



Agenda
City Council Regular Meeting
Tuesday, October 1, 2024
Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

1. New Hires and Retirements
 - Lacey Paulsen, Human Resources Director

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

2. Proposed Surplus of Property and Equipment, Resolution No. 2024-134
 - Irma Bottineau, Purchasing Manager

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

3. Approval of the September 17, 2024 City Council Regular Meeting Minutes and the September 24, 2024 City Council Workshop Meeting Minutes
 - Jennifer Rogers, City Clerk

Ordinances - First Reading:

None.

Ordinances - Second Reading & Passage:

4. Ordinance No. 2024-29, Amending Chapter 3.29 of the Richland Municipal Code related to the Utility Low Income Program
 - Brandon Allen, Finance Director
5. Ordinance No. 2024-30, Amending the 2024 Budget to provide for Additional Appropriations in the City's General Fund, Streets Capital Construction Fund, Community Development Block Grant (CDBG) Fund, HOME Investment Partnerships Program (HOME) Fund, and Equipment Replacement Fund

- Brandon Allen, Finance Director
- 6. Ordinance No. 2024-31, Accepting a Washington Auto Theft Prevention Authority Grant and Amending the 2024 Budget to Appropriate Grant Funds
 - Craig Meidl, Interim Chief of Police

Resolutions - Adoption:

- 7. Resolution No. 2024-130, Authorizing Amendment No. 1 to Contract No. 161-24 with RH2 Engineering, Inc. for the Tapteal 2 Truman Avenue Booster Pump Station Design
 - Carlo D'Alessandro, Public Works Director
- 8. Resolution No. 2024-131, Authorizing Award of Bid to Culbert Construction, Inc. for the Systemic Stop Controlled Intersections Safety Improvements Project
 - Carlo D'Alessandro, Public Works Director
- 9. Resolution No. 2024-132, Approving Electric Utility Wildfire Mitigation Plan
 - Clint Whitney, Energy Services Director
- 10. Resolution No. 2024-133, Accepting Cybersecurity Grants from the State of Washington and Local Cybersecurity Grant Program (SLCGP)
 - Drew Florence, Assistant City Manager

Items - Approval:

- 11. Appointment to the Richland Public Facilities District Board: Evan Rosenberg
 - Jennifer Rogers, City Clerk

Items of Business:

- 12. Resolution No. 2024-134, Declaring Certain Vehicles and Equipment Surplus to the City's Needs and Authorizing Disposition
 - Irma Bottineau, Purchasing Manager
- 13. Resolution No. 2024-135, Adopting the City of Richland's 2025 Legislative Priorities
 - Joe Schiessl, Deputy City Manager
- 14. 2024 National Community Survey (Discussion Only)
 - Drew Florence, Assistant City Manager

Reports and Comments:

- 1. City Manager
- 2. City Council
- 3. Mayor

Executive Session:

- 15. Executive Session Per RCW 42.30.110(1)(i): Discuss Current or Potential Litigation with Legal Counsel (45 minutes)
 - Heather Kintzley, City Attorney

Adjournment

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Tuesday, September 17, 2024

Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Mayor Richardson called the Council meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Richardson welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Richardson	Present
Mayor Pro Tem Kent	Present
Councilmember Jones	Present
Councilmember Lukson	Present
Councilmember Maier	Present
Councilmember VanDyke	Present
Councilmember Whitten	Present

Also present were City Manager Amundson, Deputy City Manager Schiessl, Assistant City Manager Florence, Acting City Attorney Rio, Fire Chief Huntington, Development Services Director Jensen, Energy Services Director Whitney, Public Works Director D'Alessandro, Interim Chief of Police Meidl, and City Clerk Rogers.

Pledge of Allegiance

Councilmember Jones led the Council and audience in the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER JONES MOVED AND COUNCILMEMBER VANDYKE SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 7-0.

Presentations

1. SIGN Fracture Care International Proclamation

Mayor Richardson read aloud a proclamation marking SIGN Fracture Care International's 25th Anniversary on September 26, 2024. Dr. Lewis G. Zirkle, President and Founder of SIGN Fracture Care International, and Jeanne Dillner, CEO of SIGN Fracture Care

International, were in attendance to receive the proclamation. Both thanked councilmembers and the City for providing an excellent environment to start and grow a successful business.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

2. Amending the 2024-2029 Transportation Improvement Program, Resolution No. 2024-128

Mayor Richardson opened the public hearing at 6:09 p.m.

- Pierre Saget - 104 Edgewood Drive, Richland, WA: Mr. Saget provided testimony urging Council to include multi-modal transportation in the Active Transportation Plan. Mr. Saget then commended the Public Works Department for its efforts in implementing additional pedestrian and bicycle safety measures and encouraged further action to build on this progress.

No other testimony was offered. Mayor Richardson closed the public hearing at 6:12 p.m.

3. Declaring Surplus and Authorizing Relinquishment of a Utility Easement at 341 Gleneagles Court, Resolution No. 2024-129

Mayor Richardson opened and closed the public hearing at 6:12 p.m. No testimony was offered.

Public Comments

The following individuals provided public comments:

- Cade Bryan of Richland, WA: Mr. Bryan invited councilmembers to participate in the *Week Without Driving* challenge scheduled for September 30, 2024 through October 6, 2024. Participants are encouraged to explore alternative methods of transportation such as public transit, bicycling, walking, or relying on friends and family for transportation. Additional information about the challenge can be found at weekwithoutdriving.org.

Mr. Bryan also invited councilmembers to attend an event at Café Con Arte in Pasco on September 21, 2024. The event will provide insight into the challenges faced by those without access to personal transportation.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

Minutes

4. Approval of the September 3, 2024 City Council Regular Meeting Minutes

Ordinances - First Reading

5. Ordinance No. 2024-29, Amending Chapter 3.29 of the Richland Municipal Code related to the Utility Low Income Program
6. Ordinance No. 2024-30, Amending the 2024 Budget to provide for Additional Appropriations in the City's General Fund, Streets Capital Construction Fund, Community Development Block Grant (CDBG) Fund, HOME Investment Partnerships Program (HOME) Fund, and Equipment Replacement Fund
7. Ordinance No. 2024-31, Accepting a Washington Auto Theft Prevention Authority Grant and Amending the 2024 Budget to Appropriate Grant Funds

Ordinances - Second Reading & Passage

None.

Resolutions - Adoption

8. Resolution No. 2024-115, Authorizing an Agreement for Design and Engineering Services with Atlas Agro North America Corporation to develop Water Supply Facilities to serve the Atlas Agro Fertilizer Manufacturing Facility
9. Resolution No. 2024-116, Authorizing a Consultant Agreement with RH2 Engineering, Inc. for the Horn Rapids Water Intake Rescreening Project
10. Resolution No. 2024-125, Authorizing Change Order No. 2 to Contract No. 97- 24 with McCann Trucking, LLC for the 2024 Americans with Disabilities Act (ADA) Ramps Project
11. Resolution No. 2024-126, Authorizing a Funding Agreement with the Washington State Department of Commerce for a Site Readiness Grant for the Northwest Advanced Clean Energy Park
12. Resolution No. 2024-127, Authorizing a Purchase and Sale Agreement with Trent Properties Spokane, LLC for Property located at 2557 Robertson Drive

Items - Approval

13. Appointment to the Americans with Disabilities Act Citizens Review Committee: Autumn Chamberlin and Cassie Hammond

14. Appointment to the Board of Adjustment: Britton Booker
15. Appointment to the Economic Development Committee: Joseph Potts
16. Appointment to the Lodging Tax Advisory Committee: Hector Cruz and Lacey Stephens
17. Appointment to the Richland Public Library Board of Trustees: Karen Buxton
(PULLED BY COUNCILMEMBER MAIER AND RELOCATED TO ITEM NO. 3 UNDER ITEMS OF BUSINESS)
18. Appointment to the Utility Advisory Committee: Ricky Hyson

Expenditures - Approval

19. Expenditures from August 1, 2024 to August 31, 2024 for \$27,352,286.27 including Travel Checks Nos. 20593-20602, Accounts Payable Check Nos. 325936-326873, Accounts Payable Wire Nos. 10192-10247, Payroll Wires & ACH Nos. 14168-14244, Payroll Direct Deposit & Check Nos. 226976-228877, and Pension Check Nos. 6814-6835.

COUNCILMEMBER MAIER MOVED AND COUNCILMEMBER WHITTEN SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED. THOSE IN FAVOR: MAYOR RICHARDSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS JONES, LUKSON, MAIER, VANDYKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 7-0.

Items of Business

20. Resolution No. 2024-128, Amending the 2024-2029 Transportation Improvement Program

Public Works Director D'Alessandro provided an overview of the proposed amendment to the 2024-2029 Transportation Improvement Program (TIP), which will facilitate future execution of a funding agreement with the Washington State Department of Transportation (WSDOT) Active Transportation Assistance Program (ATAP) for the Central Richland Active Transportation Improvement Project.

Public Works Director D'Alessandro encouraged citizens to view the Traffic Safety webpage on the Public Works website, which contains information about active transportation-related safety improvements made over years in the City of Richland, and Council's commitment to achieving Vision Zero, a goal of eliminating serious roadway injuries and fatalities by 2035.

COUNCILMEMBER LUKSON MOVED AND COUNCILMEMBER MAIER SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2024- 128, AMENDING THE 2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM. THOSE IN FAVOR: MAYOR

RICHARDSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS JONES, LUKSON, MAIER, VANDYKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 7-0.

21. Resolution No. 2024-129, Declaring Surplus and Authorizing Relinquishment of a Utility Easement at 341 Gleneagles Court

Public Works Director D'Alessandro stated that property owners of 341 Gleneagles Court have requested relinquishment of a utility easement located on their property. The easement to be relinquished is no longer needed for municipal purposes as the utilities have been removed.

Councilmember Lukson recused himself from participating and voting on the proposed relinquishment as he has a personal friendship with the property owner/applicant.

COUNCILMEMBER WHITTEN MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2024-129, DECLARING SURPLUS AND AUTHORIZING RELINQUISHMENT OF A UTILITY EASEMENT AT 341 GLENEAGLES COURT. THOSE IN FAVOR: MAYOR RICHARDSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS JONES, MAIER, VANDKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 6-0. COUNCILMEMBER LUKSON ABSTAINED.

22. Appointment to the Richland Public Library Board of Trustees: Karen Buxton
(FORMERLY ITEM NO. 17 ON THE CONSENT CALENDAR)

Councilmember Maier recused himself from participating and voting on this appointment as he has a personal friendship with the applicant.

Mayor Pro Tem Kent stated she participated in interviewing candidates for the Richland Public Library Board of Trustees on September 9, 2024. She added that all candidates were highly qualified, which made the selection process very challenging. Mayor Pro Tem Kent highlighted Karen Buxton as a stand-out candidate who, if reappointed, will continue to improve Richland's library services and inspire other trustees and community members.

MAYOR PRO TEM KENT MOVED AND COUNCILMEMBER WHITTEN SECONDED THE MOTION TO APPOINT KAREN BUXTON TO THE RICHLAND PUBLIC LIBRARY BOARD OF TRUSTEES. THOSE IN FAVOR: MAYOR RICHARDSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS JONES, LUKSON, VANDKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 6-0. COUNCILMEMBER MAIER ABSTAINED.

Reports and Comments

City Manager

City Manager Amundson provided an overview of the agenda items slated for the September 24, 2024 City Council workshop meeting. He added that he and Deputy City Manager Schiessl will be attending the workshop remotely as they will be out of town attending a conference.

Next, City Manager Amundson stated that in response to Council's request, an additional workshop meeting will be scheduled for December 9, 2024.

Lastly, City Manager Amundson highlighted the grand opening of Fire Station No. 76 in the Badger Mountain South community, noting that the ribbon-cutting event was well-attended by the public and several councilmembers. For those who were unable to attend and are interested, a tour of the facility can be arranged upon request.

City Council

Councilmember Lukson had no comments.

Mayor Pro Kent announced that she attended the annual All Parks event the previous day, which was well-attended by staff and commissioners from the cities of Richland, Kennewick, Pasco, and West Richland, and Benton and Franklin counties. The meeting provides an opportunity for staff and community volunteers to share information about parks across the Tri-Cities.

Mayor Pro Tem Kent also encouraged those who applied for appointment to various Richland boards, commissions and committees to reapply in the future if they were not selected for appointment during this recruitment cycle.

Councilmember VanDyke expressed excitement about the successful grand opening of Fire Station No. 76 and welcomed the new Fire & EMS staff to the city. Next, Councilmember VanDyke congratulated Nuclear Care Partners on their relocation to a new facility and announced an upcoming ribbon-cutting event for McKinley Springs Winery. Finally, Councilmember VanDyke thanked City Manager Amundson for facilitating the public interaction opportunity with the Chief of Police candidates.

Councilmember Jones shared that she signed up to volunteer for the upcoming Ironman event to be held this weekend and encouraged others to consider doing the same.

Councilmember Whitten stated that he attended the grand opening of Fire Station No. 76. He spoke positively on the design of the station and highlighted its impressive views. Councilmember Whitten congratulated the Richland Fire Department on this achievement and welcomed the new Fire & EMS employees. Next, Councilmember Whitten thanked Utility Advisory Committee member Ricky Hyson for his ongoing service to the UAC. Lastly, Councilmember Whitten shared that he will be volunteering at the upcoming Ironman event this weekend and encouraged other to consider doing the same.

Councilmember Maier expressed appreciation to City Manager Amundson for the process utilized to select the new Chief of Police, specifically the meet-and-greet event, and thanked Interim Chief of Police Meidl for his leadership during this transition period. Next, Councilmember Maier expressed interest in attending the *Week Without Driving* forum at Café Con Arte on September 28, 2024.

Councilmember Maier then stated that he has not been able to confirm if the Active Transportation Assistance Program funding is directly tied to the *Move Ahead Washington* program. He pointed out that such initiatives are supported by funds related to Initiative No. 2117. Councilmember Maier emphasized the importance of understanding the potential impact of Initiative No. 2117.

Mayor

Mayor Richardson acknowledged the high caliber of applicants who applied to volunteer on various Richland boards, commissions and committees. She highlighted the value of their professional experience and expertise, and their impact on the community.

Mayor Richardson shared that she also attended the Fire Station No. 76 grand opening and noted the success of the event. She described the area and future park as a stellar addition to the community and a reflection of the City's commitment to safety, growth and development.

Adjournment

Mayor Richardson adjourned the meeting at 6:37 p.m.

APPROVED:

ATTEST:

Theresa Richardson, Mayor

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



MINUTES

RICHLAND CITY COUNCIL WORKSHOP MEETING

Tuesday, September 24, 2024

Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Workshop - 6:00 p.m.

Mayor Richardson called the workshop meeting to order at 6:00 p.m.

Attendance: Mayor Richardson	Present
Mayor Pro Tem Kent	Present
Councilmember Jones	Present
Councilmember Lukson	Present
Councilmember Maier	Present
Councilmember VanDyke	Present
Councilmember Whitten	Present

Also present were City Manager Amundson (remote), Deputy City Manager Schiessl (remote), Assistant City Manager Florence, City Attorney Kintzley, Fire Chief Huntington, Development Services Director Jensen, Energy Services Director Whitney, Finance Director Allen, Parks & Public Facilities Director Waite, Public Works Director D'Alessandro, Interim Chief of Police Meidl, and City Clerk Rogers.

Agenda Items

1. Washington State Veterans Cemetery (30 minutes)

David Puente, Jr., Director of Washington Department of Veterans Affairs (WDVA) and Rudy Lopez, Cemetery Director for the Medical Lake Cemetery, jointly presented on the WDVA strategic plan, veteran population in the Tri-Cities, burial cost comparison, primary requirements for a state veterans cemetery, future project milestones and considerations, and proposed site selection for the cemetery.

The property being considered for the proposed cemetery development is a city-owned parcel located at Snively Road and Horn Rapids. WDVA is looking to acquire at least 100-acres for the proposed cemetery. Mr. Puente, Jr. stated the Tri-Cities has been identified by the Federal Veterans Affairs as a location where there is a need to serve veterans. The property in Richland became a focus after a tip from Benton County Commissioner Alvarez was received, prompting further investigation of the land.

Detailed information can be found in the PowerPoint Presentation included in the agenda packet. After the presentation, Mr. Puente, Jr. and Mr. Lopez engaged in a question-and-answer question with Council regarding the proposed location, estimated market value of the property, next steps for the cemetery development after property is acquired, and

other parcels in consideration for the cemetery.

City Manager Amundson stated that a latecomer agreement had been discussed, which would ensure that the WDVA would be reimbursed by future developers for extending utilities to their property; this could be facilitated through state funding or other sources.

City Manager Amundson then gauged Council interest in proceeding with appraising the property to determine its value. There was consensus from Council to proceed with the land appraisal, and to continue this discussion at a future meeting.

2. 2025 Budget Presentation (90 minutes)

Finance Director Allen provided a comprehensive overview of the preliminary 2025 Budget. Department Directors provided a high-level overview of their department's current projects, programs, developments, and major initiatives for 2025. Detailed information can be found in the PowerPoint Presentation included in the agenda packet.

In conclusion, Finance Director Allen reviewed the timeline for the 2025 Budget adoption and City Manager Amundson described the budget proposal process and an overview of certain expenditure items.

Staff responded to Council inquiries throughout the presentation.

Future Workshop Agenda Items

None.

Adjournment

Mayor Richardson adjourned the meeting at 7:58 p.m.

APPROVED:

ATTEST:

Theresa Richardson, Mayor

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Ordinances - Second Reading & Passage

Strategic Priority 4 - Quality of Life

Subject:

Ordinance No. 2024-29, Amending Chapter 3.29 of the Richland Municipal Code related to the Utility Low Income Program

Department/Office
Finance

Ordinance/Resolution Number:
2024-29

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2024-29, amending Chapter 3.29 of the Richland Municipal Code related to the City's Utility Low Income Program.

Summary:

The City of Richland has need, from time to time, to amend the Richland Municipal Code (RMC) to promote the health, safety, and general welfare of the citizens of the community, and to comply with changes in state regulations.

The Clean Energy Transformation Act (CETA) codified in Chapter 19.405 RCW requires utilities to make programs and funding available for energy assistance to low-income customers. Each utility is responsible for demonstrating progress in providing energy assistance. The low-income programs are to be prioritized to reduce the energy burden for customers where energy costs are above 6% of household income. State law defines low-income as households with income less than the greater of 80% of Area Median Income AMI or 200% of the Federal Poverty Level FPL, adjusted for household size.

The low-income discount program in Chapter 3.29 RMC has not been updated in several years and limits discount eligibility to seniors and disabled customers. Many residents of Richland who are not classified as "senior" or "disabled" are equally affected by the challenges associated with low income.

Changes are needed to update Chapter 3.29 RMC to ensure the City is in compliance with CETA requirements. The changes will remove the senior and disabled qualifiers and adjust the qualification thresholds for the utility discount program.

Staff recommends approval of Ordinance No. 2024-29 for second reading and passage.

Fiscal Impact:

Discounts will be tiered based on income and are intended to target those households with the greatest need. Depending on the utility, discount percentages will vary between 5%-60%, and may include waiver of the monthly base fee. The updates to the low-income program are not expected to have a material effect on overall utility revenues.

Attachments:

I. Ordinance No. 2024-29

ORDINANCE NO. 2024-29

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTER 3.29 OF THE RICHLAND MUNICIPAL CODE RELATED TO THE UTILITY LOW INCOME PROGRAM.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to promote the health, safety and general welfare of its citizens and to bring the code into alignment with state law; and

WHEREAS, the Clean Energy Transformation Act (CETA) codified in Chapter 19.405 RCW requires utilities to make programs and funding available for energy assistance to low-income customers; and

WHEREAS, each utility is responsible for demonstrating progress in providing energy assistance; and

WHEREAS, low-income programs are to be prioritized to reduce the energy burden for customers where energy costs are above 6% of household income. State law defines low-income as households with income less than the greater of 80% of Area Median Income AMI or 200% of the Federal Poverty Level FPL, adjusted for household size; and

WHEREAS, Chapter 3.29 RMC currently limits eligibility for a low income utility discount to seniors and disabled customers and must be amended to comply with CETA.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 3.29 of the Richland Municipal Code, entitled Utility Low Income Program, as first enacted by Ordinance No. 40-02, and last amended by Ordinance No. 2022-29, is hereby amended as follows:

Chapter 3.29 UTILITY LOW INCOME PROGRAM

Sections:

- 3.29.010** Special residential rates – Low-income ~~senior citizens and low income disabled~~ citizens.
- 3.29.020** Special residential rates – Discounts for low-income ~~senior citizens and low income disabled~~ citizens.
- 3.29.030** Special residential rates – Qualification as low-income ~~senior citizen or low income disabled~~ citizen.

3.29.010 Special residential rates – Low-income ~~senior citizens and low income disabled~~ citizens.

There shall be a discount applied to rates for services provided to residential customers qualifying as low-income ~~senior citizens or low income disabled~~ citizens.

3.29.020 Special residential rates – Discounts for low-income ~~senior citizens and low income disabled~~ citizens.

The discounts shall be set forth in the City of Richland Fee Schedule. ~~as follows:~~

Service	Discount
Residential Electrical Rate Schedule 10 per RMC 14.24.060	The service charge shall be waived, and the energy charge shall be discounted 15% of Schedule 10
Residential Solid Waste per RMC 15.20.020	60%
Residential Stormwater Rate per RMC 16.08.035	33%
Residential Sewer Schedule 1 per RMC 17.56.010	60%
Residential Water Table 1 per RMC 18.24.020	60%
Provided, that such water discount shall not apply to any billing cycle that water consumption exceeds 5,000 cubic feet.	

3.29.030 Special residential rates – Qualification as low-income ~~senior citizen or low income disabled~~ citizen.

A. The special residential rate for low-income ~~senior citizens or low income disabled~~ citizens specified in RMC 3.29.020 ~~shall~~ will be available to each person who shows satisfactory proof that he or she meets all of the following criteria:

~~1. a. Is 62 years of age or over; or~~

~~b. Is a citizen qualifying for special parking privileges under RCW 46.16.381(1)(a) through (f) or a blind citizen as defined in RCW 74.18.020(4), or developmentally disabled as defined in RCW 71A.10.020(2) or a mentally ill person as defined in RCW 71.05.020(1); and~~

21. Has a maximum annual income ~~of not more than 125 percent of~~ that falls within one of the following ranges of the Federal pPoverty lLevel (FPL) established by the federal Office of Management and Budget (OMB) and the Area Median Income (AMI) established by the United States Department of Housing and Urban Development (HUD); and

Income Range
0% - 50% FPL
51% - 100% FPL
101% - 150% FPL

151% - 80% AMI

~~3~~2. Is the sole occupant or the head of a household; ~~and~~

~~4~~3. Resides in a dwelling unit served directly by the city's utility; and

~~5~~4. Is billed in his or her name by the city's utility.

B. All information presented in support of such application shall be verified by the applicant who shall provide such other data as deemed appropriate upon forms and in a manner determined by the finance director or designee.

