



## **Meeting Minutes**

Personnel Committee Meeting

Tuesday, November 28, 2023

Richland City Hall – 625 Swift Boulevard

Council Chambers Conference Room

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### **Personnel Committee Regular Meeting - 2:00 p.m.**

#### **Call to Order/Attendance:**

Ms. Paulsen called the meeting to order at 2:01 pm. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

#### **Approval of Minutes:**

Ms. Mai-Windle moved and Ms. Newell seconded to approve the November 20, 2023 meeting minutes as presented. The motion carried 3-0.

#### **Communications:**

None.

#### **Old Business:**

None.

#### **New Business:**

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on November 28, 2023, for Entry Level Police Officer consisted of 2 candidates, and 2 candidates were certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

#### **Comments and Reports:**

2. Personnel Committee Members  
None.

3. HR Staff Liaison  
None.

**Adjournment:**

Ms. Paulsen adjourned the meeting at **2:04 p.m.**

APPROVED:

ATTESTED:

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Stephen Lorence, Chair

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Lacey Paulsen, Staff Liaison

DATE APPROVED: December 13, 2023

DATE PUBLISHED: December 19, 2023

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