



Agenda
Parks and Recreation Commission Meeting
Thursday, September 12, 2024
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Commission Members: Chair Mason, Vice-Chair Gutierrez, and Members Buelt, Cunningham, Gubba, Hodges, Lunstad, Thallapally, and Watrous

Council Liaison: Mayor Pro Tem Kent

Staff Liaison: Parks & Public Facilities Director Waite

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Call to Order/Attendance:

Approval of Agenda: (Approved by Motion)

1. Approval of the September 12, 2024 Parks and Recreation Commission Meeting Agenda

Approval of Minutes: (Approved by Motion)

2. Approval of the August 8, 2024, Parks and Recreation Commission Meeting Minutes

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Public Comments:

Unfinished Business:

3. 2024 Parks and Recreation Goal 2 - Objective 3: Subcommittee
 - Christopher Waite, Parks & Public Facilities Director

New Business:

4. Columbia Point Golf Course Lease Agreement
 - Christopher Waite, Parks & Public Facilities Director

Commission Comments:

Adjournment

Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch.

42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 9/12/2024

Agenda Category: Approval of Minutes

Prepared By:

Subject:

Approval of the August 8, 2024, Parks and Recreation Commission Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

1. 2024.08.08 Parks and Recreation Commission Meeting Minutes



MINUTES

Richland Parks and Recreation Commission Meeting

Richland City Hall – Council Chambers

625 Swift Boulevard

Thursday, August 8, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Mason called the meeting to order at 6:00 p.m.

ATTENDANCE:

Vice Chair Gutierrez, and Commissioners Buelt, Cunningham, Hodges, Lunstad, and Waltrous were present.

Chair Mason and Commissioners Gubba, and Thallapally were absent.

Parks and Public Facilities Director Waite, Recreation Manager Piper, and Council Liaison Kent also attended.

1. APPROVAL OF THE AUGUST 8, 2024, AGENDA:

Commissioner Buelt moved to approve the August 8, 2024, Parks and Recreation Commission meeting agenda. Commissioner Hodges seconded the motion, which was approved 6-0.

2. APPROVAL OF THE JULY 11, 2024, MEETING MINUTES:

Commissioner Lunstad moved to approve the July 11, 2024, Parks and Recreation Commission meeting minutes. Vice Chair Gutierrez seconded the motion. Motion approved 6-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.

Subjects included a recap of the 2024 National Night Out/City Fair event and a council agenda item regarding amending Chapter 8.10 of the Richland Municipal Code related to public camping.

RECREATION REPORT:

Recreation Manager Piper presented the Recreation Report.

Subjects included Art in the Park, Live @ 5, 2024 National Night Out/City Fair, Iron Man impact maps, and other preparation for the Iron Man event; Fall Carnival at John Dam Plaza; safety training at George Prout Pool; and extending dates for lap swim. NFL Flag football registration and coaches are needed.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Waite presented the Parks and Public Facilities Report.

Subjects included recognition to the Parks crew for the setup, park maintenance, and upkeep for events. Claybell Park pickleball courts resurfacing is complete, arborist work in the parks, and an update on the removal of Howard Amon swim dock.

PUBLIC COMMENTS:

Nancy Doran, Richland

Doran supported the recommendation to approve the Urban Greenbelt Trail (UGT) Naming Proposal, which is a business item on the agenda.

Public Comment closed at 6:29 p.m.

PRESENTATIONS:

3. Hanford Reach Citizen's Group Presentation

Rick Leaumont - Hanford Reach Citizen's Committee

Pauline Schafer - Reach Museum Education Programs

Leaumont presented the history of the Hanford Reach National Monument to the committee, celebrating its 25th anniversary of establishment, and proposed a way to educate, inspire, and build public support. Beaumont proposed sharing the information using kiosks, both existing and new, at Leslie Groves.

NEW BUSINESS:

4. Urban Greenbelt Trail (UGT) Naming Proposal

- C. Wait, Parks and Public Facilities Director

Waite provided a brief history and update of the architect, G. A. Pehrson, and the naming proposal to add to the current Urban Greenbelt Trail (UGT).

Waite also provided the current policy for naming and examples of naming other Parks and Greenways. The proposal is to add to the name of the Urban Greenbelt Trail rather than completely changing the amenities' name.