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: September 17, 2024

Second Reading: October 1, 2024

Date Published: October 6, 2024



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Ordinances - Second Reading & Passage

Strategic Priority 2 - Financial Sustainability

Subject:

Ordinance No. 2024-30, Amending the 2024 Budget to provide for Additional Appropriations in the City's General Fund, Streets Capital Construction Fund, Community Development Block Grant (CDBG) Fund, HOME Investment Partnerships Program (HOME) Fund, and Equipment Replacement Fund

Department/Office
Finance

Ordinance/Resolution Number:
2024-30

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2024-30, amending the 2024 Budget to provide for additional appropriations in the General Fund, Streets Capital Construction Fund, CDBG Fund, HOME Fund, and Equipment Replacement Fund.

Summary:

Ordinance No. 2024-30 addresses the following budget adjustments all related to receipt of additional grant funds:

- \$500,000 in additional Benton County Rural Capital Funds in support of the Center Parkway North Extension.
- \$54,000 in Washington State Department of Transportation grant funds to support Central Richland Active Transportation Improvement Projects.
- \$123,260 from the United States Department of Energy's Energy Efficiency and Conservation Block Grant Program to fund the purchase of two (2) electric vehicles for the fleet.
- \$1,069,400 from the Washington Families Clean Energy Credits Grant administered by the Washington State Department of Commerce to provide \$200 utility bill credits to qualifying households in Richland.
- \$14,573 in Community Development Block Grant award funds that were in excess of the anticipated grant award.
- \$64,218 reduction in HOME Grant funds as the final award was less than anticipated.

As all of the above budget adjustments are funded with new revenues, and no additional appropriations from fund balance are needed, no public hearing is required for this budget adjustment.

Staff recommends approval of Ordinance No. 2024-30 for second reading and passage.

Fiscal Impact:

General Fund appropriations will increase by \$1,069,400; Streets Capital Construction Fund appropriations will increase by \$554,000; CDBG Fund appropriations will increase by \$14,573; HOME Fund appropriations will decrease by \$64,218; and Equipment Replacement Fund appropriations will increase by \$123,260. All increases in appropriations are supported by new revenues.

Attachments:

- I. Ordinance No. 2024-30

ORDINANCE NO. 2024-30

**AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON,
AMENDING THE 2024 BUDGET TO PROVIDE FOR ADDITIONAL
APPROPRIATIONS IN THE CITY'S GENERAL FUND, STREETS
CAPITAL CONSTRUCTION FUND, CDBG FUND, HOME FUND
AND EQUIPMENT REPLACEMENT FUND.**

WHEREAS, on November 21, 2023, the Richland City Council approved Ordinance No. 2023-29 adopting the 2024 Budget; and

WHEREAS, Resolution No. 2024-19 authorized a second amendment to the disbursement agreement for an additional \$500,000 of Benton County Rural Capital Funds in support of the Center Parkway North Extension Project; and

WHEREAS, Resolution No. 2024-68 authorized a funding agreement in the amount of \$54,000 with the Washington State Department of Transportation in support of Central Richland Active Transportation Improvement Projects; and

WHEREAS, additional appropriations of \$554,000 are needed in the Streets Capital Construction Fund to authorize the spending of the above-referenced grant funds; and

WHEREAS, Resolution No. 2023-114 authorized the submission and acceptance a grant in the amount of \$123,260 from the United States Department of Energy's Energy Efficiency and Conservation Block Grant Program; and

WHEREAS, additional appropriations in the amount of \$123,260 are needed in the Equipment Replacement Fund to spend the above-referenced grant funds; and

WHEREAS, Resolution No. 2024-94 authorized the acceptance of a Washington Families Clean Energy Credits Grant administered by the Washington State Department of Commerce to provide up to \$200 in utility credits to eligible utility customers; and

WHEREAS, additional appropriations in the amount of \$1,069,400 are needed in the General Fund to apply the utility credits to customer accounts; and

WHEREAS, additional appropriations in the amount of \$14,573 are needed in the Community Development Block Grant Fund (CDBG) to reflect a final grant award higher than anticipated; and

WHEREAS, appropriations in the HOME Fund are being reduced by \$64,218 as the final grant award was lower than anticipated; and

WHEREAS, no funds were appropriated in the General Fund, Streets Capital Construction Fund, CDBG Fund, HOME Fund, and Equipment Replacement Fund for the above stated grant awards.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Amendment of the 2024 Budget. The 2024 Budget is hereby amended to provide additional appropriations in the General Fund, Streets Capital Construction Fund, CDBG Fund, HOME Fund, and Equipment Replacement Fund from grant funds as follows:

General Fund

Current Appropriation: \$81,115,436
Increase in Appropriation: \$ 1,069,400
Amended Appropriation: \$82,184,836

Streets Capital Construction Fund

Current Appropriation: \$30,100,887
Increase in Appropriation: \$ 554,000
Amended Appropriation: \$30,654,887

CDBG Fund

Current Appropriation: \$ 1,234,311
Increase in Appropriation: \$ 14,573
Amended Appropriation: \$ 1,248,884

HOME Fund

Current Appropriation: \$ 7,050,511
Increase in Appropriation: \$ (64,218)
Amended Appropriation: \$ 6,986,293

Equipment Replacement Fund

Current Appropriation: \$ 11,383,836
Increase in Appropriation: \$ 123,260
Amended Appropriation: \$ 11,507,096

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: September 17, 2024

Second Reading: October 1, 2024

Date Published: October 6, 2024



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Ordinances - Second Reading & Passage

Strategic Priority 2 - Financial Sustainability

Strategic Priority 4 - Quality of Life

Subject:

Ordinance No. 2024-31, Accepting a Washington Auto Theft Prevention Authority Grant and Amending the 2024 Budget to Appropriate Grant Funds

Department/Office
Police

Ordinance/Resolution Number:
2024-31

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2024-31, accepting a Washington Auto Theft Prevention Authority grant from WASPC and amending the 2024 Budget to appropriate grant funds as provided therein.

Summary:

Funding has been allocated to the Washington Association of Sheriffs and Police Chiefs (WASPC) for equipment and technology through the Washington Auto Theft Prevention Authority (WATPA) grant. The funds provide financial support to public agencies in an effort to combat and prevent motor vehicle theft and other related crimes in Washington State.

In order to take advantage of the grant opportunity, staff submitted an application to WASPC and were subsequently awarded \$17,678.00 for use in the purchase of motor vehicle theft equipment and technology.

The purpose of proposed Ordinance No. 2024-31 is to amend the 2024 Budget to provide additional appropriations in the General Fund from the Washington Association of Sheriffs and Police Chiefs Equipment and Technology Grant, to ratify the grant application, and to authorize the City Manager to sign and execute a grant agreement with the Washington Auto Theft Prevention Authority for the purchase of equipment and technology.

Staff recommends approval of Ordinance No. 2024-31 for second reading and passage.

Fiscal Impact: General Fund appropriations will increase by \$17,678 from additional grant revenues.

Attachments:

1. Ordinance No. 2024-31
2. Richland Award Letter
3. Richland Grant Agreement

ORDINANCE NO. 2024-31

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, ACCEPTING A WASHINGTON AUTO THEFT PREVENTION AUTHORITY GRANT AND AMENDING THE 2024 BUDGET TO APPROPRIATE GRANT FUNDS.

WHEREAS, on November 21, 2023, Richland City Council passed Ordinance No. 2023-29, approving the 2024 Budget; and

WHEREAS, funding has been allocated to the Washington Association of Sheriffs and Police Chiefs (WASPC) for equipment and technology; and

WHEREAS, the grant funding is managed by the Washington Auto Theft Prevention Authority (WATPA); and

WHEREAS, in order to take advantage of the grant opportunity, Richland Police Department (RPD) staff submitted a grant application to WASPC in April 2024. No matching funds are required; and

WHEREAS, RPD has been awarded grant funding in the amount of \$17,678.00 to purchase equipment and technology; and

WHEREAS, RPD intends to purchase a modular surveillance system to include a pole-mounted camera and recording software; and

WHEREAS, no funds were appropriated in the General Fund for this purpose.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Police Department's Washington Auto Theft Prevention Grant application submitted to the Washington Association of Sheriffs and Police Chiefs for equipment and Technology is hereby ratified.

Section 2. The City Manager is authorized to sign and execute a grant agreement with the Washington Association of Sheriffs and Police Chiefs for the purchase of equipment and technology to aid in the prevention of auto thefts.

Section 3. Amendment of the 2024 Budget. The 2024 Budget is hereby amended to provide additional appropriations in the General Fund in the form of new revenue from the Washington Association of Sheriffs and Police Chiefs Equipment and Technology Grant as follows:

General Fund

Current Appropriation: \$81,097,758

Increase in Appropriation: \$ 17,678

Amended Appropriation: \$81,115,436

Section 4. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: September 17, 2024

Second Reading: October 1, 2024

Date Published: October 6, 2024

WASHINGTON AUTO THEFT PREVENTION AUTHORITY

WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS

May 28, 2024

Richland Police Department
871 GEORGE WASHINGTON WAY
RICHLAND, WA 99352-3538

I am pleased to inform you that Washington Auto Theft Prevention Authority (WATPA) Board of Directors has approved the **Richland Police Department** grant application for funding of **Equipment & Technology**. The award is in the amount of **\$17,678.00**. The grant award is effective **June 1, 2024 and expires on June 30, 2025**. This award is a one-time event and does not imply or promise availability of funds for replacement or continuation of funding after June 30, 2025.

Enclosed is an award agreement. This agreement is to be signed and returned to WATPA. No funds will be reimbursed until the signed agreement is received. Expenditures prior to the award effective date or after the grant expiration date are not authorized and will not be reimbursed. All grant awards are subject to Grant Policies and Procedures of the Washington Auto Theft Prevention Authority. Costs will be paid on a reimbursement basis. Your agency will be reimbursed for actual expenses only up to the limit of the award categories. All grantees must sign the attached non-supplanting agreement before reimbursement can begin. Also, please note that reimbursement requests by grant recipients will only be processed upon receipt of current semi-annual reports by the WATPA office. The semi-annual report form is available on the WATPA website, www.WaAutoTheftPreventionAuthority.org

If you have any questions, please contact me at Phone: 253-677-8576 E-mail: bjeter@waspc.org

Sincerely,



Bryan Jeter, Executive Director
Washington Auto Theft Prevention Authority

Washington Auto Theft Prevention Authority

www.WaAutoTheftPreventionAuthority.org

*“preventing and reducing motor
vehicle thefts in the State of
Washington.”*

**AGREEMENT BETWEEN RICHLAND POLICE DEPARTMENT AND THE
WASHINGTON AUTO THEFT PREVENTION AUTHORITY**

AUTO THEFT PREVENTION GRANT PROGRAM AWARD AGREEMENT

Award Recipient Name and Address:

**Richland Police Department
871 GEORGE WASHINGTON WAY
RICHLAND, WA 99352-3538**

Award Period:

06/1/2024 - 06/30/25

Amount Approved

\$17,678.00

Funding Authority:

**WASHINGTON AUTO THEFT
PREVENTION AUTHORITY**

Requests for reimbursement under this agreement are subject to the following Budget:

EQUIPMENT & TECHNOLOGY

\$17,678.00

IN WITNESS WHEREOF, the WATPA and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year last written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and other document incorporated herein by reference: Non-Supplanting Declaration.

WATPA

RECIPIENT

Name/ Bryan Jeter
Title: WATPA, Executive Director

Date:

Name/
Title:

Date:

WATPA

Non-supplanting Declaration

Supplanting

WATPA funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose (RCW 46.66.080 (5)). Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, reimbursement and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in non-WATPA resources occurred for reasons other than the receipt or expected receipt of WATPA funds.

The _____ (Applicant Agency) certifies that any funds awarded through **WATPA** shall be used to supplement existing funds for program activities and will not replace (supplant) non-WATPA funds that have been appropriated for the purposes and goals of the grant.

The _____ (Applicant Agency Chief or designee) understands that supplanting violations may result in a range of penalties, including but not limited to suspension of future funds under this program, suspension or debarment from **WATPA** grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Printed Name and Title: _____

Signature: _____ Date: _____

WASHINGTON AUTO THEFT PREVENTION AUTHORITY



Washington Association of Sheriffs and Police Chiefs



Auto Theft Prevention Grants Policy & Procedure Guide

October 2017

Washington Auto Theft Prevention Authority
3060 Willamette Dr. NE, Suite 101
Lacey, WA 98516
360-292-7900

Available on-line at
www.WaAutoTheftPreventionAuthority.org

Washington Auto Theft Prevention Authority GRANT PROCEDURES AND POLICIES

➤ Purpose

- The purpose of this manual is to provide guidance to grant applicants, recipients and sub-recipients regarding compliance with Washington Auto Theft Prevention Authority (WATPA) procedures and policies. This manual is not intended to be an all-encompassing statement of responsibilities, but is intended to identify the information and requirements most relevant to the grant recipient.

➤ Applicability

- The content of this manual is applicable to:
 - WATPA Grant Program applications and awards
 - Grant recipients and sub-recipients.
 - Grant supported activities.
 - Management and accountability of grant funds.
 - Management and accountability of program income.

➤ Notice of Possible Changes

- This guide is updated periodically to reflect changes in applicable federal or state law and/or Authority policy. Changes are effective immediately.
- Policy and procedure changes will be posted on the WATPA website at www.WaAutoTheftPreventionAuthority.org as they occur. WATPA staff will attempt to notify grant recipients of changes. However, grant recipients should periodically check the website to ensure they are up-to-date on policies and procedures applicable to their grants.

➤ Grant Principles

- The purpose of grant funding is to support local and state projects, undertaken at the recipient's initiative, to reduce motor vehicle theft in Washington State. Financial assistance provided through the grant program is intended to address motor vehicle theft issues in the areas of prevention, enforcement, prosecution, , public awareness and education, and technology and equipment. These areas of need narrow the purpose for which grant funding is intended, and for what, when and how funds may be expended.

- Receipt of grant funding is not an entitlement.
 - Funding is limited, intended for specific purposes, and limited by both programmatic and fiscal restrictions.
 - The Washington Auto Theft Prevention Authority has a responsibility to ensure that grant funding is distributed to provide the most effective outcomes for the State of Washington.
 - Grants are awarded based upon a variety of criteria including:
 - Where motor vehicle theft is a more significant problem
 - Proposed methods of reducing motor vehicle theft
 - Success of proposed activities
 - Past performance
 - Previous grant procedure compliance
 - Multi-jurisdiction participation in grant activities
Significant emphasis is placed on grant proposals that include multiple jurisdiction activities
 - Grant recipient's matching financial contribution to funding activities
 - Previous receipt of grant funds does not guarantee future funding.
- Receipt of grant funding includes conditions and responsibilities
 - The grant funding provided through the Washington Auto Theft Prevention Authority is accounted for in two ways.
 - Financial Accountability
 - WATPA funding is appropriated by the Legislature and approved by the Governor
 - All grant funds are subject to review and audit
- All grant recipients are required to submit periodic financial reports to the WATPA.
- Program Accountability
 - Grant recipients are required to submit periodic reports on program progress. The nature and frequency of reports is at the discretion of the WATPA Board of Directors. WATPA may revoke a grant award if timely, clear and meaningful information on accomplishments is not received from the grant recipients.
 - The WATPA is required to report activities and outcomes to the Washington State Legislature and the Governor on an annual basis.

➤ **Grant Awards**

- The Washington Auto Theft Prevention Authority (WATPA) will allocate funds to public agencies for the purpose of establishing, maintaining, and supporting programs that are designed to prevent motor vehicle theft. All awards will be based on the evaluation of grant proposals by WATPA staff with review and final approval by the Authority members. Funds will be made available through grants that address the following:

➤ **Law Enforcement**

- Awarded to law enforcement agencies to promote more efficient and effective motor vehicle theft investigation and enforcement.
- Financial support may be provided to a unit of local government or a team consisting of multiple units of local governments (i.e. task forces).
- Law enforcement agencies in the State of Washington will be notified of the availability and purpose of grant funds and will be eligible to submit applications for grants provided they comply with the terms and conditions of the grant.
- Grant requests for financial support of enforcement efforts shall include budget proposals sufficient to fund proposed activities, which include, but are not limited to:
 - Administration costs
 - Law enforcement costs
 - Prosecution costs

➤ **Professional Training**

- Awarded to law enforcement and prosecutorial agencies to promote professional training and development of law enforcement officers or prosecutors. Awards may be used for tuition and/or travel expenses.
- Agencies and prosecutorial offices within the State of Washington will be notified of the availability and purpose of grant funds and will be eligible to submit applications for grants provided they comply with the terms and conditions of the grant.
- Applications will be considered based upon their expected benefit to the statewide effort to reduce and/or prevent motor vehicle theft.

- Technology and Equipment
 - Financial support provided for the procurement of equipment and technology for use by law enforcement agencies for the purpose of reducing motor vehicle theft.
 - May be a stand-alone request or incorporated as part of an overall motor vehicle theft reduction package (example: investigation, apprehension, analysis, prosecution, etc.)
- Prosecution
 - Awarded to prosecuting attorney offices within the State of Washington to enhance motor vehicle theft prosecution.
 - Awards are based upon review of areas of greatest need and expected improvement of the motor vehicle theft problem in Washington.
- Public Awareness and Education
 - Awarded to public agencies for programs that are designed to educate and assist the public in the prevention of motor vehicle theft.
- **Notification**
 - The WATPA will notify law enforcement agencies, prosecutors, and other public agencies within the State of Washington when grant applications will be accepted.
 - This notice will also be posted on the WATPA website at www.WaAutoTheftPreventionAuthority.org under the general heading of **GRANTS**.
 - Notification will include:
 - Purpose of grants including types of expenditures that will be approved and/or disapproved
 - Statement of how the recipient agencies will receive the grant funds
 - Policy on funding equipment purchases
 - Application closing date and time
 - Date of information meeting, if planned
 - Information regarding performance measures
 - Application format
 - Information regarding financial reports
 - Grant application review and approval procedures
 - Notice that applications will not be considered if they fail to comply with grant application instruction and requirements

➤ **Grant Applications**

All grant applications must satisfy the following conditions

- Must be approved by the Authority Board of Directors
- Must be submitted by the deadline announced by the Authority
- Are only accepted from public agencies within the State of Washington
- Must be prepared in accordance with all applicable documents, forms and guidelines adopted by the WATPA
- Must include the names, titles, addresses, and telephone numbers of the authorized official, project director, and financial officer
- Must include which performance measures will be used when requested
- Law enforcement agencies that apply for WATPA grants must ensure that stolen motor vehicle information is entered in WACIC operated by the Washington State Patrol
- Require an agreement signed by an authorized representative of the grant recipient and Executive Director of the WATPA before the grant will be funded
- Applications for grants that include procurement of equipment are subject to the following conditions:
 - Statement that the applicant will comply with their governing body's procurement requirements (specifically regarding bid requirements for equipment of a certain value).
 - If equipment is valued over \$ 5,000, the WATPA may require the recipient to record and report performance data and impact on vehicle theft in its jurisdiction for three years from the date of purchase
 - The recipient will own the equipment awarded through the grant and as a condition of the grant award, must accept responsibility for maintaining the equipment and ensuring that it is used for the stated purposes
 - A statement justifying the need for the equipment and expectations for the reduction of motor vehicle theft in the recipient's jurisdiction must be included with the proposal
- Other information or documentation may be required

➤ **Disqualification of Application**

- Requests that do not conform to the purpose of the grant announcement
- Applications which are submitted after 3:00 p.m. on the due date
- The Authority reserves the right to table any grant request for further consideration or to obtain additional information

The completed grant application will be mailed or delivered to:

**Grant Program Manager
Washington Auto Theft Prevention Authority
3060 Willamette Dr. NE, Suite 101
Lacey, WA 98516**

- Review and approval/denial of Grant Applications
 - The Washington Auto Theft Prevention Authority staff will review grant applications for compliance with guidelines.
 - Following staff review, the Authority members will review and take action on grant proposals.
 - The Washington Auto Theft Prevention Authority will review only those grant applications in compliance with the applicable documents, forms, and guidelines adopted by the Authority.
 - The Authority may award a grant, award a grant with modifications, or reject a grant application.
 - All grant award decisions by the Authority are final.
- Criteria for Evaluation of Grant application
 - Application criteria
 - Application received timely
 - Application is complete
 - Application is from a public agency within the State of Washington
 - Application is prepared in accordance with requirements announced in public notification
 - Application includes names, titles, addresses and telephone numbers of the authorized official, project director, and financial officer
 - Application includes required non-supplanting declaration.
 - Application containing a request for equipment exceeding \$5,000, must include three price quotes or reasons why three quotes were not available before funding is released.
 - Agency criteria
 - The agency is not ineligible for future grant awards due to the termination for cause of a prior grant award
 - Program criteria (criteria and requirements set forth in the notification regarding specifics of the grant program)
 - Other information that must be included

- Name of agency or agencies participating in proposed activities
 - Population of jurisdiction (s)
 - Motor vehicle thefts in the primary applicant jurisdiction (annual and monthly)
 - Annual motor vehicle recoveries and arrests in jurisdiction (s)
 - County(s) that are included
 - Prior funding received
 - Multi-jurisdiction task force participation and activities in jurisdiction
- Revision of Grant Applications
- The Authority may require revision of a grant application to comply with all applicable State and federal laws, guidelines, rules, regulations, and applicable administrative and financial requirements for funded projects.
- **Non-supplanting Requirements**
- Monies expended from the Washington Auto Theft Prevention Account shall not be used to supplant other monies that are available for vehicle theft prevention.
 - At minimum, each recipient shall declare, as part of their application, that the Washington Auto Theft Prevention Authority funds will not be used to replace State or local funds that would have been available in the absence of grant funds.
- **Notification of Grant awards and acceptance**
- Grant applicants will be notified of application status following final action by the Authority.
 - Each recipient shall accept or reject a grant award in the form and manner prescribed by the WATPA within 30 days of the grant award date.
 - Failure by the recipient to execute the grant agreement within 30 days of the award date will be construed as rejection of the grant award.
 - A 30-day extension may be requested in writing.
 - No funds will be released to the grant recipient until a signed agreement is completed.
- **Administration of a Grant**
- Grants shall be administered in accordance with all applicable federal, state and local laws, rules, regulations, policies, or guidelines; and policies, procedures, terms, conditions, standards, or stipulations of grant agreements defined by the Authority.

➤ **Term of Grants**

- All grant awards will be for a term as specified in the grant announcement.
- Grant award terms will be based on Washington State biennial funding periods. (Biennium begins July 1 every odd numbered year – 2007, 2009, 2011, 2013, etc.)
 - Grant award terms shall be for no more than two years.
 - Grant award terms may be less than two years but must end no later than the biennium end date (June 30 of odd numbered years) as expenditure of state appropriations are only authorized during a specific biennium.
 - State law does not allow appropriations from the Auto Theft Prevention Account to carry forward past the end of a biennium.

➤ **Grant Modifications**

- Prior written approval from the Executive Director or designee is required for any changes in the project scope, objectives, approach, or geographical location of the grant including the following:
 - Transfers of funds among any cost category.
 - Changes in the number or job descriptions of personnel specified in the grant agreement.
 - Changes in the grant period.
 - Other changes for which the grant agreement or grant and contract management policies and procedures require prior approval.
 - A recipient must provide written notification to the Executive Director of all changes in the project director, financial officer, or authorized official.

