



MINUTES

Richland Parks and Recreation Commission Meeting
City Hall, Council Chamber – 625 Swift Boulevard
Thursday, March 12, 2020 ~ 7:00 p.m.

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 7:00 p.m.

ATTENDANCE:

Chair Gutierrez, Vice Chair Doran and Commissioners Andrews, Berry, Buelt, Richards and Slougher were present. Commissioners White and Greer were absent. Also in attendance were Parks and Public Facilities Director Schiessl, Parks and Recreation Manager Jackson and Mayor Pro Tem Kent.

APPROVAL OF THE MARCH 12, 2020 AGENDA:

Vice Chair Doran **moved** to approve the March 12, 2020 Parks and Recreation Commission meeting agenda. Commissioner Andrews **seconded** the motion. Motion approved 7-0.

APPROVAL OF THE FEBRUARY 13, 2020 MEETING MINUTES:

Vice Chair Doran **moved** to approve the February 13, 2020 Parks and Recreation Commission meeting minutes. Commissioner Andrews **seconded** the motion. Motion approved 7-0.

COUNCIL LIAISON REPORT:

Mayor Pro Tem Kent presented the Council Liaison Report. Subjects included: City of Richland COVID-19 information and update was presented by Parks and Public Facilities Director Schiessl.

RECREATION REPORT:

Parks and Recreation Manager Jackson presented the Recreation Report. Subjects included: Summer event planning is in full swing which include, Richland Regatta, softball and baseball tournaments, NFL Flag football league and other private events scheduled both in parks and at the community center.

PARKS AND FACILITIES REPORT:

Park and Public Facilities Director Schiessl

Subjects included: Consideration of moving start time of the Parks and Recreation Commission meetings to 6:00 p.m.

PUBLIC COMMENTS:

None – Public comment closed at 7:13 p.m.

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. 2020 Park Partnership Program Applications Parks and Public Facilities Director, Schiessl

The 2020 Park Partnership Program is a grant opportunity funded by the Undesignated Park Reserve Fund (UPRF). The UPRF is funded by lease revenue of park land. Grants may not exceed \$5,000 and must be matched at least 1:1 with non-city funds including contribution of in-kind labor and services.

The total amount of 2020 Park Partnership Program grant requests is \$18,344. The 2020 Park Partnership Program budget is \$20,000 and a total of five applications were received. The amount remaining is \$1656.

- 1) REACH Museum: Interpretive Sign Replacement and New Hops Trellis
Amount requested: \$5,000
- 2) SILAS Education: Hanford Reach Solar System Marker Amount requested:
\$4,344
- 3) Richland Lacrosse: Multi-Sport Wall Amount requested: \$5,000
- 4) Tapteal Greenway: Native Plant Garden Amount requested: \$1,500
- 5) Tri-Cities Dog Park Society: Eight (8) Round Picnic Tables \$2,500

Chair Gutierrez **moved** to recommend that City Council approve the 2020 Park Partnership Program grant requests as follows:

- 1) REACH Museum in the amount of \$5,000, once the budget reflects correctly on form.
- 2) SILAS Education in the amount of \$4,344, once the budget is revised and allocation is reflected on the budget sheet.
- 3) Tapteal Greenway in the amount of \$1,500.
- 4) Tri-Cities Dog Park Society in the amount of \$2,500.

Total approved for the 2020 Park Partnership Program requests: \$13,344.

PARKS AND RECREATION COMMISSIONER COMMENTS:

Chair Gutierrez: Thanked both youth commissioners Berry and Greer for serving on the Parks and Recreation Commission board.

ADJOURNMENT:

Meeting adjourned at 9:05 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: 
Chair Maria Gutierrez, Richland Parks and Recreation Commission