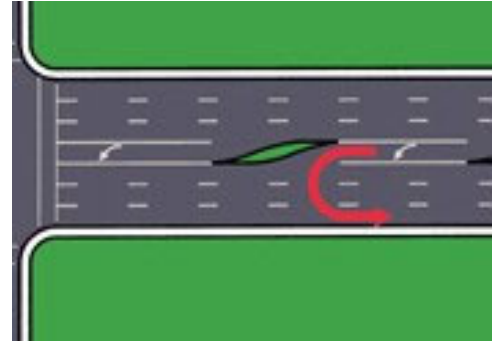
- » Implementation of this treatment reduces crashes by 51% (WSDOT).
- » 20 years of expected life
- » Estimated \$75,000 per installation
- » The cost of this strategy will depend on the treatment.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S8. Install Right-turn Lane

Setting up right-turn lane may be appropriate in situations where there are an unusually high number of rear-end collisions on a single major road approach. The need for right turn lanes should be assessed on an individual approach basis. It is also important to ensure that the right-turn lanes are of sufficient length to allow vehicles to decelerate and “queue up” before turning, ideally without affecting the flow of through traffic. This treatment addresses rear-end crashes. When considering new right-turn lanes, potential impacts to non-motorized user should be considered and mitigated as appropriate.

Benefit-Cost

- » Implementation of this treatment reduces crashes by up to 8% for all crashes and 17% for fatal/injury crashes (WSDOT).
- » 20 years of expected life
- » Estimated \$300,000 per right turn lane
- » Installing right turn lanes require substantial time for development and construction that can vary the cost.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S9. Install Pedestrian Countdown Signal Heads

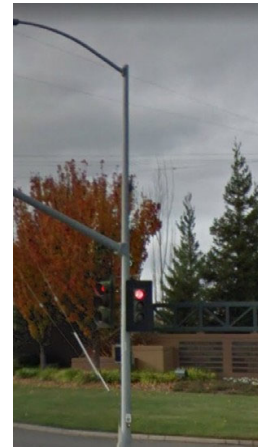
Install at signals that have signalized pedestrian crossing with WALK / DON'T WALK indications and where there have been pedestrian-vehicle crashes. The countermeasure addresses both pedestrian and bicycle collisions. This countermeasure only applies to "Ped & Bike" crashes occurring in the intersection/crossing with the new countdown heads.

Benefit-Cost

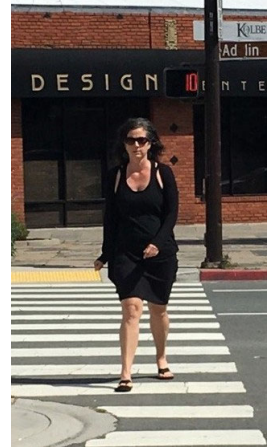
- » Implementation of this treatment reduces pedestrian crashes by 70% (WSDOT).
- » 20 years of expected life
- » Estimated \$1,500 per signal head (does not include push button or pole cost)
- » Costs and time of installation will vary based on the number of intersections included in this strategy and if it requires new signal controllers capable of accommodating the enhancement. This countermeasure can be effectively and efficiently implemented using a systematic approach with numerous locations, resulting in moderate cost projects that are more appropriate to seek state or federal funding.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



S10. Flashing Yellow Arrow Left Turn Signal

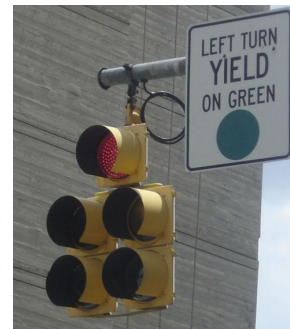
Flashing yellow arrow (FYA) traffic signals feature a flashing yellow arrow in addition to the standard red, yellow, and green arrows. When illuminated, the flashing yellow arrow allows waiting motorists to make a left-hand turn after yielding to oncoming traffic.

A national study demonstrated that drivers found flashing yellow left-turn arrows more understandable than traditional yield-on-green indications (green ball). Flashing yellow arrow treatment at signalized intersections can reduce the likelihood of left-turn crashes during permissive left-turn phasing. They can be used in either permissive-only or protected-permissive left-turn phasing schemes.

Benefit-Cost

- » Implementation of this treatment reduces left turn crashes by 19% (WSDOT).
- » 10 years of expected life
- » Estimated \$200,000 per intersection (assuming 4 new installations)
- » Depending on the existing signal heads, signal controller, and signal cabinet, this treatment may require a controller replacement, which would increase the cost of installation.

EXISTING CONDITION



IMPLEMENTATION



Sources: FHWA, NACTO, Minnesota DOT

S11. Leading Pedestrian Interval

A leading pedestrian interval (LPI) gives pedestrians the opportunity to enter the crosswalk at an intersection 3-7 seconds before vehicles are given a green indication. Using this “head start,” pedestrians can better establish their presence in the crosswalk before vehicles have priority to turn right or left.

LPIs provide increased visibility of crossing pedestrians and increased likelihood of motorists yielding to pedestrians. This results in reduced conflicts between vehicles and pedestrians, improving intersection safety. LPI is particularly useful at signalized intersections with a high volume of turning movements.

Benefit-Cost

- » Implementation of this treatment reduces pedestrian-vehicle crashes by 13-48% (FHWA, WSDOT, City of Seattle).
- » 10-20 years of expected life
- » Estimated \$200-10,000 (based on whether existing controller can accommodate the change)

Sources: FHWA, City of Seattle, WSDOT

IMPLEMENTATION



Countermeasures for Non-Signalized Intersections

NS1. Add Intersection Lighting

Effective at unsignalized intersections that have a disproportionate number of nighttime crashes and do not currently have lighting. This treatment improves the safety of the intersection during nighttime by making drivers more aware of the surroundings at the intersection, enhancing driver's available sight distances and improving the visibility of non-motorists. This countermeasure only applies to night crashes (all types) occurring within limits of the proposed roadway lighting 'engineered' area.

Benefit-Cost

- » Implementation of this treatment reduces nighttime injury crashes by 38% and nighttime pedestrian crashes by 42% (WSDOT).
- » 20 years of expected life
- » Estimated \$8,000 per intersection
- » Cost variation based on cost for lighting installation and an ongoing maintenance and power cost.

EXISTING CONDITION



IMPLEMENTATION



Sources: CA-Local Roadway Safety Manual

NS2. Convert to All-way Stop Control

Applicable at unsignalized intersection locations (currently with two-way stop control or two-way yield control) with a crash history and have no controls on the major roadway approaches. The all-way stop control is suitable only at intersections with moderate and relatively balanced volume levels on the intersection approaches. This treatment addresses all types of crashes and only applies to crashes occurring in the intersection and/or influence area of the new control. All-way stop warrant should be considered.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 18-75% (ODOT).
- » 10 years of expected life.
- » Estimated \$5,000 per intersection.
- » Cost variation based on numbers of locations.

EXISTING CONDITION



IMPLEMENTATION



Sources: CA-Local Roadway Safety Manual

NS3. Install Roundabout

Effective at intersections that have a high frequency of right-angle and left-turn type crashes, primarily at unsignalized intersections with moderate-volumes. This countermeasure only applies to crashes occurring in the intersection and/or influence area of the new control and is not eligible for use at existing all-way stop intersections.

Benefit-Cost

- » Implementation of this treatment at 2-way stop controlled intersection reduces crashes by 25% and fatal/injury crashes by 35% (WSDOT).
- » 20 years of expected life.
- » Estimated \$750,000 per intersection.
- » Cost variation based on the environmental process, right-of-way acquisition and implementation under an agency's long-term capital improvement program.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



NS4. Implement Unsignalized Intersection Signing and Marking Improvements

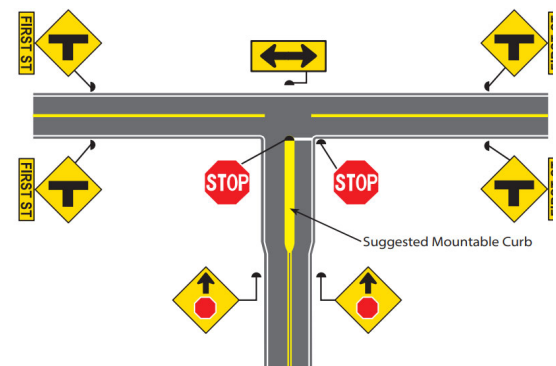
Target unsignalized intersections with patterns of rear-end, right-angle, or turning collisions related to lack of driver awareness of the presence of the intersection. The set of low-cost countermeasures is designed to increase drivers' alertness to the presence of the intersection and reduce potential conflicts with other entering vehicles. These treatments can include advanced intersection warning signs, oversized signs, doubled-up signs, stop ahead signs or painted on side street to supplement STOP sign.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 25% (WSDOT).
- » 10 years of expected life.
- » Estimated \$700 per intersection.
- » Cost variation based on the number of signs.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



NS5. Install Transverse Rumble Strips

Transverse rumble strips are installed in the travel lane for providing an auditory and tactile sensation for each motorist approaching the intersection. They can be used at any stop or yield approach intersection, often in combination with advance signing to warn of the intersection ahead. This countermeasure applies to all crashes occurring on the approach / influence area of the new rumble strips.

Benefit-Cost

- » Implementation of this treatment reduces all crashes by up to 6% and fatal/injury crashes by 7% (WSDOT).
- » 10 years of expected life.
- » Estimated \$5,000 per intersection.
- » Cost variation based on the length of the rumble strips.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



NS6. Install Raised Median

Used at Intersections noted as having turning movement crashes near the intersection as a result of insufficient access control. Application of this countermeasure should be based on current crash data and a clearly defined need to restrict or accommodate the movement. Angle crashes are addressed through this countermeasure. When agencies opt to install landscaping in conjunction with new raised medians, these locations must be excluded from their federally funded HSIP application scope. This countermeasure only applies to crashes occurring on the approaches / influence area of the new raised median.

Benefit-Cost

- » Implementation of this treatment reduces all crashes by up to 39% and fatal/injury crashes by 44% (WSDOT).
- » 20 years of expected life.
- » Estimated \$200,000+ (depends on length, right-of-way, and surface treatment).
- » Cost variation based on the size of the new median.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



NS7. Install Right-turn Lane

Applicable when many collisions at unsignalized intersections are related to right-turn maneuvers. This countermeasure provides exclusive right-turn lanes, particularly on high-volume and high-speed major-road approaches to minimizing the collisions and applies to crashes occurring on the approaches / influence area of the new right-turn lanes.

Benefit-Cost

- » Implementation of this treatment reduces all crashes by up to 8% and fatal/injury crashes by 17% (WSDOT).
- » 20 years of expected life.
- » Estimated \$200,000 per intersection.
- » Cost variation based on how wide the new right turn lane.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



NS8. Install Enhanced Pedestrian Crossing with

Advanced Features

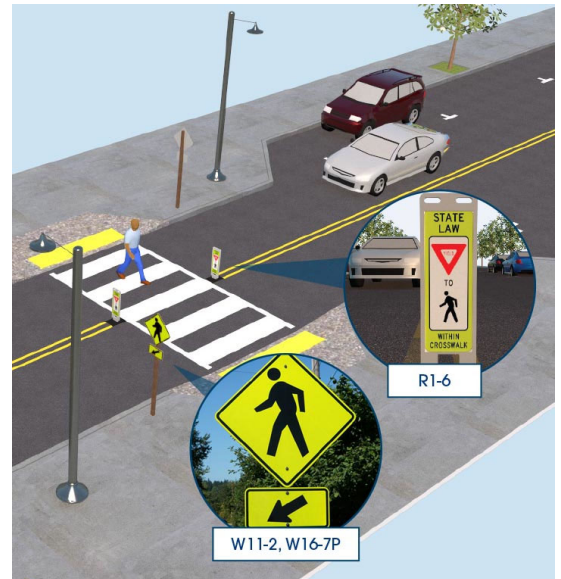
Applicable at non-signalized intersections without a marked crossing, where pedestrians are known to cross, that involve significant vehicular traffic. They are important at school crossings and intersections with right and/or left turns pockets. Rectangular rapid flashing beacons (RRFBs), overhead flashing beacons, curb extensions, advanced stop or yield lines and other safety features should be added to complement the standard crossing elements. This countermeasure reduced pedestrian crashes occurring in the crossing (influence area) with the new enhanced safety features.

Benefit-Cost:

- » Implementation of this treatment reduces pedestrian crashes by 40% (WSDOT).
- » 20 years of expected life
- » Estimated \$ 50,000 per intersection
- » Cost variation based on the length of the pedestrian crossing and the amount of safety signs.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



NS9. Install Pedestrian Crossing (signs and markings only)

Applicable when many collisions at unsignalized intersections are related to left-turn maneuvers. This countermeasure provides exclusive left-turn lanes, particularly on high-volume and high-speed major-road approaches to minimizing the collisions. This countermeasure applies to crashes occurring on the approaches /influence area of the new left- turn lanes, but is not eligible for use at existing all-way stop intersections.

Benefit-Cost

- » Implementation of this treatment reduces pedestrian crashes by 40% (WSDOT).
- » 20 years of expected life
- » Estimated \$200,000 per intersection
- » Cost variation based on how wide the new left lane.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



Countermeasures for Roadway Segments

R1. Add Segment Lighting

Applied to night-time crashes. In particular, patterns of rear-end, right-angle, turning or roadway departure collisions on the roadways may indicate that night-time drivers can be unaware of the roadway characteristics. This treatment addresses only to all night type crashes.

Benefit-Cost

- » Implementation of this treatment reduces injury crashes by 28% (HSM).
- » 20 years of estimated life
- » Estimated \$8,000 per installation
- » Cost variation depending if lighting connected to signal box.

Sources: CA-Local Roadway Safety Manual, Highway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



R2. Remove or Relocate Fixed Objects

Applicable to known locations or roadway segments prone to collisions with fixed objects such as utility poles, drainage structures, trees, and other fixed objects, such as the outside of a curve, end of lane drops, and in traffic islands. This treatment addresses fixed object crashes that occur within the current clear zone.

Benefit-Cost

- » Implementation on this treatment reduces run off road crashes by 38% (WSDOT).
- » 20 years of expected life
- » Varies. Up to estimated \$50,000 per deployment
- » Costs will generally be low, assuming that in most cases the objects to be removed are within the right-of-way.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



R3. Install Guardrail

Guardrail is installed to reduce the severity of lane departure crashes. This treatment addresses fixed object and run-off road crashes. Its value in reducing collisions should only be applied to locations where past crash data or engineering judgement suggests the guardrail may result in a few or less severe crashes because the guardrail itself is a fixed object.

Benefit-Cost

- » Implementation on this treatment reduces run off road crashes by 7-34% (ODOT).
- » 20 years of expected life
- » Estimated \$50,000 per installation

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



R4. Install Roadside Impact Attenuators

Impact attenuators are typically used to shield rigid roadside objects such as concrete barrier ends, steel guardrail ends and bridge pillars from oncoming automobiles. This treatment addresses fixed object and run-off road that occur with the limits of the new attenuators. This countermeasure and corresponding collision reduction benefits should only be applied to locations where past crash data or engineering judgement applied to existing conditions suggests the upgraded attenuators may result in a few or less severe crashes.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 25%.
- » 10 years of expected life
- » Estimated \$5,000 for steel railing, \$2,500 for traffic barrels
- » Costs depending on the scope of the project, type(s) used, and associated ongoing maintenance costs.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



R5. Add 2 ft Paved Shoulder

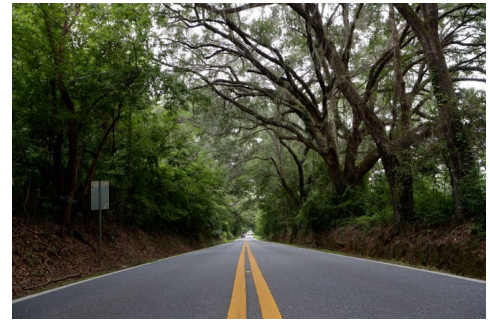
Installed in roadways that have a frequent incidence of vehicles leaving the travel lane resulting in an unsuccessful attempt to reenter the roadway. The probability of a safe recovery is increased if an errant vehicle is provided with an increased paved area in which to initiate such a recovery. This type of countermeasure addresses Fixed object, Run-off Road, and Sideswipe collisions.

Benefit-Cost

- » Implementation on this treatment reduces crashes by 5-13% (ODOT).
- » 20 years of expected life.
- » Estimated \$150,000 (cost depends on need for right-of-way or if roadside modification is needed).
- » Shoulder widening costs would depend on whether new right-of-way is required and whether extensive roadside modification is needed. Since shoulder widening can be a relatively expensive treatment, one of the keys to creating a cost-effective project with at least a medium B/C ratio is targeting higher-hazard roadways.

Sources: CA-Local Roadway Safety Manual

EXISTING CONDITION



IMPLEMENTATION



R6. Add Unpaved Shoulder

Appropriate to roadways with a frequent incidence of vehicles leaving the travel lane resulting in an unsuccessful attempt to reenter the roadway. This countermeasure addressed all types of crashes. Unless shoulder widening requires additional right-of-way and environmental impacts, these treatments can be implemented in a relatively short timeframe. This countermeasure only applies to crashes occurring within the limits of the new shoulder.

Benefit-Cost

- » Implementation on this treatment reduces crashes by 3-6% (ODOT).
- » 20 years of expected life
- » Estimated \$50,000 (varies)
- » The cost of adding a navigable non-paved shoulder would depend whether extensive roadside modification and shoulder stabilization are required.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



R7. Install Chevron Signs on Horizontal Curves

Set up on roadways that have an unacceptable level of crashes on relatively sharp curves during periods of light and darkness. Ideally this type of safety countermeasure would be combined with other sign evaluations and upgrades (install warning signs, delineators, markers, beacons, and relocation of existing signs per MUTCD standards). This treatment can address all types of crashes; but, specifically, run-offroad crashes occurring near curves. This treatment only applies to crashes occurring within the influence area of the new signs (i.e. only through the curve).

Benefit-Cost:

- » Implementation of this treatment reduces crashes by 64% (WSDOT).
- » 10 years of expected life.
- » Estimated \$1,000 per curve
- » Costs for implementing this strategy are nominal and depend on the number of signs. When considered at a single location, these low-cost improvements are usually funded through local funding by local maintenance crews. However, this treatment can be effectively and efficiently implemented using a systematic approach with numerous locations, resulting in moderate cost projects that are more appropriate to seek state or federal funding.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



R8. Add Speed Feedback Signs

This type of treatment addresses all crashes caused by motorist traveling too fast, including horizontal curves. Before choosing this treatment, the agency needs to confirm the ability to provide power to the site (solar may be an option).

Benefit-Cost

- » Implementation on this treatment reduces crashes by 46% (WSDOT).
- » 10 years of expected life
- » Estimated \$20,000-100,000
- » Cost varies by type of implementation.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



R9. Install Edge Line and Centerline Pavement Marking

Applicable on any road with a history of run-off-road right, head-on, opposite-direction-sideswipe, or run-off-road-left crashes is a candidate for this treatment. This treatment addresses all types, specifically impacts head-on and run-off road crashes. It only applies to crashes occurring within the limits of the new centerlines and/or edge lines. The treatment is not intended to be used for general maintenance activities (i.e. the replacement of existing striping) and must include upgraded safety features over the existing striping. For two lane roadways allowing passing, a striping audit must be done to ensure the passing limits meeting the MUTCD standards. Both the centerline and edge lines are expected to be upgraded.

Benefit-Cost

- » Implementation on this treatment reduces run off road, opposite direction and nighttime crashes by 21% (WSDOT).
- » 10 years of expected life
- » Estimated \$4,000 (depends on number and length of segment, as well as striping material)
- » Costs for implementing this strategy are nominal and depend on the number and length of segment as well as the striping material (paint, thermoplastic, etc.). This countermeasure can be effectively implemented using a systemic approach with numerous and long locations.

Sources: CA-Local Roadway Safety Manual

IMPLEMENTATION



R10. Install No Passing Zone

Installed on roadways that have a high percentage of head-on crashes suggesting that many head-on crashes may relate to failed passing maneuvers. No Passing Zones should be installed where drivers' "passing sight distance" is not available due to horizontal or vertical obstructions. This treatment addresses all types of crashes that occur when drivers cannot differentiate the centerline markings between passing and no-passing area. This treatment only applies to crashes occurring within the limits of the new or extended no-passing zones.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 45%.
- » 10 years of expected life
- » Estimated \$2,000 (varies)
- » When considered at a single location, these low cost improvements are usually funded through local funding by local maintenance crews. However, This treatment can be effectively and efficiently implemented using a systematic approach with numerous and long locations, resulting in low to moderate cost projects that are more appropriate to seek state or federal funding.

IMPLEMENTATION



R11. Install Centerline Rumble Strips/Stripes

Center Line rumble strips/stripes should be used on segments with a history of head-on crashes. This treatment addresses head-on and opposite-direction side-swipe crashes by alerting drivers who travel into the oncoming travel lane.

Benefit-Cost

- » Implementation of this treatment reduces crashes by 20%.
- » 10 years of expected life
- » Estimated \$3,000 per mile
- » Costs for implementing this strategy are nominal and depend on the number and length of locations.

IMPLEMENTATION



Sources: CA-Local Roadway Safety Manual

R12. Install Edge Line Rumble Strips/Stripes

Shoulder and edge line milled rumble strips/stripes should be used on roads with a history of roadway departure crashes. This treatment addresses run-off road crashes by providing an auditory and tactile warning when driven on, alerting drivers drifting outside their travel lanes.

Benefit-Cost

- » Implementation of this treatment reduces opposite direction crashes by 40% and fatal/injury crashes by 8%.
- » 10 years of expected life
- » Estimated \$3,000 per mile
- » Costs for implementing this strategy are nominal and depend on the number and length of locations.

IMPLEMENTATION



Sources: CA-Local Roadway Safety Manual

R13. Rail Crossing Treatments

Four Quadrant Gates extend across all roadway lanes on both the approach and the departure side of the crossing. Unlike two-quadrant gate systems, four-quadrant gates provide additional visual constraints and inhibit most traffic movements over the crossing after the gates have been lowered. Safe guards are put in place to ensure vehicles are not trapped on the tracks.

Wayside Horns can be used as an adjunct to train-activated crossing warning systems to provide audible warning of an approaching train for traffic on each approach to the highway-rail crossing. A wayside horn system consists of a horn or series of horns located at a public highway-rail crossing and directed at oncoming motorists. The wayside horn system simulates a train horn and sounds at a minimum of 15 seconds prior to the train's arrival at the highway-rail crossing, until the lead locomotive has traversed the crossing. It is typically used at locations where the train horn is not sounded.

Benefit-Cost

- » Quantified benefits unknown.
- » 10 Years of expected life
- » Estimated \$700,000 for four quadrant gate system
- » Estimated \$500,000 for wayside horn system

Sources: FHWA, FRA

IMPLEMENTATION



Four Quadrant Gate



Wayside Horn

R14. No Passing Zone Signs

A No Passing Zone, indicated by a solid yellow line on the left side of the driver's direction of travel, indicates a zone through which sight distance is restricted or where other conditions make overtaking and passing inappropriate. No Passing Zones are regulatory and legally enforceable.

In situations where head-on collision history is observed, a NO PASSING ZONE pennant can provide additional information to drivers at the beginning of the No Passing Zone, discouraging passing maneuvers. The NO PASSING ZONE sign is installed on the left side of the roadway.

Additionally, DO NOT PASS signs can be added as a supplement to No Passing Zone pavement markings to emphasize the restriction on passing. It can be installed at the beginning of, and at intervals within, the No Passing Zone.

Benefit-Cost

- » Quantified benefits unknown.
- » 10 Years of expected life
- » Estimated \$200 per sign

Sources: FHWA

IMPLEMENTATION



Figure Links

S1a <https://www.aaroads.com/california/ca-238.html> S1b <https://www.aaroads.com/california/ca-262.html>
S2a <https://safety.fhwa.dot.gov/provencountermeasures/lighting.cfm>
S2b <http://wishstv.com/2016/02/16/new-traffic-signals-aim-to-reduce-crashes/>
S3a <http://www.k-state.edu/roundabouts/ada/news/USNews.htm>
S3b <https://parade.com/19072/marilynvossavant/what-would-traffic-light-synchronization-cost/>
S4a <https://www.fhwa.dot.gov/publications/research/safety/09036/index.cfm>
S4b <http://www.madriverunion.com/samoa-boulevard-traffic-light-system-changed-up/>
S5a <https://dohanews.co/qatars-civil-defense-junction-is-now-a-proper-intersection/>
S5b <http://www.gulf-times.com/story/461946/Ashghal-opens-signal-controlled-intersection-on-New-Rayyan-Road>
S6a <http://www.cochraneagle.com/article/Cochrane-families-celebrate-cultural-diversity-20170803>
S6b https://rspcb.safety.fhwa.dot.gov/noteworthy/html/edccasestudy_ky.aspx
S7a <https://bouldercolorado.gov/transportation/median-maintenance>
S7b Unknown
S8a Google Streetview
S8b <https://nacto.org/publication/urban-bikeway-design-guide/intersection-treatments/through-bike-lanes/>
S9a Google Streetview
S9b Google Streetview
S10 <https://www.sacbee.com/news/local/article239121918.html>
S11 https://safety.fhwa.dot.gov/provencountermeasures/lead_ped_int.cfm

NS1a Google Streetview
NS1b Google Streetview
NS2a Google Streetview
NS2b <http://www.ite.org/uiig/types.asp>
NS3a <https://www.flickr.com/photos/repowers/2933707788/>
NS3b Google Streetview
NS4a <https://alchemistsdiary.wordpress.com/2017/07/22/>
NS4b https://safety.fhwa.dot.gov/intersection/other_topics/fhwasa09020/fhwasa09020.pdf
NS5a http://www.cleveland.com/berea/index.ssf/2012/11/berea_changes_stop_sign_parkin.html
NS5b <https://radiobintangsembilan.com/2016/03/07/hindari-kecelakaan-anak-sekolah-warga-minta-garis-kejut/>
NS6a <http://www.jurist.org/hotline/2014/03/zachary-heiden-maine-panhandling.php>
NS6b https://www.edmonton.ca/transportation/on_your_streets/neighbourhood-traffic-concerns.aspx
NS7a Google Streetview
NS7b <https://ux.stackexchange.com/questions/42867/how-does-the-projection-angle-of-road-arrows-change-drivers-expectations-of-the>
NS8a https://en.wikipedia.org/wiki/Uncontrolled_intersection
NS8b <https://safety.fhwa.dot.gov/provencountermeasures/crosswalk-visibility.cfm>
NS9a Google Streetview
NS9b <https://nacto.org/publication/urban-bikeway-design-guide/bicycle-boulevards/major-street-crossing/>

R1a <https://www.shutterstock.com/nb/video/clip-9830723-4k-driving-car-on-highway-roadway-night>
R1b <https://www.wsdot.wa.gov/research/reports/fullreports/847.1.pdf>
R2a Google Streetview
R2b Google Streetview
R3a Google Streetview
R3b https://www.reddit.com/r/funny/comments/4zcplq/a_local_plumbers_truck_decal/
R4a Unknown
R4b <http://lslee.com/attenuators/Impact-Attenuators>
R5a Unknown
R5b https://safety.fhwa.dot.gov/ped_bike/tools_solve/fhwasa11018/
R6b <https://www.fhwa.dot.gov/publications/research/safety/15030/009.cfm>

R7b https://safety.fhwa.dot.gov/provencountermeasures/enhanced_delineation.cfm
R8b <https://www.fhwa.dot.gov/publications/research/safety/15030/009.cfm>
R9b <https://www.fhwa.dot.gov/publications/research/safety/15030/009.cfm>
R10b <https://www.shutterstock.com/nb/search/double+yellow+lines>
R11b https://safety.fhwa.dot.gov/roadway_dept/pavement/rumble_strips/bike_ig/
R12b https://safety.fhwa.dot.gov/roadway_dept/pavement/rumble_strips/bike_ig/
R13a https://cms.cityoftacoma.org/PublicWorks/RR_Crossing/Dome_OldTown/Option4_S_C_St_Poster_1of2.pdf
R13b https://safety.fhwa.dot.gov/hsip/xings/com_roaduser/fhwasa18040/
R14a https://safety.fhwa.dot.gov/older_users/fhwasa15088/ch4.cfm
R14b <https://driving-tests.org/road-signs/do-not-pass-sign/>



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-91, Authorizing Applications to the Washington State Department of Commerce's Public Works Board Construction and Pre-Construction Loan Programs

Department/Office
Public Works

Ordinance/Resolution Number:
2023-91

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-91, authorizing the submission of applications to the Washington State Department of Commerce's Public Works Board construction and pre-construction loan programs for the Tapteal I Booster Pump Station Upgrade project and the Horn Rapids Landfill Expansion Design and Organics Management Feasibility Study.

Summary:

The Washington State Department of Commerce's Public Works Board offers low-interest loans to local agencies for infrastructure project funding. The Public Works Board offers loans in two separate programs; a pre-construction program and a construction program. Utilizing Public Works Board loans for city utility infrastructure reduces costs for Richland's rate payers.

The City is preparing to construct the Tapteal I Booster Pump Station Upgrade project to support the water capacity needs of Richland residents and the City of West Richland. Pursuant to a July 2020 interlocal agreement with the City of West Richland, the cities have committed to jointly fund the project. Both cities will benefit if project construction is funded by a Public Works Board loan. The terms of a proposed amendment to the interlocal agreement, pending before City Council on tonight's agenda, commit Richland to applying for a Public Works Board construction loan for this project.

In addition, the City's landfill is being expanded in phases as needed to provide disposal capacity. Expanded capacity is expected to be necessary in the next three to five years. Recent state legislation mandates new solid waste management approaches for organic materials, thereby necessitating a feasibility study and engineering design for a new organics management program within the solid waste utility. The landfill expansion and organics management program will require new infrastructure investment. Utilizing a Public Works Board pre-construction loan for the landfill expansion and organics management program will position the City favorably for future construction funding opportunities.

Resolution No. 2023-91 authorizes the City to apply to the Public Works Board programs (construction and pre-construction) for low-interest loans to serve these two projects.

Staff recommends adoption of Resolution No. 2023-91.

Fiscal Impact: Loan application has no fiscal impact. Fiscal impacts will be outlined when loan funding amounts, terms, and interest rates have been determined and will be presented to Council for consideration to authorize acceptance.

Attachments:

I. Resolution No. 2023-91

RESOLUTION NO. 2023-91

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING APPLICATIONS TO THE WASHINGTON STATE
DEPARTMENT OF COMMERCE PUBLIC WORKS BOARD FOR
TAPTEAL 1 BOOSTER PUMP STATION CONSTRUCTION
FUNDING AND HORN RAPIDS LANDFILL PLANNING.**

WHEREAS, the Washington State Department of Commerce's Public Works Board offers low-interest loans to local agencies for infrastructure needs; and

WHEREAS, the Public Works Board offers loans in two separate programs, a pre-construction program and a construction program; and

WHEREAS, utilizing Public Works Board loans for City utility infrastructure reduces costs to the City's ratepayers; and

WHEREAS, the City is preparing to construct the Tapteal 1 Booster Pump Station Upgrade Project (the "Project") to support the water capacity needs of City residents and the City of West Richland; and

WHEREAS, the City and the City of West Richland, pursuant to a July 2020 interlocal agreement, have committed to jointly funding the Project; and

WHEREAS, both cities will benefit if Project construction is funded by a Public Works Board loan; and

WHEREAS, the City's landfill is being expanded in phases as needed to provide disposal capacity; and

WHEREAS, expanded capacity is expected to be necessary in the next three to five years; and

WHEREAS, recent state legislation has mandated new solid waste management approaches for organic materials, thereby necessitating a feasibility study and engineering design for a new organics management program within the solid waste utility; and

WHEREAS, the landfill expansion and organics management program will require new infrastructure investment; and

WHEREAS, utilizing a Public Works Board pre-construction loan for the landfill expansion and organics management program will position the City favorably for future construction funding opportunities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that staff is authorized to apply to the Washington State Department of Commerce's Public Works Board construction loan program for the Tapteal 1 Booster Pump Station Upgrade Project, and to the

Washington State Department of Commerce’s Public Works Board pre-construction program for the Horn Rapids Landfill Expansion Design and Organics Management Feasibility Study.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-92, Authorizing a Third Amendment to the Consultant Agreement with Keller Associates, Inc. for the Tapteal Booster Pump Station Upgrade and Kennedy Water Main Projects

Department/Office
Public Works

Ordinance/Resolution Number:
2023-92

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-92, authorizing the City Manager to sign and execute a Third Amendment to Contract No. 350-21 with Keller Associates, Inc. for the Tapteal Booster Pump Station and Kennedy Water Main projects.

Summary:

The 2021-2026 Capital Improvement Plan (CIP) includes a project entitled Tapteal Pump Station Upgrade. On September 24, 2021, the City of Richland and Keller Associates, Inc. entered into a consultant agreement whereby Keller Associates, Inc. committed to providing professional support for design of the Tapteal Booster Pump Station and the Kennedy Water Main project.

Keller Associates, Inc. has completed a majority of the original scope of work, with the agreement set to expire on June 30, 2023. A contract amendment is needed to extend the contract period, address changes in scope identified during project development, and to secure Keller Associates, Inc.'s services for the bidding process and project construction.

The City's best interests are served by amending the existing consultant agreement for professional support services with Keller Associates, Inc. to enable the successful completion of the Tapteal Pump Station Upgrade project and the Kennedy Water Main project.

Staff recommends adoption of Resolution No. 2023-92.

Fiscal Impact:

The proposed amendment is estimated at \$183,100 and this project is funded through the Water Utility Capital Fund. There is currently \$4,937,115 available to fund the value of this amendment.

Attachments:

1. Resolution No. 2023-92
2. Proposed Third Amendment to Contract No. 350-21

RESOLUTION NO. 2023-92

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A THIRD AMENDMENT TO THE CONSULTANT
AGREEMENT WITH KELLER ASSOCIATES, INC. FOR THE
TAPTEAL BOOSTER PUMP STATION AND KENNEDY WATER
MAIN PROJECT.**

WHEREAS, the 2021-2026 Capital Improvement Plan (CIP) includes a project titled Tapteal Pump Station Upgrade (the “Project”); and

WHEREAS, on September 24, 2021, the City and Keller Associates, Inc. entered into a consultant agreement whereby Keller Associates, Inc. committed to providing professional support for design of the Tapteal Booster Pump Station and Kennedy Water Main projects (*see* Richland Contract No. 350-21); and

WHEREAS, Keller Associates, Inc. has completed most of the original scope of work and an additional scope of work is required to complete the project; and

WHEREAS, the existing agreement is in effect until June 30, 2023; and

WHEREAS, the City also desires Keller Associates, Inc.’s assistance during the bidding and construction phase of the Project; and

WHEREAS, a scope of work and budget have been negotiated with Keller Associates, Inc. that provides the City with the desired services at a reasonable price; and

WHEREAS, the City’s best interests are served by amending the existing consultant agreement for professional support services with Keller Associates, Inc. to enable the successful completion of the Tapteal Booster Pump Station and Kennedy Water Main projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Third Amendment to the Consultant Agreement with Keller Associates, Inc. for engineering services on the Tapteal Booster Pump Station and Kennedy Water Main projects.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

This space intentionally left blank.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



**CITY OF RICHLAND
AGREEMENT WITH KELLER ASSOCIATES, INC
CONTRACT NO. 350-21**

AMENDMENT NO. 3

I. RECITALS

There is now in full force and effect between the Parties a Professional Services Agreement, Contract No. 350-21, related to **TAPTEAL BOOSTER PUMP STATION & KENNEDY ROAD WATER MAIN DESIGN**. The Agreement was fully executed on **9/24/2021**. The expiration date of the Agreement is **6/30/2023**. The Parties desire to amend the Agreement as provided in Section II below.

II. AGREEMENT

In exchange for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to amend Contract No. 350-21 as follows:

1. The Consultant shall provide services described in the attached **Exhibit A**, which is hereby incorporated into Contract No. 350-21.
2. Fees.
 - a. ☐ The contract value remains unchanged.
 - b. ☒ Compensation for the additional services rendered pursuant to this Amendment shall be \$183,100. The new contract value is now \$570,800.
3. The contract period shall: ☐ remain unchanged; ☒ extend to **7/31/2025**.
4. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same. This Amendment may be executed electronically.

III. SIGNATURES

City:

Keller Associates, Inc.

By: _____
Jon Amundson, ICMA-CM
City Manager

By: _____

Name: _____

Date: _____

Title: _____

Date: _____

Approved as to form:

Heather Kintzley, City Attorney

Exhibit A

AMENDMENT TO OWNER-CONSULTANT AGREEMENT Amendment No. 3

Background Data:

Effective Date of Owner-Consultant Agreement:	<u>9/24/2021</u>
Effective Date of this Amendment:	<u>May 30, 2023</u>
Owner:	City of Richland
Consultant:	Keller Associates, Inc.
Project:	Tapteal Booster Stations and Kennedy Water Main KA #221197

Nature of Amendment:

During the performance of this contract there were several changes that required additional effort on the Consultant's part. The intent of this amendment is to update the contract and capture those additional efforts previously performed and some additional services requested by the City. Below is a summary of contract updates.

Schedule: The original contract was expected to be completed by September 30, 2022. However, due to changes in City staff, additional reviews, and key decision making the contract was extended under Amendment #2 to June 30, 2023. The project has further been delayed in efforts to confirm pump selection and validate pump calculations. Additionally, bidding and construction services are being added to this contract. The completion date of the contract is expected to be July 31, 2025 based on an assumed 19 month construction period including procurement. Therefore, this amendment adjusts the completion date to account for these.

Additional Work Performed: During pre-design the Consultant was requested by the City to add a 5th redundant pump to the design. This resulted in a rework that impacted mechanical, electrical, structural, and site elements. Additionally, there were some 50% design review comments resulting in additional work namely, fence alignment and building orientation on the plans. The original contract states that the *Consultant will be compensated for "rework triggered by City-requested changes to previously agreed upon design criteria and concepts"*, see Exhibit A, Section 3, Assumptions.

Updated Bill Rates: The past several years has seen significant rises in inflation. Many organizations have had to respond by adjusting employee salaries to retain and attract qualified professionals. As previously mentioned, the original contract was anticipated to be completed in 2022. Due to delays, the project is now expected to be completed in late 2023. The original contract noted that bill rates are adjusted annually in January. A portion of this amendment adjusts the contract based on updated bill rates.

Remobilization of Design Team: Due to project delays the design team has seen some attrition. This amendment updates the contract price to account for additional effort for the team to reacclimate to the project.

New Work: The City is requesting additional work to be performed as part of this project including adding two (2) motorized actuators to existing 36" valves, complete demolition of the existing booster station #1 (BPS #1), add conduit and foundation pad for new antenna, and providing bid and construction phase support services the City.

TASK 1: PROJECT MANAGEMENT

Task 1 Assumptions:

REMOVE the following assumptions:

“Project management budget assumes a project schedule of up to 9 months.”

ADD the following assumptions:

“Project management budget assumes a project schedule of up to 24 months.”

TASK 2: DESIGN REPORT

NO CHANGE

TASK 3: FINAL DESIGN

REMOVE the following text from subtask 3.2:

“Also, separately prepare pre-purchase specifications for select equipment identified in the Design Report Phase.”

REMOVE preparation of specifications for Kennedy Water Main previously budgeted under subtask 3.2.

ADD the following to subtask 3.1:

“Add an additional redundant pump to the design and make accommodations by updating the mechanical, electrical, and structural plans. Add two (2) electric actuated valves to existing 36” butterfly valves located at the site. Provide electric, controls and mechanical plans. The valves are to be controlled locally by a HOA (hand-off-auto) switch and remotely through SCADA. Change fence alignment to tie into existing BPS. Provide two 2” new communications conduits that will be stubbed in the general vicinity of the new communications tower. Provide preparatory communications tower grounding and bonding design for the BPS that is in close proximity of the tower with the intent for those connections to be extended and tied into the future grounding grid system. Provide demolition plans for the existing Booster Pump Station #1. The building will be demolished including foundation, slab, walls, roof, mechanical, and electrical. Utility lines will be capped below grade.”

Task 3 - Assumptions:

ADD the following assumptions:

- “City is responsible for maintaining and updating City communications network at the project site.”
- “Pump calculations assumes 3 reviews to get approval at 50% Design. Any additional calculations or reviews will require an amendment for additional services. The Consultant will update pump calcs at the completion of 90% and 100% design and notify the City if there are any changes to the recommended pump selection.”
- “90% design won’t proceed until pump calculations are approved.”
- “City we determine and provide the location of the future communications tower.”

ADD the following bid and construction phase services to the Consultant's scope of services:

TASK 4: SERVICES DURING BIDDING

Consultant Responsibilities:

- 4.1 RFIs and Contractor Questions. The Consultant to support the City during bid by responding to Bidder RFI's and questions.
- 4.2 Addenda. If required, respond to bidder questions and prepare up to three addenda during the bidding process to clarify, correct, or change the issued documents.
- 4.3 Conformed Documents. The Consultant to provide conformed documents, ie. updated drawings and specifications, by implementing bid phase changes by addendum resulting from Contractor RFI's.

City Responsibilities:

- Prepare bid advertisement and make arrangements for and pay for the advertisement of the project.
- Host and manage the bid process and opening.
- Distribute plans, maintain plan holders list, distribute addenda, conduct the bid opening, and review and assess the bids.
- Provide legal services if required.
- Award the bid.

Assumptions:

- One bid package and one bidding process to a single Contractor is assumed. If multiple bid packages or rebidding or addressing bid protests is required, these services will be provided as an additional service.
- Bidding is assumed to take place sometime in 2023. If delayed till 2024 or later, an amendment to the budget may be needed to account for changes in billing rates.

Deliverables:

- One electronic copy in PDF format of the following items will be delivered to the City:
 - Sealed bidding documents.
 - Sealed conformed documents.

TASK 5: CONSTRUCTION PHASE SERVICES

Consultant Responsibilities:

This task includes the professional services to support the City during the construction of the project by one prime Contractor. Consultant's level of effort during construction is often affected by the selected Contractor. The fee estimate, level-of-effort projections, and schedule assumptions represent Consultant's professional judgement. As activities progress, it may become apparent some modifications to this scope are necessary due to changes in the Contractor's schedule and work. Consultant will advise the City of such issues and any fee and/or schedule impact prior to implementing revised activities. This task will include the following:

- 5.1 Pre-Construction Meeting. A pre-construction conference will be chaired and conducted by the City and attended by the Consultant, the Contractor, major suppliers, and subcontractors. The purpose of this meeting will be to establish lines of communication as well as procedures and timelines for the job.
- 5.2 Submittals. Review Contractor's submittals for general conformance to the specified materials and methods noted in the design plans and specifications. Reviews will not specify Contractor techniques, sequencing, procedures, means or methods of construction or to safety precautions.
- 5.3 Requests for Information (RFIs). Respond to RFIs from Contractor or City and provide clarification of

Contract Documents.

- 5.4 Change Orders. Review change order and work directive requests and provide recommendation to City.
- 5.5 Startup Support. Provide startup assistance. Startup is assumed to be one (1) day of support from the Consultant.
- 5.6 Substantial and Final Completion Inspections. Hold a Substantial Completion inspection with City Staff for the purpose of issuing a Notice of Substantial Completion to the Contractor. This Substantial Completion inspection will include the development of a "punch-list" for the City to use as the Contractor's final work to be completed. A final walkthrough will be held at the site to check that punch list items have been completed.
- 5.7 Record Drawings. The Record Drawings will be developed using the Contractor maintained set of "Red-line" drawings and will show locations of installed components of the Project as identified by the Contractor. These Record Drawings will show significant changes made during construction. Contractor drawings will be reviewed, noted and submitted to City. Record drawings will be provided to City as red-lined PDF of Construction Drawings.
- 5.8 Construction Meetings. Participate in construction meetings either onsite or at Public Works as requested by the City with City and Contractor representatives. Meetings are anticipated to be held during periods of active construction. Construction meeting attendance will be tracked separately by the Consultant.

City Responsibilities:

- Construction contract administration.
- Host pre-construction meeting. Prepare meeting agenda, meeting minutes and any other supplemental documentation to be distributed to attendees. The City will provide a meeting location.
- Review and process Contractor pay requests, change orders and other construction related documents.
- Review test results provided by the Contractor.
- Arrange and preside over all construction-related meetings.

Assumptions:

- Work will be performed by one General Contractor.
- Construction is assumed to begin as soon as the end of 2023 and will take place primarily in 2024 through 2025. If construction extends beyond 2025, an amendment to the budget may be needed to account for changes in billing rates.
- Material testing services such as soil compaction, concrete, asphalt, steel, pipe pressure, and bacteria will be provided by the City. The City shall also be responsible for specialty inspection services as outlined in the contract documents.
- Budget assumes 19 months of construction, including material procurement (ie. wait times for long lead material items).
- Claims or legal support services, if required, will be provided as an additional service.
- Consultant shall not be responsible for any decision made by others regarding the Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, except for those changes or decisions made by Consultant.
- Budget also assumes up to 70 submittals and resubmittal reviews, 40 RFIs, and 10 change orders. Consultant will notify the City that the Consultant is commencing an additional service when any of these levels have been reached.
- Construction meetings also include non-official meetings onsite that are required to track down answers to various questions.
- Meeting agenda and minutes will be prepared by others (ie. either the Contractor or the Owner) and will not be the responsibility of the Consultant.
- Construction meetings assume up to 32 hours. Any additional time beyond that will require an

amendment.

Deliverables:

- As-built drawings in redlined PDF format.
- Submittal review documents provided to the Owner in PDF format.
- Final submittal tracking log.
- O&M Manual review documents provided to the Owner in PDF format.

DRAFT

SCHEDULE

Consultant anticipates the following project schedule. The number of days associated with each of the tasks are approximate and assume timely delivery of requested information. Actual schedule may vary:

Task	Schedule	Comments
Task 3 – 90% Design Complete	90 days	90% Design Plans and Specifications will be completed within 90 calendar days (on or before June 30, 2023) after receiving City comments from the 50% design review. Final 50% review comments were received from the City on April 1, 2023.
Task 3 – 90% Design Review (by City)	21 days	This schedule assumes that the City will take up to 21 calendar days (on or before July 22, 2023) to review the 90% Design Plans and Specifications. A 90% Design Review Meeting is anticipated to be held within this time frame. If additional time is required by the City, deadlines listed below will be affected.
Task 3 – 100% Design Submission to Department of Health	30 days	100% Design Plans and Specifications will be completed and submitted to the City and Department of Health within 30 calendar days (on or before August 22, 2023) after receiving City comments from the 90% review design meeting.
Task 3 – 100% Design Review (by DOH)	45 days	This schedule assumes that DOH will take up to 45 calendar days (on or before October 6, 2023) to review the 100% Design Plans and Specifications. If additional time is required by DOH, deadlines listed below will be affected.
Task 3 – Revise Plans and Specifications and Resubmit to DOH for Final Approval	14 days	If required (if comments are received by DOH), Consultant will incorporate appropriate revisions into final set of stamped drawings and specifications and will resubmit to DOH within 14 calendar days (on or before October 21, 2023).
Task 3 – Final Approval (by DOH)	45 days	This schedule assumes that DOH will take up to 45 calendar days (on or before December 6, 2023) to review revised plans and specifications.
Task 4 – Services During Bidding	45 days	Provide bid support phase services. Bidding is assumed to take up to 45 calendar days following first advertisement. The exact timing of advertising and beginning the bid phase will be determined by the City.
Task 5 – Construction Phase Services	19 months	Provide construction phase support services to the City following award and notice to proceed to a Contractor. The exact timing of issuing the Notice of Award and Notice to Proceed will be determined by the City. Construction phase is assumed to take up to 19 months following notice to proceed.

COMPENSATION

As compensation for services to be performed by the Consultant, the City will pay the Consultant as described in the following table. While individual task budgets may be exceeded, the total authorized budget amount shall not be exceeded without written authorization from the City. For time and materials tasks, compensation will be according to the Consultant's standard billing rates updated annually in January.

Task	Type¹	Previous Amount	This Amendment	Total
Task 1 – Project Management	T&M	\$10,100	-	\$10,100
Task 2 – Design Report	T&M	\$113,500	-	\$113,500
Task 3 – Final Design	T&M	\$264,100	\$59,800	\$323,900
Task 4 – Services During Bidding	T&M	--	\$24,600	\$24,600
Task 5 – Construction Phase Services	T&M	--	\$98,700	\$98,700
TOTAL COST		\$387,700	\$183,100	\$570,800

1) T&M = Time and Materials



Task	Brief Description	Total Hours by Task	Subconsultants / Adtl Costs	Previous Amount	This Amendment	Total Cost by Task
1	Project Management					
1.1	General Project Management					
	Tapteal BPS & OSHG	50		\$7,822	\$0	\$7,822
	Kennedy Main Portion	14		\$2,279	\$0	\$2,279
	Task 1 Subtotal	64		\$10,100	\$0	\$10,100
2	Design Report					
2.1	Request for Information	16		\$2,344	\$0	\$2,344
2.2	Design Criteria	20		\$2,836	\$0	\$2,836
2.3	Geotechnical Investigation					
	Tapteal BPS & OSHG	10	\$5,345	\$6,654	\$0	\$6,654
	Kennedy Main Portion	2	\$1,200	\$1,447	\$0	\$1,447
	Cultural Resource Monitoring (Amndt 1)	0	\$5,500	\$5,500	\$0	\$5,500
2.4	Site Layout					
	Tapteal BPS & OSHG	94		\$12,533	\$0	\$12,533
	Kennedy Main Portion	34		\$4,271	\$0	\$4,271
2.5	Booster Station Alternatives	270		\$36,315	\$0	\$36,315
2.6	Electrical and Controls	64		\$8,985	\$0	\$8,985
2.7	Opinion of Probable Cost					
	Tapteal BPS & OSHG	62		\$8,619	\$0	\$8,619
	Kennedy Main Portion	12		\$1,636	\$0	\$1,636
2.8	Workshop Meeting	33		\$4,769	\$0	\$4,769
2.9	Prepare Design Report					
	Tapteal BPS & OSHG	74		\$9,491	\$0	\$9,491
	Kennedy Main Portion	16		\$2,049	\$0	\$2,049
2.10	Final Design Report					
	Tapteal BPS & OSHG	36		\$4,747	\$0	\$4,747
	Kennedy Main Portion	9		\$1,226	\$0	\$1,226
	Task 2 Subtotal	752		\$113,500	\$0	\$113,500
3	Final Design					
3.1	Plan Sheets					
	Tapteal BPS & OSHG					
	Time Spent to Date	416		\$55,507	--	\$55,507
	Time to Finish (Original + Amndt 3)	1030		\$87,657	\$56,948	\$144,605
	Actuators, BPS #1 Demo & Antenna Fnd (Amndt 3)	53		\$0	\$7,570	\$7,570
	Future Tower Grounding Prep -	9		\$0	\$1,350	\$1,350
	Kennedy Main Portion	158		\$20,096	\$0	\$20,096
3.2	Specifications					
	Prepurchase Specs (Amndt 3)	0		\$10,639	-\$10,639	\$0
	Tapteal BPS & OSHG	253		\$31,504	\$4,583	\$36,087
	Kennedy Main Portion (Amndt 3)	0		\$6,223	-\$6,223	\$0
3.3	50% Design and Review Workshop Meeting	33		\$4,769	\$0	\$4,769
3.4	90% Design Submittal (Original + Amndt 3)	12		\$1,436	\$144	\$1,580
3.4	DOH Submittal (Original + Amndt 3)	28		\$3,524	\$396	\$3,920
3.5	Final Approval					
	Tapteal BPS & OSHG	233		\$29,140	\$5,150	\$34,290
	Kennedy Main Portion	36		\$4,590	\$0	\$4,590
3.6	Opinion of Probable Cost					
	Tapteal BPS & OSHG	52		\$7,651	\$504	\$8,155
	Kennedy Main Portion	10		\$1,349	\$0	\$1,525
	Task 3 Subtotal	2323		\$264,100	\$59,800	\$323,900
4	Services During Bidding					
4.1	RFIs and Contractor Questions	40		\$0	\$6,720	\$6,720
4.2	Addenda (3)	49		\$0	\$7,245	\$7,245
4.3	Conformed Documents	78		\$0	\$10,620	\$10,620
	Task 4 Subtotal	167		\$0	\$24,600	\$24,600
5	Construction Phase Services					
5.1	Pre-Construction Meeting	5		\$0	\$900	\$900
5.2	Construction Submittal (70)	275		\$0	\$41,565	\$41,565
5.3	Construction RFI's (40)	186		\$0	\$29,670	\$29,670
5.4	Change Orders (10)	78		\$0	\$12,590	\$12,590
5.5	Startup Support	14		\$0	\$2,470	\$2,470
5.6	Substantial and Final Completion Inspections	10		\$0	\$1,525	\$1,525
5.7	Record Drawings	27		\$0	\$4,140	\$4,140
5.8	Construction Meeting Attendance	32		\$0	\$5,760	\$5,760
	Task 5 Subtotal	595		\$0	\$98,700	\$98,700

Total Hours	3933
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Total Estimated Cost

\$12,045	\$387,700	\$183,100	\$570,800
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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-94, Authorizing Award of Bid to Palouse Power, LLC for Airport Area Boring and Cable Replacement

Department/Office
Energy Services

Ordinance/Resolution Number:
2023-94

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-94, authorizing the City Manager to sign and execute a construction contract with Palouse Power, LLC in the amount of \$857,111 for the Airport Boring and Cable Replacement and to execute change orders in an aggregate amount of up to ten percent (10%) of the approved contract amount.

Summary:

In 2014, the City of Richland Energy Services (RES) completed a twelve-year, long-range electric utility infrastructure plan (the "Plan"). Objectives of the Plan were to evaluate system capacity, reliability, required maintenance, aging infrastructure and economic development opportunities to align with the City's Strategic Leadership Plan.

The City's 2022-2026 Capital Improvement Plan (CIP) identified aging underground cable and associated infrastructure that have met or exceeded life expectancy and are in need of replacement. The Airport Area Boring and Cable Replacement will be used to complete an identified planned capital improvement project. Conduit, cable and associated electrical equipment will be installed to improve system reliability. The currently aging cable is direct buried, has met or exceeded its life expectancy and is in need of replacement. The conduit installation will typically be bored/drilled rather than installed using traditional trenching for two reasons. First, boring/drilling will minimize the impact on surrounding structures and personal property. Second, it will minimize the disturbance and outage time at any given location. Some locations may require trenching due to ground conditions.

The City received four (4) bids on May 23, 2023, with a low bid of \$857,111 from Palouse Power, LLC of Quincy, Washington. The other bids ranged from \$1,185,362 to \$1,949,167. The engineer's estimate for the project was \$1,507,255 and was based upon past boring bids in similar installation areas.

Construction will begin in June and be completed by the end of 2023.

Staff recommends adoption of Resolution No. 2023-94.

Fiscal Impact: This project is included in the City's 2022-2026 Capital Improvement Plan and funded through the approved 2023 Budget in the Electric Utility Fund. The contract is not to exceed \$857,111 plus 10% of the approved contract amount.

Attachments:

1. Resolution No. 2023-94
2. ITB 23-0049 Bid Tab

RESOLUTION NO. 2023-94

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AWARD OF BID TO PALOUSE POWER, LLC FOR
THE AIRPORT BORING AND CABLE REPLACEMENT PROJECT.**

WHEREAS, the City of Richland operates an electric utility providing customers reliable service at the lowest reasonable cost through wholesale power purchases, efficient operations and energy efficiency; and

WHEREAS, some infrastructure has met or exceeded its life expectancy, and is in need of replacement to improve system reliability; and

WHEREAS, the City's 2020-2025 Capital Improvement Plan (CIP) includes various projects related to electric utility renewal and replacement, including the Airport Boring and Cable Replacement project (the "Project"); and

WHEREAS, bids were solicited in accordance with the City's purchasing policies, with four (4) bids received and opened on May 23, 2023; and

WHEREAS, Palouse Power, LLC submitted the lowest responsive bid in the amount of \$857,110.60; and

WHEREAS, the City's best interests are served by completing the Project in accordance with the CIP, project design and lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a construction contract with Palouse Power, LLC in the amount of \$857,110.60 for the Airport Boring and Cable Replacement project, and to execute change orders in an aggregate amount of up to ten percent (10%) of the approved contract amount.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

City of Richland

DATE BIDS OPENED: 5/23/2023	ITB # 23-0049
2023 Airport Boring and Cable Replacement	

				ENGINEER'S ESTIMATE		Palouse Power Quincy, WA		Magnum Power Ridgefield, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
SCHEDULE A: Airport									
A-1	Mobilization per Task Order	1	LS	\$13,500.00	13,500.00	11,333.15	11,333.15	50,000.00	50,000.00
A-2	Boring/Drilling and/or trenching 1 - 3" conduit installation - CD3	759	LF	56.00	42,504.00	51.52	39,103.68	39.00	29,601.00
A-3	Boring/Drilling and/or trenching 1 - 4" conduit installation - CD4	9,764	LF	63.00	615,132.00	36.83	359,608.12	44.00	429,616.00
A-4	Boring/Drilling and/or trenching 1 - 6" conduit installation - CD6	1,766	LF	70.00	123,620.00	32.39	57,200.74	62.00	109,492.00
A-5	Install Fuses - Fuse Type E*	9	EA	350.00	3,150.00	392.34	3,531.06	200.00	1,800.00
A-6	Install Cutout Bracket - T@MOUNNT3*	1	EA	450.00	450.00	523.12	523.12	500.00	500.00
A-7	Install Pole Ground - GRP6*	1	EA	325.00	325.00	366.18	366.18	500.00	500.00
A-8	Install (1) 1/0 JAL Primary - NUP10J*	835	LF	8.50	7,097.50	3.33	2,780.55	5.00	4,175.00
A-9	Install (3) 1/0 JAL Primary - NUP10J*	9,871	LF	12.00	118,452.00	3.54	34,943.34	7.50	74,032.50
A-10	Install (3) 750 JAL Primary - NUP75J*	1,931	LF	14.50	27,999.50	5.66	10,929.46	12.00	23,172.00
A-11	Install Riser 4" - RP4*	1	EA	1,500.00	1,500.00	680.05	680.05	2,500.00	2,500.00
A-12	Install Riser 6" - RP6*	1	EA	1,750.00	1,750.00	915.46	915.46	5,500.00	5,500.00
A-13	Switch Blade Coutout Cutout - SC300*	3	EA	600.00	1,800.00	434.19	1,302.57	3,500.00	10,500.00
A-14	Install O/H Arrester MOV - SMOVR* & SMOV*	3	EA	475.00	1,425.00	392.34	1,177.02	1,000.00	3,000.00
A-15	Install 1/0 JAL Elbow - ULBE1J*	221	EA	345.00	76,245.00	156.93	34,681.53	325.00	71,825.00
A-16	Install 1/0 JAL Stress Cone - USC10.1*	6	EA	375.00	2,250.00	130.78	784.68	500.00	3,000.00
A-17	Install 750 JAL Stress Cone - USC75.1*	3	EA	550.00	1,650.00	156.93	470.79	1,000.00	3,000.00
A-18	Install 4 Way Junction Feed-Thru - ULBJ4* & ULBJ3*	72	EA	450.00	32,400.00	209.25	15,066.00	300.00	21,600.00
A-19	Install 200A Protective Cap - ULBCAP*	90	EA	100.00	9,000.00	57.54	5,178.60	150.00	13,500.00
A-20	Install 750 JAL "T" Body - UT7JT*	9	EA	645.00	5,805.00	430.95	3,878.55	750.00	6,750.00
A-21	Install 750 JAL 2-Way "T" Body - UT27JT*	6	EA	800.00	4,800.00	523.12	3,138.72	750.00	4,500.00
A-22	Install protective cap, 600A - UTICAP*	6	EA	125.00	750.00	219.71	1,318.26	125.00	750.00
A-23	Install Padmounted Transformer - TP75-F*	1	EA	500.00	500.00	523.12	523.12	1,000.00	1,000.00
A-24	Install Padmounted Transformer - TP50-F*	1	EA	500.00	500.00	523.12	523.12	950.00	950.00
A-25	Install Dead Front Switch - PME10*	1	EA	5,350.00	5,350.00	2,615.60	2,615.60	5,000.00	5,000.00
A-26	Install Dead Front Switch - PME12*	1	EA	5,350.00	5,350.00	2,615.60	2,615.60	5,000.00	5,000.00
A-27	Supply and Install Concrete Vault Base - V29B	1	EA	10,000.00	10,000.00	18,542.78	18,542.78	12,000.00	12,000.00
A-28	Supply and Install Vault Lid - V29SWTDF	1	EA	4,000.00	4,000.00	3,516.35	3,516.35	5,000.00	5,000.00
A-29	Supply and Install Vault Lid - V3KO	2	EA	1,250.00	2,500.00	778.95	1,557.90	2,500.00	5,000.00
A-30	Supply and Install Concrete Vault Base - V11B	1	EA	4,750.00	4,750.00	2,672.29	2,672.29	5,000.00	5,000.00

City of Richland

DATE BIDS OPENED: 5/23/2023				ITB # 23-0049	
2023 Airport Boring and Cable Replacement					
ENGINEER'S ESTIMATE		Palouse Power Quincy, WA		Magnum Power Ridgefield, WA	
Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
2,500.00	60,000.00	1,964.65	47,151.60	2,500.00	60,000.00
7,500.00	15,000.00	23,234.63	46,469.26	7,500.00	15,000.00
2,500.00	5,000.00	4,027.97	8,055.94	3,500.00	7,000.00
3,000.00	3,000.00	309.96	309.96	3,500.00	3,500.00
885.00	2,655.00	508.96	1,526.88	750.00	2,250.00
400.00	400.00	508.96	508.96	500.00	500.00
4.50	7,587.00	1.13	1,905.18	1.00	1,686.00
6.50	46,546.50	0.56	4,010.16	2.00	14,322.00
4.50	1,093.50	0.94	228.42	1.00	243.00
6.50	5,473.00	1.13	951.46	2.00	1,684.00
7.75	4,619.00	0.94	560.24	2.25	1,341.00
90.00	14,040.00	56.67	8,840.52	100.00	15,600.00
90.00	2,790.00	56.67	1,756.77	100.00	3,100.00
90.00	90.00	113.33	113.33	100.00	100.00
80.00	4,960.00	79.33	4,918.46	100.00	6,200.00
80.00	640.00	96.33	770.64	100.00	800.00
80.00	960.00	68.00	816.00	150.00	1,800.00
85.00	765.00	96.33	866.97	150.00	1,350.00
80.00	6,400.00	68.00	5,440.00	50.00	4,000.00
90.00	270.00	85.00	255.00	50.00	150.00
375.00	375.00	283.33	283.33	1,000.00	1,000.00
375.00	375.00	283.33	283.33	1,000.00	1,000.00
350.00	350.00	187.00	187.00	1,000.00	1,000.00
250.00	5,750.00	181.33	4,170.59	500.00	11,500.00
400.00	400.00	181.33	181.33	750.00	750.00
350.00	350.00	566.65	566.65	2,500.00	2,500.00
75.00	675.00	130.33	1,172.97	150.00	1,350.00
1,000.00	70,000.00	323.83	22,668.10	100.00	7,000.00
500.00	500.00	1,250.17	1,250.17	15,000.00	15,000.00
1,000.00	1,000.00	812.60	812.60	500.00	500.00
\$1,386,619.00		\$788,510.21		\$1,090,489.50	
120,635.85		68,600.39		94,872.59	
\$1,507,254.85		\$857,110.60		\$1,185,362.09	

*corrected

City of Richland

DATE BIDS OPENED: 5/23/2023	ITB # 23-0049
2023 Airport Boring and Cable Replacement	

DJ's Electrical, Inc. Battle Ground, WA	Michel's Pacific Energy, Inc. Tumwater, WA	
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Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price		
SCHEDULE A: Airport									
A-1	Mobilization per Task Order	1	LS	75,000.00	75,000.00	39,809.68	39,809.68		
A-2	Boring/Drilling and/or trenching 1 - 3" conduit installation - CD3	759	LF	45.00	34,155.00	135.53	102,867.27		
A-3	Boring/Drilling and/or trenching 1 - 4" conduit installation - CD4	9,764	LF	65.00	634,660.00	91.91	897,409.24		
A-4	Boring/Drilling and/or trenching 1 - 6" conduit installation - CD6	1,766	LF	135.00	238,410.00	87.05	153,730.30		
A-5	Install Fuses - Fuse Type E*	9	EA	150.00	1,350.00	129.13	1,162.17		
A-6	Install Cutout Bracket - T@MOUNNT3*	1	EA	200.00	200.00	129.13	129.13		
A-7	Install Pole Ground - GRP6*	1	EA	250.00	250.00	129.13	129.13		
A-8	Install (1) 1/0 JAL Primary - NUP10J*	835	LF	6.00	5,010.00	9.99	8,341.65		
A-9	Install (3) 1/0 JAL Primary - NUP10J*	9,871	LF	9.50	93,774.50	6.45	63,667.95		
A-10	Install (3) 750 JAL Primary - NUP75J*	1,931	LF	14.00	27,034.00	9.54	18,421.74		
A-11	Install Riser 4" - RP4*	1	EA	1,500.00	1,500.00	2,066.12	2,066.12		
A-12	Install Riser 6" - RP6*	1	EA	3,000.00	3,000.00	2,066.12	2,066.12		
A-13	Switch Blade Coutout Cutout - SC300*	3	EA	300.00	900.00	129.13	387.39		
A-14	Install O/H Arrester MOV - SMOVR* & SMOV*	3	EA	300.00	900.00	129.13	387.39		
A-15	Install 1/0 JAL Elbow - ULBE1J*	221	EA	150.00	33,150.00	258.26	57,075.46		
A-16	Install 1/0 JAL Stress Cone - USC10.1*	6	EA	150.00	900.00	258.26	1,549.56		
A-17	Install 750 JAL Stress Cone - USC75.1*	3	EA	450.00	1,350.00	516.53	1,549.59		
A-18	Install 4 Way Junction Feed-Thru - ULBJ4* & ULBJ3*	72	EA	350.00	25,200.00	258.26	18,594.72		
A-19	Install 200A Protective Cap - ULBCAP*	90	EA	100.00	9,000.00	129.13	11,621.70		
A-20	Install 750 JAL "T" Body - UT7JT*	9	EA	450.00	4,050.00	1,033.06	9,297.54		
A-21	Install 750 JAL 2-Way "T" Body - UT27JT*	6	EA	450.00	2,700.00	1,033.06	6,198.36		
A-22	Install protective cap, 600A - UTICAP*	6	EA	100.00	600.00	1,936.98	11,621.88		
A-23	Install Padmounted Transformer - TP75-F*	1	EA	750.00	750.00	1,549.59	1,549.59		
A-24	Install Padmounted Transformer - TP50-F*	1	EA	750.00	750.00	1,549.59	1,549.59		
A-25	Install Dead Front Switch - PME10*	1	EA	2,000.00	2,000.00	4,132.23	4,132.23		
A-26	Install Dead Front Switch - PME12*	1	EA	2,000.00	2,000.00	4,132.23	4,132.23		
A-27	Supply and Install Concrete Vault Base - V29B	1	EA	7,500.00	7,500.00	14,478.74	14,478.74		
A-28	Supply and Install Vault Lid - V29SWTDF	1	EA	4,500.00	4,500.00	4,282.28	4,282.28		
A-29	Supply and Install Vault Lid - V3KO	2	EA	650.00	1,300.00	1,043.98	2,087.96		
A-30	Supply and Install Concrete Vault Base - V11B	1	EA	2,500.00	2,500.00	8,362.16	8,362.16		

City of Richland

DATE BIDS OPENED: 5/23/2023				ITB # 23-0049	
2023 Airport Boring and Cable Replacement					
DJ's Electrical, Inc. Battle Ground, WA		Michel's Pacific Energy, Inc. Tumwater, WA			
Unit Price	Total Price	Unit Price	Total Price		
1,800.00	43,200.00	3,224.52	77,388.48		
5,500.00	11,000.00	10,575.98	21,151.96		
4,150.00	8,300.00	5,049.01	10,098.02		
1,800.00	1,800.00	2,745.97	2,745.97		
150.00	450.00	3,099.17	9,297.51		
300.00	300.00	1,033.06	1,033.06		
1.00	1,686.00	0.61	1,028.46		
1.50	10,741.50	0.14	1,002.54		
1.00	243.00	4.25	1,032.75		
1.50	1,263.00	1.23	1,035.66		
2.00	1,192.00	1.73	1,031.08		
100.00	15,600.00	129.13	20,144.28		
100.00	3,100.00	129.13	4,003.03		
100.00	100.00	129.13	129.13		
100.00	6,200.00	1,033.06	64,049.72		
100.00	800.00	1,033.06	8,264.48		
100.00	1,200.00	129.13	1,549.56		
100.00	900.00	129.13	1,162.17		
100.00	8,000.00	129.13	10,330.40		
100.00	300.00	129.13	387.39		
500.00	500.00	2,066.12	2,066.12		
500.00	500.00	2,066.12	2,066.12		
350.00	350.00	1,033.06	1,033.06		
500.00	11,500.00	774.79	17,820.17		
750.00	750.00	774.79	774.79		
1,000.00	1,000.00	3,099.17	3,099.17		
100.00	900.00	129.13	1,162.17		
250.00	17,500.00	1,064.96	74,547.20		
15,000.00	15,000.00	3,379.15	3,379.15		
15,000.00	15,000.00	1,689.58	1,689.58		
\$1,393,769.00		\$1,793,162.05			
121,257.90		156,005.10			
\$1,515,026.90		\$1,949,167.15			



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 2023-95, Declaring Surplus and Authorizing the Sale of 7,693 Square Feet of Property Located at 999 Queensgate Drive

Department/Office
Development Services

Ordinance/Resolution Number:
2023-95

Document Type:
Resolution

Recommended Motion:

Adopt Resolution 2023-95, declaring 7,693 square feet of real property located adjacent to 999 Queensgate Drive surplus to the City's needs and authorizing its future sale to the adjacent landowner.