➤ **Grant Extension**

- Prior to the end of the grant period, a recipient may submit to the WATPA Executive Director, a written request for a grant extension.
- Extension requests must be submitted no later than 90 days prior to the closing date.
- Extensions will be considered for time only and not additional funding.
- **No extension will be granted beyond a biennium end date.**

➤ **Obligation of Grant Funds**

- Grant funds **shall not** be obligated prior to the effective date or after the end date of the grant period.
- Obligations must be related to goods or services provided and used for approved motor vehicle theft reduction and prevention purposes.
- All goods and services must be received by the end date of the grant to qualify for reimbursement.
- Every item or service procured must be allowable and both necessary and reasonable for the grant program.
- All obligations or encumbrances incurred before the grant end date shall be paid no later than 15 days after the grant end date.
- Any remaining non-expended funds at the end of the 15 day period shall be de-obligated.
- Program income
 - Program income is revenue generated by grant supported activities, such as seminar/conference fees, partial fees for service, or forfeitures.
 - Such income is subject to the same fiscal and programmatic controls as grant funds.
 - Program income is considered to be property of the generating grant supported activity, and must be dedicated to that activity, at least ***to the extent that the activity is supported by WATPA funding.***
 - Program income must be documented and reported to WATPA in required financial reports.
- Expenditures are for grant purposes and shall:
 - Be only those necessary for proper and efficient administration of the project.
 - Be only those allowable under the principles and standards of the WATPA provided herein.
 - Be allowable under applicable State and federal laws, rules, regulations, policies, and guidelines.
 - Be incurred on or after the first day of the award period and on or before the end date of the award period as designated in the Grant Program Award Sheet.
 - Be adequately supported by source documentation.
 - The recipient agrees to use the approved purchasing practices and bid procedures required by the applicable governmental unit, community, agency, or organization for expenditures involving project activity.
 - The recipient agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds.
 - The recipient agrees to maintain all documentation for costs incurred for a five-year period following the final payment for the project.

➤ **Property management and inventory**

- Program assets must remain dedicated to the grant supported activity for which they were procured.
- All items considered equipment (capital assets other than land, buildings and infrastructure costing \$5,000 or more as well as small and attractive items with a value of less than \$5,000 but with a life expectancy exceeding one year) whether acquired in part or in whole with grant funds, are subject to the following controls:
 - Property records must be maintained which include:
 - Description
 - Serial number or other identification number
 - Source (procurement/acquisition source)
 - Identification of title holder
 - Acquisition date
 - Cost
 - Identification and percentage of the items cost by fund source (individual grant awards, individual awards matching funds, other specific fund sources)
 - Location
 - Use and condition
 - Disposal data, including date, disposal method, and realized value or assessed fair market value if not sold
 - A control system must exist to ensure adequate safeguards to prevent:
 - Loss
 - Damage
 - Theft
 - Any loss, damage, or theft shall be investigated by the grant recipient, and the appropriate property records will be annotated with the essential information and findings.
 - Property and inventory records are subject to monitoring and audit review, and shall be maintained at the project level in addition to such other location as the grant recipient organizational policies require.

➤ **Grant Fund Disbursement**

Funds are disbursed on a reimbursement basis.

- Requesting payment – Reimbursement of expenditures

- Recipients shall request reimbursement no more than once each month.
- Timing of reimbursement requests – expenditure reports
 - Reimbursement requests are due within 15 days of the end of the billing period.
 - Final or close-out reports are due no later than fifteen (15) days after the end of the award period.
 - Any grant recipient foreseeing difficulty submitting by this date should contact the WATPA well in advance.
- Corrections of prior expenditure errors are to be made on the first reimbursement request following detection of the error(s), or by a special expenditure report not requesting payment.

➤ **Suspension of Funds/Termination of Grant**

- The Washington Auto Theft Prevention Authority may terminate any grant award for failure to comply with any of the following:
 - Applicable State and federal laws, rules, regulations, policies, or guidelines.
 - Terms, conditions, standards, or stipulations of grant agreements including reporting.
 - Terms, conditions, standards, or stipulations of any other grant awarded to the recipient.
- Suspending reimbursement of grant funds to a recipient may be imposed by the WATPA and immediately halts all processing of grant funds to the individual grant recipient.
 - The most common causes for this sanction being imposed is failure to comply with reporting requirements or non-compliance with the terms and conditions of a grant award. This sanction may also be imposed as an interim measure if termination is being considered.
 - When non-compliance with reporting procedures is the stated cause of the suspension of funds, bringing reporting requirements up-to-date in compliance with the reporting schedule will be sufficient to reinstate fund reimbursement.
 - During a suspension, unless funds are suspended pending termination of the grant, the grant recipient may provisionally continue to obligate grant funds. Continued obligation of funds is contingent on the suspension cause being resolved timely either prior to the due date of reports or other announced date.
 - Notice of suspension may be by e-mail to any individual identified on the grant recipient's Signature Authorization Form. If the cause of the suspension is not promptly resolved, written notice will be provided with seven (7) working days of the initial notice.

- Termination is the early closure of a grant award, and may be effective either immediately upon notice, or upon a specified date (usually not later than the end of the next complete month).
 - Termination of a grant shall be based on finding(s) that:
 - A grant recipient has acted illegally or has failed to comply with grant procedures and policies;
 - Deficient condition(s) make it unlikely that the major objectives of the grant will be accomplished;
 - Deficient condition(s) cannot be corrected within a period of time adjudged acceptable by the Washington Auto Theft Prevention Authority;
 - Failure to respond to audit or monitoring findings by the required date; and/or
 - A recipient has failed to act in good faith.
 - Termination may be preceded by a notice that the grant recipient's funds have been suspended pending termination.
 - Effective the date that grant funds are suspended pending termination or the date of the termination, whichever is earlier, obligation of funds by the grant recipient is no longer authorized and funds may not be expended by the grant recipient, nor reimbursed by the WATPA.
 - The WATPA shall notify recipients of the conditions and findings constituting grounds for termination.
 - Unexpended or unobligated funds awarded to a recipient shall, upon termination of a grant, revert to the Washington Auto Theft Prevention Authority Account in the Washington State Treasury.
 - A recipient may be found ineligible for future grant awards, if a grant awarded to the recipient has been terminated.
- **Audit and Review**
 - The recipient agrees to allow the WATPA staff and any of their duly authorized representative's access, for purposes of inspection, audit, and examination, to any books, documents, papers, records, equipment and personnel of the recipient or sub-recipients that are related to the grant project.
 - Grant recipients shall supply a copy of any annual state or local audit reports conducted during the award period to the WATPA.
 - The WATPA may conduct periodic financial audits of the grant to ensure the grant funds have been spent in accordance with the policies of the Authority and grant contract.
 - The WATPA may conduct periodic program reviews of the project to determine adherence to stated project scope and to review progress of the project toward meeting its goals and objectives.

➤ **Financial and Progress Reports**

- Progress and financial reports are to be submitted as requested by the Authority.
 - Semi-annual financial and progress reports are due no later than 15 days following the end of December and June of each year.
 - Failure to submit any required reports prior to specified due dates may result in suspension of grant funds.
 - Failure to submit reports after being notified that they are past due may result in suspension of funds and/or termination of the grant.
- Progress reports shall follow a specified format identified by the WATPA.

➤ **Equal Opportunity**

- The recipient must agree to comply with all applicable state and local laws and rules regarding equal opportunity to participate in and benefit from all programs, activities, services, and employment without regard to race, color, religion, national origin, age, sex, sexual orientation or handicap.
- The recipient must agree to include in all recruiting materials, promotional materials, and advertisements that all applicants will receive equal consideration for employment and that all programs, activities, and services will be provided equally without regard to race, color, religion, national origin, age, sex, sexual origin or handicap.
- The recipient must agree to post, in a conspicuous place, notices setting forth the law on equal opportunity in employment and public accommodations.

➤ **Publications**

- Recipients are encouraged to make the results and accomplishments of their activities available to the public. However, responsibility for the direction of the project/program activity should not be ascribed to the WATPA.
- All printed materials funded by grant awards shall contain an acknowledgement of WATPA assistance
- A draft of any proposed printed materials funded by grant awards shall be forwarded to the WATPA for review and approval 3 working days in advance of the anticipated printing date.

APPENDIX A – STANDARD ALLOWABLE EXPENSES

Allowable costs are limited to those costs that are reasonable and necessary to the implementation of a project, allocable to the project, consistently treated, and previously authorized under the specific award.

Authorized costs:

- Salaries and Overtime are authorized provided that compensation is reasonable and consistent to that paid for similar work in other activities within the jurisdiction. Overtime and other differential pay for units of local government is deemed to be approved by the Washington Auto Theft Prevention Authority provided that the rates are in accordance with the policies of the jurisdiction and in compliance with the terms and criteria of the grant award or application. Compensatory time (comp time) requested by grant funded FTE's is not eligible for reimbursement.
- Benefits and Position Related Allowances are authorized provided that compensation is reasonable and consistent to that paid for similar work in other activities within the jurisdiction.
- Consultants/Contracts:
 - Consultant compensation for individual consultant services must be reasonable and consistent with that paid for similar services in the marketplace. The maximum authorized rate is \$450 per day unless prior approval is obtained in writing.
 - Consultation provided by commercial and non-profit organizations is subject to competitive bidding procedures and limited to the existing market costs for such services, not by the \$450 a day rate.
 - Consultation compensation for individuals associated with educational institutions is limited to the consultant's academic salary (annual) divided by 260.
 - Consultation compensation for individuals employed by government agencies is authorized only when the agency will not provide the consultation without payment. If payment is required it is limited to the daily salary rate of the individual. Note: if the individual is not representing the employing agency their compensation should be treated as if for a private/commercial individual.
 - Contracts to perform business functions essential to the operation of the grant activity, which are not part of the statement of work or defined in the grant application, require prior approval.
 - Contracts to perform business functions essential to the operation of the grant activity, as defined in the statement of work or defined in the grant application, when the intent to contract the work (or identifies participating agencies to perform the work) has been specified in the grant application are to be considered approved unless specified otherwise.
- Equipment – directly related to motor vehicle theft operations excluding weapons. Grant funds may be used to lease or rent vehicles normally used in covert or other auto theft operations. Lease or rent payments shall not exceed \$700.00 per month, per vehicle and must be approved as part of an initial funding package. Vehicle purchases are not allowed.

- Technology costs as detailed in an approved award budget.
- Indirect Costs are not authorized. Specific administrative costs directly related to approved programs, if included and explained in the grant application, may be approved.
- Lodging and Per Diem in compliance with either local travel policies or state travel policies. The chosen method shall be noted in the grant application. If there are no written policies for the organization, state travel policies shall apply.
- Food and beverages if scheduled as part of a conference, workshop or non-standard work related event where each of the following conditions applies:
 - Both the provision of the food/beverage and the cost is considered reasonable and necessary.
 - The food or beverage is available to all participants of the general event.
 - The food or beverage is not directly related to amusement and/or a social event (any event at which alcohol is served).
 - A speaker is provided at a lunch or dinner.
 - The event is supported with a formal agenda.
 - The event must be mandatory for all participants (not select participants only).
 - No payment for bar charges with registration fees (program income).
 - No grant funds are authorized for purchase of alcoholic beverages.
 - Conference, workshop or event breaks may include appropriate snacks.
 - Surrounding events must provide substantive information.
 - Events do not end with a meal and/or break.

Note: Exhibits do not constitute substantive information.

Note: If the food and beverages supplied constitute a meal, per diem for that meal is not authorized (exemption for specific dietary rules/requirements is accepted).

- Travel within the United States, at or below reimbursable rates approved by the Washington State Office of Financial Management.
- Other Costs:
 - Office supplies.
 - Project specific supplies supportive of activity defined in the Statement of Work or grant application.
 - Postage.
 - Building/office space costs for task force personnel and equipment as detailed in an approved award budget.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Resolutions - Adoption

Strategic Priority I - High Performance Government

Subject:

Resolution No. 2024-130, Authorizing Amendment No. 1 to Contract No. 161-24 with RH2 Engineering, Inc. for the Tapteal 2 Truman Avenue Booster Pump Station Design

Department/Office
Public Works

Ordinance/Resolution Number:
2024-130

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2024-130, authorizing the City Manager to sign and execute Amendment No. 1 to Contract No. 161-24 with RH2 Engineering, Inc. in the amount of \$115,000 to complete the design and permitting work associated with the Tapteal 2 Truman Avenue Booster Pump Station Project.

Summary:

On April 16, 2024, Richland City Council adopted Resolution No. 2024-55, authorizing a consultant agreement with RH2 Engineering Inc. for engineering design and permitting work associated with the Tapteal 2 Truman Avenue Booster Pump Station Project (see Richland Contract No. 161-24).

The initially selected location for the facility was on a parcel shared with Benton County Emergency Services on Truman Ave. Further research revealed that this parcel is not controlled exclusively by the City of Richland, and therefore is not a suitable location for the pump station. A new location has been identified, which requires additional design and permitting work. In addition to locating the project on a new site, the project's schedule is affected by the service requirements of a potential large-scale private development project located on the Department of Natural Resources property in the City View area. The needs of this pending large-scale project require expedited design work on the City's pump station.

The City has negotiated additional consultant services from RH2 Engineering, Inc. to meet the two (2) new project requirements at a reasonable cost. The City's best interests are served by executing an amendment to Contract No. 161-24 to complete the necessary design and permitting work.

Staff recommends adoption of Resolution No. 2024-130.

Fiscal Impact:

The value of Amendment No. 1 to Contract No. 161-24 is estimated at \$115,000. Per Ordinance No. 2024-16, the 2024 Budget for the Water Capital Fund was amended by \$4,111,400 for this project, which is adequate to fully fund this contract amendment.

Attachments:

1. Resolution No. 2024-130
2. Proposed Amendment No. 1 to Contract No. 161-24

RESOLUTION NO. 2024-130

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AMENDMENT NO. 1 TO THE CONSULTANT
AGREEMENT WITH RH2 ENGINEERING, INC. FOR THE
TAPTEAL 2 TRUMAN AVENUE BOOSTER PUMP STATION
PROJECT.**

WHEREAS, on April 16, 2024, Richland City Council adopted Resolution No. 2024-55, authorizing a consultant agreement with RH2 Engineering, Inc. for engineering design and permitting work associated with the Tapteal 2 Truman Avenue Booster Pump Station Project (*see* Richland Contract No. 161-24); and

WHEREAS, the location initially selected for the Tapetal 2 Truman Avenue Booster Pump Station (the western portion of the Benton County Emergency Services parcel) is not wholly owned by the City of Richland; and

WHEREAS, a new location was selected after considerable design and permitting work was already performed for the initial site location; and

WHEREAS, a potential forthcoming large-scale development on the DNR property has accelerated the project completion timeframe requiring expedited design work; and

WHEREAS, the City negotiated an additional consultant design and permitting budget required for both the change in location and the expedited schedule of the project at a reasonable cost; and

WHEREAS, the City's best interests are served by executing an amendment to Contract No. 161-24 to complete the necessary design and permitting work.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an amendment to the consultant agreement with RH2 Engineering, Inc. in the amount of \$115,000 to complete the design and permitting work associated with the Tapteal 2 Truman Avenue Booster Pump Station Project.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



**CITY OF RICHLAND
AGREEMENT WITH RH2 ENGINEERING, INC.
CONTRACT NO. 161-24**

AMENDMENT NO. 1

I. RECITALS

There is now in full force and effect between the Parties a Professional Services Agreement, Contract No. 161-24, related to **Tapteal 2 Truman Avenue Pump Station Design**. The Agreement was fully executed on **4/19/2024**. The expiration date of the Agreement is **3/31/2026**. The Parties desire to amend the Agreement as provided in Section II below.

II. AGREEMENT

In exchange for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to amend Contract No. 161-24 as follows:

1. The Consultant shall provide services described in the attached **Exhibit A and B**, which is hereby incorporated into Contract No. 161-24.
2. Fees.
 - a. ☐ The contract value remains unchanged.
 - b. ☒ Compensation for the additional services rendered pursuant to this Amendment shall be \$115,000. The new contract value is now \$502,018.
3. The contract period shall: ☒ remain unchanged; ☐ extend to .
4. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same. This Amendment may be executed electronically.

III. SIGNATURES

City:

RH2 Engineering, Inc.

By: _____
Jon Amundson, ICMA-CM
City Manager

By: _____

Name: _____

Date: _____

Title: _____

Date: _____

Approved as to form:

Heather Kintzley, City Attorney

EXHIBIT A
Amendment No. 1
Scope of Work
City of Richland
Tapteal 2 Truman Avenue Pump Station Design
September 2024

Background

The City of Richland (City) selected RH2 Engineering, Inc., (RH2) to provide professional services to design and permit a booster pump station (BPS) for its Tapteal 2 Pressure Zone.

Between the 30- and 60-percent design milestones, the City directed RH2 to change the site of the proposed BPS. The site relocation resulted in additional work, including but not limited to updated geotechnical analysis and reporting, updated system head curve analysis and project report updates, additional stormwater analysis and design, and additional water main design length in Truman Avenue. The City also requested that RH2 prepare specifications for pre-purchased motor control center (MCC) equipment based on equipment lead time estimates from distributors.

This Scope of Work details RH2's additional work performed at the City's request. Deliverables will be provided in electronic format (PDF) unless otherwise noted.

Task 12 –Additional Design Services

Objective: Perform additional design services at the City's direction.

Approach:

- 12.1 Revise and update the geotechnical report, including on-site observation and analysis of two (2) additional test pits at the new project site.
- 12.2 Revise and update the stormwater report and design, including performing additional HydroCAD analysis of the new project site and updating the stormwater design and report accordingly.
- 12.3 Revise and update the project report, including descriptions of the new project site, analysis and preparation of updated system head curves, and performing new pump analysis and selection recommendation.
- 12.4 Revise and update the design, including performing a project site visit, incorporating and conforming new survey data, designing approximately 1,000 linear feet of additional water main improvements in Truman Avenue, and performing design services for the new project site that were previously performed at the original project site.
- 12.5 Prepare MCC pre-procurement specifications with the goal to move up the City's timeline for pre-procurement of the MCC by at least two (2) months.

RH2 Deliverables:

- Attendance at one (1) site visit at the new project site.

- Signed and stamped revised geotechnical report.
- Signed and stamped revised stormwater report.
- Signed and stamped revised project report.
- Revised plans for the new project site.
- MCC pre-procurement specifications.

DRAFT

EXHIBIT B
Fee Estimate
Amendment No. 1
City of Richland
Tapteal 2 Truman Avenue Pump Station Design
Sep-24

Description		Total Hours	Total Labor	Total Expense	Total Cost
Task 12	Additional Design Services	522	\$ 108,590	\$ 6,410	\$ 115,000
PROJECT TOTAL		522	\$ 108,590	\$ 6,410	\$ 115,000

DRAFT



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Resolutions - Adoption

Strategic Priority I - High Performance Government

Subject:

Resolution No. 2024-131, Authorizing Award of Bid to Culbert Construction, Inc. for the Systemic Stop Controlled Intersections Safety Improvements Project

Department/Office
Public Works

Ordinance/Resolution Number:
2024-131

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2024-131, authorizing the City Manager to sign and execute a construction contract with Culbert Construction, Inc. in the amount of \$1,184,849.15 for the Systemic Stop-Controlled Intersections Safety Improvements project.

Summary:

The 2023-2028 Capital Improvement Plan (CIP) includes a project titled Systemic Stop-Controlled Intersections Safety Improvements (the "Project"). All project development and design work necessary to advance the Project to construction is complete. The Project includes scope to construct three mini-roundabouts at Thayer/Williams, Stevens/Symons, and Swift/Wright intersections. The Project also includes enhanced pavement markings, signage, and curb extensions at Goethals/Torbett and Wright/Lee intersections and an advanced intersection warning system at Duportail/Kennedy intersection.

Bids were solicited in accordance with the City's purchasing policies, with four (4) bids received and opened on September 10, 2024. Culbert Construction, Inc. submitted the lowest responsible bid of the four (4) received. Sufficient funding is available to complete the Project.

The City's best interests are served by completing the Project in accordance with the Capital Improvement Plan, project design and lowest responsible bid.

Staff recommends adoption of Resolution No. 2024-131.

Fiscal Impact:

The 2024 Capital Improvement Plan (CIP), inclusive of carryforward and Washington State Department of Transportation grant funding, has approved capacity of approximately \$1,426,812 in the Streets Capital Fund for this project. This budget allows for the full funding of the proposed Systemic Stop Controlled Intersection Improvements project, which is estimated at \$1,309,849.15 including construction, contingency, and construction management.

