



Meeting Minutes

Personnel Committee Meeting

Wednesday, January 10, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 1:00 p.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at **1:01 pm**. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Specialist Carla Friberg, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Ms. Newell seconded to approve the December 13, 2023 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on January 9, 2024, for Entry Level Police Officer consisted of 6 candidates, and 3 candidates were certified to the list.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

2. Certification List for Lateral Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on January 9, 2024, for Lateral Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Lateral Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.
4. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **1:04 pm**.

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: January 24, 2024

DATE PUBLISHED: January 25, 2024

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