



## **Meeting Minutes**

Personnel Committee Meeting

Wednesday, January 24, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

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### **Personnel Committee Regular Meeting – 1:00 p.m.**

#### **Call to Order/Attendance:**

Ms. Paulsen called the meeting to order at **1:02 pm**. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Specialist Carla Friberg, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

#### **Approval of Minutes:**

Ms. Mai-Windle moved and Ms. Newell seconded to approve the January 10, 2024 meeting minutes as presented. The motion carried 3-0.

#### **Communications:**

None.

#### **Old Business:**

None.

#### **New Business:**

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on January 23, 2024, for Entry Level Police Officer consisted of 4 candidates, and 1 candidate was certified to the list.

Ms. Newell moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

#### **Comments and Reports:**

2. Personnel Committee Members  
None.

3. HR Staff Liaison  
None.

**Adjournment:**

Ms. Paulsen adjourned the meeting at **1:04 pm**.

APPROVED:



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Stephen Lorence, Chair

ATTESTED:



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Lacey Paulsen, Staff Liaison

DATE APPROVED: February 7, 2024

DATE PUBLISHED: February 21, 2024

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