



Meeting Minutes

Personnel Committee Meeting

Wednesday, December 13, 2023

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting - 1:00 p.m.

Call to Order/Attendance:

Ms. Crusselle called the meeting to order at **1:01 pm**. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle, Human Resources Specialist Carla Friberg, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Ms. Newell seconded to approve the November 28, 2023 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on December 12, 2023, for Entry Level Police Officer consisted of 3 candidates, and 3 candidates were certified to the list.

Ms. Newell moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

2. Certification List for Exceptional Entry Level Police Officer

Ms. Crusselle informed the committee that the Oral Board Process held on December 12, 2023, for Exceptional Entry Level Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Exceptional Entry Level Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.

4. HR Staff Liaison
None.

Adjournment:

Ms. Crusselle adjourned the meeting at **1:04pm**.

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: January 10, 2024

DATE PUBLISHED: January 11, 2024

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