



Meeting Minutes

Personnel Committee Meeting

Thursday, August 15, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting - 11:00 a.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at **11:04 a.m.**. Committee Members Barbara Newell and Anh-Thu Mai-Windle were present. Danny Lowe was absent.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Abby Cruse, Human Resources Specialist Julie Davis and Human Resources Administrative Assistant II Jillian Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Anh-Thu Mai-Windle moved and Barbara Newell seconded to approve the August 15, 2024 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter

Ms. Cruse informed the committee that the Oral Board Process held on August 13, 2024 and August 14, 2024, for Entry Level Firefighter consisted of 22 candidates, and 9 candidates were certified to the list.

Barbara Newell moved and Anh-Thu Mai-Windle seconded the motion to approve the Entry Level Firefighter certification list as presented. The motion carried 2-0.

2. Certification List for Paramedic Firefighter

Ms. Cruse informed the committee that the Oral Board Process held on August 13, 2024, for Paramedic Firefighter consisted of 2 candidates, and 0 candidates were certified to the list.

3. Certification List for Later Firefighter

Ms. Cruse informed the committee that the Oral Board Process held on August 13, 2024 for Entry Level Firefighter consisted of 2 candidates, and 1 candidate was certified to the list.

Anh-Thu Mai-Windle moved and Barbara Newell seconded the motion to approve the Lateral Firefighter certification list as presented. The motion carried 2-0.

Comments and Reports:

4. Personnel Committee Members
None.

5. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **11:07 a.m..**

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: August 29, 2024

DATE PUBLISHED: August 29, 2024

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