Attachments:

1. Resolution No. 2024-131
2. Systemic Stop Controlled Intersection Improvements - ITB#24-0022

RESOLUTION NO. 2024-131

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING THE AWARD OF BID TO CULBERT
CONSTRUCTION INC. FOR THE SYSTEMIC STOP-
CONTROLLED INTERSECTIONS SAFETY IMPROVEMENTS
PROJECT.**

WHEREAS, 2023-2028 Capital Improvement Plan (CIP) includes a project titled Systemic Stop-Controlled Intersections Safety Improvements (the “Project”); and

WHEREAS, all project development and design work necessary to advance the Project to construction is complete; and

WHEREAS, bids were solicited in accordance with the City’s purchasing policies, with four (4) bids received and opened on September 10, 2024; and

WHEREAS, Culbert Construction Inc. submitted the lowest responsible bid of the four (4) received; and

WHEREAS, sufficient funding is available to complete the Project; and

WHEREAS, the City’s best interests are served by completing the Project in accordance with the CIP, project design and lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a construction contract with Culbert Construction Inc. in the amount of \$1,184,849.15 for the Systemic Stop-Controlled Intersections Safety Improvements Project, and to execute change orders in an aggregate amount not to exceed \$125,000 as needed to fulfill the Project’s intent.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

City of Richland

DATE BIDS OPENED:	September 10, 2024	ITB #	24-0022
SYSTEMIC STOP CONTROLLED INTERSECTION IMPROVEMENTS			

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCH A - SWIFT BLVD/WRIGHT AVE								
A1	Mobilization	1.00	LS	\$ 25,000.00	25,000.00	74,959.26	74,959.26	127,211.77	127,211.77
A2	Project Temporary Traffic Control	1.00	LS	\$ 25,000.00	25,000.00	23,629.16	23,629.16	14,750.78	14,750.78
A3	ESC Lead	10.00	DAY	\$ 500.00	5,000.00	48.11	481.10	92.03	920.30
A4	Roadway Surveying	1.00	LS	\$ 15,000.00	15,000.00	17,900.80	17,900.80	6,045.35	6,045.35
A5	SPCC Plan	1.00	LS	\$ 500.00	500.00	96.22	96.22	920.29	920.29
A6	Record Drawings (Min. Bid \$500.00)	1.00	LS	\$ 500.00	500.00	512.51	512.51	690.22	690.22
A7	ADA Features Survey	1.00	LS	\$ 2,500.00	2,500.00	1,129.02	1,129.02	2,177.60	2,177.60
A8	Roadway Excavation Including Haul	465.00	CY	\$ 40.00	18,600.00	22.46	10,443.90	41.79	19,432.35
A9	Removal of Structures & Obstructions	1.00	LS	\$ 7,500.00	7,500.00	12,109.66	12,109.66	23,180.76	23,180.76
A10	Removing Cement Concrete Curb & Gutter	370.00	LF	\$ 10.00	3,700.00	4.59	1,698.30	19.50	7,215.00
A11	Removing ADA Ramp	4.00	EA	\$ 2,500.00	10,000.00	212.16	848.64	277.08	1,108.32
A12	Removal of Plastic Paint	442.00	LF	\$ 3.50	1,547.00	2.05	906.10	2.31	1,021.02
A13	Inlet Protection	4.00	EA	\$ 100.00	400.00	79.78	319.12	56.57	226.28
A14	Crushed Surfacing Base Course	560.00	TON	\$ 45.00	25,200.00	47.97	26,863.20	48.65	27,244.00
A15	Crushed Surfacing Top Course	136.00	TON	\$ 55.00	7,480.00	64.99	8,838.64	93.74	12,748.64
A16	HMA Cl. 1/2 in. PG 64H-28	226.00	TON	\$ 156.00	35,256.00	141.30	31,933.80	145.54	32,892.04
A17	Job Mix Compliance Adjustment	(1.00)	DOL	\$ 1.00	(1.00)	1.00	(1.00)	1.00	(1.00)
A18	Compaction Price Adjustment	(1.00)	DOL	\$ 1.00	(1.00)	1.00	(1.00)	1.00	(1.00)
A19	Asphalt Cost Price Adjustment	1.00	DOL	\$ 884.00	884.00	884.00	884.00	884.00	884.00
A20	Soil Residual Herbicide	921.00	SY	\$ 1.00	921.00	1.11	1,022.31	0.57	524.97
A21	Cement Concrete Traffic Curb & Gutter	20.00	LF	\$ 75.00	1,500.00	153.16	3,063.20	133.52	2,670.40
A22	Roundabout Cement Concrete Curb & Gutter	677.00	LF	\$ 45.00	30,465.00	43.95	29,754.15	41.13	27,845.01
A23	Cement Concrete Pedestrian Curb 1"-1.5" High	125.00	LF	\$ 30.00	3,750.00	38.08	4,760.00	36.55	4,568.75
A24	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	\$ 5,000.00	40,000.00	2,851.29	22,810.32	2,510.87	20,086.96
A25	Cement Concrete "Rock Blanket"	48.00	SY	\$ 150.00	7,200.00	181.43	8,708.64	310.56	14,906.88
A26	Cement Concrete Sidedwalk	126.00	SY	\$ 75.00	9,450.00	104.24	13,134.24	131.49	16,567.74
A27	Cement Concrete Splitter Island Nose Curbing	4.00	EA	\$ 750.00	3,000.00	417.18	1,668.72	445.94	1,783.76
A28	Cement Concrete Splitter Island Patterned	45.00	SY	\$ 200.00	9,000.00	202.36	9,106.20	256.10	11,524.50
A29	Detectable Warning Surface	128.00	SF	\$ 35.00	4,480.00	30.75	3,936.00	31.65	4,051.20
A30	Roundabout Truck Apron Cement Concrete Curb & Gutter	101.00	LF	\$ 45.00	4,545.00	63.06	6,369.06	64.88	6,552.88
A31	Roundabout Cement Concrete Truck Apron Patterned	89.00	SY	\$ 250.00	22,250.00	176.53	15,711.17	181.26	16,132.14
A32	Plastic Line	239.00	LF	\$ 2.00	478.00	3.59	858.01	4.55	1,087.45
A33	Plastic Crosswalk Line	386.00	SF	\$ 6.25	2,412.50	10.25	3,956.50	10.55	4,072.30
A34	Plastic Traffic Arrow	4.00	EA	\$ 1475.00	1,900.00	307.50	1,230.00	321.88	1,287.52
A35	Plastic Wide Lane Line	278.00	LF	\$ 2.25	625.50	5.13	1,426.14	5.95	1,654.10

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A36	Plastic Wide Dotted Entry Line	67.00	LF	\$ 2.25	150.75	7.18	481.06	8.89	595.63
A37	Plastic Wide Dotted Line	200.00	LF	\$ 2.25	450.00	5.13	1,026.00	6.28	1,256.00
A38	Plastic Bicycle Lane Symbol	2.00	EA	\$ 300.00	600.00	322.88	645.76	351.64	703.28
A39	Plastic Bicycle Lane Arrow	2.00	EA	\$ 300.00	600.00	322.88	645.76	351.64	703.28
A40	Permanent Signing	1.00	LS	\$ 5,000.00	5,000.00	20,758.79	20,758.79	20,537.85	20,537.85
A41	Street Light	5.00	EA	\$ 8,500.00	42,500.00	1,227.92	6,139.60	8,634.46	43,172.30
A42	Junction Box	1.00	EA	\$ 350.00	350.00	1,433.97	1,433.97	1,501.49	1,501.49
A43	Conduit Pipe 1.5 Inch Diam.	300.00	LF	\$ 6.00	1,800.00	30.75	9,225.00	31.66	9,498.00
A44	Adjust Water Valve Box	4.00	EA	\$ 800.00	3,200.00	699.26	2,797.04	360.70	1,442.80
A45	Adjust Monument Case & Cover	1.00	EA	\$ 800.00	800.00	899.64	899.64	438.34	438.34
A46	Site Restoration	1.00	LS	\$ 8,000.00	8,000.00	14,612.00	14,612.00	14,446.63	14,446.63
SCH A - SWIFT BLVD/WRIGHT AVE SUBTOTAL				\$389,492.75		\$399,730.71			\$508,278.88
0% SALES TAX				-		-			-
SCH A - SWIFT BLVD/WRIGHT AVE TOTAL				\$389,492.75		\$399,730.71			\$508,278.88
SCH B - WILLIAMS BLVD/THAYER DR									
B1	Mobilization	1.00	LS	\$25,000.00	25,000.00	6,762.42	6,762.42	19,976.65	19,976.65
B2	Project Temporary Traffic Control	1.00	LS	20,000.00	20,000.00	23,221.65	23,221.65	14,750.78	14,750.78
B3	ESC Lead	10.00	DAY	500.00	5,000.00	48.11	481.10	46.01	460.10
B4	Roadway Surveying	1.00	LS	15,000.00	15,000.00	7,277.59	7,277.59	4,815.34	4,815.34
B5	SPCC Plan	1.00	LS	500.00	500.00	96.22	96.22	460.15	460.15
B6	Record Drawings (Min. Bid \$500.00)	1.00	LS	500.00	500.00	512.51	512.51	575.18	575.18
B7	ADA Features Survey	1.00	LS	2,500.00	2,500.00	1,129.02	1,129.02	2,062.56	2,062.56
B8	Roadway Excavation Including Haul	515.00	CY	40.00	20,600.00	20.28	10,444.20	42.71	21,995.65
B9	Removal of Structures & Obstructions	1.00	LS	11,175.00	11,175.00	10,179.30	10,179.30	23,180.76	23,180.76
B10	Removing Cement Concrete Curb & Gutter	505.00	LF	10.00	5,050.00	4.33	2,186.65	11.82	5,969.10
B11	Removing ADA Ramp	5.00	EA	2,500.00	12,500.00	218.53	1,092.65	332.91	1,664.55
B12	Removal of Plastic Paint	36.00	LF	3.50	126.00	5.13	184.68	8.32	299.52
B13	Crushed Surfacing Base Course	590.00	TON	45.00	26,550.00	46.60	27,494.00	47.31	27,912.90
B14	Crushed Surfacing Top Course	143.00	TON	55.00	7,865.00	62.84	8,986.12	91.07	13,023.01
B15	HMA Cl. 1/2 in. PG 64H-28	273.00	TON	156.00	42,588.00	141.79	38,708.67	138.01	37,676.73
B16	Job Mix Compliance Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)	1.00	(1.00)
B17	Compaction Price Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)	1.00	(1.00)
B18	Asphalt Cost Price Adjustment	1.00	DOL	1,067.00	1,067.00	1,067.00	1,067.00	1,067.00	1,067.00
B19	Soil Residual Herbicide	1,117.00	SY	1.00	1,117.00	0.92	1,027.64	0.47	524.99
B20	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	5,000.00	40,000.00	2,851.29	22,810.32	2,491.15	19,929.20
B21	Cement Concrete "Rock Blanket"	49.00	SY	150.00	7,350.00	181.43	8,890.07	319.27	15,644.23
B22	Cement Concrete Sidewalk	235.00	SY	75.00	17,625.00	107.33	25,222.55	115.48	27,137.80
B23	Cement Concrete Pedestrian Curb 1"-1.5" High	78.00	LF	30.00	2,340.00	38.72	3,020.16	37.09	2,893.02
B24	Roundabout Cement Concrete Curb & Gutter	706.00	LF	45.00	31,770.00	43.99	31,056.94	42.02	29,666.12
B25	Roundabout Truck Apron Cement Concrete Curb & Gutter	101.00	LF	2 45.00	4,545.00	63.65	6,428.65	60.69	6,129.69

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B26	Roundabout Cement Concrete Truck Apron Patterned	90.00	SY	250.00	22,500.00	165.32	14,878.80	178.90	16,101.00
B27	Plastic Line	209.00	LF	2.00	418.00	3.59	750.31	4.69	980.21
B28	Plastic Crosswalk Line	448.00	SF	6.50	2,912.00	10.25	4,592.00	10.51	4,708.48
B29	Plastic Traffic Arrow	4.00	EA	475.00	1,900.00	307.50	1,230.00	336.26	1,345.04
B30	Plastic Wide Lane Line	222.00	LF	2.25	499.50	5.13	1,138.86	6.16	1,367.52
B31	Plastic Wide Dotted Entry Line	69.00	LF	2.25	155.25	7.18	495.42	8.01	552.69
B32	Plastic Wide Dotted Line	46.00	LF	2.25	103.50	5.13	235.98	6.38	293.48
B33	Plastic Cross Hatch Line	201.00	LF	2.75	552.75	4.10	824.10	4.67	938.67
B34	Flexible Guide Posts	4.00	EA	100.00	400.00	102.50	410.00	131.26	525.04
B35	Permanent Signing	1.00	LS	5,000.00	5,000.00	15,938.94	15,938.94	16,399.09	16,399.09
B36	Street Light - Foundation	2.00	EA	5,000.00	10,000.00	5,122.97	10,245.94	4,986.53	9,973.06
B37	Street Light	1.00	EA	8,500.00	8,500.00	8,200.10	8,200.10	8,471.57	8,471.57
B38	Street Light - Mast Arm with Light Head	3.00	EA	2,500.00	7,500.00	2,767.53	8,302.59	3,039.01	9,117.03
B39	Junction Box	2.00	EA	350.00	700.00	1,485.22	2,970.44	1,349.13	2,698.26
B40	Conduit Pipe 1.5 Inch Diam.	427.00	LF	6.00	2,562.00	31.78	13,570.06	32.58	13,911.66
B41	Adjust Water Valve Box	4.00	EA	800.00	3,200.00	747.93	2,991.72	354.91	1,419.64
B42	Adjust Monument Case & Cover	2.00	EA	800.00	1,600.00	734.02	1,468.04	410.53	821.06
B43	Site Restoration	1.00	LS	8,000.00	8,000.00	14,612.00	14,612.00	14,446.63	14,446.63
SCH B - WILLIAMS BLVD/THAYER DR SUBTOTAL				\$377,269.00		\$341,133.41		\$381,883.16	
0% SALES TAX				-		-		-	
SCH B - WILLIAMS BLVD/THAYER DR TOTAL				\$377,269.00		\$341,133.41		\$381,883.16	
SCH C - SYMONS ST/STEVENS DR									
C1	Mobilization	1.00	LS	\$26,000.00	26,000.00	5,793.58	5,793.58	19,976.65	19,976.65
C2	Project Temporary Traffic Control	1.00	LS	20,000.00	20,000.00	22,422.14	22,422.14	12,700.46	12,700.46
C3	ESC Lead	10.00	DAY	500.00	5,000.00	48.11	481.10	46.01	460.10
C4	Roadway Surveying	1.00	LS	15,000.00	15,000.00	7,277.59	7,277.59	5,125.06	5,125.06
C5	SPCC Plan	1.00	LS	500.00	500.00	96.22	96.22	460.15	460.15
C6	Record Drawings (Min. Bic \$500.00)	1.00	LS	500.00	500.00	512.51	512.51	575.18	575.18
C7	ADA Features Survey	1.00	LS	2,500.00	2,500.00	1,129.02	1,129.02	2,062.56	2,062.56
C8	Roadway Excavation Including Haul	337.00	CY	40.00	13,480.00	30.99	10,443.63	57.67	19,434.79
C9	Removal of Structures & Obstructions	1.00	LS	25,000.00	25,000.00	14,570.90	14,570.90	23,180.76	23,180.76
C10	Removing Cement Concrete Curb & Gutter	365.00	LF	10.00	3,650.00	5.07	1,850.55	16.72	6,102.80
C11	Removing ADA Ramp	4.00	EA	2,500.00	10,000.00	231.28	925.12	623.69	2,494.76
C12	Removal of Plastic Paint	69.00	LF	3.50	241.50	5.13	353.97	6.79	468.51
C13	Inlet Protection	2.00	EA	100.00	200.00	103.73	207.46	85.33	170.66
C14	Crushed Surfacing Base Course	409.00	TON	45.00	18,405.00	57.87	23,668.83	46.35	18,957.15
C15	Crushed Surfacing Top Course	99.00	TON	55.00	5,445.00	69.33	6,863.67	96.92	9,595.08
C16	HMA Cl. 1/2 in. PG 64H-28	186.00	TON	156.00	29,016.00	139.15	25,881.90	156.23	29,058.78
C17	Job Mix Compliance Adjustment	(1.00)	DOL	3 1.00	(1.00)	1.00	(1.00)	1.00	(1.00)
C18	Compaction Price Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)	1.00	(1.00)

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
C19	Asphalt Cost Price Adjustment	1.00	DOL	727.00	727.00	727.00	727.00	727.00	727.00
C20	Soil Residual Herbicide	835.00	SY	1.00	835.00	1.23	1,027.05	0.49	409.15
C21	Roundabout Cement Concrete Curb & Gutter	356.00	LF	55.00	19,580.00	47.45	16,892.20	42.26	15,044.56
C22	Roundabout Truck Apron Cement Concrete Curb & Gutter	90.00	LF	45.00	4,050.00	65.68	5,911.20	57.06	5,135.40
C23	Roundabout Cement Concrete Truck Apron Patterned	60.00	SY	250.00	15,000.00	207.19	12,431.40	211.46	12,687.60
C24	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	5,000.00	40,000.00	2,762.11	22,096.88	2,448.37	19,586.96
C25	Cement Concrete "Rock Blanket"	47.00	SY	150.00	7,050.00	181.43	8,527.21	304.85	14,327.95
C26	Cement Concrete Sidewalk	133.00	SY	75.00	9,975.00	103.24	13,730.92	102.91	13,687.03
C27	Catchbasin Relocation	1.00	LS	5,000.00	5,000.00	2,829.60	2,829.60	4,688.32	4,688.32
C28	Plastic Crosswalk Line	416.00	SF	6.50	2,704.00	10.25	4,264.00	10.53	4,380.48
C29	Plastic Traffic Arrow	4.00	EA	475.00	1,900.00	307.50	1,230.00	336.26	1,345.04
C30	Plastic Wide Lane Line	498.00	LF	2.25	1,120.50	5.13	2,554.74	5.36	2,669.28
C31	Plastic Wide Dotted Entry Line	66.00	LF	2.25	148.50	6.62	436.92	8.05	531.30
C32	Plastic Wide Dotted Line	246.00	LF	2.25	553.50	7.18	1,766.28	7.64	1,879.44
C33	Plastic Cross Hatch Line	256.00	LF	2.75	704.00	4.10	1,049.60	4.55	1,164.80
C34	Permanent Signing	1.00	LS	5,000.00	5,000.00	16,143.94	16,143.94	16,604.09	16,604.09
C35	Street Light	4.00	EA	8,000.00	32,000.00	8,864.26	35,457.04	8,723.83	34,895.32
C36	Junction Box	1.00	EA	350.00	350.00	1,638.97	1,638.97	1,570.76	1,570.76
C37	Conduit Pipe 1.5 Inch Diam.	340.00	LF	6.00	2,040.00	78.97	26,849.80	65.37	22,225.80
C38	Adjust Sewer Manhole Lid	3.00	EA	900.00	2,700.00	927.45	2,782.35	364.18	1,092.54
C39	Adjust Water Valve Box	4.00	EA	800.00	3,200.00	706.21	2,824.84	273.13	1,092.52
C40	Adjust Monument Case & Cover	1.00	EA	800.00	800.00	761.84	761.84	382.72	382.72
C41	Site Restoration	1.00	LS	8,000.00	8,000.00	14,612.00	14,612.00	10,859.08	10,859.08
C42	Gravity Block Wall	995.00	SF	55.00	54,725.00	28.33	28,188.35	28.35	28,208.25
SCH C - SYMONS ST/STEVENS DR SUBTOTAL					\$393,098.00		\$347,210.32		\$366,016.84
0% SALES TAX					-		-		-
SCH C - SYMONS ST/STEVENS DR TOTAL					\$393,098.00		\$347,210.32		\$366,016.84
SCH D - WATER - HYDRANT									
D1	Resetting Existing Hydrant-Swift Blvd/Wright Ave	1.00	EA	\$5,000.00	5,000.00	8,184.55	8,184.55	8,510.95	8,510.95
D2	Resetting Existing Hydrant-Williams Blvd/Thayer Dr	1.00	EA	5,000.00	5,000.00	8,184.55	8,184.55	8,510.95	8,510.95
D3	Resetting Existing Hydrant-Symons St/Stevens Rd	1.00	EA	5,000.00	5,000.00	8,184.55	8,184.55	8,510.95	8,510.95
SCH D - WATER - HYDRANT SUBTOTAL					\$15,000.00		\$24,553.65		\$25,532.85
8.7% SALES TAX					1,305.00		2,136.17		2,221.36
SCH D - WATER - HYDRANT TOTAL					\$16,305.00		\$26,689.82		\$27,754.21
SCH E - WRIGHT AVE/LEE BLVD									
E1	Mobilization	1.00	LS	\$1,200.00	1,200.00	716.62	716.62	4,863.26	4,863.26
E2	Project Temporary Traffic Control	1.00	LS	2,500.00	2,500.00	3,587.54	3,587.54	8,201.28	8,201.28
E3	Roadway Surveying	1.00	LS	2,500.00	2,500.00	3,387.07	3,387.07	3,097.89	3,097.89

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
E4	Record Drawings (Min. Bid \$500.00)	1.00	LS	500.00	500.00	512.51	512.51	575.18	575.18
E5	Removal of Structures & Obstructions	1.00	LS	3,500.00	3,500.00	564.51	564.51	2,171.82	2,171.82
E6	Removal of Plastic Paint	117.00	LF	3.50	409.50	4.10	479.70	5.08	594.36
E7	Plastic Lane Line	250.00	LF	2.00	500.00	4.10	1,025.00	4.56	1,140.00
E8	Plastic Stop Line	22.00	LF	3.00	66.00	18.45	405.90	21.06	463.32
E9	Plastic Crosswalk Line	144.00	SF	6.50	936.00	10.25	1,476.00	11.05	1,591.20
E10	Plastic Wide Lane Line	440.00	LF	2.25	990.00	3.08	1,355.20	3.60	1,584.00
E11	Flexible Guide Posts	21.00	EA	100.00	2,100.00	102.50	2,152.50	113.46	2,382.66
E12	Permanent Signing	1.00	LS	2,000.00	2,000.00	4,458.80	4,458.80	4,688.88	4,688.88
SCH E - WRIGHT AVE/LEE BLVD SUBTOTAL					\$17,201.50		\$20,121.35		\$31,353.85
0% SALES TAX					-		-		-
SCH E - WRIGHT AVE/LEE BLVD TOTAL					\$17,201.50		\$20,121.35		\$31,353.85
SCH F - TORBETT ST/GOETHALS DR									
F1	Mobilization	1.00	LS	\$1,200.00	1,200.00	716.62	716.62	4,601.46	4,601.46
F2	Project Temporary Traffic Control	1.00	LS	2,500.00	2,500.00	4,612.55	4,612.55	8,201.28	8,201.28
F3	Roadway Surveying	1.00	LS	2,000.00	2,000.00	3,387.07	3,387.07	3,097.89	3,097.89
F4	Record Drawings (Min. Bid \$500.00)	1.00	LS	500.00	500.00	512.51	512.51	575.18	575.18
F5	Removal of Structures & Obstructions	1.00	LS	3,500.00	3,500.00	564.51	564.51	2,171.82	2,171.82
F6	Removal of Plastic Paint	1.00	LS	1,000.00	1,000.00	512.51	512.51	627.54	627.54
F7	Plastic Line	120.00	LF	2.00	240.00	4.10	492.00	5.06	607.20
F8	Plastic Wide Lane Line	365.00	LF	2.25	821.25	5.13	1,872.45	5.76	2,102.40
F9	Flexible Guide Posts	21.00	EA	125.00	2,625.00	102.50	2,152.50	113.46	2,382.66
F10	Permanent Signing	1.00	LS	2,000.00	2,000.00	2,024.40	2,024.40	2,254.47	2,254.47
SCH F - TORBETT ST/GOETHALS DR SUBTOTAL					\$16,386.25		\$16,847.12		\$26,621.90
0% SALES TAX					-		-		-
SCH F - TORBETT ST/GOETHALS DR TOTAL					\$16,386.25		\$16,847.12		\$26,621.90
SCH G - KENNEDY RD/DUPORTAIL ST									
G1	Mobilization	1.00	LS	\$1,500.00	1,500.00	3,387.07	3,387.07	2,300.73	2,300.73
G2	Project Temporary Traffic Control	1.00	LS	2,500.00	2,500.00	4,612.55	4,612.55	8,201.28	8,201.28
G3	Advance Intersection Warning System	1.00	LS	14,000.00	14,000.00	24,087.79	24,087.79	26,711.21	26,711.21
G4	Permanent Signing	1.00	LS	1,500.00	1,500.00	1,025.01	1,025.01	2,792.60	2,792.60
SCH G - KENNEDY RD/DUPORTAIL ST SUBTOTAL					\$19,500.00		\$33,112.42		\$40,005.82
0% SALES TAX					-		-		-
SCH G - KENNEDY RD/DUPORTAIL ST TOTAL					\$19,500.00		\$33,112.42		\$40,005.82
SCH H - PROJECT OVERALL									
H1	Training	400.00	HR	\$10.00	4,000.00	0.01	4.00	40.91	16,364.00
SCH H - PROJECT OVERALL SUBTOTAL					\$4,000.00		\$4.00		\$16,364.00
0% SALES TAX					-		-		-
SCH H - PROJECT OVERALL TOTAL					\$4,000.00		\$4.00		\$16,364.00