Summary:

The City owns approximately 7,693 square feet of property located along the north side of the Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive adjacent to a privately-owned Chevron gas station at 999 Queensgate Drive.

The City-owned property is currently unimproved and there are no plans to construct or install trail improvements or amenities at this location. The owner of the Chevron gas station approached the City with a request to purchase the property and landscape it to improve the entrance and frontage appearance of the business. The 7,693 square feet of property is adjacent to the trail and is no longer needed for municipal purposes. The property, which constitutes a non-buildable lot, does not have value to other potential buyers due to access, configuration, and size limitations.

Pursuant to RMC 3.06.030, the Parks & Recreation Commission, Economic Development Committee, and Planning Commission reviewed the proposed surplus action. Each advisory body recommends approval of the proposed surplus. The Planning Commission hosted a public hearing as required by the Richland Municipal Code. No public comments were received.

Assuming the surplus action is approved, the City will enter into negotiations with the owner of the adjacent Chevron gas station for purchase and sale of the 7,693 square feet of City-owned property. A future purchase and sale agreement will be advanced for Council consideration.

Staff recommends adoption of Resolution No. 2023-95.

Fiscal Impact: None.

Attachments:

1. Resolution No. 2023-95
2. Site Map

RESOLUTION NO. 2023-95

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
DECLARING CERTAIN REAL PROPERTY LOCATED AT 999
QUEENSGATE DRIVE SURPLUS TO THE CITY'S NEEDS AND
AVAILABLE TO SELL.**

WHEREAS, the City owns approximately 7,693 square feet of property located along the north side of the Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive; and

WHEREAS, the adjacent property owner of the Chevron gas station at 999 Queensgate Drive desires to purchase the property and provide landscaping to improve the entrance and frontage features of the business; and

WHEREAS, the 7,693 square feet of property is vacant, and the City has no plans to construct or install trail improvements or amenities at this location and is therefore no longer needed for municipal purposes; and

WHEREAS, pursuant to Chapter 3.06 of the Richland Municipal Code (RMC), the City of Richland has full authority to negotiate the sale of surplus property in the best interests of the City; and

WHEREAS, because surplus of the 7,693 square feet of property will not result in a legal buildable lot, the area has value only to the adjacent property owner at 999 Queensgate Drive; and

WHEREAS, at its May 11, 2023 meeting, the Richland Parks & Recreation Commission reviewed the proposed surplus action and recommended surplus of the property and sale to the abutting property owner at 999 Queensgate Drive; and

WHEREAS, at its May 15, 2023 meeting, the Economic Development Committee (EDC) reviewed the proposed surplus action and recommended surplus of the property and sale to the abutting property owner at 999 Queensgate Drive; and

WHEREAS, in accordance with RMC 3.06.030, the Richland Planning Commission held a duly advertised public hearing on May 24, 2023 to take testimony on the proposed surplus action. No public comment was offered. At the close of the public hearing, the Planning Commission favorably recommended surplus of the property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that certain real property as legally described in attached **Exhibit A** and depicted in **Exhibit B** is no longer needed for municipal purposes and therefore surplus to the City's needs.

BE IT FURTHER RESOLVED that staff is directed to negotiate sale of the surplus property to the abutting property owner at 999 Queensgate Drive.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

EXHIBIT A

Legal Description

THAT PORTION OF THE ABANDONED RAILROAD RIGHT OF WAY LYING IN THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 28 EAST, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHERLY MOST CORNER OF LOT 1, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED MAY 30, 1997, VOLUME 1 OF SHORT PLATS, PAGE 2302, UNDER AUDITOR'S FILE NO. 1997-012797, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE SOUTH 26°58'18" WEST 45.00 FEET ALONG THE SOUTHWESTERLY PROJECTION OF THE SOUTHEAST LINE OF SAID LOT 1; THENCE NORTH 63°54'28" WEST 170.97 FEET TO THE SOUTHWESTERLY PROJECTION OF THE NORTHWEST LINE OF SAID LOT 1; THENCE NORTH 27°12'18" EAST 45.03 FEET ALONG SAID SOUTHWESTERLY PROJECTION TO THE WESTERLY MOST CORNER OF SAID LOT 1 AND TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE SOUTHWEST, WITH A RADIUS OF 5920.00 FEET (FROM WHICH THE LONG CHORD BEARS SOUTH 63°54'01" EAST 170.79 FEET); THENCE SOUTHEASTERLY 170.79 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°39'11" ALONG THE SOUTHWEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING.

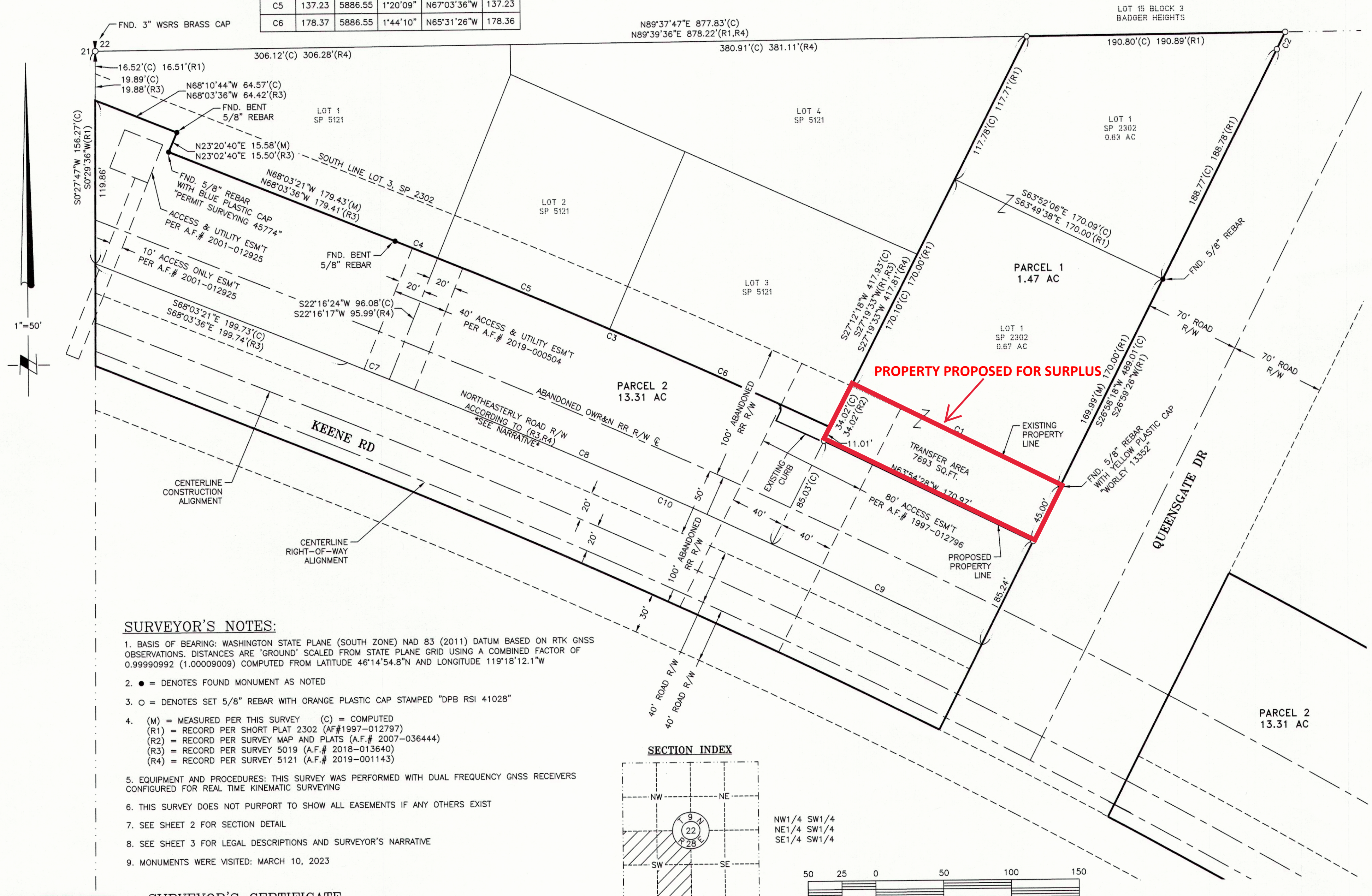
EXHIBIT B

RECORD SURVEY

FOR A BOUNDARY LINE ADJUSTMENT
LOCATED IN A PORTION OF THE SW 1/4 OF SECTION 22,
TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M.,
CITY OF RICHLAND, BENTON COUNTY, WASHINGTON

Curve Table					
CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C1	170.79	5920.00	1°39'11"	N63°54'01"W	170.79
C2	14.15	920.00	0°52'52"	N26°31'52"E	14.15
C3	349.31	5886.55	3°24'00"	N66°21'22"W	349.26
C4	33.72	5886.55	0°19'42"	N67°53'31"W	33.72
C5	137.23	5886.55	1°20'09"	N67°03'36"W	137.23
C6	178.37	5886.55	1°44'10"	N65°31'26"W	178.36

Curve Table					
CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C7	33.17	5739.00	0°19'52"	N67°55'26"W	33.17
C8	307.33	5739.00	3°04'06"	N66°13'27"W	307.29
C9	171.32	5739.00	1°42'37"	N63°50'05"W	171.32
C10	511.82	5739.00	5°06'35"	N65°32'04"W	511.65



SURVEYOR'S NOTES:

1. BASIS OF BEARING: WASHINGTON STATE PLANE (SOUTH ZONE) NAD 83 (2011) DATUM BASED ON RTK GNSS OBSERVATIONS. DISTANCES ARE 'GROUND' SCALED FROM STATE PLANE GRID USING A COMBINED FACTOR OF 0.99990992 (1.00009008) COMPUTED FROM LATITUDE 46°14'54.8"N AND LONGITUDE 119°18'12.1"W
2. ● = DENOTES FOUND MONUMENT AS NOTED
3. ○ = DENOTES SET 5/8" REBAR WITH ORANGE PLASTIC CAP STAMPED "DPB RSI 41028"
4. (M) = MEASURED PER THIS SURVEY (C) = COMPUTED
(R1) = RECORD PER SHORT PLAT 2302 (A.F.# 1997-012797)
(R2) = RECORD PER SURVEY MAP AND PLATS (A.F.# 2007-036444)
(R3) = RECORD PER SURVEY 5019 (A.F.# 2018-013640)
(R4) = RECORD PER SURVEY 5121 (A.F.# 2019-001143)
5. EQUIPMENT AND PROCEDURES: THIS SURVEY WAS PERFORMED WITH DUAL FREQUENCY GNSS RECEIVERS CONFIGURED FOR REAL TIME KINEMATIC SURVEYING
6. THIS SURVEY DOES NOT PURPORT TO SHOW ALL EASEMENTS IF ANY OTHERS EXIST
7. SEE SHEET 2 FOR SECTION DETAIL
8. SEE SHEET 3 FOR LEGAL DESCRIPTIONS AND SURVEYOR'S NARRATIVE
9. MONUMENTS WERE VISITED: MARCH 10, 2023

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF HEAVY 2 LLC IN MARCH 2023.

DAVID P. BAALMAN LS#41028

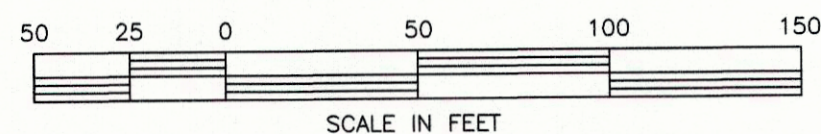
DATE

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____ A.D., AT _____
MINUTES PAST _____ M. AND RECORDED IN VOLUME _____ OF SURVEYS,
PAGE _____, AT THE REQUEST OF ROGERS SURVEYING.

BENTON COUNTY AUDITOR

AUDITOR'S FILE NUMBER



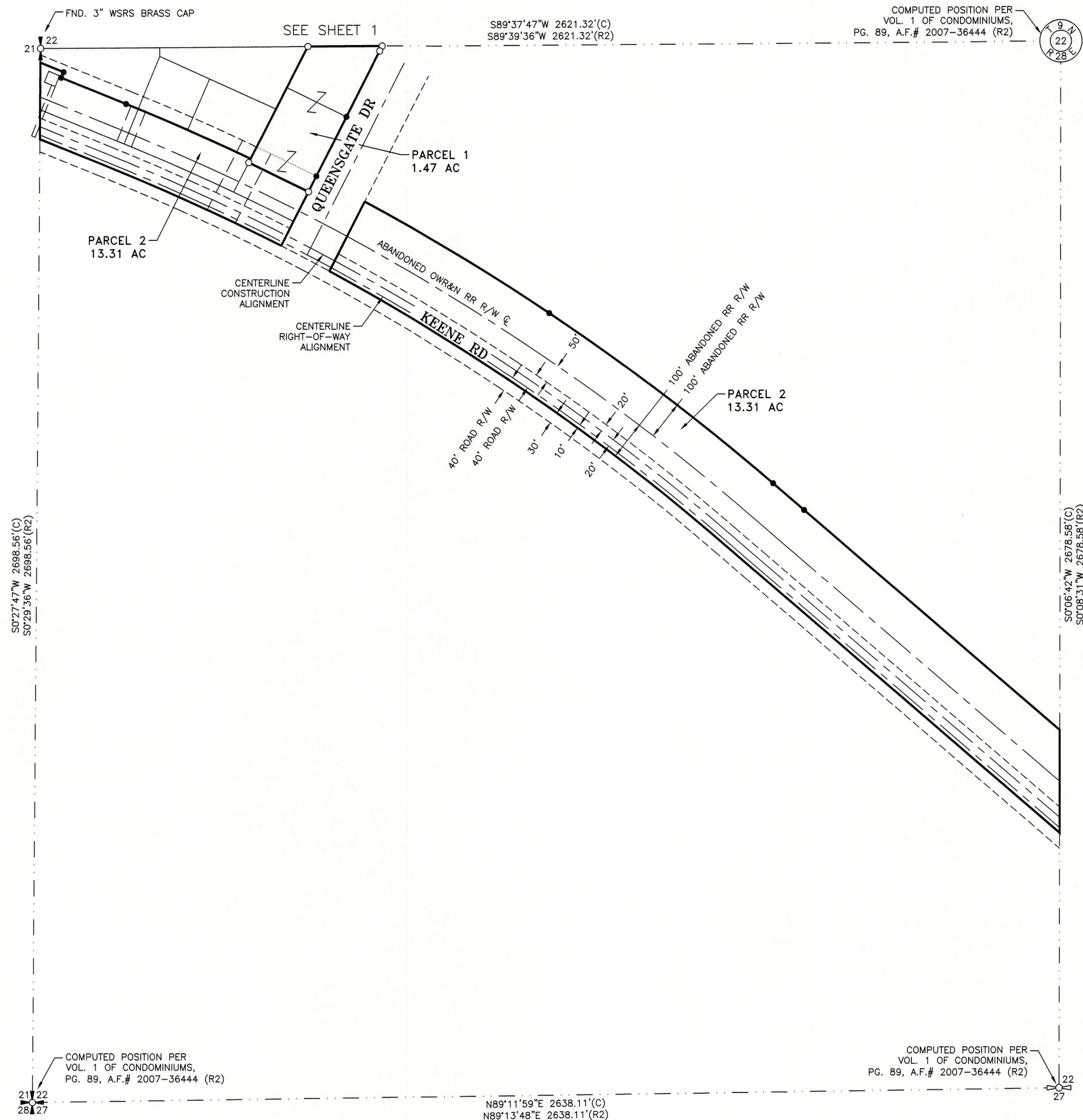
RSI ROGERS SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

CLIENT	HEAVY 2 LLC	JOB	07823
PROJECT	BOUNDARY LINE ADJUSTMENT PTN OF SW1/4 SEC 22, T9N, R28E, WM	DRN. BY	MPL
SCALE	1"=50'	DATE	03/13/2023
APPROVED	DPB	F. B. NO. BK 887 ACAD VER - C3D21 FILE: 07823.DWG	SHEET 1 OF 3

SEE SHEET 2

RECORD SURVEY

FOR A BOUNDARY LINE ADJUSTMENT
LOCATED IN A PORTION OF THE SW 1/4 OF SECTION 22,
TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M.,
CITY OF RICHLAND, BENTON COUNTY, WASHINGTON



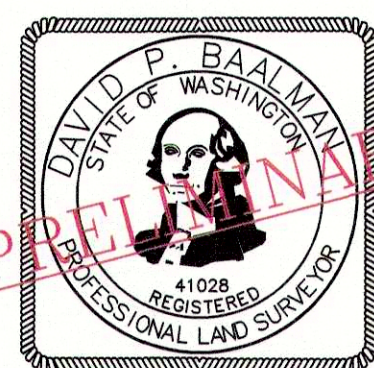
AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____ A.D., AT _____
MINUTES PAST _____ M. AND RECORDED IN VOLUME _____ OF SURVEYS,
PAGE _____, AT THE REQUEST OF ROGERS SURVEYING.

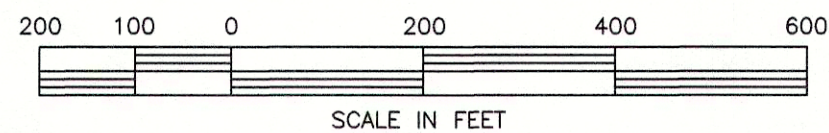
BENTON COUNTY AUDITOR

AUDITOR'S FILE NUMBER

REV: NONE



DATE



RSI ROGERS
SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

CLIENT	HEAVY 2 LLC	JOB	07823
PROJECT	BOUNDARY LINE ADJUSTMENT PTN OF SW1/4 SEC 22, T9N, R28E, WM		
DRN. BY	MPL	SCALE	1"=200'
APPROVED	DPB	DATE	03/13/2023
F. B. NO.	BK 887	ACAD VER	- C3D21
FILE:	07823.DWG	SHEET	2
		OF	3

RECORD SURVEY

FOR A BOUNDARY LINE ADJUSTMENT
LOCATED IN A PORTION OF THE SW 1/4 OF SECTION 22,
TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M.,
CITY OF RICHLAND, BENTON COUNTY, WASHINGTON

SURVEYOR'S NARRATIVE:

THE PURPOSE OF THIS SURVEY IS TO ESTABLISH AND ADJUST THE BOUNDARIES OF THE SUBJECT PROPERTIES. THE ORIGINS OF THE RESULTANT PARCEL 2 IS AN ABANDONED RAILROAD RIGHT-OF-WAY 200 FEET IN WIDTH DEEDED TO THE CITY OF RICHLAND PER QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NO. 1995-010299, LYING IN THE SOUTHWEST QUARTER OF SECTION 22, EXCEPT THAT PORTION DEEDED TO WASHINGTON SECURITIES & INVESTMENT CORPORATION IN STATUTORY WARRANTY DEED RECORDED UNDER AUDITOR'S FILE NO. 2018-030452. THE ORIGINS OF THE RESULTANT PARCEL 1 IS THE COMBINATION OF LOTS 1 AND 2 OF SHORT PLAT 2302 (R1).

THE BOUNDARIES OF SAID LOTS 1 AND 2 WERE ESTABLISHED BY HOLDING PROPORTIONATE RECORD BEARINGS AND DISTANCES HELD ABOUT MONUMENTS FOUND AT THE SOUTHEAST AND NORTHEAST CORNERS OF LOT 1. THE SOUTHWEST LINE OF SAID LOT 1 WAS ESTABLISHED BY HOLDING THE RECORD CURVE RADIUS PROJECTED THROUGH THE SOUTHEAST CORNER OF SAID LOT 1 AND CORNERS FOUND ALONG THE NORTHEASTERLY RAILROAD RIGHT-OF-WAY MARGIN PER SHORT PLAT 2966 RECORDED UNDER AUDITOR'S FILE NO. 2006-037200. THE NORTHERLY RAILROAD RIGHT-OF-WAY MARGIN WAS THEN OFFSET SOUTHWESTERLY 100 FEET AND 200 FEET TO ESTABLISH THE RAILROAD CENTERLINE AND SOUTHWESTERLY RIGHT-OF-WAY MARGIN.

THE ROAD RIGHT-OF-WAY FOR KEENE ROAD WAS ESTABLISHED BY OFFSETTING THE SOUTHWESTERLY RIGHT-OF-WAY MARGIN OF SAID ABANDONED RAILROAD RIGHT-OF-WAY 30 FEET SOUTHWEST, TO ESTABLISH THE SOUTHWESTERLY ROAD RIGHT-OF-WAY MARGIN. THE SOUTHWESTERLY ROAD RIGHT-OF-WAY MARGIN WAS THEN OFFSET NORTHEASTERLY 40 FEET AND 80 FEET TO ESTABLISH THE ROAD CENTERLINE AND NORTHEASTERLY RIGHT-OF-WAY MARGIN PER SHORT PLAT 2211, AUDITOR'S FILE NO. 1995-020374. THE CONSTRUCTION ALIGNMENT CENTERLINE WAS ESTABLISHED BY OFFSETTING THE CENTERLINE OF KEENE ROAD 20 FEET NORTHWESTERLY PER RECORD SURVEY 2971, AUDITOR'S FILE NO. 2002-000792.

PERMIT SURVEYING IN RECORD SURVEY 5121 (A BINDING SITE PLAN) AND RECORD SURVEY 5019 (A BOUNDARY LINE ADJUSTMENT), SHOWS THE NORTHEASTERLY RIGHT-OF-WAY MARGIN OF KEENE ROAD 20 FEET FARTHER NORTHEAST. WE BELIEVE THIS TO BE AN ERROR AND THAT PERMIT ACCIDENTALLY OFFSET THE CONSTRUCTION ALIGNMENT CENTERLINE 40 FEET INSTEAD OF THE ROAD CENTERLINE ALIGNMENT 40. THIS IS FURTHER EVIDENCED ON RECORD SURVEY 5019 WHERE THE DIMENSION BETWEEN THE SOUTHWESTERLY ROAD RIGHT-OF-WAY MARGIN AND THE SOUTHWESTERLY RAILROAD RIGHT-OF-WAY MARGIN IS SHOWN AS 10 FEET INSTEAD OF 30 FEET LIKE SHOWN ON RECORD SURVEY 2211 MENTIONED ABOVE.

THE RIGHT-OF-WAY MARGIN FOR QUEENSGATE DRIVE WAS ESTABLISHED BY OFFSETING THE EAST LINE OF LOTS 1 AND 2 (THE WESTERLY RIGHT-OF-WAY MARGIN) 70 FEET AND 140 FEET EASTERLY TO ESTABLISH THE ROAD CENTERLINE AND EASTERLY RIGHT-OF-WAY MARGIN.

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____ A.D., AT _____ MINUTES PAST _____ M. AND RECORDED IN VOLUME _____ OF SURVEYS, PAGE _____, AT THE REQUEST OF ROGERS SURVEYING.

BENTON COUNTY AUDITOR _____ AUDITOR'S FILE NUMBER _____
REV: NONE

CLIENT	HEAVY 2 LLC		JOB	07823
PROJECT	BOUNDARY LINE ADJUSTMENT PTN OF SW1/4 SEC 22, T9N, R28E, WM			
DRN. BY	MPL	SCALE	1"=200'	F. B. NO. BK 887
APPROVED	DPB	DATE	03/13/2023	ACAD VER - C3D21
			FILE: 07823.DWG	SHEET 3 OF 3

PROPOSED LEGAL DESCRIPTIONS:

PARCEL 1:

LOT 1 AND 2, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED MAY 30, 1997, VOLUME 1 OF SHORT PLATS, PAGE 2302, UNDER AUDITOR'S FILE NO. 1997-012797, RECORDS OF BENTON COUNTY, WASHINGTON:

TOGETHER WITH THAT PORTION OF THE ABANDONED RAILROAD RIGHT OF WAY LYING IN THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 28 EAST, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHERLY MOST CORNER OF SAID LOT 1; THENCE SOUTH 26°58'18" WEST 45.00 FEET ALONG THE SOUTHWESTERLY PROJECTION OF THE SOUTHEAST LINE OF SAID LOT 1; THENCE NORTH 63°54'28" WEST 170.97 FEET TO THE SOUTHWESTERLY PROJECTION OF THE NORTHWEST LINE OF SAID LOT 1; THENCE NORTH 27°12'18" EAST 45.03 FEET ALONG SAID SOUTHWESTERLY PROJECTION TO THE WESTERLY MOST CORNER OF SAID LOT 1 AND TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE SOUTHWEST, WITH A RADIUS OF 5920.00 FEET (FROM WHICH THE LONG CHORD BEARS SOUTH 63°54'01" EAST 170.79 FEET); THENCE SOUTHEASTERLY 170.79 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°39'11" ALONG THE SOUTHWEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING.

PARCEL 2:

ALL THAT PORTION OF THE YAKIMA BRANCH RIGHT OF WAY, NOW ABANDONED, OF THE UNION PACIFIC RAILROAD COMPANY, SUCCESSOR IN INTEREST TO THE NORTH COAST RAILROAD COMPANY AND THE OREGON-WASHINGTON RAILROAD & NAVIGATION COMPANY, HERETOFORE ACQUIRED RAILROAD COMPANIES ON JUNE 5, 1907 BY VIRTUE OF THE "GENERAL RAILROAD RIGHT OF WAY ACT OF 1875", ENACTED BY THE UNITED STATES CONGRESS ON MARCH 3, 1875, SAID RIGHT OF WAY BEING SITUATED IN THE FOLLOWING DESCRIBED LEGAL SUBDIVISIONS OF BENTON COUNTY, WASHINGTON, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

THAT CERTAIN STRIP OF LAND, TWO HUNDRED (200) FEET IN WIDTH, MORE OR LESS, BEING ONE HUNDRED (100) FEET IN WIDTH, MORE OR LESS, ON EITHER SIDE OF THE CENTER LINE OF THE AFORESAID RAILROAD COMPANY, AS FORMERLY OPERATED... IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE 1/4 OF SW 1/4), THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE 1/4 OF SW 1/4), AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW 1/4 OF SW 1/4), ALL IN SECTION TWENTY-TWO (22), TOWNSHIP NINE (9) NORTH, RANGE TWENTY-EIGHT (28) EAST, WILLAMETTE MERIDIAN:

EXCEPT THAT PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST ONE-QUARTER CORNER OF SAID SECTION 22, SAID CORNER BEING THE NORTHWEST CORNER OF LOT 3, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2302, RECORDS OF SAID COUNTY AND STATE; THENCE ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 22 AND THE WEST LINE OF SAID LOT 3 SOUTH 00°29'36" WEST 16.51 FEET TO THE SOUTHWEST CORNER OF SAID LOT 3 AND THE TRUE POINT OF BEGINNING; THENCE ALONG THE SOUTH LINE OF SAID LOT 3 SOUTH 68°03'36" EAST 250.80 FEET; THENCE CONTINUING ALONG SAID SOUTH LINE AND ALONG A CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 03°24'38" HAVING A RADIUS OF 5920.55 FEET AND AN ARC LENGTH OF 352.43 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE ALONG THE PROJECTION OF THE EAST LINE OF SAID LOT 3 SOUTH 27°19'33" WEST 34.02 FEET; THENCE ALONG A NON-TANGENT CURVE TO THE LEFT, THE RADIUS POINT OF WHICH BEARS SOUTH 25°20'21" WEST, THROUGH A CENTRAL ANGLE OF 03°23'57" HAVING A RADIUS OF 5886.55 FEET AND AN ARC LENGTH OF 349.24 FEET; THENCE NORTH 68°03'36" WEST 179.41 FEET; THENCE NORTH 23°02'40" EAST 15.50 FEET; THENCE NORTH 68°03'38" WEST 64.42 FEET TO A POINT ON THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 22; THENCE NORTH 00°29'36" EAST ALONG SAID WEST LINE 19.88 FEET TO THE TRUE POINT OF BEGINNING:

ALSO EXCEPT THAT PORTION OF THE ABANDONED RAILROAD RIGHT OF WAY LYING IN THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 28 EAST, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHERLY MOST CORNER OF LOT 1, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED MAY 30, 1997, VOLUME 1 OF SHORT PLATS, PAGE 2302, UNDER AUDITOR'S FILE NO. 1997-012797, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE SOUTH 26°58'18" WEST 45.00 FEET ALONG THE SOUTHWESTERLY PROJECTION OF THE SOUTHEAST LINE OF SAID LOT 1; THENCE NORTH 63°54'28" WEST 170.97 FEET TO THE SOUTHWESTERLY PROJECTION OF THE NORTHWEST LINE OF SAID LOT 1; THENCE NORTH 27°12'18" EAST 45.03 FEET ALONG SAID SOUTHWESTERLY PROJECTION TO THE WESTERLY MOST CORNER OF SAID LOT 1 AND TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE SOUTHWEST, WITH A RADIUS OF 5920.00 FEET (FROM WHICH THE LONG CHORD BEARS SOUTH 63°54'01" EAST 170.79 FEET); THENCE SOUTHEASTERLY 170.79 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°39'11" ALONG THE SOUTHWEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING.

EXISTING LEGAL DESCRIPTIONS:

(PER STATUTORY WARRANTY DEED AF#2022-018308)

LOT 1 AND 2, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED MAY 30, 1997, VOLUME 1 OF SHORT PLATS, PAGE 2302, UNDER AUDITOR'S FILE NO. 1997-012797, RECORDS OF BENTON COUNTY, WASHINGTON.

(SEE QUIT CLAIM DEED AF# 1995-010299 AND STATUTORY WARRANTY DEED AF# 2018-030452)

ALL THAT PORTION OF THE YAKIMA BRANCH RIGHT OF WAY, NOW ABANDONED, OF THE UNION PACIFIC RAILROAD COMPANY, SUCCESSOR IN INTEREST TO THE NORTH COAST RAILROAD COMPANY AND THE OREGON-WASHINGTON RAILROAD & NAVIGATION COMPANY, HERETOFORE ACQUIRED RAILROAD COMPANIES ON JUNE 5, 1907 BY VIRTUE OF THE "GENERAL RAILROAD RIGHT OF WAY ACT OF 1875", ENACTED BY THE UNITED STATES CONGRESS ON MARCH 3, 1875, SAID RIGHT OF WAY BEING SITUATED IN THE FOLLOWING DESCRIBED LEGAL SUBDIVISIONS OF BENTON COUNTY, WASHINGTON, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

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EXCEPT THAT PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

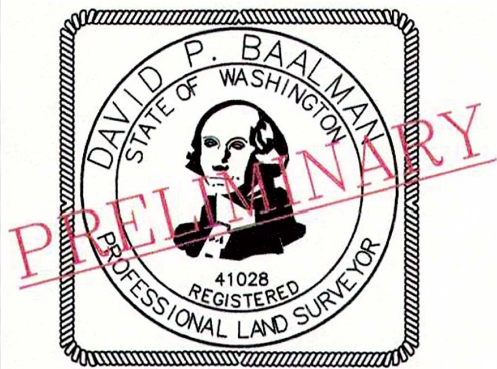
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TRANSFER LEGAL DESCRIPTION:

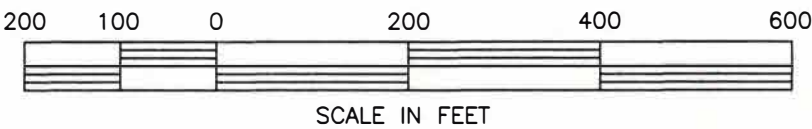
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BEGINNING AT THE SOUTHERLY MOST CORNER OF LOT 1, SHORT PLAT 2302, ACCORDING TO THE SURVEY THEREOF RECORDED MAY 30, 1997, VOLUME 1 OF SHORT PLATS, PAGE 2302, UNDER AUDITOR'S FILE NO. 1997-012797, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE SOUTH 26°58'18" WEST 45.00 FEET ALONG THE SOUTHWESTERLY PROJECTION OF THE SOUTHEAST LINE OF SAID LOT 1; THENCE NORTH 63°54'28" WEST 170.97 FEET TO THE SOUTHWESTERLY PROJECTION OF THE NORTHWEST LINE OF SAID LOT 1; THENCE NORTH 27°12'18" EAST 45.03 FEET ALONG SAID SOUTHWESTERLY PROJECTION TO THE WESTERLY MOST CORNER OF SAID LOT 1 AND TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE SOUTHWEST, WITH A RADIUS OF 5920.00 FEET (FROM WHICH THE LONG CHORD BEARS SOUTH 63°54'01" EAST 170.79 FEET); THENCE SOUTHEASTERLY 170.79 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°39'11" ALONG THE SOUTHWEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION OF PROPERTY PROPOSED FOR SURPLUS



DATE _____



RSI

ROGERS
SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com



TACO TIME

CHEVRON GAS STATION
999 QUEENSGATE DRIVE

PROPERTY PROPOSED FOR SURPLUS
7,693 SF





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 2023-96, Authorizing a Consultant Agreement with Rogers Surveying Inc. and HLA Engineering & Land Surveying Inc. for Surveying Services

Department/Office
Development Services

Ordinance/Resolution Number:
2023-96

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-96, authorizing the City Manager to sign and execute agreements with Rogers Surveying Inc. and HLA Engineering & Land Surveying Inc. for professional land surveying services.

Summary:

The City works with parties to acquire, sell and lease property to further the City's economic development and land management goals. The City has need for professional services to accomplish the work, including professional land surveying services in excess of what the City Surveyor can self-perform.

A Request for Qualifications (RFQ) process was conducted in compliance with the City's procurement policies to solicit the services of professional surveyors. The City received six (6) responses to the RFQ and selected Rogers Surveying Inc. and HLA Engineering & Land Surveying Inc. as the two most qualified vendors to complete the work. A scope of work and budget have been negotiated that will provide the desired services at a good value to the City.

The contract duration is five (5) years for each agreement. The vendors (Rogers & HLA) will be compensated for work performed at the City's direction.

Fiscal Impact:

Each five-year agreement includes an annual not-to-exceed expenditure cap of \$45,000. The Industrial Development Fund budget includes \$250,000 of capacity for expert services. The maximum annual expense for professional land surveyor services for the two agreements is \$90,000.

Attachments:

1. Resolution No. 2023-96
2. Proposed Rogers Surveying Consultant Agreement
3. Proposed HLA Surveying Consultant Agreement

RESOLUTION NO. 2023-96

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A CONSULTANT AGREEMENT WITH ROGERS
SURVEYING, INC. AND HLA ENGINEERING AND LAND
SURVEYING, INC. FOR ON-CALL SURVEYING SERVICES.**

WHEREAS, the City of Richland owns large tracts of vacant developable land in the northern part of the city, and from time-to-time surpluses small portions of excess City-owned land in other parts of the city; and

WHEREAS, additional survey services are needed to support the City's ongoing land sale and lease projects in north Richland and around the city; and

WHEREAS, a competitive Request for Qualifications (RFQ) process was conducted in accordance with the City's purchasing policies to solicit the services of a qualified surveyor to perform land surveys in support of economic development projects; and

WHEREAS, the City received six (6) responses to the RFQ; and

WHEREAS, Rogers Surveying, Inc. and HLA Engineering and Land Surveying, Inc. were determined to be the two (2) most qualified consultants; and

WHEREAS, a scope of work and budget have been negotiated with Rogers Surveying, Inc. and HLA Engineering and Land Surveying, Inc. that represent good value to the City, and sufficient funding is available to procure these necessary services; and

WHEREAS, the City's best interests are served by contracting with Rogers Surveying, Inc. and HLA Engineering and Land Surveying, Inc. for the purposes identified herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute consultant agreements with Rogers Surveying, Inc. and HLA Engineering and Land Surveying, Inc., respectively, for a not to exceed amount of \$45,000 annually for five years to provide on-call land surveying in support of economic development projects.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

This space intentionally left blank.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

**AGREEMENT BETWEEN CITY AND CONSULTANT****On-call Surveying Services**

This Agreement is entered into this _____ day of July, 2023 ("Effective Date") by and between the **City of Richland** ("**City**"), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **Rogers Surveying Inc.** ("**Consultant**"), a Washington for-profit corporation with service at 1455 Columbia Park Trail, Suite 201, Richland, WA 99352. **City** and **Consultant** are referred to individually herein as a "Party" and collectively herein as the "Parties."

WITNESSETH:**1. SCOPE OF WORK**

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):
 1. ☒ City of Richland Agreement No. _____
 2. ☒ Exhibit A: Scope of Work
 3. ☒ City Richland Solicitation No. 23-0047
 4. ☒ Exhibit B: Solicitation No. 23-0047 proposal response submitted by Consultant dated May 23, 2023.
 5. ☐ Additional Documents – **Identify by name.**

2. TIME FOR COMPLETION

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by August 1, 2028.

3. TERM

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on August 1, 2028.

4. PAYMENT

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work, but in no event shall the total compensation for services rendered under this Agreement exceed **two hundred twenty-five thousand dollars (not to exceed forty-five thousand dollars per year) (\$225,000)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
 - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
 - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
 - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5. INDEPENDENT CONTRACTOR

Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are

independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

6. OWNERSHIP OF DOCUMENTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement. Consultant will ensure that all independent contractors have written agreements in place that transfers ownership of all Intellectual Property created by them or provided by them to the City.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by Consultant.

7. TERMINATION

- a. This Agreement may be terminated by either Party upon thirty (30) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.
- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9. DISPUTE RESOLUTION

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

10. DEBARMENT CERTIFICATION

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

www.sam.gov and <https://secure.lni.wa.gov/verify/>

11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12. ATTORNEY'S FEES

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13. INSURANCE

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be

primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.

- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Consultant from the City.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

14. INDEMNIFICATION / HOLD HARMLESS

- a. Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, or alleged willful or alleged negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15. STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

17. NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland
625 Swift Blvd., MS-11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name: David P. Baalman, PLS CFedS
Name of Firm: Rogers Surveying Inc.
Address: 1455 Columbia Park Trail, Suite 201
Address: Richland, WA 99352
Email: dbaalman@rogerssurveying.com
Phone Number: 509-783-4141
Fax Number: n/a

18. EQUAL OPPORTUNITY AGREEMENT

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19. SEVERABILITY

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

20. AMENDMENTS

All amendments must be in writing and be approved and signed by both Parties.

21. CHANGE IN LAW

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after

commencing negotiation, then this Agreement may be terminated by either Party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

22. CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23. CHANGES OF WORK

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24. EXTRA WORK

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

26. AUTHORITY TO EXECUTE

Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this Agreement on behalf of the entity or party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this Agreement and to undertake the actions contemplated herein, and that this Agreement is enforceable in accordance with its terms.

27. COUNTERPART ORIGINALS

Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

(Signature page to follow)

DRAFT

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND

CONSULTANT

Jon Amundson, ICMA-CM
City Manager

Signature

Attest:

Printed Name

Jennifer Rogers, City Clerk

Title

Approved as to form:

Heather Kintzley, City Attorney

EXHIBIT A: Detailed Scope of Work

Exhibit A to follow

DRAFT

Standard Scope of Work for Property Development Surveys

Boundary Line Adjustment:

Standard Scope:

- For all parcels involved, research existing legal descriptions back to origin of title, research existing easements on subject property.
- Research surveys of record of the subject properties and others nearby.
- Compute approximate search coordinates for all needed survey monuments.
- Search for all needed survey monuments & measure location of those recovered.
- Measure location of any existing improvements at/near boundary of property, and any buildings on subject property.
- Resolve existing boundaries of subject properties based on found monuments & principals of boundary survey law.
- Create record survey map showing existing property boundaries and proposed new boundary.
- Create legal descriptions for transfer area and consolidation of new parcels.
- Submit survey & legal descriptions to Planning Department for review.
- Upon approval, adjust drawing if needed to comply with conditions of approval.
- Set final lot corner monuments on new property line corners & angle points.
- Provide legal descriptions for inclusion in quit claim deeds (by others) OR add legal descriptions to city approved quit claim deed forms & submit for signatures.
- Complete Real Estate Excise Tax Affidavit (REETA) forms for each deed & submit for signatures.
- Assist with final recording of documents as needed.

Information Required from City:

- Parcel number or address of parcels to be adjusted.
- Desired location of new property line.

Other information of note:

- If adjustment is with a private landowner or other entity paying real estate taxes, those taxes must be paid for the entire calendar year at recording time per RCW 84.56.345.
- If a parcel involved in an adjustment is encumbered by a mortgage, the lender should be notified so that they can approve the adjustment and modify the deed of trust to conform to the new boundaries.
- If adjustment is in an area not covered by city sewer, Benton Franklin Health District approval is required for residential or commercial lots prior to planning application.

Best-case time frame:

- Initial research & computations: 2 weeks
- Initial corner search & site mapping: 1 week
- Drafting, legal descriptions & application to planning: 1 week
- Planning review: 1 month
- Final mapping edits, legal description edits, deed & REETA preparation: 1 week
- Final corner installation, signature gathering and recording: 1 week

Note: times are approximate and can vary greatly depending on the parcels involved.

Not accounted for: time for City Council approval (if needed).

Approximate cost: \$4000

Note: cost is approximate and can vary greatly for each project. Pricing assumes most parcels have an origin of title sometime after ± 1950 , which will be easily researched and have a relatively clean chain of title and a relatively modern survey record. This will be true for almost every parcel in the City of Richland, but in rare instances this assumption may not be true and pricing could escalate considerably.

Additional administrative fees:

- Planning application: $\pm$ \$200
- Title report: \$380
- Deed recording: \$202.50 (each, 3-4 needed each project)
- Survey recording: \$287.50

Short Plat:

Standard Scope

- Research existing parent parcel legal description back to origin of title, research existing easements on subject property.
- Research surveys of record of the subject property and others nearby.
- Compute approximate search coordinates for all needed survey monuments.
- Search for all needed survey monuments & measure location of those recovered.
- Measure location of any existing improvements at/near boundary of property, and any buildings on subject property.
- Resolve existing boundaries of subject property based on found monuments & principals of boundary survey law.
- Create short plat map showing existing property boundaries and proposed new lot configurations.
- Submit survey to Planning Department for review.
- Upon approval, adjust drawing if needed to comply with conditions of approval.
- Set final lot corner monuments on new property line corners & angle points.
- Gather required signatures on short plat drawing & record with county auditor's office.

Information Required from City:

- Parcel number or address of parcels to be subdivided.
- Desired configuration of new lots, or parameters for desired lot design created by us.

Other information of note:

- If short plat is in an area not covered by city sewer, Benton Franklin Health District approval is required for residential or commercial lots prior to planning application.
- If short plat involves a parcel owned by a private individual or other entity paying real estate taxes, those taxes must be paid for the entire calendar year at recording time per RCW 84.56.345.
- We're happy to provide a proposal for any construction of improvements needed for a short plat project (such as sewer/water services, curb, etc) as a separate proposal if needed.

Best-case time frame:

- Initial research & computations: 2 weeks
- Initial corner search & site mapping: 1 week
- Drafting & application to planning: 1 week
- Planning review: 1 month
- Final mapping edits: 1 week
- Final corner installation, signature gathering and recording: 1 week

Note: times are approximate and can vary greatly depending on the parcels involved.

Not accounted for: time for City Council approval (if needed).

Approximate Cost: \$6000

Note: cost is approximate and can vary greatly depending on parcels involved. Pricing assumes most parcels have an origin of title sometime after ±1950, which will be easily researched and have a relatively clean chain of title and a relatively modern survey record. This will be true for almost every parcel in the City of Richland, but in rare instances this assumption may not be true and pricing could escalate considerably.

Additional administrative fees:

- Planning application: ±\$200
- Title report: \$380
- Survey recording: \$287.50

Exempt Segregation:

Standard Scope:

- Research existing legal description back to origin of title, research existing easements on subject property.
- Research surveys of record of the subject property and others nearby.
- Compute approximate search coordinates for all needed survey monuments.
- Search for all needed survey monuments & measure location of those recovered.
- Measure location of any existing improvements at/near boundary of property, and any buildings on subject property.
- Resolve existing boundaries of subject properties based on found monuments & principals of boundary survey law.
- Create record survey map showing existing property boundaries and proposed new parcels.
- Create legal descriptions for all new parcels.
- Submit survey & legal descriptions to Planning Department for review.
- Upon approval, adjust drawing if needed to comply with conditions of approval.
- Set final lot corner monuments on new property line corners & angle points.
- Provide legal descriptions for inclusion in quit claim deeds (by others) OR add legal descriptions to city approved quit claim deed forms & submit for signatures.
- Complete Real Estate Excise Tax Affidavit (REETA) forms for each deed & submit for signatures.
- Assist with final recording of documents as needed.

Information Required from City:

- Parcel number or address of parcels to be subdivided.
- Desired configuration of new parcels, or parameters for desired parcel design created by us.

Other information of note:

- All parcels created by exempt segregation including remainder must be 5 acres or more in size per RCW 58.17
- If segregation involves a parcel owned by a private individual or other entity paying real estate taxes, those taxes must be paid for the entire calendar year at recording time per RCW 84.56.345.

Best-case time frame:

- Initial research & computations: 2 weeks
- Initial corner search & site mapping: 1 week
- Drafting, legal descriptions & application to planning: 1 week
- Planning review: 1 month
- Final mapping edits, legal description edits, deed & REETA preparation: 1 week
- Final corner installation, signature gathering and recording: 1 week

Note: times are approximate and can vary greatly depending on the parcels involved.

Not accounted for: time for City Council approval (if needed).

Approximate cost: \$4500

Note: cost is approximate and can vary greatly for each project. Pricing assumes most parcels have an origin of title sometime after ± 1950 , which will be easily researched and have a relatively clean chain of title and a relatively modern survey record. This will be true for almost every parcel in the City of Richland, but in rare instances this assumption may not be true and pricing could escalate considerably.

Additional administrative fees:

- Planning application: $\pm \$200$
- Title report: \$380
- Deed recording: \$202.50 (each, 1 needed for each new parcel including remainder)
- Survey recording: \$287.50

Parcel Consolidation:

Standard Scope:

- Research existing legal descriptions back to origin of title.
- Create exhibit map showing existing property boundaries and proposed new consolidated parcel.
- Create legal descriptions for consolidated parcel.
- Submit exhibit & legal descriptions to Planning Department for review.
- Upon approval, adjust drawing if needed to comply with conditions of approval.
- Provide legal descriptions for inclusion in quit claim deeds (by others) OR add legal descriptions to city approved quit claim deed forms & submit for signatures.
- Complete Real Estate Excise Tax Affidavit (REETA) forms for each deed & submit for signatures.
- Assist with final recording of documents as needed.

Information Required from City:

- Parcel number or address of parcels to be consolidated.

Other information of note:

- If consolidation involves a parcel owned by a private individual or other entity paying real estate taxes, those taxes must be paid for the entire calendar year at recording time per RCW 84.56.345.

Best-case time frame:

- Initial research: 1 week
- Drafting, legal descriptions & application to planning: 1 week
- Planning review: 1 month
- Final mapping edits, legal description edits, deed & REETA preparation & recording: 1 week

Note: times are approximate and can vary greatly depending on the parcels involved.

Not accounted for: time for City Council approval (if needed).

Approximate cost: \$2500

Note: cost is approximate and can vary greatly for each project. Pricing assumes most parcels have an origin of title sometime after ±1950, which will be easily researched and have a relatively clean chain of title and a relatively modern survey record. This will be true for almost every parcel in the City of Richland, but in rare instances this assumption may not be true and pricing could escalate considerably.

Additional administrative fees:

- Planning application: ±\$200
- Deed recording: \$202.50 (each, one needed per consolidated parcel)

Rogers Surveying Inc., P.S.

Statement of Qualifications

City of Richland RFQ 23-0047



RSI

PROFESSIONAL LAND SURVEYORS

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RSI's crew testing new drone technology.

	City of Richland	Solicitation Number: RFQ 23-0047
	Attachment A RFQ Signature Form and Addendum Acknowledgement	

Land Surveying & Services

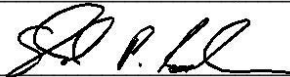
ALL RESPONDERS COMPLETE THIS PAGE AND INCLUDE WITH SUBMITTAL:

1. By submitting a response, the Responder certifies that the Responder has fully read and understands this RFQ document and has full knowledge of the scope, nature, quantity, and quality of work to be performed; the detailed requirements of the services to be provided; and the conditions under which the services are to be performed.
2. The Responder certifies that he or she has read and understands all terms and conditions of this solicitation.
3. By signing this document, the Responder certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the City determines that collusion has occurred among the Responders, none of the submittals from the participants of such collusion will be considered. The City's determination will be final.
4. The Responder acknowledges that the person who signs below is fully authorized to sign on behalf of the firm listed and to fully bind the firm to all conditions and provisions thereof.
5. The Responder acknowledges receipt of the following addenda: N/A through N/A .

Respectfully submitted this 8th day of May , 20 23 .

Name of Firm: Rogers Surveying Inc., P.S.

Address: 1455 Columbia Park Trail, Suite 201, Richland, WA 99352

Signature: 

Name (Print): David P. Baalman, PLS CFedS

Title: Principal

Email: dbaalman@rogerssurveying.com Phone: 509-783-4141

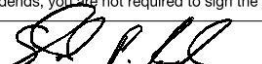
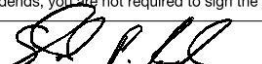
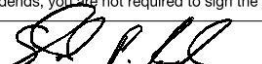
**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. ROGERS SURVEYING, INC., P.S.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 1455 COLUMBIA PARK TRAIL, SUITE 201	Requester's name and address (optional)
	6 City, state, and ZIP code RICHLAND, WA 99352	CITY OF RICHLAND
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																															
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																															
<table border="1"><tr><td colspan="9">Social security number</td></tr><tr><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td></tr><tr><td colspan="9">or</td></tr><tr><td colspan="9">Employer identification number</td></tr><tr><td>9</td><td>1</td><td>-</td><td>1</td><td>7</td><td>0</td><td>4</td><td>8</td><td>2</td><td>5</td></tr></table>		Social security number													-					or									Employer identification number									9	1	-	1	7	0	4	8	2	5
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Part II Certification					
Under penalties of perjury, I certify that:					
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and					
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and					
3. I am a U.S. citizen or other U.S. person (defined below); and					
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.					
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.					
Sign Here	<table><tr><td>Signature of U.S. person ►</td><td></td><td>Date ►</td><td>5/3/2023</td></tr></table>	Signature of U.S. person ►		Date ►	5/3/2023
Signature of U.S. person ►		Date ►	5/3/2023		

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Executive Summary



RSI's Richland, WA office

Rogers Surveying, Inc., P.S., (RSI) is a Professional Land Surveying firm located in Richland, Washington. *RSI* began operation in 1968 and has maintained an office in the City of Richland since. In that time, we've provided professional land surveying services for Southeastern Washington, Northeastern Oregon, and Idaho. Throughout our 50 plus years of continuous operation, we've performed thousands of survey projects for Federal Government Clients, local government entities, utility and port districts and private sector clients. *RSI's* reputation is built on the company's commitment to providing the most professional services possible, maintaining high standards of integrity, and fostering relationships.

Every year *RSI* is at or near the top of the list of survey companies for number of subdivision and other development surveys recorded. This is due in part to our philosophy of helping our clients take their project all the way to completion. This means taking a hands-on approach not just to the survey, but all the other aspects of completing a subdivision process. This has helped us foster strong working relationships with municipal planning departments and other departments involved in the subdivision process at each city and county in the region.



Rogers Surveying Inc., P.S.
1455 Columbia Park Trail, Suite 201
Richland, WA 99352
(509) 783-4141

Summary of qualifications for this solicitation:

Professional Land Surveyors: RSI currently employs 4 Professional Land Surveyors, with licenses in the states of Washington, Oregon, Idaho, and Montana.

Certified Federal Surveyor: The Certified Federal Surveyor program is a relatively new certification in the surveying field. The CFedS program is a Bureau of Land Management (BLM) sponsored program to train local surveyors in the federal standards for boundary surveys. This program includes instruction and testing that has been described as a post-graduate program in boundary surveying. RSI currently employs the only private practicing Certified Federal Surveyor (CfedS) in the Tri-Cities area.

Licensed Drone Pilot: The ability of local surveyors to provide in-house aerial mapping services has been a significant change within the profession in recent years. RSI is one of the few firms in the region providing this service and employs an FAA Certified sUAS Pilot (part 107), for collection of large-scale mapping data.



RSI field crew recovering a property corner monument.

RSI routinely provides professional land surveying services to public and private sector clients including:

- City of Richland
- City of Kennewick
- City of West Richland
- City of Pasco (as subcontractor to RH2 Engineering)
- City of Benton City (as subcontractor to Spink Engineering)
- Port of Kennewick
- South Richland Communities, LLC
- Kennewick Irrigation District
- Big Bend Electric Cooperative
- Lamb Weston
- Confederated Tribes of the Umatilla Indian Reservation
- Agri Northwest
- Pacific Northwest National Laboratory

Notable recent projects of similar or relevant scope:

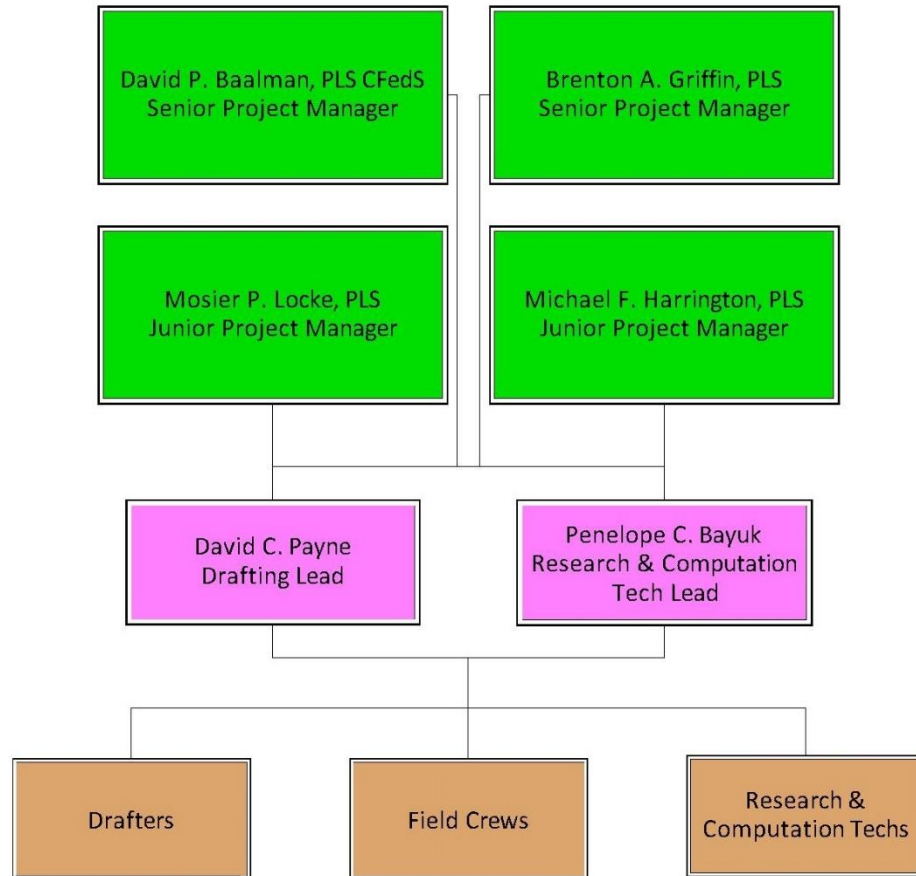
- Short plat survey for the City of Richland to create parcels for sale.
- Twelve subdivisions (long plats) within the City of Richland in the last five years.
- Over fifty short plats recorded in Benton County in the last five years (includes those in Richland, West Richland, Kennewick, Benton City, Prosser, and Benton County outside city limits).
- Multiple boundary surveys, segregations, and boundary adjustments for development within the Badger Mountain South Subarea Plan for future development.
 - Worked closely with City of Richland Planning Department on multiple occasions to complete these processes in a timely manner while coordinating with ongoing time lag in County Assessor's parcel mapping.
- Segregation survey for creation of a parcel to be conveyed to the City of Richland for West Village Park
- Surveys to develop legal descriptions for dedication to City of Richland for rights of way of Trowbridge Boulevard and Ava Way
- Multiple easements and boundary line adjustments for Friends of Badger Mountain to create hiking trail easements or fee owned parcels.
- Two ongoing boundary line adjustments for private landowners adjoining city owned lands along Keene Road corridor for acquisition by private individuals of city owned lands.
- Boundary survey for Pacific Northwest National Laboratory to create multiple parcels for future development.
- On-call surveying services for Big Bend Electric Cooperative.
 - Average of 40 easement surveys for new or expanding customers each year since 2014.
- Topographic and boundary surveys for design of new gas extraction systems at two sites in Richland, Washington.
 - One of the two sites is at the city's municipal landfill.
- Right of way resolution and record survey for Columbia Park Trail



RSI's unmanned autonomous vehicle in takeoff with LiDAR mapping unit payload.

