



Meeting Minutes

Personnel Committee Meeting

Thursday, September 21, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 1:00 p.m.

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Ms. Newell seconded to approve the September 12, 2023 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter

Ms. Crusselle informed the committee that the Oral Board Process held on September 19, 2023, for Entry Level Firefighter consisted of 10 candidates, and 6 candidates were certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Entry Level Firefighter certification list as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members

None.

3. HR Staff Liaison

Ms. Crusselle answered questions from Ms. Mai-Windle regarding background and Chief's interview process for police candidates after they are certified.

Adjournment:

Ms. Crusselle adjourned the meeting at **1:08 p.m.**

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: October 04, 2023

DATE PUBLISHED: October 04, 2023

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.