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION INC PASCO, WA		ELLISON EARTHWORKS LLC RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCH A - SWIFT BLVD/WRIGHT AVE				\$389,492.75		\$399,730.71		\$508,278.88
	SCH B - WILLIAMS BLVD/THAYER DR				377,269.00		341,133.41		381,883.16
	SCH C - SYMONS ST/STEVENS DR				393,098.00		347,210.32		366,016.84
	SCH D - WATER - HYDRANT				16,305.00		26,689.82		27,754.21
	SCH E - WRIGHT AVE/LEE BLVD				17,201.50		20,121.35		31,353.85
	SCH F - TORBETT ST/GOETHALS DR				16,386.25		16,847.12		26,621.90
	SCH G - KENNEDY RD/DUPORTAIL ST				19,500.00		33,112.42		40,005.82
	SCH H - PROJECT OVERALL				4,000.00		4.00		16,364.00
	GRAND TOTAL				<u>\$1,233,252.50</u>		<u>\$1,184,849.15</u>		<u>\$1,398,278.66</u>

City of Richland

DATE BIDS OPENED:	September 10, 2024	ITB #	24-0022
SYSTEMIC STOP CONTROLLED INTERSECTION IMPROVEMENTS			

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCH A - SWIFT BLVD/WRIGHT AVE								
A1	Mobilization	1.00	LS	15,000.00	15,000.00	50,000.00	50,000.00		-
A2	Project Temporary Traffic Control	1.00	LS	43,500.00	43,500.00	23,000.00	23,000.00		-
A3	ESC Lead	10.00	DAY	282.00	2,820.00	50.00	500.00		-
A4	Roadway Surveying	1.00	LS	5,600.00	5,600.00	9,200.00	9,200.00		-
A5	SPCC Plan	1.00	LS	600.00	600.00	350.00	350.00		-
A6	Record Drawings (Min. Bid \$500.00)	1.00	LS	600.00	600.00	500.00	500.00		-
A7	ADA Features Survey	1.00	LS	2,500.00	2,500.00	4,000.00	4,000.00		-
A8	Roadway Excavation Including Haul	465.00	CY	35.00	16,275.00	100.00	46,500.00		-
A9	Removal of Structures & Obstructions	1.00	LS	4,500.00	4,500.00	35,000.00	35,000.00		-
A10	Removing Cement Concrete Curb & Gutter	370.00	LF	11.30	4,181.00	11.40	4,218.00		-
A11	Removing ADA Ramp	4.00	EA	1,400.00	5,600.00	480.00	1,920.00		-
A12	Removal of Plastic Paint	442.00	LF	5.00	2,210.00	2.20	972.40		-
A13	Inlet Protection	4.00	EA	255.00	1,020.00	108.00	432.00		-
A14	Crushed Surfacing Base Course	560.00	TON	75.00	42,000.00	45.00	25,200.00		-
A15	Crushed Surfacing Top Course	136.00	TON	75.00	10,200.00	50.00	6,800.00		-
A16	HMA Cl. 1/2 in. PG 64H-28	226.00	TON	135.00	30,510.00	156.00	35,256.00		-
A17	Job Mix Compliance Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-
A18	Compaction Price Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-
A19	Asphalt Cost Price Adjustment	1.00	DOL	884.00	884.00	884.00	884.00		-
A20	Soil Residual Herbicide	921.00	SY	0.45	414.45	1.00	921.00		-
A21	Cement Concrete Traffic Curb & Gutter	20.00	LF	120.00	2,400.00	78.50	1,570.00		-
A22	Roundabout Cement Concrete Curb & Gutter	677.00	LF	40.00	27,080.00	52.75	35,711.75		-
A23	Cement Concrete Pedestrian Curb 1"-1.5" High	125.00	LF	32.00	4,000.00	42.50	5,312.50		-
A24	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	2,500.00	20,000.00	2,191.00	17,528.00		-
A25	Cement Concrete "Rock Blanket"	48.00	SY	200.00	9,600.00	151.00	7,248.00		-
A26	Cement Concrete Sidedwalk	126.00	SY	70.00	8,820.00	101.00	12,726.00		-
A27	Cement Concrete Splitter Island Nose Curbing	4.00	EA	500.00	2,000.00	554.00	2,216.00		-
A28	Cement Concrete Splitter Island Patterned	45.00	SY	135.00	6,075.00	165.00	7,425.00		-
A29	Detectable Warning Surface	128.00	SF	137.00	17,536.00	44.00	5,632.00		-
A30	Roundabout Truck Apron Cement Concrete Curb & Gutter	101.00	LF	60.00	6,060.00	76.00	7,676.00		-
A31	Roundabout Cement Concrete Truck Apron Patterned	89.00	SY	150.00	13,350.00	195.00	17,355.00		-
A32	Plastic Line	239.00	LF	6.15	1,469.85	3.90	932.10		-
A33	Plastic Crosswalk Line	386.00	SF	15.00	5,790.00	11.00	4,246.00		-
A34	Plastic Traffic Arrow	4.00	EA	365.00	1,460.00	332.00	1,328.00		-
A35	Plastic Wide Lane Line	278.00	LF	6.00	1,668.00	5.50	1,529.00		-

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A36	Plastic Wide Dotted Entry Line	67.00	LF	13.00	871.00	7.75	519.25		-
A37	Plastic Wide Dotted Line	200.00	LF	5.00	1,000.00	5.50	1,100.00		-
A38	Plastic Bicycle Lane Symbol	2.00	EA	425.00	850.00	349.00	698.00		-
A39	Plastic Bicycle Lane Arrow	2.00	EA	275.00	550.00	349.00	698.00		-
A40	Permanent Signing	1.00	LS	33,000.00	33,000.00	22,000.00	22,000.00		-
A41	Street Light	5.00	EA	9,000.00	45,000.00	9,970.00	49,850.00		-
A42	Junction Box	1.00	EA	1,500.00	1,500.00	1,550.00	1,550.00		-
A43	Conduit Pipe 1.5 Inch Diam.	300.00	LF	35.00	10,500.00	35.50	10,650.00		-
A44	Adjust Water Valve Box	4.00	EA	300.00	1,200.00	520.00	2,080.00		-
A45	Adjust Monument Case & Cover	1.00	EA	300.00	300.00	664.00	664.00		-
A46	Site Restoration	1.00	LS	11,000.00	11,000.00	25,000.00	25,000.00		-
SCH A - SWIFT BLVD/WRIGHT AVE SUBTOTAL					\$421,492.30		\$488,896.00		\$0.00
0% SALES TAX					-		-		-
SCH A - SWIFT BLVD/WRIGHT AVE TOTAL					\$421,492.30		\$488,896.00		\$0.00
SCH B - WILLIAMS BLVD/THAYER DR									
B1	Mobilization	1.00	LS	13,000.00	13,000.00	43,000.00	43,000.00		-
B2	Project Temporary Traffic Control	1.00	LS	43,500.00	43,500.00	26,000.00	26,000.00		-
B3	ESC Lead	10.00	DAY	300.00	3,000.00	50.00	500.00		-
B4	Roadway Surveying	1.00	LS	4,500.00	4,500.00	7,500.00	7,500.00		-
B5	SPCC Plan	1.00	LS	600.00	600.00	350.00	350.00		-
B6	Record Drawings (Min. Bid \$500.00)	1.00	LS	600.00	600.00	500.00	500.00		-
B7	ADA Features Survey	1.00	LS	2,500.00	2,500.00	2,600.00	2,600.00		-
B8	Roadway Excavation Including Haul	515.00	CY	35.00	18,025.00	100.00	51,500.00		-
B9	Removal of Structures & Obstructions	1.00	LS	4,500.00	4,500.00	30,000.00	30,000.00		-
B10	Removing Cement Concrete Curb & Gutter	505.00	LF	13.00	6,565.00	11.50	5,807.50		-
B11	Removing ADA Ramp	5.00	EA	900.00	4,500.00	482.00	2,410.00		-
B12	Removal of Plastic Paint	36.00	LF	60.00	2,160.00	5.50	198.00		-
B13	Crushed Surfacing Base Course	590.00	TON	70.00	41,300.00	45.00	26,550.00		-
B14	Crushed Surfacing Top Course	143.00	TON	75.00	10,725.00	50.00	7,150.00		-
B15	HMA Cl. 1/2 in. PG 64H-28	273.00	TON	140.00	38,220.00	156.00	42,588.00		-
B16	Job Mix Compliance Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-
B17	Compaction Price Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-
B18	Asphalt Cost Price Adjustment	1.00	DOL	1,067.00	1,067.00	1,067.00	1,067.00		-
B19	Soil Residual Herbicide	1,117.00	SY	0.50	558.50	1.00	1,117.00		-
B20	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	2,500.00	20,000.00	2,190.00	17,520.00		-
B21	Cement Concrete "Rock Blanket"	49.00	SY	200.00	9,800.00	151.00	7,399.00		-
B22	Cement Concrete Sidewalk	235.00	SY	70.00	16,450.00	102.00	23,970.00		-
B23	Cement Concrete Pedestrian Curb 1"-1.5" High	78.00	LF	32.00	2,496.00	42.00	3,276.00		-
B24	Roundabout Cement Concrete Curb & Gutter	706.00	LF	41.00	28,946.00	52.75	37,241.50		-
B25	Roundabout Truck Apron Cement Concrete Curb & Gutter	101.00	LF	8 56.50	5,706.50	75.90	7,665.90		-

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B26	Roundabout Cement Concrete Truck Apron Patterned	90.00	SY	150.00	13,500.00	195.00	17,550.00		-
B27	Plastic Line	209.00	LF	7.00	1,463.00	3.90	815.10		-
B28	Plastic Crosswalk Line	448.00	SF	14.00	6,272.00	11.00	4,928.00		-
B29	Plastic Traffic Arrow	4.00	EA	365.00	1,460.00	332.00	1,328.00		-
B30	Plastic Wide Lane Line	222.00	LF	5.00	1,110.00	5.50	1,221.00		-
B31	Plastic Wide Dotted Entry Line	69.00	LF	15.00	1,035.00	7.75	534.75		-
B32	Plastic Wide Dotted Line	46.00	LF	9.00	414.00	5.50	253.00		-
B33	Plastic Cross Hatch Line	201.00	LF	23.00	4,623.00	4.50	904.50		-
B34	Flexible Guide Posts	4.00	EA	175.00	700.00	110.00	440.00		-
B35	Permanent Signing	1.00	LS	25,000.00	25,000.00	18,000.00	18,000.00		-
B36	Street Light - Foundation	2.00	EA	5,000.00	10,000.00	6,200.00	12,400.00		-
B37	Street Light	1.00	EA	9,000.00	9,000.00	9,965.00	9,965.00		-
B38	Street Light - Mast Arm with Light Head	3.00	EA	3,100.00	9,300.00	3,320.00	9,960.00		-
B39	Junction Box	2.00	EA	1,500.00	3,000.00	1,600.00	3,200.00		-
B40	Conduit Pipe 1.5 Inch Diam.	427.00	LF	35.00	14,945.00	37.00	15,799.00		-
B41	Adjust Water Valve Box	4.00	EA	285.00	1,140.00	520.00	2,080.00		-
B42	Adjust Monument Case & Cover	2.00	EA	285.00	570.00	665.00	1,330.00		-
B43	Site Restoration	1.00	LS	27,000.00	27,000.00	30,000.00	30,000.00		-
SCH B - WILLIAMS BLVD/THAYER DR SUBTOTAL					\$409,249.00		\$476,616.25		\$0.00
0% SALES TAX					-		-		-
SCH B - WILLIAMS BLVD/THAYER DR TOTAL					\$409,249.00		\$476,616.25		\$0.00
SCH C - SYMONS ST/STEVENS DR									
C1	Mobilization	1.00	LS	12,000.00	12,000.00	43,000.00	43,000.00		-
C2	Project Temporary Traffic Control	1.00	LS	43,500.00	43,500.00	25,000.00	25,000.00		-
C3	ESC Lead	10.00	DAY	285.00	2,850.00	50.00	500.00		-
C4	Roadway Surveying	1.00	LS	5,600.00	5,600.00	7,500.00	7,500.00		-
C5	SPCC Plan	1.00	LS	600.00	600.00	350.00	350.00		-
C6	Record Drawings (Min. Bic \$500.00)	1.00	LS	500.00	500.00	500.00	500.00		-
C7	ADA Features Survey	1.00	LS	2,100.00	2,100.00	2,700.00	2,700.00		-
C8	Roadway Excavation Including Haul	337.00	CY	45.00	15,165.00	100.00	33,700.00		-
C9	Removal of Structures & Obstructions	1.00	LS	2,300.00	2,300.00	30,000.00	30,000.00		-
C10	Removing Cement Concrete Curb & Gutter	365.00	LF	8.50	3,102.50	11.50	4,197.50		-
C11	Removing ADA Ramp	4.00	EA	1,150.00	4,600.00	500.00	2,000.00		-
C12	Removal of Plastic Paint	69.00	LF	35.00	2,415.00	5.50	379.50		-
C13	Inlet Protection	2.00	EA	500.00	1,000.00	108.00	216.00		-
C14	Crushed Surfacing Base Course	409.00	TON	75.00	30,675.00	45.00	18,405.00		-
C15	Crushed Surfacing Top Course	99.00	TON	85.00	8,415.00	50.00	4,950.00		-
C16	HMA Cl. 1/2 in. PG 64H-28	186.00	TON	145.00	26,970.00	156.00	29,016.00		-
C17	Job Mix Compliance Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-
C18	Compaction Price Adjustment	(1.00)	DOL	1.00	(1.00)	1.00	(1.00)		-

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
C19	Asphalt Cost Price Adjustment	1.00	DOL	727.00	727.00	727.00	727.00		-
C20	Soil Residual Herbicide	835.00	SY	0.47	392.45	1.00	835.00		-
C21	Roundabout Cement Concrete Curb & Gutter	356.00	LF	41.00	14,596.00	52.35	18,636.60		-
C22	Roundabout Truck Apron Cement Concrete Curb & Gutter	90.00	LF	57.00	5,130.00	77.00	6,930.00		-
C23	Roundabout Cement Concrete Truck Apron Patterned	60.00	SY	178.00	10,680.00	195.00	11,700.00		-
C24	Cement Concrete Curb Ramp - Parallel Type A-1	8.00	EA	2,300.00	18,400.00	2,191.00	17,528.00		-
C25	Cement Concrete "Rock Blanket"	47.00	SY	200.00	9,400.00	151.00	7,097.00		-
C26	Cement Concrete Sidewalk	133.00	SY	68.00	9,044.00	101.00	13,433.00		-
C27	Catchbasin Relocation	1.00	LS	2,000.00	2,000.00	2,500.00	2,500.00		-
C28	Plastic Crosswalk Line	416.00	SF	15.00	6,240.00	11.00	4,576.00		-
C29	Plastic Traffic Arrow	4.00	EA	380.00	1,520.00	330.00	1,320.00		-
C30	Plastic Wide Lane Line	498.00	LF	4.00	1,992.00	5.50	2,739.00		-
C31	Plastic Wide Dotted Entry Line	66.00	LF	14.00	924.00	7.75	511.50		-
C32	Plastic Wide Dotted Line	246.00	LF	4.00	984.00	7.75	1,906.50		-
C33	Plastic Cross Hatch Line	256.00	LF	18.00	4,608.00	4.50	1,152.00		-
C34	Permanent Signing	1.00	LS	22,000.00	22,000.00	17,000.00	17,000.00		-
C35	Street Light	4.00	EA	9,300.00	37,200.00	10,200.00	40,800.00		-
C36	Junction Box	1.00	EA	2,000.00	2,000.00	1,550.00	1,550.00		-
C37	Conduit Pipe 1.5 Inch Diam.	340.00	LF	72.00	24,480.00	70.00	23,800.00		-
C38	Adjust Sewer Manhole Lid	3.00	EA	285.00	855.00	650.00	1,950.00		-
C39	Adjust Water Valve Box	4.00	EA	285.00	1,140.00	520.00	2,080.00		-
C40	Adjust Monument Case & Cover	1.00	EA	285.00	285.00	665.00	665.00		-
C41	Site Restoration	1.00	LS	11,000.00	11,000.00	30,000.00	30,000.00		-
C42	Gravity Block Wall	995.00	SF	42.00	41,790.00	50.00	49,750.00		-
SCH C - SYMONS ST/STEVENS DR SUBTOTAL					\$389,177.95		\$461,598.60		\$0.00
0% SALES TAX					-		-		-
SCH C - SYMONS ST/STEVENS DR TOTAL					\$389,177.95		\$461,598.60		\$0.00
SCH D - WATER - HYDRANT									
D1	Resetting Existing Hydrant-Swift Blvd/Wright Ave	1.00	EA	12,000.00	12,000.00	11,000.00	11,000.00		-
D2	Resetting Existing Hydrant-Williams Blvd/Thayer Dr	1.00	EA	12,000.00	12,000.00	11,000.00	11,000.00		-
D3	Resetting Existing Hydrant-Symons St/Stevens Rd	1.00	EA	12,000.00	12,000.00	11,000.00	11,000.00		-
SCH D - WATER - HYDRANT SUBTOTAL					\$36,000.00		\$33,000.00		\$0.00
8.7% SALES TAX					3,132.00		2,871.00		-
SCH D - WATER - HYDRANT TOTAL					\$39,132.00		\$35,871.00		\$0.00
SCH E - WRIGHT AVE/LEE BLVD									
E1	Mobilization	1.00	LS	2,000.00	2,000.00	3,000.00	3,000.00		-
E2	Project Temporary Traffic Control	1.00	LS	16,000.00	16,000.00	1,000.00	1,000.00		-
E3	Roadway Surveying	1.00	LS	2,100.00	2,100.00	1,500.00	1,500.00		-

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
E4	Record Drawings (Min. Bid \$500.00)	1.00	LS	600.00	600.00	500.00	500.00		
E5	Removal of Structures & Obstructions	1.00	LS	4,500.00	4,500.00	17,000.00	17,000.00		
E6	Removal of Plastic Paint	117.00	LF	32.00	3,744.00	4.50	526.50		
E7	Plastic Lane Line	250.00	LF	4.00	1,000.00	4.50	1,125.00		
E8	Plastic Stop Line	22.00	LF	45.00	990.00	20.00	440.00		
E9	Plastic Crosswalk Line	144.00	SF	15.00	2,160.00	11.00	1,584.00		
E10	Plastic Wide Lane Line	440.00	LF	5.00	2,200.00	3.35	1,474.00		
E11	Flexible Guide Posts	21.00	EA	175.00	3,675.00	110.00	2,310.00		
E12	Permanent Signing	1.00	LS	9,000.00	9,000.00	5,000.00	5,000.00		
SCH E - WRIGHT AVE/LEE BLVD SUBTOTAL					\$47,969.00		\$35,459.50		\$0.00
0% SALES TAX					-		-		-
SCH E - WRIGHT AVE/LEE BLVD TOTAL					\$47,969.00		\$35,459.50		\$0.00
SCH F - TORBETT ST/GOETHALS DR									
F1	Mobilization	1.00	LS	850.00	850.00	2,800.00	2,800.00		-
F2	Project Temporary Traffic Control	1.00	LS	12,000.00	12,000.00	1,000.00	1,000.00		-
F3	Roadway Surveying	1.00	LS	2,500.00	2,500.00	1,200.00	1,200.00		
F4	Record Drawings (Min. Bid \$500.00)	1.00	LS	525.00	525.00	500.00	500.00		
F5	Removal of Structures & Obstructions	1.00	LS	5,000.00	5,000.00	17,000.00	17,000.00		
F6	Removal of Plastic Paint	1.00	LS	1,250.00	1,250.00	600.00	600.00		
F7	Plastic Line	120.00	LF	15.00	1,800.00	4.50	540.00		
F8	Plastic Wide Lane Line	365.00	LF	6.00	2,190.00	5.50	2,007.50		
F9	Flexible Guide Posts	21.00	EA	175.00	3,675.00	110.00	2,310.00		
F10	Permanent Signing	1.00	LS	5,000.00	5,000.00	2,200.00	2,200.00		
SCH F - TORBETT ST/GOETHALS DR SUBTOTAL					\$34,790.00		\$30,157.50		\$0.00
0% SALES TAX					-		-		-
SCH F - TORBETT ST/GOETHALS DR TOTAL					\$34,790.00		\$30,157.50		\$0.00
SCH G - KENNEDY RD/DUPORTAIL ST									
G1	Mobilization	1.00	LS	3,000.00	3,000.00	3,000.00	3,000.00		-
G2	Project Temporary Traffic Control	1.00	LS	9,000.00	9,000.00	600.00	600.00		-
G3	Advance Intersection Warning System	1.00	LS	28,000.00	28,000.00	30,000.00	30,000.00		
G4	Permanent Signing	1.00	LS	17,000.00	17,000.00	700.00	700.00		
SCH G - KENNEDY RD/DUPORTAIL ST SUBTOTAL					\$57,000.00		\$34,300.00		\$0.00
0% SALES TAX					-		-		-
SCH G - KENNEDY RD/DUPORTAIL ST TOTAL					\$57,000.00		\$34,300.00		\$0.00
SCH H - PROJECT OVERALL									
H1	Training	400.00	HR	85.00	34,000.00	0.80	320.00		-
SCH H - PROJECT OVERALL SUBTOTAL					\$34,000.00		\$320.00		\$0.00
0% SALES TAX					-		-		-
SCH H - PROJECT OVERALL TOTAL					\$34,000.00		\$320.00		\$0.00

				INLAND ASPHALT COMPANY RICHLAND, WA		APOLLO, INC KENNEWICK, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCH A - SWIFT BLVD/WRIGHT AVE				\$421,492.30		\$488,896.00		\$0.00
	SCH B - WILLIAMS BLVD/THAYER DR				409,249.00		476,616.25		0.00
	SCH C - SYMONS ST/STEVENS DR				389,177.95		461,598.60		
	SCH D - WATER - HYDRANT				39,132.00		35,871.00		
	SCH E - WRIGHT AVE/LEE BLVD				47,969.00		35,459.50		
	SCH F - TORBETT ST/GOETHALS DR				34,790.00		30,157.50		
	SCH G - KENNEDY RD/DUPORTAIL ST				57,000.00		34,300.00		
	SCH H - PROJECT OVERALL				34,000.00		320.00		
	GRAND TOTAL				\$1,432,810.25		\$1,563,218.85		\$0.00



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Resolutions - Adoption

Strategic Priority 1 - High Performance Government

Strategic Priority 3 - Focused Development

Strategic Priority 4 - Quality of Life

Subject:

Resolution No. 2024-132, Approving Electric Utility Wildfire Mitigation Plan

Department/Office
Energy Services

Ordinance/Resolution Number:
2024-132

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2024-132, approving Richland Energy Services' Wildfire Mitigation Plan.

Summary:

The City of Richland's Energy Services Department (RES) operates and maintains an electric utility for more than 28,000 rate-paying customers. The RES electric service area includes suburban, industrial, commercial, agricultural and rural areas. Approximately 75% of the RES electrical distribution system is underground, which reduces the risk of wildfires.

The Washington State Legislature passed House Bill 1032 in July 2023 (codified in RCW 19.29A.170) requiring each consumer-owned and investor-owned electric utility to review, revise and adopt its Wildfire Mitigation Plan (WMP). The WMP format was created by the Department of Natural Resources (DNR) and Department of Commerce with recommended plan elements based on best practices to reduce the risk of wildfire and the resulting damage and losses.

Each utility is required to submit its WMP to DNR by October 31, 2024, and every three (3) years thereafter.

