



Meeting Minutes

Personnel Committee Meeting

Thursday, August 24, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 1:00 p.m.

Call to Order/Attendance:

Committee Members Anh-Thu Mai-Windle and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Mr. Lorence moved and Ms. Mai-Windle seconded to approve the August 16, 2023 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter

Ms. Crusselle informed the committee that the Oral Board Process held on August 22, 2023, for Entry Level Firefighter consisted of 10 candidates, and 5 candidates were certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Firefighter certification list as presented. The motion carried 2-0.

2. Certification List for Paramedic Firefighter

Ms. Crusselle informed the committee that the Oral Board Process held on August 22, 2023, for Paramedic Firefighter consisted of 1 candidate, and 0 candidates were certified to the list. No motion needed.

Comments and Reports:

3. Personnel Committee Members
None.

4. HR Staff Liaison
None.

Adjournment:

Ms. Crusselle adjourned the meeting at **1:04 p.m.**

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: September 12, 2023

DATE PUBLISHED: September 18, 2023

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