Team Organization

Organizational Chart of Rogers Surveying Inc., P.S.



RSI field crew member with a GPS base receiver.

Rogers Surveying Inc., P.S.

Team Overview

Personnel

- 4 Professional Land Surveyors (PLS)
- 1 Certified Federal Surveyor (CFedS)
- 1 FAA Certified sUAS Pilot (part 107)
- Routinely field 3 highly trained field crews and have the equipment and personnel to add a 4th whenever needed.
- 14 full time employees with a strong mix of experience and education.

Field Equipment

- 6 Trimble R8S Multi-Frequency GNSS receivers
- 1 Leica MS60 Robotic MultiStation
- 1 Leica TS-16 Robotic Total Station
- 1 Trimble DiNi 0.3 first order electronic barcode reading level
- 4 4x4 survey vehicles, fully equipped with necessary tripods, rods, and other survey equipment
- 2 additional 4x4 vehicles for crew transport & admin uses
- 3 All-Terrain Vehicles with trailer for on-road transport
- 1 shallow water capable hydrographic survey vessel (21'), equipped with Odom CV-100 digital fathometer, Odom Digibar velocity meter, integrated computer system for data collection
- 1 FreeFly Astro US Built Quadcopter unmanned aerial vehicle system with YellowScan Mapper Plus Lidar unit

Office Equipment & Software

- 1 Network server with automated backup
- 6 Network PC Workstations
- 2 Laptop PCs
- 1 wide format plotter/scanner/copier
- 6 seats of Autodesk AutoCAD Civil3D software
- 1 seat of Bentley Microstation
- 1 seat of Bentley InRoads & InRoads Survey
- Trimble Business Center GNSS processing & adjustment software
- Leica Infinity conventional processing & adjustment software
- Starnet least squares adjustment software
- Hypack hydrographic survey software
- YellowScan CloudStation Lidar processing software
- Virtual Surveyor Aerial Mapping software
- Miscellaneous office & survey software

Resumes of Key Personnel

David P. Baalman, PLS CfedS, Senior Project Manager

Role

Senior PLS & Project Manager—management of field & office staff; technical oversight of project methodology; QA/QC; scheduling; estimating; responsible charge of boundary resolution.

Licenses & Certifications

Professional Land Surveyor – Washington #41028
Professional Land Surveyor – Oregon #86848PLS
Professional Land Surveyor – Idaho #12594
Professional Land Surveyor – Montana #19029LS
Certified Federal Surveyor #1552

Education

Washington State University (1992-1995)
University of Wyoming (Land Surveying Certificate, 2003)

Experience

June 1996 – Present: Land Surveyor & Project Manager with Rogers Surveying Inc., P.S.

Professional Affiliations

Land Surveyors' Association of Washington (South Central Chapter Vice-President)
Professional Land Surveyors of Oregon
National Society of Professional Surveyors

Lectures & Published Works

- *Unique Survey Issues – Sections 6 & 8, T9N R28E, Benton County, WA* – Guest lecturer, Oregon Institute of Technology Geomatics Department (November 2019)
- *Variable Latency Due to Extreme Depth Changes Sounding Better!* – Hypack (July 2014)
- *Simple Civil3D Strategies Point of Beginning* (March 2012)

Recent Relevant Projects

- ❖ Short Plat 3592 – Subdivision survey creating 4 lots for City of Richland for sale to private individual. One of the 4 lots has since been further subdivided (Plat of Wellhouse Heights) and multiple townhouses are currently under construction on this site.
- ❖ Multiple phases of multiple long plats within the City of Richland, including Westcliffe Heights, Falconridge, Wellhouse Heights, West Vineyard, West Village, BMS-4 Plex, and South Orchard (ongoing).
- ❖ City of Richland, WA Columbia Park Trail right of way survey – boundary resolution and mapping of existing road right of way for future improvement of city street (formerly county road & formerly state highway) – Project QC

- ❖ Construction staking & right of way dedication of Trowbridge Boulevard and Ava Way in the Badger Mountain South Subarea Plan
- ❖ Exempt segregation survey of land dedicated to City of Richland for West Village Park
- ❖ Multiple easement surveys and boundary line adjustment surveys for Friends of Badger Mountain to create trail easements and fee owned parcels for public hiking trails.
- ❖ Exempt segregation for Tapteal Properties LLC to create development parcel at intersection of Tapteal Drive & N Steptoe Street.

Other Recent Projects of Note

- Amended short plat survey for City of West Richland to remove access restriction, dedicate additional easements and dedicate additional public road right of way as a part of Kennedy Road & Bombing Range Road intersection improvements.
- Big Bend Electric Cooperative – On-call surveying services to provide legal descriptions & exhibit maps for new electrical easements, along with other surveying services.
- Confederated Tribes of the Umatilla Indian Reservation – Fee to Trust Chain of Surveys & Land Description Review.
- Binding site plan survey for Port of Kennewick creating 38 lots & 21 tracts for future development of prior Vista Field municipal airport.
- Plat of Madison Park PUD phases 1-9, Subdivision survey of 9 phases of subdivision plat project, including construction staking & asbuilts of all related infrastructure (Pasco, WA).
- Hanford site surveying services – On-call services for maintenance, topography, and construction related to the US Department of Energy's Hanford Reservation, located in Benton County, WA. Project requires specialized training & safety considerations due to the nature of the site. Over 100 separate projects completed since 2015.
- Waste Management surveying services – On-call services for construction, maintenance, and boundary projects at Waste Management landfill and transfer station sites in Kennewick, WA, Arlington, OR, Adams County, WA, and Spokane County, WA.
- Binding Site Plan survey for City of Kennewick to segregate an unused portion of city maintenance shops parcel for sale to create multi-family housing project (ongoing project).
- Record Survey 5257 – Property boundary survey for Broadview Water Association in West Richland. This was a complex boundary survey that required extensive deed research to understand the intent of the legal descriptions & origin of title of multiple parcels.

Brenton A. Griffin, PLS, Senior Project Manager

Role

PLS & Project Manager—management of field & office staff; technical oversight of project methodology; QA/QC; scheduling; estimating; responsible charge of boundary resolution.

Licenses & Certifications

Professional Land Surveyor – Oregon #93754PLS

Education

Washington State University (2010-2015) B.S. Civil Engineering & B.A. Foreign Language & Culture {Magna Cum Laude for both degrees}

Experience

June 2014 – Present: Land Surveyor with Rogers Surveying Inc., P.S.

Professional Affiliations

Land Surveyors' Association of Washington
Professional Land Surveyors of Oregon (Blue Mountain Chapter President)
National Society of Professional Surveyors
Oregon Young Surveyor's Network Chair

Recent Relevant Projects

- Plat of Wellhouse Heights – Project QC, drafting oversight, & coordination with client
- Lone School District – Boundary & topographic survey
- Waste Management Disposal Systems of Oregon – boundary line adjustment survey for state Department of Geology and Mineral Industries (DOGAMI) landfill permit continuance
- ALTA survey for new gas extraction site at City of Richland landfill – Field work supervision, mapping, & title report review
- US Fish & Wildlife Service – Bear Lake Refuge – Bear Lake County, ID – Conservation easement survey for acquisition of large conservation easement by USFWS. Field work, mapping & legal description coordination.

Other Recent Items of Note

- Represented Professional Land Surveyors of Oregon, Land Surveyors Association of Washington, and Oregon Young Surveyor's Network at the *National Society of Professional Surveyor's Day on the Hill* in Washington DC—April 2023

Michael F. Harrington, PLS, Junior Project Manager

Role

PLS & Project Manager—management of field & office staff; technical oversight of project methodology; QA/QC; scheduling; estimating; responsible charge of boundary resolution.

Licenses & Certifications

Professional Land Surveyor – Washington #55516

Experience

1981-1983 (active duty) & 1983-1987 (reserve) US Army Artillery Surveyor

1987-1991 J. Henry Carpenter Engineering & Surveying—Staff Surveyor – Yorktown Heights, NY

1991-1995 Keiser Engineers Hanford -- staff surveyor

1995-1996 Doug Gray & Associates – Staff Surveyor

1996-Present Rogers Surveying Inc., P.S. Staff Surveyor & Project Manager

Professional Affiliations

Land Surveyors' Association of Washington

National Society of Professional Surveyors

Recent Relevant Projects

- Short plat 3656 – Private short plat for property on Glen Road in Richland
- Short plat for Franklin County Irrigation District in Pasco
- Large scale segregation survey for multiple parcels in Hatton, WA
- Plat of Jasper Pines – Dayton, WA (ongoing project)

Other Recent Items of Note

- Manages field operations multiple ongoing projects for construction, operations & settlement monitoring of tank farms in 200 areas of Hanford Site.
 - Biannual high precision settlement monitoring of all waste tanks
 - Topographic surveys for design of new systems and improvements
 - Construction staking of interim surface barriers for control of storm water within tank farms to prevent leeching of presumed leaking tanks
 - Construction staking of new exhauster systems for control of hazardous gasses
 - All work within the farms requires specialized training for radiological and chemical PPE including respirators, hazardous waste training, and lockout/tagout training
- Manages field operations for multiple ongoing projects for Waste Management sites
 - Ground control for aerial mapping
 - Construction staking of new cells
 - As-Built surveys of new cells
 - Construction staking for gas extraction systems

Mosier P. Locke, PLS, Junior Project Manager

Role

PLS & Project Manager—management of field & office staff; technical oversight of project methodology; QA/QC; scheduling; estimating; responsible charge of boundary resolution.

Licenses & Certifications

Professional Land Surveyor – Oregon #94657PLS
FAA Certified sUAS pilot (part 107) #4749659

Education

Oregon Institute of Technology – 2015-2019 B.S. Geomatics (surveying option) {Magna Cum Laude}

Experience

Summer 2015, Summer 2016, Summer 2017 – Barker Surveying – Land survey intern
Summer 2018 – Duryea & Associates – Land survey intern
June 2019- Present – Rogers Surveying Inc., P.S. – Staff Surveyor & Project Manager

Professional Affiliations

Professional Land Surveyors of Oregon
National Society of Professional Surveyors
Oregon Young Surveyor's Network

Recent Relevant Projects

- ALTA survey on extremely tight timeline for 20+ parcels totaling ±7500 acres in southern Benton County for court ordered auction.
- Boundary survey & topographic survey as subcontractor to Spink Engineering for City of Benton City for design of new park. Completed topographic portion using Lidar technology collected using unmanned aerial system. (ongoing project)
- Boundary line adjustment survey for acquisition of excess railroad right of way by adjoining private landowners located in Pasco. (ongoing project)

Other Recent Items of Note

- Hazmat, respirator, & lockout/tagout qualified worker
- President, Oregon Institute of Technology Geomatics Club (2018-2019)

David C. Payne, Drafting Lead

Role

Drafting lead

- Coordination of all drafting related processes for all survey projects
 - Transformation of raw survey data into coherent map in recordable format for all record surveys, plats, short plats & binding site plans
 - Confirm all needed data is present on each survey to ensure it can be retraced by future surveyors
 - Work closely with PLS in responsible charge to ensure all boundary related information is properly presented
 - Work closely with clients to ensure subdivision lot boundaries meet the needs of future development etc.
- Coordination of all use of Civil3D software for construction surveys
 - Extract needed data from engineering CAD files for actual points to be staked in the field
 - Produce worksheets for field crew of relevant data to be staked
 - Ensure legibility of all data to be staked for field crew assuming adverse weather conditions
- Ensure company wide drafting conventions are utilized for all projects
 - Maintain company cad file templates
 - Ensure all company layering standards are utilized for all drawings
 - Ensure all company mapping symbology standards are utilized for all drawings

Licenses & Certifications

Leica Cyclone High Definition Scanning Software
Autodesk Civil3d certification (Pacificad)

Education

Los Medanos College, Pittsburg, CA (1996)

Experience

2015-2019: White Shield Inc., Drafting Lead
2019-2021: O'Bunco Engineering (surveying division), Drafting Lead
2021-Present: Rogers Surveying Inc., P.S., Drafting Lead

Recent Relevant Projects

2020-2021: CAD file data extraction for construction staking on Duportail Street improvements for City of Richland (at White Shield Inc.)

2023: South Richland Communities, LLC: Badger Mountain South, BMS Station drafting on multiple segregations, short plat, & boundary line adjustments for development of commercial properties

2022-2023: South Richland Communities, LLC: Badger Mountain South, South Orchard, drafting on phase 1 of final plat (ongoing); drafting of exhibit for dedication of public road; CAD file data extraction for construction staking.

Penelope C. Bayuk, Research & Computation Tech Lead

Role

Research & Computation Tech Lead

- Coordination of property boundary records research for all boundary surveys undertaken
 - Search public record for surveys, plats, short plats, binding site plans etc.
 - Search public record for deeds
 - Search public record for easements
 - Search public record for survey control monuments & benchmarks
 - Ensure all relevant information is retained in hard copy format for field crews & in electronic format for office staff, compiled in easily accessed manner
- Coordination of computations necessary for all boundary surveys undertaken
 - Preliminary computation of approximate coordinates of controlling corners for field search
 - Processing of field data to produce final measured positions of all found monuments
 - Computation of positions of new monuments to be established for final review/QC by PLS in responsible charge
 - Work closely with PLS in responsible charge to determine methodology of lost corner restoration & boundary resolution

Education

Columbia Basin College (2019-2022) A.A.S. – Engineering Technology

Experience

Summer 2021 – Knutzen Engineering – Engineering Intern

June 2022 – Present – Rogers Surveying Inc., P.S. Survey Research Tech & Computation Tech

Professional Affiliations

Professional Land Surveyors of Oregon – Blue Mountain Chapter – Associate member

Recent Relevant Projects

Fall 2022: Edge Consulting: Surveys for permitting of 70 “5g” micro cellular sites in Richland, Kennewick, Pasco, Prosser, & Hermiston. Research of public road right of way definitions; processing of field data for production into FAA certifications of location & elevation of proposed structures.

April 2023: South Richland Communities, LLC: Computation of lot closures, areas, and slopes for proposed future preliminary plat (ongoing).

Related Project Experience

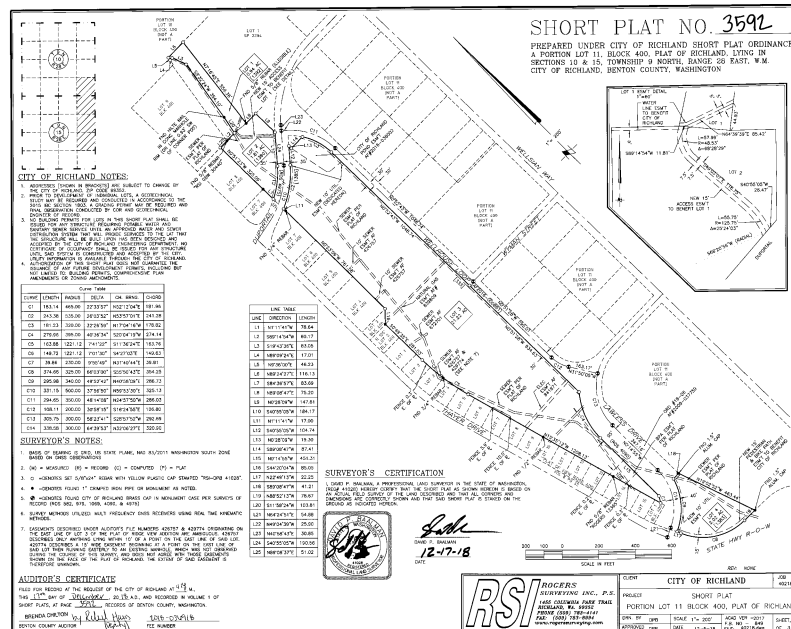
Example project number 1: Short Plat 3592

Client: City of Richland

Project Manager: David P. Baalman, PLS CFedS, 1455 Columbia Park Trail, Richland WA 99352
dbaalman@rogerssurveying.com 509-783-4141

Performance dates: November 13, 2018 through December 17, 2018

Project description: This short plat was undertaken at the request of the City of Richland to subdivide an oddly shaped "remnant" parcel for sale to a private individual. The property was the remainder of a large lot from the original Plat of Richland, being the portion of the lot retained by the city after previous sales of commercial properties many years prior. The property fronts Wellhouse Loop but was further invaded by newer rights of way of Duportail Street and Lawless Drive. Previous sales of portions of the original lot prior to modern short plat laws, plus dedication of new right of way, resulted in a legal description for the parent parcel which was over 6 pages in length. The project was undertaken in mid-November with a fixed schedule of being completed with sufficient time to facilitate a sale by the end of the year. The final short plat was recorded with 2 weeks to spare. Issues encountered and the truncated timetable required a budget revision mid-project, but the final total fell within this revised budget number. One of the lots created by this short plat was further subdivided by RSI (Plat of Wellhouse Heights), and several townhouses are currently under construction on the site.



Sheet 1 of Short Plat 3592

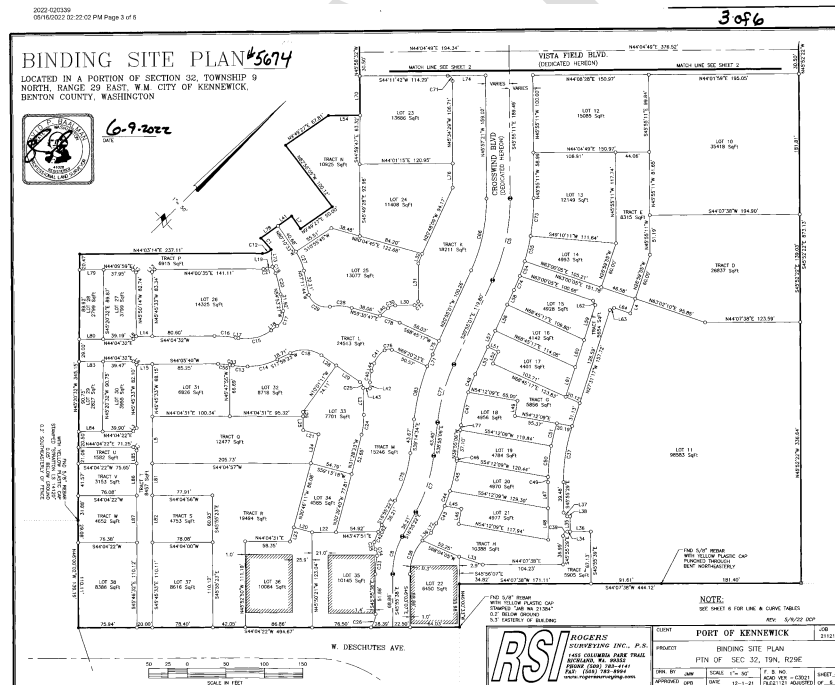
Example project number 2: Binding Site Plan 5674

Client: Port of Kennewick

Project Manager: David P. Baalman, PLS CFedS, 1455 Columbia Park Trail, Richland WA 99352
dbaalman@rogerssurveying.com 509-783-4141

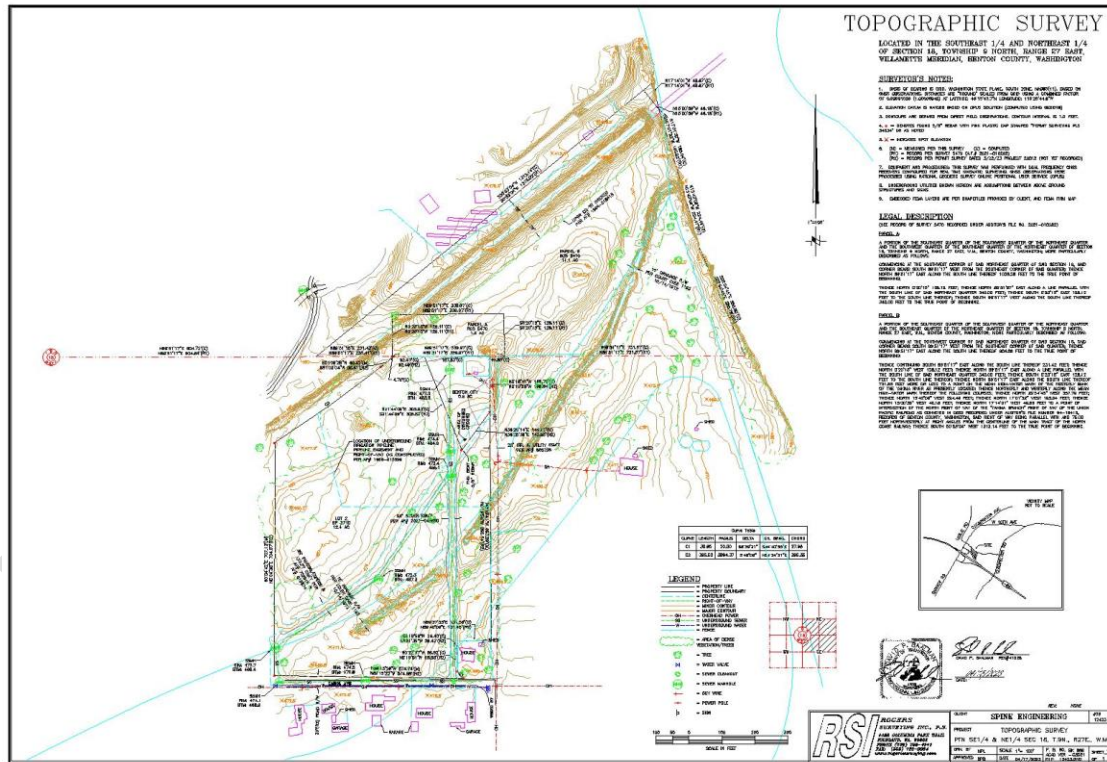
Performance dates: July 8, 2021 through June 16, 2022

Project description: This binding site plan was undertaken at the request of the Port of Kennewick to subdivide a portion of the former Vista Field airport into a mixed use commercial & residential development. Under a separate contract the Port of Kennewick commissioned construction of roads, utilities, parking areas, and common areas including water features. RSI was then contracted to produce a subdivision creating lots which fit within these already constructed features. A total of 38 lots and 21 tracts were created. Many of these lots are oddly shaped to fit within the parameters of infrastructure already constructed, which required working closely with the client & the project engineer to ensure final lot configurations met intended future uses. Another aspect of the project was the client's desire to retain a portion of the historic nature of the site by utilizing portions of the existing runway, taxiway, and ramp asphalt for parking areas. Their desire not to disturb this asphalt created some unique challenges in setting final lot corner monuments, resulting in over 50 lot corners established using an alternative material that didn't need to be driven completely through the existing asphalt. This project was completed on time and under budget.



Sheet 3 of Binding Site Plan 5674

Project description: This survey was undertaken at the request of the City of Benton City, through their engineering contractor Spink Engineering. The purpose of the survey is to produce a boundary and topographic map of a city-owned site for development as a public park. Areas of the site are heavily covered with brush. The city requested that we not disturb these brush covered areas, but still include them in our topographic survey. This created an opportunity for us to collect the data using our unmanned aerial vehicle and Lidar system. The project is currently ongoing with us scheduled to stake the edge of the flood hazard areas in the coming weeks, but to date all phases completed have been completed on time and on budget.



Topographic survey of future park site with bare earth surface model created without disturbing brush.

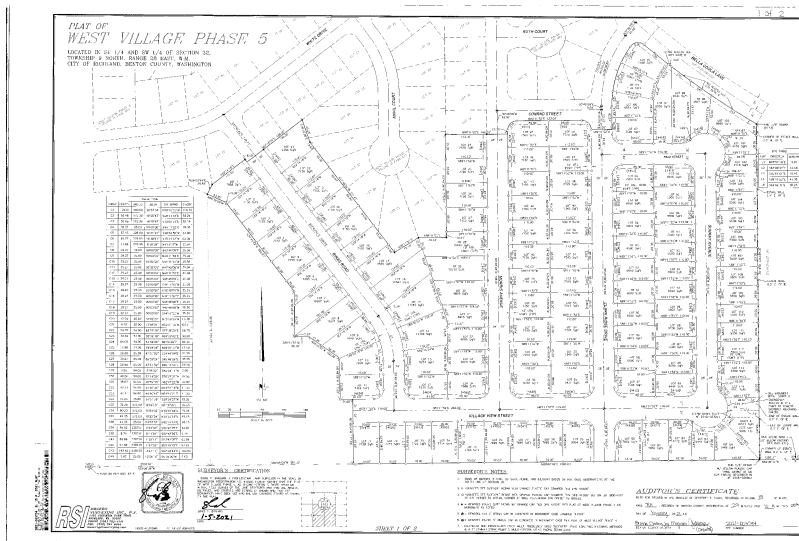
Example project number 5: Plat of West Village Phases 3-6

Client: South Richland Communities LLC

Project Manager: David P. Baalman, PLS CFedS, 1455 Columbia Park Trail, Richland WA 99352
dbaalman@rogerssurveying.com 509-783-4141

Performance dates: December 28, 2017 through August 10, 2021

Project description: RSI took over surveying on this long plat project for phase 3 of the 6-phase plat located in the Badger Mountain South Subarea Plan. Phase 6 was completed in August 2021. A total of 359 single family and duplex lots were created in these phases. Each phase required construction staking of utilities & roads, with construction of said infrastructure approved by the public works department, a final plat drawing reviewed and approved by the planning department, and final signature gathering and recording for a client who at the time did not have any employees present in the Tri-Cities area.



Sheet 1, plat of West Village Phase 5

References:

South Richland Communities LLC

Attn: Darrin Sweeney
Associate Master Plan Admin.
PO Box 4493
West Richland, WA 99353
(509) 380-7978
DarrinMSweeney@gmail.com
Services Provided: Subdivisions
Boundary adjustments, etc.
2017-present

Knutzen Engineering

Attn: Paul Knutzen, PE, Principal
5401 Ridgeline Dr Ste 160
Kennewick, WA 99338
(509) 222-0959
paul@knutzenengineering.com
Services Provided: Topographic
boundary, and subdivision surveys
2015-present

Port of Kennewick

Attn: Larry Peterson
Director of Planning &
Development
350 Clover Is Dr Ste 200
Kennewick, WA 99336
(509) 586-1188
lpeterson@portofkennewick.org
Boundary & Subdivision surveys
2006-present

**AGREEMENT BETWEEN CITY AND CONSULTANT****On-call Surveying Services**

This Agreement is entered into this _____ day of July, 2023 ("Effective Date") by and between the **City of Richland** ("**City**"), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **HLA Engineering & Land Surveying Inc.** ("**Consultant**"), a Washington for-profit corporation with service at 2803 River Road, Yakima, WA 98902. **City** and **Consultant** are referred to individually herein as a "Party" and collectively herein as the "Parties."

WITNESSETH:**1. SCOPE OF WORK**

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):
 1. ☒ City of Richland Agreement No. _____
 2. ☒ Exhibit A: Scope of Work
 3. ☒ City Richland Solicitation No. 23-0047
 4. ☒ Exhibit B: Solicitation No. 23-0047 proposal response submitted by Consultant dated May 8, 2023.
 5. ☐ Additional Documents – n/a.

2. TIME FOR COMPLETION

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by August 1, 2028.

3. TERM

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on August 1, 2028.

4. PAYMENT

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work, but in no event shall the total compensation for services rendered under this Agreement exceed **two hundred twenty-five thousand dollars (not to exceed forty-five thousand dollars per year) (\$225,000)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
 - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
 - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
 - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5. INDEPENDENT CONTRACTOR

Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are

independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

6. OWNERSHIP OF DOCUMENTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement. Consultant will ensure that all independent contractors have written agreements in place that transfers ownership of all Intellectual Property created by them or provided by them to the City.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by Consultant.

7. TERMINATION

- a. This Agreement may be terminated by either Party upon thirty (30) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.
- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9. DISPUTE RESOLUTION

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

10. DEBARMENT CERTIFICATION

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

www.sam.gov and <https://secure.lni.wa.gov/verify/>

11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12. ATTORNEY'S FEES

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13. INSURANCE

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be

primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.

- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Consultant from the City.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

14. INDEMNIFICATION / HOLD HARMLESS

- a. Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, or alleged willful or alleged negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15. STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

17. NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland
625 Swift Blvd., MS-11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name: Eric T. Herzog, PLS
Name of Firm: HLA Engineering & Land Surveying Inc.
Address: 2803 River Road
Address: Yakima, WA 98902
Email: ehertzog@hlacivil.com
Phone Number: 509-966-7000
Fax Number: n/a

18. EQUAL OPPORTUNITY AGREEMENT

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19. SEVERABILITY

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

20. AMENDMENTS

All amendments must be in writing and be approved and signed by both Parties.

21. CHANGE IN LAW

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after

commencing negotiation, then this Agreement may be terminated by either Party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

22. CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23. CHANGES OF WORK

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24. EXTRA WORK

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

26. AUTHORITY TO EXECUTE

Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this Agreement on behalf of the entity or party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this Agreement and to undertake the actions contemplated herein, and that this Agreement is enforceable in accordance with its terms.

27. COUNTERPART ORIGINALS

Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

(Signature page to follow)

DRAFT

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND

CONSULTANT

Jon Amundson, ICMA-CM
City Manager

Signature

Attest:

Printed Name

Title

Jennifer Rogers, City Clerk

Approved as to form:

Heather Kintzley, City Attorney

EXHIBIT A: Detailed Scope of Work

HLA will provide surveying services, including the preparation of legal descriptions and associated legal paperwork for the following:

Boundary Line Adjustments

Segregations

Subdivisions

Parcel Consolidations

Other survey work as requested by city staff

Services will be provided on an on-call basis.

City staff will provide project descriptions and serve as the point of contact for surveyor questions.

HLA will provide a task order to be approved by city staff prior to starting work on any job request.

HLA will provide time estimates to complete each job as part of the task order.



Contact Information

HLA Engineering and Land Surveying, Inc. (HLA)
2803 River Road, Yakima, Washington 98902
Eric T. Herzog, PLS, Survey Manager
(509) 966-7000 - eherzog@hlacivil.com

Introduction

HLA Engineering and Land Surveying, Inc. (HLA), is a consulting firm providing engineering, land surveying, planning, and construction management services to cities, counties, port districts, irrigation districts, utility districts, state agencies, and private clients throughout Washington State. Not every city can have a professional land surveying group on staff, but every city can have a group of professional land surveyors at their disposal only a phone call, email, or text away.

We provide our land surveying services on an on-call basis to the City of Pasco, Benton County, City of Prosser, and 18 additional agencies throughout Washington State, and we are excited to be a resource for and team with the City of Richland.

Survey Team Overview

HLA typically runs two survey crews with all equipment, staff, and resources to run four crews if necessary to efficiently complete all field work, meeting any schedule. Cross training of employees and the flexibility to adjust crews is important to our success and ability to meet client demands. Eric Herzog, PLS (35 years of experience) will serve as Principal-In-Charge with overall project responsibility. Tim Fries, PLS, CFedS (21 years of experience) will serve as Project Manager, responsible for scheduling crews and providing oversight.

HLA Planners

With two full-time planners on staff, HLA can provide community planning services and assistance with land use applications. Having planners on staff as part of the HLA team makes projects run more smoothly and time efficient. These staff members are available to provide insight regarding regulatory and legal requirements, including zoning and land use. Our planners are familiar with the following:

- Community Planning Documents, such as Comprehensive Sub-area Plans and Studies, Asset Management Plans, and Title VI Plans and Annual Reports
- Preparation of conceptual designs and planning level estimates for use in pursuit of funding
- Review of land development applications, zoning, subdivisions, and site planning activities
- Long-range planning to include development regulations, development standards, and agency policies



Benton County
Kennewick Justice Center
Boundary and Topographic Survey

Knowledge and Experience

With two licensed professional land surveyors, experienced full-time field crews, survey technical support staff, and state-of-the-art equipment, we are available to provide timely and accurate land surveying services.

Our staff is able to assist with a wide variety of land surveying tasks, including:

- Boundary surveys and legal descriptions to define real property for the purpose of conveyance
- Binding site plans for the development of industrial and commercially zoned property
- Preparation of plats and short plats for the subdivision of property
- Boundary line adjustment surveys to revise the location of property lines
- ALTA surveys for the financing and conveyance of properties
- Legal descriptions for the dedication of rights-of-way and easements
- WSDOT/FHWA approved right-of-way plans
- Topographic surveys for engineering design projects
- Horizontal and vertical control for construction of new projects
- Record drawings for project completion
- GPS/GIS utility and resource mapping and GIS databases
- FEMA elevation certifications and letters of map applications

Additional surveying services which may be beneficial to the City of Richland are detailed below.

Construction Surveying: HLA provides construction surveying services for most of our engineering design projects. These services include staking of clearing and project limits; slope staking for new roadway, roadway widening, and bridge projects; staking for new sanitary sewer mains, water mains, and storm drainage structures; staking curb and gutter; setting blue tops for subgrade and base course and top course; and laying out final pavement markings.



Yakima County
East/West Corridor Ph. 1
Topographic Survey

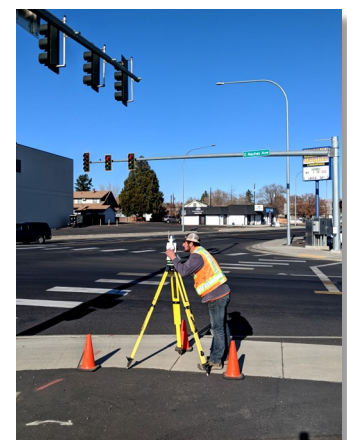
Topographic Surveys: Your agency may require topographic surveys for proposed roadway and bridge reconstruction projects. HLA surveyors work regularly with our engineers and understand design project topographic needs. Surveys must be tied to right-of-way and adjacent parcels, so a knowledge of land surveying is critical. Our staff prepares background information, so field crews are more efficient and correct data is obtained. We will work with your staff to provide field data in the City's preferred format.

Right-of-Way Plans and Legal Descriptions: HLA routinely prepares right-of-way plans, legal descriptions, and easement documents for public infrastructure projects. We research historical records such as deeds, records of survey, easements, previous right-of-way plans, and construction record drawings to gather pertinent survey information. When necessary, HLA prepares plans and legal descriptions in accordance with the requirements of the WSDOT Right-of-Way Manual and FHWA standards. As a result, review and approval through the WSDOT Local Programs office is streamlined.

Monument Surveys: Surveying services may include setting or re-setting property corners, section corners, or monuments. Having documented monument locations for entire communities (e.g., Pasco) and regularly setting or resetting monuments, HLA understands the importance of the Department of Natural Resources (DNR) monument permitting process. Per WAC 332-120-040, a DNR removal permit must be obtained. Once reset, a new land corner record or record of survey must be filed with the County Auditor with a copy to the DNR. We encourage you to contact David M. Icenhower, PLS, CFedS, with the Department of Natural Resources at (360) 902-1230 as evidence of HLA's diligence in this regard.

Geodetic and Cadastral Surveying: HLA provides geodetic surveys for large survey control networks for use on surveying and engineering projects. Our crews will set and establish coordinates for survey control monuments and establish coordinates for monuments.

Cadastral surveying services also include verifying section corner locations and documenting corner histories, resetting lost and missing corners, and filing record of survey maps and land corner records.



Property Boundary and Subdivision Surveying: HLA routinely provides boundary surveying services to our municipal clients to establish property lines and set property corners. We also prepare surveys and legal descriptions for lot line adjustments; DNR Lease surveys for utility, roadway, and river crossings; and subdivisions creating new lots. Our services include filing record of survey maps and subdivisions with the auditor's office of the County we are working in.

Certified Federal Surveyor (CFedS): The CFedS program, approved by the U.S. Secretary of the Interior, is designed to enhance the level of knowledge and expertise for survey work performed on federal lands and especially on Indian trust lands. HLA can provide land surveying services for projects on or adjacent to federal property and Tribal lands.

- Additional avenues for accomplishing cadastral services for Tribal trust assets and restricted fee lands
- Roadway construction passing through Tribal lands
- Awareness of cultural and jurisdictional considerations for surveying on Tribal lands

Unmanned Aircraft System - Drone Services: HLA can provide a wide range of detailed surveying services by utilizing Drone Services. Our professionally trained drone pilot, with a Federal Aviation Administration's Small UAS certification (FAA Part 107 License), is available to offer the following drone services:

- Topographic surveys with GPS providing 2D, 3D, and elevation mapping
- Aerial survey control
- Construction observation, including accurate volume measurements of stockpiles
- Aerial photography prior to construction, during construction, and at construction completion
- Facility monitoring, including structures without ground access



Key Survey Staff and Resources

The team we have assembled for the City of Richland is experienced and efficient due to many years working together on the wide variety of surveying projects included in this Statement of Qualifications. HLA team members for the City of Richland include:

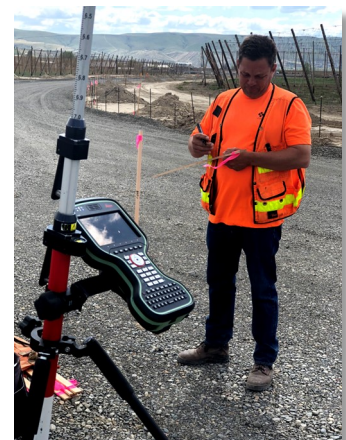
- **Eric Herzog, PLS**, will be the Principal-In-Charge responsible for preparing task order scope of work and cost estimates, quality control, researching records, reviewing final work product, and stamping and signing final surveys.
- **Timothy Fries, PLS, CFedS**, will be the Project Manager responsible for scheduling all survey crews, drafting work, survey calculations, legal descriptions, and quality control.
- Our primary land surveying staff is comprised of two full-time crews, led by Crew Party Chiefs: **Mark Woods**, who has 17 years of surveying experience with HLA, and **Darren Wilhelm, LSIT**, who has 18 years of surveying experience, four of those years with HLA.
- Additional survey crew members include: **Paisios Ness, LSIT**, with four years of experience and **Taylor Speer** who joined the HLA survey team in 2022. **Andrew Hyink** is our CAD Technician and Certified Drone Pilot who is also trained for field survey work, with 17 years of experience, all with HLA.



Schedule

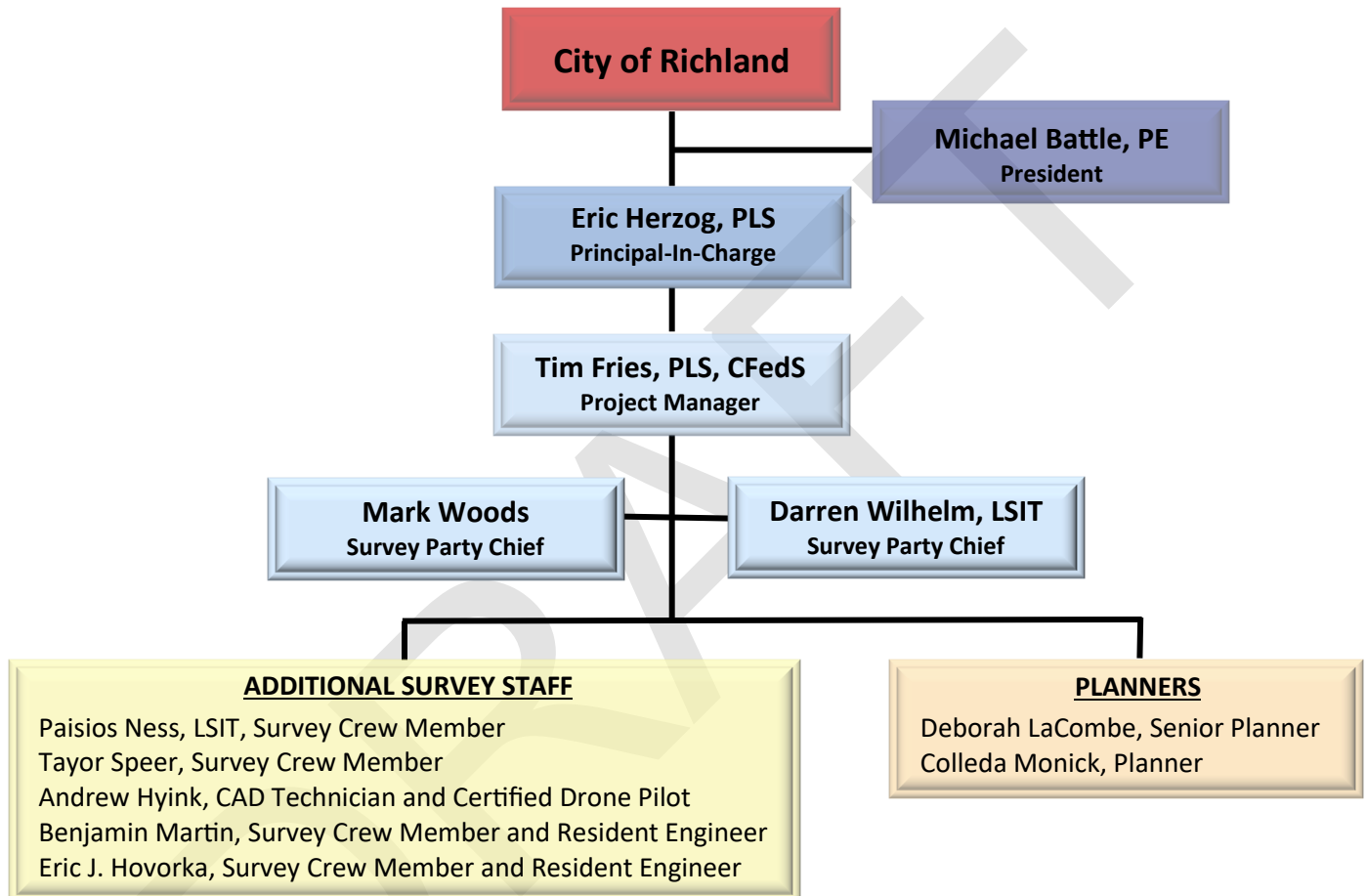
HLA maintains a schedule of all projects under contract and possible future projects. We assign projects to team members and estimate the hours the project will be worked on every week for the duration of the project. This ensures we have the staff to meet project schedules and budgets.

Each week we assign specific tasks to our survey crews and surveyors will work on them the following week. Projects are prioritized to ensure schedules and budgets are met.



Organization Chart

The HLA team has worked together on the projects included in the example projects provided on pages 10 and 11. We organized our staff for your project as shown in the chart below. This cohesive team stands ready to begin work upon authorization from the City.



Quality Assurance/Quality Control

State-of-the-art equipment and established procedures are essential elements of quality control. Below is how our HLA team will provide the City of Richland with accurate surveying information:

- We utilize the Leica Captivate line of products to complete field surveys. This includes Leica GS18 GNSS/GPS units and Leica Captivate Robotic Total Stations.
- Using Viva, our survey crew can create point codes and line work directly in the field, reducing the amount of time CAD technicians spend creating finished surveys.
- HLA utilizes the Washington State Reference Network (WSRN) to provide real-time network corrections to our GNSS/GPS units wherever cell phone coverage is available. In areas without cell phone coverage, we utilize Satel 35-watt radios.
- When beginning a project, our survey crews are trained to check for known points, verify back-sights, and keep field notes in hard bound books to note date, time, weather conditions, instrument set up details, and rod height changes.



Following are key HLA strengths the City of Richland should consider:

- HLA understands the importance of providing detailed, accurate survey data for engineering design. Our engineering staff relies on this data every day to produce high quality design plans.
- HLA provides land surveying services to both municipal and private sector clients for street and utility infrastructure projects, topographic surveys, and construction staking.
- HLA understands the importance of providing accurate and timely information for underground utilities to reduce unexpected conditions during construction.

Monitoring Project Scope and Budget

The City of Richland should expect schedules to be met. At the beginning of each project or surveying assignment, HLA estimates time needed to complete the work and will review schedule expectations with the City. Our staff of trained surveyors and support personnel, including two full-time survey crews, have the ability and equipment to expand into four crews when needed to meet project schedules. Cross training and flexibility afford HLA the ability to meet critical timelines for Richland projects.

Project cost overruns are mitigated through accurate cost estimating at the onset of the project, as well as clear and concise communication throughout the assignment. The work scope is well thought out and detailed, ensuring all costs are accounted for.

Experience with Land Development

Regulatory and Legal Requirements Zoning and Land Use

Comp plan amendment applications, rezone applications, binding site plan applications, SEPA applications, long plat applications, short plat applications, and boundary line adjustment applications are all part of our day-to-day activities at HLA.

As part of the services, we provide to our many public agency clients, we review and comment on applications submitted by other consultants for new developments and plats. We review SEPA applications and comment on the need for road and utility improvements. We review subdivisions to verify they conform to local and state codes and requirements. We review final documents to ensure conditions of approval are complied with and final binding site plan plats or short plats meet local and state requirements.

Regulatory and Legal Requirements Zoning—Creation of Legal Descriptions

The surveyors of HLA are recognized experts in preparing and reviewing legal descriptions. One of the services we provide to our clients is reviewing and making recommendations on legal descriptions prepared by others. For example, the City of Pasco sends proposed easement and deed documents to HLA for review. We check for accuracy and completeness and make recommendations.

We routinely make recommendations to agencies for new code revisions. For example, when Yakima County created their new Title 19, unified development code, our surveyors were on the committees making recommendation for changes to help streamline the process. HLA was instrumental in requiring legal descriptions that are stamped and signed by a professional land surveyor and a record of survey be filed when adjusting parcel boundaries.



Benton County
Kennewick Justice Center
Boundary and
Topographic Survey





Tri-Cities Familiarity

HLA has provided professional land surveying services for the City of Richland since we began business fifty years ago, including survey for design and construction of miscellaneous private development, and for municipal projects beginning with the City of Richland's Tri City Estates Water and Sewer project in 1973, Meadowsprings Upper Level Water Improvements, Canyon Terrace Development, and Port of Benton Skypark Development Design and Transmission Lane projects in 1974.

We currently provide on-call surveying services to the City of Pasco, beginning in 2016. This work has included surveying the location and elevations of all section corners within the City's urban growth area and setting survey control points with monuments at 33 locations throughout the City. Other completed survey work has consisted of topographic surveys, construction staking, and setting right-of-way.

By providing all services from a single office, HLA also has experienced engineers to provide input for surveying tasks when needed. Having completed more than 1,000 infrastructure projects - streets, water, sewer, parks, and irrigation facilities, our staff is very familiar with the surveying, mapping, right-of-way plans and acquisition, and construction surveying requirements for municipal projects.



City of Pasco
Citywide Traffic Signals - Phase 2



WSDOT
Ford Group, LLC
Expert Witness Survey
Richland, Washington



2019 Drone Photo
Hogback Development
Columbia Center Retail Site
Development
Kennewick, Washington



ERIC T. HERZOG, PLS

Registration: Professional Land Surveyor - Washington
Education: Hennepin Technical College, Minneapolis, Minnesota
Certificate in Land Surveying - 1987

Eric has more than 35 years land surveying experience, 25 of those with HLA, and is responsible for project organization, scheduling, budget control, survey research, boundary computations, survey mapping, and quality assurance for all survey projects for the firm. He has extensive experience in projects throughout the Northwest for municipal, federal, state, and private clients. Eric specializes in research, cadastral surveys, and preparation of right-of-way exhibits and legal descriptions for right-of-way acquisition projects.



Principal-In-Charge

TIMOTHY D. FRIES, PLS, CFEDS

Registration: Professional Land Surveyor - Washington
Education: BS 2000 Central Washington University

Tim has more than 21 years of experience in land surveying, all of those with HLA. He is responsible for project organization, survey research, construction calculations, boundary computations, writing legal descriptions, and survey drafting. He is proficient in running Leica Total Stations, Data Collectors, and GPS receivers. He often accompanies our field survey crews, assisting with topographic mapping, setting survey control, boundary surveys, and construction staking. Tim is also our Certified Federal Surveyor (CFedS).



Project Manager

MARK W. WOODS

Mark, Full Time Crew Chief, is responsible for one of two survey crews. He has 17 years of full-time surveying experience with HLA. Mark is responsible for providing topographic mapping for our engineering projects, setting survey control, boundary surveys, bathymetric surveys, and construction staking. He is proficient in running Leica Total Stations, Data Collectors, and GPS receivers connected to the Washington State Reference network.



Survey Crew Chief

DARREN L. WILHELM, LSIT

Darren, Full Time Crew Chief, is responsible for one of two survey crews. He has 14 years of experience in land surveying, four of those years with HLA. He provides topographic mapping for a variety of engineering projects, sets survey control, performs boundary surveys, and completes construction staking. Darren is proficient in running Leica Total Stations, Data Collectors, and GPS receivers connected to the Washington State Reference network.



Survey Crew Chief

PAISIOS M. NESS, LSIT

Paisios is a Survey Crew Member with four years of land surveying experience. He provides topographic mapping for a variety of projects, including setting survey control, performing boundary surveys, and construction staking. Paisios is familiar with researching FEMA maps to determine flood zone and base flood elevations and collecting necessary field data for completion of flood certificate forms. He is trained to run Leica Total Stations, Data Collectors, and GPS receivers connected to the Washington State Reference network.



Survey Crew Member



TAYLOR D. SPEER

Taylor is a Survey Crew Member with experience providing topographic mapping for a variety of projects, setting survey control, performing boundary surveys, and construction staking. Taylor is trained to run Leica Total Stations, Data Collectors, and GPS receivers connected to the Washington State Reference network.



Survey Crew Member

ANDREW J. HYINK

Andrew has 17 years of experience in AutoCAD drafting, all of those with HLA. He is proficient in the use of AutoCAD for the preparation of topographic surveys, site design, and roadway development. Andrew is familiar with construction methods and land surveying in the field and will join crews if needed. He is responsible for all HLA information technology needs, managing inventory, network, and HLA server. Andrew is also a professionally trained drone pilot, with a Federal Aviation Administration's Small UAS certification (FAA Part 107 License).



*CAD Technician and
Certified Drone Pilot*

BENJAMIN J. MARTIN

Benji, Survey Crew Member and resident engineer, has over 15 years of experience in surveying and construction, nine of those years with HLA. He is cross trained to join our survey crews as needed, as well as provide construction inspection. Benji is familiar with a wide variety of engineering and land surveying processes, including setting survey control, boundary surveys, and construction staking.



Survey Crew Member



ERIC J. HOVORKA

Eric, Survey Crew Member, and resident engineer, has 25 years of experience in land surveying and construction observation, five of those years with HLA. He joins our survey team as needed, as well as provides engineering construction inspection. Eric is familiar with setting survey control, performing boundary surveys, and construction staking. He provides construction insight along with his surveying skills.



Survey Crew Member

DEBORAH L. LACOMBE

Education: BS 1998 Eastern Washington University - Physics
MBA 2005 University of Phoenix - Spokane Campus

Deb has more than 20 years of transportation planning experience in regional and metropolitan planning organizations (MPOs) in the Spokane, Walla Walla, and Yakima areas. Over seven of those MPO planning years were in the Yakima and Walla Walla Valleys as Senior Planner and Manager. She is responsible for project management, administration, and public outreach associated with municipal planning. Her experience includes data gathering and analysis, coordination of diverse project teams, transportation planning, funding application preparation and evaluation, and preparing environmental reports. Deb promoted Central Washington priorities through the DRYVE and TRANS-Action public/private coalitions and as a team member developing the WSDOT Tribal Consultation Best Practices Guide.



Senior Planner

COLLEDA H. MONICK

Education: BA 2005 Western Washington University - General Studies
Emphasis in Science and History

Colleda joined HLA in 2022 with more than 10 years of experience in community and business development. Over six of those years were with the City of Yakima in planning and economic development roles. She is responsible for project coordination in relation to comprehensive planning, land development, and environmental planning. Colleda's experience includes application review and processing, research and analysis of planning issues, permit preparation, and conducting presentations at various public forums. She has a thorough knowledge of codes and development standards, zoning and annexation laws, and site planning activities. Colleda also serves on the Yakima Planning Commission.



Planner



RELATED PROJECT EXPERIENCE

The below projects demonstrate the depth and breadth of HLA's surveying practice. Experience gained on these projects is directly applicable to the land surveying services we expect to provide to the City of Richland. Specific reference contact information is provided for each project.

PROJECT NAME/CONTACT	PROJECT DETAILS	PROJECT DESCRIPTION
<u>City of Pasco</u> Animal Shelter Topographic Survey Contact: Steve Worley Public Works Director (509) 543-5738 worleys@pasco-wa.gov HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	HLA prepared a boundary and topographic survey for property owned by the City of Pasco for a new animal shelter. Location: Pasco, WA Duration: 5/21 - 3/23 Survey Cost: \$22,000	HLA prepared applications, legal descriptions, and exhibit maps for vacating existing public right-of-way. HLA prepared a boundary line adjustment application, and legal descriptions and survey for configuring a new parcel for the animal shelter site. Following approval of the application, HLA set the property corner of the new parcels and prepared and filed a record of survey with the Benton County Auditor's Office.
<u>City of Pasco</u> Sewer Easement for DOA Lands Contact: Steve Worley Public Works Director (509) 543-5738 worleys@pasco-wa.gov HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	Renewal of Department of the Army (DOA) 25-year easements. Location: Pasco, WA Duration: 6/22 - 4/23 Survey Cost: \$56,000	HLA is preparing an easement survey and legal descriptions for a sewer easement over US Army Corp of Engineers (USACE) managed lands along six miles of land adjacent to the Columbia River. The field survey will include locating section corners and monuments.
<u>City of Prosser</u> New City Hall Site Contact: Marty Groom Public Works Director (509) 786-2332 mgroom@ci.prosser.wa.us HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	HLA prepared a topographic survey, boundary line adjustment application, boundary survey, and legal description. Location: Prosser, WA Duration: 1/22 - 8/22 Survey Cost: \$8,000	This project was for a new city hall site along Wine County Road. The work included surveying existing parcel boundaries and setting property corners on the new parcels. HLA filed a record of survey with Benton County to complete the boundary line adjustment.
<u>City of Pasco</u> Legal Description Review - Several Properties Contact: Steve Worley Public Works Director (509) 543-5738 worleys@pasco-wa.gov HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	HLA provides legal description review to the City of Pasco Planning and Public Works departments. Location: Pasco, WA Project Duration: 11/20 - 3/23 Survey Cost: \$16,000	We review legal descriptions for new projects, including right-of-way dedications, easements, and annexations submitted to the City by other consultants. This is an ongoing service we provide keeping turn around times short. HLA reviews for accuracy and completeness and provides written comment to the City.



RELATED PROJECT EXPERIENCE

PROJECT NAME/CONTACT	PROJECT DETAILS	PROJECT DESCRIPTION
Port of Sunnyside Midvale Industrial Park Contact: Jay Hester Executive Director Phone: (509) 839-7678 jay@portofsunnyside.com	HLA is preparing a boundary and topographic survey for the over 560 acres site for future development and utility improvements.	This project includes preparing a boundary line adjustment application, new legal descriptions, and a topographic survey to create a parcel for a new industrial user. HLA is in the process of preparing a binding site plan for the property to facilitate the subdivision of parcels for future development, creating rights-of-way for future roadway, and utility easements.
HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	Location: Sunnyside, WA Duration: 3/23 - Current Survey Cost: \$120,000	
City of Sunnyside Wells 12 and 13 Sites Contact: Shane Fisher Public Works Director Phone: (509) 837-5399 sfisher@sunnyside.wa.gov	HLA has prepared surveys, new legal descriptions, and a boundary line adjustment application.	
HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	Location: Sunnyside, WA Duration: 1/23 - Present Survey Cost: \$4,000	The City of Sunnyside has over 75 acres of property they want to surplus. There are two City wells on the property they want to keep. We are using the utility lot exception to create new parcels around the well sites. HLA is preparing legal descriptions and exhibit maps to reserve easement for access and utilities over the property to be surplus.
Yakima County Public Services East/West Corridor Phase 1 Alignment Record of Survey Contact: Matt Pietrusiewicz Phone: (509) 574-2300 matt.pietrusiewicz@co.yakima.wa.us	HLA prepared topographic surveys, legal descriptions and boundary line adjustment assistance.	Following the completion of Yakima County's Phase 1 East- West Corridor project, HLA prepared surveys, new legal descriptions, and a boundary line adjustment application to surplus remainder parcels acquired through right-of-way acquisition. We used the intervening right-of-way exemption to create new parcels.
HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	Location: Yakima, WA Duration: 1/19 - 2/21 Survey Cost: \$7,000	
Benton County Kennewick Justice Center Boundary and Topographic Survey Contact: Matt Rasmussen, PE, PLS Deputy County Administrator (509) 786-5600 matt.rasmussen@co.benton.wa.us	HLA provided a boundary and topographic survey of the 22-acre site, for the design of building expansions and new parking areas.	Field surveyed existing buildings, parking areas, utilities, landscaping, property lines, and underground utilities. Prepared boundary and topographic surveys in AutoCAD.
HLA Project Manager: Eric T. Herzog, PLS eherzog@hlacivil.com	Location: Kennewick, WA Project Duration: 11/20 - 3/23 Survey Cost: \$16,000	

On-Call Surveying Experience

Our staff routinely operates as an extension of our client, providing services for the ever-growing list of 20 public entities for which we hold on-call contracts throughout Central Washington. Our understanding of local conditions and processes allows us to begin work immediately and interact seamlessly with agency staff. The following is a list of the public entities with whom we have general services land surveying contracts:

- Benton County - 2-Year Contract
- City of Cle Elum - 3-Year Contract
- Cowiche Sewer District - 4-Year Contract
- City of Grandview - 3-Year Contract
- City of Granger - 3-Year Contract
- Town of Harrah - 3-Year Contract
- Kittitas County Reclamation District - 5-Year Contract
- City of Moxee - 3-Year Contract
- Town of Naches - 3-Year Contract
- City of Pasco - 3-Year Contract
- Port of Sunnyside - 3-Year Contract
- City of Prosser - 1-Year Contract
- City of Selah - 3-Year Contract
- Snoqualmie Pass Utility District - 2-Year Contract
- Town of South Cle Elum - 3-Year Contract
- City of Sunnyside - 3-Year Contract
- City of Tieton - 3-Year Contract
- City of Toppenish - 3-Year Contract
- City of Union Gap - 3-Year Contract
- City of Zillah - 3-Year Contract

In Summary

HLA understands that survey documents must stand on their own (e.g., legal descriptions, boundary and topographic surveys, or easement descriptions) and be suitable for use by the City or other engineers. These documents provide a means of identifying your property with strict identifiers that will not change over time. The City can rest assured that HLA's work products will be accurate, detailed, and reliable.

HLA would like to partner with Richland to provide support and assistance for your land surveying needs. We look forward to discussing our ability to provide exceptional on-call professional land surveying services for the City of Richland's Economic Development Division.



Port of Sunnyside
Midvale Industrial Park
Boundary and
Topographic Survey



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 5 - Maximize Community Amenities

Subject:

Resolution No. 2023-99, Rejecting All Bids for the West Village Park - Phase I Project

Department/Office
Parks & Public Facilities

Ordinance/Resolution Number:
2023-99

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-99, rejecting all bids for the West Village - Phase I project.

Summary:

In February 2011, the City entered into a Master Development Agreement with Nor Am Investment, LLC to govern the development of Badger Mountain South, a master-planned community of 1,480 acres located in the City of Richland. The development agreement with Nor Am Investment, LLC obligates the City to perform a number of actions, including the development of West Village Park.

In 2022, the City entered into a consultant agreement with SPVV Landscape Architects to develop a Master Plan for West Village Park, and one of the deliverables of the consultant agreement included detailed bid documents for Phase I of the West Village Park project.

On April 23, 2023, two (2) bids were received and opened for the West Village - Phase I project. The low bid was \$3,262,808.77, which exceeded the engineer's estimate and project budget by a substantial amount. Because a better value may be obtained by reevaluating the scope and design of Phase I of the West Village Park project, the City's best interests are served by rejecting all bids at this time.

Staff recommends adoption of Resolution No. 2023-99.

Fiscal Impact: None.

Attachments:

I. Resolution No. 2023-99

RESOLUTION NO. 2023-99

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
REJECTING ALL BIDS FOR THE WEST VILLAGE PARK - PHASE
1 PROJECT.**

WHEREAS, in February 2011, the City entered into a Master Development Agreement with Nor Am Investment, LLC (Richland Contract No. 137-10) to govern the development of Badger Mountain South, a master-planned community of 1,480 acres located in the City of Richland; and

WHEREAS, Contract No. 137-10 was subsequently amended and restated (*see* Richland Contract No. 143-15; the “Amended Agreement”); and

WHEREAS, the Amended Agreement obligates the City to a number of actions, including the development of West Village Park; and

WHEREAS, in 2022, the City entered into a consultant agreement with SPVV Landscape Architects to develop a Master Plan for West Village Park (*see* Richland Contract No. 36-22); and

WHEREAS, one of the deliverables of the consultant agreement included detailed bid documents for Phase 1 of the West Village Park project (the “Project”); and

WHEREAS, the priorities of the Project include work necessary to achieve approximately seven (7) acres of irrigated turf open space, a restroom, and a playground; and

WHEREAS, bids were solicited in accordance with the City’s purchasing policies, with (2) bids received and opened on April 25, 2023; and

WHEREAS, the low bid to achieve first phase priorities totaled \$3,262,808.77, which exceeds the engineer’s estimate and project budget by a substantial amount; and

WHEREAS, the City’s best interests are served by rejecting the bids received and reevaluating the project scope and bidding approach.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that all bids for the West Village Park - Phase 1 project are hereby rejected in favor of another bid solicitation after re-evaluation of the Project’s scope, design and budget.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

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ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 2023-100, Authorizing a Consultant Agreement with Granicus Experience Group (GXG) for Content Strategy and Governance Services

Department/Office
City Manager

Ordinance/Resolution Number:
2023-100

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-100, Authorizing the City Manager to sign and execute a professional services agreement with Granicus Experience Group (GXG) for content strategy and governance services related to website design.

Summary:

The City is undergoing a redesign of the City's main website and four subsides with Granicus Experience Group (GXG) and has identified a need to undergo a strategic exercise to successfully determine the best citizen experience.

In April 2023, the City issued a Request for Proposal (RFP) for website design consulting services. No responses were received as a result of that process.

Since GXG offers similar services and has previously performed, and remains well-suited to perform the consulting services for the design of the new websites, the City is pursuing a consultant agreement with GXG in an amount not to exceed \$100,000 for content strategy and governance services.

Staff recommends adoption of Resolution No. 2023-100.

Fiscal Impact:

The City budgeted a city website update in the 2023 Budget; however, an expanded scope was identified through the strategic planning process that now requires city-wide content review and consulting services in the amount of \$100,000. Ordinance No. 2023-13, presented earlier on this agenda, appropriates the funds for this purpose.

