



Meeting Minutes

Personnel Committee Meeting

Wednesday, October 4, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 10:30 a.m.

Call to Order/Attendance:

Committee Members Barbara Newell and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Mr. Lorence moved and Ms. Newell seconded to approve the September 21, 2023 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on October 3, 2023, for Entry Level Police Officer consisted of 5 candidates, and 3 candidates were certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

2. Personnel Committee Members

Ms. Newell inquired about the status of the applicant search for the committee vacancy. Ms. Paulsen informed the committee that no candidate was selected to move forward from the

current applicants. The open position will continue to be posted until a qualified candidate is selected. Mr. Lorence can continue as Committee Chair until the position is filled.

3. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **10:34 a.m.**

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: October 12, 2023

DATE PUBLISHED: October 16, 2023

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