MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
Monday, January 22, 2024
Richland City Hall - Council Chambers
625 Swift Boulevard

CALL TO ORDER
Chair Bricker called the meeting to order at 4:03 pm.

ATTENDANCE
Chair Bricker, Committee Members Spencer, Griffin, and Hughes.

Also present were Council Member Jones, Development Services Director Jensen, Economic Development Manager Wallner, Planner Arrasmith, Economic Development Specialist Follett and Administrative Assistant II Kirkpatrick.

APPROVAL OF AGENDA
Chair Bricker presented the agenda for approval. There were no changes or additions.

COMMITTEE MEMBER HUGHES MOVED AND COMMITTEE MEMBER SPENCER SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 4-0.

PUBLIC COMMENTS
Chair Bricker opened the public comment period at 4:05 p.m. Having no one request time to address the committee, Chair Bricker closed the public comment period at 4:06.

APPROVAL OF MINUTES

1. **December 18, 2023 Minutes**

Chair Bricker introduced the meeting minutes from December 18, 2023. There were no changes or discussion.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER GRIFFIN SECONDED THE MOTION TO APPROVE THE MEETING MINUTES OF DECEMBER 18, 2023. MOTION PASSED 4-0.

ITEMS OF BUSINESS

2. **CFIP2023-104 Commercial Facade Improvement Program - Rattlesnake Mountain Brewing**

Economic Specialist Follett presented the Commercial Facade Improvement Program staff report and read a description of what Rattlesnake Mountain Brewing intends to use with the program funding. They are planning on updating the outside of their building by replacing windows and doors, and repainting the exterior located at 2696 North Columbia Center Boulevard.

At the conclusion of Economic Specialist Follett's presentation, members discussed the merits of the application and asked questions about the proposed project.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER GRIFFIN SECONDED THE MOTION THAT THE ECONOMIC DEVELOPMENT COMMITTEE RECOMMEND TO CITY COUNCIL APPROVE CFIP2023-104 APPLICATION IN FULL AS PRESENTED BY STAFF. MOTION PASSED 4-0.

3. **Proposed Purchase and Sale Agreement - One-Acre Parcel Located at 2589 Robertson Drive**

Chair Bricker asked Planner Arrasmith to provide the staff report for the proposed purchase and sale agreement of land in Horn Rapids Business Center. Salta, LLC is proposing to purchase a 46,162 square-foot property located along the south side of Robertson Drive at the intersection with Polar Way, for the development of an 8,000 square-foot light industrial facility with office space.

At the conclusion of Planner Arrasmith's presentation, members discussed the merits of the application and asked questions about the proposed project.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER HUGHES SECONDED THE MOTION TO RECOMMEND CITY COUNCIL APPROVE THE PURCHASE AND SALE AGREEMENT WITH SALTA, LLC FOR 46,162 SQUARE-FOOT PROPERTY IN THE HORN RAPIDS BUSINESS CENTER. MOTION PASSED 4-0.

4. **Proposed Purchase and Sale Agreement - One-Acre Parcel Located at 2573 Robertson Drive**

Chair Bricker asked Planner Arrasmith to provide the staff report for the proposed purchase and sale agreement of land in Horn Rapids Business Center. Dovetail Properties, LLC is proposing to purchase a 45,308 square-foot property located along the south side of Robertson Drive near the intersection with Polar Way, for the development of an 11,000 square foot light industrial facility with office space.

At the conclusion of Planner Arrasmith presentation, members discussed the merits of the application and asked questions about the proposed project.

COMMITTEE MEMBER HUGHES MOVED AND COMMITTEE MEMBER SPENCER SECONDED THE MOTION TO RECOMMEND CITY COUNCIL APPROVE THE PURCHASE AND SALE AGREEMENT WITH DOVETAIL PROPERTIES, LLC FOR 45,308 SQUARE-FOOT PROPERTY IN THE HORN RAPIDS BUSINESS CENTER. MOTION PASSED 4-0.

5. Election of Officers

Nominations were made for Brad Bricker as Chair and Adam Morasch as Vice-Chair.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER GRIFFIN SECONDED THE MOTION TO ELECT BRAD BRICKER AS CHAIR. MOTION PASSED 4-0.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER HUGHES SECONDED THE MOTION TO ELECT ADAM MORASCH AS VICE-CHAIR. MOTION PASSED 4-0.

PRESENTATIONS
None.

ECONOMIC DEVELOPMENT UPDATE
Economic Special Follett gave the Economic Development Update. Items included that a new business going into Uptown is a train store, Legacy Landing on Queensgate has a 3-tenant space coming, a new daycare franchise Dino Drop-In, and in Badger Mountain South is getting Affinity Senior Living Apartments.

REAL ESTATE UPDATE
Planner Arrasmith had no Real Estate Updates for this month. Economic Development Manager Wallner added an update regarding the Targeted Urban Area stating that there are applications coming in, and the Commissioners could refer any questions to her.

ANNOUNCEMENTS
Development Services Director Jensen commented that the City of Richland held an in-service day on Martin Luther King Day, and he wanted to commend the Economic Development Staff for doing two presentations regarding Economic Development within the City.

ADJOURNMENT
Chairman Bricker adjourned the meeting at 4:29 p.m.

Prepared by: Carly Kirkpatrick
Carly Kirkpatrick, Administrative Assistant II

Reviewed by: AWallner
Mandy Wallner, Economic Development Manager

Approved by: Brad Bricker
Brad Bricker, Chairman