Attachments:

1. Resolution No. 2023-100
2. Proposed GXG Consultant Agreement

RESOLUTION NO. 2023-100

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A CONSULTANT AGREEMENT WITH GRANICUS
EXPERIENCE GROUP FOR CONTENT STRATEGY AND
GOVERNANCE SERVICES.**

WHEREAS, the City is undergoing a redesign with Granicus of the City's main website and four (4) subsites; and

WHEREAS, the City identified the need to undergo a strategic exercise to successfully determine the best citizen experience for the new website with thoughtful information architecture, creative content strategy, and ongoing content governance services; and

WHEREAS, in April 2023, the City issued a Request for Proposal (RFP) for website design consulting services, but no responses were received for this solicitation; and

WHEREAS, Granicus offers similar website design services through its Granicus Experience Group (GXG) branch which offers all of the services desired by the City; and

WHEREAS, since the City received no responses to its April 2023 RFP for this work, a competitive process waiver is appropriate and has been approved by the City Manager as allowed by RMC 3.04.060; and

WHEREAS, Granicus has previously performed and remains well-suited to perform the consulting services for design of the new website and related subsites.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a consultant agreement with Granicus Experience Group in an amount not to exceed \$100,000 for content strategy and governance services.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



AGREEMENT BETWEEN CITY AND CONSULTANT

Website Design Consulting Services

This Agreement is entered into this _____ day of June, 2023 ("Effective Date") by and between the **City of Richland** ("**City**"), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **Granicus, LLC** ("**Consultant**"), a foreign for-profit corporation with service at 408 Saint Peter Street, Suite 600, Saint Paul, MN 55102. **City** and **Consultant** are referred to individually herein as a "Party" and collectively herein as the "Parties."

WITNESSETH:

1. SCOPE OF WORK

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):

1. ☒ City of Richland Agreement No. _____
2. ☒ Exhibit A: Scope of Work
3. ☐ City Richland Solicitation No. RFP/RFQ #
4. ☐ Exhibit B: Solicitation No. RFP/RFQ # proposal response submitted by Consultant dated date.
5. ☐ Additional Documents – Identify by name.

2. TIME FOR COMPLETION

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by July 31, 2024.

3. TERM

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on July 31, 2024.

4. PAYMENT

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work ("SOW"), but in no event shall the total compensation for services rendered under this Agreement exceed **one hundred thousand dollars and no cents (\$100,000.00)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
 - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
 - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
 - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the

records shall be retained until such litigation, claim, or audit involving the records is completed.

5. INDEPENDENT CONTRACTOR

Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

6. OWNERSHIP OF DOCUMENTS

Any and all City data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors specifically and exclusively for the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright shall vest in the City at the time of its creation. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement.

The City may make or permit to be made any modifications to the City data without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the City data, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of any City data by the City or its agent not authorized by Consultant.

7. TERMINATION

- a. This Agreement may be terminated by either Party upon sixty (60) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. If applicable, Contractor shall assist City with responding to any public records request within thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.
- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will give Consultant ten (10) days' advance written notice to review any record under an exemption that may be personal to Consultant. Notwithstanding the foregoing, City does not breach this Agreement by complying with this requirement under Applicable Law provided that City has first complied with its notice obligations under this paragraph. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9. DISPUTE RESOLUTION

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

10. DEBARMENT CERTIFICATION

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

www.sam.gov and <https://secure.lni.wa.gov/verify/>

11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the

personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12. ATTORNEY'S FEES

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party shall be entitled to seek its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13. INSURANCE

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.
- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within ten (10) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

14. INDEMNIFICATION / HOLD HARMLESS / LIMITATION OF LIABILITY

- a. Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any third party claims, injuries, damages, losses or suits including reasonable attorney fees, due to personal/bodily injury or death, or damage to tangible property, caused by the willful misconduct or negligent acts, of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. The provisions of this section shall survive the expiration or termination of this Agreement.
- c. TO THE EXTENT PERMITTED BY LAW, NOTWITHSTANDING ANY OTHER PROVISION OF THIS CONTRACT, IN NO INSTANCE WILL EITHER PARTY'S MAXIMUM

AGGREGATE LIABILITY FOR DIRECT DAMAGES UNDER THIS AGREEMENT (WHETHER IN CONTRACT OR TORT OR OTHERWISE) EXCEED TWO TIMES THE FEES PAYABLE BY THE CITY UNDER THIS AGREEMENT OR \$500,000.00, WHICHEVER IS LESS. NEITHER PARTY WILL BE RESPONSIBLE FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, OR LOST PROFITS, SALES, OR GOODWILL, HOWEVER CAUSED. THIS SECTION WILL SURVIVE THE TERMINATION OF THIS AGREEMENT. NEITHER PARTY MAY INSTITUTE AN ACTION IN ANY FORM ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT MORE THAN THREE (3) YEARS AFTER THE CAUSE OF ACTION HAS ARISEN.

15. STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

17. NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland
625 Swift Blvd., MS-11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name: Contracts
Name of Firm: Granicus
Address: 408 St. Peter Street, Suite 600
Address: Saint Paul, MN 55102
Email: contracts@granicus.com
Phone Number: (651)-757-4154
Fax Number: N/A

18. EQUAL OPPORTUNITY AGREEMENT

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19. SEVERABILITY

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

20. AMENDMENTS

All amendments must be in writing and be approved and signed by both Parties.

21. CHANGE IN LAW

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after commencing negotiation, then this Agreement may be terminated by either Party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

22. CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential. City understands and agrees that it may not always be possible to completely remove or delete all Confidential Information from Contractor's databases without some residual data.

23. CHANGES OF WORK

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24. EXTRA WORK

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

26. AUTHORITY TO EXECUTE

Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this Agreement on behalf of the entity or party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this Agreement and to undertake the actions contemplated herein, and that this Agreement is enforceable in accordance with its terms.

27. COUNTERPART ORIGINALS

Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

(Signature page to follow)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND

CONSULTANT

Jon Amundson, ICMA-CM
City Manager

Signature

Attest:

Printed Name

Jennifer Rogers, City Clerk

Title

Approved as to form:

Heather Kintzley, City Attorney

EXHIBIT A: Detailed Scope of Work

Exhibit A to follow

Draft

EXHIBIT A

Granicus Experience Group's Government Experience Services in Richland, Washington

The city of Richland, Washington is undergoing a website redesign and has engaged the Granicus Experience Group (GXG) to assist in the creation of an improved website experience and grow the staff's capability to maintain the site going forward. This statement of work provides a set of activities and deliverables designed to achieve those objectives through a focus on Information Architecture, Governance & Content Strategy, Content Optimization, and training.

About GXG

The Granicus Experience Group (GXG) is Granicus' **digital agency** providing consultation, human-centered strategies and hands-on marketing services for our customers. GXG is a cross-functional team of strategists, analysts, communicators and Granicus technology experts ready to work as an extension of your team, partnering with you to maximize govAccess and transform your overall customer experience.

We **design custom solutions** and **achieve measurable outcomes**, primarily for our govDelivery, govAccess and govService customers.

GXG services fuel digital and organizational transformation year-over-year through our agile, flexible, and repeatable process. We leverage best-in-class human-centered practices and a design-thinking approach to help government agencies mature over time from providing a simple, static digital presence to enabling a robust, seamless experience for their constituents.

Our unique approach breaks down departmental silos and brings together key stakeholders to align on a singular view of your constituents and map out an experience that can achieve better outcomes. GXG works hand-in-hand with your team to design strategic programs that inform, educate, and compel your customers to take action.

We discover better insights, build better experiences, and achieve better outcomes.

Creating a new era of digital for you is about more than implementing new technologies. It's also about aligning culture, people, structure and tasks. With effective, efficient and increasingly automated processes, you will deliver the experiences the public — and your team — now expect and demand.

GXG's team of strategic designers can also facilitate virtual workshops to foster alignment across various teams or departments through a series of design-thinking and brainstorming activities. These workshops can enable ongoing cross-functional knowledge-sharing, problem-solving, program innovation, persona development, journey mapping, and message refinement.

Proposed Services

GXG proposes the following services to help Richland, Washington improve the user experience on their new website:

Information Architecture

Ensuring your website content is organized in a logical way that is intuitive to users is critical to helping your visitors find what they are looking for quickly and without getting frustrated. To help make sure website visitors can find what they need, Granicus will develop a new site map for your website that organizes your content in a way that makes sense to both internal and external stakeholders.

Activities

- **Kickoff:** Align on goals, expectations, timelines, and deliverables
- **Data Audit:** We'll review surveys, Google Analytics, and any other piece of data to get a sense of how the website is currently utilized, what the user priorities are, and how the current content is meeting their needs.
- **User engagement:** One (1) tree test with up to forty (40) external users to test proposed information architecture

Deliverables

- **Data Analysis Report.** Includes read-out of data analysis, implications for information architecture, and L1 – L2+ navigation grouping recommendations
- **Tree Test & Results.** Includes recommendations and configuration of online tree test and results, analysis and recommendations.
- **Full Site Map.** Includes all proposed HTML pages. Includes references to source content (existing URLs, new content documents) when available

Assumptions

- Covers analysis and IA for sites with up to 2,500 URLs
- Client sources external users for testing
- Client completes content rationalization process prior to kickoff
- 3-month period of performance from kick-off to delivery of final site map
- Must be completed within 6 months of purchase
- Information Architecture does not include subsites

Experience Center

Facilitate up to one (1) two-hour collaborative virtual workshop with key stakeholders to inform the Governance Documentation and Content Strategy. Through a series of design-thinking activities and discussion, Granicus will lead your team through our proven, four-step framework to experience planning. Possible workshop topics include:

- Developing a voice and tone brand statement
- Co-creating workflows and governance standards for the new site

Governance Documentation & Content Strategy

To enhance and close identified gaps, the Granicus Experience Group (GXG) team will design and deliver a custom governance playbook for all administrators to apply when developing and executing website content and/or services. The documentation will include the following:

Content includes

- Voice and Tone guidelines developed in collaboration with Richland team
- Roles, permissions and expectations for contributors
- Onboarding guidelines and processes
- Granicus product terminology and basic functionality overview
- Workflow overviews and illustrations
- Content ideation & creation process
- Content lifecycle and maintenance guidelines

Inclusions

- One (1) Custom Governance Document, including Content Strategy
- Two (2) rounds of reviews and feedback
- Up to forty-five (45) pages of content

Website Content Optimization

To help jump start content creation, Granicus will optimize up to 60 pages of content for your website. GXG will focus on website writing best practices for content and will implement the content on the web page. Services include the following:

- Focusing on a single topic per page
- Writing a clear page title
- Breaking up and organizing content into digestible sections
- Writing simple sentences
- Cutting unnecessary words
- Addressing people directly
- Telling people what to do and focusing on a call-to-action
- Make necessary accessibility improvements including, but not limited to:
 - Correct header order
 - Table formatting, including header rows
 - Alt text for images
 - Identify opportunities for top keyword inclusion in content and metadata
 - Correct all typos, spelling and grammar errors

Assumptions

- Customer provides all draft content, whether as an existing page or in an electronic document (e.g. Word or Google Docs). No net new content is included as part of the SOW. GXG will provide a suggested template for net new content created by the customer.

- One (1) page is defined as up to 500 words. For example, a single URL with 550 words would count as two (2) pages.
- One (1) round of review and feedback from the customer. Any additional revisions will need to be made directly in the draft content document or on the website by the customer.
- Additional revisions to a page would count toward the total page count.
- GXG will implement the approved pages on the new website as part of the content migration process.
- GXG will not make material or substantive updates to content. For example, GXG will not update outdated policies or remove old information.
- Customer to provide guidance on preferred reading level for content. GXG recommends updating the reading level (word choice and sentence structure) to ensure a Flesch-Kincaid reading score between 65 and 90 (6th – 9th grade). If an identified page is targeted for a technical audience, a Flesch-Kincaid score of up to 50 (12th grade) is suitable.

Writing for the Web Workshop

Content is the most important element of a website. We believe in using best practices to standardize and promote consistency. There's no better time to completely revamp your content than when you're updating your website and moving to a new CMS. We'll teach your team how to undeniably sound like the city and focus on the user, helping you mature your communications and services over time.

Services include:

- Workshop kick-off: Align on goals, dates, and participants.
- Services/Page review: Review every service/page selected to confirm workshop feasibility.
- Deliver one virtual 3-hour hands-on workshop with up to 25 participants. • Provide session recording and materials for future on-demand usage.

Budget (12 Month Period of Performance)

Info Architecture, Exp. Center, Governance Doc.	\$52,638
Content Optimization (60 pages)	\$42,362
Writing for the Web Workshop	\$5,000
Total	\$100,000

Project Assumptions

Assumes the customer will:

- Provide access to Google Analytics or similar web analytics tool
- Recruit survey and tree jack test participants by leveraging web, social and email lists
- Participate in the website audit process by identifying what content needs to be archived, improved or migrated

- Provide feedback and approvals according to SLAs agreed upon in project charter

GXG Staff Availability

GXG staff are available during the hours of 9 a.m. - 5 p.m. ET, Monday through Friday, except for the following:

- **US Holidays:** New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Day After Thanksgiving/Lincoln's Birthday, Christmas Eve, Christmas Day.
- **Granicus Unplug Days:** The second Wednesday of each quarter is a company holiday.

Acceptance Criteria

Upon completion of a deliverable, GXG will confirm its completion via email and client will reply via email with acceptance or rejection of the deliverable.

Rates and Services as Basis for Additional Work

Our prices are based on the level of effort of our team to deliver the specific scope, which scales based on size of their account, number of audiences, number of stakeholders and other factors, informed by our past performance with other customers. We sell our services as Firm Fixed Price, which allows us to stay flexible, adjusting our scope to meet customer needs as they may adjust throughout the course of the period of performance. Future work related to this Statement of Work will be estimated using a blended rate of \$210/hr.

General Project Assumptions

- The Granicus Experience Group will require access to all relevant documents, Client materials and personnel during the period of performance.
- Client will provide comments and approvals in a timely manner. Should Client delay project review/approvals for more than ten (10) days, a revised timeline may be required.
- Client will develop a list of stakeholders and approvers of the project, as well as give best-estimates on approval processes required to finalize deliverables.
- No more than two (2) rounds of Client review for deliverables (not including website content) with the first round focused on any substantive changes requiring reworking of assets or plans and the second round focused on any refinements to those assets or plans.
- Client project owners will aggregate feedback from all key business partners and communicate to Granicus.
- Granicus assumes that if Client requires additional deliverables and/or change of scope, the final budget and delivery date potentially may be impacted.

The following items are assumed to be Out-of-Scope:

Any deliverable or consulting services requested but not outlined in this SOW will result in a change of scope. Costs in this scope of work are related to the scope outlined above. Any changes to the scope or requested changes beyond the scope above may result in additional costs, which will be approved by Client in advance in writing. This may include:

- Any additional rounds of review above and beyond what is documented in this SOW.
- Additional creative changes will be considered out of scope.
- Any out-of-pocket costs, not identified as part of this SOW consisting of, but not limited to photography, video, re-touching art and consumables, and/or purchasing artwork, etc.
- Any support for employee communications or crisis projects.
- Translation Services
- Custom Short Code for SMS communications

Change Control Procedure

The scope change request process will be the vehicle for communicating change. Either party may initiate a change request. Both parties must review the proposed change and either approve or reject change, in writing, prior to proceeding with any change to this SOW.

Draft



408 St. Peter St, Suite 600

THIS IS NOT AN INVOICE

Order Form
Prepared for
Richland, WA

Granicus Proposal for Richland, WA

Prepared By: Jordan Pryczynski
Phone:
Email: jordan.pryczynski@granicus.com
Order #: Q-276405
Prepared On: 08 Jun 2023
Expires On: 20 Jun 2023

ORDER TERMS

Currency: USD

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
GXG Government Experience Services	Milestones – 20/20/20/20/20	1 Each	\$100,000.00
SUBTOTAL:			\$100,000.00

Draft

PRODUCT DESCRIPTIONS

Solution	Description
GXG Government Experience Services	Ongoing consultative services from the GXG team of strategists, communicators, and analysts, providing custom consulting in support of your goals. Sold as Firm Fixed Price (not Time & Materials). Custom proposal attached to quote.

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
 - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
 - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
 - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

Draft

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-276405 dated 05 Jun 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Richland, WA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-276405 dated 05 Jun 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Richland, WA	
Signature:	
Name:	
Title:	
Date:	



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Expenditures - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Expenditures from May 1, 2023 to May 31, 2023 for \$30,076,850.97 including Travel Check Nos. 20305-20337, Accounts Payable Check Nos. 311375-312259, Accounts Payable Wire Nos. 9546-9594, Payroll Wires & ACH Nos. 13360-13410 Payroll Direct Deposit & Check Nos. 207890-209045 and Pension Check Nos. 6465-6488.

Department/Office
Finance

Ordinance/Resolution Number:

Document Type:
Expenditures

Recommended Motion:

Approve the expenditures from May 1, 2023 to May 30, 2023 in the amount of \$30,076,850.97

Summary:

Breakdown of Expenditures:

Travel Checks	20305-20337	\$15,645.72
Accounts Payable Checks	311375-312259	\$6,314,743.46
Accounts Payable Wires	9546-9594	\$17,747,794.34
Payroll Wires & ACH	13360-13410	\$3,234,696.82
Payroll Direct Deposit & Checks	207890-209045	\$2,745,159.13
Pension Checks	6465-6488	\$18,811.50
TOTAL		\$30,076,850.97

Fiscal Impact: Total Disbursements: \$30,076,850.97

Attachments:

1. Expenditure Summary
2. Travel Checks
3. Accounts Payable Checks
4. Accounts Payable Wires
5. Payroll Wires & ACH
6. Payroll Direct Deposit & Checks
7. Pension Checks

Expenditure Summary - 5/1/2023 - 5/31/2023

AP-EXP-SUMMARY-001

Expenditure Breakdown Summary

	REPORT	START CHECK	END CHECK	CHECK COUNT	CHECK TOTALS	VOID AMT
Travel Checks	(AP-TRVLCHKS-001)	20305	20337	33	\$15,645.72	\$753.05
Accounts Payable Checks	(AP-CHKHIST-DETAIL-001)	311375	312259	885	\$6,314,743.46	\$10.00
Accounts Payable Wires	(AP-WIRENOS-001)	9546	9594	48	\$17,747,794.34	\$0.00
Payroll Wires & ACH	(PR-WIRESACH-001)	13360	13410	51	\$3,234,696.82	\$0.00
Payroll Direct Deposit & Checks	(PR-CHKHIST-DETAIL-001)	207890	209045	1156	\$2,745,159.13	\$0.00
Pension Checks	(PR-CHKHIST-DETAIL-002)	6465	6488	24	\$18,811.50	\$0.00

\$30,076,850.97

AP Travel Checks - MUNIS 5/1/2023 - 5/31/2023

Travel Check Summary Information

CHECK DATE	START CHECK	END CHECK	CHECK KNT	CHECK TOTALS	VOID AMT
05/03/2023	20305	20310	6	\$5,272.62	\$0.00
05/10/2023	20311	20321	11	\$2,572.82	\$0.00
05/17/2023	20322	20329	8	\$3,501.72	\$0.00
05/31/2023	20330	20337	8	\$4,298.56	\$753.05
			33	\$15,645.72	\$753.05

Travel Check Detail Information

CHECK DATE	START CHECK	VOID	PAYEE	CHECK AMT	CHK COMMENT	VOID AMT	VOID COMMENT
05/03/2023	20305		COURTNEY ALLEN-GRANT	\$1170.00	23-091 NWGIA CONFERENCE	\$0.00	
05/03/2023	20306		JAMES GEORGE	\$1170.00	23-092 NWGIA CONFERENCE	\$0.00	
05/03/2023	20307		SAMUEL GRANT	\$387.91	23-032 WHIA CONFERENCE	\$0.00	
05/03/2023	20308		JAMES HEMPSTEAD	\$1088.40	23-157 COMMUNITY RISK REDUCTIO	\$0.00	
05/03/2023	20309		THOMAS HUNTINGTON	\$1068.40	23-156 COMMUNITY RISK REDUCTIO	\$0.00	
05/03/2023	20310		JOHN RABY	\$387.91	23-033 WHIA CONFERENCE	\$0.00	
05/10/2023	20311		BIRKHIMER, RYAN	\$289.09	23-170 ZOLL VENTILATION SUMMIT	\$0.00	
05/10/2023	20312		TIMOTHY ESTELL	\$262.68	23-171 ZOLL VENTILATION SUMMIT	\$0.00	
05/10/2023	20313		ABRAHAM FANDRICH	\$262.68	23-172 ZOLL VENTILATION SUMMIT	\$0.00	
05/10/2023	20314		SHERRY GARTSIDE	\$125.00	23-095 WRPA CONFERENCE	\$0.00	
05/10/2023	20315		JACKSON, JULIE	\$125.00	23-098 WRPA CONFERENCE	\$0.00	
05/10/2023	20316		STAN JOHNSON	\$125.00	23-096 WRPA CONFERENCE	\$0.00	
05/10/2023	20317		R. KIM LETTRICK	\$584.00	23-155 SPRING FORUM & AC MEETI	\$0.00	
05/10/2023	20318		TRISHA MORASCH	\$125.00	23-097 WRPA CONFERENCE	\$0.00	
05/10/2023	20319		ERIC SENNER	\$289.09	23-173 ZOLL VENTILATION SUMMIT	\$0.00	
05/10/2023	20320		GABE SMITH	\$135.00	23-159 WAPUD ENGINEERING MEETI	\$0.00	
05/10/2023	20321		BILL TALMAGE	\$250.28	23-158 WAPUD ENGINEERING MEETI	\$0.00	
05/17/2023	20322		BIRCH, TIMOTHY	\$478.90	23-200 TRAIN THE TRAINER: AIRW	\$0.00	
05/17/2023	20323		BRIGIT CLARY	\$455.00	23-154 WASPC SPRING CONFERENCE	\$0.00	
05/17/2023	20324		BRYAN FIELD	\$501.27	23-178 LAW ENFORCEMENT RECRUIT	\$0.00	
05/17/2023	20325		DAMON JANSEN	\$348.64	23-169 NARCOTICS UNIT SUPERVIS	\$0.00	
05/17/2023	20326		KENNETH MARTIN	\$459.27	23-177 LAW ENFORCEMENT RECRUIT	\$0.00	
05/17/2023	20327		DAVID NEHER	\$455.00	23-090 WASPC SPRING CONFERENCE	\$0.00	
05/17/2023	20328		JONATHAN SCHWARDER	\$455.00	23-088 WASPC SPRING CONFERENCE	\$0.00	
05/17/2023	20329		HYRUM STOHEL	\$348.64	23-145 NARCOTICS UNIT SUPERVIS	\$0.00	
05/31/2023	20330		BUNNIE AVERY	\$402.86	23-175 AI PRO TRAINING SYMPOSI	\$0.00	
05/31/2023	20331		STEVE HEID	\$616.37	23-152 BAC/DRAEGER INSTRUCTOR	\$0.00	
05/31/2023	20332		DUSTIN RICHMAN	\$1162.80	23-144 FORCE SCIENCE CERTIFICA	\$0.00	

AP Travel Checks - MUNIS 5/1/2023 - 5/31/2023

Travel Check Summary Information

CHECK DATE	START CHECK	END CHECK	CHECK KNT	CHECK TOTALS	VOID AMT
05/03/2023	20305	20310	6	\$5,272.62	\$0.00
05/10/2023	20311	20321	11	\$2,572.82	\$0.00
05/17/2023	20322	20329	8	\$3,501.72	\$0.00
05/31/2023	20330	20337	8	\$4,298.56	\$753.05
			33	\$15,645.72	\$753.05

Travel Check Detail Information

CHECK DATE	START CHECK	VOID	PAYEE	CHECK AMT	CHK COMMENT	VOID AMT	VOID COMMENT
05/31/2023	20333		JONATHAN SCHWARDER	\$524.84	23-176 AI PRO TRAINING SYMPOSI	\$0.00	
05/31/2023	20334		KEVON SKINNER	\$616.37	23-153 BAC/DRAEGER INSTRUCTOR	\$0.00	
05/31/2023	20335	VOID	NATASHA WADDELL	\$0.00	VOID AFTER UPDATE 06/07/2023	\$753.05	
05/31/2023	20336		AMANDA WALLNER	\$199.17	23-193 WEDA LEGISLATIVE MEETIN	\$0.00	
05/31/2023	20337		CLINT WHITNEY	\$776.15	23-163 NRU - PPC EXECUTIVE COM	\$0.00	
				\$15645.72		\$753.05	

Accounts Payable Checks

5/1/2023 - 5/31/2023

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/01/2023	311375	P	10004	MARSHALL R BAKER	\$164.90	0	050123FP	MEDICARE PREMIUM/BAKER
05/01/2023	311376	P	10005	RON BEARDEMPHL	\$164.90	0	050123FP	MEDICARE PREMIUM/BEARDEMPHL
05/01/2023	311377	P	10180	CANFIELD, HARRY R	\$164.90	0	050123FP	MEDICARE PREMIUM/CANFIELD
05/01/2023	311378	P	10040	DANNY DOWNS	\$164.90	0	050123FP	MEDICARE PREMIUM/DOWNS
05/01/2023	311379	P	10085	JAMES P MULROY	\$164.90	0	050123FP	MEDICARE PREMIUM/MULROY
05/01/2023	311380	P	10086	DAVID MURRAY	\$156.90	0	050123FP	MEDICARE PREMIUM/MURRAY
05/01/2023	311381	P	10087	EDWARD A MYERS	\$164.90	0	050123FP	MEDICARE PREMIUM/MYERS
05/01/2023	311382	P	10820	OWEN, MICHAEL	\$159.90	0	050123FP	MEDICARE PREMIUM/OWEN
05/01/2023	311383	P	10533	JAMES POLLARD	\$164.90	0	050123FP	MEDICARE PREMIUM/POLLARD
05/01/2023	311384	P	10109	RODGERS, GARY H	\$157.86	0	050123FP	MEDICARE PREMIUM/RODGERS
05/01/2023	311385	P	10111	LARRY RONEY	\$164.90	0	050123FP	MEDICARE PREMIUM/RONEY
05/01/2023	311386	P	10116	DONALD SIEMENS	\$164.90	0	050123FP	MEDICARE PREMIUM/SIEMENS
05/01/2023	311387	P	12440	MARK STRATTON	\$164.90	0	050123FP	MEDICARE PREMIUM/STRATTON
05/01/2023	311388	P	10673	TERRY THRALL	\$164.90	0	050123FP	MEDICARE PREMIUM/THRALL
05/01/2023	311389	P	10142	ROYAL WEST	\$116.00	0	050123FP	MEDICARE PREMIUM/WEST
05/01/2023	311390	P	10148	CRAIG E WILLIAMSON	\$139.90	0	050123FP	MEDICARE PREMIUM/WILLIAMSON
05/01/2023	311391	P	10103	KERI RANDALL BADGLEY	\$164.90	0	050123PP	MEDICARE PREMIUM/BADGLEY
05/01/2023	311392	P	10160	LAURIE VERN BATES JR	\$164.90	0	050123PP	MEDICARE PREMIUM/BATES
05/01/2023	311393	P	10855	BEDEN, LARRY	\$164.90	0	050123PP	MEDICARE PREMIUM/BEDEN
05/01/2023	311394	P	10169	DALE A BRUNSON	\$164.90	0	050123PP	MEDICARE PREMIUM/BRUNSON
05/01/2023	311395	P	10170	RANDY H CARPER	\$670.90	0	050123PP	MEDICARE PREMIUM/CARPER
05/01/2023	311396	P	10167	MIKE CASE	\$164.90	0	050123PP	MEDICARE PREMIUM/CASE
05/01/2023	311397	P	10029	MICHAEL CLEAVENGER	\$164.90	0	050123PP	MEDICARE PREMIUM/CLEAVENGER
05/01/2023	311398	P	10028	WILL J CLEAVENGER	\$164.90	0	050123PP	MEDICARE PREMIUM/CLEAVENGER
05/01/2023	311399	P	10038	LARRY COUCH	\$164.90	0	050123PP	MEDICARE PREMIUM/COUCH
05/01/2023	311400	P	10166	JAMES J DEMYER	\$164.90	0	050123PP	MEDICARE PREMIUM/DEMYER
05/01/2023	311401	P	10048	DOUGLAS D DRIVER	\$164.90	0	050123PP	MEDICARE PREMIUM/DRIVER
05/01/2023	311402	P	10165	JOHN M GANLEY	\$164.90	0	050123PP	MEDICARE PREMIUM/GANLEY
05/01/2023	311403	P	12445	JAMES GREG GILL	\$164.90	0	050123PP	MEDICARE PREMIUM/GILL
05/01/2023	311404	P	31042	JAMES B GOULD	\$164.90	0	050123PP	MEDICARE PREMIUM/GOULD
05/01/2023	311405	P	10251	HIGGINS, FRED C	\$141.10	0	050123PP	MEDICARE PREMIUM/HIGGINS
05/01/2023	311406	P	10271	SCOTT K LARSON	\$164.90	0	050123PP	MEDICARE PREMIUM/LARSON
05/01/2023	311407	P	10156	DAVID L LEWIS	\$145.90	0	050123PP	MEDICARE PREMIUM/LEWIS

Accounts Payable Checks

5/1/2023 - 5/31/2023

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/01/2023	311408	P	10164	ROBERT MOORE	\$164.90	0	050123PP	MEDICARE PREMIUM/MOORE
05/01/2023	311409	P	31512	JERALD S MORRELL	\$164.90	0	050123PP	MEDICARE PREMIUM/MORRELL
05/01/2023	311410	P	10117	DAVID W SPARKS	\$164.90	0	050123PP	MEDICARE PREMIUM/SPARKS
05/01/2023	311411	P	10119	WILLIAM TANNER	\$164.90	0	050123PP	MEDICARE PREMIUM/TANNER
05/01/2023	311412	P	10332	RANDAL L TAYLOR	\$164.90	0	050123PP	MEDICARE PREMIUM/TAYLOR
05/01/2023	311413	P	10163	GERALD D THOMAS	\$164.90	0	050123PP	MEDICARE PREMIUM/THOMAS
05/01/2023	311414	P	10800	ROY TURNER	\$164.90	0	050123PP	MEDICARE PREMIUM/TURNER
05/01/2023	311415	P	10151	GERALD ZIMMERMAN	\$164.90	0	050123PP	MEDICARE PREMIUM/ZIMMERMAN
05/03/2023	311416	P	31283	3AC ENGINEERING, PC	\$7,200.00	0	0502323	467-21 CONSULTINGS-SANDHILL &
05/03/2023	311417	P	10838	GRIGG ENTERPRISES INC	\$206.87	0	0502323	QUIKRETE AND BUCKET SW C-BASIN
05/03/2023	311418	P	32185	AJ'S PRINTED APPAREL	\$1,793.00	0	0502323	ALL CITIES VOLLEYBALL JERSEYS
05/03/2023	311419	P	32117	ALASKA RUBBER GROUP INC	\$230.65	0	0502323	HOSE REPAIR/1 1/2" FNP SH BRASS
05/03/2023	311420	P	11213	ALTEC INDUSTRIES INC	\$3,460.57	0	0502323	RETURNED WRONG LIGHTS VEH#3390
05/03/2023	311421	P	31678	AT&T CORP	\$69.98	0	0502323	FAX LINES 03/22-04/21/23
05/03/2023	311422	P	10518	BEAVER BARK & ROCK	\$39.12	0	0502323	GRAVEL FOR SW C-BASIN RPR AT S
05/03/2023	311423	P	10008	BENTON PUD	\$619.42	0	0502323	BADGER/SILLUSI UTILITIES 03/24
05/03/2023	311424	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$38.33	0	0502323	COLLINS RD RADIO TOWER 03/28/2
05/03/2023	311425	P	32187	BIGHAMS EASY LIFT LLC	\$926.00	0	0502323	LARGE-WHEEL MANHOLE LIFTER (W/
05/03/2023	311426	P	10546	BOUND TREE MEDICAL LLC	\$351.98	0	0502323	C3 KETAMINE 50 MG/ML
05/03/2023	311427	P	11685	CARDINAL HEALTH 130, LLC	\$275.90	0	0502323	SODIUM CL IS 0.9%
05/03/2023	311428	P	32195	JOSH CARPINO	\$136.00	0	0502323	REIMB CARPINO CDL RENEWAL
05/03/2023	311429	P	10026	CASCADE NATURAL GAS CORP	\$48.68	0	0502323	NATURAL GAS FOR GENERATOR SUND
05/03/2023	311430	P	10055	CITY OF PASCO	\$118,188.16	0	0502323	ANIMAL SHELTERING SERVICES FEB
05/03/2023	311431	P	10261	CITY OF RICHLAND	\$445.58	0	0502323	23-086 NEHER BEHIND THE BADGE
05/03/2023	311432	P	11516	COLEMAN OIL COMPANY	\$23,696.17	0	0502323	WEEKLY CARD LOCK FUEL 4/24-4/3
05/03/2023	311433	P	10031	COLUMBIA BASIN COLLEGE	\$1,290.25	0	0502323	WINTER 2023 GARRISON/ANGLESEY
05/03/2023	311434	P	31848	CONSISTENT CARE SERVICES SPC PS	\$7,234.36	0	0502323	REF CONTRACT 113-22 RESOURCE N
05/03/2023	311435	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,044.85	0	0502323	HOWARD AMON - ELECTRICAL PARTS
05/03/2023	311436	P	11663	D&D TELECOMMUNICATION PROPERTIES LLC	\$752.24	0	0502323	MAY 2023 - INSPIRATION POINT
05/03/2023	311437	P	11115	ELECTRIC POWER SYSTEMS INC	\$13,673.05	0	0502323	Contract # 193-22; City View S
05/03/2023	311438	P	11887	EMPLOYMENT SCREENING SERVICES, INC	\$117.94	0	0502323	PRE-EMP SCREENINGS: K KLAUSTER
05/03/2023	311439	P	11044	EWING IRRIGATION PRODUCTS INC	\$243.13	0	0502323	JEFFERSON - IRRIGATION REPAIR
05/03/2023	311440	P	12303	EXPRESS SERVICES	\$2,278.52	0	0502323	CSR TEMPORARY EMPLOYEE - HAML I

Accounts Payable Checks

5/1/2023 - 5/31/2023

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/03/2023	311441	P	10268	FEDERAL EXPRESS CORP	\$243.15	0	0502323	PRETRTMNT SAMPLE SHIP 4-10-23
05/03/2023	311442	P	31764	FIBER MARKETING INTERNATIONAL INC	\$2,257.48	0	0502323	SMALL EQUIP - NEW BLOWERS
05/03/2023	311443	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$83.11	0	0502323	PHONE LINES 04/04-05/03/23
05/03/2023	311444	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$2,154.52	0	0502323	PHONE LINES 04/10-05/09/23
05/03/2023	311445	P	32166	GAMACHE MAINTENANCE LLC	\$720.68	0	0502323	CPMA Lawn Maintenance
05/03/2023	311446	P	32194	GARDEN PARK RECREATION CLUB	\$1,380.75	0	0502323	HYDRANT METER REFUND #306
05/03/2023	311447	P	32175	GOBLIN INC	\$96.00	0	0502323	DEODORIZING RCC
05/03/2023	311448	P	32125	HD SUPPLY INC	\$398.39	0	0502323	TITRANT, PIPETS, AL WT DISHES,
05/03/2023	311449	P	10628	CPM DEVELOPMENT CORPORATION	\$346.97	0	0502323	3.99 TON ASPHALT - HMA 100 1/2
05/03/2023	311450	P	31660	KELLEY CONNECT CO	\$108.46	0	0502323	EQUIP LEASE STA 73 COPIER STAN
05/03/2023	311451	P	11110	PUD NO. 1 OF KICKITAT COUNTY	\$365.17	0	0502323	GOLGOTHA UTILITIES 02/28-03/31
05/03/2023	311452	P	10262	LIFE ASSIST INC	\$414.15	0	0502323	SSCOR DUCANTO CATHETERS
05/03/2023	311453	P	31116	BAS INC	\$327.77	0	0502323	RPD FORMS - 1,000 STATEMENT DE
05/03/2023	311454	P	10358	MOON SECURITY SERVICES INC	\$244.58	0	0502323	FIRE ALARM INSPECTION
05/03/2023	311455	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$4,624.95	0	0502323	NORTHWEST EQUIPMENT REPAIRS VE
05/03/2023	311456	P	10472	OCLC INC	\$1,111.75	0	0502323	CATALOGING METADATA ILL SUBSCR
05/03/2023	311457	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$220.00	0	0502323	TB, AUDIOGRAMS; WEBTER,DENNEY,
05/03/2023	311458	P	10357	OXARC INC	\$185.84	0	0502323	RPD CYLINDER RENTAL
05/03/2023	311459	P	12238	REXEL USA, INC	\$187.13	0	0502323	APPLETON ECP-2023 PLUG 20A INF
05/03/2023	311460	P	12318	RINGOLD EMBROIDERY	\$277.84	0	0502323	LADIES POLO QTY 2, JACKETS QTY
05/03/2023	311461	P	11076	RIO FOLTZ PLLC	\$30,595.00	0	0502323	PROSECUTION SERVICES FOR MAY 2
05/03/2023	311462	P	32183	SAFETY & TECHNICAL RESCUE ASSOCIATION	\$2,000.00	0	0502323	RESCUE TRAINING / TRT / AUSTIN
05/03/2023	311463	P	31817	SPEAKWRITE LLC	\$121.61	0	0502323	RPD TRANSCRIPTION SERVICES FOR
05/03/2023	311464	P	10536	SPRAGUE PEST SOLUTIONS	\$228.11	0	0502323	PEST CONTROL SVCS - APRIL
05/03/2023	311465	P	10393	STONEWAY ELECTRIC SUPPLY	\$1,897.48	0	0502323	LIBRARY - ALUM COMM COVER
05/03/2023	311466	P	11606	ELIZABETH E TROST	\$560.00	0	0502323	APRIL CLASSE #9300
05/03/2023	311467	P	10106	US LINEN & UNIFORM	\$369.81	0	0502323	SHOP UNIFORMS WEEK 04/03/23
05/03/2023	311468	P	10202	NORTHWEST ONE CALL SUBSURFACE WARNING SYSTEM	\$429.57	0	0502323	Locating Services Apr 2023
05/03/2023	311469	P	999003	WASTEWORX REFUND	\$2,376.69	0	0502323	Refund misapplied payment shou
05/03/2023	311470	P	11003	WEST COAST FIRE & RESCUE	\$1,565.28	0	0502323	HOLMATRO TOOL SERVICE
05/03/2023	311471	P	10147	WILBUR-ELLIS HOLDINGS II, INC	\$4,622.12	0	0502323	STOCK - FAIRWAY SEED MIX
05/05/2023	311472	P	10838	GRIGG ENTERPRISES INC	\$79.30	0	0505231	BRAIDED NYLON LINE, MARKING PN

Accounts Payable Checks

5/1/2023 - 5/31/2023

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/05/2023	311473	P	11492	ALS GROUP USA CORP	\$6,105.00	0	0505231	WATER UCMR5 SAMPLING ANALYSI
05/05/2023	311474	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$523.61	0	0505231	TRIPPING - DOG PARK TOP COURSE
05/05/2023	311475	P	10644	ANIXTER INC	\$2,065.30	0	0505231	CLEANERS, ROPE, TAPE, TIES, MI
05/05/2023	311476	P	10537	APOLLO INC	\$3,566.60	0	0505231	HVAC MAINT AT BADGER
05/05/2023	311477	P	10317	APOLLO SHEET METAL INC	\$232.62	0	0505231	HVAC REPAIR/AIR PRESSURE ADJUS
05/05/2023	311478	P	999000	AUREF - Utility Customer Refunds	\$386.40	0	0505231	3052 RIVERBEND DR
05/05/2023	311479	P	999000	AUREF - Utility Customer Refunds	\$151.56	0	0505231	318 COLUMBIA POINT DR
05/05/2023	311480	P	999000	AUREF - Utility Customer Refunds	\$122.98	0	0505231	2458 BRODIE LN
05/05/2023	311481	P	999000	AUREF - Utility Customer Refunds	\$79.49	0	0505231	1845 LESLIE RD H92
05/05/2023	311482	P	999000	AUREF - Utility Customer Refunds	\$411.78	0	0505231	1221 PLATEAU DR
05/05/2023	311483	P	999000	AUREF - Utility Customer Refunds	\$653.78	0	0505231	3001 RIVERBEND DR
05/05/2023	311484	P	999000	AUREF - Utility Customer Refunds	\$104.97	0	0505231	1805 MCPHERSON AVE
05/05/2023	311485	P	999000	AUREF - Utility Customer Refunds	\$157.27	0	0505231	650 GEORGE WASHINGTON WAY Apt
05/05/2023	311486	P	999000	AUREF - Utility Customer Refunds	\$189.71	0	0505231	4668 COWLITZ BLVD
05/05/2023	311487	P	999000	AUREF - Utility Customer Refunds	\$344.29	0	0505231	2753 SAWGRASS LOOP
05/05/2023	311488	P	999000	AUREF - Utility Customer Refunds	\$165.45	0	0505231	230 MEADOWRIDGE LOOP
05/05/2023	311489	P	999000	AUREF - Utility Customer Refunds	\$327.13	0	0505231	2906 TROON CT
05/05/2023	311490	P	999000	AUREF - Utility Customer Refunds	\$148.53	0	0505231	2877 TUSCANNIA DR
05/05/2023	311491	P	999000	AUREF - Utility Customer Refunds	\$539.13	0	0505231	57 BREMMER ST
05/05/2023	311492	P	999000	AUREF - Utility Customer Refunds	\$354.49	0	0505231	3020 RIVERBEND DR
05/05/2023	311493	P	999000	AUREF - Utility Customer Refunds	\$177.91	0	0505231	1844 MCPHERSON AVE
05/05/2023	311494	P	999000	AUREF - Utility Customer Refunds	\$839.37	0	0505231	1224 BRIDLE DR
05/05/2023	311495	P	999000	AUREF - Utility Customer Refunds	\$72.14	0	0505231	2555 DUPORTAIL ST E235
05/05/2023	311496	P	999000	AUREF - Utility Customer Refunds	\$137.73	0	0505231	1950 BELLERIVE DR 233
05/05/2023	311497	P	999000	AUREF - Utility Customer Refunds	\$390.16	0	0505231	651 MCMURRAY ST 315
05/05/2023	311498	P	999000	AUREF - Utility Customer Refunds	\$436.10	0	0505231	2771 RUE CT
05/05/2023	311499	P	999000	AUREF - Utility Customer Refunds	\$269.22	0	0505231	1837 MARSHALL AVE
05/05/2023	311500	P	999000	AUREF - Utility Customer Refunds	\$346.64	0	0505231	1408 WESTGATE WAY
05/05/2023	311501	P	999000	AUREF - Utility Customer Refunds	\$397.23	0	0505231	619 TANGLEWOOD DR
05/05/2023	311502	P	999000	AUREF - Utility Customer Refunds	\$651.68	0	0505231	1617 SAGE CT
05/05/2023	311503	P	999000	AUREF - Utility Customer Refunds	\$350.49	0	0505231	2021 MAHAN AVE C6
05/05/2023	311504	P	999000	AUREF - Utility Customer Refunds	\$230.58	0	0505231	1266 FUJI WAY
05/05/2023	311505	P	999000	AUREF - Utility Customer Refunds	\$291.09	0	0505231	2165 HAWK HAVEN CT

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/05/2023	311506	P	999000	AUREF - Utility Customer Refunds	\$116.01	0	0505231	1650 MOWRY SQ 110
05/05/2023	311507	P	999000	AUREF - Utility Customer Refunds	\$237.60	0	0505231	1936 POPLAR ST
05/05/2023	311508	P	999000	AUREF - Utility Customer Refunds	\$281.90	0	0505231	604 LAURELBROOK CT
05/05/2023	311509	P	999000	AUREF - Utility Customer Refunds	\$63.44	0	0505231	611 MARYSVILLE WAY
05/05/2023	311510	P	999000	AUREF - Utility Customer Refunds	\$394.99	0	0505231	2682 GRAYHAWK LOOP
05/05/2023	311511	P	999000	AUREF - Utility Customer Refunds	\$191.26	0	0505231	2240 DAVISON AVE
05/05/2023	311512	P	999000	AUREF - Utility Customer Refunds	\$749.89	0	0505231	4960 RAU LN
05/05/2023	311513	P	999000	AUREF - Utility Customer Refunds	\$207.70	0	0505231	1300 ALLA VISTA ST
05/05/2023	311514	P	999000	AUREF - Utility Customer Refunds	\$295.51	0	0505231	104 HILLVIEW DR
05/05/2023	311515	P	999000	AUREF - Utility Customer Refunds	\$630.60	0	0505231	847 RAND DR
05/05/2023	311516	P	999000	AUREF - Utility Customer Refunds	\$317.03	0	0505231	2359 FERNDAL AVE
05/05/2023	311517	P	999000	AUREF - Utility Customer Refunds	\$158.22	0	0505231	70 EDGEWOOD DR
05/05/2023	311518	P	999000	AUREF - Utility Customer Refunds	\$110.39	0	0505231	3569 REGENT ST
05/05/2023	311519	P	999000	AUREF - Utility Customer Refunds	\$71.31	0	0505231	435 EPIC ST
05/05/2023	311520	P	999000	AUREF - Utility Customer Refunds	\$23.84	0	0505231	341 KONA CT
05/05/2023	311521	P	999000	AUREF - Utility Customer Refunds	\$131.71	0	0505231	3629 NOTTINGHAM DR
05/05/2023	311522	P	999000	AUREF - Utility Customer Refunds	\$241.08	0	0505231	336 BROADMOOR ST
05/05/2023	311523	P	999000	AUREF - Utility Customer Refunds	\$145.36	0	0505231	137 HIGH MEADOWS ST
05/05/2023	311524	P	999000	AUREF - Utility Customer Refunds	\$375.99	0	0505231	654 STEWART DR
05/05/2023	311525	P	999000	AUREF - Utility Customer Refunds	\$170.13	0	0505231	1915 MARSHALL AVE
05/05/2023	311526	P	999000	AUREF - Utility Customer Refunds	\$491.82	0	0505231	147 SPENGLER ST
05/05/2023	311527	P	999000	AUREF - Utility Customer Refunds	\$569.00	0	0505231	1876 MARSHALL AVE
05/05/2023	311528	P	999000	AUREF - Utility Customer Refunds	\$288.06	0	0505231	2550 DUPORTAIL ST A205
05/05/2023	311529	P	999000	AUREF - Utility Customer Refunds	\$512.61	0	0505231	2508 ALEXANDER CT
05/05/2023	311530	P	999000	AUREF - Utility Customer Refunds	\$362.67	0	0505231	3404 STRAWBERRY LN
05/05/2023	311531	P	999000	AUREF - Utility Customer Refunds	\$319.68	0	0505231	2109 HARRIS AVE
05/05/2023	311532	P	999000	AUREF - Utility Customer Refunds	\$231.51	0	0505231	1595 MANCHESTER ST
05/05/2023	311533	P	999000	AUREF - Utility Customer Refunds	\$70.34	0	0505231	801 WINSLOW AVE
05/05/2023	311534	P	999000	AUREF - Utility Customer Refunds	\$427.59	0	0505231	1352 APPLE CIDER CT
05/05/2023	311535	P	999000	AUREF - Utility Customer Refunds	\$79.97	0	0505231	1926 GEORGE WASHINGTON WAY Apt
05/05/2023	311536	P	999000	AUREF - Utility Customer Refunds	\$89.80	0	0505231	2555 DUPORTAIL ST D130
05/05/2023	311537	P	999000	AUREF - Utility Customer Refunds	\$465.78	0	0505231	2551 FALCONCREST LOOP
05/05/2023	311538	P	999000	AUREF - Utility Customer Refunds	\$204.09	0	0505231	502 WISHKAH DR

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05/05/2023	311539	P	999000	AUREF - Utility Customer Refunds	\$502.02	0	0505231	2333 DAVISON AVE
05/05/2023	311540	P	999000	AUREF - Utility Customer Refunds	\$178.70	0	0505231	2895 PAULING AVE Apt 316
05/05/2023	311541	P	999000	AUREF - Utility Customer Refunds	\$70.65	0	0505231	160 VAN GIESEN ST 108
05/05/2023	311542	P	10780	BASIN SOD INC	\$311.75	0	0505231	SHOPS 100 - SOD
05/05/2023	311543	P	10301	BAVCO	\$477.46	0	0505231	LESLIE GROVES - BACKFLOW REPAI
05/05/2023	311544	P	31052	BEACON ATHLETICS LLC	\$4,793.67	0	0505231	SMALL ASSETS - CP WINDSCREENS
05/05/2023	311545	P	10518	BEAVER BARK & ROCK	\$1,057.87	0	0505231	BADGER PLAYFIELD - SOD
05/05/2023	311546	P	10207	BENTON COUNTY AUDITOR	\$39.00	0	0505231	Images
05/05/2023	311547	P	31841	CAMPBELL & COMPANY SERVICE CORPORATION	\$100.00	0	0505231	324 Casey - Jennings - DHP Reb
05/05/2023	311548	P	10026	CASCADE NATURAL GAS CORP	\$16,716.40	0	0505231	STATION 75 - GAS BILL - APRIL
05/05/2023	311549	P	10261	CITY OF RICHLAND	\$3,501.63	0	0505231	23-126 RUSSELL TRAFFIC CNTRL S
05/05/2023	311550	P	10192	CITY OF WEST RICHLAND	\$441.71	0	0505231	2023 Quad-City Water Rights
05/05/2023	311551	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,688.62	0	0505231	Chris' Truck Outlets
05/05/2023	311552	P	11526	CORWIN OF PASCO LLC	\$66,356.16	0	0505231	ONE NEW 2022 FORD F-350 REG-CA
05/05/2023	311553	P	30156	TADD COSSMAN	\$40.00	0	0505231	23-139 COSSMAN TV TRK TO TRUE
05/05/2023	311554	P	30164	KATIE CRUSSELLE	\$69.30	0	0505231	23-107 CRUSSELLE - NPFLRA CONF
05/05/2023	311555	P	30165	DANA CULLEN	\$40.00	0	0505231	23-138 CULLEN TV TRK TO TRUE N
05/05/2023	311556	P	10453	DELTA HEATING & COOLING INC	\$10,283.00	0	0505231	323 Robert - Lund-Potter - HP
05/05/2023	311557	P	30214	ELITE CONSTRUCTION	\$17,561.26	0	0505231	RICHLAND LIBRARY STEAM SPACE C
05/05/2023	311558	P	11333	ENVISIONWARE INC	\$1,191.88	0	0505231	CBA COPIER CABLE
05/05/2023	311559	P	11044	EWING IRRIGATION PRODUCTS INC	\$1,219.08	0	0505231	BADGER PLAYFIELD - IRRIGATION
05/05/2023	311560	P	32174	FAIRBANK EQUIPMENT INC	\$73.26	0	0505231	SPRAY EQUIP - REPAIR PARTS
05/05/2023	311561	P	10315	FERGUSON US HOLDINGS INC	\$454.39	0	0505231	BADGER PLAYFIELD - IRRIGATION
05/05/2023	311562	P	30874	BRENT THOMAS	\$108.70	0	0505231	HORN RAPIDS - STORAGE UNIT - A
05/05/2023	311563	P	31421	GARY A TUCCI	\$1,738.00	0	0505231	HRSST March 2023 PASS THRU FEE
05/05/2023	311564	P	10050	GENERAL PACIFIC INC	\$187,246.62	0	0505231	1 PHASE TRANSFORMERS
05/05/2023	311565	P	30396	JAMES GEORGE	\$17.00	0	0505231	23-151 GEORGE WSU RECRUITING E
05/05/2023	311566	P	31793	SCOTT HANKS	\$1,524.97	0	0505231	23-128 HANKS CITY VIEW BANK 2
05/05/2023	311567	P	30521	ADAM HARDGROVE	\$94.00	0	0505231	23-121 HARDGROVE SKEETER FINAL
05/05/2023	311568	P	10046	HD FOWLER CO	\$800.51	0	0505231	PROUT POOL - GATE VALVE
05/05/2023	311569	P	11813	HERC RENTALS INC	\$757.22	0	0505231	EQUIP RENTAL - CP - ELEC BREAK
05/05/2023	311570	P	11286	HILL INTERNATIONAL INC	\$4,235.89	0	0505231	Consultant Agreement - FS 76,
05/05/2023	311571	P	11913	HP INC	\$236.42	0	0505231	PRINTER MAINTENANCE 03/15-04/1

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05/05/2023	311572	P	12200	HUGHES FIRE EQUIPMENT, INC	\$271,035.84	0	0505231	2022 FORD F550 SKEETER TYPE 5
05/05/2023	311573	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$1,463.62	0	0505231	RCC RENEWAL - NEW CORES
05/05/2023	311574	P	31209	WALTEK II, INCORPORATED	\$7,250.75	0	0505231	Soil Testing Aeration Basin Re
05/05/2023	311575	P	31660	KELLEY CONNECT CO	\$145.31	0	0505231	XEROX/XERC8155/H2 #KC31628 3/3
05/05/2023	311576	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$171.00	0	0505231	Answering Service Apr 2023
05/05/2023	311577	P	10298	LN CURTIS & SONS	\$1,655.28	0	0505231	FD - QUARTERLY NFPA 1989 AIR S
05/05/2023	311578	P	11576	MERCER (US) INC	\$18,729.16	0	0505231	2023 Benefits Consulting & Bro
05/05/2023	311579	P	11243	METROPOLITAN TRANSPORTATION COMMISSION	\$3,000.00	0	0505231	2023-24 Annual Subscription an
05/05/2023	311580	P	30235	LUKE MOHNEY	\$94.00	0	0505231	23-120 MOHNEY SKEETER FINAL HI
05/05/2023	311581	P	10358	MOON SECURITY SERVICES INC	\$606.39	0	0505231	STATION 74 - FIRE MONITORING -
05/05/2023	311582	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$78.24	0	0505231	CLAYBELL - TOP DRESS PARTS
05/05/2023	311583	P	30262	MATT NELSON	\$2,296.50	0	0505231	NELSON TUTION REIMBURSEMENT
05/05/2023	311584	P	31206	CI - PW LLC	\$34.75	0	0505231	Water Landfill - Apr 2023
05/05/2023	311585	P	10540	CONSTRUCTION AHEAD INC	\$912.00	0	0505231	TRAFFIC CONTROL - LESLIE ROAD
05/05/2023	311586	P	10232	PERFECTION GLASS INC	\$240.00	0	0505231	327 Sierra - Feuerborn - Windo
05/05/2023	311587	P	10828	PIPE OF WASHINGTON	\$159,553.71	0	0505231	Horn Rapids BPS - 20-23
05/05/2023	311588	P	10936	PREMIER EXCAVATION INC	\$336,254.33	0	0505231	HENDERSON LOOP PHASE 2 CONSTRU
05/05/2023	311589	P	31210	LEPS-PSS, PLLC	\$2,400.00	0	0505231	POST COE PSYCH EVAL/SAR: (8)
05/05/2023	311590	P	10724	PUBLIC SAFETY TESTING INC	\$308.00	0	0505231	ENTRY LEVEL POLICE RECRUITMENT
05/05/2023	311591	P	11038	QUALITY COATINGS INSPECTION & CONSULTING INC	\$13,870.00	0	0505231	2022 Reservoir Coating Project
05/05/2023	311592	P	30465	JOHN RABY	\$133.00	0	0505231	23-148 RABY IAPE EVIDENCE SUPE
05/05/2023	311593	P	10105	REESE CONCRETE PRODUCTS MANUFACTURING INC	\$190.23	0	0505231	Monument Maker
05/05/2023	311594	P	11012	RH2 ENGINEERING INC	\$8,471.63	0	0505231	WWTP Anaerobic Digester Functi
05/05/2023	311595	P	10311	SEA WESTERN INC	\$21,209.34	0	0505231	FD TURNOUT ORDER
05/05/2023	311596	P	10536	SPRAGUE PEST SOLUTIONS	\$149.68	0	0505231	Pest control Landfill 4/2023
05/05/2023	311597	P	10961	TACOMA SCREW PRODUCTS INC	\$411.50	0	0505231	CLAMPS FOR BIRD DETERRENTS
05/05/2023	311598	P	11166	TAPANI INC	\$987,477.20	0	0505231	HR Landfill Phase 2 Closure Pr
05/05/2023	311599	P	11108	THE PERSONAL TOUCH CLEANING INC	\$21,781.80	0	0505231	SHOPS 100 - JANITORIAL - APRIL
05/05/2023	311600	P	10395	TOTAL ENERGY MANAGEMENT INC	\$1,700.00	0	0505231	308 Greenbrook - Liikala - HP
05/05/2023	311601	P	10187	TRANS UNION LLC	\$70.66	0	0505231	Credit Reporting Monthly Base
05/05/2023	311602	P	10138	WA STATE AUDITOR'S OFFICE	\$908.05	0	0505231	CETA Audit - Energy Compliance
05/05/2023	311603	P	10878	WA STATE DEPT OF NATURAL RESOURCES	\$3,829.85	0	0505231	Aquatic Land Lease #20-013336

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05/05/2023	311604	P	31143	NATASHA WADDELL	\$696.53	0	0505231	23-130 Waddell - NWPPA Staking
05/05/2023	311605	P	10430	WASHINGTON CITIES INSURANCE AUTHORITY	\$50.00	0	0505231	No-Show Special Events Risk Ma
05/05/2023	311606	P	10140	WASHINGTON STATE PATROL	\$622.75	0	0505231	RPD BACKGROUND CHECKS APRIL 20
05/05/2023	311607	P	10147	WILBUR-ELLIS HOLDINGS II, INC	\$6,125.88	0	0505231	STOCK - FERT
05/05/2023	311608	P	10150	WOOD'S NURSERY INC	\$335.38	0	0505231	LANDSCAPING - RPD
05/05/2023	311609	P	30867	ZACH YATES	\$17.00	0	0505231	23-150 YATES WSU RECRUITING EV
05/10/2023	311610	P	10439	PYC LLC	\$1,282.58	0	0510231	RPD UNIFORM LAUNDRY APRIL
05/10/2023	311611	P	11384	3SI SECURITY SYSTEMS INC	\$782.64	0	0510231	TRACKING SERVICES 12 MOS QTY 2
05/10/2023	311612	P	10000	KBL, INC.	\$228.92	0	0510231	Contract Documents WWTP RAS Pu
05/10/2023	311613	P	10838	GRIGG ENTERPRISES INC	\$267.07	0	0510231	Knife and tool sharp
05/10/2023	311614	P	11213	ALTEC INDUSTRIES INC	\$452.12	0	0510231	BOOM TIP WINCH SHEAVE VEH#3313
05/10/2023	311615	P	10670	ARROW CONSTRUCTION SUPPLY INC	\$178.49	0	0510231	RETURNED ITEM MAJESTIC VEST 75
05/10/2023	311616	P	10518	BEAVER BARK & ROCK	\$1,572.36	0	0510231	Landscape Tree Replacement Cer
05/10/2023	311617	P	10008	BENTON PUD	\$3,329.66	0	0510231	C176-22 SAFETY TRAINING
05/10/2023	311618	P	10468	BLACKSTONE AUDIOBOOKS	\$346.59	0	0510231	LIBRARY DVD COLLECTION
05/10/2023	311619	P	32201	BOYLE LABORATORIES LLC	\$2,380.00	0	0510231	BBasin Liner Testing
05/10/2023	311620	P	10597	CHARTER COMMUNICATIONS	\$117.02	0	0510231	RPD BUSINESS INTERNET PLUS MAY
05/10/2023	311621	P	10055	CITY OF PASCO	\$78,944.45	0	0510231	QTR 1 2023 - 1/3 STREET/FRONTA
05/10/2023	311622	P	10261	CITY OF RICHLAND	\$4,691.80	0	0510231	UTILITIES 03/18-05/01/23
05/10/2023	311623	P	10261	CITY OF RICHLAND	\$1,621.04	0	0510231	#28 Landfill Fees
05/10/2023	311624	P	10261	CITY OF RICHLAND	\$528.59	0	0510231	23-112 WHITNEY BPA Provider of
05/10/2023	311625	P	11516	COLEMAN OIL COMPANY	\$29,265.45	0	0510231	WEEKLY CARD LOCK FUEL 5/1-5/7/
05/10/2023	311626	P	11907	SYCURE CORP	\$300.00	0	0510231	100Mbps Fiber Back Haul VPN Ma
05/10/2023	311627	P	31360	COMMONSTREET CONSULTING LLC	\$1,406.64	0	0510231	CENTER PARKWAY NORTH-GAGE TO T
05/10/2023	311628	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$156.77	0	0510231	ALUM COM SPLC/HEAT SLEEVES/WIR
05/10/2023	311629	P	32101	CONSTRUCTION GROUP INTERNATIONAL LLC	\$309,438.73	0	0510231	515 GWW Demo & Abate (39-23)
05/10/2023	311630	P	11444	CORPORATE TRANSLATION SERVICES	\$431.29	0	0510231	TRANSLATION SERVICES 04/01-04/
05/10/2023	311631	P	11526	CORWIN OF PASCO LLC	\$2,441.17	0	0510231	FLOOR MATS VEH#3390 WO#68781
05/10/2023	311632	P	11486	COYOTE RIDGE CORRECTIONS CENTER	\$441.19	0	0510231	Clean Up Crew Landfill - Apr 2
05/10/2023	311633	P	11445	DAY MANAGEMENT CORPORATION	\$1,053.98	0	0510231	DEPOT REPAIR AT RATTLESNAKE -
05/10/2023	311634	P	10756	DELL MARKETING LP	\$1,499.53	0	0510231	Dell - Laptop for Recreation
05/10/2023	311635	P	10139	DEPARTMENT OF ECOLOGY	\$12,901.09	0	0510231	2023 BIOSOLIDS ANNUAL PERMIT F
05/10/2023	311636	P	31557	BELEN DIAZ	\$19.60	0	0510231	Mileage from Landfill - 4/2023