Staff recommends adoption of Resolution No. 2024-132.

Fiscal Impact: None.

Attachments:

1. Resolution No. 2024-132
2. 2024 Richland Energy Services Wildfire Mitigation Plan

RESOLUTION NO. 2024-132

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING APPROVAL OF THE ELECTRIC UTILITY
WILDFIRE MITIGATION PLAN.**

WHEREAS, the City of Richland operates and maintains an electric utility for its rate-paying customers; and

WHEREAS, in July 2023, the Washington State Legislature passed House Bill 1032, codified in RCW 19.29A.170, requiring each consumer-owned electric utility to review, revise, and adopt its Wildfire Mitigation Plan using the Washington State Department of Natural Resources (DNR) and Washington Department of Commerce recommended format and plan elements; and

WHEREAS, the City of Richland has created a Wildfire Mitigation Plan that includes best practices to reduce the risk of wildfire and the resulting damage and losses; and

WHEREAS, RCW 19.29A.170 requires that the City's Wildfire Mitigation Plan be submitted to DNR by October 31, 2024, and every three (3) years thereafter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to approve and manage the City of Richland's Wildfire Mitigation Plan.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

State of Washington
Department of Natural Resources
Wildland Fire Management

Washington Electric Utility Wildfire Mitigation Plan

City of Richland - Energy Services

October 1, 2024

Version 1.0

1.0 Executive Summary

When the Washington Legislature passed [House Bill 1032](#) in July 2023 it stated that, *it is in the best interest of the state, our citizens, and our natural resources to identify the sources of wildland fires; identify and implement best practices to reduce the prevalence and intensity of those wildland fires; put those practices in place; and by putting those practices in place, reduce the risk of wildland fires and damage and losses resulting from those fires.*

The Legislature directed the Department of Natural Resources (DNR), in consultation with the Energy Resilience and Emergency Management Office of the Department of Commerce, to contract with an independent consultant with experience in developing electric utility wildfire mitigation plans to develop an electric utility wildfire mitigation plan format and a list of elements to be included in electric utility wildfire mitigation plans. The Wildfire Mitigation Plan (WMP) format below achieves the direction of the Legislature.

By October 31, 2024, and every three years thereafter, each consumer-owned utility and investor-owned utility must review, if appropriate revise, and adopt its wildfire mitigation plan. When reviewing or revising a wildfire mitigation plan, utilities must use the recommended format and elements contained in the WMP format. The plan must be submitted to the utility wildland fire prevention advisory committee created in RCW 76.04.780 to be posted on their website.

The template and list of elements included were developed in conjunction with the Wildland Fire Prevention Advisory Committee, electric utilities, the state fire marshal, the Governor's Office of Indian Affairs, and the public. The WMP format is intended to function as a guide and provide utilities with suggested elements for their plan which are informed by best practices demonstrated to reduce the prevalence and intensity of wildfires and which reduce the risk of wildfire and the resulting damage and losses.

Each section of the WMP format provides suggested topics, language, and guidance for its completion. This cover letter provides additional guidance to assist utilities in filling out the WMP format with relevant information. It is recognized that each utility faces unique geography, terrain, vegetation, and other characteristics that will present a variety of risk levels and result in unique and tailored approaches to address that risk. To that end, the WMP format has been designed to accommodate a broad range of recommended elements. It is not expected that all utilities will have practices or even a need to complete all sections or elements to the same degree. There are no statutory requirements directing what utilities must include in their plans. It is at the discretion of each utility to determine the elements applicable to its own wildfire mitigation efforts and the level of detail necessary to describe each element.

The WMP format was developed in recognition that some utilities may have wildfire mitigation programs that are more robust than others. It is acceptable to note these limitations when completing the WMP. For any section where a program overlaps two or more elements of the plan, it is acceptable to select the most applicable element to describe the program and reference that section where applicable for other areas. It is not necessary to repeat the program description multiple times.

City of Richland - Energy Services (RES) provides electric service within the City of Richland boundaries. This includes suburban, industrial, commercial, agricultural, and rural areas. Approximately 75% of the City of Richland's distribution system is underground.

Recognizing Fuel + Ignition = Fire, the purpose of the WMP is to mitigate the risk of wildfire ignitions. The WMP includes communication and coordination with local electric utility and fire agency partners to support collaborative wildfire mitigation efforts.

RES has had a long history of regular vegetation management around overhead power lines. This WMP is an effort to further mitigate risk of wildfires from electrical utility equipment. RES coordinates with Bonneville Power Administration (BPA) and BPA's WMP that includes Public Safety Power Shutoff (PSPS) decisions to RES electrical transmission points of delivery.

RES will continue to assess risk factors for wildfires including climate change, community growth, and its wildfire mitigation program evolves to ensure cost-effective and risk-based solutions are being utilized to best serve City of Richland customers.

Please use Appendix A. as needed to provide additional documentation, illustrations, relevant metrics (see examples in template), or other relevant information that does not fit within the WMP format.

In addition to the guidance in this document, an FAQ document will be created and maintained to document frequent questions and feedback. This will be available on the same site where the WMP format resides.

Additional technical assistance is available from the Department of Natural Resources and Washington State Department of Commerce. Contact information is provided below along with information and instructions for submitting completed Plans.

Your participation in this effort and any feedback to its continuous improvement is appreciated.

Submission: Please email your completed Wildfire Mitigation Plan to:

Bryan Perrenod, Secretary, Utility Wildland Fire Prevention Advisory Committee
Bryan.Perrenod@dnr.wa.gov

Contact information

Washington Department of Natural Resources

Loren Torgerson, Chair, Utility Wildland Fire Prevention Advisory Committee
Loren.Torgerson@dnr.wa.gov

DNR Website: <https://www.dnr.wa.gov/>

Wildfire Resources: <https://www.dnr.wa.gov/programs-and-services/wildfire-resources>

Washington State Department of Commerce

Eli King, Director, Energy Resilience & Emergency Management Office
Elizabeth.King@commerce.wa.gov

Johanna Hanson, Wildfire Mitigation Technical Assistance
Operations Manager, Energy Resilience and Emergency Management Office

Johanna.Hanson@commerce.wa.gov

Dept. of Commerce Website: <https://www.commerce.wa.gov/>

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2.0 Wildfire Mitigation Plan Overview

2.1 *Purpose of the Wildfire Mitigation Plan*

This Wildfire Mitigation Plan describes in detail the range of activities that a Utility or joint Utilities are taking to mitigate the threat of utility involved wildfires, including various programs, policies, and procedures. This plan complies with the requirements of HB1032 for investor and customer owned electric utilities (IOU/COU) to prepare a wildfire mitigation plan by October 31, 2024, and every three years thereafter.

2.2 *Description of Where WMP Can be Found Online*

The latest revision of the RES WMP may be found at the City's website: [Community News | City of Richland, WA \(www.ci.richland.wa.us\)](http://www.ci.richland.wa.us).

2.3 *Best Practices Cross-Reference Table*

Standard or Best Practice Name and Description	Document, page number, or citation
HB 1032 – By October 31, 2024, and every three years thereafter, each Investor-owner and Consumer-owned Utility must review, if appropriate revise, and adopt its wildfire mitigation plan	RCW 76.04 RCW 19.29A

3.0 City of Richland – Energy Services Overview

3.1 Utility Description and Context Setting Table

Richland Energy Services (RES) is the City-operated public power utility that provides reliable, safe, not-for-profit electric service to City of Richland customers. We are directly accountable for service to our customers through the City Council, which governs the management and operations of the utility. The Utility Advisory Committee (UAC) serves as an advisory group to the City Council for policy and planning the overall management, financing, and operations of all Richland utilities. We operate with openness in all of our operations and encourage you to contact us with questions or feedback.

Table 1. Context-Setting Information Table

Utility Name	City of Richland – Energy Services
Service Territory Size (sq miles)	48
Service Territory Make-up	49.6% Urban 16.9% Agriculture 5.1% Barren/Other 0.0% Conifer Forest 0.0% Conifer Woodland 0.0% Desert 0.0% Hardwood Forest 1.0% Hardwood Woodland 0.9% Herbaceous 19.6% Shrub 6.9% Water
Service Territory Wildland Urban Interface (based on total area)	1.0% Wildland Urban Interface 3.0% Wildland Urban Intermix
Customers Served	27,048 through 2023
Account Demographic [Note: Please provide as a percent of total customers served]	93.3% Residential 0% Agricultural 6.7% Commercial/Industrial

Utility Equipment Make-up (circuit miles) <i>[Note: Please provide brief description of how line miles are measured or calculated]</i> Line miles calculated from ESRI through EOY 2023.	Overhead Dist.: 477.9 miles Overhead Trans.: 0 miles Underground Dist.: 146.9 miles Underground Trans.: 0 miles
Has developed protocols to pre-emptively shut off electricity in response to elevated wildfire risks?¹	Yes ☐ No ☒ A summary or description of protocols can be provided in section 7.
Has previously pre-emptively shut off electricity in response to elevated wildfire risk?	Yes ☐ No ☒ If yes, then provide the following data for the three trailing calendar years: Number of shut-off events: [] Customer Accounts that lost service for >10 minutes: [] For prior response, average duration before service restored: []

¹ For many utilities this will be a reference to a Public Safety Power Shutoff (PSPS) event. These events, whether through a formally defined PSPS program or not, are recognized as a safety measure of last resort initiated by utilities to pre-emptively de-energize specific powerlines during critical fire weather to reduce the risk of the electric system being involved in an ignition. The decision to either have or not have this type of practice is at the operational discretion of the individual utility.

4.0 Objectives of the Wildfire Mitigation Plan

The objective of RES's Wildfire Mitigation Plan is to reduce the probability that the utility's distribution system assets are the source of ignition or contribute to a wildfire. The plan attempts to balance this concern with providing safe, reliable, and affordable service to our customers.

4.1 Minimizing likelihood of ignition

RES has construction standards and specifications that are reviewed periodically to allow for best practice improvements that include material and component specifications for construction and design.

Prevention

Prevention attempts to minimize the possibility of wildfire, including tree trimming, pole maintenance, etc.

Detection

Detection aims to limit the occurrence of a wildfire by identifying hazards before a failure occurs. This may include increasing the frequency of line patrols beyond our standard pole inspection program and using new technology as it becomes available (e.g. drones or other imaging).

Response

Response time aims to reduce the impact of wildfires. RES has four servicemen and four-line crews available during normal working hours. After-hours, the two standby linemen are provided with a service truck at their residence to quickly respond to outages or any system issue.

4.2 Resiliency of the electric grid

While our service territory experiences minimal wildfire risk, RES recognizes the importance of preparedness. Our infrastructure is designed and maintained to withstand typical weather conditions in this region. In the unlikely event of a wildfire impacting our facilities, established protocols ensure a swift and coordinated response to minimize service disruptions and restore power as quickly as possible.

5.0 Roles and Responsibilities

5.1 Utility Roles and Responsibilities

Wildfire preparedness is integrated into our Community Wildfire Protection Plan (CWPP).

This approach ensures a swift and coordinated response should a wildfire event occur. We are committed to continually evaluating our wildfire preparedness and will adapt as needed to maintain service reliability.

5.2 Coordination with local utility and infrastructure providers

RES coordinates operational responses through Bonneville Power Administration (BPA), City fire agencies, and Benton County Emergency Management.

5.3 Coordination with local Tribal entities

There are no tribal lands within the City. However, the City does coordinate with local tribes for cultural evaluations primarily associated with excavations.

5.4 Emergency Management / Incident Response Organization

RES is a department within the City of Richland with a professionally staffed full-time fire department. RES participated with the Richland Fire Department in the completion and communication of a Community Wildfire Protection Plan (CWPP). The City's CWPP is available at: [City of Richland Community Wildfire Protection Plan \(arcgis.com\)](https://arcgis.com). The City also coordinates, as needed, with the Benton County Emergency Services for Incident Management.

6.0 Wildfire Risks and Drivers Associated with Design, Construction, Operation, and Maintenance

6.1 Risks and risk drivers associated with topographic and climatological risk factors

Risk drivers may include:

- High winds are the greatest risk;
- Limited regular rainfall;
- Dry natural vegetation;
- Limited access to terrain;
- High ambients;
- Low humidity.

6.2 Enterprise-wide Safety Risks

Risk areas may include:

- Operational
- Procedural
- System Sensitivities

Risk drivers may include:

- Contact from Object (i.e., animal, balloon, vegetation, vehicle);
- Equipment / Facility Failure (i.e., Capacitor Bank, Conductor, Crossarm, Fuse, Insulator, Transformer, etc.);
- Wire to Wire Contact

7.0 Wildfire Preventative Strategies

7.1 Weather Monitoring

7.1.1 Current Strategy Overview

The City uses the National Weather Service (NOAA) Pendleton for weather monitoring.

7.1.2 Planned Updates

No changes to weather monitoring are anticipated in the next three years.

7.2 Design and Construction Standards

7.2.1 Current Strategy Overview

There are certain areas around the city being converted from overhead to underground on an as-needed basis. The City's electrical distribution system is currently over 75% underground.

7.2.2 Planned Updates

No changes to design or construction standards are planned at this time.

7.3 Fuel & Vegetation Management

7.3.1 Current Strategy Overview

The City has an existing right-of-way vegetation management program. This program includes tree trimming by zone on a three-year rotation or as needed.

7.3.2 Planned Updates

There are no anticipated or planned changes in the City's vegetation management program.

7.4 Asset Inspections and Response

7.4.1 Current Strategy Overview

The City currently does not engage in inspection practices for the purposes of wildfire mitigation.

7.4.2 Planned Updates

There are no anticipated or planned changes in the next three years.

7.5 Workforce training

7.5.1 Current Strategy Overview

See the City's CWPP. Energy Services coordinates with the Fire Department as needed. Employees are annually trained on wildfire smoke.

7.5.2 Planned Updates

There are no anticipated or planned changes in the next three years.

7.6 Relay and Recloser Practices

7.6.1 Current Strategy Overview

RES implements a standard two shots to lockout for a system fault. The SEL-351S relay controls and protects the medium voltage (12.47kV) circuit breakers for substation feeders. The settings in the SEL-351S are designed to deenergize the line for a system fault for a specified time period (0.2 seconds for newer style breakers and 0.8 seconds for older style breakers) for the first shot and reclose the breaker. If the fault is still detected, the relay will again deenergize the line by opening the breaker and attempt another reclose after a specified time period (5 seconds for newer style breakers and 10 seconds for older style breakers). If the fault is detected again, the breaker will operate to lockout and will not attempt another reclose attempt.

7.6.2 Planned Updates

There are no proposed changes to relay and recloser practices associated with wildfire mitigation.

7.7 De-energization / Public Safety Power Shutoff

7.7.1 Current Strategy Overview

RES will deenergize circuits as requested by BPA's wildfire mitigation plan and Public Safety Power Shutoff plans.

7.7.2 Planned Updates

RES will deenergize circuits as requested by BPA's wildfire mitigation plan and Public Safety Power Shutoff plans.

8.0 Community Outreach and Public Awareness

8.1 Current Community Outreach and Public Awareness Program

See the CWPP.

8.2 Planned Updates

There are no anticipated or planned changes in the next three years.

9.0 Restoration of Service

The City follows BPA's switching restoration process for a wildfire or a PSPS event.

10.0 Evaluating the Plan

10.1 Metrics and Assumptions for Measuring Plan Performance

There is no information available to evaluate currently.

10.2 Identifying and Addressing Areas of Continued Improvement in the Plan

There is no information available to evaluate currently.

10.3 Monitoring the Performance of Inspections

There is no information available to evaluate currently.

Appendix A.

External Risk Metrics:

- Red Flag Warning / High Wind days
 - o National Weather Service (NOAA) from Pendleton, OR for advisory events at Tri-Cities Airport (KPSC): [7-Day Forecast 46.25N 119.08W \(weather.gov\)](#).
 - o Historical National Weather Service advisory events from Iowa State University for Washington (Pendleton Weather Forecast Office): [IEM : NWS Watches Warnings Advisories Download \(iastate.edu\)](#).



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Resolutions - Adoption

Strategic Priority I - High Performance Government

Subject:

Resolution No. 2024-133, Accepting Cybersecurity Grants from the State of Washington and Local Cybersecurity Grant Program (SLCGP)

Department/Office

Administrative Services Department

Ordinance/Resolution Number:

2024-133

Document Type:

Ordinance

Recommended Motion:

Adopt Resolution No 2024-133, authorizing the City Manager to accept two grant awards from the Washington State Military Department through the State and Local Cybersecurity Grant Program to be used toward the continued execution of the City's Cybersecurity Implementation Plan.

Summary:

The Washington State Military Department Emergency Management Division (EMD) received \$5,337,861 from the U.S. Department of Homeland Security as part of the Infrastructure Investment and Jobs Act (IIJA) to address cybersecurity risks and threats to information systems owned or operated by state, local and territorial governments.

At its May 7, 2024 meeting, Richland City Council adopted Resolution No. 2024-59 authorizing grant applications for the matching component to the State and Local Cybersecurity Grant Program (SLCGP) for city-wide implementation of multifactor authentication and a virtual CISO project which were successfully procured in 2023.

On August 9, 2024, City staff received an email notification of funding approval from the Emergency Management Division of the Washington Military Department. Per the award notification, the SLGCP will submit the selected projects to FEMA for approval and release of funding. Staff is seeking authorization to accept a \$132,500 SLCGP award for the two (2) projects in this grant cycle:

1. SecureCOR Managed Detection & Response (MDR) – MDR is a cybersecurity service that blends human expertise and technology to quickly identify potential threats and limit their ability to affect systems through monitoring, response, and proactive threat hunting techniques. Award amount of \$90,000
2. SecureCOR Privileged Access Management (PAM) – Staff will explore password management at an enterprise level, providing more robust password storage and management solutions for users. Award amount of \$42,500.

Staff recommends adoption of Resolution No. 2024-133.

Fiscal Impact:

The matching component of this grant, if successful, is covered by the State of Washington. No local match is required. Funds will be received in 2025 and included in the 2025 Budget.

Attachments:

- I. Resolution No. 2024-133

RESOLUTION NO. 2024-133

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
ACCEPTING CYBERSECURITY GRANTS FROM THE STATE AND
LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) OF THE
WASHINGTON STATE MILITARY DEPARTMENT.**

WHEREAS, the Washington State Military Department Emergency Management Division (EMD) received \$5,337,861 from the U.S. Department of Homeland Security as part of the Infrastructure Investment and Jobs Act (IIJA) to address cybersecurity risks and threats to information systems owned or operated by state, local and territorial governments; and

WHEREAS, the State and Local Cybersecurity Grant Program (SLCGP) is an opportunity for the City to seek funding to support its ongoing cybersecurity plan; and

WHEREAS, the City successfully procured two (2) SLCGP grants in 2023 for city-wide implementation of multi-factor authentication and a virtual CISO project, thereby reinforcing its commitment to safeguarding critical systems and data; and

WHEREAS, on May 7, 2024, Richland City Council adopted Resolution No. 2024-59, authorizing staff to prepare and submit a grant application to the Washington State Military Department Emergency Management Division for grant funding from the State and Local Cybersecurity Grant Program for the matching component of the 2023 grant awards.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute grant agreements and associated documentation from the Washington State Military Department to accept State and Local Cybersecurity Grant Program funds in the amount of \$132,500.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Items - Approval

Strategic Priority I - High Performance Government

Subject:

Appointment to the Richland Public Facilities District Board: Evan Rosenberg

Department/Office
City Clerk

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Evan Rosenberg to Position No. 5 on the Richland Public Facilities District Board.

Summary:

Evan Rosenberg, the candidate recommended for appointment to Position No. 5 on the Richland Public Facilities District Board (RPFDB), was initially interviewed on August 8, 2024 by Mayor Richardson, Mayor Pro Tem Kent, Councilmember Jones, and City Manager Amundson as part of the City's recruitment effort to fill Position Nos. 1 and 4 on the RPFDB. At that time, two (2) other candidates were selected for appointment to Position Nos. 1 and 4.

A vacancy in Position No. 5 was created when Veronica Kenney resigned effective August 29, 2024. The RPFDB interview panel recommends Mr. Rosenberg to fill the new vacancy in Position No. 5.

The unexpired term for Position No. 5 will be effective upon appointment through July 15, 2027.

The candidate's application packet is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Items of Business

Strategic Priority 2 - Financial Sustainability

Subject:

Resolution No. 2024-134, Declaring Certain Vehicles and Equipment Surplus to the City's Needs and Authorizing Disposition

Department/Office

Administrative Services Department

Ordinance/Resolution Number:

2024-134

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 2024-134, declaring the items in Exhibit A as surplus to the City's needs and authorizing staff to dispose of the vehicles, equipment and items in a manner most advantageous to the City.

Summary:

As city equipment, vehicles and other personal property reach the end of their useful life, the property is removed from service and disposed of according to Chapter 3.08 of the Richland Municipal Code (RMC). Chapter 3.08 RMC requires Council approval for the sale or disposal of items purchased for use in a utility or having an estimated salvage value of over \$5,000.

The listed equipment and items in Exhibit A to Resolution No. 2024-134 are no longer of value to the City and are ready for sale or disposal. The resolution authorizes staff to dispose of each item in a manner that is most advantageous to the City.

Staff recommends approval of Resolution No. 2024-134.

Fiscal Impact:

Proceeds from the sale of the surplus items will be deposited into the appropriate fund from which the equipment originated.

Attachments:

I. Resolution No. 2024-134

RESOLUTION NO. 2024-134

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
DECLARING CERTAIN VEHICLES AND EQUIPMENT SURPLUS
TO THE CITY'S NEEDS.**

WHEREAS, the Richland City Council, as the legislative authority of the City of Richland, has determined that certain vehicles and equipment are surplus to the City's needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The City Council finds and declares that certain vehicles and equipment, as listed on **Exhibit A**, attached hereto, are no longer needed for municipal purposes and are therefore surplus to the City's needs.

