



MINUTES

Code Enforcement Board Meeting
City Council Chambers – 625 Swift Blvd
Tuesday, May 9, 2023 ~ 6:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Vice Chair **Faylor** called the meeting to order at 6:03 p.m.

ROLL CALL

MEMBERS PRESENT:

Ragan Faylor, Vice Chair
Jenna Coddington, Member
Jeff Huber, Member
Tamara Wright Chavez, Member

ALSO IN ATTENDANCE:

Stephanie Dorko, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Shawn Swanson, Sergeant
Bunnie Avery, Staff Liaison
Mike Stevens, City of Richland
Harvey Prickett

APPROVAL OF AGENDA

1. Member **Huber** made a motion to approve the May 9, 2023 meeting agenda. Member **Coddington** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES

2. Member **Huber** made a motion to approve the minutes of the March 14, 2023 meeting of the Code Enforcement Board as presented. Member **Wright Chavez** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Vice Chair **Faylor** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

3. 20230182

Thomas Klindworth

Location of Violations: 1200 Block of Nevada Avenue, Richland, WA 99352
Mailing Address: 1156 Englewood Drive, Richland, WA 99352
Description of Violations: **RMC 11.33.020** Trailer Storage
Notice of Civil Violation Issued: April 11, 2023

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Klindworth was not present.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Member **Huber** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$1,000** for the issuance of the Notice of Civil Violation as compliance has been met. Member **Coddington** seconded the motion. Motion carried 4-0.

CONTINUED CASES / OLD BUSINESS:

4. **20220113** **Bookwalter Winery LLC**
Location of Violations: Parcel Number 894 Tulip Lane, Richland, WA 99352
Mailing Address: Same
Description of Violations: **RMC 21.01.010(A) 105.1** Permit Required
Notice of Civil Violation Issued: February 22, 2023

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Harvey Prickett presented the case on behalf of Bookwalter Winery LLC and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$250 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met obtain a permit for the in-place A frame, metal legged structure on the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by July 10, 2023, the city may proceed with abatement.

CODE BOARD DECISION: Member **Huber** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member **Wright Chavez** seconded the motion. The motion carried 4-0.

Member **Huber** motioned to impose a monetary penalty in the amount of **\$1,000** for the Notice of Civil Violation. For compliance to be met obtain a permit for the in-place A frame, metal legged structure on the property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by June 30, 2023, the city may proceed with abatement. Member **Wright Chavez** seconded the motion. The motion carried 3-1.

EXECUTION OF ORDERS:

Vice Chair **Faylor** requested that the City please hand up the Orders from tonight's hearings for execution.

NEW / OTHER BUSINESS:

None

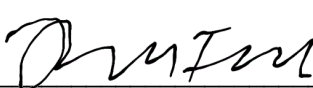
ADJOURNMENT:

Vice Chair **Faylor** adjourned the meeting at 6:53 p.m.

APPROVED this 13th day of June 2023.



SKYE WHITE, Chairman



RAGAN FAYLOR, Vice-Chairman

Jenna Coddington
JENNA CODDINGTON, Member

W. Jeff Huber
W. JEFF HUBER, Member

TJWC
TAMARA WRIGHT CHAVEZ, Member

ATTEST:

Shawn Swanson
SHAWN SWANSON, SERGEANT