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05/10/2023	311637	P	11887	EMPLOYMENT SCREENING SERVICES, INC	\$473.10	0	0510231	PRE-EMP SCREENINGS: LASTER-COB
05/10/2023	311638	P	10146	ENERGY NORTHWEST	\$572.00	0	0510231	WATER SAMPLING ANALYSIS -2- VO
05/10/2023	311639	P	11333	ENVISIONWARE INC	\$300.00	0	0510231	CBA CONTROL BOARD CONNECTION
05/10/2023	311640	P	11044	EWING IRRIGATION PRODUCTS INC	\$121.43	0	0510231	STATION 73 - IRRIGATION REPAIR
05/10/2023	311641	P	12303	EXPRESS SERVICES	\$1,561.34	0	0510231	CSR TEMPORARY EMPLOYEE - HAML
05/10/2023	311642	P	10508	FASTENAL COMPANY	\$38.40	0	0510231	GOETHALS - IRRIGATION REPAIR P
05/10/2023	311643	P	10268	FEDERAL EXPRESS CORP	\$10.20	0	0510231	PRETRTMNT SAMPLER COOLER RTRN
05/10/2023	311644	P	10315	FERGUSON US HOLDINGS INC	\$422.38	0	0510231	CHRISTOPHER - COMP JAW
05/10/2023	311645	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$83.11	0	0510231	PHONE LINES 05/04-06/03/23
05/10/2023	311646	P	10220	FRONTIER FENCE INC	\$1,180.48	0	0510231	2023 City-wide Fence Services
05/10/2023	311647	P	31501	GOSECURE INC	\$3,479.14	0	0510231	iPrism 2023 Service/Maintenanc
05/10/2023	311648	P	10203	W.W. GRAINGER, INC	\$5,356.78	0	0510231	STRETCH WRAP
05/10/2023	311649	P	12426	GSF, INC.	\$490.11	0	0510231	Richland Community Center Floo
05/10/2023	311650	P	31398	H.W. LOCHNER INC	\$17,155.85	0	0510231	SOUTH GWW INTERSECTION IMPROVE
05/10/2023	311651	P	10046	HD FOWLER CO	\$229.34	0	0510231	20-3/4" BRASS GATE VALVES
05/10/2023	311652	P	11813	HERC RENTALS INC	\$90.95	0	0510231	PROPANE, LIQUID, 6.5 GAL, FOR
05/10/2023	311653	P	31348	INDUSTRIAL CONSTRUCTION OF WASHINGTON	\$16,318.95	0	0510231	2023 ADA Ramps (147-23)
05/10/2023	311654	P	10628	CPM DEVELOPMENT CORPORATION	\$1,062.65	0	0510231	4.21 ASPHALT - HMA 100 1/2" 64
05/10/2023	311655	P	12284	IRONSIDES CUSTOM GRINDING, INC	\$13,028.40	0	0510231	Horn Rapids Landfill Grinding
05/10/2023	311656	P	10755	MID COLUMBIA CONSTRUCTION INC DBA	\$141.31	0	0510231	SPRINKLER STARTUP/REPAIRS
05/10/2023	311657	P	31660	KELLEY CONNECT CO	\$317.09	0	0510231	Xerox Usage Charges April 2023
05/10/2023	311658	P	11110	PUD NO. 1 OF KICKITAT COUNTY	\$340.52	0	0510231	GOLGOTHA UTILITIES 03/31-04/28
05/10/2023	311659	P	10432	LANGUAGE LINE SERVICES INC	\$1,093.45	0	0510231	TRANSLATION SERVICES 04/01-04/
05/10/2023	311660	P	10624	MACKAY SPOSITO INC	\$14,156.75	0	0510231	Horn Rapids Master Plan Update
05/10/2023	311661	P	12475	MEL'S INTER-CITY TOWING	\$415.24	0	0510231	RPD TOW CHARGE
05/10/2023	311662	P	11652	MENKE JACKSON BEYER LLP	\$2,418.32	0	0510231	ACCT. #046 - CODE ENFORCEMENT
05/10/2023	311663	P	11040	FRANK MITCHELL	\$11.76	0	0510231	Mileage from Landfill - 4/2023
05/10/2023	311664	P	10083	MONARCH MACHINE & TOOL CO INC	\$23.41	0	0510231	GOETHALS - PLAYGROUND REPAIR P
05/10/2023	311665	P	10358	MOON SECURITY SERVICES INC	\$182.56	0	0510231	WWTF BURGLARY & FIRE MAY '23
05/10/2023	311666	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$6,262.62	0	0510231	FHP BELTS FOR WACKER PLATE COM
05/10/2023	311667	P	31505	SPORTSENGINE INC	\$37.00	0	0510231	BACKGROUND CHECKS: LIBRARY (2)
05/10/2023	311668	P	32109	NOSSAMAN LLP	\$3,402.00	0	0510231	YAKIMA RIVER DELTA ECOSYSTEM R
05/10/2023	311669	P	10357	OXARC INC	\$104.35	0	0510231	Nitrogen

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/10/2023	311670	P	11838	PACWEST MACHINERY LLC	\$8,437.03	0	0510231	PLATE, ENG OVER HEAT REPAIR VE
05/10/2023	311671	P	31206	CI - PW LLC	\$64.07	0	0510231	Water Delivery
05/10/2023	311672	P	10862	PARAMETRIX INC	\$7,444.59	0	0510231	HORN RAPIDS LANDFILL CLOSURE P
05/10/2023	311673	P	31943	PLAS TANKS INDUSTRIES	\$78,012.50	0	0510231	N. Richland Wellfield Salt Bri
05/10/2023	311674	P	12238	REXEL USA, INC	\$184.86	0	0510231	SHOPS - OUTSIDE TRUCK OUTLETS
05/10/2023	311675	P	11012	RH2 ENGINEERING INC	\$13,371.00	0	0510231	WWTP Anaerobic Digester Functi
05/10/2023	311676	P	31556	TINA RITCHIE	\$47.04	0	0510231	Mileage from Landfill 4/2023
05/10/2023	311677	P	10647	RIVER CITY TOWING INC	\$97.84	0	0510231	RPD TOW CHARGE
05/10/2023	311678	P	10239	CLEARWATER TECH LLC	\$673.94	0	0510231	2023 City-wide Plumbing Servic
05/10/2023	311679	P	10280	SHERWIN WILLIAMS CO	\$377.59	0	0510231	BADGER MTN - SIGN PAINT
05/10/2023	311680	P	12384	SILVERLINE ELECTRIC, LLC	\$1,162.71	0	0510231	RETAINAGE, CONTRACT #190-22
05/10/2023	311681	P	10536	SPRAGUE PEST SOLUTIONS	\$1,222.55	0	0510231	(M) COMMERCIAL GENERAL PEST WW
05/10/2023	311682	P	10118	STEEBER'S LOCK SERVICE	\$250.01	0	0510231	CHIP KEY VEH#2460 WO#69215
05/10/2023	311683	P	11493	PICARD CORPORATION	\$5,241.82	0	0510231	BULK SALT FOR WTF DEL 4-27-23
05/10/2023	311684	P	10393	STONEWAY ELECTRIC SUPPLY	\$279.91	0	0510231	CITY HALL - LIGHTS
05/10/2023	311685	P	11271	STRIPE RITE INC	\$3,193.16	0	0510231	2022 Miscellaneous Striping, C
05/10/2023	311686	P	12430	SYSTEMS DESIGN WEST LLC	\$8,153.39	0	0510231	EMS BILLING MARCH 2023
05/10/2023	311687	P	10961	TACOMA SCREW PRODUCTS INC	\$531.46	0	0510231	Step Ladder, rope ratchet, eye
05/10/2023	311688	P	31464	HECTOR JUTAE RODRIGUEZ	\$862.49	0	0510231	Cleaning of Warehouse Garbage
05/10/2023	311689	P	30020	THE COMPLETE LINE LLC	\$1,096.61	0	0510231	Shops 100 - Plotter Paper 36"x
05/10/2023	311690	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$4,816.06	0	0510231	FLAT REPAIRS VEH#3363 WO#69195
05/10/2023	311691	P	10481	WEST PUBLISHING CORPORATION	\$2,448.45	0	0510231	ONLINE/SOFTWARE SUBSCRIPTION C
05/10/2023	311692	P	31843	TOPCON SOLUTIONS INC	\$7,170.00	0	0510231	Public Works Engineering On-Si
05/10/2023	311693	P	11406	SOLUTIONS INC	\$192.40	0	0510231	RPD RECORDS SEARCH APRIL 2023
05/10/2023	311694	P	10128	THE MCCLATCHY COMPANY	\$102.31	0	0510231	NOT. OF SEPA 3101 AND 3193 KIN
05/10/2023	311695	P	31768	TROJAN TECHNOLOGIES GROUP ULC	\$27,101.08	0	0510231	NORTH RHLD UV DISINFECTION SYS
05/10/2023	311696	P	32027	TTB INVESTMENTS LLC	\$1,950.00	0	0510231	RPD STORAGE UNIT RENT JUNE 202
05/10/2023	311697	P	10129	TWIN CITY METALS INC	\$198.01	0	0510231	METAL FOR WW SHOP - MH HOOKS
05/10/2023	311698	P	31667	UNITEC CORPORATION	\$57.75	0	0510231	Scale Tickets - Landfill
05/10/2023	311699	P	10860	VERIZON COMMUNICATIONS INC	\$160.13	0	0510231	Verizon April 2023 Lifepacks
05/10/2023	311700	P	10815	WATER SOLUTIONS INC	\$67.39	0	0510231	WATER FILTRATION 05/07-06/06/2
05/10/2023	311701	P	10839	MICHAEL E WEST ENTERPRISES, INC.	\$33.26	0	0510231	WOOD STK BNDL 18-IN PINE FORKL
05/10/2023	311702	P	30854	CLINT WHITNEY	\$75.00	0	0510231	23-112 BPA Provider of Choice

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05/10/2023	311703	P	10194	XEROX CORPORATION	\$1,422.75	0	0510231	RPD COPIER 3UA-295171 THROUGH
05/10/2023	311704	P	11767	YOURMEMBERSHIP.COM INC	\$499.00	0	0510231	FIRE PLANS EXAMINER JOB POSTIN
05/10/2023	311705	P	12483	ZOLL MEDICAL SUPPLY	\$3,136.89	0	0510231	BATTERY BUYBACK CREDIT
05/12/2023	311706	P	31283	3AC ENGINEERING, PC	\$7,000.00	0	0512231	Proposal for SCADA PLC Upgrade
05/12/2023	311707	P	10838	GRIGG ENTERPRISES INC	\$19.11	0	0512231	PLUG CLEAN OUT ABS 4-IN LA BEL
05/12/2023	311708	P	32117	ALASKA RUBBER GROUP INC	\$212.04	0	0512231	FITTINGS FOR PRESSURE WASHER W
05/12/2023	311709	P	31659	COURTNEY ALLEN-GRANT	\$45.00	0	0512231	23-040 GRANT NORCAN CONFERENCE
05/12/2023	311710	P	31317	AMERICAN WEST INDUSTRIES	\$714.16	0	0512231	CYLINDER REBUILD VEH#3333 WO#6
05/12/2023	311711	P	11890	AMERICAN WHEEL SPECIALIST, INC	\$450.00	0	0512231	CLAYBELL - GOAL POST POWDER CO
05/12/2023	311712	P	999009	AR REFUNDS	\$30.00	0	0512231	GB Customer ID 102874 Bill #50
05/12/2023	311713	P	999000	AUREF - Utility Customer Refunds	\$108.71	0	0512231	192 MCINTOSH CT
05/12/2023	311714	P	999000	AUREF - Utility Customer Refunds	\$87.32	0	0512231	2203 CAMDEN ST
05/12/2023	311715	P	999000	AUREF - Utility Customer Refunds	\$82.97	0	0512231	2308 BOISE ST
05/12/2023	311716	P	999000	AUREF - Utility Customer Refunds	\$161.43	0	0512231	1770 LESLIE RD 321
05/12/2023	311717	P	999000	AUREF - Utility Customer Refunds	\$337.69	0	0512231	1156 COLUMBIA PARK TRL Apt 102
05/12/2023	311718	P	999000	AUREF - Utility Customer Refunds	\$208.73	0	0512231	2500 GEORGE WASHINGTON WAY 105
05/12/2023	311719	P	999000	AUREF - Utility Customer Refunds	\$225.97	0	0512231	2665 KINGSGATE WAY Apt B117
05/12/2023	311720	P	999000	AUREF - Utility Customer Refunds	\$468.39	0	0512231	259 CANYON RIM CT
05/12/2023	311721	P	999000	AUREF - Utility Customer Refunds	\$97.95	0	0512231	2665 KINGSGATE WAY Apt D236
05/12/2023	311722	P	999000	AUREF - Utility Customer Refunds	\$60.00	0	0512231	636 JADWIN AVE C
05/12/2023	311723	P	999000	AUREF - Utility Customer Refunds	\$119.99	0	0512231	4801 BARBERA ST
05/12/2023	311724	P	999000	AUREF - Utility Customer Refunds	\$290.03	0	0512231	312 PINETREE CT
05/12/2023	311725	P	999000	AUREF - Utility Customer Refunds	\$33.62	0	0512231	2555 BELLA COOLA LN Apt 305
05/12/2023	311726	P	999000	AUREF - Utility Customer Refunds	\$217.34	0	0512231	291 GAGE BLVD
05/12/2023	311727	P	999000	AUREF - Utility Customer Refunds	\$76.65	0	0512231	1331 GOETHALS DR 9
05/12/2023	311728	P	999000	AUREF - Utility Customer Refunds	\$384.64	0	0512231	241 PINETREE LN
05/12/2023	311729	P	999000	AUREF - Utility Customer Refunds	\$286.81	0	0512231	2016 LOGSTON BLVD
05/12/2023	311730	P	999000	AUREF - Utility Customer Refunds	\$90.72	0	0512231	230 BATTELLE BLVD Apt 214
05/12/2023	311731	P	999000	AUREF - Utility Customer Refunds	\$316.29	0	0512231	1430 AMON DR
05/12/2023	311732	P	999000	AUREF - Utility Customer Refunds	\$249.30	0	0512231	1775 COLUMBIA PARK TRL 209
05/12/2023	311733	P	999000	AUREF - Utility Customer Refunds	\$310.00	0	0512231	603 MURIEL ST
05/12/2023	311734	P	999000	AUREF - Utility Customer Refunds	\$69.06	0	0512231	1621 GEORGE WASHINGTON WAY B18
05/12/2023	311735	P	999000	AUREF - Utility Customer Refunds	\$176.98	0	0512231	214 JADWIN AVE

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05/12/2023	311736	P	999000	AUREF - Utility Customer Refunds	\$32.13	0	0512231	250 GAGE BLVD 4018
05/12/2023	311737	P	999000	AUREF - Utility Customer Refunds	\$2.57	0	0512231	1204 SANFORD AVE
05/12/2023	311738	P	999000	AUREF - Utility Customer Refunds	\$86.96	0	0512231	1850 STEVENS DR 236
05/12/2023	311739	P	999000	AUREF - Utility Customer Refunds	\$113.60	0	0512231	50 JADWIN AVE Apt 21
05/12/2023	311740	P	999000	AUREF - Utility Customer Refunds	\$148.60	0	0512231	1327 GOETHALS DR 6
05/12/2023	311741	P	999000	AUREF - Utility Customer Refunds	\$420.27	0	0512231	1101 VIEW DR
05/12/2023	311742	P	999000	AUREF - Utility Customer Refunds	\$126.85	0	0512231	2550 DUPORTAIL ST P292
05/12/2023	311743	P	999000	AUREF - Utility Customer Refunds	\$104.93	0	0512231	3003 QUEENSGATE DR Apt 238
05/12/2023	311744	P	999000	AUREF - Utility Customer Refunds	\$281.71	0	0512231	600 MEADOWS DR E
05/12/2023	311745	P	999000	AUREF - Utility Customer Refunds	\$85.57	0	0512231	451 WESTCLIFFE BLVD Apt B316
05/12/2023	311746	P	999000	AUREF - Utility Customer Refunds	\$162.69	0	0512231	2433 GEORGE WASHINGTON WAY 410
05/12/2023	311747	P	999000	AUREF - Utility Customer Refunds	\$181.06	0	0512231	828 MEADOWS DR S
05/12/2023	311748	P	999000	AUREF - Utility Customer Refunds	\$90.03	0	0512231	2555 BELLA COOLA LN Apt 315
05/12/2023	311749	P	999000	AUREF - Utility Customer Refunds	\$27.66	0	0512231	1007 RIO SENDA CT
05/12/2023	311750	P	999000	AUREF - Utility Customer Refunds	\$120.81	0	0512231	1681 LANTANA AVE
05/12/2023	311751	P	999000	AUREF - Utility Customer Refunds	\$77.83	0	0512231	2000 STEVENS DR 226
05/12/2023	311752	P	999000	AUREF - Utility Customer Refunds	\$171.19	0	0512231	2000 STEVENS DR 224
05/12/2023	311753	P	999000	AUREF - Utility Customer Refunds	\$199.83	0	0512231	108 DUSKY CT
05/12/2023	311754	P	999000	AUREF - Utility Customer Refunds	\$87.15	0	0512231	900 AARON DR 214
05/12/2023	311755	P	999000	AUREF - Utility Customer Refunds	\$83.92	0	0512231	575 COLUMBIA POINT DR Apt 223
05/12/2023	311756	P	999000	AUREF - Utility Customer Refunds	\$299.72	0	0512231	217 PACIFIC CT
05/12/2023	311757	P	999000	AUREF - Utility Customer Refunds	\$139.70	0	0512231	1770 LESLIE RD 303
05/12/2023	311758	P	999000	AUREF - Utility Customer Refunds	\$4.60	0	0512231	2390 MAGGIO LOOP
05/12/2023	311759	P	999000	AUREF - Utility Customer Refunds	\$187.01	0	0512231	701 SYMONS ST Apt 102
05/12/2023	311760	P	999000	AUREF - Utility Customer Refunds	\$262.80	0	0512231	4159 CLOVER RD
05/12/2023	311761	P	999000	AUREF - Utility Customer Refunds	\$232.83	0	0512231	3003 QUEENSGATE DR Apt 102
05/12/2023	311762	P	999000	AUREF - Utility Customer Refunds	\$165.86	0	0512231	1923 MEADOWS DR N
05/12/2023	311763	P	999000	AUREF - Utility Customer Refunds	\$279.26	0	0512231	1112 SANFORD AVE
05/12/2023	311764	P	999000	AUREF - Utility Customer Refunds	\$218.35	0	0512231	451 WESTCLIFFE BLVD Apt G349
05/12/2023	311765	P	11079	AUTOZONE STORES LLC	\$222.56	0	0512231	RETURNED ALTERNATOR CORE VEH#5
05/12/2023	311766	P	10607	BADGER MOUNTAIN IRRIGATION DISTRICT	\$2,112.00	0	0512231	Connection Fees - 1st QTR 2023
05/12/2023	311767	P	10367	BANK OF AMERICA	\$1,936.64	0	0512231	BANK ANALYSIS FEES
05/12/2023	311768	P	10518	BEAVER BARK & ROCK	\$337.97	0	0512231	TREES - HOWARD AMON - DIRT

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05/12/2023	311769	P	10009	COUNTY OF BENTON	\$923.70	0	0512231	CRIME VICTIMS BCDC APRIL 23
05/12/2023	311770	P	10008	BENTON PUD	\$1,533.60	0	0512231	C-SC157A PRE-NOTIFICATION SERV
05/12/2023	311771	P	11685	CARDINAL HEALTH 130, LLC	\$205.42	0	0512231	EPINEPHRINE, ONDANSETRON, IPRA
05/12/2023	311772	P	10841	CASELLE INC	\$178.00	0	0512231	Caselle Contract Support and M
05/12/2023	311773	P	10597	CHARTER COMMUNICATIONS	\$148.66	0	0512231	CABLE SERVICES 04/30-05/29/23
05/12/2023	311774	P	30116	CHRISTENSEN INC	\$4,320.96	0	0512231	15W/40 OI, AF, HYD FLUID FOR S
05/12/2023	311775	P	10261	CITY OF RICHLAND	\$2,364.05	0	0512231	23-030 NASH WSNIA CONFERENCE
05/12/2023	311776	P	10542	FIANDER & ASSOCIATES LLC	\$4,129.51	0	0512231	FD FITNESS EQUIPMENT - ASSAULT
05/12/2023	311777	P	10135	CI SUPPORT LLC	\$46.56	0	0512231	RECURRING SHRED SERVICE APRIL
05/12/2023	311778	P	11526	CORWIN OF PASCO LLC	\$22.60	0	0512231	VALVE SPRING VEH#3322 WO#69299
05/12/2023	311779	P	11881	TARGETSOLUTIONS LEARNING, LLC	\$404.19	0	0512231	CREWSENSE 05/05/2023=06/04/202
05/12/2023	311780	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$9,630.71	0	0512231	CREDIT MEMO - INVOICE 337250
05/12/2023	311781	P	31562	KATHY DEE	\$482.30	0	0512231	APRIL CLASS 9244
05/12/2023	311782	P	10756	DELL MARKETING LP	\$2,045.79	0	0512231	Dell - Laptop for HOME Adminis
05/12/2023	311783	P	11762	ENTERPRISE HOLDINGS INC	\$109.99	0	0512231	23-062 LETTRICK
05/12/2023	311784	P	10821	ENVIRO-CLEAN EQUIPMENT INC	\$447.77	0	0512231	RETURNED WRONG COILS VEH#3338
05/12/2023	311785	P	10508	FASTENAL COMPANY	\$55.00	0	0512231	FIRE EXT VEH#3355 WO#68731
05/12/2023	311786	P	31564	FNS COLLISION GROUP INC	\$2,139.22	0	0512231	BODY REPAIR VEH#2503 WO#69208
05/12/2023	311787	P	31564	FNS COLLISION GROUP INC	\$3,756.65	0	0512231	BODY REPAIR VEH#2415 WO#69130
05/12/2023	311788	P	31564	FNS COLLISION GROUP INC	\$135.88	0	0512231	DOOR PANEL PAINTED VEH#1212 WO
05/12/2023	311789	P	31564	FNS COLLISION GROUP INC	\$1,144.07	0	0512231	HOOD REPAIR VEH#2467 WO#69201
05/12/2023	311790	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$7,303.50	0	0512231	TELEPHONE CHARGES 5/19/23-6/18
05/12/2023	311791	P	11109	H2 PRE-CAST INC	\$21,359.55	0	0512231	VAULTS- OUT TO QUOTE
05/12/2023	311792	P	10288	HJ ARNETT INDUSTRIES LLC	\$319.86	0	0512231	REPAIRS OF CHANCE HIGH VOLTAGE
05/12/2023	311793	P	32064	IRON HORSE LLC	\$235,800.32	0	0512231	2022 Trenchless Sewer Rehab (B
05/12/2023	311794	P	10290	JIM'S PACIFIC GARAGES INC	\$752.77	0	0512231	OIL CAP VEH#3355 WO#69175
05/12/2023	311795	P	31350	JOHNSON BARROW INC	\$13,504.90	0	0512231	City Hall Compressor & Inverte
05/12/2023	311796	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$30.09	0	0512231	CAPS FOR POLES AND FORKS ON NE
05/12/2023	311797	P	11667	KENWORTH SALES COMPANY	\$688.32	0	0512231	AIR FILTER VEH#5055 WO#68827
05/12/2023	311798	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$301.04	0	0512231	TPMS SENSOR VEH#1381 WO#69257
05/12/2023	311799	P	11199	LIBERTY LAWN & SAW SHOP	\$4,024.43	0	0512231	NEW ENG VEH#6543 WO#68564
05/12/2023	311800	P	10262	LIFE ASSIST INC	\$762.10	0	0512231	BIOHAZARD BAG, PT CABLE, STETH

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05/12/2023	311801	P	31741	DAWN MACDONALD	\$821.80	0	0512231	MARCH CLASS 9239
05/12/2023	311802	P	10093	MCCURLEY INTEGRITY DEALERSHIPS, LLC	\$809.34	0	0512231	BRAKE PAD KIT VEH#3278 WO#6922
05/12/2023	311803	P	10665	MEIER ENTERPRISES INC	\$200.00	0	0512231	Library STEAM Space Improvemen
05/12/2023	311804	P	11835	MILLER PAINT COMPANY INC	\$197.51	0	0512231	TREES - ARBOR DAY - DROP CLOTH
05/12/2023	311805	P	10083	MONARCH MACHINE & TOOL CO INC	\$190.57	0	0512231	HYD TANK WELD REPAIR VEH#3364
05/12/2023	311806	P	10371	MOTOROLA SOLUTIONS INC	\$1,163.37	0	0512231	REAR RADIO MODULE VEH#2537
05/12/2023	311807	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$926.63	0	0512231	INTERLCK/TRAILER BALL FOR FORK
05/12/2023	311808	P	30271	NORTH TECH EQUIPMENT REPAIR, LLC	\$8.28	0	0512231	TUBE VEH#3344 WO#68108
05/12/2023	311809	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$179.18	0	0512231	CHECK ENG REPAIR VEH#3342 WO#6
05/12/2023	311810	P	11404	NOVUS GLASS INC DBA	\$357.03	0	0512231	WINDSHIELD VEH#3339 WO#69249
05/12/2023	311811	P	10357	OXARC INC	\$263.38	0	0512231	MEDICAL OXYGEN
05/12/2023	311812	P	999002	PERMIT REFUND	\$37.28	0	0512231	Campbell_408 Rossell Ave_Refun
05/12/2023	311813	P	999002	PERMIT REFUND	\$250.00	0	0512231	Knutzen - 409 Larkhaven Ct - R
05/12/2023	311814	P	12238	REXEL USA, INC	\$145.90	0	0512231	SHOPS 300 - LIGHTS
05/12/2023	311815	P	11994	PROFESSIONAL SALES AND SERVICE LC	\$178.72	0	0512231	DOOR STRUTS VEH#5049 WO#69297
05/12/2023	311816	P	10102	PASCO RANCH AND HOME INC	\$326.09	0	0512231	BOWEN EMS BOOTS
05/12/2023	311817	P	10047	R.D. OFFUTT COMPANY	\$668.43	0	0512231	BRACKET INSTALLATION VEH#7170
05/12/2023	311818	P	999001	REC REFUND	\$53.25	0	0512231	overpayment
05/12/2023	311819	P	999001	REC REFUND	\$217.75	0	0512231	damage deposit
05/12/2023	311820	P	999001	REC REFUND	\$2,177.50	0	0512231	damage deposit
05/12/2023	311821	P	999001	REC REFUND	\$505.00	0	0512231	damage deposit
05/12/2023	311822	P	999001	REC REFUND	\$498.50	0	0512231	damage deposit
05/12/2023	311823	P	999001	REC REFUND	\$178.00	0	0512231	damage deposit
05/12/2023	311824	P	999001	REC REFUND	\$505.00	0	0512231	damage deposit
05/12/2023	311825	P	11136	RICHARD SCHURFELD	\$258.00	0	0512231	PORTAL SERVICE LOCATES APRIL 2
05/12/2023	311826	P	10939	RETAIL LOCKBOX INC	\$3,182.76	0	0512231	UB PAYMENT PROCESSING APRIL 20
05/12/2023	311827	P	10647	RIVER CITY TOWING INC	\$141.32	0	0512231	TOW TO SHOPS VEH#2474 WO#69242
05/12/2023	311828	P	10927	STAN BONHAM COMPANY, INC	\$88.00	0	0512231	FREIGHT ONLY VEH#7161 WO#68567
05/12/2023	311829	P	10239	CLEARWATER TECH LLC	\$3,152.31	0	0512231	City Contract - RCC Grease Tra
05/12/2023	311830	P	10311	SEA WESTERN INC	\$8,481.03	0	0512231	FD UNIFORM PANTS STOCK/HUNTING
05/12/2023	311831	P	30615	DAWN M SENDER	\$680.62	0	0512231	23-065 Senger - Energy Efficie
05/12/2023	311832	P	11785	SOLENI LLC	\$13,889.87	0	0512231	POLYMER FOR WWTF BFPS AND RDT
05/12/2023	311833	P	10440	SOLID WASTE SYSTEMS INC	\$22,705.02	0	0512231	HYD CAP VEH#3364 WO#69166

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/12/2023	311834	P	30027	SEATTLE SEWING SOLUTIONS INC	\$476.65	0	0512231	Jumpsuit - Raymond
05/12/2023	311835	P	10536	SPRAGUE PEST SOLUTIONS	\$335.85	0	0512231	SHOPS - PEST CONTROL
05/12/2023	311836	P	10961	TACOMA SCREW PRODUCTS INC	\$305.50	0	0512231	Hex Cap Screws 5/8"-11 x 2"
05/12/2023	311837	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$4,857.13	0	0512231	TIRE CHANGE VEH#3373 WO#69308
05/12/2023	311838	P	10027	THE PAPE' GROUP	\$3,952.83	0	0512231	CHARGING ISSUE REPAIR VEH#6607
05/12/2023	311839	P	32163	RONALD L BROOKS	\$1,221.20	0	0512231	STEREO VEH#3329 WO#69209
05/12/2023	311840	P	10128	THE MCCLATCHY COMPANY	\$2,694.21	0	0512231	IPL0116379 RFP23-0042 CHDO AFF
05/12/2023	311841	P	31958	TRUCKPRO HOLDING CORPORATION	\$290.41	0	0512231	WINCH CONNECTOR/HARNESS VEH#23
05/12/2023	311842	P	10129	TWIN CITY METALS INC	\$851.13	0	0512231	METAL FOR WW SHOP & JET TRLR F
05/12/2023	311843	P	30827	UNITED STATES MARSHALS SERVICE/JPATS	\$3,106.00	0	0512231	PRISONER TRANSPORT REEP, MICHA
05/12/2023	311844	P	11131	SANDRA R NINEMIRE	\$1,394.62	0	0512231	UNIFORM LAUNDRY SERVICE
05/12/2023	311845	P	10512	US BANK N A	\$240.00	0	0512231	APRIL 2023 POOLED INVESTMENT C
05/12/2023	311846	P	30114	VIAVI SOLUTIONS INC.	\$2,194.65	0	0512231	AEROFLEX CALIBRATION
05/12/2023	311847	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$69,079.59	0	0512231	VISIT TRI-CITIES CONTRACT DUES
05/12/2023	311848	P	11161	WANCO	\$1,308.00	0	0512231	CONTROL BOARD VEH#3404 WO#6885
05/12/2023	311849	P	10173	WASHINGTON STATE TREASURER	\$37,371.63	0	0512231	04/23 FINES & FORFEITURES BC
05/12/2023	311850	P	11015	WEBCHECK INC	\$1,125.05	0	0512231	WEBCHECK SERVICE APRIL 2023
05/12/2023	311851	P	11846	WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS	\$4,476.04	0	0512231	PM SERVICE VEH#7172 WO#69174
05/12/2023	311852	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$4,006.49	0	0512231	PM GEN SET VEH#6653 WO#67777
05/12/2023	311853	P	30939	DOBBS HEAVY DUTY HOLDINGS LLC	\$3,999.77	0	0512231	SENSOR VEH#3336 WO#69082
05/12/2023	311854	P	10194	XEROX CORPORATION	\$928.84	0	0512231	8TB-337985 APRIL 2023 FINANCE
05/12/2023	311855	P	32177	YAKIMA AIR COMPRESSOR & EQUIPMENT INC	\$2,394.61	0	0512231	INSTALLATION OF NEW COMPRESSOR
05/12/2023	311856	P	12483	ZOLL MEDICAL SUPPLY	\$1,228.53	0	0512231	RESQPOD ITD 10
05/17/2023	311857	P	31318	A WORKSAFE SERVICE INC	\$690.00	0	0517231	DOT/PRE-EMP DRUG TESTING: (7)
05/17/2023	311858	P	31231	ABM INDUSTRIES INC	\$15,663.53	0	0517231	MULTIPLE FACILITIES JANITORIAL
05/17/2023	311859	P	10838	GRIGG ENTERPRISES INC	\$4,004.23	0	0517231	COLUMBIA PLAYFIELD - IRRIGATION
05/17/2023	311860	P	32205	ANTHONY P ADAMS	\$1,381.60	0	0517231	HYDRANT METER REFUND #339
05/17/2023	311861	P	31437	ADEPT TESTING OCCUPATIONAL MEDICINE LLC	\$2,298.00	0	0517231	PRE-EMP PHYSICALS (9)
05/17/2023	311862	P	32117	ALASKA RUBBER GROUP INC	\$107.70	0	0517231	JOHN DAM - FOUNTAIN REPAIR
05/17/2023	311863	P	31498	ALL SERVICE ASPHALT LLC	\$1,465.75	0	0517231	HYDRANT METER REFUND #388
05/17/2023	311864	P	11213	ALTEC INDUSTRIES INC	\$17.31	0	0517231	SAFETY DECALS VEH#3390 WO#6878
05/17/2023	311865	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$347.17	0	0517231	9.48 TON ROCK - 5/8 TOP COURSE
05/17/2023	311866	P	10644	ANIXTER INC	\$1,224.51	0	0517231	BOLTS

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05/17/2023	311867	P	11079	AUTOZONE STORES LLC	\$207.51	0	0517231	DEF FLUID VEH#5051 WO#69217
05/17/2023	311868	P	10301	BAVCO	\$154.35	0	0517231	RPD FIRING RANGE REPAIR
05/17/2023	311869	P	10518	BEAVER BARK & ROCK	\$201.62	0	0517231	TREES - ARBOR DAY - DIRT
05/17/2023	311870	P	10009	COUNTY OF BENTON	\$60,873.28	0	0517231	BENTON COUNTY DIST. COURT & PR
05/17/2023	311871	P	10008	BENTON PUD	\$8,103.61	0	0517231	Transformer Testing RWA# 5712
05/17/2023	311872	P	11778	DSD CAPITAL LLC	\$140.30	0	0517231	Outhouse Landfill 4/2023
05/17/2023	311873	P	31841	CAMPBELL & COMPANY SERVICE CORPORATION	\$3,800.00	0	0517231	1909 Dogwood - Murray - HP Reb
05/17/2023	311874	P	31446	CASCADE ENGINEERING INC.	\$41,248.39	0	0517231	96 GALLON CART
05/17/2023	311875	P	10847	CERIUM NETWORKS INC	\$5,403.75	0	0517231	SMARTNET RENEWAL 02/23-02/28/2
05/17/2023	311876	P	10072	CITY OF KENNEWICK	\$7,815.57	0	0517231	HOME Q1 REIMBURSEMENT
05/17/2023	311877	P	10261	CITY OF RICHLAND	\$2,844.97	0	0517231	LANDFILL CHARGES - APRIL
05/17/2023	311878	P	10261	CITY OF RICHLAND	\$700.00	0	0517231	2205 Humphreys - Barlet - HP R
05/17/2023	311879	P	999015	CITY OF RICHLAND HYDRANTS	\$120.00	0	0517231	HYDRANT METER REFUND #363 LAMB
05/17/2023	311880	P	11516	COLEMAN OIL COMPANY	\$30,093.34	0	0517231	WEEKLY CARD LOCK FUEL 5/8-5/14
05/17/2023	311881	P	11644	COLLABWARE	\$15,000.00	0	0517231	Storage Overages April 2023 (3
05/17/2023	311882	P	11907	SYCURE CORP	\$830.00	0	0517231	1Gbps Fiber Internet Service M
05/17/2023	311883	P	31676	COLUMBIA BASIN STRIPING LLC	\$2,239.22	0	0517231	2023 City-Wide Striping Servic
05/17/2023	311884	P	999014	CONSERVATION REBATES	\$7,735.00	0	0517231	1110 Stevens - Life Church - L
05/17/2023	311885	P	32101	CONSTRUCTION GROUP INTERNATIONAL LLC	\$99,535.41	0	0517231	515 GWW Demo & Abate (39-23)
05/17/2023	311886	P	10875	CORAL SALES COMPANY	\$1,045.45	0	0517231	RECEIVERS VEH#3386 WO#69296
05/17/2023	311887	P	11526	CORWIN OF PASCO LLC	\$934.75	0	0517231	SEALANT VEH#3322 WO#69299
05/17/2023	311888	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$3,949.07	0	0517231	JANITORIAL PAPER PRODUCTS
05/17/2023	311889	P	10756	DELL MARKETING LP	\$11,129.43	0	0517231	Dell - All-In-One PCs, A-1512
05/17/2023	311890	P	10453	DELTA HEATING & COOLING INC	\$8,000.00	0	0517231	400 Bay Ct - Clipper Ridge HOA
05/17/2023	311891	P	11391	DESERT GREEN TURF INC	\$4,523.66	0	0517231	COLUMBIA PLAYFIELD - SAND
05/17/2023	311892	P	32204	DRY CANYON COMMUNICATIONS INC	\$1,469.15	0	0517231	HYDRANT METER REFUND #369
05/17/2023	311893	P	10825	ECONOLITE CONTROL PRODUCTS INC	\$23,370.50	0	0517231	Vision Cameras
05/17/2023	311894	P	30206	SANDI EDGEMON	\$788.55	0	0517231	23-101 Edgemon NRU-PPC Mtgs
05/17/2023	311895	P	11169	EFFICIENCY SOLUTIONS LLC	\$8,292.50	0	0517231	C07-21 COMMERCIAL ENERGY EFFIC
05/17/2023	311896	P	11887	EMPLOYMENT SCREENING SERVICES, INC	\$517.94	0	0517231	PRE-EMP SCREENINGS: HOUGH, MON
05/17/2023	311897	P	10146	ENERGY NORTHWEST	\$1,378.52	0	0517231	BACK FLOW CALIBRATION AND REPA
05/17/2023	311898	P	12303	EXPRESS SERVICES	\$992.64	0	0517231	CSR TEMPORARY EMPLOYEE - HAMLI
05/17/2023	311899	P	31170	HIS DIME, LLC	\$38.05	0	0517231	VEH DECALS VEH#2415 WO#69130

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05/17/2023	311900	P	10315	FERGUSON US HOLDINGS INC	\$1,301.89	0	0517231	SS ELBOWS/SS CONN/ SS TUBE
05/17/2023	311901	P	10289	FIELD INSTRUMENTS & CONTROLS INC	\$911.13	0	0517231	PRES TRANSDUCERS JUNCTION BX/T
05/17/2023	311902	P	30874	BRENT THOMAS	\$108.70	0	0517231	HORN RAPIDS - STORAGE UNIT - M
05/17/2023	311903	P	10220	FRONTIER FENCE INC	\$1,847.90	0	0517231	2023 City-wide Fence Services
05/17/2023	311904	P	31832	SUSAN GAILEY	\$1,359.50	0	0517231	HYDRANT METER REFUND #313
05/17/2023	311905	P	31535	GARY TUCCI	\$1,500.00	0	0517231	HYDRANT METER REFUND #328
05/17/2023	311906	P	11813	HERC RENTALS INC	\$348.93	0	0517231	JUMPING JACK - RCC CHILLER LEA
05/17/2023	311907	P	12200	HUGHES FIRE EQUIPMENT, INC	\$1,444.96	0	0517231	HYDRO VALVE VEH#5042 WO#69317
05/17/2023	311908	P	32171	BEATRIZ BAEZ	\$1,700.00	0	0517231	JANITORIAL SERVICES 04/01-04/3
05/17/2023	311909	P	10628	CPM DEVELOPMENT CORPORATION	\$1,839.64	0	0517231	4.26 TON ASPHALT - HMA 100 1/2
05/17/2023	311910	P	11843	IRON MOUNTAIN INC	\$239.36	0	0517231	RPD SHRED SERVICE THROUGH 4/25
05/17/2023	311911	P	31585	JACKSON GROUP PETERBILT, INC.	\$225.46	0	0517231	FREIGHT ONLY FOR INV17856A VEH
05/17/2023	311912	P	10063	JACOBS & RHODES INC	\$16,449.62	0	0517231	248 Rockwood - Wood - HP Rebat
05/17/2023	311913	P	10291	JOB'S NURSERY	\$1,117.98	0	0517231	TREES - ARBOR DAY TREES
05/17/2023	311914	P	31660	KELLEY CONNECT CO	\$470.67	0	0517231	APRIL COPIER CHARGES FOR PURCH
05/17/2023	311915	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$483.72	0	0517231	After Hours Emergency Calls
05/17/2023	311916	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$218.58	0	0517231	QTY 2 - 3" DIAPHRAM FOR 220-07
05/17/2023	311917	P	11667	KENWORTH SALES COMPANY	\$14.26	0	0517231	FILTER VEH#3372 WO#69261
05/17/2023	311918	P	32203	DANIEL KUCH	\$32.00	0	0517231	REIMB for Declined Meal Card
05/17/2023	311919	P	31361	LAMB WESTON	\$1,350.00	0	0517231	HYDRANT METER REFUND #363
05/17/2023	311920	P	30745	LARKIN, DAVID	\$546.91	0	0517231	23-140 Larkin NRU Mtg
05/17/2023	311921	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$260.86	0	0517231	ALIGNMENT VEH#2425 WO#69161
05/17/2023	311922	P	31799	KRYSTEN MABE	\$88.00	0	0517231	23-119 MABE - LRI CONFERENCE -
05/17/2023	311923	P	30892	MAGNUM POWER LLC	\$106,739.05	0	0517231	2023 Illahee Apartment Boring
05/17/2023	311924	P	31573	BRIAN MAIR	\$7,651.34	0	0517231	CFIP2022-002 REIMBURSEMENT 2
05/17/2023	311925	P	32140	MAUL FOSTER & ALONGI INC	\$5,499.06	0	0517231	Columbia Point Tract D Feasibi
05/17/2023	311926	P	10093	MCCURLEY INTEGRITY DEALERSHIPS, LLC	\$486.54	0	0517231	BRAKE DRUMS,SHOES,CYLINDER VEH
05/17/2023	311927	P	10316	MCDONALD & ASSOCIATES INC	\$719.60	0	0517231	TREES - TOP SOIL FOR REMOVED T
05/17/2023	311928	P	10578	MIDWEST TAPE	\$5,809.98	0	0517231	HOOPLA APRIL 2023
05/17/2023	311929	P	10110	MILESTONE ATHLETIC SUPPLY INC	\$529.91	0	0517231	CREW - HATS
05/17/2023	311930	P	11835	MILLER PAINT COMPANY INC	\$448.66	0	0517231	COLUMBIA PT - NFL PAINTING
05/17/2023	311931	P	32200	MOTT MACDONALD GROUP INC	\$13,577.50	0	0517231	YAKIMA RIVER DELTA ECOSYSTEM R
05/17/2023	311932	P	10816	MUSCO SPORTS LIGHTINNG LLC	\$1,769.34	0	0517231	COLUMBIA PLAYFIELD - MUSCO LIG

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05/17/2023	311933	P	11013	N HARRIS COMPUTER CORPORATION	\$940.25	0	0517231	Integration with Paymentus
05/17/2023	311934	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$262.01	0	0517231	SMALL EQUIP REPAIR - KNOB.
05/17/2023	311935	P	31207	NATIONAL COMMUNITY DEVELOPMENT ASSOCIATION	\$940.00	0	0517231	NCDA ANNUAL DUES - TLEHMAN
05/17/2023	311936	P	31505	SPORTSENGINE INC	\$647.50	0	0517231	BACKGROUND CHECKS: CUSTOMER SE
05/17/2023	311937	P	12333	NORTHVIEW SWIM CLUB	\$1,454.70	0	0517231	HYDRANT METER REFUND #313
05/17/2023	311938	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$69.11	0	0517231	HOSE VEH#3212 WO#69325
05/17/2023	311939	P	10651	NORTHWEST PLAYGROUND EQUIPMENT INC	\$1,551.78	0	0517231	VANDALISM - HOWARD AMON - MALL
05/17/2023	311940	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$3,633.00	0	0517231	PRE-EMP PHYS/HEP B VAC/DRUG SC
05/17/2023	311941	P	10357	OXARC INC	\$184.25	0	0517231	CYLINDER RENTAL - APRIL
05/17/2023	311942	P	31206	CI - PW LLC	\$203.07	0	0517231	WWTF H/C DISP RENT 5 GAL H2O A
05/17/2023	311943	P	10047	R.D. OFFUTT COMPANY	\$2,695.21	0	0517231	EGR CODE REPAIRS VEH#7159 WO#6
05/17/2023	311944	P	30029	RICHARD WHITEHEAD	\$1,282.30	0	0517231	OITP ONLINE SERVICE ANNUAL REN
05/17/2023	311945	P	10647	RIVER CITY TOWING INC	\$190.24	0	0517231	RPD TOW CHARGE
05/17/2023	311946	P	30496	JENNIFER ROGERS	\$88.00	0	0517231	23-124 ROGERS 2023 WSLEA CONFE
05/17/2023	311947	P	11273	ROUTEWARE INC	\$5,358.32	0	0517231	Q3 2023 Support
05/17/2023	311948	P	11488	RWC INTERNATIONAL LTD	\$2,520.07	0	0517231	MIRROR BRACKETS VEH#5042 WO#69
05/17/2023	311949	P	10311	SEA WESTERN INC	\$369.15	0	0517231	EMS BOOTS - RODGERS
05/17/2023	311950	P	10410	SHANNON & WILSON INC	\$13,819.00	0	0517231	WETLAND MONITORING 221-19
05/17/2023	311951	P	11563	SMARSH, INC.	\$3,042.92	0	0517231	Smarsh Annual Renewal 2023 - M
05/17/2023	311952	P	10440	SOLID WASTE SYSTEMS INC	\$1,000.81	0	0517231	GRIPPER PADS VEH#3359 WO#69316
05/17/2023	311953	P	10393	STONEWAY ELECTRIC SUPPLY	\$518.49	0	0517231	RPD - BADGE PROJECT
05/17/2023	311954	P	10961	TACOMA SCREW PRODUCTS INC	\$917.46	0	0517231	Hex Cap Screws
05/17/2023	311955	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$2,063.08	0	0517231	TIRES VEH#4113 WO#69319
05/17/2023	311956	P	10027	THE PAPE' GROUP	\$1,644.27	0	0517231	FILTERS VEH#7157 WO#69331
05/17/2023	311957	P	10642	SIRJMR INC	\$292.95	0	0517231	RPD COFFEE DELIVERY & COOLER R
05/17/2023	311958	P	10106	US LINEN & UNIFORM	\$26.85	0	0517231	RPD TOWEL DELIVERY
05/17/2023	311959	P	10860	VERIZON COMMUNICATIONS INC	\$19,993.74	0	0517231	Verizon Wireless NASPO April 2
05/17/2023	311960	P	10469	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	\$54.90	0	0517231	Eng Fees SR240/Aaron Interchan
05/17/2023	311961	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$49,875.25	0	0517231	WHEEL TIPS/INSTALL, A/C REPAIR
05/17/2023	311962	P	32202	BETH WHITTON	\$83.84	0	0517231	MILEAGE REIMBURSEMENT: 5/9/22-
05/17/2023	311963	P	10147	WILBUR-ELLIS HOLDINGS II, INC	\$5,491.80	0	0517231	STOCK - HERBICIDE
05/17/2023	311964	P	10414	WILDLANDS INC	\$13,112.45	0	0517231	HORN RAPID WETLAND (LOGAN-HAGE

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05/17/2023	311965	P	10194	XEROX CORPORATION	\$2,153.33	0	0517231	REFUND FOR INVOICE 017587957
05/19/2023	311966	P	10838	GRIGG ENTERPRISES INC	\$13.03	0	0519231	CHALK & REEL 100 FT, WW FORKLI
05/19/2023	311967	P	10385	ALPINE PRODUCTS INC	\$2,982.17	0	0519231	BC 2000 WHITE EXTRUDE THERMO 5
05/19/2023	311968	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$216.73	0	0519231	15.95 TON ROCK - 5/8 TOP COURS
05/19/2023	311969	P	31205	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC	\$562.04	0	0519231	LINEN CHARGES FOR APRIL
05/19/2023	311970	P	10547	ARBAUGH & ASSOCIATES INC	\$3,500.00	0	0519231	Contract Fees - April 2023
05/19/2023	311971	P	999000	AUREF - Utility Customer Refunds	\$127.31	0	0519231	2895 PAULING AVE Apt 107
05/19/2023	311972	P	999000	AUREF - Utility Customer Refunds	\$144.89	0	0519231	1650 MOWRY SQ 217
05/19/2023	311973	P	999000	AUREF - Utility Customer Refunds	\$172.84	0	0519231	451 WESTCLIFFE BLVD Apt B214
05/19/2023	311974	P	999000	AUREF - Utility Customer Refunds	\$93.86	0	0519231	1604 JADWIN AVE E
05/19/2023	311975	P	999000	AUREF - Utility Customer Refunds	\$148.14	0	0519231	1851 JADWIN AVE 434
05/19/2023	311976	P	999000	AUREF - Utility Customer Refunds	\$137.31	0	0519231	575 COLUMBIA POINT DR Apt 204
05/19/2023	311977	P	999000	AUREF - Utility Customer Refunds	\$15.61	0	0519231	1166 COLUMBIA PARK TRL
05/19/2023	311978	P	999000	AUREF - Utility Customer Refunds	\$97.43	0	0519231	3003 QUEENSGATE DR Apt 341
05/19/2023	311979	P	999000	AUREF - Utility Customer Refunds	\$8.67	0	0519231	1805 THOMPSON ST
05/19/2023	311980	P	999000	AUREF - Utility Customer Refunds	\$17.34	0	0519231	1851 JADWIN AVE 426
05/19/2023	311981	P	999000	AUREF - Utility Customer Refunds	\$262.94	0	0519231	475 COLUMBIA POINT DR
05/19/2023	311982	P	999000	AUREF - Utility Customer Refunds	\$145.37	0	0519231	2895 PAULING AVE Apt 252
05/19/2023	311983	P	999000	AUREF - Utility Customer Refunds	\$96.06	0	0519231	1518 MERIWETHER AVE
05/19/2023	311984	P	999000	AUREF - Utility Customer Refunds	\$79.61	0	0519231	1019 WRIGHT AVE
05/19/2023	311985	P	999000	AUREF - Utility Customer Refunds	\$120.13	0	0519231	1019 WRIGHT AVE
05/19/2023	311986	P	999000	AUREF - Utility Customer Refunds	\$216.42	0	0519231	2455 GEORGE WASHINGTON WAY Q29
05/19/2023	311987	P	999000	AUREF - Utility Customer Refunds	\$145.25	0	0519231	1851 JADWIN AVE 413
05/19/2023	311988	P	999000	AUREF - Utility Customer Refunds	\$145.53	0	0519231	2550 DUPORTAIL ST P192
05/19/2023	311989	P	999000	AUREF - Utility Customer Refunds	\$199.88	0	0519231	250 GAGE BLVD 4023
05/19/2023	311990	P	999000	AUREF - Utility Customer Refunds	\$17.04	0	0519231	250 GAGE BLVD 2115
05/19/2023	311991	P	10301	BAVCO	\$60.11	0	0519231	RCC - BACKFLOW REPAIR
05/19/2023	311992	P	10518	BEAVER BARK & ROCK	\$102.13	0	0519231	GRAVEL, 328 DRIVEWAY 5/8-MINUS
05/19/2023	311993	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$98.00	0	0519231	TESTING 4/4/23: TKN, NITR/NITR
05/19/2023	311994	P	10546	BOUND TREE MEDICAL LLC	\$544.91	0	0519231	M5059 SUPPLIES / TAPE
05/19/2023	311995	P	11685	CARDINAL HEALTH 130, LLC	\$899.89	0	0519231	SODIUM CL, EPI, GLUCAGON, TRAN
05/19/2023	311996	P	10250	CH2O INC	\$71.00	0	0519231	BOILER TESTING WWTF--APR '23 B
05/19/2023	311997	P	30116	CHRISTENSEN INC	\$156.58	0	0519231	2-BBQ QUICK CONNECT/BRASS Y AD

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/19/2023	311998	P	10261	CITY OF RICHLAND	\$162,916.78	0	0519231	CITY UTILITY BILLS/APR 2023
05/19/2023	311999	P	10261	CITY OF RICHLAND	\$13,212.24	0	0519231	BIO-SOLIDS LANDFILL FEES APR '
05/19/2023	312000	P	10261	CITY OF RICHLAND	\$862.30	0	0519231	23-029 PETERSEN WSNIA CONF COE
05/19/2023	312001	P	10261	CITY OF RICHLAND	\$674.34	0	0519231	641 Chestnut - Dow - Window Re
05/19/2023	312002	P	10031	COLUMBIA BASIN COLLEGE	\$4,016.37	0	0519231	PARAMEDIC TUITION GARRISON, JU
05/19/2023	312003	P	10542	FIANDER & ASSOCIATES LLC	\$214.12	0	0519231	STATION 72 ROWER REPAIR
05/19/2023	312004	P	31360	COMMONSTREET CONSULTING LLC	\$1,174.24	0	0519231	Gage-Leslie Intersection - Ta
05/19/2023	312005	P	999008	CPL REFUND	\$32.00	0	0519231	CPL RENEWAL REFUND WILLIAM SAU
05/19/2023	312006	P	30164	KATIE CRUSSELLE	\$88.00	0	0519231	23-118 CRUSSELLE - LRI CONFERE
05/19/2023	312007	P	31822	CRYE PRECISION LLC	\$179.14	0	0519231	Crye shirts/pants for Bomb and
05/19/2023	312008	P	31686	DKS ASSOCIATES	\$4,711.25	0	0519231	Speed Limit Setting & Policy S
05/19/2023	312009	P	30193	DOUG DOSS	\$42.00	0	0519231	23-184 DOSS SUSPECT INTERVIEW
05/19/2023	312010	P	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$39,350.47	0	0519231	1st Qtr 2023 Unemployment
05/19/2023	312011	P	11251	ENDRESS & HAUSER INC	\$944.52	0	0519231	2- PRESSURE TRANSDUCERS RESERVO
05/19/2023	312012	P	11044	EWING IRRIGATION PRODUCTS INC	\$1,770.49	0	0519231	BADGER PLAYFIELD - IRRIGATION
05/19/2023	312013	P	31170	HIS DIME, LLC	\$711.15	0	0519231	CITY OF RICHLAND LOGO 11"
05/19/2023	312014	P	10315	FERGUSON US HOLDINGS INC	\$222.99	0	0519231	DRINKING FOUNTAIN - STOCK PART
05/19/2023	312015	P	10657	FRONTIER TITLE & ESCROW COMPANY	\$2,507.22	0	0519231	Liens & Releases Recording Fee
05/19/2023	312016	P	11637	GC SYSTEMS, INC	\$1,182.11	0	0519231	16-SWAGELOK 3/8 X 3/8 .094 ADN
05/19/2023	312017	P	30057	GEORGIA TECH RESEARCH CORPORATION	\$2,606.63	0	0519231	Cable Testing Program, Contrac
05/19/2023	312018	P	10637	GOODMAN & MEHLENBACHER ENTERPRISES INC	\$2,068.45	0	0519231	HYDRANT METER REFUND #318
05/19/2023	312019	P	11813	HERC RENTALS INC	\$71.74	0	0519231	Portable Generator Rental
05/19/2023	312020	P	10288	HJ ARNETT INDUSTRIES LLC	\$3,624.54	0	0519231	GLOVE, BLANKET TESTING & ORDER
05/19/2023	312021	P	10062	IRRIGATION SPECIALISTS INC	\$403.52	0	0519231	RCC - CHILLER LEAK PIPE
05/19/2023	312022	P	10262	LIFE ASSIST INC	\$415.93	0	0519231	MEDICAL SUPPLIES TO OUTFIT M50
05/19/2023	312023	P	31837	JENNICA MACKLEY	\$1,396.05	0	0519231	HYDRANT METER REFUND #313
05/19/2023	312024	P	31534	JOYCE MCMURPHY	\$1,454.70	0	0519231	HYDRANT METER REFUND #339
05/19/2023	312025	P	11214	MIDWEST LABORATORIES INC	\$350.00	0	0519231	TESTING COR COMPOST ROWS 63-5
05/19/2023	312026	P	31755	DAVID NEHER	\$51.00	0	0519231	23-093 NEHER AWC LABOR RELATIO
05/19/2023	312027	P	30262	MATT NELSON	\$52.10	0	0519231	23-185 NELSON SUSPECT INTERVIE
05/19/2023	312028	P	31835	THE BUILDING DEPARTMENT LLC	\$11,517.78	0	0519231	NWCP Contract for Professional
05/19/2023	312029	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$733.00	0	0519231	ZUKOWSKI - ANNUAL HAZMAT PHYSI

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05/19/2023	312030	P	10357	OXARC INC	\$87.72	0	0519231	Rental Multiple Gas Cylinders
05/19/2023	312031	P	10232	PERFECTION GLASS INC	\$13,133.13	0	0519231	641 Chestnut - Dow - Window Lo
05/19/2023	312032	P	31798	PERFORMANCE SYSTEMS INTEGRATION LLC	\$1,153.41	0	0519231	ANNUAL VEHICLE FIRE EXTINGUISH
05/19/2023	312033	P	30446	UKIAH PETERSEN	\$111.96	0	0519231	23-029 PETERSEN WSNA CONF CO
05/19/2023	312034	P	12238	REXEL USA, INC	\$84.74	0	0519231	RPD - BADGE PROJECT
05/19/2023	312035	P	10101	PUBLIC POWER COUNCIL	\$360.00	0	0519231	Healthlines Newsletter Subscri
05/19/2023	312036	P	10265	QUALITY CONTROL SERVICES INC	\$585.00	0	0519231	CALIBRATION SERVICES FOR WWTF
05/19/2023	312037	P	30485	DUSTIN RICHMAN	\$42.00	0	0519231	23-187 RICHMAN SUSPECT INTERVI
05/19/2023	312038	P	12318	RINGOLD EMBROIDERY	\$598.13	0	0519231	LANDON, BIRCH, CASILLAS, BOWE,
05/19/2023	312039	P	32161	SENSIDYNE LP	\$97.84	0	0519231	CALIBRATION PLUG FOR GAS SENSO
05/19/2023	312040	P	10961	TACOMA SCREW PRODUCTS INC	\$145.96	0	0519231	SLOTTED STRUT-STEEL GAUGE PRE-
05/19/2023	312041	P	30047	HOME DEPOT USA	\$1,840.51	0	0519231	JANITORIAL CHEMICALS
05/19/2023	312042	P	12414	TOTAL OFFICE CONCEPTS INC	\$644.75	0	0519231	Conference Tables - Shops RM 1
05/19/2023	312043	P	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$2,000.00	0	0519231	BENTON-FRANKLIN TRENDS 2022
05/19/2023	312044	P	10194	XEROX CORPORATION	\$2,075.30	0	0519231	XEROX LEASE: C8045H/8TB-338231
05/24/2023	312045	P	31231	ABM INDUSTRIES INC	\$16,162.78	0	0524231	MULTIPLE FACILITIES JANITORIAL
05/24/2023	312046	P	10838	GRIGG ENTERPRISES INC	\$354.05	0	0524231	RATCHTG PVC CUTTER AND COUPLER
05/24/2023	312047	P	32117	ALASKA RUBBER GROUP INC	\$444.51	0	0524231	ROLLER ADN,BRACKET VEH#5042 WO
05/24/2023	312048	P	31880	ALOHA GARAGE DOOR COMPANY INC	\$9,194.69	0	0524231	WWTF GARAGE DOOR MOTOR INSTALL
05/24/2023	312049	P	999000	AUREF - Utility Customer Refunds	\$228.89	0	0524231	227 UNIVERSITY DR Apt 312
05/24/2023	312050	P	11079	AUTOZONE STORES LLC	\$409.70	0	0524231	PARTS CLEANER VEH#7159 WO#6936
05/24/2023	312051	P	10518	BEAVER BARK & ROCK	\$478.10	0	0524231	SHELTERBELT - IRRIGATION REPAI
05/24/2023	312052	P	10009	COUNTY OF BENTON	\$10.00	0	0524231	BLA Pahlisch Property
05/24/2023	312053	VOID	10009	COUNTY OF BENTON	\$0.00	10	0524231	VOID AFTER UPDATE 06/09/2023
05/24/2023	312054	P	10008	BENTON PUD	\$1,291.20	0	0524231	RATTLESNAKE LEASE - 1ST QTR
05/24/2023	312055	P	10468	BLACKSTONE AUDIOBOOKS	\$45.00	0	0524231	LIBRARY DVD COLLECTION
05/24/2023	312056	P	11272	BOYD'S TREE SERVICE LLC	\$2,213.21	0	0524231	TREE PRUNING & VEGETATION MANA
05/24/2023	312057	P	30664	BUECHLER, KENNETH	\$115.93	0	0524231	23-133 REIMB BUECHLER NW FIRE
05/24/2023	312058	P	10026	CASCADE NATURAL GAS CORP	\$6,438.40	0	0524231	RPD NATURAL GAS USAGE THRU 5/1
05/24/2023	312059	P	10597	CHARTER COMMUNICATIONS	\$227.97	0	0524231	RPD INTERNET ULTRA/STATIC IP T
05/24/2023	312060	P	10261	CITY OF RICHLAND	\$986.87	0	0524231	#1901 Drop Box Disp/Hauling
05/24/2023	312061	P	10261	CITY OF RICHLAND	\$710.00	0	0524231	23-133 BUECHLER NW FIRE INV. C
05/24/2023	312062	P	30931	CLEARGOV INC	\$28,286.06	0	0524231	ClearGov Subscription 2023, Co

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05/24/2023	312063	P	11516	COLEMAN OIL COMPANY	\$27,906.58	0	0524231	WEEKLY CARD LOCK FUEL REPORT 5
05/24/2023	312064	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$236.96	0	0524231	LED LAMP VFD CABINET
05/24/2023	312065	P	10177	DEPARTMENT OF LABOR & INDUSTRIES	\$64,410.59	0	0524231	1st Qtr 2023 L&I
05/24/2023	312066	P	31686	DKS ASSOCIATES	\$1,932.50	0	0524231	2022 Local Road Safety Plan 40
05/24/2023	312067	P	10801	DOMESTIC VIOLENCE SVCS OF BNTN & FRNKLN COUNTIES	\$888.50	0	0524231	DV ADVOCACY SERVICES APRIL 202
05/24/2023	312068	P	32139	DTG ENTERPRISES INC	\$764.12	0	0524231	OFFICE PAPER RECYCLING - MARCH
05/24/2023	312069	P	11115	ELECTRIC POWER SYSTEMS INC	\$16,036.04	0	0524231	Contract # 193-22; City View S
05/24/2023	312070	P	11333	ENVISIONWARE INC	\$2,222.32	0	0524231	CASHLESS COPY CONTROLLER
05/24/2023	312071	P	11142	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	\$6,629.83	0	0524231	ESRI LICENSE RENEWAL 06/01/23-
05/24/2023	312072	P	12303	EXPRESS SERVICES	\$1,654.40	0	0524231	CSR TEMPORARY EMPLOYEE - HAML
05/24/2023	312073	P	10268	FEDERAL EXPRESS CORP	\$49.74	0	0524231	PRETRTMNT SAMPLE SHIP 4-18-23
05/24/2023	312074	P	10289	FIELD INSTRUMENTS & CONTROLS INC	\$1,670.30	0	0524231	PROXIMITY SWITCHES FOR WATERFR
05/24/2023	312075	P	32017	FLOCK GROUP INC	\$1,413.10	0	0524231	RPD CAMERA & POLE REPLACEMENT
05/24/2023	312076	P	31764	FIBER MARKETING INTERNATIONAL INC	\$17.90	0	0524231	SMALL EQUIP REPAIR - CHAIN SAW
05/24/2023	312077	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$233.65	0	0524231	FAX LINES 05/01-05/31/23
05/24/2023	312078	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$2,154.52	0	0524231	PHONE LINES 05/10-06/09/23
05/24/2023	312079	P	10220	FRONTIER FENCE INC	\$13,190.40	0	0524231	BALLFIELDS - COLUMBIA PLAYFIEL
05/24/2023	312080	P	30384	FROST ME SWEET LLC	\$65.22	0	0524231	5-30-23 CAPITAL IMP TOUR - MEE
05/24/2023	312081	P	11585	GALLS, LLC	\$447.18	0	0524231	Uniform - DA SILVA GALLS
05/24/2023	312082	P	10203	W.W. GRAINGER, INC	\$3,754.23	0	0524231	K-TYPE PULLING GRIP - DOUG
05/24/2023	312083	P	10256	HACH COMPANY	\$517.36	0	0524231	PH GEL PROB STD WITH CABLE
05/24/2023	312084	P	11813	HERC RENTALS INC	\$2,622.84	0	0524231	MINI-EXCAVTR AND BUCKET, ROCK
05/24/2023	312085	P	32171	BEATRIZ BAEZ	\$850.00	0	0524231	JANITORIAL SERVICES 06/01-06/3
05/24/2023	312086	P	10628	CPM DEVELOPMENT CORPORATION	\$456.54	0	0524231	5 TON ASPHALT - HMA 100 3/8" 6
05/24/2023	312087	P	10406	JUB ENGINEERS INC	\$8,250.50	0	0524231	2022-2026 Sewer System Modelin
05/24/2023	312088	P	10291	JOB'S NURSERY	\$130.44	0	0524231	TREES - ARBOR DAY SUPPLIES
05/24/2023	312089	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$885.63	0	0524231	HOWARD AMON - PLUMBING
05/24/2023	312090	P	10432	LANGUAGE LINE SERVICES INC	\$658.06	0	0524231	TRANSLATION SERVICES 04/01-04/
05/24/2023	312091	P	10073	LAYNE OF WASHINGTON INC	\$12,431.27	0	0524231	Raw Water Intake Pump #2 - 202
05/24/2023	312092	P	11576	MERCER (US) INC	\$10,729.16	0	0524231	2023 Benefits Consulting & Bro
05/24/2023	312093	P	11600	MICHAEL D. TERRELL	\$212.89	0	0524231	Rivers to Ridges Trail Master