Section 2. Staff is hereby authorized to sell or dispose of said equipment on behalf of the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

CITY ID NO.	YEAR / ID #	QTY	EST. VALUE (EACH)	DEPT/DIVISION	ITEM DESCRIPTION
1207	2013	1	\$10,000.00	POLICE	2013 CHEV CAPRICE PATROL (UNMARKED)
1375	2006	1	\$5,000.00	ENERGY SERVICES ADMIN	2006 CHEVY IMPALA
1381	2009	1	\$5,000.00	FINANCE/CUST SERVICE	2009 TOYOTA PRIUS
1383	2015	1	\$8,000.00	POLICE	2015 FORD INTERCEPTOR SEDAN
1384	2015	1	\$8,000.00	POLICE	2015 FORD INTERCEPTOR SEDAN
2372	2008	1	\$5,500.00	FIRE	2008 CHEVY COLORADO 4WD 4-DOOR
2381	2381	1	\$5,500.00	ENERGY SERVICES ADMIN	2381 CHEVY COLORADO 4WD 4-DOOR
2385	2009	1	\$5,000.00	PUBLIC WRKS ADMIN	2009 CHEVY 2500 4WD TRUCK
2404	2012	1	\$1,000.00	PUBLIC WRKS ADMIN	2012 CHEV 1500 SILVERADO 4X4
2405	2012	1	\$5,000.00	PUBLIC WRKS ADMIN	2012 CHEV 1500 SILVERADO 4X4
2406	2013	1	\$8,000.00	POLICE	2013 FORD EXPLORER SUV
2415	2013	1	\$2,500.00	ENERGY SERVICES ADMIN	2013 FORD ESCAPE AWD
2417	2013	1	\$5,000.00	PARKS & PUBLIC FACILITIES	2013 FORD F150 4X2
2418	2013	1	\$5,500.00	PARKS & PUBLIC FACILITIES	2013 FORD F150 4WD
2439	2016	1	\$8,000.00	FIRE	2016 FORD INTERCEPTOR SUV
2442	2016	1	\$8,970.00	POLICE	2016 FORD INTERCEPTOR SUV
2452	2016	1	\$8,000.00	FIRE	2016 FORD EXPLORER SUV
2471	2017	1	\$8,970.00	POLICE	2017 FORD INTERCEPTOR SUV
2475	2017	1	\$8,970.00	POLICE	2017 FORD INTERCEPTOR SUV
3212	2000	1	\$46,850.00	STREETS	2000 VOLVO DUMP TRUCK
3238	2002	1	\$10,000.00	POLICE	2002 FORD ECONO 4X2
3313	2011	1	\$12,000.00	ENERGY SERVICES- POWER OPS	2011 ALTEC DIGGER DERRICK
3316	2012	1	\$12,000.00	ENERGY SERVICES- POWER OPS	2012 FORD F350 4X4 FLATBED

CITY ID NO.	YEAR / ID #	QTY	EST. VALUE (EACH)	DEPT/DIVISION	ITEM DESCRIPTION
3330	2015	1	\$15,000.00	PW-SOLID WASTE COLLECTION	2015 FORD HOOKLIFT TRUCK 4X2
3337	2016	1	\$8,650.00	PW-SOLID WASTE COLLECTION	2016 PETE 320 ASL SCORPION
4015	1951	1	\$250.00	ENERGY SERVICES-POWER OPS	1951 DELPHI TRAILER
4061	1976	1	\$500.00	ENERGY SERVICES-POWER OPS	1976 ZIEMA YELLOW TRAIL-FB TRAILER W/BEAVR TAIL
4067	1977	1	\$500.00	ENERGY SERVICES-POWER OPS	1977 ZIEMA TRAILER
4116	1999	1	\$5,000.00	PW-SEWER MAINTENANCE	1999 TRAIL TD24FBR
4117	1999	1	\$5,000.00	PW-WATER MAINTENANCE	1999 TRAIL TD24FBR
4118	1999	1	\$5,000.00	PW-WATER MAINTENANCE	1999 TRAIL TD24FBR
4119	1999	1	\$5,000.00	ENERGY SERVICES-POWER OPS	1999 TRAIL TD24FBR
4120	1999	1	\$5,000.00	ENERGY SERVICES-POWER OPS	1999 TRAIL TD24FBR
4142	2007	1	\$2,500.00	ENERGY SERVICES-POWER OPS	2007 SPECRE HYDRAULIC DUMP TRAILER
6445	1993	1	\$500.00	PW-WATER MAINTENANCE	1993 TRAILER MOUNTED CLEAN-O-VAC
6588	2014	1	\$2,000.00	PW-SOLID WASTE DISPOSAL	2014 JOHN DEERE UTILITY VEHICLE
6624	2019	1	\$5,000.00	STREETS	HENKE HELPER JR 10' SNOW PLOW FOR JD BACKHOE
6625	2019	1	\$5,000.00	STREETS	HENKE HELPER JR 10' SNOW PLOW FOR JD BACKHOE
7109	2001	1	\$25,000.00	PW-SEWER MAINTENANCE	2001 DEERE 410G
7119	2003	1	\$25,000.00	ENERGY SERVICES-POWER OPS	2003 JOHN DEERE BACKHOE 410G
7120	2003	1	\$25,000.00	PW-WATER MAINTENANCE	2003 JOHN DEERE BACKHOE 310SG
E-8 IN LIST	N/A	34	SCRAP	ENERGY SERVICES-POWER OPS	JUNK TRANSFORMERS
N/A	N/A	30	\$12.00	ENERGY SERVICES-RADIO SHOP	AUTOSCOPE SOLO PRO CAMERA
N/A	N/A	10	\$250.00	ENERGY SERVICES-RADIO SHOP	RENO DETECTOR AMPLIFIER MODEL E
N/A	N/A	10	\$500.00	ENERGY SERVICES-RADIO SHOP	AXIS Q7424-R MKII
N/A	N/A	5	\$5.00	ENERGY SERVICES-RADIO SHOP	SOLO MINI-HUB TS2

CITY ID NO.	YEAR / ID #	QTY	EST. VALUE (EACH)	DEPT/DIVISION	ITEM DESCRIPTION
N/A	N/A	11	\$5.00	ENERGY SERVICES-RADIO SHOP	AUTOSCOPE SOLO PRO ACIP
N/A	N/A	2	\$5.00	ENERGY SERVICES-RADIO SHOP	INTERNATIONAL POWER 24VDC PS
N/A	N/A	1	\$250.00	ENERGY SERVICES-RADIO SHOP	DIGI PORT SERVER TS4
N/A	N/A	11	\$25.00	ENERGY SERVICES-RADIO SHOP	EDI MMU-16E
N/A	N/A	22	\$10.00	ENERGY SERVICES-RADIO SHOP	CANOPY 5701SM
N/A	N/A	12	\$10.00	ENERGY SERVICES-RADIO SHOP	CANOPY POE SURGE ARRESTOR
N/A	N/A	7	\$10.00	ENERGY SERVICES-RADIO SHOP	CANOPY 5751-360 AP
N/A	N/A	33	SCRAP	ENERGY SERVICES-RADIO SHOP	WIRE REELS (MISC.)
N/A	N/A	2	SCRAP	COLUMBIA PT. GOLF COURSE	TORO UTILITY GOLF CARTS
N/A	N/A	1	SCRAP	COLUMBIA PT GOLF COURSE	TORO ZERO TURN LAWN MOWER (NO BLADES)
N/A	N/A	2	\$500.00	ENERGY SERVICES-POWER OPS	BTI TC91S BACKHOE BREAKER/TAMP
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	AT436795 7.5 CU FT BACKHOE BUCKET
N/A	N/A	2	\$500.00	ENERGY SERVICES-POWER OPS	11.8 CU FT BACKHOE BUCKET
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	CD30HD 7.5 CU FT BACKHOE BUCKET
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	AT150148 JOHN DEERE 8.8 CU FT BACKHOE BUCKET
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	CD18HD JOHN DEERE 5.6 CU FT BACKHOE BUCKET
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	274023HX BACKHOE BUCKET 3 CU FT
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	CD18HD BACKHOE BUCKET 5.6CU FT
N/A	N/A	1	\$500.00	ENERGY SERVICES-POWER OPS	2740HX23 BACKHOE BUCKET 3 CU FT
N/A	N/A	71	\$185.00	STREETS	ARM MAST (6/8 FT)
N/A	N/A	28	\$500.00	STREETS	POLES (USED) (27'-38'-19")
E-5 IN LIST	N/A	166	\$29.93	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE BALLASTS
E-5 IN LIST	N/A	51	\$0.23	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE WALL OUTLET PLATES

CITY ID NO.	YEAR / ID #	QTY	EST. VALUE (EACH)	DEPT/DIVISION	ITEM DESCRIPTION
E-2 IN LIST	N/A	1850	\$5.44	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE LAMPS/FLUORESCENT
E-4 IN LIST	N/A	284	\$11.85	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE FUSES
IN LIST	N/A	72	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE SMALL TOOLS (DRILLS, WRENCHES, GRINDERS, TESTERS, ETC.)
IN LIST	N/A	3	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE LIGHTS
IN LIST	N/A	1	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	BOX OF OBSOLETE BOLTS AND U-BOLTS
IN LIST	N/A	2	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	BOX OF OBSOLETE CLAMPS
IN LIST	N/A	2	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	VARIOUS OBSOLETE CONNECTORS
IN LIST	N/A	1	SCRAP	ENERGY SERVICES-ELECTRICAL SERV	OBSOLETE CEILING FAN BRACKET
N/A	N/A	4	SCRAP	ENERGY SERVICES-POWER OPS	CW AUTO TRANSFORMER BALLAST 400W
N/A	N/A	7	SCRAP	ENERGY SERVICES-POWER OPS	HOLOPHANE STREET LIGHT LENS
N/A	N/A	3	SCRAP	ENERGY SERVICES-POWER OPS	COOPER INDUSTRIES LIGHT FIXTURE OVM
N/A	N/A	6	SCRAP	ENERGY SERVICES-POWER OPS	GE LIGHTING POWERSPOT BALLAST ASSEMBLY
N/A	N/A	1	SCRAP	ENERGY SERVICES-POWER OPS	GE LIGHTING SYSTEM POWER FLOOD 400W
N/A	N/A	1	SCRAP	ENERGY SERVICES-POWER OPS	HOFFMAN SCREW COVER PULL BOX
N/A	N/A	1	SCRAP	ENERGY SERVICES-POWER OPS	AAL ARCHITECTURAL BOAT DOCK LIGHT PEDESTAL
N/A	N/A	22	SCRAP	ENERGY SERVICES-POWER OPS	LAMP SHIELDS
N/A	N/A	11	SCRAP	ENERGY SERVICES-POWER OPS	GE RELAY METER (VARIOUS)
N/A	N/A	4	SCRAP	ENERGY SERVICES-POWER OPS	WESTINGHOUSE METERS (VARIOUS)
N/A	N/A	4	SCRAP	ENERGY SERVICES-POWER OPS	METER BOXES/GAGES (VARIOUS)
N/A	N/A	4	SCRAP	ENERGY SERVICES-POWER OPS	ELECTRIC METERS (VARIOUS)
N/A	N/A	18	SCRAP	ENERGY SERVICES-POWER OPS	FLOOD BRACKETS (VARIOUS)
N/A	N/A	1	SCRAP	ENERGY SERVICES-POWER OPS	PRO GE POWER TRANSFORMER



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Items of Business

Strategic Priority I - High Performance Government

Subject:

Resolution No. 2024-135, Adopting the City of Richland's 2025 Legislative Priorities

Department/Office
Deputy City Manager

Ordinance/Resolution Number:
2024-135

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2024-135, adopting the City of Richland's 2025 state legislative priorities.

Summary:

Each year the City of Richland identifies the organization's state legislative priorities in advance of an upcoming legislative session. The 2025 Washington State legislative session will begin on January 13, 2025 and end on April 27, 2025. Actions taken by the Washington State Legislature significantly impact the City of Richland's ability to provide basic municipal services to its citizens. Historically, the City of Richland supports legislation that promotes the Richland City Council's Strategic Plan and opposes legislation that would preempt authority or eliminate discretion that is traditionally and historically vested in local jurisdictions. The City of Richland seeks to work with the Washington State Legislature to strengthen partnerships between state and local government, and to advocate for legislation and funding that would enhance the quality of life for the citizens of Richland. Tonight's consideration is in preparation for a meeting with the local state elected delegation and Mr. Arbaugh at the October 22 City Council workshop meeting.

The City belongs to a number of industry associations that each promote industry-specific legislative agendas. One such organization is the Association of Washington Cities (AWC). In some cases it's important for the City to promote a specific City of Richland legislative agenda, and in other cases it's appropriate to support our partner's agendas. The City's draft 2025 legislative agenda is included for consideration in addition to AWC's 2025 agenda for reference. The City's single-sheet document is intended to implement Council's discussion of this item last August.

The region has developed the "Tri Cities Legislative Council" (TCLC) and the City of Richland participates alongside TRIDEC, the Regional Tri Cities Chamber of Commerce, VISIT Tri Cities, other community participants and industry partners. The TCLC will meet with area stakeholders on October 21 to explore their draft 2025 legislative agenda.

Staff recommends adoption of Resolution 2024-135.

Fiscal Impact: None.

Attachments:

1. Resolution No. 2024-135
2. 2025 AWC Legislative Agenda

RESOLUTION NO. 2024-135

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
ADOPTING THE CITY'S LEGISLATIVE PRIORITIES FOR THE
2025 WASHINGTON STATE LEGISLATIVE SESSION.**

WHEREAS, the 2024 Washington State legislative session will begin on January 13, 2025 and end on April 27, 2025; and

WHEREAS, actions taken by the Washington State Legislature significantly impact the City of Richland's ability to provide basic municipal services to its citizens; and

WHEREAS, the City of Richland supports legislation that promotes the Richland City Council's Strategic Plan; and

WHEREAS, the City of Richland opposes legislation that would preempt authority or eliminate discretion that is traditionally and historically vested in local jurisdictions; and

WHEREAS, the City of Richland seeks to work with the Washington State Legislature to strengthen partnerships between state and local government, and to advocate for legislation and funding that would enhance the quality of life for the citizens of Richland.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City's legislative priorities for the 2025 Washington State legislative session shall be as set forth on the attached **Exhibit A**.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 1st day of October, 2024.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



The City of Richland is a hub for technology and innovation as well as a high quality of life. Richland is working with state partners on the following items for the 2024 legislative session.

Targeted Urban Area Amendment:

The legislature authorized targeted urban areas in 2022 allowing certain tax exemption for qualifying new businesses that create new jobs. The timeline for construction of the new businesses does not presently accommodate heavily regulated industries or complex projects. Increasing this construction timeline would qualify several known and anticipated nuclear, hydrogen, and other complex projects in support of the City of Richland's Strategic Plan for the Northwest Advanced Clean Energy Park.

Capital Budget Funding:

Public Safety Communication System Infrastructure Upgrades for Benton and Franklin Counties:

This project will replace failing analog radio infrastructure and transition law enforcement, fire and EMS agencies in both counties, as well as a portion of Walla Walla County, to a single, P25 compliant, digital communications platform.

SR-240/Aaron Drive Complete Streets Improvements Project:

This project will improve safety and mobility by making needed changes to a 40-year-old traffic design. The Benton-Franklin Council of Governments has named this project a top priority of their congestion management plan. In addition, Washington State Department of Transportation and the Federal Highway Administration have each approved this project.

Island View to Vista Field Trail System:

State funding can assist with a major component of the Island View to Vista Field Trail System which connects streets in Richland, Kennewick, and Benton County. This plan was adopted in 2021 by the cities of Richland and Kennewick and the Benton-Franklin Council of Governments.

Yakima Delta Habitat Restoration Project:

The Washington Department of Fish and Wildlife's project seeks adequate funding to address the multi-agency effort to eliminate the causeway to the Island. Removal of the causeway is intended to improve water quality in the mouth of the Yakima River. The project will have impacts affecting the Citizens of the City of Richland that should be mitigated as elements of the project.

RCW 10.101.030 Public Defense Standards:

Richland endorses a regional solution to address a required reduction in misdemeanor caseloads for public defenders. This change, effective in July 2025, will significantly increase the number of public defenders required to prosecute crime occurring in the City of Richland. The cost to the City of Richland will be unsustainable. Richland requests legislative assistance to address the unfunded mandate.

Housing Choice & Regional Housing Collaboration:

Richland supports legislation that encourages and facilitates access to housing through policies leading to increases in inventory and preservation of the current housing supply to serve a wide range of incomes and needs. Richland recognizes that housing is a regional issue and encourages the region to work collaboratively.

Clean Energy Generation and Effective Energy Transmission:

Richland supports clean, affordable, and reliable electricity supply. Most of the power serving Richland originates from the Bonneville Power Administration which markets federal power including that generated by the four lower Snake River dams. Richland strongly supports retaining these critical baseline energy resources as the state advances its carbon emission objectives. Richland also supports nuclear power generation and affiliated fuel refinement, fuel assembly, and advanced manufacturing in support of the clean energy business sector. Richland will advocate for new transmission capacity through electric transmission corridors and conductor modernization to deliver clean energy benefiting the citizens of Richland and our industries.

The City will support the efforts of other state and local organizations on issues consistent with City positions. These include efforts of the Tri- City Development Council (TRIDEC), Visit Tri-Cities Visitor and Convention Bureau (TCVCB), The Port of Benton, The Port of Kennewick, The Washington Economic Development Association (WEDA), and the Association of Washington Cities (AWC).

2025 AWC legislative agenda

The following items are the official 2025 City Legislative Priorities as adopted by the AWC Board.

2025 City Legislative Priorities

Fiscal Sustainability

- Revise the property tax cap to tie it to inflation, up to 3%, so that local elected officials can adjust the local property tax rate to better serve their communities.

Public Safety

- Support efforts to prevent and address juvenile crime, including expansion of juvenile behavioral health treatment capacity and state correctional capacity.
- Enhance officer training through continued state funding of 100% of Basic Law Enforcement Academy (BLEA) costs; and expansion of existing regional academies and establishing new regional academies; and replacement the outdated Criminal Justice Training Center (CJTC) main facility.
- Increase funding to meet local public safety needs including additional direct state funding opportunities and enhancing the existing local public safety sales tax and allowing for councilmanic implementation.
- Support creation of programs designed to improve law enforcement retention, such as state supported law enforcement officer wellness and injury prevention programs.
- Support efforts to reduce gun violence including additional local options for regulation of firearms in certain public spaces. Support strengthening prosecutors' ability to enforce unlawful possession of firearms.

Infrastructure investment

- Advocate for direct and meaningful investments in traditional local infrastructure (such as drinking water, wastewater, and stormwater systems) for operations and maintenance of aging systems, including expanded and reliable funding for the Public Works Assistance Account.
- Support sustainable state transportation revenue that provides funding for local preservation, maintenance, and operations including direct distributions to cities and town in addition to grant opportunities.
- Develop new fiscal tools to build infrastructure to support housing development and growth including increased funding for the Connecting Housing and Infrastructure Program (CHIP).
- Expand cities' ability and flexibility to use REET for additional capital needs including maintenance as well as to support affordable housing. Pursue other flexibility options including additional REET authority, harmonizing REET 1 & 2, and the ability to set a progressive rate model similar to the one the state has adopted.

Increasing housing supply

- Support Real Estate Transfer Tax dedicated to funding affordable housing.
- Explore new funding options for needs along the housing continuum, including home ownership and senior housing

- Explore dedication of existing revenues to housing purposes including insuring that funding is available for small and medium-sized cities and towns in both eastern and western Washington.

Increase behavioral health treatment capacity statewide

- Expand funding for grants to establish and support ongoing funding for local behavioral health crisis co-responder programs. Support additional training and certification and workforce development for co-responders.
- Seek increased investments in community behavioral health treatment funding – both capital start-up and operational expenses; support expansion of continuum of treatment capacity, from crisis stabilization to inpatient to outpatient; support continued expansion of forensic behavioral health treatment capacity; support additional mental health support for students
- Support efforts to increase behavioral health workforce, including additional training opportunities for co-responders.

Issues that are significant to cities

Indigent defense

- The State Supreme Court is considering new reduced case load standards for indigent defense. Cities support a separate and more detailed analysis of the current state of indigent defense for misdemeanor cases to determine what changes in the standard are warranted. Cities also seek enhanced state funding for indigent defense, and workforce development for prosecutors and public defenders.

Organized retail theft

- Support additional prosecutorial and law enforcement resources to address retail theft.

Incentivize condominium construction

- Work with coalition to support further progress in the development of condominiums. Seek a study of liability issues to develop recommendations to address barriers to construction of new condominiums.

Public records

- Continue to pursue updates to the Public Records Act (PRA) to reduce the impacts of vexation litigation and vexatious requestors.

Preserve manufactured home parks

- Advocate for more funding to support tenant acquisition of manufacture home parks including extending the existing 70-day purchase window.
- Expand CHIP program to cover septic conversions in parks.

Fish passage

- Support inclusion of local fish barrier correction investments in any state transportation investments.
- Support full funding of Brian Abbott Fish Barrier Board list.

Homelessness response

- Support encampment resolution work in cities and private lands. Advocate for increased state funding for encampment removal on local right of ways.
- Support increased state investment in emergency and transitional housing.

Product stewardship for packaging (WRAP Act)

- Support proposals to establish a product stewardship framework for packaging to reduce the impact on local solid waste programs.

Reduce city liability exposure

- Protect against liability expansion and new policies that would drive additional claims

and litigation increasing costs especially in the area of law enforcement and public safety, and human resources.

- Explore tort reforms that would reduce liability and related costs for cities particularly in the area of traffic related claims.

Nutrient General Permit

- Continue effort to gain state support for investments to update Marine Dissolved Oxygen Criteria last set in 1967.

Increase availability of affordable and accessible childcare

- Support efforts to increase affordable childcare access statewide, including reducing barriers for providers; construction of new facilities, increasing workforce development, increasing access for state subsidized childcare slots, and efforts to increase childcare availability in rural areas.

Issues that cities support

Tax code structural changes

- Support efforts to review and revise both state and local tax structures such that they rely less on regressive revenue options. Changes to the state tax structure should not negatively impact cities' revenue authority and should allow cities revenue flexibility to address their community's needs.

Therapeutic Courts, Community Courts, Diversion Programs

- Support continued and expanded operational grant funding, as well as dedicated ongoing operational funding for municipal therapeutic courts, community courts, and diversion programs.

B&O Tax on royalties

- Support clarification of how to apply B&O taxes to business revenue related to royalties.

Asylum seeker and migrant assistance

- Advocate for support for additional assistance for arriving migrants and asylum seekers including centralize state efforts to provide case management resources. Support efforts to reduce impacts on cities that are experiencing high-numbers of unsupported asylee and migrant arrivals.

Balancing employee leave and benefits requirements

- Seek opportunities to balance costs and reduce unintended impacts on employers from expansion of leave laws and other proposed employee benefit enhancements.

Public meetings

- Explore Open Public Meeting Act (OPMA) updates to help address the trend of increasing disruptive activities and hate speech during public meetings.

Emergency management and response

- Expand support to cities for prevention, planning, response, and recovery for wildfire and other natural disasters.
- Provide 100% reimbursement to cities that provide firefighting support for state wildland fire deployments. Currently, the state only provides 70-75% reimbursement which disincentivizes city fire service participation.

First responder mental wellness

- Support efforts to increase programs to improve first responder mental well-being and evaluate current approach to workers compensation claims to focus on prevention and return to work options and reduction of PTSD claims. Evaluate the process for responding to PTSD claims to improve outcomes.

Elections

- Support policies that preserve community decision-making and input regarding how local elections are administered.

Increase digital equity and accessibility statewide

- Advocate for statewide funding that supports affordable connectivity.
- Support policies that increase digital literacy and adoption.

Electrical grid stability

- Support policies that enhance stability and productivity of the electrical grid as electrification of transportation and other arenas increases demand.

Increase tools for annexation

- Create new financial incentives to encourage municipal annexations

Ensure better coordination of development standards in unincorporated UGAs and cities to facilitate future annexations

- Require county to apply city development standards in unincorporated UGA to facilitate future annexations.

Amend the Involuntary Treatment Act (ITA)

- Explore efforts to reform the Involuntary Treatment Act to allow for expanded use of ITA holds for individuals who consistently refuse necessary treatment.

Firefighter safety and electrification response

- The increase in electrification including electric vehicles (EV) and electric storage systems (ESS) as created new challenges for the fire service. Support efforts to provided new and increased training on best practices for responding to EV and ESS fires.

