



## MINUTES

Code Enforcement Board Meeting  
City Council Chambers – 625 Swift Blvd  
Tuesday, March 12, 2024 ~ 6:00 p.m.

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*This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

### **CALL TO ORDER**

Chair White called the meeting to order at 6:00 p.m.

### **ROLL CALL**

#### **MEMBERS PRESENT:**

Skye White, Chair  
Ragan Faylor, Vice Chair  
Jenna Coddington, Member

#### **MEMBERS ABSENT:**

Tamara Wright Chavez

#### **ALSO IN ATTENDANCE:**

Jamie Williams, Code Enforcement Officer  
Stephanie Dorko, Code Enforcement Officer  
Bunnie Avery, Administrative Assistant II  
Nick Mutrux, Staff Liaison  
Kurt Maier, Council Liaison

### **APPROVAL OF AGENDA**

1. Vice Chair Faylor made a motion to approve the March 12, 2024 meeting agenda. Member Coddington seconded the motion. The motion carried 3-0.

### **APPROVAL OF MINUTES**

2. Vice Chair Faylor made a motion to approve the minutes of the February 13, 2024 meeting of the Code Enforcement Board as presented. Member Coddington seconded the motion. The motion carried 3-0.

### **COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS**

Chair White began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

#### **3. 20230438**

#### **Gary Streile**

Location of Violations: 1322 Cedar Avenue, Richland, WA 99354  
Mailing Address: 1821 Baker Avenue, Everett, WA 98201  
Description of Violations: RMC 10.04.040(P) Grass and Weeds, RMC 10.06.030 Inoperable Vehicle Storage, RMC 11.33.020 Trailer Storage  
Notice of Civil Violation Issued: February 2, 2024

**CASE REPORT:** Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1).

For compliance to be met mow the entire lot so grasses and weeds do not exceed 6 inches in height. Demonstrate the sedan in the back yard is operable under its own power or store in accordance with the Richland Municipal Code. Move the large white board with registration number WN0737JB on the driveway so it is parked at least 10 feet from the roadway in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 7, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Member Coddington motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of \$1,000 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met mow the entire lot so grasses and weeds do not exceed 6 inches in height. Demonstrate the sedan in the back yard is operable under its own power or store in accordance with the Richland Municipal Code. Move the large white board with registration number WN0737JB on the driveway so it is parked at least 10 feet from the roadway in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 7, 2024, the city may proceed with abatement. Vice Chair Faylor seconded the motion. Motion carried 3-0.

|                                   |                                      |
|-----------------------------------|--------------------------------------|
| <b>4. 20240017</b>                | <b>Katiee Mixon</b>                  |
| Location of Violations:           | 333 Satus Street, Richland, WA 99352 |
| Mailing Address:                  | 333 Satus Street, Richland, WA 99352 |
| Description of Violations:        | RMC 11.33.020 Trailer Storage        |
| Notice of Civil Violation Issued: | February 13, 2024                    |

**CASE REPORT:** Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met property store camper trailer with WA 71805AJ in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 7, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Member Coddington motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of \$1,000 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met property store camper trailer with WA 71805AJ in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 7, 2024, the city may proceed with abatement. Vice Chair Faylor seconded the motion. Motion carried 3-0.

**EXECUTION OF ORDERS:**

Chair White requested that the City please hand up the Orders from tonight's hearings for execution.

**CONTINUED CASES / OLD BUSINESS:**

**NEW / OTHER BUSINESS:**

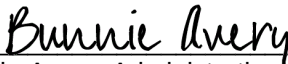
**ADJOURNMENT:**

Chair White adjourned the meeting at 6:20 p.m.

**APPROVED** this 9<sup>th</sup> day of April 2024.

**ATTEST:**

  
 SKYE WHITE, Chairman

  
 Bunnie Avery, Administrative Assistant II