



MINUTES

Richland Parks and Recreation Commission Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, February 8, 2024, at 6:00 p.m.

CALL TO ORDER:

Chair Mason called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Mason, Vice Chair Gutierrez, and Commissioners Arnquist, Buelt, Cunningham, and Heaton were present.

Commissioners Lunstad, Nune, and Thallapally were absent.

Also in attendance were Deputy City Manager Schiessl, Recreation Manager Piper, and Council Liaison Kent.

APPROVAL OF THE FEBRUARY 8, 2024, AGENDA:

Commissioner Buelt moved to approve the February 8, 2024, Parks and Recreation Commission meeting agenda. Vice Chair Gutierrez seconded the motion. Motion approved 6-0.

APPROVAL OF THE FOLLOWING MEETING AND WORKSHOP MINUTES:

- **January 11, 2024 Regular Meeting**
- **January 25, 2024 Workshop Meeting**

Vice Chair Gutierrez moved to approve the January 11, 2024, and January 25, 2024, Parks and Recreation Commission meeting and workshop minutes. Commissioner Cunningham seconded the motion. Motion approved 6-0.

COUNCIL LIAISON REPORT:

Council Liaison Mayor Pro Tem Kent presented the Council Liaison Report. Subjects included Information on the Uptown Improvement District and a discussion with the council regarding the PRC workshop discussion on algae in the Columbia River.

RECREATION REPORT:

Recreation Manager Piper presented the Recreation Report.

Subjects included: Registration open for NFL Flag Football spring season, updates on youth basketball season, recreation center events (puzzle exchange, bingo, chair yoga, beginner line dance), and Piper also announced the return of Cool Desert Nights to Richland.

PARKS AND FACILITIES REPORT:

Deputy City Manager Schiessl presented the Parks and Public Facilities Report.

Subjects included: Parks and Public Facilities Director interview update and reception planned for February 20, 2024. Meeting update with American Cruise Line Governmental Affairs Officer Kristin Mira and a proposed Eagle Scout project. The presentation on that project will be scheduled for a future date.

PUBLIC COMMENTS:

Terri Rice, Vice Chair Richland Arts Commission

Rice introduced herself to the Parks and Recreation Commission. Rice attended the meeting for the City of Richland Strategic Plan presentation.

The public comment period closed at 6:22 p.m.

PRESENTATIONS:

3. City of Richland Strategic Plan

- Joe Schiessl, Deputy City Manager

Deputy City Manager Schiessl presented an overview of the new three-year strategic plan to the commission, public, and staff. Schiessl explained that the plan includes items that are within the Parks and Recreation Commission's functions and duties.

Schiessl engaged in a question-and-answer conversation with the commission after the presentation.

UNFINISHED BUSINESS:

NEW BUSINESS:

4. Horn Rapids Athletic Complex Park Plan

- Piper, Recreation Manager

Deputy City Manager Schiessl discussed the revised plan for the Horn Rapids Athletic Complex Park, which was revised according to the feedback provided by the commission at the last workshop.

Commissioner Heaton recommended that the City Council adopt the Horn Rapids Athletic Complex plan as submitted and modified. Commissioner Cunningham seconded the motion. Motion carried 6-0.

5. 2024 Parks and Recreation Commission Goals
- Samantha Mason, Chair Parks and Recreation Commission

The 2024 Parks and Recreation Commission goals have been discussed at a previous meeting. Final edits were discussed and made amongst the commissioners.

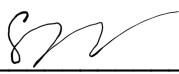
Vice Chair Gutierrez motioned to approve the amended 2024 Parks and Recreation Commission Goals, and Commissioner Buelt seconded the motion. Motion carried 6-0.

ADJOURNMENT:

The meeting adjourned at 7:37 p.m.

Prepared by: 
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: 
Joe Schiessl, Deputy City Manager

Approved by: 
Chair Mason, Richland Parks and Recreation Commission