



MINUTES

Richland Parks and Recreation Commission Meeting

Richland City Hall – Council Chambers

625 Swift Boulevard

Thursday, April 11, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Mason called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Mason, Vice Chair Gutierrez, and Commissioners Buelt, Cunningham, Hodges, Lunstad, and Gubba were present.

Commissioner Thallapally entered at 6:03 p.m.

Also in attendance were Deputy City Manager Schiessl, Contracts Administrator Jackson, and Council Liaison Kent.

APPROVAL OF THE APRIL 11, 2024, AGENDA:

1. **Vice Chair Gutierrez moved to approve the April 11, 2024, Parks and Recreation Commission meeting agenda. Commissioner Buelt seconded the motion. Motion approved 7-0.**

APPROVAL OF THE MARCH 14, 2024 MEETING MINUTES:

2. **Commissioner Lunstad moved to approve the minutes for the March 14, 2024 Parks and Recreation Commission Meeting. Vice Chair Gutierrez seconded the motion. Motion approved 7-0.**

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.

Subjects included: Approval of the amended playground equipment for Sturgeon Cove in Howard Amon Park and thanking the community and staff for the Ready, Set, Hop event.

RECREATION REPORT:

Deputy City Manager Schiessl presented the Recreation Report.

Subjects included: Youth basketball and the NFL Flag football program.

PARKS AND FACILITIES REPORT:

Deputy City Manager Schiessl presented the Parks and Public Facilities Report. Subjects included: Update on Phase I at West Village Park in Badger Mountain South and Caterpillar Café, which operates at the library.

PUBLIC COMMENTS:

No public comment. Public comment closed at 6:09 p.m.

PRESENTATIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

3. 2024 Park Partnership Program Applications
Contracts Administrator, Jackson

Two (2) eligible applications were received for the 2024 Park Partnership Program. The program offers matching fund grants to eligible applicants making improvements to city-owned parks, trails, open space, and recreation facilities.

Purple Sage Riders Chapter of the Back Country Horsemen of Washington
Dawn Kammenzind presented their proposed projects at W.E. Johnson
Park.

Requested amount: \$4,000

Tri-City Radio Modelers

Vice President Castaneda presented the proposed project located at 5000
Beardsley Rd.

Requested amount: \$6,669

Commissioner Buelt moved that the Parks and Recreation Commission recommend that the Richland City Council approve the funding for the Park Partnership Program applications from Purple Sage Riders Chapter of the Back Country Horsemen of Washington in the amount of \$4,000 and from Tri-City Radio Control Modelers in the amount of \$6,669. Vice Chair Gutierrez seconded the motion. Motion approved 8-0

4. **Columbia Park West**
Deputy City Manager, Schiessl

Schiessl updated the commission for the recreational users located at Columbia Park West. Schiessl explained that there is a meal train service for those in need operating at the park shelter, causing conflict with other park users. Discussion

was had with the Army Corp of Engineers and the City, and an alternate location at Columbia Park West was suggested to operate this service. Schiessl also explained that the City encouraged and supported this operation to become a non-profit organization so that the meal service operation would operate out of a brick and mortar and off public property and have access to a commercial kitchen.

No recommendation was needed for the business item; it was a discussion only.

ADJOURNMENT:

The meeting adjourned at 7:18 p.m.

Prepared by: 
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: 
Chris Waite, Parks and Public Facilities Director

Approved by: 
Chair Mason, Richland Parks and Recreation Commission