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MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
CITY COUNCIL CHAMBERS – 625 SWIFT BLVD.
Monday, May 15, 2023 – 4:00 P.M.

CALL TO ORDER
Chairman Bricker called the meeting to order at 4:00 pm.

ATTENDANCE
Chairman Bricker, Vice-Chair Morasch, Committee Members Griffin, Hughes, Kesoju, Spencer and Knight. Member Potts was excused.

Also present were Development Services Director Jensen, Parks and Public Facilities Director Hester, Economic Development Manager Wallner, Planner Arrasmith, Economic Development Specialist Follett and Administrative Assistant II Kirkpatrick.

APPROVAL OF AGENDA

COMMITTEE MEMBER HUGHES MOVED AND COMMITTEE MEMBER KNIGHT SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 7-0.

APPROVAL OF MINUTES

1. **April 17, 2023 Minutes**

Chairman Bricker introduced the meeting minutes from April 17, 2023. Committee Member Griffin wanted to amend the minutes to include her name, as she was present at the meeting.

COMMITTEE MEMBER MORASCH MOVED AND COMMITTEE MEMBER SPENCER SECONDED THE AMENDED MOTION TO APPROVE THE MEETING MINUTES OF APRIL 17, 2023. MOTION PASSED 7-0.

PRESENTATIONS

2. Monthly Training Topic – Surplus and Deal Points of City-Owned Property
Chairman Bricker recognized Planner Arrasmith to present the training topic. Mr. Arrasmith gave a presentation outlining the history, objectives and reason for the City to surplus city owned property. At the conclusion Mr. Arrasmith answered questions.

ITEMS OF BUSINESS

3. Proposed Surplus of Property Adjacent to 999 Queensgate Drive

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Planner Arrasmith presented the proposed surplus of approximately 7,693 of property located along the north side of the Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive. The area of the proposed surplus is adjacent to the Chevron gas station property located at 999 Queensgate Drive. He stated that the owner of the Chevron gas station desires to purchase this property to make improvements to enhance the frontage of the business. At the conclusion of the presentation, he answered questions from committee members.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER HUGHES SECONDED THE MOTION THAT THE ECONOMIC DEVELOPMENT COMMITTEE RECOMMEND TO CITY COUNCIL THE APPROVAL OF THE SURPLUS OF APPROXIMATELY 7,693 LOCATED AT 999 QUEENSGATE DRIVE. MOTION PASSED 7-0.

4. Proposed Surplus of Property Located at 1900 Jadwin Avenue

Chairman Bricker recognized Planner Arrasmith to present the proposed surplus property that is approximately 21,152 square feet and is the former and original location of Fire Station No. 73 at the northeast corner of Jadwin Avenue and McMurray Street. Mr. Arrasmith expressed that The Boys & Girls Club of Benton and Franklin Counties has expressed formal interest in leasing the former fire station. At the conclusion of the presentation, he answered questions from committee members. A few members questioned going direct to lease over seeking proposals for a highly visible site. Ms. Wallner answered questions and provided additional information.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER GRIFFIN SECONDED THE MOTION RECOMMENDING THE APPROVAL OF THE SURPLUS AND BEGIN ADVERTISING FOR PROPOSALS. MOTION PASSED 6-1.

Following the vote, there was a question and short discussion about how to change a vote. Development Services Director explained that a motion to reconsider may be offered if someone has obtained new information that might change the outcome of the vote. No further discussion or action took place.

PRESENTATIONS

5. Monthly Training Topic – Economic Development Property Inventory

Chairman Bricker recognized Planner Arrasmith to present the training topic regarding Economic Development Property Inventory located in Horn Rapids, the Central Business District, Columbia Point and City View. At the conclusion of the presentation, Mr. Arrasmith answered questions.

ANNOUNCEMENTS

Ms. Wallner has updated the Economic Development agenda to include Economic Development Update, and Real Estate Update.

ECONOMIC DEVELOPMENT UPDATE

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Ms. Wallner updated the committee that a commercial business newsletter will be added and sent with the welcome letter that the City sends out monthly when a business license is approved and issued.

REAL ESTATE UPDATE
Planner Arrasmith updated the committee that N. W. Metal Fabricators has closed and are currently on their 8-month timeline for permits. He also updated them on the 1st and Old Trapper Short Plat.

ADJOURNMENT
Chairman Bricker adjourned the meeting at 4:48 p.m.

Prepared by: Carly Kirkpatrick
Carly Kirkpatrick, Administrative Assistant II

Reviewed by: AWallner
Mandy Wallner, Economic Development Manager

Approved by: Brad Bricker
Brad Bricker, Chairman