



Meeting Minutes

Personnel Committee Meeting

Wednesday, March 6, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 11:00 a.m.

Call to Order/Attendance:

Ms. Friberg called the meeting to order at **11:05 am**. Committee Members Barbara Newell and Anh-Thu Mai-Windle were present. Steve Lorence was absent.

Also present were Human Resources Specialist Carla Friberg and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Anh-Thu Mai-Windle moved and Barbara Newell seconded to approve the February 22, 2024 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on March 5, 2024, for Entry Level Police Officer consisted of 4 candidates, and 2 candidates were certified to the list.

Barbara Newell moved and Anh-Thu Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

2. Personnel Committee Members

Ms. Friberg and Ms. Davis provided an update on the committee selection status for the vacant position on the committee.

3. HR Staff Liaison
None.

Adjournment:

Ms. Friberg adjourned the meeting at **11:11 a.m.**

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

L. Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: April 3, 2024

DATE PUBLISHED: April 3, 2024

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