



MINUTES

RICHLAND CITY COUNCIL ANNUAL RETREAT

Friday, January 12, 2024

Richland City Hall ~ Council
Chambers 625 Swift Boulevard

City Council Annual Retreat - 1:00 p.m.

Welcome

Attendance: Mayor Richardson	Present
Mayor Pro Tem Kent	Present
Councilmember Jones	Present
Councilmember Lukson	Present
Councilmember Maier	Present
Councilmember VanDyke	Present
Councilmember Whitten	Present

Also present were City Manager Amundson, Deputy City Manager Schiessl, and Assistant City Manager Florence.

Agenda Items

1. 2024 City Council Workshop Meeting

City Manager Amundson presented the proposed workshop agenda items brought forward by the Executive Leadership Team. Councilmembers were invited to provide additional items for workshop discussion. Input from councilmembers was noted for finalization of workshop agenda items.

2. Boards, Commissions, and Committees

Discussions led by City Manager Amundson covered the roles of board, commission, and committee members. Current and upcoming vacancies were addressed. The role of council liaisons, as defined in Richland Municipal Code 2.04.110(C), was reviewed. Council further discussed their liaison assignments to various internal boards, commissions, committees, and non-city organizations as outlined in RMC 2.04.125, focusing on assignments for the 2024-2025 calendar years. These assignments will be formalized by adopting a resolution at a future regular City Council meeting.

COUNCIL RECESSED FOR THIRTY (30) MINUTES.

3. State and Federal Legislative Updates

Deputy City Manager Schiessl provided an update on state and federal legislative

activities including details of the February 22, 2024 legislative trip and the capital request for \$4 million for the Benton County Emergency Services Microwave Project. Deputy City Manager Schiessl also discussed the importance of councilmembers providing testimony on bills related to legislative priorities and explained the associated process.

4. General Housekeeping Items

City Manager Amundson addressed several housekeeping items with the Council. Topics included the proper use of email, the ribbon-cutting process, and the procedure for adding an item to the Council agenda.

Adjournment

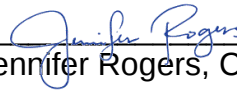
Mayor Richardson adjourned the retreat at 4:00 p.m.

APPROVED:



Theresa Richardson, Mayor

ATTEST:



Jennifer Rogers, City Clerk

Date Approved: February 6, 2024

Date Published February 8, 2024