



MINUTES

Code Enforcement Board Meeting
City Council Chambers – 625 Swift Blvd
Tuesday, February 13, 2024 ~ 6:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair **White** called the meeting to order at 6:00 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Ragan Faylor, Vic Chair
Jenna Coddington, Member
Tamara Wright-Chavez, Member

ALSO IN ATTENDANCE:

Jamie Williams, Code Enforcement Officer
Heidi Glasen, Code Enforcement Officer
Bunnie Avery, Administrative Assistant II
Nick Mutrux, Staff Liaison
Kurt Maier, Council Liaison
Lisa Shear
Sandy Sanders
Dan Sanders
Mike Sanders

APPROVAL OF AGENDA

1. Member **Coddington** made a motion to approve the February 13, 2024 meeting agenda. Member **Wright Chavez** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES

2. Vice Chair **Faylor** made a motion to approve the minutes of the December 12, 2023 meeting of the Code Enforcement Board as presented. Member **Coddington** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

3. **20240087** **James Doherty**
Location of Violations: 1134 Englewood Street, Richland, WA 99352
Mailing Address: Same
Description of Violations: **RMC 10.04.040(P)** Grass and Weeds, **RMC 12.16.010**
Maintaining the Right of Way
Notice of Civil Violation Issued: January 26, 2024

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. Doherty was not present.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,500 for the issuance of the Repeat Notice of Civil Violation (Exhibit 1).

CODE BOARD DECISION: Vice Chair **Faylor** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$1,500** for the issuance of the Repeat Notice of Civil Violation as compliance has been met. Member **Coddington** seconded the motion. Motion carried 4-0.

- 4. 20231012 John Sullivan**
 Location of Violations: 1005-1007 Roberdeau Street, Richland, WA 99354
 Mailing Address: 1007 Roberdeau Street, Richland, WA 99354
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds, **RMC 10.04.030(C)** Accumulation of Garbage, **RMC 10.04.040(G)** Household Items and Vehicle Parts, **RMC 23.14.020(B)(4)** Livestock Structures, and **RMC 10.06.030** Inoperable Vehicle Storage
 Notice of Civil Violation Issued: January 30, 2024

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met mow the grass and weeds throughout the property including the backyard, remove the accumulated garbage, property store the household items and chicken coop, and demonstrate that the white Suzuki with WA plate BFK5933, the dark pickup truck and the blue Jeep with WA plate ABX4336 are operable under their own power or properly store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by March 10, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Member **Coddington** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$1,000** for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met mow the grass and weeds throughout the property including the backyard, remove the accumulated garbage, property store the household items and chicken coop, and demonstrate that the white Suzuki with WA plate BFK5933, the dark pickup truck and the blue Jeep with WA plate ABX4336 are operable under their own power or properly store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by March 10, 2024, the city may proceed with abatement. Member **Wright Chavez** seconded the motion. Motion carried 4-0.

- 5. 20240057 Bryan Stone**
 Location of Violations: 2342 Davison Avenue, Richland, WA 99354
 Mailing Address: 604 NW 15th Street Apt 19, Andrews, TX 79714
 Description of Violations: **RMC 10.04.040(P)** Grass and Weeds, **RMC 10.04.040(Q)** Dead and Dying Trees
 Notice of Civil Violation Issued: January 12, 2024

CASE REPORT: Heidi Glasen, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$3,000 for the issuance of the Repeat Notice of Civil Violation (Exhibit 1). For compliance to be met mow the entire property so grasses and weeds do not exceed six

inches in height. Remove and dispose of the dead trees and shrubs from the entire property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by March 10, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Vice Chair **Faylor** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$3,000** for the issuance of the Repeat Notice of Civil Violation as compliance has not been met. For compliance to be met mow the entire property so grasses and weeds do not exceed six inches in height. Remove and dispose of the dead trees and shrubs from the entire property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by March 10, 2024, the city may proceed with abatement. Member **Coddington** seconded the motion. Motion carried 4-0.

EXECUTION OF ORDERS:

Chair **White** requested that the City please hand up the Orders from tonight's hearings for execution.

CONTINUED CASES / OLD BUSINESS:

6. 1415 Jones Road, Richland, WA

Neighbors of 1415 Jones Road location were present to express their concerns about the property and to find answers of what is being done about cleaning up the property. The property is in the abatement process and the City Attorney may have more information.

NEW / OTHER BUSINESS:

7. Election of Chair

Member Coddington nominated Sky White for Chair. Member Wright Chavez seconded the nomination. No other nominations and vote was 3-0-1 in favor of White for Chair Person.

8. Election of Vice Chair

Member Coddington nominated Ragan Faylor for Vice Chair. Member Wright Chavez seconded the nomination. No other nominations and vote was 3-0-1 in favor of Faylor for Vice Chair.

ADJOURNMENT:

Chair **White** adjourned the meeting at 6:37 p.m.

APPROVED this 12th day of March 2024.

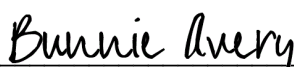

SKYE WHITE, Chairman


RAGAN FAYLOR, Vice-Chairman


JENNA CODDINGTON, Member


TAMARA WRIGHT CHAVEZ, Member

ATTEST:


Bunnie Avery, Administrative Assistant II