



Agenda
Parks and Recreation Commission Meeting
Thursday, August 10, 2023
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Commission Members: Chair Buelt, Vice-Chair Mason, and Members Arnquist, Cunningham, Gutierrez, Heaton, Lunstad, Nune, and Thallapally

Liaisons: Council Liaison: Kent
Council Liaison Alternate: Richardson
Staff Liaison: Hester

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Call to Order/Attendance:

Approval of Agenda: (Approved by Motion)

1. Approval of the August 10, 2023 Parks and Recreation Commission Meeting Agenda

Public Comments:

Approval of Minutes: (Approved by Motion)

2. Approval of the following Meeting and Workshop Minutes:

- May 11, 2023 Meeting Minutes
 - May 25, 2023 Workshop Minutes
 - June 22, 2023 Workshop Minutes
- Patty Roe, Administrative Assistant II

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Presentations:

Unfinished Business:

New Business:

3. Bernard Hosey Sculpture Donation
- Julie Piper, Recreation & Facilities Manager

Commission Comments:

Adjournment

Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 8/10/2023

Agenda Category: Approval of Minutes

Prepared By: Patty Roe, Administrative Assistant II

Subject:

Approval of the following Meeting and Workshop Minutes:

- May 11, 2023 Meeting Minutes
- May 25, 2023 Workshop Minutes
- June 22, 2023 Workshop Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

1. 2023.05.11 Parks and Recreation Commission Meeting Minutes
2. 2023.05.25 Parks and Recreation Commission Workshop Minutes
3. 2023.06.22 Parks and Recreation Commission Workshop Minutes



MINUTES

Richland Parks and Recreation Commission Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, May 11, 2023, ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, and Commissioners Arnquist, Gutierrez, Cunningham, Heaton, Lunstad, Nune, and Thallapally were present.

Vice Chair Mason was absent.

Also, in attendance were Parks and Public Facilities Director Hester, Recreation Manager Jackson, and Council Liaison Kent.

APPROVAL OF THE MAY 11, 2023 MEETING AGENDA:

Commissioner Gutierrez moved to approve the May 11, 2023, Parks and Recreation Commission meeting agenda. Commissioner Lunstad seconded the motion. Motion approved 8-0.

APPROVAL OF THE APRIL 13, 2023 MEETING MINUTES:

Commissioner Lunstad moved to approve April 13, 2023, Parks and Recreation Commission meeting minutes with revision. Commission Heaton seconded the motion. Motion approved 8-0.

Revision: The meeting date (April 13, 2023) was added to the header of the agenda.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.
Subjects included: Testing the Columbia River algae bloom agreement.

RECREATION REPORT:

Recreation Manager Jackson presented the Recreation Report.

Subjects included: an online calendar viewable with recreation events, a new "All-City" volleyball league, registration open for the Aloha Series volleyball league, Pop Up Play days dates are available online, and the activity guide is available online.

PARKS AND FACILITIES REPORT:

Recreation Manager Jackson presented the Parks and Facilities Report.

Subjects included: Seasonal staff onboarding, the closure of Bateman Island for the weekend due to fire, and the community center remodel.

PUBLIC COMMENTS:

None, Public Comments closed at 6:15 p.m.

PRESENTATIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Proposed Surplus of Property Adjacent to 999 Queensgate Drive
Darin Arrasmith, Development Services

The City owns approximately 7,693 square feet of property along the north side of Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive. The area of the proposed surplus is adjacent to the Chevron gas station property located at 999 Queensgate Drive. The City-owned property is currently vacant, and the City has yet to make plans to construct or install any trail improvements or amenities at this location. The owner of the Chevron gas station at 999 Queensgate Drive desires to purchase this property and landscape it to improve his business's entrance and frontage features.

The area adjacent to the trail proposed for surplus is no longer needed for municipal purposes. This trail segment contains additional width, and the surplus action will not decrease the width of the pathway in this location beyond that of adjacent sections.

Assuming the surplus action is approved, the City will negotiate with the owner of the Chevron gas station to purchase and sell the 7,693 square feet of City-owned property, which will be brought before the City Council for consideration at a future date.

Commissioner Heaton moved the recommendation to the City Council to approve the surplus of approximately 7,693 square feet of real property between the Keene Road Trail and 999 Queensgate Drive and pursue negotiations with the adjacent property owner. Commissioner Thallapally seconded the motion. Motion approved 8-0.