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05/24/2023	312094	P	11428	MIGHTY JOHNS PORTABLE TOILET & SEPTIC SERVICE INC	\$2,525.00	0	0524231	GOETHALS PARK - PORT-A-POTTY R
05/24/2023	312095	P	10083	MONARCH MACHINE & TOOL CO INC	\$1,854.02	0	0524231	TAIL SECTION FABRICATION ON BE
05/24/2023	312096	P	10358	MOON SECURITY SERVICES INC	\$70.55	0	0524231	RPD RANGE ALARM MONITORING
05/24/2023	312097	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$955.00	0	0524231	SEALANT FOR SHOPS
05/24/2023	312098	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$764.95	0	0524231	NORTHWEST EQUIPMENT REPAIRS VE
05/24/2023	312099	P	10862	PARAMETRIX INC	\$20,241.61	0	0524231	2023 Landfill Environmental Mo
05/24/2023	312100	P	30441	PEOPLE GROWERS OF AMERICA INC.	\$4,400.00	0	0524231	COR Wellness - 2023 Wellness F
05/24/2023	312101	P	31798	PERFORMANCE SYSTEMS INTEGRATION LLC	\$518.72	0	0524231	ANNUAL FIRE EXTINGUISHER INSPE
05/24/2023	312102	P	999002	PERMIT REFUND	\$350.52	0	0524231	Second Opinion Const - 1409 Ch
05/24/2023	312103	P	10653	PROQUEST LP	\$2,110.06	0	0524231	ANCESTRY LIBRARY
05/24/2023	312104	P	31210	LEPS-PSS, PLLC	\$900.00	0	0524231	POST COE PSYCH EVAL/SAR: (4)
05/24/2023	312105	P	10102	PASCO RANCH AND HOME INC	\$59.77	0	0524231	MAGNETIC TORPEDO LASER
05/24/2023	312106	P	32123	TRI-CITIES SELF STORAGE LLC	\$225.00	0	0524231	Fitness Court Storage-June 202
05/24/2023	312107	P	10047	R.D. OFFUTT COMPANY	\$5,551.54	0	0524231	OIL FILTER VEH#6616 WO#69320
05/24/2023	312108	P	11012	RH2 ENGINEERING INC	\$1,991.50	0	0524231	2022 Water System Hydraulic Mo
05/24/2023	312109	P	12318	RINGOLD EMBROIDERY	\$807.10	0	0524231	PUB ED MUGS FOR SECOMM
05/24/2023	312110	P	10647	RIVER CITY TOWING INC	\$383.72	0	0524231	RPD TOW CHARGE
05/24/2023	312111	P	10239	CLEARWATER TECH LLC	\$1,401.69	0	0524231	2023 City-wide Plumbing Servic
05/24/2023	312112	P	11926	SD MYERS LLC	\$1,650.00	0	0524231	PCB Test for sample 38-39 from
05/24/2023	312113	P	32207	SPECIAL OLYMPICS OF WASHINGTON	\$10,000.00	0	0524231	2022 Hotel/Motel Grant for Fal
05/24/2023	312114	P	10536	SPRAGUE PEST SOLUTIONS	\$275.71	0	0524231	RPD RANGE PEST CONTROL
05/24/2023	312115	P	10118	STEEBER'S LOCK SERVICE	\$1,531.36	0	0524231	DUPL KEYS (10 SETS) FOR WW JET
05/24/2023	312116	P	10393	STONEWAY ELECTRIC SUPPLY	\$386.94	0	0524231	ELECTRICAL CORD GRIPS FOR RDT
05/24/2023	312117	P	10894	STRYKER SALES CORPORATION	\$1,409.30	0	0524231	STRYKER COT REPAIR/MAINTENANCE
05/24/2023	312118	P	10900	SUNBELT RENTALS INC	\$3,094.53	0	0524231	EQUIP RENTAL - OAK PARK - SOD
05/24/2023	312119	P	32038	LEATHAM FAMILY LLC	\$2,018.56	0	0524231	RPD NEW PATCH PINK
05/24/2023	312120	P	10961	TACOMA SCREW PRODUCTS INC	\$51.96	0	0524231	NUTS/DRILL BITS/WASHERS/SCREWS
05/24/2023	312121	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$910.15	0	0524231	FLAT REPAIR VEH#6638 WO#69330
05/24/2023	312122	P	11771	TOTAL COLLISION AND INJURY CARE LLC	\$130.00	0	0524231	DOT PHYSICAL: Z COBB
05/24/2023	312123	P	10395	TOTAL ENERGY MANAGEMENT INC	\$2,487.33	0	0524231	City Hall ED Suite Offices Add
05/24/2023	312124	P	10122	TRAFFIC SAFETY SUPPLY CO INC	\$987.98	0	0524231	2- BOX PREMARK ADHESIVE
05/24/2023	312125	P	12054	TRANSPO GROUP USA, INC	\$20,740.06	0	0524231	Downtown Connectivity Design -
05/24/2023	312126	P	11127	TRAVELERS	\$40.00	0	0524231	NOTARY BOND NEW POLICY-AVERY

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05/24/2023	312127	P	10106	US LINEN & UNIFORM	\$26.85	0	0524231	RPD TOWEL DELIVERY
05/24/2023	312128	P	10212	WAGNER SMITH EQUIPMENT CO	\$247.84	0	0524231	MAY HOT ARM RENTAL
05/24/2023	312129	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$2,435.92	0	0524231	RENTAL CB24B VIBR DBLE DRUM AS
05/24/2023	312130	P	30939	DOBBS HEAVY DUTY HOLDINGS LLC	\$368,285.93	0	0524231	ONE NEW 2022 PETERBILT 520 RHD
05/24/2023	312131	P	10314	WHITNEY EQUIPMENT COMPANY INC	\$48,780.10	0	0524231	REPAIR BELLERIVE L/S FLYGT PUM
05/24/2023	312132	P	30854	CLINT WHITNEY	\$822.55	0	0524231	23-162 C.Whitney - NRU-PPC Mee
05/24/2023	312133	P	10194	XEROX CORPORATION	\$10.87	0	0524231	7HB-469027 APRIL 2023 BASE CHA
05/26/2023	312134	P	10838	GRIGG ENTERPRISES INC	\$398.76	0	0526231	SPRAY NOZZLES FOR CLARIFIERS
05/26/2023	312135	P	31493	ALL JACKED UP LLC	\$679.38	0	0526231	ANNUAL SHOP LIFT INSPECTIONS
05/26/2023	312136	P	31659	COURTNEY ALLEN-GRANT	\$1.00	0	0526231	23-091 ALLEN GRANT NWGIA CONF
05/26/2023	312137	P	999000	AUREF - Utility Customer Refunds	\$193.89	0	0526231	324 ROCKWOOD DR
05/26/2023	312138	P	999000	AUREF - Utility Customer Refunds	\$337.87	0	0526231	1313 STEVENS DR
05/26/2023	312139	P	999000	AUREF - Utility Customer Refunds	\$159.58	0	0526231	2389 MAGGIO LOOP
05/26/2023	312140	P	999000	AUREF - Utility Customer Refunds	\$121.07	0	0526231	2455 GEORGE WASHINGTON WAY E23
05/26/2023	312141	P	999000	AUREF - Utility Customer Refunds	\$183.91	0	0526231	1104 WILLARD AVE
05/26/2023	312142	P	999000	AUREF - Utility Customer Refunds	\$1,397.42	0	0526231	2665 KINGSGATE WAY Bldg F
05/26/2023	312143	P	999000	AUREF - Utility Customer Refunds	\$16.11	0	0526231	2895 PAULING AVE Apt 209
05/26/2023	312144	P	999000	AUREF - Utility Customer Refunds	\$126.46	0	0526231	2732 KETCH RD
05/26/2023	312145	P	999000	AUREF - Utility Customer Refunds	\$139.08	0	0526231	1180 BRIDLE DR
05/26/2023	312146	P	999000	AUREF - Utility Customer Refunds	\$87.81	0	0526231	900 AARON DR 135
05/26/2023	312147	P	999000	AUREF - Utility Customer Refunds	\$33.31	0	0526231	575 COLUMBIA POINT DR Apt 319
05/26/2023	312148	P	999000	AUREF - Utility Customer Refunds	\$233.84	0	0526231	4122 CLOVER RD
05/26/2023	312149	P	30318	FARRIN BAKER	\$76.00	0	0526231	23-183 BAKER VACTOR TRK TRNG S
05/26/2023	312150	P	10518	BEAVER BARK & ROCK	\$3,374.44	0	0526231	ROCK, 334 COCOA LG, FOR WWTF G
05/26/2023	312151	P	10008	BENTON PUD	\$82.40	0	0526231	(9) WYE LIGHTS-BADGER REPEATER
05/26/2023	312152	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$1,990.73	0	0526231	KENNEDY BOOSTER STATION 4-30-2
05/26/2023	312153	P	10026	CASCADE NATURAL GAS CORP	\$2,795.21	0	0526231	CITY HALL - GAS BILL - MAY
05/26/2023	312154	P	11458	OLDCASTLE APG WEST INC	\$347.87	0	0526231	RCC - CHILLER LEAK REPAIR
05/26/2023	312155	P	30116	CHRISTENSEN INC	\$2,001.93	0	0526231	DEF FOR SHOPS
05/26/2023	312156	P	10261	CITY OF RICHLAND	\$3,115.82	0	0526231	23-092 GEORGE NWGIA CONF SPOKA
05/26/2023	312157	P	30720	BRIGIT CLARY	\$51.00	0	0526231	23-094 CLARY AWC LABOR RELATIO
05/26/2023	312158	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$12,220.42	0	0526231	WP & COPPER WIRE
05/26/2023	312159	P	30165	DANA CULLEN	\$34.00	0	0526231	23-181 CULLEN TV TRK PICKUP TR

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/26/2023	312160	P	10756	DELL MARKETING LP	\$80,959.63	0	0526231	Dell - 2023 PC Replacements
05/26/2023	312161	P	10342	BENTON FRANKLIN COUNTIES	\$4,679.27	0	0526231	1ST QUARTER 2023 LIQUOR TAXES
05/26/2023	312162	P	11391	DESERT GREEN TURF INC	\$306.32	0	0526231	COLUMBIA PLAYFIELD - SOD
05/26/2023	312163	P	30207	ERIC J EDWARDS	\$59.00	0	0526231	23-147 EDWARDS BRAUN EVIDENCE
05/26/2023	312164	P	999017	EV CHARGING STATION REBATE	\$300.00	0	0526231	1330 Paige - Shekari - EV Char
05/26/2023	312165	P	11044	EWING IRRIGATION PRODUCTS INC	\$194.71	0	0526231	UPTOWN - IRRIGATION REPAIR PAR
05/26/2023	312166	P	30368	CAMERON FANCHER	\$17.00	0	0526231	23-198 FANCHER SUSPECT INTERVI
05/26/2023	312167	P	10315	FERGUSON US HOLDINGS INC	\$15.33	0	0526231	PVC COUPLINGS FOR WWTF GROUNDS
05/26/2023	312168	P	10050	GENERAL PACIFIC INC	\$55,383.81	0	0526231	PRIMARY CABLE
05/26/2023	312169	P	30396	JAMES GEORGE	\$1.00	0	0526231	23-092 GEORGE NWGIA CONF SPOKA
05/26/2023	312170	P	10051	GLASS NOOK INC	\$50,307.60	0	0526231	2373 Hood - States Ave - Windo
05/26/2023	312171	P	30035	GN NORTHERN INC	\$1,647.00	0	0526231	ECONO LODGE - INSPECTION
05/26/2023	312172	P	30411	SAMUEL GRANT	\$0.30	0	0526231	23-032 GRANT WHIA CONF POULSBO
05/26/2023	312173	P	10731	HAVIS SHEILDS EQUIPMENT CO	\$216.31	0	0526231	DELL LAPTOP DOCK REPAIR VEH#95
05/26/2023	312174	P	11813	HERC RENTALS INC	\$1,064.18	0	0526231	MINI-EXCAV AND BUCKET, SPREAD
05/26/2023	312175	P	10406	JUB ENGINEERS INC	\$14,921.50	0	0526231	JUB CLUBHOUSE LANE PHASE 2, CO
05/26/2023	312176	P	30564	CHRISTIAN JABRI	\$693.21	0	0526231	23-031 JABRI WHIA CONFERENCE P
05/26/2023	312177	P	30568	DAMON JANSEN	\$42.00	0	0526231	23-146 JANSEN BRAUN EVIDENCE V
05/26/2023	312178	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$875.61	0	0526231	ACME STEEL EDGING FOR FORKLIFT
05/26/2023	312179	P	32198	KNOWBE4 INC	\$45,023.71	0	0526231	KnowBe4 Cybersecurity Training
05/26/2023	312180	P	32092	LOOMIS ARMORED US LLC	\$582.00	0	0526231	ARMORED CAR SERVICE APRIL 2023
05/26/2023	312181	P	10358	MOON SECURITY SERVICES INC	\$606.39	0	0526231	STATION 74 - FIRE MONITORING -
05/26/2023	312182	P	30243	HECTOR MORENO	\$150.00	0	0526231	23-180 MORENO TV TRK PICKUP TR
05/26/2023	312183	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$6.30	0	0526231	SMALL EQUIP REPAIR - O-RINGS
05/26/2023	312184	P	10809	NORTH CENTRAL LABORATORIES	\$89.49	0	0526231	P-ALKALINITY STD, HARDNESS STD
05/26/2023	312185	P	10981	OIL RE-REFINING CO	\$445.00	0	0526231	Used Oil Hauled 5/24/2023
05/26/2023	312186	P	31663	PALOUSE POWER LLC	\$5,568.70	0	0526231	STREET LIGHT HEAD REPLACEMENT
05/26/2023	312187	P	31206	CI - PW LLC	\$44.52	0	0526231	Water Landfill 5/2023
05/26/2023	312188	P	12238	REXEL USA, INC	\$251.30	0	0526231	SHOPS 300 - CARWASH ELECTRICAL
05/26/2023	312189	P	11026	POCKETINET COMMUNICATIONS INC	\$770.00	0	0526231	INTERNET SERVICES 06/01-06/30/
05/26/2023	312190	P	10962	PROFORCE MARKETING INC DBA	\$9,286.70	0	0526231	Patrol Rifles 2022
05/26/2023	312191	P	30465	JOHN RABY	\$0.30	0	0526231	23-033 RABY WHIA CONF POULBSO
05/26/2023	312192	P	30485	DUSTIN RICHMAN	\$17.00	0	0526231	23-197 RICHMAN SUSPECT INTERVI

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
05/26/2023	312193	P	11347	SANDY'S TROPHIES INC	\$35.94	0	0526231	NAME BADGE - MAYOR
05/26/2023	312194	P	31869	KRISTI SMITH	\$1,320.00	0	0526231	MAY 2023 FIREFIGHTERS SEC MONT
05/26/2023	312195	P	30027	SEATTLE SEWING SOLUTIONS INC	\$1,631.59	0	0526231	Jumpsuit - Ruby
05/26/2023	312196	P	10393	STONEWAY ELECTRIC SUPPLY	\$23.89	0	0526231	RPD - ELECTRICAL PARTS
05/26/2023	312197	P	11195	STRATEGIC GOVERNMENT RESOURCES INC	\$5,374.71	0	0526231	Professional Fee with Scott Wi
05/26/2023	312198	P	10907	TRI CITY REGIONAL CHAMBER OF COMMERCE	\$70.00	0	0526231	Membership Luncheon – VANDYKE
05/26/2023	312199	P	10335	TRI CITY DEVELOPMENT COUNCIL	\$24,444.68	0	0526231	Q1 2023 HANFORD COMMUNITY REIM
05/26/2023	312200	P	10129	TWIN CITY METALS INC	\$138.05	0	0526231	ALUMINUM TUBING, 20FT, 2X2X3/1
05/26/2023	312201	P	10860	VERIZON COMMUNICATIONS INC	\$1,068.67	0	0526231	CELL PHONES 04/07-05/06/23
05/26/2023	312202	P	10469	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	\$1,979.22	0	0526231	SR240/MP32.01.98 Plans Review
05/30/2023	312203	P	10160	LAURIE VERN BATES JR	\$172.42	0	053023PP	NON COVERED VISION
05/30/2023	312204	P	10167	MIKE CASE	\$243.77	0	053023PP	NON COVERED RX
05/30/2023	312205	P	10163	GERALD D THOMAS	\$31.10	0	053023PP	NON COVERED VISION
05/30/2023	312206	P	10116	DONALD SIEMENS	\$41.96	0	053023FP	NON COVERED RX
05/31/2023	312207	P	10000	KBL, INC.	\$457.47	0	0531231	Contract Documents 2023 Micros
05/31/2023	312208	P	10838	GRIGG ENTERPRISES INC	\$1,043.38	0	0531231	AC Unit for substation
05/31/2023	312209	P	12417	AHBL, INC	\$11,795.00	0	0531231	Traffic Access & Land Use Feas
05/31/2023	312210	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$1,527.73	0	0531231	RCC - CHILLER LEAK REPAIR
05/31/2023	312211	P	11335	ARROW-TECH INC	\$1,265.27	0	0531231	DRDCAL-1199 DIRECT READING DOS
05/31/2023	312212	P	10518	BEAVER BARK & ROCK	\$8.15	0	0531231	1- SOD BY THE ROLL 10SQ FT
05/31/2023	312213	P	11203	BIBLIOTHECA LLC	\$1,696.64	0	0531231	RFID TAGS
05/31/2023	312214	P	11272	BOYD'S TREE SERVICE LLC	\$10,430.43	0	0531231	TREE PRUNING & VEGETATION MANA
05/31/2023	312215	P	10261	CITY OF RICHLAND	\$1,543.72	0	0531231	23-087 GRANT MOBILE DEVICE FOR
05/31/2023	312216	P	11516	COLEMAN OIL COMPANY	\$5,583.79	0	0531231	LANDFILL CLEAR & DYED DIESEL
05/31/2023	312217	P	10542	FIANDER & ASSOCIATES LLC	\$103.27	0	0531231	TREADMILL MAINTENANCE
05/31/2023	312218	P	10756	DELL MARKETING LP	\$2,268.63	0	0531231	Dell SCCM PC Replacement, A-15
05/31/2023	312219	P	11362	ELIJAH FAMILY HOMES	\$16,196.30	0	0531231	MAY 2023 ELIJAH CDBG SERVICE G
05/31/2023	312220	P	11887	EMPLOYMENT SCREENING SERVICES, INC	\$989.13	0	0531231	PRE-EMPL SCREENINGS: Z RIGGINS
05/31/2023	312221	P	11044	EWING IRRIGATION PRODUCTS INC	\$1,064.54	0	0531231	BADGER PLAYFIELD - IRRIGATION
05/31/2023	312222	P	12303	EXPRESS SERVICES	\$1,654.40	0	0531231	CSR TEMPORARY EMPLOYEE - HAML I
05/31/2023	312223	P	10315	FERGUSON US HOLDINGS INC	\$206.55	0	0531231	YAKIMA PUMP - REPAIR PARTS
05/31/2023	312224	P	10289	FIELD INSTRUMENTS & CONTROLS INC	\$1,143.69	0	0531231	PMC VL2000 WW LEVEL TRANSMITTE
05/31/2023	312225	P	10447	FINAL TOUCH UPHOLSTERY	\$288.06	0	0531231	BUCKET SEAT REPAIR VEH#2465 WO

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05/31/2023	312226	P	11155	GEOENGINEERS INC	\$2,402.25	0	0531231	Natural Resources Study 94-22
05/31/2023	312227	P	10046	HD FOWLER CO	\$18,415.75	0	0531231	FORD FITTINGS
05/31/2023	312228	P	32125	HD SUPPLY INC	\$158.10	0	0531231	PH 4.00 BUFFER RED; 20 LITERS
05/31/2023	312229	P	31425	HID GLOBAL CORPORATION	\$1,246.30	0	0531231	LIVSCAN FINGERPRINT MAINTENAN
05/31/2023	312230	P	10294	HORIZON DISTRIBUTION INC	\$326.73	0	0531231	SUNSCREEN
05/31/2023	312231	P	11165	HYAS GROUP LLC	\$12,750.00	0	0531231	2023 INVESTMENT CONSULTING SRV
05/31/2023	312232	P	31660	KELLEY CONNECT CO	\$114.31	0	0531231	XEROX/XERC8155/H2 #KC31628 4/3
05/31/2023	312233	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$11,148.15	0	0531231	SPRINKLERS
05/31/2023	312234	P	30734	KENT D. BRUCE COMPANY, LLC	\$512.80	0	0531231	ACARI LIGHTBAR MOUNT VEH#3377
05/31/2023	312235	P	10073	LAYNE OF WASHINGTON INC	\$62,991.53	0	0531231	Raw Intake Pump 2 - Ins Claim
05/31/2023	312236	P	10358	MOON SECURITY SERVICES INC	\$613.02	0	0531231	FIRE ALARM MAINTENANCE 06/01/2
05/31/2023	312237	P	11810	NATIONAL ASSOCIATION OF GOVERNMENT DEFINED	\$700.00	0	0531231	#23-210 NAGDCA CONF REGISTRATI
05/31/2023	312238	P	30272	CLEAN CONCEPTS GROUP, INC	\$677.01	0	0531231	DEFOAMER FOR L/S, FITTINGS FOR
05/31/2023	312239	P	12427	NORTHWEST TURF SOLUTIONS, INC.	\$304.04	0	0531231	BALLFIELDS - CP - DURAEDGE
05/31/2023	312240	P	10651	NORTHWEST PLAYGROUND EQUIPMENT INC	\$13,093.32	0	0531231	OUTDOOR TABLES
05/31/2023	312241	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$1,540.00	0	0531231	PRE-EMP PHYS/HEP B VAC/DOT PHY
05/31/2023	312242	P	10357	OXARC INC	\$80.22	0	0531231	WTP APRIL CYLINDER RENTAL
05/31/2023	312243	P	10971	PARAMOUNT COMMUNICATIONS INC	\$9,224.60	0	0531231	Fiber Build - 2125 Robertson D
05/31/2023	312244	P	10540	CONSTRUCTION AHEAD INC	\$44.84	0	0531231	SIGN, "NO PARKING", FOR BELLER
05/31/2023	312245	P	12238	REXEL USA, INC	\$133.64	0	0531231	YAKIMA PUMP - ELECTRICAL PARTS
05/31/2023	312246	P	10936	PREMIER EXCAVATION INC	\$254,289.51	0	0531231	HENDERSON LOOP PHASE 2 CONSTRU
05/31/2023	312247	P	10724	PUBLIC SAFETY TESTING INC	\$363.00	0	0531231	ENTRY LEVEL POLICE RECRUITMENT
05/31/2023	312248	P	30485	DUSTIN RICHMAN	\$584.28	0	0531231	23-189 RICHMAN SUSPECT INTERVI
05/31/2023	312249	P	11098	SCHINDLER ELEVATOR CORPORATION	\$141.72	0	0531231	MAY CHAIR LIFT INSPECTION WTP
05/31/2023	312250	P	10536	SPRAGUE PEST SOLUTIONS	\$127.61	0	0531231	STATION 72 - PEST CONTROL
05/31/2023	312251	P	10900	SUNBELT RENTALS INC	\$1,152.04	0	0531231	EQUIP RENTAL - MANLIFT - CP LI
05/31/2023	312252	P	32129	SWARCO MCCAIN INC	\$913.08	0	0531231	Traffic Lights
05/31/2023	312253	P	10961	TACOMA SCREW PRODUCTS INC	\$314.31	0	0531231	CARRIAGE BOLTS FOR WWTF SHOP S
05/31/2023	312254	P	30047	HOME DEPOT USA	\$2,967.51	0	0531231	JANITORIAL CHEMICALS
05/31/2023	312255	P	10907	TRI CITY REGIONAL CHAMBER OF COMMERCE	\$420.00	0	0531231	Legislative Session Wrap-Up Lu
05/31/2023	312256	P	31642	TURNOUTRENTAL LLC	\$3,690.00	0	0531231	RENTAL COATS/PANTS FOR NEW HIR
05/31/2023	312257	P	11175	TYNDALE ENTERPRISES INC	\$862.46	0	0531231	Tyndale Invoice for Engineers
05/31/2023	312258	P	10067	WA STATE DEPT OF AGRICULTURE	\$25.00	0	0531231	PESTICIDE TESTING - SITTON

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05/31/2023	312259	P	10194	XEROX CORPORATION	\$1,115.11	0	0531231	LATE CHARGE MARCH 2023
					\$6,314,743.46	\$10.00		

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DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
05/01/2023	9546	2,200,000.00	LOCAL GOV'T INVESTMENT POOL	PURCHASE LGIP #1920	W
05/02/2023	9547	164,669.41	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 4/24-4/30/23	W
05/02/2023	9548	2,432.00	4MYBENEFITS, INC	May 2023 Admin Fee	W
05/01/2023	9549	2,000,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
05/01/2023	9550	1,828,322.13	US BANK ST PAUL	DEBT SERVICE - MAY 2023	W
05/02/2023	9551	5,326.54	PAYMENT PROCESSING INC	LANDFILL MERCHANT SERVICES FEE	W
05/02/2023	9552	1,382.01	UNIFYHR LLC	FSA Deduction on 05/02/2023	W
05/02/2023	9553	226.59	UNIFYHR LLC	FSA Deduction on 05/02/2023	W
05/02/2023	9554	211.20	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA Deduction on 05/01/2023	W
05/02/2023	9555	152.47	BANK OF AMERICA	LIBRARY MERCHANT SERVICES FEES	W
05/04/2023	9556	81,784.88	CORVEL CORPORATION	April 2023 Claims/Admin Fee	W
05/03/2023	9557	50,000.00	THE REACH	Transfer PFD debt service to o	W
05/03/2023	9558	197,586.09	RICHLAND GOLF MANAGEMENT CORPORATION	CPGC OPERATING REIMBURSEMENT 04	W
05/09/2023	9559	190,162.16	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 5/1-5/7/23	W
05/09/2023	9560	409.50	A.W. REHN & ASSOCIATES INC	April 2023 Admin Fees	W
05/04/2023	9561	609.00	WASHINGTON STATE TREASURER	STATE SHARE OF CPL	W
05/04/2023	9562	500,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
05/05/2023	9563	1,600,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
05/09/2023	9564	2,457.05	UNIFYHR LLC	FSA DEDUCTION ON 05/09/2023	W
05/09/2023	9565	103.49	UNIFYHR LLC	FSA DEDUCTION ON 05-09-2023	W
05/11/2023	9566	126,108.00	NW INTERGOVERNMENTAL ENERGY SUPPLY	TRANSALTA PURCHASE FY 2023 JUL	W
05/12/2023	9567	206,547.52	NW INTERGOVERNMENTAL ENERGY SUPPLY	HLH RATE, LLH RATE, TRUE-UP	W
05/16/2023	9568	358,717.37	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 5/8-5/14/23	W
05/15/2023	9569	18.00	WASHINGTON STATE TREASURER	STATE SHARE OF CPL	W
05/17/2023	9570	758,373.62	DEPARTMENT OF COMMERCE	Water Main Replacement	W
05/16/2023	9571	3,543.76	UNIFYHR LLC	FSA Deduction on 05/16/2023	W
05/16/2023	9572	298.99	UNIFYHR LLC	FSA Deduction on 05/16/2023	W
05/23/2023	9573	142,466.13	BANK OF AMERICA	APRIL 2023 PCARD	W
05/18/2023	9574	800,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W

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DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
05/23/2023	9575	149,809.57	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 5/15-5/21/23	W
05/23/2023	9576	18,334.55	CIGNA HEALTH AND LIFE INSURANCE COMPANY	May 2023 Admin Fees	W
05/23/2023	9577	65,612.33	QBE INSURANCE CORPORATION	May 2023 Stop Loss Premiums	W
05/25/2023	9578	137,542.77	LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS	June 2023 Premium	W
05/19/2023	9579	39,806.99	PAYMENTUS CORPORATION	MERCHANT SERVICE FEES	W
05/26/2023	9580	437,473.45	WA STATE DEPARTMENT OF REVENUE	COMBINED EXCISE TAX - APRIL 20	W
05/23/2023	9581	355.00	UNIFYHR LLC	FSA Deduction on 05/23/2023	W
05/23/2023	9582	2,458.18	UNIFYHR LLC	FSA Deduction on 05/23/2023	W
05/25/2023	9583	16,602.62	SUN LIFE ASSURANCE COMPANY OF CANADA	May 2023 Premiums	W
05/25/2023	9584	92,498.36	CORVEL CORPORATION	May 2023 Claims	W
05/24/2023	9585	8,907.66	VISION SERVICE PLAN (WA)	MONTHLY INVOICE	W
05/25/2023	9586	2,619,381.00	BONNEVILLE POWER ADMINISTRATION	APRIL 23 - PAT01-10089	W
05/26/2023	9587	50,000.00	RICHLAND GOLF MANAGEMENT CORPORATION	CPGC - INCREASE TO WORKING CAP	W
05/31/2023	9588	183,263.43	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 5/22-5/28/23	W
05/31/2023	9589	334.75	UNIFYHR LLC	May 2023 Admin	W
05/31/2023	9591	1,200,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
05/31/2023	9592	2,838.76	UNIFYHR LLC	FSA DEDUCTION ON 05/31/2023	W
05/31/2023	9593	667.01	UNIFYHR LLC	FSA DEDUCTION ON 05-31-2023	W
05/31/2023	9594	1,500,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
TOTAL WIRE		\$17,747,794.34			

Payroll Wires and ACH 5/1/2023 thru 5/31/2023

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
05/11/2023	13360	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$166.15	
05/11/2023	13361	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$313,720.68	
05/11/2023	13362	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$200,337.52	
05/11/2023	13363	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$16,235.97	
05/11/2023	13364	10573	A.W. REHN & ASSOCIATES INC	\$27,375.00	
05/11/2023	13365	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$8,361.84	
05/11/2023	13366	10696	UNITED STATES TREASURY	\$406,503.89	
05/11/2023	13367	10698	RICHLAND POLICE GUILD	\$8,168.00	
05/11/2023	13368	10699	IUOE LOCAL #280	\$6,218.25	
05/11/2023	13369	10700	INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS	\$4,459.55	
05/11/2023	13370	10702	DIVISION OF CHILD SUPPORT	\$3,799.43	
05/11/2023	13371	10736	CITY OF RICHLAND	\$5,949.77	
05/11/2023	13372	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$1,124.98	
05/11/2023	13373	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$508,987.79	
05/11/2023	13374	10784	CITY OF RICHLAND UNEMPLOYMENT	\$3,045.01	
05/11/2023	13375	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$31,207.59	
05/11/2023	13376	10786	CITY OF RICHLAND CIGNA DISABILITY	\$3,529.61	
05/11/2023	13377	10787	CITY OF RICHLAND CIGNA LIFE	\$5,738.11	
05/11/2023	13378	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$1,660.81	
05/11/2023	13379	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$1,228.09	
05/11/2023	13380	10790	CITY OF RICHLAND CIGNA DEPENDENT L	\$157.20	
05/11/2023	13381	10791	CITY OF RICHLAND ER POST RETIREMENT	\$48,384.00	
05/11/2023	13382	10792	CITY OF RICHLAND ER MEDICAL INS PR	\$18,816.00	
05/11/2023	13383	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$37,887.76	
05/11/2023	13384	31408	AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS	\$85.74	
05/11/2023	13385	53342	PROVIDENT LIFE	\$4,451.56	
			EFFECTIVE DATE TOTAL	\$1,667,600.30	
05/25/2023	13386	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$131.15	
05/25/2023	13387	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$328,063.40	
05/25/2023	13388	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$201,996.13	
05/25/2023	13389	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$17,267.62	
05/25/2023	13390	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$8,361.84	
05/25/2023	13391	10696	UNITED STATES TREASURY	\$438,555.05	
05/25/2023	13392	10702	DIVISION OF CHILD SUPPORT	\$3,450.00	
05/25/2023	13393	10736	CITY OF RICHLAND	\$6,383.40	

Payroll Wires and ACH 5/1/2023 thru 5/31/2023

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
05/25/2023	13394	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$1,541.65	
05/25/2023	13395	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$457,705.43	
05/25/2023	13396	10784	CITY OF RICHLAND UNEMPLOYMENT	\$3,223.85	
05/25/2023	13397	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$38,470.11	
05/25/2023	13398	10786	CITY OF RICHLAND CIGNA DISABILITY	\$3,615.81	
05/25/2023	13399	10787	CITY OF RICHLAND CIGNA LIFE	\$39.48	
05/25/2023	13400	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$22.50	
05/25/2023	13401	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$8.46	
05/25/2023	13402	10790	CITY OF RICHLAND CIGNA DEPENDENT L	\$1.60	
05/25/2023	13403	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$38,514.05	
05/25/2023	13404	31408	AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS	\$5,253.36	
05/25/2023	13405	31409	NATIONWIDE	\$956.33	
05/25/2023	13406	31410	ARAG	\$553.03	
05/25/2023	13407	31411	ALLSTATE	\$752.00	
05/25/2023	13408	53342	PROVIDENT LIFE	\$4,534.96	
05/25/2023	13409	53343	SUN LIFE OPTIONAL LIFE INS	\$6,941.00	
			EFFECTIVE DATE TOTAL	\$1,566,342.21	
05/31/2023	13410	10696	UNITED STATES TREASURY	\$754.31	
			EFFECTIVE DATE TOTAL	\$754.31	
Total			WIRE TOTAL FOR SELECTED TIME PERIOD	\$3,234,696.82	

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	207890		0		\$2349.47	0
PAYROLL - 2023-05-11	5/11/2023	207891		0		\$2186.70	0
PAYROLL - 2023-05-11	5/11/2023	207892		0		\$1205.52	0
PAYROLL - 2023-05-11	5/11/2023	207893		0		\$1602.57	0
PAYROLL - 2023-05-11	5/11/2023	207894		0		\$2153.55	0
PAYROLL - 2023-05-11	5/11/2023	207895		0		\$4558.66	0
PAYROLL - 2023-05-11	5/11/2023	207896		0		\$1599.53	0
PAYROLL - 2023-05-11	5/11/2023	207897		0		\$2044.38	0
PAYROLL - 2023-05-11	5/11/2023	207898		0		\$198.84	0
PAYROLL - 2023-05-11	5/11/2023	207899		0		\$1668.26	0
PAYROLL - 2023-05-11	5/11/2023	207900		0		\$2172.41	0
PAYROLL - 2023-05-11	5/11/2023	207901		0		\$2889.46	0
PAYROLL - 2023-05-11	5/11/2023	207902		0		\$2649.35	0
PAYROLL - 2023-05-11	5/11/2023	207903		0		\$4742.99	0
PAYROLL - 2023-05-11	5/11/2023	207904		0		\$6160.04	0
PAYROLL - 2023-05-11	5/11/2023	207905		0		\$9090.66	0
PAYROLL - 2023-05-11	5/11/2023	207906		0		\$1911.26	0
PAYROLL - 2023-05-11	5/11/2023	207907		0		\$1910.95	0
PAYROLL - 2023-05-11	5/11/2023	207908		0		\$1240.45	0
PAYROLL - 2023-05-11	5/11/2023	207909		0		\$1543.34	0
PAYROLL - 2023-05-11	5/11/2023	207910		0		\$1490.82	0
PAYROLL - 2023-05-11	5/11/2023	207911		0		\$1831.77	0
PAYROLL - 2023-05-11	5/11/2023	207912		0		\$1504.21	0
PAYROLL - 2023-05-11	5/11/2023	207913		0		\$1764.43	0
PAYROLL - 2023-05-11	5/11/2023	207914		0		\$1025.65	0
PAYROLL - 2023-05-11	5/11/2023	207915		0		\$1197.71	0
PAYROLL - 2023-05-11	5/11/2023	207916		0		\$1127.62	0
PAYROLL - 2023-05-11	5/11/2023	207917		0		\$47.03	0
PAYROLL - 2023-05-11	5/11/2023	207918		0		\$2011.48	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	207919		0		\$1646.90	0
PAYROLL - 2023-05-11	5/11/2023	207920		0		\$2788.95	0
PAYROLL - 2023-05-11	5/11/2023	207921		0		\$1888.21	0
PAYROLL - 2023-05-11	5/11/2023	207922		0		\$1649.52	0
PAYROLL - 2023-05-11	5/11/2023	207923		0		\$2189.79	0
PAYROLL - 2023-05-11	5/11/2023	207924		0		\$2281.99	0
PAYROLL - 2023-05-11	5/11/2023	207925		0		\$1217.10	0
PAYROLL - 2023-05-11	5/11/2023	207926		0		\$1261.52	0
PAYROLL - 2023-05-11	5/11/2023	207927		0		\$1766.59	0
PAYROLL - 2023-05-11	5/11/2023	207928		0		\$1699.25	0
PAYROLL - 2023-05-11	5/11/2023	207929		0		\$1414.09	0
PAYROLL - 2023-05-11	5/11/2023	207930		0		\$1901.88	0
PAYROLL - 2023-05-11	5/11/2023	207931		0		\$1503.15	0
PAYROLL - 2023-05-11	5/11/2023	207932		0		\$1174.87	0
PAYROLL - 2023-05-11	5/11/2023	207933		0		\$938.30	0
PAYROLL - 2023-05-11	5/11/2023	207934		0		\$1366.98	0
PAYROLL - 2023-05-11	5/11/2023	207935		0		\$1248.81	0
PAYROLL - 2023-05-11	5/11/2023	207936		0		\$1366.87	0
PAYROLL - 2023-05-11	5/11/2023	207937		0		\$2793.55	0
PAYROLL - 2023-05-11	5/11/2023	207938		0		\$1218.79	0
PAYROLL - 2023-05-11	5/11/2023	207939		0		\$1682.71	0
PAYROLL - 2023-05-11	5/11/2023	207940		0		\$1391.41	0
PAYROLL - 2023-05-11	5/11/2023	207941		0		\$994.09	0
PAYROLL - 2023-05-11	5/11/2023	207942		0		\$1295.23	0
PAYROLL - 2023-05-11	5/11/2023	207943		0		\$1652.72	0
PAYROLL - 2023-05-11	5/11/2023	207944		0		\$1697.65	0
PAYROLL - 2023-05-11	5/11/2023	207945		0		\$1903.58	0
PAYROLL - 2023-05-11	5/11/2023	207946		0		\$2543.13	0
PAYROLL - 2023-05-11	5/11/2023	207947		0		\$2036.35	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	207948		0		\$1083.26	0
PAYROLL - 2023-05-11	5/11/2023	207949		0		\$1638.82	0
PAYROLL - 2023-05-11	5/11/2023	207950		0		\$2313.11	0
PAYROLL - 2023-05-11	5/11/2023	207951		0		\$4268.84	0
PAYROLL - 2023-05-11	5/11/2023	207952		0		\$2684.34	0
PAYROLL - 2023-05-11	5/11/2023	207953		0		\$2524.77	0
PAYROLL - 2023-05-11	5/11/2023	207954		0		\$4655.89	0
PAYROLL - 2023-05-11	5/11/2023	207955		0		\$1752.86	0
PAYROLL - 2023-05-11	5/11/2023	207956		0		\$1737.75	0
PAYROLL - 2023-05-11	5/11/2023	207957		0		\$1551.53	0
PAYROLL - 2023-05-11	5/11/2023	207958		0		\$1330.04	0
PAYROLL - 2023-05-11	5/11/2023	207959		0		\$2188.57	0
PAYROLL - 2023-05-11	5/11/2023	207960		0		\$1624.11	0
PAYROLL - 2023-05-11	5/11/2023	207961		0		\$1650.27	0
PAYROLL - 2023-05-11	5/11/2023	207962		0		\$2622.67	0
PAYROLL - 2023-05-11	5/11/2023	207963		0		\$1477.42	0
PAYROLL - 2023-05-11	5/11/2023	207964		0		\$2597.18	0
PAYROLL - 2023-05-11	5/11/2023	207965		0		\$1577.74	0
PAYROLL - 2023-05-11	5/11/2023	207966		0		\$1582.21	0
PAYROLL - 2023-05-11	5/11/2023	207967		0		\$1444.78	0
PAYROLL - 2023-05-11	5/11/2023	207968		0		\$1917.94	0
PAYROLL - 2023-05-11	5/11/2023	207969		0		\$2287.96	0
PAYROLL - 2023-05-11	5/11/2023	207970		0		\$1894.01	0
PAYROLL - 2023-05-11	5/11/2023	207971		0		\$1763.14	0
PAYROLL - 2023-05-11	5/11/2023	207972		0		\$2226.04	0
PAYROLL - 2023-05-11	5/11/2023	207973		0		\$2138.79	0
PAYROLL - 2023-05-11	5/11/2023	207974		0		\$1757.00	0
PAYROLL - 2023-05-11	5/11/2023	207975		0		\$2794.18	0
PAYROLL - 2023-05-11	5/11/2023	207976		0		\$1749.31	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	207977		0		\$1417.93	0
PAYROLL - 2023-05-11	5/11/2023	207978		0		\$1511.59	0
PAYROLL - 2023-05-11	5/11/2023	207979		0		\$2487.80	0
PAYROLL - 2023-05-11	5/11/2023	207980		0		\$1724.08	0
PAYROLL - 2023-05-11	5/11/2023	207981		0		\$1825.58	0
PAYROLL - 2023-05-11	5/11/2023	207982		0		\$1994.52	0
PAYROLL - 2023-05-11	5/11/2023	207983		0		\$1891.02	0
PAYROLL - 2023-05-11	5/11/2023	207984		0		\$1552.64	0
PAYROLL - 2023-05-11	5/11/2023	207985		0		\$1803.74	0
PAYROLL - 2023-05-11	5/11/2023	207986		0		\$1890.01	0
PAYROLL - 2023-05-11	5/11/2023	207987		0		\$2055.66	0
PAYROLL - 2023-05-11	5/11/2023	207988		0		\$1645.58	0
PAYROLL - 2023-05-11	5/11/2023	207989		0		\$2007.87	0
PAYROLL - 2023-05-11	5/11/2023	207990		0		\$2120.56	0
PAYROLL - 2023-05-11	5/11/2023	207991		0		\$3431.76	0
PAYROLL - 2023-05-11	5/11/2023	207992		0		\$1898.27	0
PAYROLL - 2023-05-11	5/11/2023	207993		0		\$412.86	0
PAYROLL - 2023-05-11	5/11/2023	207994		0		\$326.70	0
PAYROLL - 2023-05-11	5/11/2023	207995		0		\$944.17	0
PAYROLL - 2023-05-11	5/11/2023	207996		0		\$1998.26	0
PAYROLL - 2023-05-11	5/11/2023	207997		0		\$71.80	0
PAYROLL - 2023-05-11	5/11/2023	207998		0		\$1933.81	0
PAYROLL - 2023-05-11	5/11/2023	207999		0		\$1910.71	0
PAYROLL - 2023-05-11	5/11/2023	208000		0		\$71.80	0
PAYROLL - 2023-05-11	5/11/2023	208001		0		\$1593.83	0
PAYROLL - 2023-05-11	5/11/2023	208002		0		\$96.93	0
PAYROLL - 2023-05-11	5/11/2023	208003		0		\$2059.42	0
PAYROLL - 2023-05-11	5/11/2023	208004		0		\$588.91	0
PAYROLL - 2023-05-11	5/11/2023	208005		0		\$129.25	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	208006		0		\$262.07	0
PAYROLL - 2023-05-11	5/11/2023	208007		0		\$4155.21	0
PAYROLL - 2023-05-11	5/11/2023	208008		0		\$301.58	0
PAYROLL - 2023-05-11	5/11/2023	208009		0		\$2369.38	0
PAYROLL - 2023-05-11	5/11/2023	208010		0		\$104.12	0
PAYROLL - 2023-05-11	5/11/2023	208011		0		\$21.54	0
PAYROLL - 2023-05-11	5/11/2023	208012		0		\$2563.87	0
PAYROLL - 2023-05-11	5/11/2023	208013		0		\$122.06	0
PAYROLL - 2023-05-11	5/11/2023	208014		0		\$669.73	0
PAYROLL - 2023-05-11	5/11/2023	208015		0		\$71.80	0
PAYROLL - 2023-05-11	5/11/2023	208016		0		\$1683.96	0
PAYROLL - 2023-05-11	5/11/2023	208017		0		\$350.08	0
PAYROLL - 2023-05-11	5/11/2023	208018		0		\$319.52	0
PAYROLL - 2023-05-11	5/11/2023	208019		0		\$1624.85	0
PAYROLL - 2023-05-11	5/11/2023	208020		0		\$721.94	0
PAYROLL - 2023-05-11	5/11/2023	208021		0		\$337.47	0
PAYROLL - 2023-05-11	5/11/2023	208022		0		\$666.54	0
PAYROLL - 2023-05-11	5/11/2023	208023		0		\$369.78	0
PAYROLL - 2023-05-11	5/11/2023	208024		0		\$154.38	0
PAYROLL - 2023-05-11	5/11/2023	208025		0		\$71.80	0
PAYROLL - 2023-05-11	5/11/2023	208026		0		\$71.80	0
PAYROLL - 2023-05-11	5/11/2023	208027		0		\$2554.25	0
PAYROLL - 2023-05-11	5/11/2023	208028		0		\$2847.59	0
PAYROLL - 2023-05-11	5/11/2023	208029		0		\$1749.71	0
PAYROLL - 2023-05-11	5/11/2023	208030		0		\$1579.01	0
PAYROLL - 2023-05-11	5/11/2023	208031		0		\$1732.20	0
PAYROLL - 2023-05-11	5/11/2023	208032		0		\$2050.56	0
PAYROLL - 2023-05-11	5/11/2023	208033		0		\$2835.17	0
PAYROLL - 2023-05-11	5/11/2023	208034		0		\$2109.37	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-11	5/11/2023	208035		0		\$2459.87	0
PAYROLL - 2023-05-11	5/11/2023	208036		0		\$3183.46	0
PAYROLL - 2023-05-11	5/11/2023	208037		0		\$1998.08	0
PAYROLL - 2023-05-11	5/11/2023	208038		0		\$1801.86	0
PAYROLL - 2023-05-11	5/11/2023	208039		0		\$1834.83	0
PAYROLL - 2023-05-11	5/11/2023	208040		0		\$2667.10	0
PAYROLL - 2023-05-11	5/11/2023	208041		0		\$1772.04	0
PAYROLL - 2023-05-11	5/11/2023	208042		0		\$995.20	0
PAYROLL - 2023-05-11	5/11/2023	208043		0		\$2076.68	0
PAYROLL - 2023-05-11	5/11/2023	208044		0		\$2351.64	0
PAYROLL - 2023-05-11	5/11/2023	208045		0		\$1719.14	0
PAYROLL - 2023-05-11	5/11/2023	208046		0		\$2096.08	0
PAYROLL - 2023-05-11	5/11/2023	208047		0		\$2337.38	0
PAYROLL - 2023-05-11	5/11/2023	208048		0		\$918.25	0
PAYROLL - 2023-05-11	5/11/2023	208049		0		\$1807.06	0
PAYROLL - 2023-05-11	5/11/2023	208050		0		\$1994.80	0
PAYROLL - 2023-05-11	5/11/2023	208051		0		\$1705.63	0
PAYROLL - 2023-05-11	5/11/2023	208052		0		\$2011.33	0
PAYROLL - 2023-05-11	5/11/2023	208053		0		\$2207.95	0
PAYROLL - 2023-05-11	5/11/2023	208054		0		\$1563.18	0
PAYROLL - 2023-05-11	5/11/2023	208055		0		\$1585.54	0
PAYROLL - 2023-05-11	5/11/2023	208056		0		\$1719.26	0
PAYROLL - 2023-05-11	5/11/2023	208057		0		\$974.13	0
PAYROLL - 2023-05-11	5/11/2023	208058		0		\$1890.64	0
PAYROLL - 2023-05-11	5/11/2023	208059		0		\$1222.22	0
PAYROLL - 2023-05-11	5/11/2023	208060		0		\$1772.04	0
PAYROLL - 2023-05-11	5/11/2023	208061		0		\$1943.75	0
PAYROLL - 2023-05-11	5/11/2023	208062		0		\$1133.90	0
PAYROLL - 2023-05-11	5/11/2023	208063		0		\$21.27	0

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PAYROLL - 2023-05-11	5/11/2023	208064		0		\$2088.14	0
PAYROLL - 2023-05-11	5/11/2023	208065		0		\$2079.76	0
PAYROLL - 2023-05-11	5/11/2023	208066		0		\$4060.59	0
PAYROLL - 2023-05-11	5/11/2023	208067		0		\$4450.58	0
PAYROLL - 2023-05-11	5/11/2023	208068		0		\$2198.61	0
PAYROLL - 2023-05-11	5/11/2023	208069		0		\$300.90	0
PAYROLL - 2023-05-11	5/11/2023	208070		0		\$2822.73	0
PAYROLL - 2023-05-11	5/11/2023	208071		0		\$3314.87	0
PAYROLL - 2023-05-11	5/11/2023	208072		0		\$3819.37	0
PAYROLL - 2023-05-11	5/11/2023	208073		0		\$3301.37	0
PAYROLL - 2023-05-11	5/11/2023	208074		0		\$4307.95	0
PAYROLL - 2023-05-11	5/11/2023	208075		0		\$3825.87	0
PAYROLL - 2023-05-11	5/11/2023	208076		0		\$2626.28	0
PAYROLL - 2023-05-11	5/11/2023	208077		0		\$2074.47	0
PAYROLL - 2023-05-11	5/11/2023	208078		0		\$2773.81	0
PAYROLL - 2023-05-11	5/11/2023	208079		0		\$2271.45	0
PAYROLL - 2023-05-11	5/11/2023	208080		0		\$3956.59	0
PAYROLL - 2023-05-11	5/11/2023	208081		0		\$2902.46	0
PAYROLL - 2023-05-11	5/11/2023	208082		0		\$3169.89	0
PAYROLL - 2023-05-11	5/11/2023	208083		0		\$2676.80	0
PAYROLL - 2023-05-11	5/11/2023	208084		0		\$4111.15	0
PAYROLL - 2023-05-11	5/11/2023	208085		0		\$3804.29	0
PAYROLL - 2023-05-11	5/11/2023	208086		0		\$4240.10	0
PAYROLL - 2023-05-11	5/11/2023	208087		0		\$2456.56	0
PAYROLL - 2023-05-11	5/11/2023	208088		0		\$2590.51	0
PAYROLL - 2023-05-11	5/11/2023	208089		0		\$2441.95	0
PAYROLL - 2023-05-11	5/11/2023	208090		0		\$2794.17	0
PAYROLL - 2023-05-11	5/11/2023	208091		0		\$2975.33	0
PAYROLL - 2023-05-11	5/11/2023	208092		0		\$3279.29	0

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PAYROLL - 2023-05-11	5/11/2023	208093		0		\$3116.94	0
PAYROLL - 2023-05-11	5/11/2023	208094		0		\$1514.13	0
PAYROLL - 2023-05-11	5/11/2023	208095		0		\$2967.09	0
PAYROLL - 2023-05-11	5/11/2023	208096		0		\$2776.17	0
PAYROLL - 2023-05-11	5/11/2023	208097		0		\$2212.17	0
PAYROLL - 2023-05-11	5/11/2023	208098		0		\$2951.59	0
PAYROLL - 2023-05-11	5/11/2023	208099		0		\$3893.79	0
PAYROLL - 2023-05-11	5/11/2023	208100		0		\$3376.67	0
PAYROLL - 2023-05-11	5/11/2023	208101		0		\$4142.16	0
PAYROLL - 2023-05-11	5/11/2023	208102		0		\$4049.22	0
PAYROLL - 2023-05-11	5/11/2023	208103		0		\$1969.84	0
PAYROLL - 2023-05-11	5/11/2023	208104		0		\$2589.37	0
PAYROLL - 2023-05-11	5/11/2023	208105		0		\$2233.93	0
PAYROLL - 2023-05-11	5/11/2023	208106		0		\$1302.43	0
PAYROLL - 2023-05-11	5/11/2023	208107		0		\$5218.29	0
PAYROLL - 2023-05-11	5/11/2023	208108		0		\$2397.39	0
PAYROLL - 2023-05-11	5/11/2023	208109		0		\$2004.63	0
PAYROLL - 2023-05-11	5/11/2023	208110		0		\$1880.50	0
PAYROLL - 2023-05-11	5/11/2023	208111		0		\$2756.75	0
PAYROLL - 2023-05-11	5/11/2023	208112		0		\$1642.91	0
PAYROLL - 2023-05-11	5/11/2023	208113		0		\$2470.87	0
PAYROLL - 2023-05-11	5/11/2023	208114		0		\$2531.55	0
PAYROLL - 2023-05-11	5/11/2023	208115		0		\$2346.81	0
PAYROLL - 2023-05-11	5/11/2023	208116		0		\$2441.01	0
PAYROLL - 2023-05-11	5/11/2023	208117		0		\$2422.42	0
PAYROLL - 2023-05-11	5/11/2023	208118		0		\$2802.33	0
PAYROLL - 2023-05-11	5/11/2023	208119		0		\$3080.69	0
PAYROLL - 2023-05-11	5/11/2023	208120		0		\$2482.57	0
PAYROLL - 2023-05-11	5/11/2023	208121		0		\$3234.82	0

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PAYROLL - 2023-05-11	5/11/2023	208122		0		\$2510.82	0
PAYROLL - 2023-05-11	5/11/2023	208123		0		\$3488.16	0
PAYROLL - 2023-05-11	5/11/2023	208124		0		\$2942.35	0
PAYROLL - 2023-05-11	5/11/2023	208125		0		\$2223.51	0
PAYROLL - 2023-05-11	5/11/2023	208126		0		\$4290.39	0
PAYROLL - 2023-05-11	5/11/2023	208127		0		\$2350.75	0
PAYROLL - 2023-05-11	5/11/2023	208128		0		\$3102.82	0
PAYROLL - 2023-05-11	5/11/2023	208129		0		\$2100.14	0
PAYROLL - 2023-05-11	5/11/2023	208130		0		\$3529.28	0
PAYROLL - 2023-05-11	5/11/2023	208131		0		\$2643.93	0
PAYROLL - 2023-05-11	5/11/2023	208132		0		\$3390.87	0
PAYROLL - 2023-05-11	5/11/2023	208133		0		\$5342.54	0
PAYROLL - 2023-05-11	5/11/2023	208134		0		\$2449.15	0
PAYROLL - 2023-05-11	5/11/2023	208135		0		\$2835.17	0
PAYROLL - 2023-05-11	5/11/2023	208136		0		\$1327.43	0
PAYROLL - 2023-05-11	5/11/2023	208137		0		\$1927.26	0
PAYROLL - 2023-05-11	5/11/2023	208138		0		\$4642.49	0
PAYROLL - 2023-05-11	5/11/2023	208139		0		\$3011.99	0
PAYROLL - 2023-05-11	5/11/2023	208140		0		\$2699.69	0
PAYROLL - 2023-05-11	5/11/2023	208141		0		\$3986.37	0
PAYROLL - 2023-05-11	5/11/2023	208142		0		\$2079.61	0
PAYROLL - 2023-05-11	5/11/2023	208143		0		\$2486.86	0
PAYROLL - 2023-05-11	5/11/2023	208144		0		\$2791.09	0
PAYROLL - 2023-05-11	5/11/2023	208145		0		\$4384.67	0
PAYROLL - 2023-05-11	5/11/2023	208146		0		\$4027.39	0
PAYROLL - 2023-05-11	5/11/2023	208147		0		\$1684.64	0
PAYROLL - 2023-05-11	5/11/2023	208148		0		\$2674.72	0
PAYROLL - 2023-05-11	5/11/2023	208149		0		\$2032.09	0
PAYROLL - 2023-05-11	5/11/2023	208150		0		\$1256.49	0

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PAYROLL - 2023-05-11	5/11/2023	208151		0		\$2110.71	0
PAYROLL - 2023-05-11	5/11/2023	208152		0		\$4510.91	0
PAYROLL - 2023-05-11	5/11/2023	208153		0		\$4594.40	0
PAYROLL - 2023-05-11	5/11/2023	208154		0		\$2298.86	0
PAYROLL - 2023-05-11	5/11/2023	208155		0		\$3124.11	0
PAYROLL - 2023-05-11	5/11/2023	208156		0		\$2350.86	0
PAYROLL - 2023-05-11	5/11/2023	208157		0		\$1915.44	0
PAYROLL - 2023-05-11	5/11/2023	208158		0		\$3264.88	0
PAYROLL - 2023-05-11	5/11/2023	208159		0		\$4765.14	0
PAYROLL - 2023-05-11	5/11/2023	208160		0		\$2489.14	0
PAYROLL - 2023-05-11	5/11/2023	208161		0		\$2984.97	0
PAYROLL - 2023-05-11	5/11/2023	208162		0		\$4152.19	0
PAYROLL - 2023-05-11	5/11/2023	208163		0		\$2882.60	0
PAYROLL - 2023-05-11	5/11/2023	208164		0		\$3415.44	0
PAYROLL - 2023-05-11	5/11/2023	208165		0		\$1576.51	0
PAYROLL - 2023-05-11	5/11/2023	208166		0		\$2943.88	0
PAYROLL - 2023-05-11	5/11/2023	208167		0		\$1654.31	0
PAYROLL - 2023-05-11	5/11/2023	208168		0		\$2564.22	0
PAYROLL - 2023-05-11	5/11/2023	208169		0		\$2049.51	0
PAYROLL - 2023-05-11	5/11/2023	208170		0		\$5006.70	0
PAYROLL - 2023-05-11	5/11/2023	208171		0		\$3014.89	0
PAYROLL - 2023-05-11	5/11/2023	208172		0		\$3344.83	0
PAYROLL - 2023-05-11	5/11/2023	208173		0		\$5348.86	0
PAYROLL - 2023-05-11	5/11/2023	208174		0		\$3301.83	0
PAYROLL - 2023-05-11	5/11/2023	208175		0		\$3947.01	0
PAYROLL - 2023-05-11	5/11/2023	208176		0		\$4868.40	0
PAYROLL - 2023-05-11	5/11/2023	208177		0		\$2245.80	0
PAYROLL - 2023-05-11	5/11/2023	208178		0		\$2643.13	0
PAYROLL - 2023-05-11	5/11/2023	208179		0		\$1475.04	0

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PAYROLL - 2023-05-11	5/11/2023	208180		0		\$2150.56	0
PAYROLL - 2023-05-11	5/11/2023	208181		0		\$1744.48	0
PAYROLL - 2023-05-11	5/11/2023	208182		0		\$2999.20	0
PAYROLL - 2023-05-11	5/11/2023	208183		0		\$2612.74	0
PAYROLL - 2023-05-11	5/11/2023	208184		0		\$3621.18	0
PAYROLL - 2023-05-11	5/11/2023	208185		0		\$3334.63	0
PAYROLL - 2023-05-11	5/11/2023	208186		0		\$2758.89	0
PAYROLL - 2023-05-11	5/11/2023	208187		0		\$1954.40	0
PAYROLL - 2023-05-11	5/11/2023	208188		0		\$1637.28	0
PAYROLL - 2023-05-11	5/11/2023	208189		0		\$3509.59	0
PAYROLL - 2023-05-11	5/11/2023	208190		0		\$4489.57	0
PAYROLL - 2023-05-11	5/11/2023	208191		0		\$2370.83	0
PAYROLL - 2023-05-11	5/11/2023	208192		0		\$2441.33	0
PAYROLL - 2023-05-11	5/11/2023	208193		0		\$2450.21	0
PAYROLL - 2023-05-11	5/11/2023	208194		0		\$4096.16	0
PAYROLL - 2023-05-11	5/11/2023	208195		0		\$3275.89	0
PAYROLL - 2023-05-11	5/11/2023	208196		0		\$2763.95	0
PAYROLL - 2023-05-11	5/11/2023	208197		0		\$1564.95	0
PAYROLL - 2023-05-11	5/11/2023	208198		0		\$3043.76	0
PAYROLL - 2023-05-11	5/11/2023	208199		0		\$3676.90	0
PAYROLL - 2023-05-11	5/11/2023	208200		0		\$2703.64	0
PAYROLL - 2023-05-11	5/11/2023	208201		0		\$3493.29	0
PAYROLL - 2023-05-11	5/11/2023	208202		0		\$6137.85	0
PAYROLL - 2023-05-11	5/11/2023	208203		0		\$2609.48	0
PAYROLL - 2023-05-11	5/11/2023	208204		0		\$1405.25	0
PAYROLL - 2023-05-11	5/11/2023	208205		0		\$2993.43	0
PAYROLL - 2023-05-11	5/11/2023	208206		0		\$2603.25	0
PAYROLL - 2023-05-11	5/11/2023	208207		0		\$3052.58	0
PAYROLL - 2023-05-11	5/11/2023	208208		0		\$3945.79	0

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PAYROLL - 2023-05-11	5/11/2023	208209		0		\$4143.21	0
PAYROLL - 2023-05-11	5/11/2023	208210		0		\$2377.16	0
PAYROLL - 2023-05-11	5/11/2023	208211		0		\$1395.07	0
PAYROLL - 2023-05-11	5/11/2023	208212		0		\$3295.29	0
PAYROLL - 2023-05-11	5/11/2023	208213		0		\$2264.09	0
PAYROLL - 2023-05-11	5/11/2023	208214		0		\$3036.95	0
PAYROLL - 2023-05-11	5/11/2023	208215		0		\$3887.92	0
PAYROLL - 2023-05-11	5/11/2023	208216		0		\$4186.83	0
PAYROLL - 2023-05-11	5/11/2023	208217		0		\$2777.57	0
PAYROLL - 2023-05-11	5/11/2023	208218		0		\$3142.30	0
PAYROLL - 2023-05-11	5/11/2023	208219		0		\$1634.19	0
PAYROLL - 2023-05-11	5/11/2023	208220		0		\$4462.46	0
PAYROLL - 2023-05-11	5/11/2023	208221		0		\$1411.83	0
PAYROLL - 2023-05-11	5/11/2023	208222		0		\$3568.43	0
PAYROLL - 2023-05-11	5/11/2023	208223		0		\$3355.23	0
PAYROLL - 2023-05-11	5/11/2023	208224		0		\$1935.87	0
PAYROLL - 2023-05-11	5/11/2023	208225		0		\$2170.67	0
PAYROLL - 2023-05-11	5/11/2023	208226		0		\$3842.20	0
PAYROLL - 2023-05-11	5/11/2023	208227		0		\$1915.46	0
PAYROLL - 2023-05-11	5/11/2023	208228		0		\$4602.98	0
PAYROLL - 2023-05-11	5/11/2023	208229		0		\$3427.00	0
PAYROLL - 2023-05-11	5/11/2023	208230		0		\$2064.80	0
PAYROLL - 2023-05-11	5/11/2023	208231		0		\$2651.06	0
PAYROLL - 2023-05-11	5/11/2023	208232		0		\$2039.69	0
PAYROLL - 2023-05-11	5/11/2023	208233		0		\$3638.53	0
PAYROLL - 2023-05-11	5/11/2023	208234		0		\$3262.75	0
PAYROLL - 2023-05-11	5/11/2023	208235		0		\$1558.40	0
PAYROLL - 2023-05-11	5/11/2023	208236		0		\$5874.15	0
PAYROLL - 2023-05-11	5/11/2023	208237		0		\$2877.26	0

