



MINUTES

Richland Public Library Board
955 Northgate Drive
May 9, 2023, 5:30 – 6:30 PM

Richland Public Library Regular Board Meeting – 5:30 p.m.

Chair Lightner called the meeting to order at approximately 5:29 p.m.

Attendance

Chair Lightner, Vice-Chair Buxton, Board Members Booth, Hernandez, and Pickel were present. Also present were Council Liaison Kent, Library Manager Nulph, Administrative Assistant Barada and Children's Librarian Reed.

Approval of Agenda

Board Member Booth moved and Vice-Chair Buxton seconded the motion to approve the agenda as is. The motion carried 5-0.

Approval of Minutes

Chair Lightner asked for a motion to approve the minutes of the April 11, 2023 meeting. Vice-Chair Buxton moved and Board Member Pickel seconded the motion to approve the minutes of April 11, 2023 as is. The motion carried 5-0.

Reports from Library Staff

1. RPL Staff Updates

Children's Librarian Kelly Reed shared what she has been working on and some goals that she has for the year.

2. May 2023 Library Manager's Report/Library Statistics

Library Manager Nulph is working on a reciprocal borrowing agreement between area libraries. This will be an ongoing process and updates will be provided as they come.

Public Comments

There were no members of the public present.

Approval of Bills

Vice Chair Buxton moved and Board Member Hernandez seconded the motion to approve the certification of claims for payment for May 2023 in the amount of \$129,159.26. The motion carried 5- 0.

Unfinished Business

1. Board Members voted on a change to the Circulation Policy.

Board Member Hernandez moved and Board Member Pickel seconded the motion to approve the change to the Circulation Policy of refunds. If a patron pays for lost material but finds the material at a later date, they are not eligible for a refund. The motion carried 5-0.

Chair Lightner asked for a motion to have a check out limit of 200 items to begin on September 1, 2023. Board Member Booth moved and Board Member Hernandez seconded the motion to have a check out limit of 200 items. The motion carried 5-0.

2. Chair Lightner asked for a motion to approve the Program Policy. Board Member Pickel moved and Board Member Hernandez seconded the motion to approve the Program Policy. The motion carried 5-0.
3. Board Members discussed the date for the annual presentation to City Council. June 6 was the date that was selected.

New Business

1. A rough draft of the Use of Public Spaces policy was presented to the Board. They discussed any changes that needed to be made. Library Manager Nulph will present changes to Parks and Public Facilities Director and City Attorney before bringing back to the Board for approval.

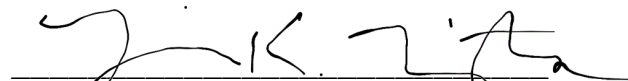
Agenda Items for Upcoming Board Meeting

1. Annual Report to Council Debrief
2. Partnerships

Adjournment

Chair Lightner adjourned the meeting at 6:53 P.M.

APPROVED:



Lindsay Lightner, Library Board Chair

ATTEST:



Kylie Barada, Administrative Assistant

DATE APPROVED: June 13, 2023

DATE PUBLISHED: June 19, 2023