2. 2024-2029 Transportation Improvement Program Presentation
Carlo D'Alessandro, Transportation and Development Manager

RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The TIP is used primarily to manage the expenditure of state and federal funds. For the City, the TIP indicates the priority transportation improvements for which the City intends to apply for state and federal grant funding. Richland's long-standing practice of preparing its TIP involves multiple public involvement opportunities that include the involvement of the Parks & Recreation Commission and Planning Commission. The draft TIP is posted on the City's website with a chance to provide comments. Public meetings to consider the TIP will be held by the Parks & Recreation Commission and the Planning Commission. The Parks & Recreation Commission is requested to vote on May 11, 2023, to recommend approval of the proposed TIP. RCW 35.77.010 requires a public hearing before adopting the City's TIP. A public hearing will be advertised and held at the Council meeting to accept additional public comments. Barring any compelling public testimony to the contrary, staff will recommend a resolution for adopting the TIP if recommended by the Parks and Recreation Commission and the Planning Commission.

Commissioner Gutierrez proposed that City Council adopt the 2024-2029 Transportation Improvement Program (TIP) as presented. Commissioner Cunningham seconded the motion. The motion passed 8-0.

ADJOURNMENT:

The meeting adjourned at 7:35 p.m.

Prepared by: _____
Patty Roe, Parks, and Public Facilities - Administrative Assistant II

Reviewed by: _____
Laura Hester, Parks and Public Facilities - Director

Approved by: _____
Jim Buelt, Richland Parks and Recreation - Chair



MINUTES

Richland Parks and Recreation Commission Workshop
Richland Community Center – Meeting Room
Thursday, May 25, 2023 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Mason, and Commissioners Arnquist, Gutierrez, Nune, Lunstad, Heaton, Cunningham, and Thallapally were present.

Also, in attendance were Parks and Public Facilities Director Hester, and Recreation Manager Jackson

DISCUSSION ITEMS:

1. 2023 Parks and Recreation Commission Goals
Commission and Staff discussed the following 2023 Goals and Objectives.
 - a. Goal 1 Objective 3 – Water Amenities
Discussed recommendations for improvements, new facilities, and partnerships for aquatic amenities.
 - b. Goal 1 Objective 4 – Community Engagement
Discussed additional community engagement opportunities to promote communication and public outreach.
 - c. Goal 1 Objective 6 – Alignment with Other Commissions
Discussed ways to collaborate with other relevant commissions via workshops or annual meetings for better alignment.
 - d. Goal 3 Objective 3 – Recommendations for Discouraging Unwanted Activities
Discussed ways to discourage inappropriate or illegal activities and promote responsible use in parks and their associated facilities, including communication techniques to the public.

ADJOURNMENT:

Workshop adjourned at 7:22 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Laura Hester, Parks and Public Facilities Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation Commission



MINUTES

Richland Parks and Recreation Commission Workshop
Richland Community Center – Meeting Room
Thursday, June 22, 2023 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Mason, and Commissioners Heaton, Cunningham, and Thallapally were present.

Absent were Commissioners Arnquist, Nune, Lunstad and Gutierrez

Also, in attendance were Parks and Public Facilities Director Hester, and Recreation Manager Jackson

DISCUSSION ITEMS:

1. Leslie Groves Tennis Court
2. Leslie Groves Vita Parcours

Director Hester updated the commission with both projects and explained the permitting process needed with the Corp of Engineers.

ADJOURNMENT:

Workshop adjourned at 6:58 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Laura Hester, Parks and Public Facilities Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation Commission



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 8/10/2023

Agenda Category: New Business

Prepared By: Julie Jackson, Recreation & Facilities Manager

Subject:

Bernard Hosey Sculpture Donation

Department:

Parks & Public Facilities

Recommended Motion:

The Parks and Recreation Commission recommends to the City Council the acceptance of the donation of the sculpture from Judith Shulman. The sculpture donation includes "Round & Round" by Bernard Hosey to be placed in Howard Amon Park.

Summary:

On March 15, 2023, staff presented the Bernard Hosey sculptures to the Arts Commission. The donated art pieces and placement were offered and discussed at several Arts Commission workshops and also presented and discussed at workshops with the Parks and Recreation Commission and the City Council.

On August 2, 2023, the Arts Commission moved to recommend that the Council accept the donation of the sculpture from Judith Shulman. The sculpture donation includes "Round and Round" by Bernard Hosey to be placed in Howard Amon.

Fiscal Impact:

Attachments:

1. Round and Round 1
2. Round and Round 1 Alt View

Lee Landing
Round and Round



Lee Landing

Round and Round

(Alternate view)

