



Meeting Minutes

Personnel Committee Meeting

Wednesday, April 17, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting – 11:30 a.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at **11:32 am**. Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Danny Lowe were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Specialist Carla Friberg, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Anh-Thu Mai-Windle moved and Danny Lowe seconded to approve the April 3, 2024 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on April 16, 2024, for Entry Level Police Officer consisted of 6 candidates, and 4 candidates were certified to the list.

Barbara Newell moved and Anh-Thu Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members
None.

3. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **11:35 a.m.**

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: May 2, 2024

DATE PUBLISHED: May 6, 2024

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