



MINUTES

UTILITY ADVISORY COMMITTEE REGULAR MEETING

Tuesday, May 14, 2024

Richland City Hall ~ Council Chamber
625 Swift Boulevard

Utility Advisory Committee Regular Meeting – 3:00 p.m.

Chair Larkin called the meeting to order at 3:00 p.m.

Attendance: Chair David Larkin, Vice Chair Daniel Porter, Committee Members Ricky Hyson, Harry Staven, and Bill Richmond were present. Also present were Assistant City Manager (ACM) Drew Florence, Electrical Systems Manager (ESM) Trevor Wilkerson, Energy Services Project Manager (PM) Kaylee Bunch, Public Works Interim Director Carlo D’Alessandro, Battalion Chief (BC) Michael VanBeek, Council Liaison and Councilmember Ryan Whitten, and Administrative Assistant II Arturo Mata.

Members Charles Lo Presti and Monica Hofstetter were excused.

Approval of Agenda

VICE CHAIR PORTER MOVED AND MEMBER STAVEN SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED, NOTING COMMITTEE MEMBER BE CORRECTED FOR FUTURE AGENDAS. THE MOTION CARRIED 5-0.

Minutes

1. Approval of the March 12, 2024 Utility Advisory Committee Regular Meeting Minutes.

CHAIR LARKIN REQUESTED THE MEETING MINUTES BE CORRECTED. MEMBER RICHMOND MOVED AND VICE CHAIR PORTER SECONDED THE MOTION TO APPROVE THE MARCH 12, 2024 MEETING MINUTES WITH CORRETIONS. THE MOTION CARRIED 5-0.

Public Comments

None.

Items of Business

2. Status of Each City Utility

BC VanBeek provided status updates for Fire. The updates included current budget, approved increase in utilities set to begin June 1, 2024, He also provided staffing updates, stated the run volume has increased 4.5% from Y2023. BC VanBeek also provided an update for the construction of Fire Station 76. There were no member questions.

Interim Director D'Alessandro provided a status update for Public Works capital projects, Wastewater projects, and landfill updates. The project for construction of the Tapteal 2 Booster Station Pump has been approved and a consultant has been awarded a contract to design the pump station. Public Works is working with a consultant to conduct a land waste feasibility study. He also mentioned the potable water for the City has not tested positive for an PFAS (polyfluoroalkyl substances). Interim Director D'Alessandro answered member questions.

ESM Wilkerson provided status updates for Energy Services. He provided updates for the AMI project, the customer portal project, the OMS outage map project and its planned completion, and Energy Services is close to fully staffed. There were no member questions.

3. Inventory Spares

ESM Wilkerson went over current inventory and mentioned the current inventory is as expected. ESM Wilkerson answered member questions.

4. Reliability Stats

ESM Wilkerson presented the Energy Services Reliability and CIP to members. He went over historical and year-to-date data regarding reliability trends, causes to outages, capital improvement plan focuses. ESM Wilkerson answered member questions.

5. Capital Work Plan (CWP)

PM Bunch presented the CWP through April 2024. The plan includes budgeted costs, actual costs, and planned costs for Energy Services through 2024. PM Bunch answered member questions.

6. City Council Strategic Plan

ACM Florence presented the City of Richland 2024-2026 Strategic Plan. He discussed how the plan was created, and he went over the high priority areas within the plan. ACM Florence answered member questions.

Unfinished Business

None.

Other Informational Items

7. Tour of Fire Station 76 – June
8. Resource Adequacy – July
9. Electric Rates Review with Presentation by FCS – September
10. Low Income Program changes with Presentation by Empower Dataworks – September
11. Budgeting with Presentation from CoR Finance Director, Brandon Allen – September
12. Next steps for Utilizing AMI Data – November

The following informational handouts were provided to Members:

- 13. Meter Counts
- 14. Reliability Presentation 2023 Data
- 15. Commissions SP Presentation
- 16. RES CWP Report-April 2024

Adjournment

Chair Larkin adjourned the meeting at 4:29 pm.

Prepared by: Arturo Mata
Arturo Mata, Administrative Assistant II

Reviewed by: Clint Whitney
Clint Whitney, Energy Services Director

Approved by: David Larkin
David Larkin, Chair

DATE APPROVED: July 10, 2024

DATE PUBLISHED: July 10, 2024