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PAYROLL - 2023-05-11	5/11/2023	208238		0		\$1481.57	0
PAYROLL - 2023-05-11	5/11/2023	208239		0		\$2862.72	0
PAYROLL - 2023-05-11	5/11/2023	208240		0		\$2169.66	0
PAYROLL - 2023-05-11	5/11/2023	208241		0		\$2848.86	0
PAYROLL - 2023-05-11	5/11/2023	208242		0		\$2652.26	0
PAYROLL - 2023-05-11	5/11/2023	208243		0		\$1799.33	0
PAYROLL - 2023-05-11	5/11/2023	208244		0		\$3551.81	0
PAYROLL - 2023-05-11	5/11/2023	208245		0		\$2945.88	0
PAYROLL - 2023-05-11	5/11/2023	208246		0		\$2578.34	0
PAYROLL - 2023-05-11	5/11/2023	208247		0		\$3158.85	0
PAYROLL - 2023-05-11	5/11/2023	208248		0		\$1558.46	0
PAYROLL - 2023-05-11	5/11/2023	208249		0		\$4159.64	0
PAYROLL - 2023-05-11	5/11/2023	208250		0		\$7836.19	0
PAYROLL - 2023-05-11	5/11/2023	208251		0		\$3362.75	0
PAYROLL - 2023-05-11	5/11/2023	208252		0		\$2459.67	0
PAYROLL - 2023-05-11	5/11/2023	208253		0		\$2882.45	0
PAYROLL - 2023-05-11	5/11/2023	208254		0		\$2463.91	0
PAYROLL - 2023-05-11	5/11/2023	208255		0		\$2576.30	0
PAYROLL - 2023-05-11	5/11/2023	208256		0		\$4249.48	0
PAYROLL - 2023-05-11	5/11/2023	208257		0		\$2843.74	0
PAYROLL - 2023-05-11	5/11/2023	208258		0		\$3034.35	0
PAYROLL - 2023-05-11	5/11/2023	208259		0		\$4969.31	0
PAYROLL - 2023-05-11	5/11/2023	208260		0		\$2597.12	0
PAYROLL - 2023-05-11	5/11/2023	208261		0		\$1541.78	0
PAYROLL - 2023-05-11	5/11/2023	208262		0		\$4164.42	0
PAYROLL - 2023-05-11	5/11/2023	208263		0		\$3135.19	0
PAYROLL - 2023-05-11	5/11/2023	208264		0		\$3071.57	0
PAYROLL - 2023-05-11	5/11/2023	208265		0		\$2519.78	0
PAYROLL - 2023-05-11	5/11/2023	208266		0		\$3102.57	0

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PAYROLL - 2023-05-11	5/11/2023	208267		0		\$3720.30	0
PAYROLL - 2023-05-11	5/11/2023	208268		0		\$1762.52	0
PAYROLL - 2023-05-11	5/11/2023	208269		0		\$3023.78	0
PAYROLL - 2023-05-11	5/11/2023	208270		0		\$3808.91	0
PAYROLL - 2023-05-11	5/11/2023	208271		0		\$3664.97	0
PAYROLL - 2023-05-11	5/11/2023	208272		0		\$7671.54	0
PAYROLL - 2023-05-11	5/11/2023	208273		0		\$2797.21	0
PAYROLL - 2023-05-11	5/11/2023	208274		0		\$2953.47	0
PAYROLL - 2023-05-11	5/11/2023	208275		0		\$3037.52	0
PAYROLL - 2023-05-11	5/11/2023	208276		0		\$272.20	0
PAYROLL - 2023-05-11	5/11/2023	208277		0		\$1560.71	0
PAYROLL - 2023-05-11	5/11/2023	208278		0		\$2362.09	0
PAYROLL - 2023-05-11	5/11/2023	208279		0		\$2328.53	0
PAYROLL - 2023-05-11	5/11/2023	208280		0		\$2519.26	0
PAYROLL - 2023-05-11	5/11/2023	208281		0		\$1657.88	0
PAYROLL - 2023-05-11	5/11/2023	208282		0		\$860.42	0
PAYROLL - 2023-05-11	5/11/2023	208283		0		\$2463.24	0
PAYROLL - 2023-05-11	5/11/2023	208284		0		\$2524.47	0
PAYROLL - 2023-05-11	5/11/2023	208285		0		\$2359.38	0
PAYROLL - 2023-05-11	5/11/2023	208286		0		\$1664.69	0
PAYROLL - 2023-05-11	5/11/2023	208287		0		\$2298.19	0
PAYROLL - 2023-05-11	5/11/2023	208288		0		\$2483.88	0
PAYROLL - 2023-05-11	5/11/2023	208289		0		\$2780.64	0
PAYROLL - 2023-05-11	5/11/2023	208290		0		\$1840.50	0
PAYROLL - 2023-05-11	5/11/2023	208291		0		\$1719.07	0
PAYROLL - 2023-05-11	5/11/2023	208292		0		\$5052.36	0
PAYROLL - 2023-05-11	5/11/2023	208293		0		\$1994.71	0
PAYROLL - 2023-05-11	5/11/2023	208294		0		\$2259.86	0
PAYROLL - 2023-05-11	5/11/2023	208295		0		\$1952.01	0

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PAYROLL - 2023-05-11	5/11/2023	208296		0		\$3155.46	0
PAYROLL - 2023-05-11	5/11/2023	208297		0		\$1857.32	0
PAYROLL - 2023-05-11	5/11/2023	208298		0		\$1846.86	0
PAYROLL - 2023-05-11	5/11/2023	208299		0		\$1648.68	0
PAYROLL - 2023-05-11	5/11/2023	208300		0		\$1775.64	0
PAYROLL - 2023-05-11	5/11/2023	208301		0		\$2100.94	0
PAYROLL - 2023-05-11	5/11/2023	208302		0		\$2025.94	0
PAYROLL - 2023-05-11	5/11/2023	208303		0		\$1913.68	0
PAYROLL - 2023-05-11	5/11/2023	208304		0		\$2896.43	0
PAYROLL - 2023-05-11	5/11/2023	208305		0		\$1563.39	0
PAYROLL - 2023-05-11	5/11/2023	208306		0		\$2163.17	0
PAYROLL - 2023-05-11	5/11/2023	208307		0		\$2332.48	0
PAYROLL - 2023-05-11	5/11/2023	208308		0		\$2072.30	0
PAYROLL - 2023-05-11	5/11/2023	208309		0		\$1927.06	0
PAYROLL - 2023-05-11	5/11/2023	208310		0		\$1945.22	0
PAYROLL - 2023-05-11	5/11/2023	208311		0		\$1846.98	0
PAYROLL - 2023-05-11	5/11/2023	208312		0		\$2345.22	0
PAYROLL - 2023-05-11	5/11/2023	208313		0		\$1452.97	0
PAYROLL - 2023-05-11	5/11/2023	208314		0		\$2343.88	0
PAYROLL - 2023-05-11	5/11/2023	208315		0		\$1804.90	0
PAYROLL - 2023-05-11	5/11/2023	208316		0		\$1921.13	0
PAYROLL - 2023-05-11	5/11/2023	208317		0		\$1653.00	0
PAYROLL - 2023-05-11	5/11/2023	208318		0		\$1511.19	0
PAYROLL - 2023-05-11	5/11/2023	208319		0		\$2149.38	0
PAYROLL - 2023-05-11	5/11/2023	208320		0		\$1611.76	0
PAYROLL - 2023-05-11	5/11/2023	208321		0		\$2099.45	0
PAYROLL - 2023-05-11	5/11/2023	208322		0		\$2402.07	0
PAYROLL - 2023-05-11	5/11/2023	208323		0		\$2627.59	0
PAYROLL - 2023-05-11	5/11/2023	208324		0		\$2098.17	0

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PAYROLL - 2023-05-11	5/11/2023	208325		0		\$2430.17	0
PAYROLL - 2023-05-11	5/11/2023	208326		0		\$1205.98	0
PAYROLL - 2023-05-11	5/11/2023	208327		0		\$1870.75	0
PAYROLL - 2023-05-11	5/11/2023	208328		0		\$1675.25	0
PAYROLL - 2023-05-11	5/11/2023	208329		0		\$1848.48	0
PAYROLL - 2023-05-11	5/11/2023	208330		0		\$2383.23	0
PAYROLL - 2023-05-11	5/11/2023	208331		0		\$1713.08	0
PAYROLL - 2023-05-11	5/11/2023	208332		0		\$2137.38	0
PAYROLL - 2023-05-11	5/11/2023	208333		0		\$1874.64	0
PAYROLL - 2023-05-11	5/11/2023	208334		0		\$2196.91	0
PAYROLL - 2023-05-11	5/11/2023	208335		0		\$1377.38	0
PAYROLL - 2023-05-11	5/11/2023	208336		0		\$1644.55	0
PAYROLL - 2023-05-11	5/11/2023	208337		0		\$2730.74	0
PAYROLL - 2023-05-11	5/11/2023	208338		0		\$946.49	0
PAYROLL - 2023-05-11	5/11/2023	208339		0		\$2196.17	0
PAYROLL - 2023-05-11	5/11/2023	208340		0		\$1765.26	0
PAYROLL - 2023-05-11	5/11/2023	208341		0		\$2177.35	0
PAYROLL - 2023-05-11	5/11/2023	208342		0		\$1940.09	0
PAYROLL - 2023-05-11	5/11/2023	208343		0		\$2509.20	0
PAYROLL - 2023-05-11	5/11/2023	208344		0		\$2400.99	0
PAYROLL - 2023-05-11	5/11/2023	208345		0		\$1217.22	0
PAYROLL - 2023-05-11	5/11/2023	208346		0		\$1966.40	0
PAYROLL - 2023-05-11	5/11/2023	208347		0		\$8.40	0
PAYROLL - 2023-05-11	5/11/2023	208348		0		\$2766.73	0
PAYROLL - 2023-05-11	5/11/2023	208349		0		\$2314.36	0
PAYROLL - 2023-05-11	5/11/2023	208350		0		\$1951.04	0
PAYROLL - 2023-05-11	5/11/2023	208351		0		\$1928.98	0
PAYROLL - 2023-05-11	5/11/2023	208352		0		\$2562.63	0
PAYROLL - 2023-05-11	5/11/2023	208353		0		\$1790.05	0

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PAYROLL - 2023-05-11	5/11/2023	208354		0		\$989.02	0
PAYROLL - 2023-05-11	5/11/2023	208355		0		\$1950.53	0
PAYROLL - 2023-05-11	5/11/2023	208356		0		\$1587.21	0
PAYROLL - 2023-05-11	5/11/2023	208357		0		\$2495.99	0
PAYROLL - 2023-05-11	5/11/2023	208358		0		\$2100.95	0
PAYROLL - 2023-05-11	5/11/2023	208359		0		\$1756.96	0
PAYROLL - 2023-05-11	5/11/2023	208360		0		\$2883.23	0
PAYROLL - 2023-05-11	5/11/2023	208361		0		\$2189.35	0
PAYROLL - 2023-05-11	5/11/2023	208362		0		\$2966.14	0
PAYROLL - 2023-05-11	5/11/2023	208363		0		\$2440.14	0
PAYROLL - 2023-05-11	5/11/2023	208364		0		\$1435.96	0
PAYROLL - 2023-05-11	5/11/2023	208365		0		\$2439.31	0
PAYROLL - 2023-05-11	5/11/2023	208366		0		\$2144.52	0
PAYROLL - 2023-05-11	5/11/2023	208367		0		\$3029.12	0
PAYROLL - 2023-05-11	5/11/2023	208368		0		\$1520.21	0
PAYROLL - 2023-05-11	5/11/2023	208369		0		\$2281.60	0
PAYROLL - 2023-05-11	5/11/2023	208370		0		\$2035.21	0
PAYROLL - 2023-05-11	5/11/2023	208371		0		\$3480.28	0
PAYROLL - 2023-05-11	5/11/2023	208372		0		\$2082.54	0
PAYROLL - 2023-05-11	5/11/2023	208373		0		\$2916.44	0
PAYROLL - 2023-05-11	5/11/2023	208374		0		\$1884.96	0
PAYROLL - 2023-05-11	5/11/2023	208375		0		\$1577.32	0
PAYROLL - 2023-05-11	5/11/2023	208376		0		\$2204.61	0
PAYROLL - 2023-05-11	5/11/2023	208377		0		\$1920.31	0
PAYROLL - 2023-05-11	5/11/2023	208378		0		\$2108.85	0
PAYROLL - 2023-05-11	5/11/2023	208379		0		\$4371.79	0
PAYROLL - 2023-05-11	5/11/2023	208380		0		\$1540.71	0
PAYROLL - 2023-05-11	5/11/2023	208381		0		\$2095.86	0
PAYROLL - 2023-05-11	5/11/2023	208382		0		\$2029.80	0

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PAYROLL - 2023-05-11	5/11/2023	208383		0		\$1209.42	0
PAYROLL - 2023-05-11	5/11/2023	208384		0		\$2042.95	0
PAYROLL - 2023-05-11	5/11/2023	208385		0		\$3310.48	0
PAYROLL - 2023-05-11	5/11/2023	208386		0		\$2385.11	0
PAYROLL - 2023-05-11	5/11/2023	208387		0		\$2438.44	0
PAYROLL - 2023-05-11	5/11/2023	208388		0		\$3016.18	0
PAYROLL - 2023-05-11	5/11/2023	208389		0		\$3036.69	0
PAYROLL - 2023-05-11	5/11/2023	208390		0		\$2855.67	0
PAYROLL - 2023-05-11	5/11/2023	208391		0		\$2286.98	0
PAYROLL - 2023-05-11	5/11/2023	208392		0		\$1540.06	0
PAYROLL - 2023-05-11	5/11/2023	208393		0		\$1746.47	0
PAYROLL - 2023-05-11	5/11/2023	208394		0		\$4036.59	0
PAYROLL - 2023-05-11	5/11/2023	208395		0		\$2029.42	0
PAYROLL - 2023-05-11	5/11/2023	208396		0		\$3329.05	0
PAYROLL - 2023-05-11	5/11/2023	208397		0		\$2307.77	0
PAYROLL - 2023-05-11	5/11/2023	208398		0		\$1820.17	0
PAYROLL - 2023-05-11	5/11/2023	208399		0		\$4081.30	0
PAYROLL - 2023-05-11	5/11/2023	208400		0		\$2243.57	0
PAYROLL - 2023-05-11	5/11/2023	208401		0		\$3087.32	0
PAYROLL - 2023-05-11	5/11/2023	208402		0		\$2159.33	0
PAYROLL - 2023-05-11	5/11/2023	208403		0		\$2791.25	0
PAYROLL - 2023-05-11	5/11/2023	208404		0		\$1509.62	0
PAYROLL - 2023-05-11	5/11/2023	208405		0		\$2824.30	0
PAYROLL - 2023-05-11	5/11/2023	208406		0		\$1932.98	0
PAYROLL - 2023-05-11	5/11/2023	208407		0		\$2246.03	0
PAYROLL - 2023-05-11	5/11/2023	208408		0		\$3935.07	0
PAYROLL - 2023-05-11	5/11/2023	208409		0		\$2291.05	0
PAYROLL - 2023-05-11	5/11/2023	208410		0		\$1823.90	0
PAYROLL - 2023-05-11	5/11/2023	208411		0		\$2697.54	0

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PAYROLL - 2023-05-11	5/11/2023	208412		0		\$4984.77	0
PAYROLL - 2023-05-11	5/11/2023	208413		0		\$3990.88	0
PAYROLL - 2023-05-11	5/11/2023	208414		0		\$1521.15	0
PAYROLL - 2023-05-11	5/11/2023	208415		0		\$1845.40	0
PAYROLL - 2023-05-11	5/11/2023	208416		0		\$2621.48	0
PAYROLL - 2023-05-11	5/11/2023	208417		0		\$3148.06	0
PAYROLL - 2023-05-11	5/11/2023	208418		0		\$1488.41	0
PAYROLL - 2023-05-11	5/11/2023	208419		0		\$2314.79	0
PAYROLL - 2023-05-11	5/11/2023	208420		0		\$2522.98	0
PAYROLL - 2023-05-11	5/11/2023	208421		0		\$2351.78	0
PAYROLL - 2023-05-11	5/11/2023	208422		0		\$1116.04	0
PAYROLL - 2023-05-11	5/11/2023	208423		0		\$1876.51	0
PAYROLL - 2023-05-11	5/11/2023	208424		0		\$2901.98	0
PAYROLL - 2023-05-11	5/11/2023	208425		0		\$3227.46	0
PAYROLL - 2023-05-11	5/11/2023	208426		0		\$1876.13	0
PAYROLL - 2023-05-11	5/11/2023	208427		0		\$1156.74	0
PAYROLL - 2023-05-11	5/11/2023	208428		0		\$2037.68	0
PAYROLL - 2023-05-11	5/11/2023	208429		0		\$1769.69	0
PAYROLL - 2023-05-11	5/11/2023	208430		0		\$1648.97	0
PAYROLL - 2023-05-11	5/11/2023	208431		0		\$1912.72	0
PAYROLL - 2023-05-11	5/11/2023	208432		0		\$1187.01	0
PAYROLL - 2023-05-11	5/11/2023	208433		0		\$233.88	0
PAYROLL - 2023-05-11	5/11/2023	208434		0		\$862.17	0
PAYROLL - 2023-05-11	5/11/2023	208435		0		\$849.69	0
PAYROLL - 2023-05-11	5/11/2023	208436		0		\$2058.23	0
PAYROLL - 2023-05-11	5/11/2023	208437		0		\$861.58	0
PAYROLL - 2023-05-11	5/11/2023	208438		0		\$1039.67	0
PAYROLL - 2023-05-11	5/11/2023	208439		0		\$1780.15	0
PAYROLL - 2023-05-11	5/11/2023	208440		0		\$118.47	0

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PAYROLL - 2023-05-11	5/11/2023	208441		0		\$2795.47	0
PAYROLL - 2023-05-11	5/11/2023	208442		0		\$1376.35	0
PAYROLL - 2023-05-11	5/11/2023	208443		0		\$831.23	0
PAYROLL - 2023-05-11	5/11/2023	208444		0		\$1849.63	0
PAYROLL - 2023-05-11	5/11/2023	208445		0		\$1513.07	0
PAYROLL - 2023-05-11	5/11/2023	208446		0		\$2002.20	0
PAYROLL - 2023-05-11	5/11/2023	208447		0		\$1303.68	0
PAYROLL - 2023-05-11	5/11/2023	208448		0		\$1077.47	0
PAYROLL - 2023-05-11	5/11/2023	208449		0		\$1602.17	0
PAYROLL - 2023-05-11	5/11/2023	208450		0		\$605.41	0
PAYROLL - 2023-05-11	5/11/2023	208451		0		\$1437.76	0
PAYROLL - 2023-05-11	5/11/2023	208452		0		\$1765.74	0
PAYROLL - 2023-05-11	5/11/2023	208453		0		\$595.00	0
PAYROLL - 2023-05-11	5/11/2023	208454		0		\$1921.25	0
PAYROLL - 2023-05-11	5/11/2023	208455		0		\$23.06	0
PAYROLL - 2023-05-11	5/11/2023	208456		0		\$424.34	0
PAYROLL - 2023-05-11	5/11/2023	208457		0		\$527.81	0
PAYROLL - 2023-05-11	5/11/2023	208458		0		\$424.50	0
PAYROLL - 2023-05-11	5/11/2023	208459		0		\$7338.27	0
PAYROLL - 2023-05-11	TOTALS:					\$1,319,469.80	0
PAYROLL - 2023-05-25	5/25/2023	208460		0		\$2368.34	0
PAYROLL - 2023-05-25	5/25/2023	208461		0		\$3168.49	0
PAYROLL - 2023-05-25	5/25/2023	208462		0		\$1095.12	0
PAYROLL - 2023-05-25	5/25/2023	208463		0		\$1588.55	0
PAYROLL - 2023-05-25	5/25/2023	208464		0		\$2154.49	0
PAYROLL - 2023-05-25	5/25/2023	208465		0		\$4293.60	0
PAYROLL - 2023-05-25	5/25/2023	208466		0		\$1577.63	0
PAYROLL - 2023-05-25	5/25/2023	208467		0		\$2035.26	0
PAYROLL - 2023-05-25	5/25/2023	208468		0		\$348.03	0

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PAYROLL - 2023-05-25	5/25/2023	208469		0		\$1646.00	0
PAYROLL - 2023-05-25	5/25/2023	208470		0		\$2181.19	0
PAYROLL - 2023-05-25	5/25/2023	208471		0		\$2843.47	0
PAYROLL - 2023-05-25	5/25/2023	208472		0		\$2641.01	0
PAYROLL - 2023-05-25	5/25/2023	208473		0		\$4455.17	0
PAYROLL - 2023-05-25	5/25/2023	208474		0		\$5823.35	0
PAYROLL - 2023-05-25	5/25/2023	208475		0		\$1323.02	0
PAYROLL - 2023-05-25	5/25/2023	208476		0		\$1206.84	0
PAYROLL - 2023-05-25	5/25/2023	208477		0		\$1171.01	0
PAYROLL - 2023-05-25	5/25/2023	208478		0		\$792.05	0
PAYROLL - 2023-05-25	5/25/2023	208479		0		\$1026.33	0
PAYROLL - 2023-05-25	5/25/2023	208480		0		\$4276.34	0
PAYROLL - 2023-05-25	5/25/2023	208481		0		\$1832.78	0
PAYROLL - 2023-05-25	5/25/2023	208482		0		\$1226.55	0
PAYROLL - 2023-05-25	5/25/2023	208483		0		\$957.98	0
PAYROLL - 2023-05-25	5/25/2023	208484		0		\$2062.68	0
PAYROLL - 2023-05-25	5/25/2023	208485		0		\$1240.48	0
PAYROLL - 2023-05-25	5/25/2023	208486		0		\$1143.62	0
PAYROLL - 2023-05-25	5/25/2023	208487		0		\$1463.93	0
PAYROLL - 2023-05-25	5/25/2023	208488		0		\$1904.54	0
PAYROLL - 2023-05-25	5/25/2023	208489		0		\$684.52	0
PAYROLL - 2023-05-25	5/25/2023	208490		0		\$1652.47	0
PAYROLL - 2023-05-25	5/25/2023	208491		0		\$1108.63	0
PAYROLL - 2023-05-25	5/25/2023	208492		0		\$1197.71	0
PAYROLL - 2023-05-25	5/25/2023	208493		0		\$1127.61	0
PAYROLL - 2023-05-25	5/25/2023	208494		0		\$752.60	0
PAYROLL - 2023-05-25	5/25/2023	208495		0		\$2126.67	0
PAYROLL - 2023-05-25	5/25/2023	208496		0		\$662.90	0
PAYROLL - 2023-05-25	5/25/2023	208497		0		\$1717.12	0

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PAYROLL - 2023-05-25	5/25/2023	208498		0		\$5523.84	0
PAYROLL - 2023-05-25	5/25/2023	208499		0		\$1740.40	0
PAYROLL - 2023-05-25	5/25/2023	208500		0		\$2444.14	0
PAYROLL - 2023-05-25	5/25/2023	208501		0		\$12625.58	0
PAYROLL - 2023-05-25	5/25/2023	208502		0		\$1239.50	0
PAYROLL - 2023-05-25	5/25/2023	208503		0		\$1529.59	0
PAYROLL - 2023-05-25	5/25/2023	208504		0		\$3478.98	0
PAYROLL - 2023-05-25	5/25/2023	208505		0		\$1756.97	0
PAYROLL - 2023-05-25	5/25/2023	208506		0		\$1504.88	0
PAYROLL - 2023-05-25	5/25/2023	208507		0		\$2009.28	0
PAYROLL - 2023-05-25	5/25/2023	208508		0		\$662.83	0
PAYROLL - 2023-05-25	5/25/2023	208509		0		\$1363.06	0
PAYROLL - 2023-05-25	5/25/2023	208510		0		\$1570.12	0
PAYROLL - 2023-05-25	5/25/2023	208511		0		\$1202.49	0
PAYROLL - 2023-05-25	5/25/2023	208512		0		\$1197.89	0
PAYROLL - 2023-05-25	5/25/2023	208513		0		\$1271.48	0
PAYROLL - 2023-05-25	5/25/2023	208514		0		\$1190.68	0
PAYROLL - 2023-05-25	5/25/2023	208515		0		\$2991.05	0
PAYROLL - 2023-05-25	5/25/2023	208516		0		\$1240.03	0
PAYROLL - 2023-05-25	5/25/2023	208517		0		\$1768.63	0
PAYROLL - 2023-05-25	5/25/2023	208518		0		\$2110.98	0
PAYROLL - 2023-05-25	5/25/2023	208519		0		\$1690.10	0
PAYROLL - 2023-05-25	5/25/2023	208520		0		\$1298.84	0
PAYROLL - 2023-05-25	5/25/2023	208521		0		\$1717.62	0
PAYROLL - 2023-05-25	5/25/2023	208522		0		\$1764.68	0
PAYROLL - 2023-05-25	5/25/2023	208523		0		\$2002.59	0
PAYROLL - 2023-05-25	5/25/2023	208524		0		\$2524.79	0
PAYROLL - 2023-05-25	5/25/2023	208525		0		\$2125.64	0
PAYROLL - 2023-05-25	5/25/2023	208526		0		\$647.60	0

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PAYROLL - 2023-05-25	5/25/2023	208527		0		\$1083.26	0
PAYROLL - 2023-05-25	5/25/2023	208528		0		\$1575.31	0
PAYROLL - 2023-05-25	5/25/2023	208529		0		\$2305.51	0
PAYROLL - 2023-05-25	5/25/2023	208530		0		\$3928.77	0
PAYROLL - 2023-05-25	5/25/2023	208531		0		\$2599.62	0
PAYROLL - 2023-05-25	5/25/2023	208532		0		\$2513.96	0
PAYROLL - 2023-05-25	5/25/2023	208533		0		\$4349.64	0
PAYROLL - 2023-05-25	5/25/2023	208534		0		\$1710.07	0
PAYROLL - 2023-05-25	5/25/2023	208535		0		\$1639.88	0
PAYROLL - 2023-05-25	5/25/2023	208536		0		\$1461.63	0
PAYROLL - 2023-05-25	5/25/2023	208537		0		\$1329.75	0
PAYROLL - 2023-05-25	5/25/2023	208538		0		\$4981.38	0
PAYROLL - 2023-05-25	5/25/2023	208539		0		\$1623.91	0
PAYROLL - 2023-05-25	5/25/2023	208540		0		\$1652.24	0
PAYROLL - 2023-05-25	5/25/2023	208541		0		\$2621.32	0
PAYROLL - 2023-05-25	5/25/2023	208542		0		\$1478.61	0
PAYROLL - 2023-05-25	5/25/2023	208543		0		\$2569.12	0
PAYROLL - 2023-05-25	5/25/2023	208544		0		\$1565.39	0
PAYROLL - 2023-05-25	5/25/2023	208545		0		\$1579.34	0
PAYROLL - 2023-05-25	5/25/2023	208546		0		\$1439.29	0
PAYROLL - 2023-05-25	5/25/2023	208547		0		\$1742.75	0
PAYROLL - 2023-05-25	5/25/2023	208548		0		\$2284.63	0
PAYROLL - 2023-05-25	5/25/2023	208549		0		\$1866.26	0
PAYROLL - 2023-05-25	5/25/2023	208550		0		\$1746.58	0
PAYROLL - 2023-05-25	5/25/2023	208551		0		\$2203.40	0
PAYROLL - 2023-05-25	5/25/2023	208552		0		\$2130.22	0
PAYROLL - 2023-05-25	5/25/2023	208553		0		\$1803.02	0
PAYROLL - 2023-05-25	5/25/2023	208554		0		\$2688.22	0
PAYROLL - 2023-05-25	5/25/2023	208555		0		\$1750.74	0

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PAYROLL - 2023-05-25	5/25/2023	208556		0		\$1389.06	0
PAYROLL - 2023-05-25	5/25/2023	208557		0		\$1393.02	0
PAYROLL - 2023-05-25	5/25/2023	208558		0		\$2493.43	0
PAYROLL - 2023-05-25	5/25/2023	208559		0		\$2259.37	0
PAYROLL - 2023-05-25	5/25/2023	208560		0		\$1952.42	0
PAYROLL - 2023-05-25	5/25/2023	208561		0		\$1998.13	0
PAYROLL - 2023-05-25	5/25/2023	208562		0		\$1838.98	0
PAYROLL - 2023-05-25	5/25/2023	208563		0		\$1528.40	0
PAYROLL - 2023-05-25	5/25/2023	208564		0		\$1984.83	0
PAYROLL - 2023-05-25	5/25/2023	208565		0		\$1892.04	0
PAYROLL - 2023-05-25	5/25/2023	208566		0		\$2045.21	0
PAYROLL - 2023-05-25	5/25/2023	208567		0		\$1642.91	0
PAYROLL - 2023-05-25	5/25/2023	208568		0		\$1999.43	0
PAYROLL - 2023-05-25	5/25/2023	208569		0		\$2094.27	0
PAYROLL - 2023-05-25	5/25/2023	208570		0		\$3127.82	0
PAYROLL - 2023-05-25	5/25/2023	208571		0		\$1887.85	0
PAYROLL - 2023-05-25	5/25/2023	208572		0		\$118.48	0
PAYROLL - 2023-05-25	5/25/2023	208573		0		\$398.50	0
PAYROLL - 2023-05-25	5/25/2023	208574		0		\$427.22	0
PAYROLL - 2023-05-25	5/25/2023	208575		0		\$985.96	0
PAYROLL - 2023-05-25	5/25/2023	208576		0		\$1947.40	0
PAYROLL - 2023-05-25	5/25/2023	208577		0		\$269.25	0
PAYROLL - 2023-05-25	5/25/2023	208578		0		\$1870.84	0
PAYROLL - 2023-05-25	5/25/2023	208579		0		\$828.07	0
PAYROLL - 2023-05-25	5/25/2023	208580		0		\$269.25	0
PAYROLL - 2023-05-25	5/25/2023	208581		0		\$1722.82	0
PAYROLL - 2023-05-25	5/25/2023	208582		0		\$89.75	0
PAYROLL - 2023-05-25	5/25/2023	208583		0		\$1961.91	0
PAYROLL - 2023-05-25	5/25/2023	208584		0		\$588.85	0

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PAYROLL - 2023-05-25	5/25/2023	208585		0		\$68.21	0
PAYROLL - 2023-05-25	5/25/2023	208586		0		\$1888.21	0
PAYROLL - 2023-05-25	5/25/2023	208587		0		\$337.48	0
PAYROLL - 2023-05-25	5/25/2023	208588		0		\$3858.80	0
PAYROLL - 2023-05-25	5/25/2023	208589		0		\$172.32	0
PAYROLL - 2023-05-25	5/25/2023	208590		0		\$2346.17	0
PAYROLL - 2023-05-25	5/25/2023	208591		0		\$89.75	0
PAYROLL - 2023-05-25	5/25/2023	208592		0		\$2541.30	0
PAYROLL - 2023-05-25	5/25/2023	208593		0		\$68.21	0
PAYROLL - 2023-05-25	5/25/2023	208594		0		\$639.28	0
PAYROLL - 2023-05-25	5/25/2023	208595		0		\$143.60	0
PAYROLL - 2023-05-25	5/25/2023	208596		0		\$1682.93	0
PAYROLL - 2023-05-25	5/25/2023	208597		0		\$648.97	0
PAYROLL - 2023-05-25	5/25/2023	208598		0		\$507.19	0
PAYROLL - 2023-05-25	5/25/2023	208599		0		\$1622.87	0
PAYROLL - 2023-05-25	5/25/2023	208600		0		\$712.37	0
PAYROLL - 2023-05-25	5/25/2023	208601		0		\$427.22	0
PAYROLL - 2023-05-25	5/25/2023	208602		0		\$645.80	0
PAYROLL - 2023-05-25	5/25/2023	208603		0		\$519.98	0
PAYROLL - 2023-05-25	5/25/2023	208604		0		\$351.84	0
PAYROLL - 2023-05-25	5/25/2023	208605		0		\$488.00	0
PAYROLL - 2023-05-25	5/25/2023	208606		0		\$2549.62	0
PAYROLL - 2023-05-25	5/25/2023	208607		0		\$2767.50	0
PAYROLL - 2023-05-25	5/25/2023	208608		0		\$1962.51	0
PAYROLL - 2023-05-25	5/25/2023	208609		0		\$1620.07	0
PAYROLL - 2023-05-25	5/25/2023	208610		0		\$1585.93	0
PAYROLL - 2023-05-25	5/25/2023	208611		0		\$2106.71	0
PAYROLL - 2023-05-25	5/25/2023	208612		0		\$2007.96	0
PAYROLL - 2023-05-25	5/25/2023	208613		0		\$2107.55	0

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PAYROLL - 2023-05-25	5/25/2023	208614		0		\$2530.13	0
PAYROLL - 2023-05-25	5/25/2023	208615		0		\$3191.19	0
PAYROLL - 2023-05-25	5/25/2023	208616		0		\$2152.17	0
PAYROLL - 2023-05-25	5/25/2023	208617		0		\$3776.11	0
PAYROLL - 2023-05-25	5/25/2023	208618		0		\$1869.30	0
PAYROLL - 2023-05-25	5/25/2023	208619		0		\$2125.28	0
PAYROLL - 2023-05-25	5/25/2023	208620		0		\$1772.04	0
PAYROLL - 2023-05-25	5/25/2023	208621		0		\$1144.84	0
PAYROLL - 2023-05-25	5/25/2023	208622		0		\$2059.30	0
PAYROLL - 2023-05-25	5/25/2023	208623		0		\$2118.33	0
PAYROLL - 2023-05-25	5/25/2023	208624		0		\$1735.71	0
PAYROLL - 2023-05-25	5/25/2023	208625		0		\$1832.26	0
PAYROLL - 2023-05-25	5/25/2023	208626		0		\$2203.91	0
PAYROLL - 2023-05-25	5/25/2023	208627		0		\$1766.86	0
PAYROLL - 2023-05-25	5/25/2023	208628		0		\$2173.37	0
PAYROLL - 2023-05-25	5/25/2023	208629		0		\$2082.33	0
PAYROLL - 2023-05-25	5/25/2023	208630		0		\$1706.71	0
PAYROLL - 2023-05-25	5/25/2023	208631		0		\$2126.81	0
PAYROLL - 2023-05-25	5/25/2023	208632		0		\$1847.60	0
PAYROLL - 2023-05-25	5/25/2023	208633		0		\$1537.74	0
PAYROLL - 2023-05-25	5/25/2023	208634		0		\$1654.95	0
PAYROLL - 2023-05-25	5/25/2023	208635		0		\$1747.00	0
PAYROLL - 2023-05-25	5/25/2023	208636		0		\$1778.89	0
PAYROLL - 2023-05-25	5/25/2023	208637		0		\$1795.86	0
PAYROLL - 2023-05-25	5/25/2023	208638		0		\$1222.22	0
PAYROLL - 2023-05-25	5/25/2023	208639		0		\$1772.04	0
PAYROLL - 2023-05-25	5/25/2023	208640		0		\$2055.53	0
PAYROLL - 2023-05-25	5/25/2023	208641		0		\$1133.90	0
PAYROLL - 2023-05-25	5/25/2023	208642		0		\$4184.17	0

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PAYROLL - 2023-05-25	5/25/2023	208643		0		\$3005.03	0
PAYROLL - 2023-05-25	5/25/2023	208644		0		\$2063.40	0
PAYROLL - 2023-05-25	5/25/2023	208645		0		\$4055.71	0
PAYROLL - 2023-05-25	5/25/2023	208646		0		\$2793.47	0
PAYROLL - 2023-05-25	5/25/2023	208647		0		\$2155.26	0
PAYROLL - 2023-05-25	5/25/2023	208648		0		\$2073.82	0
PAYROLL - 2023-05-25	5/25/2023	208649		0		\$4244.62	0
PAYROLL - 2023-05-25	5/25/2023	208650		0		\$3873.16	0
PAYROLL - 2023-05-25	5/25/2023	208651		0		\$3173.44	0
PAYROLL - 2023-05-25	5/25/2023	208652		0		\$3287.33	0
PAYROLL - 2023-05-25	5/25/2023	208653		0		\$3585.60	0
PAYROLL - 2023-05-25	5/25/2023	208654		0		\$3968.66	0
PAYROLL - 2023-05-25	5/25/2023	208655		0		\$2681.02	0
PAYROLL - 2023-05-25	5/25/2023	208656		0		\$2170.13	0
PAYROLL - 2023-05-25	5/25/2023	208657		0		\$2648.34	0
PAYROLL - 2023-05-25	5/25/2023	208658		0		\$3817.77	0
PAYROLL - 2023-05-25	5/25/2023	208659		0		\$3967.85	0
PAYROLL - 2023-05-25	5/25/2023	208660		0		\$2506.27	0
PAYROLL - 2023-05-25	5/25/2023	208661		0		\$2476.46	0
PAYROLL - 2023-05-25	5/25/2023	208662		0		\$2617.69	0
PAYROLL - 2023-05-25	5/25/2023	208663		0		\$2795.38	0
PAYROLL - 2023-05-25	5/25/2023	208664		0		\$3295.04	0
PAYROLL - 2023-05-25	5/25/2023	208665		0		\$4307.77	0
PAYROLL - 2023-05-25	5/25/2023	208666		0		\$2902.54	0
PAYROLL - 2023-05-25	5/25/2023	208667		0		\$3359.04	0
PAYROLL - 2023-05-25	5/25/2023	208668		0		\$3056.85	0
PAYROLL - 2023-05-25	5/25/2023	208669		0		\$3121.83	0
PAYROLL - 2023-05-25	5/25/2023	208670		0		\$2316.28	0
PAYROLL - 2023-05-25	5/25/2023	208671		0		\$2297.95	0

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PAYROLL - 2023-05-25	5/25/2023	208672		0		\$3324.86	0
PAYROLL - 2023-05-25	5/25/2023	208673		0		\$1493.99	0
PAYROLL - 2023-05-25	5/25/2023	208674		0		\$3191.99	0
PAYROLL - 2023-05-25	5/25/2023	208675		0		\$2085.38	0
PAYROLL - 2023-05-25	5/25/2023	208676		0		\$3219.54	0
PAYROLL - 2023-05-25	5/25/2023	208677		0		\$3142.25	0
PAYROLL - 2023-05-25	5/25/2023	208678		0		\$2849.73	0
PAYROLL - 2023-05-25	5/25/2023	208679		0		\$5026.67	0
PAYROLL - 2023-05-25	5/25/2023	208680		0		\$4031.69	0
PAYROLL - 2023-05-25	5/25/2023	208681		0		\$3269.94	0
PAYROLL - 2023-05-25	5/25/2023	208682		0		\$2117.04	0
PAYROLL - 2023-05-25	5/25/2023	208683		0		\$2529.59	0
PAYROLL - 2023-05-25	5/25/2023	208684		0		\$2250.12	0
PAYROLL - 2023-05-25	5/25/2023	208685		0		\$1309.30	0
PAYROLL - 2023-05-25	5/25/2023	208686		0		\$5067.24	0
PAYROLL - 2023-05-25	5/25/2023	208687		0		\$2408.60	0
PAYROLL - 2023-05-25	5/25/2023	208688		0		\$2735.14	0
PAYROLL - 2023-05-25	5/25/2023	208689		0		\$1883.05	0
PAYROLL - 2023-05-25	5/25/2023	208690		0		\$3177.91	0
PAYROLL - 2023-05-25	5/25/2023	208691		0		\$1620.04	0
PAYROLL - 2023-05-25	5/25/2023	208692		0		\$2465.17	0
PAYROLL - 2023-05-25	5/25/2023	208693		0		\$2534.61	0
PAYROLL - 2023-05-25	5/25/2023	208694		0		\$3126.78	0
PAYROLL - 2023-05-25	5/25/2023	208695		0		\$2574.77	0
PAYROLL - 2023-05-25	5/25/2023	208696		0		\$2409.64	0
PAYROLL - 2023-05-25	5/25/2023	208697		0		\$2816.95	0
PAYROLL - 2023-05-25	5/25/2023	208698		0		\$2491.93	0
PAYROLL - 2023-05-25	5/25/2023	208699		0		\$2706.35	0
PAYROLL - 2023-05-25	5/25/2023	208700		0		\$3546.76	0

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PAYROLL - 2023-05-25	5/25/2023	208701		0		\$2506.80	0
PAYROLL - 2023-05-25	5/25/2023	208702		0		\$3986.34	0
PAYROLL - 2023-05-25	5/25/2023	208703		0		\$2900.57	0
PAYROLL - 2023-05-25	5/25/2023	208704		0		\$2682.86	0
PAYROLL - 2023-05-25	5/25/2023	208705		0		\$5785.10	0
PAYROLL - 2023-05-25	5/25/2023	208706		0		\$2426.74	0
PAYROLL - 2023-05-25	5/25/2023	208707		0		\$3113.90	0
PAYROLL - 2023-05-25	5/25/2023	208708		0		\$2118.20	0
PAYROLL - 2023-05-25	5/25/2023	208709		0		\$4735.56	0
PAYROLL - 2023-05-25	5/25/2023	208710		0		\$2540.42	0
PAYROLL - 2023-05-25	5/25/2023	208711		0		\$3061.26	0
PAYROLL - 2023-05-25	5/25/2023	208712		0		\$3959.39	0
PAYROLL - 2023-05-25	5/25/2023	208713		0		\$2903.26	0
PAYROLL - 2023-05-25	5/25/2023	208714		0		\$3187.10	0
PAYROLL - 2023-05-25	5/25/2023	208715		0		\$1309.74	0
PAYROLL - 2023-05-25	5/25/2023	208716		0		\$2231.41	0
PAYROLL - 2023-05-25	5/25/2023	208717		0		\$5658.00	0
PAYROLL - 2023-05-25	5/25/2023	208718		0		\$2023.14	0
PAYROLL - 2023-05-25	5/25/2023	208719		0		\$2886.75	0
PAYROLL - 2023-05-25	5/25/2023	208720		0		\$2517.50	0
PAYROLL - 2023-05-25	5/25/2023	208721		0		\$2042.17	0
PAYROLL - 2023-05-25	5/25/2023	208722		0		\$2600.79	0
PAYROLL - 2023-05-25	5/25/2023	208723		0		\$2007.90	0
PAYROLL - 2023-05-25	5/25/2023	208724		0		\$10739.25	0
PAYROLL - 2023-05-25	5/25/2023	208725		0		\$3051.22	0
PAYROLL - 2023-05-25	5/25/2023	208726		0		\$1553.48	0
PAYROLL - 2023-05-25	5/25/2023	208727		0		\$2680.37	0
PAYROLL - 2023-05-25	5/25/2023	208728		0		\$2045.82	0
PAYROLL - 2023-05-25	5/25/2023	208729		0		\$1257.08	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-25	5/25/2023	208730		0		\$2116.44	0
PAYROLL - 2023-05-25	5/25/2023	208731		0		\$4531.44	0
PAYROLL - 2023-05-25	5/25/2023	208732		0		\$4322.91	0
PAYROLL - 2023-05-25	5/25/2023	208733		0		\$2324.35	0
PAYROLL - 2023-05-25	5/25/2023	208734		0		\$2775.22	0
PAYROLL - 2023-05-25	5/25/2023	208735		0		\$3491.90	0
PAYROLL - 2023-05-25	5/25/2023	208736		0		\$1917.98	0
PAYROLL - 2023-05-25	5/25/2023	208737		0		\$3593.62	0
PAYROLL - 2023-05-25	5/25/2023	208738		0		\$5787.60	0
PAYROLL - 2023-05-25	5/25/2023	208739		0		\$2613.53	0
PAYROLL - 2023-05-25	5/25/2023	208740		0		\$5305.22	0
PAYROLL - 2023-05-25	5/25/2023	208741		0		\$3790.67	0
PAYROLL - 2023-05-25	5/25/2023	208742		0		\$5192.58	0
PAYROLL - 2023-05-25	5/25/2023	208743		0		\$4050.40	0
PAYROLL - 2023-05-25	5/25/2023	208744		0		\$1581.85	0
PAYROLL - 2023-05-25	5/25/2023	208745		0		\$3203.25	0
PAYROLL - 2023-05-25	5/25/2023	208746		0		\$1661.14	0
PAYROLL - 2023-05-25	5/25/2023	208747		0		\$3247.30	0
PAYROLL - 2023-05-25	5/25/2023	208748		0		\$2040.80	0
PAYROLL - 2023-05-25	5/25/2023	208749		0		\$3035.78	0
PAYROLL - 2023-05-25	5/25/2023	208750		0		\$2898.15	0
PAYROLL - 2023-05-25	5/25/2023	208751		0		\$4709.57	0
PAYROLL - 2023-05-25	5/25/2023	208752		0		\$3947.59	0
PAYROLL - 2023-05-25	5/25/2023	208753		0		\$3292.44	0
PAYROLL - 2023-05-25	5/25/2023	208754		0		\$3813.53	0
PAYROLL - 2023-05-25	5/25/2023	208755		0		\$3499.37	0
PAYROLL - 2023-05-25	5/25/2023	208756		0		\$2334.17	0
PAYROLL - 2023-05-25	5/25/2023	208757		0		\$2794.18	0
PAYROLL - 2023-05-25	5/25/2023	208758		0		\$1496.70	0

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PAYROLL - 2023-05-25	5/25/2023	208759		0		\$2115.95	0
PAYROLL - 2023-05-25	5/25/2023	208760		0		\$1685.82	0
PAYROLL - 2023-05-25	5/25/2023	208761		0		\$3137.14	0
PAYROLL - 2023-05-25	5/25/2023	208762		0		\$2972.14	0
PAYROLL - 2023-05-25	5/25/2023	208763		0		\$4270.88	0
PAYROLL - 2023-05-25	5/25/2023	208764		0		\$983.39	0
PAYROLL - 2023-05-25	5/25/2023	208765		0		\$3576.14	0
PAYROLL - 2023-05-25	5/25/2023	208766		0		\$3634.58	0
PAYROLL - 2023-05-25	5/25/2023	208767		0		\$2047.18	0
PAYROLL - 2023-05-25	5/25/2023	208768		0		\$1759.61	0
PAYROLL - 2023-05-25	5/25/2023	208769		0		\$4500.62	0
PAYROLL - 2023-05-25	5/25/2023	208770		0		\$4832.42	0
PAYROLL - 2023-05-25	5/25/2023	208771		0		\$2331.75	0
PAYROLL - 2023-05-25	5/25/2023	208772		0		\$2594.57	0
PAYROLL - 2023-05-25	5/25/2023	208773		0		\$2619.24	0
PAYROLL - 2023-05-25	5/25/2023	208774		0		\$4092.87	0
PAYROLL - 2023-05-25	5/25/2023	208775		0		\$5469.64	0
PAYROLL - 2023-05-25	5/25/2023	208776		0		\$2850.78	0
PAYROLL - 2023-05-25	5/25/2023	208777		0		\$1522.55	0
PAYROLL - 2023-05-25	5/25/2023	208778		0		\$4302.15	0
PAYROLL - 2023-05-25	5/25/2023	208779		0		\$6818.91	0
PAYROLL - 2023-05-25	5/25/2023	208780		0		\$3064.40	0
PAYROLL - 2023-05-25	5/25/2023	208781		0		\$2783.78	0
PAYROLL - 2023-05-25	5/25/2023	208782		0		\$5411.64	0
PAYROLL - 2023-05-25	5/25/2023	208783		0		\$3397.54	0
PAYROLL - 2023-05-25	5/25/2023	208784		0		\$1328.94	0
PAYROLL - 2023-05-25	5/25/2023	208785		0		\$3057.31	0
PAYROLL - 2023-05-25	5/25/2023	208786		0		\$2457.42	0
PAYROLL - 2023-05-25	5/25/2023	208787		0		\$3176.94	0

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PAYROLL - 2023-05-25	5/25/2023	208788		0		\$3871.05	0
PAYROLL - 2023-05-25	5/25/2023	208789		0		\$4855.52	0
PAYROLL - 2023-05-25	5/25/2023	208790		0		\$2475.47	0
PAYROLL - 2023-05-25	5/25/2023	208791		0		\$1380.04	0
PAYROLL - 2023-05-25	5/25/2023	208792		0		\$4119.01	0
PAYROLL - 2023-05-25	5/25/2023	208793		0		\$2907.38	0
PAYROLL - 2023-05-25	5/25/2023	208794		0		\$4924.29	0
PAYROLL - 2023-05-25	5/25/2023	208795		0		\$4642.66	0
PAYROLL - 2023-05-25	5/25/2023	208796		0		\$4020.99	0
PAYROLL - 2023-05-25	5/25/2023	208797		0		\$2929.17	0
PAYROLL - 2023-05-25	5/25/2023	208798		0		\$3544.65	0
PAYROLL - 2023-05-25	5/25/2023	208799		0		\$1710.51	0
PAYROLL - 2023-05-25	5/25/2023	208800		0		\$5198.59	0
PAYROLL - 2023-05-25	5/25/2023	208801		0		\$1422.42	0
PAYROLL - 2023-05-25	5/25/2023	208802		0		\$3711.29	0
PAYROLL - 2023-05-25	5/25/2023	208803		0		\$3902.43	0
PAYROLL - 2023-05-25	5/25/2023	208804		0		\$1898.18	0
PAYROLL - 2023-05-25	5/25/2023	208805		0		\$2146.19	0
PAYROLL - 2023-05-25	5/25/2023	208806		0		\$7627.60	0
PAYROLL - 2023-05-25	5/25/2023	208807		0		\$1732.75	0
PAYROLL - 2023-05-25	5/25/2023	208808		0		\$5907.04	0
PAYROLL - 2023-05-25	5/25/2023	208809		0		\$5261.46	0
PAYROLL - 2023-05-25	5/25/2023	208810		0		\$2072.74	0
PAYROLL - 2023-05-25	5/25/2023	208811		0		\$2060.06	0
PAYROLL - 2023-05-25	5/25/2023	208812		0		\$1957.35	0
PAYROLL - 2023-05-25	5/25/2023	208813		0		\$7456.31	0
PAYROLL - 2023-05-25	5/25/2023	208814		0		\$3616.65	0
PAYROLL - 2023-05-25	5/25/2023	208815		0		\$1645.91	0
PAYROLL - 2023-05-25	5/25/2023	208816		0		\$6396.78	0

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PAYROLL - 2023-05-25	5/25/2023	208817		0		\$2947.96	0
PAYROLL - 2023-05-25	5/25/2023	208818		0		\$4597.46	0
PAYROLL - 2023-05-25	5/25/2023	208819		0		\$1612.58	0
PAYROLL - 2023-05-25	5/25/2023	208820		0		\$2858.82	0
PAYROLL - 2023-05-25	5/25/2023	208821		0		\$1778.82	0
PAYROLL - 2023-05-25	5/25/2023	208822		0		\$4309.98	0
PAYROLL - 2023-05-25	5/25/2023	208823		0		\$3553.55	0
PAYROLL - 2023-05-25	5/25/2023	208824		0		\$4106.44	0
PAYROLL - 2023-05-25	5/25/2023	208825		0		\$7686.89	0
PAYROLL - 2023-05-25	5/25/2023	208826		0		\$3307.68	0
PAYROLL - 2023-05-25	5/25/2023	208827		0		\$2569.18	0
PAYROLL - 2023-05-25	5/25/2023	208828		0		\$3144.30	0
PAYROLL - 2023-05-25	5/25/2023	208829		0		\$1664.05	0
PAYROLL - 2023-05-25	5/25/2023	208830		0		\$4677.89	0
PAYROLL - 2023-05-25	5/25/2023	208831		0		\$5813.51	0
PAYROLL - 2023-05-25	5/25/2023	208832		0		\$3797.84	0
PAYROLL - 2023-05-25	5/25/2023	208833		0		\$2903.79	0
PAYROLL - 2023-05-25	5/25/2023	208834		0		\$2890.47	0
PAYROLL - 2023-05-25	5/25/2023	208835		0		\$2463.87	0
PAYROLL - 2023-05-25	5/25/2023	208836		0		\$2948.98	0
PAYROLL - 2023-05-25	5/25/2023	208837		0		\$4358.47	0
PAYROLL - 2023-05-25	5/25/2023	208838		0		\$4205.74	0
PAYROLL - 2023-05-25	5/25/2023	208839		0		\$3560.41	0
PAYROLL - 2023-05-25	5/25/2023	208840		0		\$3599.72	0
PAYROLL - 2023-05-25	5/25/2023	208841		0		\$2626.33	0
PAYROLL - 2023-05-25	5/25/2023	208842		0		\$1516.63	0
PAYROLL - 2023-05-25	5/25/2023	208843		0		\$6954.88	0
PAYROLL - 2023-05-25	5/25/2023	208844		0		\$4240.61	0
PAYROLL - 2023-05-25	5/25/2023	208845		0		\$3542.84	0

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PAYROLL - 2023-05-25	5/25/2023	208846		0		\$2367.81	0
PAYROLL - 2023-05-25	5/25/2023	208847		0		\$3114.34	0
PAYROLL - 2023-05-25	5/25/2023	208848		0		\$3920.64	0
PAYROLL - 2023-05-25	5/25/2023	208849		0		\$1762.61	0
PAYROLL - 2023-05-25	5/25/2023	208850		0		\$2887.56	0
PAYROLL - 2023-05-25	5/25/2023	208851		0		\$3759.26	0
PAYROLL - 2023-05-25	5/25/2023	208852		0		\$3618.12	0
PAYROLL - 2023-05-25	5/25/2023	208853		0		\$5201.29	0
PAYROLL - 2023-05-25	5/25/2023	208854		0		\$2788.07	0
PAYROLL - 2023-05-25	5/25/2023	208855		0		\$2946.18	0
PAYROLL - 2023-05-25	5/25/2023	208856		0		\$3028.61	0
PAYROLL - 2023-05-25	5/25/2023	208857		0		\$673.49	0
PAYROLL - 2023-05-25	5/25/2023	208858		0		\$1564.99	0
PAYROLL - 2023-05-25	5/25/2023	208859		0		\$2365.54	0
PAYROLL - 2023-05-25	5/25/2023	208860		0		\$2329.63	0
PAYROLL - 2023-05-25	5/25/2023	208861		0		\$2495.16	0
PAYROLL - 2023-05-25	5/25/2023	208862		0		\$1660.08	0
PAYROLL - 2023-05-25	5/25/2023	208863		0		\$851.78	0
PAYROLL - 2023-05-25	5/25/2023	208864		0		\$2380.44	0
PAYROLL - 2023-05-25	5/25/2023	208865		0		\$2363.37	0
PAYROLL - 2023-05-25	5/25/2023	208866		0		\$2312.34	0
PAYROLL - 2023-05-25	5/25/2023	208867		0		\$1658.07	0
PAYROLL - 2023-05-25	5/25/2023	208868		0		\$2292.19	0
PAYROLL - 2023-05-25	5/25/2023	208869		0		\$2409.60	0
PAYROLL - 2023-05-25	5/25/2023	208870		0		\$2750.52	0
PAYROLL - 2023-05-25	5/25/2023	208871		0		\$1854.17	0
PAYROLL - 2023-05-25	5/25/2023	208872		0		\$1721.33	0
PAYROLL - 2023-05-25	5/25/2023	208873		0		\$4815.14	0
PAYROLL - 2023-05-25	5/25/2023	208874		0		\$1974.72	0

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PAYROLL - 2023-05-25	5/25/2023	208875		0		\$2269.42	0
PAYROLL - 2023-05-25	5/25/2023	208876		0		\$1946.63	0
PAYROLL - 2023-05-25	5/25/2023	208877		0		\$3147.74	0
PAYROLL - 2023-05-25	5/25/2023	208878		0		\$1869.99	0
PAYROLL - 2023-05-25	5/25/2023	208879		0		\$1828.82	0
PAYROLL - 2023-05-25	5/25/2023	208880		0		\$1644.88	0
PAYROLL - 2023-05-25	5/25/2023	208881		0		\$2157.91	0
PAYROLL - 2023-05-25	5/25/2023	208882		0		\$2206.21	0
PAYROLL - 2023-05-25	5/25/2023	208883		0		\$2111.52	0
PAYROLL - 2023-05-25	5/25/2023	208884		0		\$1911.70	0
PAYROLL - 2023-05-25	5/25/2023	208885		0		\$2878.29	0
PAYROLL - 2023-05-25	5/25/2023	208886		0		\$1633.09	0
PAYROLL - 2023-05-25	5/25/2023	208887		0		\$1639.98	0
PAYROLL - 2023-05-25	5/25/2023	208888		0		\$2143.04	0
PAYROLL - 2023-05-25	5/25/2023	208889		0		\$2766.76	0
PAYROLL - 2023-05-25	5/25/2023	208890		0		\$2081.95	0
PAYROLL - 2023-05-25	5/25/2023	208891		0		\$1691.21	0
PAYROLL - 2023-05-25	5/25/2023	208892		0		\$2235.40	0
PAYROLL - 2023-05-25	5/25/2023	208893		0		\$1497.92	0
PAYROLL - 2023-05-25	5/25/2023	208894		0		\$2245.80	0
PAYROLL - 2023-05-25	5/25/2023	208895		0		\$1461.81	0
PAYROLL - 2023-05-25	5/25/2023	208896		0		\$2618.64	0
PAYROLL - 2023-05-25	5/25/2023	208897		0		\$1756.04	0
PAYROLL - 2023-05-25	5/25/2023	208898		0		\$2056.36	0
PAYROLL - 2023-05-25	5/25/2023	208899		0		\$2021.13	0
PAYROLL - 2023-05-25	5/25/2023	208900		0		\$1640.74	0
PAYROLL - 2023-05-25	5/25/2023	208901		0		\$2312.70	0
PAYROLL - 2023-05-25	5/25/2023	208902		0		\$1603.37	0
PAYROLL - 2023-05-25	5/25/2023	208903		0		\$2625.46	0

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PAYROLL - 2023-05-25	5/25/2023	208904		0		\$2913.88	0
PAYROLL - 2023-05-25	5/25/2023	208905		0		\$1988.49	0
PAYROLL - 2023-05-25	5/25/2023	208906		0		\$3116.20	0
PAYROLL - 2023-05-25	5/25/2023	208907		0		\$2448.75	0
PAYROLL - 2023-05-25	5/25/2023	208908		0		\$989.16	0
PAYROLL - 2023-05-25	5/25/2023	208909		0		\$1684.17	0
PAYROLL - 2023-05-25	5/25/2023	208910		0		\$1786.44	0
PAYROLL - 2023-05-25	5/25/2023	208911		0		\$2484.08	0
PAYROLL - 2023-05-25	5/25/2023	208912		0		\$2000.67	0
PAYROLL - 2023-05-25	5/25/2023	208913		0		\$1721.81	0
PAYROLL - 2023-05-25	5/25/2023	208914		0		\$2516.57	0
PAYROLL - 2023-05-25	5/25/2023	208915		0		\$2333.21	0
PAYROLL - 2023-05-25	5/25/2023	208916		0		\$2022.15	0
PAYROLL - 2023-05-25	5/25/2023	208917		0		\$1384.19	0
PAYROLL - 2023-05-25	5/25/2023	208918		0		\$2198.15	0
PAYROLL - 2023-05-25	5/25/2023	208919		0		\$2869.23	0
PAYROLL - 2023-05-25	5/25/2023	208920		0		\$692.43	0
PAYROLL - 2023-05-25	5/25/2023	208921		0		\$2186.21	0
PAYROLL - 2023-05-25	5/25/2023	208922		0		\$2203.03	0
PAYROLL - 2023-05-25	5/25/2023	208923		0		\$2172.76	0
PAYROLL - 2023-05-25	5/25/2023	208924		0		\$2372.78	0
PAYROLL - 2023-05-25	5/25/2023	208925		0		\$2224.19	0
PAYROLL - 2023-05-25	5/25/2023	208926		0		\$3415.85	0
PAYROLL - 2023-05-25	5/25/2023	208927		0		\$1178.01	0
PAYROLL - 2023-05-25	5/25/2023	208928		0		\$2286.85	0
PAYROLL - 2023-05-25	5/25/2023	208929		0		\$2458.41	0
PAYROLL - 2023-05-25	5/25/2023	208930		0		\$2430.85	0
PAYROLL - 2023-05-25	5/25/2023	208931		0		\$1985.11	0
PAYROLL - 2023-05-25	5/25/2023	208932		0		\$1908.55	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-25	5/25/2023	208933		0		\$2253.85	0
PAYROLL - 2023-05-25	5/25/2023	208934		0		\$1939.39	0
PAYROLL - 2023-05-25	5/25/2023	208935		0		\$2212.31	0
PAYROLL - 2023-05-25	5/25/2023	208936		0		\$1923.58	0
PAYROLL - 2023-05-25	5/25/2023	208937		0		\$1638.55	0
PAYROLL - 2023-05-25	5/25/2023	208938		0		\$2532.61	0
PAYROLL - 2023-05-25	5/25/2023	208939		0		\$4599.92	0
PAYROLL - 2023-05-25	5/25/2023	208940		0		\$1735.66	0
PAYROLL - 2023-05-25	5/25/2023	208941		0		\$2866.70	0
PAYROLL - 2023-05-25	5/25/2023	208942		0		\$2178.92	0
PAYROLL - 2023-05-25	5/25/2023	208943		0		\$2909.42	0
PAYROLL - 2023-05-25	5/25/2023	208944		0		\$1513.13	0
PAYROLL - 2023-05-25	5/25/2023	208945		0		\$2458.73	0
PAYROLL - 2023-05-25	5/25/2023	208946		0		\$1445.31	0
PAYROLL - 2023-05-25	5/25/2023	208947		0		\$2298.02	0
PAYROLL - 2023-05-25	5/25/2023	208948		0		\$2154.25	0
PAYROLL - 2023-05-25	5/25/2023	208949		0		\$2999.20	0
PAYROLL - 2023-05-25	5/25/2023	208950		0		\$1432.28	0
PAYROLL - 2023-05-25	5/25/2023	208951		0		\$1989.01	0
PAYROLL - 2023-05-25	5/25/2023	208952		0		\$1929.02	0
PAYROLL - 2023-05-25	5/25/2023	208953		0		\$3475.53	0
PAYROLL - 2023-05-25	5/25/2023	208954		0		\$2088.46	0
PAYROLL - 2023-05-25	5/25/2023	208955		0		\$2905.76	0
PAYROLL - 2023-05-25	5/25/2023	208956		0		\$1937.88	0
PAYROLL - 2023-05-25	5/25/2023	208957		0		\$1561.55	0
PAYROLL - 2023-05-25	5/25/2023	208958		0		\$2163.29	0
PAYROLL - 2023-05-25	5/25/2023	208959		0		\$1923.41	0
PAYROLL - 2023-05-25	5/25/2023	208960		0		\$2079.49	0
PAYROLL - 2023-05-25	5/25/2023	208961		0		\$4079.54	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-25	5/25/2023	208962		0		\$1642.63	0
PAYROLL - 2023-05-25	5/25/2023	208963		0		\$3657.29	0
PAYROLL - 2023-05-25	5/25/2023	208964		0		\$1918.32	0
PAYROLL - 2023-05-25	5/25/2023	208965		0		\$1209.68	0
PAYROLL - 2023-05-25	5/25/2023	208966		0		\$2028.20	0
PAYROLL - 2023-05-25	5/25/2023	208967		0		\$3401.19	0
PAYROLL - 2023-05-25	5/25/2023	208968		0		\$3040.79	0
PAYROLL - 2023-05-25	5/25/2023	208969		0		\$2413.32	0
PAYROLL - 2023-05-25	5/25/2023	208970		0		\$2976.81	0
PAYROLL - 2023-05-25	5/25/2023	208971		0		\$3418.12	0
PAYROLL - 2023-05-25	5/25/2023	208972		0		\$3182.09	0
PAYROLL - 2023-05-25	5/25/2023	208973		0		\$2188.91	0
PAYROLL - 2023-05-25	5/25/2023	208974		0		\$1271.41	0
PAYROLL - 2023-05-25	5/25/2023	208975		0		\$1530.33	0
PAYROLL - 2023-05-25	5/25/2023	208976		0		\$3324.62	0
PAYROLL - 2023-05-25	5/25/2023	208977		0		\$2029.35	0
PAYROLL - 2023-05-25	5/25/2023	208978		0		\$3102.81	0
PAYROLL - 2023-05-25	5/25/2023	208979		0		\$2112.70	0
PAYROLL - 2023-05-25	5/25/2023	208980		0		\$3193.79	0
PAYROLL - 2023-05-25	5/25/2023	208981		0		\$3791.93	0
PAYROLL - 2023-05-25	5/25/2023	208982		0		\$1631.74	0
PAYROLL - 2023-05-25	5/25/2023	208983		0		\$3369.87	0
PAYROLL - 2023-05-25	5/25/2023	208984		0		\$1770.36	0
PAYROLL - 2023-05-25	5/25/2023	208985		0		\$2505.36	0
PAYROLL - 2023-05-25	5/25/2023	208986		0		\$787.90	0
PAYROLL - 2023-05-25	5/25/2023	208987		0		\$2790.70	0
PAYROLL - 2023-05-25	5/25/2023	208988		0		\$1835.43	0
PAYROLL - 2023-05-25	5/25/2023	208989		0		\$2366.69	0
PAYROLL - 2023-05-25	5/25/2023	208990		0		\$3611.80	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-25	5/25/2023	208991		0		\$3027.52	0
PAYROLL - 2023-05-25	5/25/2023	208992		0		\$1832.85	0
PAYROLL - 2023-05-25	5/25/2023	208993		0		\$2470.71	0
PAYROLL - 2023-05-25	5/25/2023	208994		0		\$2403.18	0
PAYROLL - 2023-05-25	5/25/2023	208995		0		\$3164.85	0
PAYROLL - 2023-05-25	5/25/2023	208996		0		\$3393.84	0
PAYROLL - 2023-05-25	5/25/2023	208997		0		\$2080.60	0
PAYROLL - 2023-05-25	5/25/2023	208998		0		\$1927.97	0
PAYROLL - 2023-05-25	5/25/2023	208999		0		\$3683.63	0
PAYROLL - 2023-05-25	5/25/2023	209000		0		\$1374.68	0
PAYROLL - 2023-05-25	5/25/2023	209001		0		\$2367.24	0
PAYROLL - 2023-05-25	5/25/2023	209002		0		\$2486.76	0
PAYROLL - 2023-05-25	5/25/2023	209003		0		\$2097.44	0
PAYROLL - 2023-05-25	5/25/2023	209004		0		\$932.46	0
PAYROLL - 2023-05-25	5/25/2023	209005		0		\$1866.44	0
PAYROLL - 2023-05-25	5/25/2023	209006		0		\$2048.01	0
PAYROLL - 2023-05-25	5/25/2023	209007		0		\$3188.23	0
PAYROLL - 2023-05-25	5/25/2023	209008		0		\$1906.38	0
PAYROLL - 2023-05-25	5/25/2023	209009		0		\$1156.74	0
PAYROLL - 2023-05-25	5/25/2023	209010		0		\$2017.82	0
PAYROLL - 2023-05-25	5/25/2023	209011		0		\$1769.28	0
PAYROLL - 2023-05-25	5/25/2023	209012		0		\$1650.04	0
PAYROLL - 2023-05-25	5/25/2023	209013		0		\$1873.55	0
PAYROLL - 2023-05-25	5/25/2023	209014		0		\$1125.37	0
PAYROLL - 2023-05-25	5/25/2023	209015		0		\$123.10	0
PAYROLL - 2023-05-25	5/25/2023	209016		0		\$809.41	0
PAYROLL - 2023-05-25	5/25/2023	209017		0		\$849.69	0
PAYROLL - 2023-05-25	5/25/2023	209018		0		\$69.18	0
PAYROLL - 2023-05-25	5/25/2023	209019		0		\$2042.53	0

