



MINUTES

Code Enforcement Board Meeting
City Council Chambers – 625 Swift Blvd
Tuesday, October 10, 2023 ~ 6:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair **White** called the meeting to order at 6:00 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Jenna Coddington, Member
Jeff Huber, Member
Tamara Wright-Chavez, Member

ALSO IN ATTENDANCE:

Stephanie Dorko, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Heidi Glasen, Code Enforcement Officer
Nick Mutrux, Staff Liaison
Bunnie Avery, Staff Liaison
Shawn Swanson, Sergeant
Davin Singh
Kam Singh

APPROVAL OF AGENDA

1. Member **Huber** made a motion to approve the October 10, 2023 meeting agenda. Member **Coddington** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES

2. Member **Coddington** made a motion to approve the minutes of the July 11, 2023 meeting of the Code Enforcement Board as presented. Member **Huber** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

3. **20220922** **Drew Hexum and Manuel Vien**
Location of Violations: 1845 Nova Lane, Richland, WA 99352
Mailing Address: Same
Description of Violations: **RMC 10.04.040(O)** Noxious Weeds
Notice of Civil Violation Issued: September 19, 2023

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondents were not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the noxious weeds throughout the property, including the back yard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by November 12, 2023, the city may proceed with abatement.

CODE BOARD DECISION: Member **Huber** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$1,000** for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met remove the noxious weeds throughout the property, including the back yard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by November 12, 2023, the city may proceed with abatement. Member **Coddington** seconded the motion. Motion carried 4-0.

- 4. 20230724 Mary Sichler**
 Location of Violations: 410 Rossell Avenue, Richland, WA 99352
 Mailing Address: 8264 W. Grandridge Blvd. Apt 208, Kennewick, WA 99336
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds, **RMC 10.04.030(C)** Accumulation of Garbage, **RMC 10.06.030** Storage of Inoperable Vehicle
 Notice of Civil Violation Issued: August 31, 2023

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Repeat Notice of Civil Violation (Exhibit 1). For compliance to be met mow the grass and weeds throughout the property including the front, sides and back yard, remove the accumulated garbage and properly store the inoperable vehicle currently stored in the yard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by November 12, 2023, the city may proceed with abatement.

CODE BOARD DECISION: Member **Coddington** motioned to enter a default order affirming the violation identified in the City's Repeat Notice of Civil Violation, imposing a monetary penalty of **\$1,000** for the issuance of the Repeat Notice of Civil Violation as compliance has not been met. For compliance to be met mow the grass and weeds throughout the property including the front, sides and back yard, remove the accumulated garbage and properly store the inoperable vehicle currently stored in the yard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by November 12, 2023, the city may proceed with abatement. Member **Wright-Chavez** seconded the motion. Motion carried 4-0.

- 5. 20230727 Sikh Society of Tri Cities**
 Location of Violations: Parcel 1329681000002011, Richland, WA 99352
 Mailing Address: 1903 Jadwin Avenue, Richland, WA 99354
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds, **RMC 10.04.030(N)** Blocked Fire Hydrants, **RMC 12.16.010** Maintaining Right-of-Ways
 Notice of Civil Violation Issued: September 19, 2023

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondents were present and responded to questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$2,000 for the issuance of the Repeat Notice of Civil Violation (Exhibit 1). For compliance to be met mow and maintain a twenty-foot fire break around the perimeter of Parcel #132981000002011 (including the Ava Way, Malbec Avenue, Corvina Street, and Belleview Avenue

sides of the property), clear the roadways of obstructing vegetation so the roadway surrounding the parcel is free from obstruction, and clear the vegetation around all fire hydrants on the Parcel so the three-foot radius surrounding each fire hydrant is free from obstruction in accordance with the Richland Municipal Code. If correction of the violation has not occurred by November 12, 2023, the city may proceed with abatement.

CODE BOARD DECISION: Member **Huber** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Repeat Notice of Civil Violation. Member **Coddington** seconded the motion. The motion carried 4-0.

Member **Huber** motioned to impose a monetary penalty in the amount of **\$100** for the Repeat Notice of Civil Violation. For compliance to be met mow and maintain a twenty-foot fire break around the perimeter of Parcel #132981000002011 (including the Ava Way, Malbec Avenue, Corvina Street, and Belleview Avenue sides of the property), clear the roadways of obstructing vegetation so the roadway surrounding the parcel is free from obstruction, and clear the vegetation around all fire hydrants on the Parcel so the three-foot radius surrounding each fire hydrant is free from obstruction in accordance with the Richland Municipal Code. If correction of the violation has not occurred by October 30, 2023, the city may proceed with abatement. Member Huber also requested that staff check to see if payment was made on the previous fine that was imposed. Member **Wright Chavez** seconded the motion. The motion failed 1-3.

Member **Coddington** motioned to impose a monetary penalty in the amount of **\$100** for the Repeat Notice of Civil Violation. For compliance to be met mow and maintain a twenty-foot fire break around the perimeter of Parcel #132981000002011 (including the Ava Way, Malbec Avenue, Corvina Street, and Belleview Avenue sides of the property), clear the roadways of obstructing vegetation so the roadway surrounding the parcel is free from obstruction, and clear the vegetation around all fire hydrants on the Parcel so the three-foot radius surrounding each fire hydrant is free from obstruction in accordance with the Richland Municipal Code. If correction of the violation has not occurred by October 30, 2023, the city may proceed with abatement and the remaining **\$1,900** of the recommended monetary penalty would then be imposed. Member **Wright Chavez** seconded the motion. The motion passed 4-0.

CONTINUED CASES / OLD BUSINESS:

None

EXECUTION OF ORDERS:

Chair **White** requested that the City please hand up the Orders from tonight's hearings for execution.

NEW / OTHER BUSINESS:

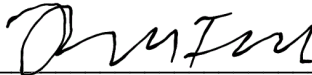
Sergeant Swanson advised that Nick Mutrux, Professional Staff Supervisor, is now the Staff Liaison for Code Enforcement.

ADJOURNMENT:

Chair **White** adjourned the meeting at 6:49 p.m.

APPROVED this 14th day of November 2023.


SKYE WHITE, Chairman


RAGAN FAYLOR, Vice-Chairman


JENNA CODDINGTON, Member


W. JEFF HUBER, Member



TAMARA WRIGHT CHAVEZ, Member

ATTEST:



Bunnie Avery, Staff Liaison