



## MINUTES

### Code Enforcement Board Meeting

City Council Chambers – 625 Swift Blvd

Tuesday, March 14, 2023 ~ 6:00 p.m.

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*This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

### CALL TO ORDER

Chair **White** called the meeting to order at 6:01 p.m.

### ROLL CALL

#### MEMBERS PRESENT:

Skye White, Chair  
Ragan Faylor, Vice Chair  
Albert Edmondson, Member  
Jeff Huber, Member  
Tamara Wright Chavez, Member

#### ALSO IN ATTENDANCE:

Stephanie Dorko, Code Enforcement Officer  
Jamie Williams, Code Enforcement Officer  
Shawn Swanson, Sergeant  
Bunnie Avery, Staff Liaison  
Ryan Whitten, City Council Liaison  
Mike Stevens, City of Richland

### APPROVAL OF AGENDA

1. Member **Edmondson** made a motion to approve the March 14, 2023 meeting agenda. Vice Chair **Faylor** seconded the motion. The motion carried 5-0.

### APPROVAL OF MINUTES

2. Member **Huber** made a motion to approve the minutes of the January 10, 2023 meeting of the Code Enforcement Board as presented. Member **Wright Chavez** seconded the motion. The motion carried 5-0.

### COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

#### **3. 20220113**

Location of Violations:

Mailing Address:

Description of Violations:

Notice of Civil Violation Issued: February 22, 2023

#### **Bookwalter Winery LLC**

Parcel Number 894 Tulip Lane, Richland, WA 99352

Same

**RMC 21.01.010(A) 105.1** Permit Required

**CASE REPORT:** Jamie Williams, Code Enforcement Officer, requested that this case be continued to the May meeting.

**CODE BOARD DECISION:** Member **Edmondson** motioned to continue Case 20220113 to the May Code Enforcement Board meeting. Member **Wright Chavez** seconded the motion. Motion carried 4-1.

**EXECUTION OF ORDERS:**

Chair **White** requested that the City please hand up the Orders from tonight's hearings for execution.

**CONTINUED CASES / OLD BUSINESS:**

None

**NEW / OTHER BUSINESS:**

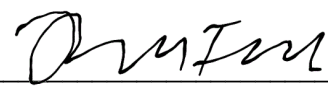
Sergeant Swanson advised that next month's meeting is canceled. The next meeting is scheduled for May 9, 2023.

**ADJOURNMENT:**

Chair **White** adjourned the meeting at 6:14 p.m.

**APPROVED** this 9th day of May 2023.

  
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SKYE WHITE, Chairman

  
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RAGAN FAYLOR, Vice-Chairman

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JENNA CODDINGTON, Member

  
\_\_\_\_\_  
W. JEFF HUBER, Member

  
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TAMARA WRIGHT CHAVEZ, Member

**ATTEST:**

  
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SHAWN SWANSON, SERGEANT

*Bd*