Commissioner Buelt moved that the Parks and Recreation Commission recommend that Richland City Council adopt the G. A. Pehrson Urban Greenbelt Trail naming proposal as per the Parks and Recreation Policy for Memorials, Gifts, Monuments, Statues, Works of Art and Naming Procedure. Vice Chair Gutierrez seconded the motion. Motion approved 6-0.

ADJOURNMENT:

The meeting adjourned at 7:10 p.m.

Prepared by: _____
Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: _____
Chris Wait, Parks and Public Facilities Director

Approved by: _____
Chair Mason, Richland Parks and Recreation Commission

Parks and Recreation Commission (P&RC) Goals for Calendar Year 2024

The Parks and Recreation Commission (P&RC) annually identifies goals that further develop and enhance the City of Richland Parks and Recreation facilities. The P&RC goals are measurable with specific performance objectives that can be monitored and tracked throughout the year.

The Parks and Recreation Commission established the following goals and objectives.

P&RC Goal 1 – Work with staff to provide programs and recreational services for Richland. (Strategic Priorities 1 [High-Performance Government] and 4 [Quality of Life])

Objective 1 – Enhance student involvement by connecting with key volunteer groups (e.g., National Honor Society, Key Club) to develop volunteer opportunities, recreation ideas, and recreation programming.

Objective 2 – Develop recommendations for improvements, new facilities, and partnerships for aquatic amenities.

Objective 3 – Provide additional community engagement opportunities with the Commission to promote communication and public outreach through enhanced Commissioner participation in community events.

Objective 4 – Review progress summaries on Park Partnership projects at near completion to help identify gaps and make relevant recommendations.

Objective 5 – Engage other relevant commissions via workshops or annual meetings to strive for better alignment.

Objective 6 – Get involved and support major events and projects such as Cool Desert Nights, Iron Man, Sturgeon Cove playground upgrades, and South Orchard Park.

P&RC Goal 2 – Promote user-friendliness and safety in Richland Parks and Recreation facilities by reviewing safety data and the use of facilities. (Strategic Priority 4 [Quality of Life])

Objective 1 – Provide review and support to staff on updates to policies and procedures within park facilities (e.g., memorial bench donations, park hours, etc.).

Objective 2 – Develop recommendations to discourage unwanted activities and promote responsible use in parks and their associated facilities, including communication techniques to the public.

Objective 3 – Develop recommendations to staff on promoting alternatives for memorial bench donations (e.g., locations, items).

P&RC Goal 3 Identify and conserve the significant natural resources that provide citizens with an exceptional quality of life while balancing the realities of accommodating a growing community (Strategic Priority 4 [Quality of Life]).

Objective 1 – Partner with stakeholders to make recommendations for the maintenance, long-term development, and land use designation of Leslie Groves Park south of Snyder Street and north of Hains Levee comfort station.

Objective 2 – Advocate hazard mitigation, data collection, and public information regarding toxic algae bloom.

Objective 3 – Identify opportunities for improved resource management and sustainability in the parks and associated facilities (e.g., recycling, repurposing, energy use, water use).



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 9/12/2024

Agenda Category: New Business

Prepared By: Christopher Waite, Parks & Public Facilities Director

Subject:

Columbia Point Golf Course Lease Agreement

Department:

Parks & Public Facilities

Recommended Motion:

The Parks and Recreation Commission recommends the Richland City Council authorize the City Manager to enter into a twenty-year Golf Course Lease Agreement with Richland Golf, LLC for the leasing of the Columbia Point Golf Course.

Summary:

The Columbia Point Golf Course is owned by the City of Richland, and is currently operated through a management agreement with Richland Golf LLC (aka CourseCo). The course was significantly renovated and reopened in 1997 in its current configuration. The course features 18 holes, a driving range, and a clubhouse with a shop and café. The current management agreement was initiated on January 1, 2011, and extended on December 10, 2015, between the City of Richland and Richland Golf LLC. Under the current agreement, capital improvements to the course are primarily funded by the City. Staff has been negotiating with the current operator to transition from a management agreement to a lease agreement. A lease agreement will enable the City to meet its debt obligations associated with the course and enable the lessee to make capital investments to improve the facility.

Fiscal Impact:

The City does not anticipate any negative fiscal impact. If the course continues to perform financially as it has in the past, all debt obligations will be satisfied with the proposed lease terms. A long term lease will allow course improvements to be made by the lessee rather than through City funding sources.

Attachments: