



MINUTES

Richland Parks and Recreation Commission Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, March 9, 2023 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Gutierrez and Commissioners Arnquist, Cunningham, Heaton, Dalton, and Thallapally were present.

Commissioners Lunstad and Mason were absent.

Also in attendance were Parks and Public Facilities Director Hester, Recreation Manager Jackson, and Parks and Facilities Project Manager Tyutyunnik.

APPROVAL OF THE MARCH 9, 2023 AGENDA:

Commissioner Gutierrez moved to approve the revised March 9, 2023, Parks and Recreation Commission meeting agenda. Commissioner Thallapally seconded the motion. Motion approved 6-0.

Revision:

Presentation: Master Plan Update Little Badger Mountain Trail

APPROVAL OF THE FOLLOWING MEETING MINUTES:

- **February 23, 2023 Parks and Recreation Commission Special Meeting**
- **February 23, 2023 Parks and Recreation Commission Workshop**

Commissioner Gutierrez moved to approve the February 23, 2023, Parks and Recreation Commission special meeting and workshop minutes with a revision of attendance. Commissioner Arnquist seconded the motion. Motion approved 6-0.

RECREATION REPORT:

Recreation Manager Jackson presented the Recreation Report.

Subjects included: Summer event applications, Parks and Public Facilities, summer seasonal job opportunities, and All-City volleyball.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Hester presented the Parks and Facilities Report. Subjects included: No report for Parks and Facilities

PUBLIC COMMENTS:

None, Public comment closed at 6:02 p.m.

PRESENTATIONS:

Little Badger Mountain Trail Master Plan
Jeff Stiltz, MT-LA

The master plan update for Little Badger Mountain was presented to the commission. The commission will oversee the comprehensive public process to develop the master plan for the Little Badger Mountain Trail Loop. The trail system will extend to Little Badger Mountain and adjacent neighborhoods.

High School Student Winter Wonderland Internship
Trevor Macduff, Rivers Edge High School

Students from Rivers Edge HS re-capped their intern experience during the 2022 Winter Wonderland event. Each student prepared a presentation and shared what they learned and experienced and how each student got out of their comfort zones and enjoyed working with the public at this event.

UNFINISHED BUSINESS:

NEW BUSINESS:

150 Keene Road Proposed Surplus
- Darin Arrasmith, Planner

The City owns approximately 2.5 acres of park property between Keene Road and the Keene Road Trail corridor and adjacent to the two retail center properties at 112-120 Keene Road and 130-138 Keene Road. These retail properties occupy land once owned by the City and sold for private development.

In June 2022, City staff was approached by the owner of the retail center properties regarding acquiring a portion of the adjacent trail corridor. The property in question is under a maintenance agreement with the original retail center owner, KTV Inc., is for twenty years and is set to expire in 2029.

Rather than pursue negotiations with the City for new maintenance agreement terms,

the owners desire to end the maintenance agreement early and follow a purchase of the property to expand their existing commercial development. This area of the park property proposed for surplus is no longer needed for municipal purposes.

There will be no access granted to the site from Keene Rd. Access will be required from the adjacent property through a boundary line adjustment.

Assuming the surplus action is approved, the City will enter into negotiations with the owners of the retail center properties for the sale and purchase of the approximately 2.5 acres of City-owned property, which will be brought before the City Council for consideration at a future date.

Commissioner Gutierrez moved to recommend to City Council the approval of the surplus of approximately 2.5 acres of real property within the Keene Trail corridor located at 150 Keene Road and pursue negotiations with the adjacent property owner. Commissioner Heaton seconded the motion. Motion passed 7-0.

2023 Park Partnership Program Application Review
- Laura Hester, Parks and Public Facilities Director

Six (6) applications were received for the 2023 Park Partnership Program. This year the City has designated \$40,000 from the Park Reserve Fund to provide matching fund grants to eligible applicants making capital improvements to City parks, trails, open space, and recreational facilities. The applications are as follows:

1. Organization: Horn Rapids Motorsports Complex (HRMC)

Project Location: Horn Rapids Motorsports Complex

Project: Installing a culvert bridge passage to provide a safe path of travel for spectators to cross active track service to view and observe riders and our competitors.

Requesting: \$8000

2. Organization: Heavy 2 LLC

Project Location: Heavy Queensgate Park

Project: Maintain and beautify City of Richland property by Keene Rd. to be esthetically pleasing to citizens of Richland. Adding value to the recreational trail and businesses in the neighboring area. Also, to be uniform with neighboring businesses.

Requesting: \$8000

3. Organization: SILAS Education

Project Location: Tapteal Greenway Trail

Project: The Hanford Reach Solar System includes markers denoting the orbits of each planet. This proposal will create the last four (4) to complete the Richland portion of these river trail markers. Specifically, Mercury, Venus, and Ceres will be built.

Requesting: \$8000

4. Organization: Columbia Basin BMX

Project Location: Horn Rapids Athletic Complex, Columbia Basin BMX Track

Project: Replacement of the tracks Moto Board. This serves as a bulletin board for the community members who visit the park and is used during races to post the race motos.

Requesting: \$5150

5. Organization: Tri-City R/C Modelers (TCRCM)

Project Location: Tri-City R/C Modelers

Project: Install 30'x300' Geotextile runway. Upgrade storage container with insulation, ventilation, and man door.

Purchase two portable water-type fire extinguishers.

Requesting: \$8000

6. Organization: Columbia River Disc Golf Club

Project Location: James J. Lawless Park

Project: Concrete pad with a shade structure.

Requesting: \$3300

Commissioner Gutierrez moved that the Parks and Recreation Commission recommend that Council approve the following Park Partnership projects representing the 2023 Park Partnership Program funding.

1. Organization: Horn Rapids Motorsports Complex (HRMC)

Approved: \$8000

2. Organization: Heavy 2 LLC

Approved: \$8000

3. Organization: SILAS Education

Approved: \$8000

4. Organization: Columbia Basin BMX

Approved: \$5150

5. Organization: Tri-City R/C Modelers (TCRCM)

Approved: \$8000

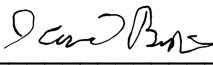
The total funding would total \$ 37,150.

ADJOURNMENT:

The meeting adjourned at 8:39 p.m.

Prepared by: 
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: 
Laura Hester, Parks and Public Facilities - Director

Approved by: 
Chair Jim Buelt, Richland Parks and Recreation - Chair