



Meeting Minutes

Personnel Committee Meeting

Wednesday, November 15, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 11:00 a.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at 11:02 am. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Ms. Newell seconded to approve the November 1, 2023 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Paulsen informed the committee that the Oral Board Process held on November 14, 2023, for Entry Level Police Officer consisted of 5 candidates, and 1 candidate was certified to the list.

Ms. Newell moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

2. Certification List for Exceptional Entry Level Police Officer

Ms. Paulsen informed the committee that the Oral Board Process held on November 14, 2023, for Exceptional Entry Level Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Exceptional Entry Level Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.
4. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **11:07 a.m.**

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: November 20, 2023

DATE PUBLISHED: November 20, 2023

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