



Meeting Minutes

Personnel Committee Meeting

Tuesday, September 12, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 3:00 p.m.

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle, Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison), and community member Jordan Phillips.

Approval of Minutes:

Ms. Mai-Windle moved and Mr. Lorence seconded to approve the August 24, 2023 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on September 12, 2023, for Entry Level Police Officer consisted of 2 candidates, and 1 candidate was certified to the list.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members
None.

3. HR Staff Liaison

Ms. Mai-Windle inquired about the process for filling the committee vacancy due to Mr. Lorence's expiring term. Ms. Crusselle reviewed the process with the committee and the committee will be informed when applications are ready to review.

Adjournment:

Ms. Crusselle adjourned the meeting at **3:06 p.m.**

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: September 21, 2023

DATE PUBLISHED: September 21, 2023

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