



MINUTES

Richland Parks and Recreation Commission Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, May 11, 2023, ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, and Commissioners Arnquist, Gutierrez, Cunningham, Heaton, Lunstad, Nune, and Thallapally were present.

Vice Chair Mason was absent.

Also, in attendance were Parks and Public Facilities Director Hester, Recreation Manager Jackson, and Council Liaison Kent.

APPROVAL OF THE MAY 11, 2023 MEETING AGENDA:

Commissioner Gutierrez moved to approve the May 11, 2023, Parks and Recreation Commission meeting agenda. Commissioner Lunstad seconded the motion. Motion approved 8-0.

APPROVAL OF THE APRIL 13, 2023 MEETING MINUTES:

Commissioner Lunstad moved to approve April 13, 2023, Parks and Recreation Commission meeting minutes with revision. Commission Heaton seconded the motion. Motion approved 8-0.

Revision: The meeting date (April 13, 2023) was added to the header of the agenda.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.
Subjects included: Testing the Columbia River algae bloom agreement.

RECREATION REPORT:

Recreation Manager Jackson presented the Recreation Report.

Subjects included: an online calendar viewable with recreation events, a new "All-City" volleyball league, registration open for the Aloha Series volleyball league, Pop Up Play days dates are available online, and the activity guide is available online.

PARKS AND FACILITIES REPORT:

Recreation Manager Jackson presented the Parks and Facilities Report.

Subjects included: Seasonal staff onboarding, the closure of Bateman Island for the weekend due to fire, and the community center remodel.

PUBLIC COMMENTS:

None, Public Comments closed at 6:15 p.m.

PRESENTATIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Proposed Surplus of Property Adjacent to 999 Queensgate Drive
Darin Arrasmith, Development Services

The City owns approximately 7,693 square feet of property along the north side of Keene Road Trail at the northwest corner of Keene Road and Queensgate Drive. The area of the proposed surplus is adjacent to the Chevron gas station property located at 999 Queensgate Drive. The City-owned property is currently vacant, and the City has yet to make plans to construct or install any trail improvements or amenities at this location. The owner of the Chevron gas station at 999 Queensgate Drive desires to purchase this property and landscape it to improve his business's entrance and frontage features.

The area adjacent to the trail proposed for surplus is no longer needed for municipal purposes. This trail segment contains additional width, and the surplus action will not decrease the width of the pathway in this location beyond that of adjacent sections.

Assuming the surplus action is approved, the City will negotiate with the owner of the Chevron gas station to purchase and sell the 7,693 square feet of City-owned property, which will be brought before the City Council for consideration at a future date.

Commissioner Heaton moved the recommendation to the City Council to approve the surplus of approximately 7,693 square feet of real property between the Keene Road Trail and 999 Queensgate Drive and pursue negotiations with the adjacent property owner. Commissioner Thallapally seconded the motion. Motion approved 8-0.

2. 2024-2029 Transportation Improvement Program Presentation
Carlo D'Alessandro, Transportation and Development Manager

RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The TIP is used primarily to manage the expenditure of state and federal funds. For the City, the TIP indicates the priority transportation improvements for which the City intends to apply for state and federal grant funding. Richland's long-standing practice of preparing its TIP involves multiple public involvement opportunities that include the involvement of the Parks & Recreation Commission and Planning Commission. The draft TIP is posted on the City's website with a chance to provide comments. Public meetings to consider the TIP will be held by the Parks & Recreation Commission and the Planning Commission. The Parks & Recreation Commission is requested to vote on May 11, 2023, to recommend approval of the proposed TIP. RCW 35.77.010 requires a public hearing before adopting the City's TIP. A public hearing will be advertised and held at the Council meeting to accept additional public comments. Barring any compelling public testimony to the contrary, staff will recommend a resolution for adopting the TIP if recommended by the Parks and Recreation Commission and the Planning Commission.

Commissioner Gutierrez proposed that City Council adopt the 2024-2029 Transportation Improvement Program (TIP) as presented. Commissioner Cunningham seconded the motion. The motion passed 8-0.

ADJOURNMENT:

The meeting adjourned at 7:35 p.m.

Prepared by: 
Patty Roe, Parks, and Public Facilities - Administrative Assistant II

Reviewed by: 
Laura Hester, Parks and Public Facilities - Director

Approved by: 
Jim Buelt, Richland Parks and Recreation - Chair