Payroll Direct Deposits / Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2023-05-25	5/25/2023	209020		0		\$861.87	0
PAYROLL - 2023-05-25	5/25/2023	209021		0		\$1048.01	0
PAYROLL - 2023-05-25	5/25/2023	209022		0		\$1699.36	0
PAYROLL - 2023-05-25	5/25/2023	209023		0		\$213.23	0
PAYROLL - 2023-05-25	5/25/2023	209024		0		\$2786.43	0
PAYROLL - 2023-05-25	5/25/2023	209025		0		\$1390.59	0
PAYROLL - 2023-05-25	5/25/2023	209026		0		\$789.31	0
PAYROLL - 2023-05-25	5/25/2023	209027		0		\$1861.21	0
PAYROLL - 2023-05-25	5/25/2023	209028		0		\$1411.08	0
PAYROLL - 2023-05-25	5/25/2023	209029		0		\$1911.23	0
PAYROLL - 2023-05-25	5/25/2023	209030		0		\$1219.74	0
PAYROLL - 2023-05-25	5/25/2023	209031		0		\$903.97	0
PAYROLL - 2023-05-25	5/25/2023	209032		0		\$1493.26	0
PAYROLL - 2023-05-25	5/25/2023	209033		0		\$590.35	0
PAYROLL - 2023-05-25	5/25/2023	209034		0		\$1364.73	0
PAYROLL - 2023-05-25	5/25/2023	209035		0		\$1715.14	0
PAYROLL - 2023-05-25	5/25/2023	209036		0		\$594.99	0
PAYROLL - 2023-05-25	5/25/2023	209037		0		\$1909.34	0
PAYROLL - 2023-05-25	5/25/2023	209038		0		\$345.90	0
PAYROLL - 2023-05-25	5/25/2023	209039		0		\$100.85	0
PAYROLL - 2023-05-25	5/25/2023	209040		0		\$0.00	0
PAYROLL - 2023-05-25	5/25/2023	209041		0		\$7675.00	0
PAYROLL - 2023-05-25	5/25/2023	209042		0		\$14.00	0
PAYROLL - 2023-05-25	5/25/2023	209043		0		\$527.81	0
PAYROLL - 2023-05-25	5/25/2023	209044		0		\$424.50	0
PAYROLL - 2023-05-25	5/25/2023	209045		0		\$7345.22	0
PAYROLL - 2023-05-25	TOTALS:					\$1,425,312.82	0
					Grand Total	\$2,744,782.62	0

Pension Checks 5/1/2023 - 5/31/2023

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT
PENSION - 2023-05-31	5/31/2023	6465	N	0		\$412.25
PENSION - 2023-05-31	5/31/2023	6466	N	0		\$800.01
PENSION - 2023-05-31	5/31/2023	6467	N	0		\$336.28
PENSION - 2023-05-31	5/31/2023	6468	N	0		\$546.42
PENSION - 2023-05-31	5/31/2023	6469	N	0		\$311.51
PENSION - 2023-05-31	5/31/2023	6470	N	0		\$1516.36
PENSION - 2023-05-31	5/31/2023	6471	N	0		\$648.90
PENSION - 2023-05-31	5/31/2023	6472	N	0		\$624.17
PENSION - 2023-05-31	5/31/2023	6473	N	0		\$691.90
PENSION - 2023-05-31	5/31/2023	6474	N	0		\$878.13
PENSION - 2023-05-31	5/31/2023	6475	N	0		\$637.53
PENSION - 2023-05-31	5/31/2023	6476	N	0		\$3174.83
PENSION - 2023-05-31	5/31/2023	6477	N	0		\$1063.58
PENSION - 2023-05-31	5/31/2023	6478	N	0		\$786.04
PENSION - 2023-05-31	5/31/2023	6479	N	0		\$1044.20
PENSION - 2023-05-31	5/31/2023	6480	N	0		\$41.78
PENSION - 2023-05-31	5/31/2023	6481	N	0		\$180.47
PENSION - 2023-05-31	5/31/2023	6482	N	0		\$199.85
PENSION - 2023-05-31	5/31/2023	6483	N	0		\$964.30
PENSION - 2023-05-31	5/31/2023	6484	N	0		\$727.87
PENSION - 2023-05-31	5/31/2023	6485	N	0		\$740.08
PENSION - 2023-05-31	5/31/2023	6486	N	0		\$1580.77
PENSION - 2023-05-31	5/31/2023	6487	N	0		\$201.04
PENSION - 2023-05-31	5/31/2023	6488	N	0		\$703.23
PENSION - 2023-05-31	TOTALS:					\$18,811.50
					Grand Total	\$18,811.50



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Items of Business

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 2023-86, Authorizing an Interlocal Agreement with the City of West Richland for Badger Mountain South Traffic Impact Mitigation

Department/Office
Public Works

Ordinance/Resolution Number:
2023-86

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-86, authorizing the City Manager to sign and execute an interlocal agreement with the City of West Richland regarding Badger Mountain South traffic impact mitigation.

Summary:

Land development activity in Richland's Badger Mountain South is predicted to negatively impact the operation of several intersections in the City of West Richland's road system. Pursuant to the 2011 Master Development Agreement governing development in Badger Mountain South, the developer completed an update to the traffic impact analysis for the development. The final draft of the traffic impact update study was published on February 16, 2022 and approved by Richland via letter in May 2023. The study confirmed that traffic generated in the Badger Mountain South development has and will negatively impact several intersections in the City of West Richland. On the principle of intergovernmental cooperation and mitigation of development impacts, Richland and West Richland have negotiated an agreement under which Richland will pay a fair share of intersection improvement projects in West Richland to resolve the impacts generated by the Badger Mountain South development.

Richland will fund the payments under the proposed agreement from its traffic impact fee program found in Chapter 12.03 RMC.

Once the payments are received, the City of West Richland will consider the traffic impacts fully resolved and waive all claims related to the traffic impacts of this development.

Staff recommends adoption of Resolution No. 2023-86.

Fiscal Impact:

The City will collect fees from developers through its traffic impact fee program to cover the costs of the agreement. Payments to West Richland are estimated at approximately \$1,345,000, which will be paid out of Zone 3 Traffic Impact Fees (TIF). The current Zone 3 TIF balance is approximately \$375,343.

Attachments:

1. Resolution No. 2023-86
2. Proposed Interlocal Agreement for Badger Mountain South Traffic Mitigation

RESOLUTION NO. 2023-86

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE
CITY OF WEST RICHLAND FOR BADGER MOUNTAIN SOUTH
TRAFFIC IMPACT MITIGATION.**

WHEREAS, Chapter 39.34 RCW, the Interlocal Cooperation Act, authorizes local governments to contract for the joint conduct of activities which each of the parties is individually authorized to perform; and

WHEREAS, land development activity in the City is predicted to impact the operation and level of service of several intersections on West Richland's road system as identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022; and

WHEREAS, the cities of Richland and West Richland desire to establish a means by which Richland will fully mitigate the predicted traffic impacts in West Richland; and

WHEREAS, mitigation of the predicted traffic impacts in West Richland will resolve issues expected to stem from the Badger Mountain South development and allow it to continue; and

WHEREAS, the cities of Richland and West Richland have successfully negotiated an interlocal agreement to fully and completely mitigate traffic impacts predicted to occur due to the Badger Mountain South development; and

WHEREAS, the City's best interests are served by adequately mitigating the predicted traffic impact issues with West Richland resulting from development in Badger Mountain South.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an interlocal agreement with the City of West Richland for Badger Mountain South traffic impact mitigation.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

INTERLOCAL COOPERATION AGREEMENT
Between the
Cities of West Richland and Richland
Re: Badger Mountain South Traffic Mitigation

This INTERLOCAL AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2023 (the "Effective Date") by and between the **City of Richland** (hereinafter "Richland"), a Washington municipal corporation, and the **City of West Richland** (hereinafter "West Richland"), a Washington municipal corporation (referred to collectively as the "Parties"). This Agreement is made in conformance with and under the authority granted by Ch. 39.34 RCW, the Interlocal Cooperation Act.

I. Recitals

WHEREAS, land development activity in Richland is predicted to impact operation and level of service of several intersections on West Richland's road system as identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022; and

WHEREAS, Richland and West Richland desire to establish a means by which Richland will fully mitigate the predicted impacts; and

WHEREAS, Richland enforces development impact mitigation obligations on land development activity through project environmental evaluation and collection of traffic impact fees; and

WHEREAS, Ch. 39.34 RCW, the Interlocal Cooperation Act, authorizes local governments to contract for the joint conduct of activities which each of the Parties is individually authorized to perform.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Parties agree as follows:

II. Agreement

Section 1. Purpose

The purpose of this Agreement is to authorize and structure Richland's mitigation of the impacts to West Richland's roadway system resulting from Badger Mountain South's current and planned land development activities as identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022.

Section 2. Legal Entity

No separate legal or administrative entity is created upon execution of this Interlocal Cooperation Agreement, and no property will be acquired or owned under this Agreement.

Section 3. Responsibilities of Richland

Richland shall have the following responsibilities:

1. Richland agrees to provide payment in the amount of **\$250,139** to West Richland for the construction of intersection improvements at the intersection of Keene Road and Bombing Range Road as part of West Richland's Bombing Range Road & Keene Road Intersection

Modifications Project, subject to the following:

- a. Richland's source of funds for payment will be traffic impact fees paid pursuant to Title 12.03 of the Richland Municipal Code (RMC).
 - b. Richland's construction phase payment shall be made within thirty (30) calendar days of execution of this Agreement.
2. Richland agrees to provide payment in the amount of **\$3,299** to West Richland for the design, construction, and programming of phase 1 intersection improvements for right-turn overlap and pedestrian crossing delay programming at the intersection of Keene Road and Kennedy Road, subject to the following:
 - a. Richland's source of funds for payment will be traffic impact fees paid pursuant to Title 12.03 RMC.
 - b. Richland's design, construction and programming phase payment shall be made no later than March 31, 2024.
3. As of May 2023, West Richland's Bombing Range Road and Kennedy Road Intersection Modification Project's total estimate cost at the project planning stage is approximately \$1,639,000. Richland agrees to provide payment to West Richland for forty-one percent (41%) of the actual total cost for the design, road right-of-way acquisition, and construction of intersection improvements at the intersection of Bombing Range Road/Dallas Road and Kennedy Road as part of West Richland's Bombing Range Road and Kennedy Road Intersection Modification Project as shown on **Exhibit A**, subject to the following:
 - a. Richland's source of funds for payment will be traffic impact fees paid pursuant to Title 12.03 RMC. Payments under this Section are conditioned on development activity occurring that is subject to the code provisions providing traffic impact revenue sufficient to fund said obligations.
 - b. Richland's obligations for this project are limited to the intersection improvements needed to mitigate the impacts identified in the February 16, 2022, Traffic Impact Analysis, as shown on **Exhibit A**. If West Richland designs the project to include additional features to achieve other objectives the costs of those features shall not be included in invoicing to Richland.
 - c. Presuming the referenced development activity occurs, West Richland has tentatively scheduled the project design and road right-of-way phase to begin March 31, 2025, and the construction phase to begin March 31, 2027.
 - d. Presuming the referenced development activity occurs, West Richland will invoice Richland, on a not more frequent basis than monthly, for actual work as completed. West Richland shall provide backup documentation for each invoice submitted to Richland. Richland will pay the balance within thirty (30) calendar days of receipt of an invoice.
4. As of May 2023, West Richland's Dallas Road and Arena Road Intersection Modification Project's total estimate cost at the project planning stage is approximately \$219,722. Richland agrees to provide payment to West Richland for one hundred percent (100%) of the actual

cost for the design and construction of intersection improvements at the intersection of Dallas Road and Arena Road and shown on **Exhibit B**, subject to the following:

- a. Richland's source of funds for payment will be traffic impact fees paid pursuant to Title 12.03 RMC. Payment under this Section is conditioned on development activity occurring that is subject to the code provisions providing traffic impact revenue sufficient to fund said obligations.
 - b. Richland's obligations for this project are limited to the intersection improvements needed to mitigate the impacts identified in the February 16, 2022, Traffic Impact Analysis, as shown on **Exhibit B**. If West Richland designs the project to include additional features to achieve other objectives the costs of those features shall not be included in invoicing to Richland.
 - c. Presuming the referenced development activity occurs, West Richland has tentatively scheduled the project design and road right-of-way phase to begin March 31, 2025, and the construction phase to begin March 31, 2027.
 - d. Presuming the referenced development activity occurs, West Richland will invoice Richland, on a not more frequent basis than monthly, for actual work as completed. West Richland shall provide backup documentation for each invoice submitted to Richland. Richland will pay the balance within thirty (30) calendar days of receipt of an invoice.
 - e. Richland agrees to timely review permit applications submitted by West Richland for intersection improvements at the intersection of Dallas Road and Arena Road and improvements to Arena Road and will issue said permits at no cost upon demonstrated compliance with the City's infrastructure permitting code and process.
5. As of May 2023, West Richland's Keene Road and Kennedy Road Intersection Modification Phase 2 Project's total estimate cost at the project planning stage is approximately \$1,817,200. Richland agrees to provide payment to West Richland for eleven percent (11%) of the actual cost to West Richland for the design and construction of phase 2 intersection improvements at the intersection of Keene Road and Kennedy Road as shown on **Exhibit C**, subject to the following:
- a. Richland's source of funds for payment will be traffic impact fees paid pursuant to Title 12.03 RMC. Payments under this section are conditioned on development activity occurring that is subject to the code provisions providing traffic impact revenue sufficient to fund said obligations.
 - b. Richland's obligations for this project are limited to the intersection improvements needed to mitigate the impacts identified in the February 16, 2022, Traffic Impact Analysis, as shown on **Exhibit C**. If West Richland designs the project to include additional features to achieve other objectives the costs of those features shall not be included in invoicing to Richland.
 - c. Presuming the referenced development activity occurs, West Richland has tentatively scheduled the project design and road right-of-way phase to begin March 31, 2035, and the construction phase to begin March 31, 2038.

Presuming the referenced development activity occurs, West Richland will invoice Richland, on a not more frequent basis than monthly, for actual work as completed. West Richland shall provide backup documentation for each invoice submitted to Richland. Richland will pay the balance within thirty (30) calendar days of receipt of an invoice.

6. The aforementioned projects and associated payment schedules are based on an estimated pace of development for the land development activities identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022. The aforementioned payment obligations are subject to availability of funds in the Zone 3 account of Richland's traffic impact fee program. Further, nothing in this Agreement shall be construed as creating an obligation on the City of Richland to pay from any other funding source whatsoever held by the City of Richland.
7. Richland shall make its best effort to set aside funds from revenues collected in Zone 3 to support the payments contemplated under this Agreement. The Parties agree to negotiate in good faith an amendment to this Agreement to either slow or accelerate payments due and, if necessary, adjust payment amounts to West Richland if the estimated pace of development relied on in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022, changes significantly.
8. Richland anticipates entering into multiple agreements to distribute traffic impact fee funds for identified mitigation projects. Richland shall prioritize reimbursements to public agency partners such as West Richland over payments to land developers.

Section 4. Responsibilities of West Richland

West Richland shall have the following obligations:

1. West Richland agrees to design and construct intersection improvements at the intersection of Keene Road and Bombing Range Road as part of West Richland's Bombing Range Road & Keene Road Intersection Modifications Project. West Richland's source of funds for design and construction activities will be from traffic impact fees paid pursuant to Chapter 16.14 of the West Richland Municipal Code (WRMC) and payments from Richland under this Agreement. The design and construction activities are conditioned on development activity occurring for which West Richland will receive payment from Richland under this Agreement.
2. West Richland agrees to design, construct and program phase 1 intersection improvements for right-turn overlap and pedestrian crossing delay programming at the intersection of Keene Road and Kennedy Road. West Richland's source of funds for design, construction and programming activities will be from traffic impact fees paid pursuant to Chapter 16.14 WRMC and payments from Richland under this Agreement. The design, construction and programming activities are conditioned on development activity occurring for which West Richland will receive payment from Richland under this Agreement.
3. West Richland agrees to design, acquire necessary road right-of-way, and construct intersection improvements at the intersection of Bombing Range Road/Dallas Road and Kennedy Road as part of West Richland's Bombing Range Road and Kennedy Road Intersection Modification Project and shown on **Exhibit A**. West Richland's source of funds for design, road right-of-way acquisition and construction activities will be from traffic

impact fees paid pursuant to Chapter 16.14 WRMC and payments from Richland under this Agreement. The design, road right-of-way acquisition and construction activities are conditioned on development activity occurring for which West Richland will receive payment from Richland under this Agreement and subject to availability of funds in the 355-fund account of West Richland Richland's traffic impact fee program. Further, nothing in this Agreement shall be construed as creating an obligation on the City of West Richland to pay from any other funding source whatsoever held by the City of West Richland.

4. West Richland agrees to design and construct intersection improvements at the intersection of Dallas Road and Arena Road and shown on **Exhibit B**. West Richland's source of funds for design and construction activities will be from traffic impact fees paid pursuant to Chapter 16.14 WRMC and payments from Richland under this Agreement. The design and construction activities are conditioned on development activity occurring for which West Richland will receive payment from Richland under this Agreement and subject to availability of funds in the 355-fund account of West Richland Richland's traffic impact fee program. Further, nothing in this Agreement shall be construed as creating an obligation on the City of West Richland to pay from any other funding source whatsoever held by the City of West Richland.
5. West Richland agrees to design and construct phase 2 intersection improvements at the intersection of Keene Road and Kennedy Road as shown on **Exhibit C**. West Richland's source of funds for design and construction activities will be from traffic impact fees paid pursuant to Chapter 16.14 WRMC and payments from Richland. The design and construction activities are conditioned on development activity occurring for which West Richland will receive payment from Richland under this Agreement and subject to availability of funds in the 355-fund account of West Richland Richland's traffic impact fee program. Further, nothing in this Agreement shall be construed as creating an obligation on the City of West Richland to pay from any other funding source whatsoever held by the City of West Richland.
6. The aforementioned projects and associated payment schedules are based on an estimated pace of development for the land development activities identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022. The Parties agree to negotiate in good faith an amendment to this Agreement to either slow or accelerate payments due and, if necessary, adjust payment amounts to West Richland if the estimated pace of development relied on in the Badger Mountain South Traffic Impact Analysis dated February 2, 2022, changes significantly.
7. West Richland agrees that the terms of this Agreement provide full and complete mitigation of the known or anticipated impacts to West Richland's roadway system from the current planned Badger Mountain South land development activities as identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022.
8. Upon payment in full by Richland under this Agreement, West Richland covenants not to bring any claim whatsoever related to mitigation of traffic impacts on West Richland's roadway system from the current planned Badger Mountain South land development activities as identified in the Badger Mountain South Traffic Impact Analysis dated February 16, 2022.

Section 5. Duration

The Agreement shall be effective when executed by both Richland and West Richland and shall remain in effect until the last project contemplated herein is completed and accepted by the City of West Richland unless terminated as set forth in Section 6.

Section 6. Termination

This Agreement may be terminated only by mutual agreement of both parties. Termination shall become effective upon the date the last signing party executes an agreed notice of termination.

Section 7. Notices

Notice given under this Agreement shall be in writing, and may be by mail, personal delivery, or email transmission. The Parties are responsible for keeping the contact information below current. Written notices shall be directed to the Parties as follows:

City of Richland
625 Swift Boulevard, MS-26
Richland, WA. 99352
Attn: Public Works Director
progalsky@ci.richland.wa.us

City of West Richland
3100 Belmont Blvd., Suite 102
West Richland, WA. 99353
Attn: Public Works Director
roscoe@westrichland.org

Section 8. Filing

Pursuant to RCW 39.34.040, this Agreement shall become effective on the Effective Date first written above only upon filing with the Benton County Auditor or posting on each agency's website after full execution by the Parties.

Section 9. Modification

This Agreement may be amended or modified only in writing, and only with the written consent of each undersigned Party. If Richland conducts an update to the February 16, 2022, Traffic Impact Analysis or causes an update to be completed by others that documents material changes to the impacts on West Richland's road system the Parties agree to negotiate an amendment to this agreement to reflect the changes in mitigation needed to resolve impacts to West Richland's road system.

Section 10. Severability

If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected. To this end, the terms and conditions of this Agreement are declared severable.

Section 11. Jurisdiction & Venue

Jurisdiction and venue for any action relating to the interpretation, enforcement, or any dispute arising from this Agreement shall be in Benton County Superior Court. This Agreement shall be construed in accordance with the laws of the State of Washington.

Section 12. Waiver

No waiver by either Party hereto of any terms or conditions of this Agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall the waiver of any breach be deemed or construed to constitute a waiver of any subsequent breach, whether of the same or any other term or condition of this Agreement.

Section 13. Authority to Execute

Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this agreement on behalf of the entity or party for which he or she is signing. The parties hereby warrant to each other that each has full power and authority to enter into this agreement and to undertake the actions contemplated herein, and that this agreement is enforceable in accordance with its terms.

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the day and year written above.

City of Richland

City of West Richland

Jon Amundson, ICMA-CM
City Manager

Brent Gerry, Mayor

Attest:

Attest:

Jennifer Rogers, City Clerk

Stephanie Haug, City Clerk

Approved as to form:

Approved as to form:

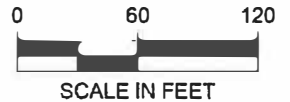
Heather Kintzley, City Attorney

Jessica Foltz, City Attorney

NE/BRR)
LLAS/ARENA
AND 2



- 6"-3"-9" TYP. SECTION (FROM KEENE/BRR)
- ESTIMATE INCL. CURB RETURN @ DALLAS/ARENA
- ESTIMATE INCL. REMOVAL OF 2 CBS AND 2 DRYWELLS TO BE REPLACED WITH NEW (10 LF OF PIPE ASSUMED AT EACH)





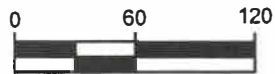
CLIENT: CITY OF WEST RICHLAND

J-U-B PROJ. NO.: 30-22-003-014

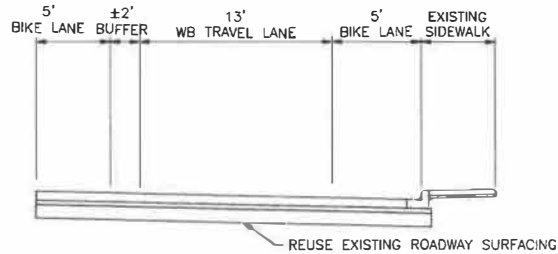
ITEM NO.	WSDOT STD NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
SCHEDULE A - BASE BID						
		PREPARATION				
1	0001	MOBILIZATION (10%)	1	L.S.	\$ 76,300.00	\$ 76,300.00
2	0120	REMOVING ASPHALT CONC. PAVEMENT	333	S.Y.	\$ 10.00	\$ 3,333.33
3	0049	REMOVING DRAINAGE STRUCTURE	4	EA.	\$ 1,500.00	\$ 6,000.00
4	0187	REMOVING PAINT LINE	614	L.F.	\$ 1.20	\$ 736.80
5	0100	REMOVING CEMENT CONC. SIDEWALK	341	S.Y.	\$ 20.00	\$ 6,822.22
6	0108	REMOVING CEMENT CONC. CURB AND GUTTER	713	L.F.	\$ 7.00	\$ 4,991.00
7		REMOVING TREE	8	EA.	\$ 500.00	\$ 4,000.00
8		RELOCATING COMMUNICATION PEDESTAL	1	EA.	\$ 2,500.00	\$ 2,500.00
9		RELOCATING JUNCTION BOX	1	EA.	\$ 2,500.00	\$ 2,500.00
10	0025	CLEARING AND GRUBBING	0.2	AC.	\$ 4,700.00	\$ 861.24
11		RECORD DRAWINGS (MINIMUM BID \$2500)	1	L.S.	\$ 2,500.00	\$ 2,500.00
		GRADING				
12	0310	ROADWAY EXCAVATION INCL. HAUL	443	C.Y.	\$ 25.00	\$ 11,086.11
13	0470	EMBANKMENT COMPACTION	250	C.Y.	\$ 10.00	\$ 2,500.00
		DRAINAGE				
14	3091	CATCH BASIN TYPE 1	2	EA.	\$ 2,000.00	\$ 4,000.00
15	1062	PRECAST CONCRETE DRYWELL	2	EA.	\$ 7,500.00	\$ 15,000.00
16	3577	SOLID WALL PVC STORM SEWER PIPE 12 IN. DIAM.	20	L.F.	\$ 86.00	\$ 1,720.00
17		SHORING-TRENCH SAFETY SYSTEMS	20	L.F.	\$ 1.00	\$ 20.00
		SURFACING				
18	5115	CRUSHED SURFACING TOP COURSE	74	C.Y.	\$ 50.00	\$ 3,695.37
19	5095	CRUSHED SURFACING BASE COURSE	222	C.Y.	\$ 50.00	\$ 11,086.11
20	6510	SOIL RESIDUE HERBICIDE	887	S.Y.	\$ 1.00	\$ 886.89
		HOT MIX ASPHALT				
21	5767	HMA CL. 1/2 IN. PG 64-28H	310	TON	\$ 130.00	\$ 40,353.44
22	5830	JOB MIX COMPLIANCE PRICE ADJUSTMENT	CALC	CALC	\$ (1.00)	\$ (1.00)
23	5835	COMPACTION PRICE ADJUSTMENT	CALC	CALC	\$ (1.00)	\$ (1.00)
		EROSION CONTROL AND ROADSIDE PLANTING				
24	8058	LANDSCAPE RESTORATION	1	L.S.	\$ 7,500.00	\$ 7,500.00
25	6471	INLET PROTECTION	7	EA.	\$ 150.00	\$ 1,050.00
		TRAFFIC				
26	7058	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR A	3	EA.	\$ 2,500.00	\$ 7,500.00
27	7042	ADA FEATURES SURVEYING	1	L.S.	\$ 5,000.00	\$ 5,000.00
28	7055	CEMENT CONC. SIDEWALK	383	S.Y.	\$ 55.00	\$ 21,083.33
29	6700	CEMENT CONC. TRAFFIC CURB AND GUTTER	690	L.F.	\$ 45.00	\$ 31,050.00
30	6806	PAINT LINE	1,040	L.F.	\$ 1.50	\$ 1,560.00
31	6818	PLASTIC WIDE LINE	397	L.F.	\$ 2.00	\$ 794.00
32	6859	PLASTIC STOP LINE	42	L.F.	\$ 20.00	\$ 840.00
33	6833	PLASTIC TRAFFIC ARROW	4	EA.	\$ 200.00	\$ 800.00
34	6857	PLASTIC CROSSWALK LINE	80	S.F.	\$ 15.00	\$ 1,200.00
35	6890	PERMANENT SIGNING	1	L.S.	\$ 2,500.00	\$ 2,500.00
36	6904	ILLUMINATION SYSTEM	1	L.S.	\$ 50,000.00	\$ 20,000.00
37	6971	PROJECT TEMPORARY TRAFFIC CONTROL	1	L.S.	\$ 20,000.00	\$ 20,000.00
36	6912	TRAFFIC SIGNAL SYSTEM	1	L.S.	\$ 500,000.00	\$ 500,000.00
38	7059	CEMENT CONC. DRIVEWAY ENTRANCE TYPE CITY	58	S.Y.	\$ 90.00	\$ 5,250.00
		OTHER ITEMS				
39		CONSTRUCTION SURVEYING	1	L.S.	\$ 7,500.00	\$ 7,500.00
40	7736	SPCC PLAN	1	L.S.	\$ 3,000.00	\$ 3,000.00
41		TEMPORARY EROSION AND SEDIMENT CONTROL PLAN	1	L.S.	\$ 2,000.00	\$ 2,000.00
SUBTOTAL CONSTRUCTION COST						\$ 840,000

ITEM NO.	WSDOT STD NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
		SALES TAX @ 0%				0
		CONTINGENCY			30%	\$ 252,000
		CONSTRUCTION TOTAL				\$ 1,092,000
		CONSTRUCTION ENGINEERING			15%	\$ 163,800
		DESIGN ENGINEERING			10%	\$ 109,200
		RIGHT OF WAY				\$ 15,000
		TOTAL ESTIMATED COST (2021 DOLLARS)				\$ 1,380,000

EXHIBIT B



SCALE IN FEET



1 ARENA RD TYPICAL SECTION

SCALE:NTS

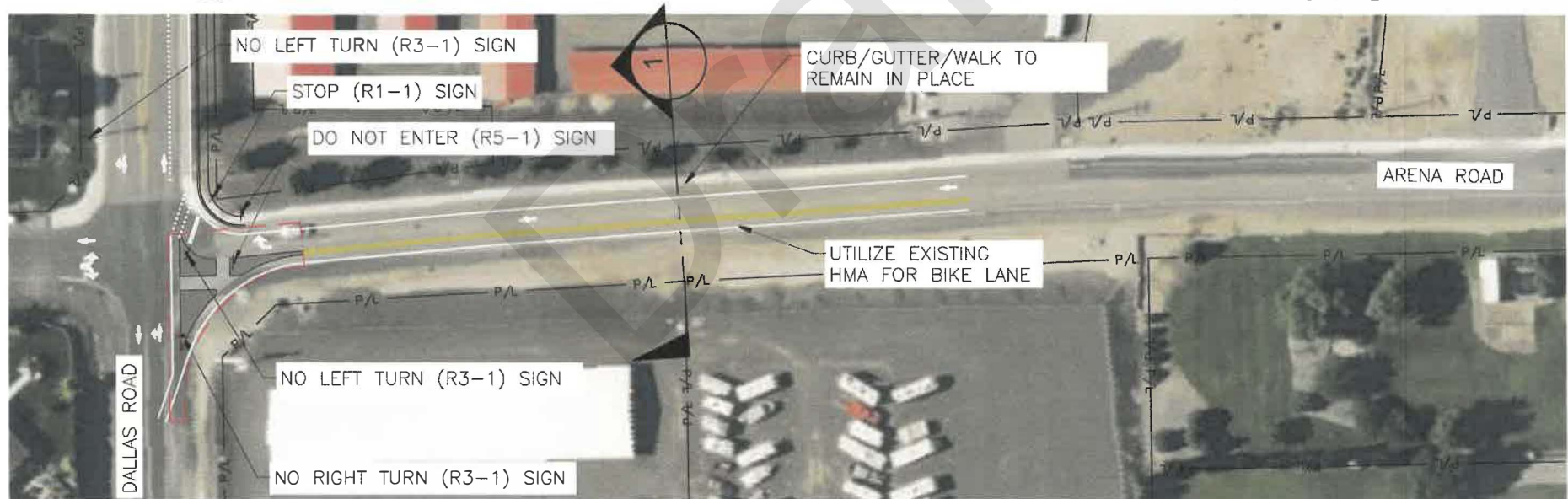
ASSUMPTIONS:

- ESTIMATE INCLUDES ALL STRIPING ON ARENA, TRAFFIC ISLANDS, AND SIGNAGE. ESTIMATE DOES NOT INCL. N.E. QUADRANT CURB RETURN.
- 6"-3"-9" TYP. SECTION (FROM KEENE/BRR)
- RESTRIPE ALL EDGE LINES AND YELLOW BUFFER AREA AS SHOWN BELOW
- REMOVING CENTERLINE STRIPE ON ARENA
- DRAINAGE IS HANDLED FROM EXIST. FACILITIES AND/OR FROM DALLAS/KENNEDY PROJECT
- ISLAND LOCATION SET TO MATCH FUTURE 3-LANE TYPICAL SECTION ON DALLAS RD

LEGEND

- TEXTURED AND PIGMENTED CEM. CONC. FOR ISLANDS
- CEMENT. CONC. FOR ISLAND WALKWAYS

----- PROPOSED ROADWAY RECONSTRUCTION LIMITS



JUB ENGINEERS, INC.

Badger Mountain South Traffic Mitigation
City of West Richland
Dallas Rd/Arena Ln Mitigation Concept

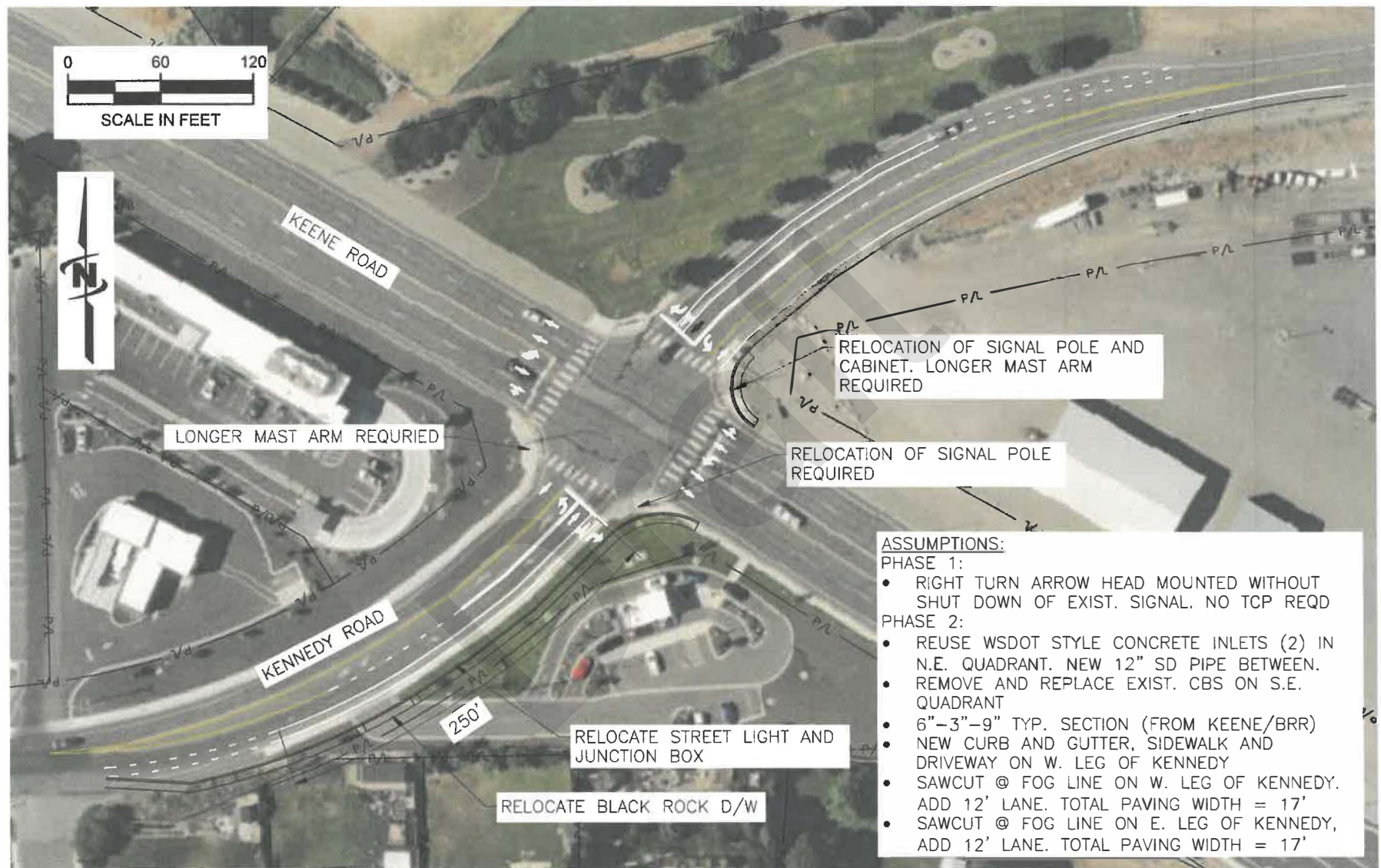


PROJECT DESCRIPTION: Dallas Road/Arena Road Mitigation Concept

J-U-B PROJ. NO.: 30-22-003-014

ITEM NO.	WSDOT STD NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
SCHEDULE A - BASE BID						
		PREPARATION				
1	0001	MOBILIZATION (10%)	1	L.S.	\$ 10,400.00	\$ 10,400.00
2	0120	REMOVING ASPHALT CONC. PAVEMENT	333	S.Y.	\$ 10.00	\$ 3,333.33
3	0187	REMOVING PAINT LINE	460	L.F.	\$ 1.20	\$ 552.00
4		RECORD DRAWINGS (MINIMUM BID \$2500)	1	L.S.	\$ 2,500.00	\$ 2,500.00
		GRADING				
5	0310	ROADWAY EXCAVATION INCL. HAUL	100	C.Y.	\$ 25.00	\$ 2,500.00
6	0470	EMBANKMENT COMPACTION	100	C.Y.	\$ 10.00	\$ 1,000.00
		SURFACING				
7	5115	CRUSHED SURFACING TOP COURSE	8	C.Y.	\$ 75.00	\$ 581.94
8	5095	CRUSHED SURFACING BASE COURSE	23	C.Y.	\$ 75.00	\$ 1,745.83
9	6510	SOIL RESIDUE HERBICIDE	93	S.Y.	\$ 1.00	\$ 93.11
		HOT MIX ASPHALT				
10	5767	HMA CL. 1/2 IN. PG 64-28H	104	TON	\$ 150.00	\$ 15,551.67
11	5830	JOB MIX COMPLIANCE PRICE ADJUSTMENT	CALC	CALC	\$ (1.00)	\$ (1.00)
12	5835	COMPACTION PRICE ADJUSTMENT	CALC	CALC	\$ (1.00)	\$ (1.00)
		EROSION CONTROL AND ROADSIDE PLANTING				
13	6471	INLET PROTECTION	2	EA.	\$ 150.00	\$ 300.00
		TRAFFIC				
14		CEMENT CONC. FOR ISLAND WALKWAYS	36	S.Y.	\$ 70.00	\$ 2,527.78
15	7054	DETECTABLE WARNING SURFACE	48	S.F.	\$ 40.00	\$ 1,920.00
16		TEXTURED AND PIGMENTED CEM. CONC. FOR ISLANDS	101	S.Y.	\$ 100.00	\$ 10,088.89
17	7042	ADA FEATURES SURVEYING	1	L.S.	\$ 5,000.00	\$ 5,000.00
18	6701	CEMENT CONC. TRAFFIC CURB	290	L.F.	\$ 60.00	\$ 17,400.00
19	6806	PAINT LINE	1,482	L.F.	\$ 1.50	\$ 2,223.00
20	6859	PLASTIC STOP LINE	16	L.F.	\$ 20.00	\$ 320.00
21	6833	PLASTIC TRAFFIC ARROW	1	EA.	\$ 200.00	\$ 200.00
22	6857	PLASTIC CROSSWALK LINE	64	S.F.	\$ 15.00	\$ 960.00
23	6890	PERMANENT SIGNING	1	L.S.	\$ 5,000.00	\$ 5,000.00
24	6971	PROJECT TEMPORARY TRAFFIC CONTROL	1	L.S.	\$ 20,000.00	\$ 20,000.00
		OTHER ITEMS				
25		CONSTRUCTION SURVEYING	1	L.S.	\$ 5,000.00	\$ 5,000.00
26	7736	SPCC PLAN	1	L.S.	\$ 3,000.00	\$ 3,000.00
27		TEMPORARY EROSION AND SEDIMENT CONTROL PLAN	1	L.S.	\$ 2,000.00	\$ 2,000.00
SUBTOTAL CONSTRUCTION COST						\$ 114,000
SALES TAX @ 0%						0
CONTINGENCY						30% \$ 34,200
CONSTRUCTION TOTAL						\$ 148,200
CONSTRUCTION ENGINEERING						15% \$ 22,230
DESIGN ENGINEERING						10% \$ 14,820
TOTAL ESTIMATED COST (2022 DOLLARS)						\$ 185,000

EXHIBIT C



Badger Mountain South Traffic Mitigation
City of West Richland

Keene Road/Kennedy Road Mitigation Concept
Phase 2 Mitigation



JUB ENGINEERS, INC.



ITEM NO.	WSDOT STD NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
		SALES TAX @ 0%				0
		CONTINGENCY			30%	\$ 193,500
		CONSTRUCTION TOTAL				\$ 838,500
		CONSTRUCTION ENGINEERING			15%	\$ 125,775
		DESIGN ENGINEERING			10%	\$ 83,850
		TOTAL ESTIMATED COST (2022 DOLLARS)				\$ 1,048,000



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 2023-97, Declaring Surplus and Authorizing Lease of Property Located at 1900 Jadwin Avenue

Department/Office
Development Services

Ordinance/Resolution Number:
2023-97

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-97, declaring certain real property located at 1900 Jadwin Avenue surplus to the City's needs and authorizing direct negotiations with the Boys & Girls Club of Benton and Franklin Counties for lease of the property.

Summary:

Former Fire Station No. 73, located at 1900 Jadwin Avenue at the northwest corner of Jadwin Avenue and McMurray Street, is a 4,879 sq. ft. building constructed in 1958 and used by the City until 2021. The facility, which sits on a 21,152 sq. ft. lot, is no longer needed for municipal purposes because the 65-year-old building has reached the end of its useful life. The property is ready for surplus.

The Boys & Girls Club of Benton and Franklin Counties ("Boys & Girls Club") has expressed interest in negotiating a market-priced lease of the former fire station for use as a teen center serving north-central Richland. The community demographics are a good fit for the proposed use, and the service provided by the Boys & Girls Club is of direct benefit to the City's youth and of general benefit to the broader Richland and Tri-Cities community. The adjacent property owner, Lutheran Senior Services, was also contacted about possible acquisition of 1900 Jadwin Avenue. However, Lutheran Senior Services can only acquire the property if the transaction occurs without cost.

The property is designated as PP&F (Parks & Public Facilities) in Richland's Comprehensive Land Use Plan and Zoning code. A teen center is consistent with this designation. Other commercial users would need to request a comp plan amendment and a site-specific zone change during the City's annual review process.

Pursuant to RMC 3.06.030, both the Planning Commission and the Economic Development Committee reviewed the proposed surplus action and recommended approval. Additionally, the Planning Commission conducted a public hearing as required by the Richland Municipal Code. No comments were received. The Planning Commission recommended direct negotiation with the Boys & Girls Club. The EDC recommended an open-market competition for the property to determine the highest and best use.

Direct negotiation with the Boys & Girls Club is aligned with previous Council decisions that provide general community benefit, including lease of the Wright Street Fire Station to Sagebrush Montessori School for elementary education, and lease of the City's building at Lee Blvd and Amon Parkway to the Allied Arts Association for an art gallery. Although neither use is likely to be considered the highest and best under a pure market-based approach, these organizations provide valuable community benefits and pay market rates, as would be the case for any lease agreement with the Boys & Girls Club for 1900 Jadwin Avenue. In the alternative, if a successful lease agreement cannot be reached, the City can re-evaluate its options for disposition of the property.

Staff recommends adoption of Resolution No. 2023-97.

Fiscal Impact: None.

Attachments:

1. Resolution No. 2023-97
2. 1900 Jadwin Street View

RESOLUTION NO. 2023-97

A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON, DECLARING CERTAIN REAL PROPERTY LOCATED AT 1900 JADWIN AVENUE SURPLUS TO THE CITY'S NEEDS AND AVAILABLE FOR SALE OR LEASE.

WHEREAS, the City of Richland owns a 21,152 square-foot lot with a 4,879 square-foot building located at 1900 Jadwin Avenue (formerly Fire Station 73); and

WHEREAS, constructed in 1958, the 65-year-old building was the smallest of the City's four (4) original fire stations. Over time, the facility's location became an obstacle to providing the most effective geographical coverage in the City's service areas due to growth in north Richland, and the building required constant maintenance and repair; and

WHEREAS, the City relocated Station No. 73 into a new building in October 2021 and discontinued use of 1900 Jadwin Avenue as a fire station; and

WHEREAS, pursuant to Chapter 3.06 of the Richland Municipal Code (RMC), the City of Richland has full authority to negotiate the sale of surplus property in the best interests of the City; and

WHEREAS, at its May 15, 2023 meeting, the Economic Development Committee (EDC) reviewed the proposed surplus action and favorably recommended that Richland City Council declare as surplus the 21,152 square feet of property located at 1900 Jadwin Avenue and market it for development proposals; and

WHEREAS, in accordance with RMC 3.06.030, the Richland Planning Commission held a duly advertised public hearing on May 24, 2023 to take testimony on the proposed surplus action. No public comment was offered. At the close of the public hearing, the Planning Commission favorably recommended surplus of the property and supported disposition by direct negotiation; and

WHEREAS, the Boys & Girls Club of Benton and Franklin Counties has expressed interest in negotiating a market-priced lease of the former fire station for use as a teen center serving north-central Richland; and

WHEREAS, the Boys & Girls Club of Benton and Franklin Counties strives to provide a place where all kids and teens feel safe and comfortable just the way they are, and to provide opportunities to build positive relationships and develop important life skills; and

WHEREAS, the Boys & Girls Club of Benton and Franklin Counties provides a valuable service that adheres to the direct benefit of the City's youth and to the general benefit of the broader Richland and Tri-Cities community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that certain real property as legally described in **Exhibit A** and depicted in **Exhibit B** is no longer needed for municipal purposes and is therefore surplus to the City's needs.

BE IT FURTHER RESOLVED that the City will entertain direct negotiations with the Boys & Girls Club of Benton and Franklin Counties with the intent of negotiating a mutually acceptable lease agreement for 1900 Jadwin Avenue.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

EXHIBIT A

CHIEF JOSEPH THIRD ADDITION, BLOCK 3 LOT 2. CERTIFICATE OF WATER RIGHT 4/30/85. LESS THAT PORTION OF LOT 2 MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF LOT 1, BLOCK 907, PLAT OF RICH- LAND. THENCE NORTH 89 DEGREES 41'46" EAST, A DISTANCE OF 144.75 FEET TO THE TRUE POINT OF BEGINNING. THENCE NORTH 89 DEGREES 41'46" EAST, A DISTANCE OF 51 FEET. THENCE NORTH 0 DEGREES 18'14" WEST, A DISTANCE OF 410 FEET. THENCE SOUTH 84 DEGREES 07'43" WEST, A DISTANCE OF 216.78 FEET. THENCE ON A CURVE WITH A RADIUS OF 1313.24 FEET AN ARC DISTANCE OF 207.44 FEET (THE CHORD OF WHICH BEARS SOUTH 5 DEGREES 24'33" EAST, A DISTANCE OF 207.22 FEET). THENCE SOUTH 0 DEGREES 47'46" EAST, A DISTANCE OF 37.07 FEET. THENCE NORTH 89 DEGREES 41'46" EAST, A DISTANCE OF 146 FEET. THENCE SOUTH 0 DEGREES 18'14" EAST, A DISTANCE OF 145.50 FEET TO THE TRUE POINT OF BEGINNING. (#764171 7/13/78) SEE SURVEY #1390.

Exhibit B
to
Resolution
No. 2023-97







COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Items of Business

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 2023-98, Authorizing a Memorandum of Understanding to establish an Opioid Abatement Council (OAC)

Department/Office
City Manager

Ordinance/Resolution Number:
2023-98

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2023-98, authorizing the City Manager to sign and execute the Opioid Abatement Council Memorandum of Understanding as provided therein.

Summary:

As part of the One Washington Opioid settlement, Greater Columbia Behavioral Health has been identified as the region's administrative agency to oversee the Opioid Abatement Council (OAC). The proposed memorandum of understanding will formalize the City of Richland's participation in the OAC. Participation in the OAC is required as part of the One Washington MOU in order for the City to continue to receive settlement funds.

The City intends to partner with other regional partners in the future to allocate settlement funds to the mental health and recovery center(s). This action will be brought forward for Council consideration at a later date.

Staff recommends adoption of Resolution No. 2023-98.

Fiscal Impact: None.

Attachments:

1. Resolution No. 2023-98
2. Proposed Opioid Abatement Council MOU

RESOLUTION NO. 2023-98

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A MEMORANDUM OF UNDERSTANDING
BETWEEN LOCAL GOVERNMENTS WITHIN THE GREATER
COLUMBIA REGION TO ESTABLISH AN OPIOID ABATEMENT
COUNCIL.**

WHEREAS, the City of Richland and other local governments, through their elected representatives and counsel, engaged in litigation with Pharmaceutical Supply Chain entities that manufacture, distribute and dispense prescription opioids, resulting in the allocation of Opioid Funds from the One Washington settlement agreement; and

WHEREAS, as part of the settlement agreement and prior to the distribution of any funds, the participating local governments within an Allocation Region must establish an Opioid Abatement Council (OAC). The OAC will be comprised of representatives from cities and counties within their Allocated Region as established by the One Washington MOU; and

WHEREAS, Richland has been identified as a member of the Greater Columbia Region which includes the counties of Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman and Yakima and the cities therein; and

WHEREAS, Greater Columbia Behavior Health, LLC has been identified as the administrative agency of the OAC for the Greater Columbia Region, overseeing the release of funds in accordance with approved purposes; annual review of expenditure reports from participating local jurisdictions within the Allocation Region; developing and maintaining a centralized dashboard for the publication of expenditure data to be updated annually; and hearing complaints regarding failure to use funds for approved purposes or compliance with reporting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute the Opioid Abatement Council Memorandum of Understanding and all other documents necessary to establish and participate in the Opioid Abatement Council for the Greater Columbia Region.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of June, 2023.

Terry Christensen, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

MEMORANDUM OF UNDERSTANDING BETWEEN THE GREATER COLUMBIA REGION MUNICIPALITIES TO ESTABLISH AN OPIOID ABATEMENT COUNCIL

Whereas, the people of the State of Washington and its communities have been harmed by entities within the Pharmaceutical Supply Chain who manufacture, distribute, and dispense prescription opioids;

Whereas, certain Local Governments, through their elected representatives and counsel are engaged in litigation seeking to hold these entities within the Pharmaceutical Supply Chain of prescription opioids accountable for the damage they have caused to the Local Governments;

Whereas, Local Governments and elected officials share a common desire to abate and alleviate the impacts of harms caused by these entities within the Pharmaceutical Supply Chain throughout the State of Washington, and strive to ensure that principals of equity and equitable service delivery are factors considered in the allocation and use of Opioid Funds;

Whereas, Certain Local Governments engaged in litigation and the other cities and counties in Washington desire to agree on a form of allocation for Opioid Funds they receive from entities within the Pharmaceutical Supply Chain;

Whereas, Local Governments who receive funds that are governed by the August 2022 One Washington Memorandum of Understanding are required to participate in an Opioid Abatement Council to oversee and approve the plans for the spending of those funds;

Now therefore, the Local Governments within the Greater Columbia Region enter into this Memorandum of Understanding ("MOU") relating to the formation of an Opioid Abatement Council.

A. Definitions

As used in this MOU:

1. "Administering Agency" shall mean the Greater Columbia Behavioral Health, LLC.
2. "Approved Purposes" shall mean the strategies specified and set forth in the Opioid Abatement Strategies attached as Exhibit A.
3. "Greater Columbia Region" shall mean the allocation region as determined by the August 2022 One Washington Memorandum of Understanding between Washington Municipalities (One Washington MOU) made up of the following counties: Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman, and Yakima.
4. "Participating Local Governments" shall mean those local governments that have chosen to sign on to the One Washington MOU. The Participating Local Governments for this MOU are: Asotin County, Benton County, Columbia County, Franklin County, Garfield County, Kittitas County, Walla Walla County, Whitman County, Yakima County, Kennewick, Richland, West Richland, Pasco, Ellensburg, Walla Walla, Pullman, Grandview, Sunnyside and Yakima.

5. "Opioid Abatement Council (OAC)" shall mean the group of representatives from the municipalities receiving funds within the Greater Columbia Region to oversee Opioid fund allocation, distribution, expenditures and dispute resolution as well as other responsibilities laid out in this MOU. *See also* One Washington MOU.
6. "Opioid Funds" shall mean monetary amounts obtained through a Settlement as defined in the One Washington MOU.

B. Opioid Abatement Council

- a. All Participating Local Governments may have one representative on the OAC subject to the requirements detailed in the One Washington MOU..
- b. The OAC shall meet on a quarterly basis or as needed, as determined by the Administering Agency.
- c. All Participating Local Governments will submit a spending plan to the OAC that complies with the Approved Purposes as outlined in Exhibit A, prior to the Participating Local Governments' expenditure of any Opioid funds.
- d. Responsibilities of the OAC:
 - i. Overseeing distribution of Opioid Funds from Participating Local Governments to programs and services within the Allocation Region for Approved Purposes.
 - ii. Annual review of expenditure reports from Participating Local Jurisdictions within the Allocation Region for compliance with Approved Purposes and the terms of this MOU and any Settlement. To facilitate this process, each Participating Local Government shall submit monthly expenditure reports for each month that funds were distributed.
 - iii. Reporting and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures by the OAC or directly by Participating Local Governments.
 - iv. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data from any Participating Local Government that receives Opioid Funds, and for expenditures by the OAC in that Allocation Region, which it shall update at least annually.
 - v. Hearing complaints by Participating Local Governments within the Allocation Region regarding alleged failure to:
 1. Use Opioid Funds for Approved Purposes or
 2. Comply with reporting requirements.
 - vi. If necessary, requiring and collecting additional outcome related data from Participating Local Governments to evaluate the use of Opioid Funds, and all Participating Local Governments shall comply with such requirements.
- e. If the OAC concludes that a Participating Local Government's expenditure of its allocation of Opioid Funds did not comply with the Approved Purposes listed in

Exhibit A or the terms of this MOU, or that the Participating Local Government otherwise misused its allocation of Opioid Funds, the OAC may take remedial action against the alleged offending Participating Local Government. Such remedial action is left to the discretion of the OAC and may include withholding future Opioid Funds owed to the offending Participating Local Government or requiring the offending Participating Local Government to reimburse improperly expended Opioid Funds back to the OAC to be re-allocated to the remaining Participating Local Governments within the Region.

- f. All Participating Local Governments and the OAC shall maintain all records related to the receipt and expenditure of Opioid Funds for no less than five (5) years and shall make such records available for review by any other Participating Local Government or OAC, or the public. Records requested by the public shall be produced in accordance with Washington's Public Records Act RCW 42.56.001 *et seq.* Records requested by another Participating Local Government or an OAC shall be produced within twenty-one (21) days of the date the record request was received. This requirement does not supplant any Participating Local Government or OAC's obligations under Washington's Public Records Act RCW 42.56.001 *et seq.*
- g. Each Participating Local Government may elect to have its share re-allocated to the OAC. The OAC will then utilize this share for the benefit of Participating Local Governments within the Allocation Region, consistent with the Approved Purposes set forth in Exhibit A. A Participating Local Government's election to forego its allocation of Opioid Funds shall apply to all future allocations unless the Participating Local Government notifies the OAC otherwise. If a Participating Local Government elects to forego its allocation of the Opioid Funds, the Participating Local Government shall be excused from the reporting requirements set forth in this Agreement.
 - i. In the case where Participating Local Governments chose to forego their allocation of Opioid fund, the OAC shall be responsible for:
 - 1. Approving or denying proposals by Participating Local Governments or community groups to the OAC for use of Opioid Funds within the Allocation Region.
 - 2. Directing the Trustee to distribute Opioid Funds for use by Participating Local Governments or community groups whose proposals are approved by the OAC.
 - 3. Adminstrating and maintaining records of all OAC decisions and distributions of Opioid Funds.
- h. Participating Local Governments will reserve 10% of the Opioid Funds received for administrative costs related to the OAC. The OAC will provide an annual accounting for actual costs, and any remaining funds may then be used for the Participating Local Government's Approved purpose. The Administering Agency will be responsible for providing staffing and administrative support for the OAC.

MEMORANDUM OF UNDERSTANDING BETWEEN THE GREATER COLUMBIA
REGION MUNICIPALITIES TO ESTABLISH AN OPIOID ABATEMENT COUNCIL

This Memorandum of Understanding between the Greater Columbia Region Municipalities to Establish
an Opioid Abatement Council is signed this _____ day of _____, 2023 by:

Signed: _____

Name & Title: _____

On Behalf of: _____

DRAFT

Exhibit

OPIOID ABATEMENT STRATEGIES

Participating Local Governments that receive a direct payment maintain full discretion over the use and distribution of their allocation of Opioid Funds, provided the Opioid Funds are used solely for Approved Purposes. **Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government's allocation Opioid Funds, whichever is less.**

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions. Co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction. Including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH condition, co-usage, and/or co-addiction; or
 - e. Evidence- informed residential services programs, as noted below.

3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professional and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction and for persons who have experienced an opioid overdose.
6. Support treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support detoxification (detox) and withdrawal management services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including medical detox, referral to treatment, or connections to other services or supports.
8. Support training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Provide fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
12. Support the dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
13. Support the development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidenced-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH condition, co-usage, and/or co-addiction, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services. Including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
6. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
7. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
8. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
9. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.
10. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have – or are at risk of developing – OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

2. Support Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Support training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or person who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced an opioid overdose.
10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to person who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for person s with OUD and any co-occurring SUD/MH conditions, co-usage, an/or co-addiction.

16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH condition, co-usage, and/or co-addiction.
17. Develop or support a National Treatment Availability Clearing house – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or post-arrest diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative;
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
 - g. County prosecution diversion programs, including diversion officer salary, only for counties with a population of 50,000 or less. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to evidence-informed treatment, including MAT, and related services.

3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, but only if these courts provide referrals to evidence-informed treatment, including MAT.
4. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who have immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Provide training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.

4. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
5. Offer enhanced family supports and home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to parent skills training.
6. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriated opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PSMPs), including but not limited to improvements that:
 - A. Increase the number of prescribers using PDMPs;
 - B. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs or by improving the interface that prescribers use to access PDMP data, or both; or
 - C. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.

6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.
 - b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns based on evidence.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engage non-profits and faith-based communities as systems to support prevention.
7. Support evidence-informed school and community education programs and campaigns for students. Families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Provision by public health entities of free naloxone to anyone in the community, including but not limited to provision of intra-nasal naloxone in settings where other options are not available or allowed.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
10. Support mobile units that offer or provide referrals to treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

11. Provide training in treatment and recovery strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
12. Support Screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items C8, D1 through D7, H1, H3 and H8, support the following:

1. Current and future law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to in various items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Invest in infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.)

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
5. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
6. Research on expanded modalities such as prescription methadone that can expand access to MAT.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 6/20/2023

Agenda Category: Items of Business

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Advanced Metering Infrastructure (AMI) and Utility Billing Update

Department/Office
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

None.

Summary:

In February 2023, a presentation was provided to the Richland City Council identifying several challenges with the City's AMI implementation. Since that time, staff has worked to overcome the challenges, address systems, and evaluate processes. This presentation will update the Council on the status of the AMI project, phone system upgrade, staff augmentation, utility billing system upgrade, and other steps taken to improve the customer experience.

This is a discussion item only and no action is required.

Fiscal Impact:

None.

Attachments: