



## **MINUTES**

**Richland Public Library Board**

**Library Conference Room A – 955 Northgate Drive**

**December 12, 2023, 5:30 – 6:30 PM**

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### **Richland Public Library Regular Board Meeting – 5:30 p.m.**

Chair Lightner called the meeting to order at approximately 5:32 p.m.

#### **Attendance**

Chair Lightner, Vice-Chair Buxton, and Board Member Pickel were present. Also present were Council Liaison Kent, Library Manager Nulph, Administrative Assistant Christian, and User Experience Supervisor Scarfo.

Board Members Hernandez and Isakson were absent.

#### **Approval of Agenda**

- 1. Board Member Pickel moved and Vice-Chair Buxton seconded the motion to approve the agenda as is. The motion carried 3-0.**

#### **Public Comments**

2. There were no members of the public present.

#### **Approval of Minutes**

- 3. Chair Lightner asked for a motion to approve the minutes of the November 14, 2023 meeting. Vice-Chair Buxton moved and Board Member Pickel seconded the motion to approve the minutes of November 14, 2023 as written. The motion carried 3-0.**

#### **RPL Staff Updates**

4. User Experience Supervisor Michael Scarfo shared what has happened within his department the last half of 2023.
5. Library Manager Nulph shared library updates and library statistics for December 2023.

#### **Approval of Bills**

6. Vice-Chair Buxton moved and Board Member Pickel seconded the motion to approve the certification of claims for payment for December 2023 in the amount of \$140,507.42. The motion carried 3- 0.

### Unfinished Business

7. Library Manager Nulph requested the Board's approval on the Use of Public Spaces Policy.  
**Chair Lightner asked for a motion to approve the Use of Public Spaces Policy. Board Member Pickel moved and Vice-Chair Buxton seconded the motion to approve the Use of Public Spaces Policy. The motion carried 3-0.**

### New Business

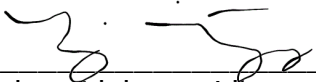
8. Board Members discussed items they would like to see on the agenda of the upcoming meeting with the Friends' of the Richland Public Library, Richland Public Library Foundation, and the Richland Public Library Board of Trustees.

### Agenda Items for Upcoming Board Meeting

### Adjournment

Chair Lightner adjourned the meeting at 6:44 P.M.

APPROVED:

  
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Lindsay Lightner, Library Board Chair

ATTEST:

  
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Kylie Christian, Administrative Assistant

DATE APPROVED: January 9, 2024

DATE PUBLISHED: January 10, 2024