State Crime Lab

- Increase resources for the state crime lab to ensure timely processing of evidence.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/1/2024

Agenda Category: Items of Business

Strategic Priority I - High Performance Government

Subject:

2024 National Community Survey (Discussion Only)

Department/Office

Administrative Services Department

Ordinance/Resolution Number:

Document Type:

General Business Item

Recommended Motion:

None.

Summary:

The National Community Survey (The NCS) report is about the “livability” of Richland. A livable community is a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live. The survey was developed by the experts from National Research Center at Polco. Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions considering ten central facets of a community:

- Economy
- Mobility
- Community Design
- Utilities
- Safety
- Natural Environment
- Parks and Recreation
- Health and Wellness
- Education, Arts, and Culture
- Inclusivity and Engagement

The report provides the opinions of a representative sample of 300 residents of the City of Richland collected from April 30, 2024 to June 28, 2024. The margin of error around any reported percentage is 6% for all respondents. Survey results were weighted so that the demographic profile of respondents was representative of the demographic profile of adults in Richland.

Richland last completed the survey in 2022 and the results are presented in both the comprehensive report and comparison data sheets provided by staff to provide context to benchmarking and rating changes from 2022-2024. The presentation will highlight key findings, potential areas of focus, and other notable results.

Fiscal Impact:

The National Community Survey was conducted using approved 2024 budgeted funds. No additional costs are planned.

Attachments:

1. National Community Survey 2022-2024 Data Comparison
2. The National Community Survey Report - Richland WA NCS 2024



National Community Survey - Data Comparison

Explanation of Terms

2022 Rating

The percentage rating (excellent or good) the City of Richland received in 2022 as part of the National Community Survey (NCS).

2022 Benchmark

Richland's 2022 results noted as being “higher” than the benchmark, “lower” than the benchmark, or “similar” to the benchmark, meaning that the average rating given by Richland residents is statistically similar to or different (greater or lesser) than the 500 compared communities nationwide.

2024 Rating

The percentage rating (excellent or good) the City of Richland received in 2024 as part of the National Community Survey (NCS).

2024 Benchmark

Richland's 2024 results noted as being “higher” than the benchmark, “lower” than the benchmark, or “similar” to the benchmark, meaning that the average rating given by Richland residents is statistically similar to or different (greater or lesser) than the 500 compared communities nationwide.

Benchmark Change

= (equal to) means no change in benchmark rating from 2022-2024

- (negative) means a drop in benchmark rating from 2022-2024

+ (positive) means an increase in benchmark from 2022-2024

Statistically Significant

If the difference is greater than or equal to seven percentage points between the 2022 and 2024 surveys, the change is statistically significant. Polco identified the margin of error around any reported percentage is 6% for all respondents.



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Faucets of Livability						
Utilities	73%	Similar	80%	Similar	=	Yes
Parks and Recreation	79%	Similar	74%	Similar	=	No
Safety	73%	Similar	72%	Similar	=	No
Economy	77%	Similar	72%	Similar	=	No
Natural Environment	71%	Similar	67%	Similar	=	No
Health and Wellness	69%	Similar	64%	Similar	=	No
Community Design	62%	Similar	56%	Lower	-	No
Mobility	59%	Similar	53%	Similar	=	No
Education, Arts, and Culture	56%	Similar	44%	Lower	-	Yes
Inclusivity and Engagement	47%	Similar	41%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Quality of Life						
Richland as a place to live	85%	Similar	81%	Similar	=	No
Overall quality of life	81%	Similar	82%	Similar	=	No
Recommend living in Richland	82%	Similar	81%	Similar	=	No
Remain in Richland for the next five years	81%	Similar	85%	Similar	=	No
Overall image or reputation	74%	Similar	69%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Governance						
Public information services	58%	Similar	52%	Lower	-	No
Overall customer service by Richland emp.	82%	Similar	78%	Similar	=	No
The value of services for the taxes paid to Richland	57%	Similar	54%	Similar	=	No
The overall direction that Richland is taking	53%	Similar	53%	Similar	=	No
The job Richland government does at welcoming resident involvement	46%	Similar	38%	Similar	=	Yes
Overall confidence in Richland government	44%	Similar	46%	Similar	=	No
Generally acting in the best interest of the community	49%	Similar	49%	Similar	=	No
Being honest	47%	Similar	45%	Similar	=	No
Being open and transparent to the public	45%	Similar	39%	Similar	=	No
Informing residents about issues facing the Community	46%	Similar	37%	Lower	-	Yes
Treating all residents fairly	55%	Similar	48%	Similar	=	Yes
Treating residents with respect	61%	Similar	59%	Similar	=	No
Attended a local public meeting	16%	Similar	24%	Similar	=	Yes
Contacted Richland elected officials	9%	Similar	19%	Similar	=	Yes
Contacted the City of Richland for help or information	52%	Similar	49%	Similar	=	No
Watched a local public meeting	28%	Similar	21%	Similar	=	Yes
Overall quality of services - Richland	72%	Similar	68%	Similar	=	No
Overall quality of services – Federal Government	36%	Similar	41%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Economy						
Overall Economic Health	77%	Similar	72%	Similar	=	No
Richland as a place to work	82%	Higher	82%	Higher	=	No
Richland as a place to visit	51%	Lower	45%	Lower	=	No
Economic development	57%	Similar	56%	Similar	=	No
Overall quality of business and service Establishments	74%	Similar	62%	Similar	=	Yes
Variety of business and service establishments	54%	Similar	50%	Similar	=	No
Vibrancy of downtown/commercial area	38%	Similar	38%	Lower	-	No
Employment opportunities	73%	Higher	57%	Similar	-	Yes
Shopping opportunities	46%	Similar	40%	Similar	=	No
Cost of living	39%	Similar	33%	Similar	=	No
Economic impact on family income next 6 months	13%	Lower	20%	Similar	+	Yes

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Mobility						
Overall quality of the transportation system	59%	Similar	53%	Similar	=	No
Traffic flow on major streets	54%	Similar	42%	Similar	=	Yes
Ease of public parking	67%	Similar	67%	Similar	=	No
Ease of travel by car	81%	Similar	78%	Similar	=	No
Ease of travel by public transportation	48%	Similar	39%	Similar	=	Yes
Ease of travel by bicycle	53%	Similar	48%	Similar	=	No
Ease of walking	64%	Similar	56%	Similar	=	Yes
Used public transportation instead of driving	13%	Similar	27%	Similar	=	Yes
Carpooled with other adults or children instead of driving alone	46%	Similar	54%	Similar	=	Yes
Walked or biked instead of driving	62%	Similar	68%	Similar	=	No
Traffic enforcement	56%	Similar	54%	Similar	=	No
Traffic signal timing	54%	Similar	54%	Similar	=	No
Street repair	51%	Similar	59%	Similar	=	Yes
Street cleaning	71%	Similar	75%	Similar	=	No
Street lighting	71%	Similar	71%	Similar	=	No
Snow removal	50%	Lower	47%	Lower	=	No
Sidewalk maintenance	56%	Similar	52%	Similar	=	No
Bus or transit services	59%	Similar	55%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Community Design						
Overall design or layout of residential and commercial areas	62%	Similar	56%	Similar	=	Yes
Your neighborhood as a place to live	82%	Similar	78%	Similar	=	No
Well-planned residential growth	48%	Similar	35%	Similar	=	Yes
Well-planned commercial growth	41%	Similar	40%	Similar	=	No
Well-designed neighborhoods	51%	Similar	45%	Similar	=	No
Preservation of the historical or cultural character of the community	61%	Similar	61%	Similar	=	No
Public places where people want to spend time	63%	Similar	57%	Similar	=	No
Variety of housing options	42%	Similar	40%	Similar	=	No
Availability of affordable quality housing	20%	Lower	16%	Similar	+	No
Overall quality of new development	53%	Similar	47%	Similar	=	No
Overall appearance	62%	Similar	64%	Similar	=	No
Land use, planning and zoning	39%	Similar	30%	Similar	=	Yes
Code enforcement	27%	Lower	38%	Similar	+	Yes

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Utilities						
Overall quality of the utility infrastructure	73%	Similar	80%	Similar	=	Yes
Affordable high-speed internet access	49%	Similar	52%	Similar	=	No
Garbage collection	87%	Similar	95%	Similar	=	Yes
Drinking water	79%	Similar	74%	Similar	=	No
Sewer services	84%	Similar	93%	Similar	=	Yes
Storm water management	81%	Similar	86%	Similar	=	No
Power utility	80%	Similar	84%	Similar	=	No
Utility billing	76%	Similar	75%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Safety						
Overall feeling of safety	73%	Similar	72%	Similar	=	No
In your neighborhood during the day	93%	Similar	95%	Similar	=	No
In Richland's downtown/commercial area during the day	90%	Similar	91%	Similar	=	No
From property crime	63%	Similar	70%	Similar	=	Yes
From violent crime	72%	Similar	78%	Similar	=	No
From fire, flood, or other natural disaster	84%	Similar	89%	Similar	=	No
Police services	80%	Similar	74%	Similar	=	No
Crime prevention	63%	Similar	61%	Similar	=	No
Animal control	61%	Similar	47%	Lower	-	Yes
Ambulance or emergency medical services	86%	Similar	89%	Similar	=	No
Fire services	93%	Similar	98%	Similar	=	No
Fire prevention and education	70%	Similar	79%	Similar	=	Yes
Emergency preparedness	55%	Lower	52%	Lower	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Natural Environment						
Overall quality of natural environment	71%	Similar	67%	Similar	=	No
Cleanliness	77%	Similar	70%	Similar	=	Yes
Water resources	83%	Higher	80%	Higher	=	No
Air quality	79%	Similar	76%	Similar	=	No
Preservation of natural areas	56%	Similar	53%	Similar	=	No
Richland open space	59%	Similar	58%	Similar	=	No
Recycling	54%	Lower	47%	Lower	=	Yes
Yard waste pick-up	84%	Similar	86%	Higher	+	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Parks and Recreation						
Overall quality of parks and recreation opportunities	79%	Similar	74%	Similar	=	No
Availability of paths and walking trails	82%	Similar	76%	Similar	=	No
Fitness opportunities	79%	Similar	73%	Similar	=	No
Recreational opportunities	71%	Similar	67%	Similar	=	No
City parks	85%	Similar	78%	Similar	=	Yes
Recreation programs or classes	58%	Similar	57%	Lower	-	No
Recreation centers or facilities	66%	Similar	69%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Health and Wellness						
Overall health and wellness opportunities	69%	Similar	64%	Similar	=	No
Availability of affordable quality food	62%	Similar	44%	Similar	=	Yes
Availability of affordable quality health care	52%	Similar	47%	Similar	=	No
Availability of preventive health services	57%	Similar	50%	Similar	=	Yes
Availability of affordable quality mental health care	31%	Similar	26%	Lower	-	No
Quality of health services	67%	Similar	59%	Similar	=	Yes
Please rate your overall health	67%	Similar	71%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Education, Arts, and Culture						
Overall opportunities for education, culture, and the arts	56%	Similar	44%	Lower	-	Yes
Opportunities to attend cultural/arts/music activities	44%	Similar	44%	Similar	=	No
Community support for the arts	47%	Similar	49%	Similar	=	No
Availability of affordable quality childcare/preschool	36%	Similar	25%	Similar	=	Yes
K-12 education	72%	Similar	79%	Similar	=	Yes
Adult educational opportunities	50%	Similar	49%	Similar	=	No
Opportunities to attend special events and festivals	57%	Similar	56%	Similar	=	No
Public library services	91%	Similar	93%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort



National Community Survey - Data Comparison

Community Faucet / Category	2022 Rating	2022 Benchmark	2024 Rating	2024 Benchmark	Benchmark Change	Statistically Significant*
Inclusivity and Engagement						
Residents' connection and engagement with their community	47%	Similar	41%	Similar	=	No
Richland as a place to raise children	88%	Similar	82%	Similar	=	No
Richland as a place to retire	70%	Similar	70%	Similar	=	No
Sense of community	49%	Similar	49%	Lower	-	No
Making all residents feel welcome	66%	Similar	55%	Similar	=	Yes
Attracting people from diverse backgrounds	51%	Similar	45%	Lower	-	No
Valuing/respecting residents from diverse Backgrounds	62%	Similar	54%	Similar	=	Yes
Taking care of vulnerable residents	52%	Similar	38%	Lower	-	Yes
Sense of civic/community pride	52%	Similar	52%	Similar	=	No
Neighborliness of residents	61%	Similar	49%	Similar	=	Yes
Opportunities to participate in social events and Activities	57%	Similar	48%	Lower	-	Yes
Opportunities to volunteer	64%	Similar	66%	Similar	=	No
Opportunities to participate in community matters	51%	Similar	50%	Similar	=	No
Openness and acceptance of the community toward people of diverse backgrounds	54%	Similar	52%	Similar	=	No
Campaigned or advocated for a local issue, cause, or candidate	16%	Similar	17%	Similar	=	No
Voted in your most recent local election	81%	Similar	83%	Similar	=	No

*Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort

Richland, WA

The National Community Survey

Report of Results
2024

Report by:



Visit us online!
www.polco.us



National Research Center at Polco is a charter member of the AAPOR Transparency Initiative, providing clear disclosure of our sound and ethical survey research practices.

About The NCS™

The National Community Survey™ (The NCS™) report is about the “livability” of Richland. A livable community is a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live. The survey was developed by the experts from National Research Center at Polco.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions considering ten central facets of a community:

- Economy
- Mobility
- Community Design
- Utilities
- Safety
- Natural Environment
- Parks and Recreation
- Health and Wellness
- Education, Arts, and Culture
- Inclusivity and Engagement



POWERED BY POLCO



The report provides the opinions of a representative sample of 300 residents of the City of Richland collected from April 30, 2024 to June 28, 2024. The margin of error around any reported percentage is 6% for all respondents. Survey results were weighted so that the demographic profile of respondents was representative of the demographic profile of adults in Richland.



How the results are reported

For the most part, the percentages presented in the following tabs represent the “percent positive.” Most commonly, the percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, etc.). On many of the questions in the survey respondents may answer “don’t know.” The proportion of respondents giving this reply is shown in the full set of responses included in the tab “Complete data.” However, these responses have been removed from the analyses presented in most of the tabs. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Comparisons to benchmarks

NRC's database of comparative resident opinion is comprised of resident perspectives gathered in surveys from over 500 communities whose residents evaluated the same kinds of topics on The National Community Survey. The comparison evaluations are from the most recent survey completed in each community in the last five years. NRC adds the latest results quickly upon survey completion, keeping the benchmark data fresh and relevant. The communities in the database represent a wide geographic and population range. In each tab, Richland's results are noted as being "higher" than the benchmark, "lower" than the benchmark, or "similar" to the benchmark, meaning that the average rating given by Richland residents is statistically similar to or different (greater or lesser) than the benchmark. Being rated as "higher" or "lower" than the benchmark means that Richland's average rating for a particular item was more than 10 points different than the benchmark. If a rating was "much higher" or "much lower," then Richland's average rating was more than 20 points different when compared to the benchmark.

Trends over time

Trend data for Richland represent important comparison data and should be examined for improvements or declines.¹ Deviations from stable trends over time represent opportunities for understanding how local policies, programs, or public information may have affected residents' opinions. Changes between survey years have been noted with an arrow and the percent difference. If the difference is greater than or equal to seven percentage points between the 2022 and 2024 surveys, the change is statistically significant.

1. In 2020, The NCS survey was updated to include new and refreshed items. Consequently, some of the trends may be impacted due to wording modifications that could have potentially altered the meaning of the item for the respondent.

Methods

Selecting survey recipients

All households within the City of Richland were eligible to participate in the survey. A list of all households within the zip codes serving Richland was purchased from Polco's mailing vendor, Go-Dog Direct, based on updated listings from the United States Postal Service. Since some of the zip codes that serve the City of Richland households may also serve addresses that lie outside of the community, the exact geographic location of each housing unit was compared to community boundaries using the most current municipal boundary file. Addresses located outside of the City of Richland boundaries were removed from the list of potential households to survey. Each address identified as being within city boundaries was further identified as being within one of three areas. From that list, addresses were randomly selected as survey recipients, with multi-family housing units (defined as those with a unit number) sampled at a rate of 5:3 compared to single family housing units.

An individual within each household was randomly selected using the "birthday method". The birthday method selects a person within the household by asking the "person who most recently had a birthday" to complete the questionnaire. The underlying assumption in this method is that day of birth has no relationship to the way people respond to surveys. This instruction was contained in the introduction of the survey.

Conducting the survey

The 3,500 randomly selected households received mailings beginning on April 30, 2024 and data collection for the survey remained open for eight weeks and three days. The first mailing was a postcard inviting the household to participate in the survey. The next mailing contained a cover letter with instructions, the survey questionnaire, and a postage-paid return envelope. All mailings included a web link to give residents the opportunity to respond to the survey online, as well as QR codes to further encourage participation. All follow-up mailings asked those who had not completed the survey to do so, and those who had already done so to refrain from completing the survey again.

About 2% of the 3,500 mailed invitations or surveys were returned because the household address was vacant or the postal service was unable to deliver the survey as addressed. Of the remaining 3,413 households that received the invitations to participate, 300 completed the survey, providing an overall response rate of 9%. The response rate was calculated using AAPOR's response rate #2 for mailed surveys of unnamed persons.²

It is customary to describe the precision of estimates made from surveys by a "level of confidence" and accompanying "confidence interval" (or margin of error). A traditional level of confidence, and the one used here, is 95%. The 95% confidence interval can be any size and quantifies the sampling error or imprecision of the survey results because some residents' opinions are relied on to estimate all residents' opinions. The margin of error for the City of Richland survey is no greater than plus or minus seven percentage points around any given percent reported for all respondents (300 completed surveys).

In addition to the randomly selected "probability sample" of households, a link to an online open-participation survey was publicized by the City of Richland. The open-participation survey was identical to the random sample survey, with two small updates; it asked a question to determine what area the respondent was a resident of Richland and also a question about where they heard about the survey. The open-participation survey was open to all city residents and became available on May 21. The survey remained open for five weeks and three days. The data presented in the following tabs exclude the open participation survey data, but a tab at the end provides the complete frequency of responses to questions by the open-participation respondents.

Analyzing the data

Responses from mailed surveys were entered into an electronic dataset using a "key and verify" method, where all responses are entered twice and compared to each other. Any discrepancies were resolved in comparison to the original survey form. Range checks as well as other forms of quality control were also performed. Responses from surveys completed on Polco were downloaded and merged with the mailed survey responses.

The demographics of the survey respondents were compared to those found in the 2020 Census and 2022 American Community Survey estimates for adults in the City of Richland. The primary objective of weighting survey

data is to make the survey respondents reflective of the larger population of the community. The characteristics used for weighting were age, sex, race, Hispanic origin, housing type, housing tenure, and area. No adjustments were made for design effects. Weights were calculated using an iterative, multiplicative raking model known as the ANES Weighting Algorithm.³ The results of the weighting scheme for the probability sample are presented in the following table.

NRC aligns demographic labels with those used by the U.S. Census for reporting purposes, when possible. Some categories (e.g., age, race/Hispanic origin, housing type, and length of residency) are combined into smaller subgroups.

		Unweighted	Weighted	Target ⁴
Age	18-34	5%	27%	31%
	35-54	30%	32%	31%
	55+	65%	41%	38%
Area	1	38%	40%	38%
	2	14%	20%	19%
	3	48%	41%	43%
Hispanic origin	No, not of Hispanic, Latino/a/x, or Spanish origin	96%	90%	89%
	Yes, I consider myself to be of Hispanic, Latino/a/x, or Spanish origin	4%	10%	11%
Housing tenure	Own	84%	65%	65%
	Rent	16%	35%	35%
Housing type	Attached	21%	36%	36%
	Detached	79%	64%	64%
Race & Hispanic origin	Not white alone	16%	21%	22%
	White alone, not Hispanic or Latino	84%	79%	78%
Sex	Man	48%	51%	50%
	Woman	52%	49%	50%
Sex/age	Man 18-34	3%	15%	16%
	Man 35-54	13%	16%	15%
	Man 55+	32%	20%	19%
	Woman 18-34	2%	12%	15%
	Woman 35-54	17%	16%	15%
	Woman 55+	32%	21%	20%

The survey datasets were analyzed using all or some of a combination of the Statistical Package for the Social Sciences (SPSS), R, Python and Tableau. For the most part, the percentages presented in the reports represent the “percent positive.” The percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, essential/very important, etc.), or, in the case of resident behaviors/participation, the percent positive represents the proportion of respondents indicating “yes” or participating in an activity at least once a month.

On many of the questions in the survey respondents may answer “don’t know.” The proportion of respondents giving this reply is shown in the full set of responses included in the tab “Complete data”. However, these responses have been removed from the analyses presented in the reports. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Contact

The City of Richland funded this research. Please contact Drew Florence of the City of Richland at dflorence@ci.richland.wa.us if you have any questions about the survey.

Study Limitations

All public opinion research is subject to unmeasured error. While the methodologies employed for this survey were designed to minimize this error as much as possible, these other sources of potential error should be acknowledged. **Non-response error** arises when those who were selected to participate in the survey did not do so, and may have different opinions or experiences than those who did respond. **Coverage error** refers to the possibility that some respondents that should have been included in the surveyed population were not (e.g., for a general resident survey, USPS mailing lists may exclude certain types of housing units, such as multi-family buildings where mail is delivered to a common area rather than to a specific unit (though this is rare), or where mail is received at a PO box instead of the at household's physical location. Finally, **recall bias** occurs when respondents may not perfectly remember their experiences in the past year (such as participation in social or civic events), and **social desirability bias** may cause respondents to answer in ways they think cast their responses in a more favorable light.

Survey Validity

See the Polco Knowledge Base article on survey validity at <https://info.polco.us/knowledge/statistical-vali>

2. See AAPOR's Standard Definitions for more information at <https://aapor.org/standards-and-ethics/standard-definitions/>
3. Pasek, J. (2014). ANES Weighting Algorithm. Retrieved from <https://surveyinsights.org/wp-content/uploads/2014/07/Full-anesrake-paper.pdf>
4. Targets come from the 2020 Census and 2022 American Community Survey

Key Findings

Highest-performing areas:

- Respondents gave high marks for Richland as a place to work, remaining stable with prior results and ranking higher than the national average.
- While 2022 results showed lower than average ratings for the positive impact residents expected the economy to have on their family income, this rating has rebounded in 2024 and is in line with national averages.
- Upward trends were seen in the overall quality of the utility infrastructure, garbage collection services, and sewer services. Likewise, utilities ranked among the highest in importance when compared to the other facets of livability.
- Residents continue to offer positive ratings for their feelings of safety in their community, and residents felt safer from property crime in 2024 than in 2022.

Potential areas of focus:

- Evaluations of the overall opportunities for education, culture, and the arts saw a decline since 2022 and ranked lower than the national average.
- Some affordability related items were highlighted as potential concerns by residents, with declining ratings seen in the availability of affordable quality childcare/preschool and affordable quality food. The availability of affordable quality mental health care remained largely consistent with 2022 results yet fell below benchmark averages in 2024.
- Around half of respondents offered positive reviews of animal control services and emergency preparedness services. Both items ranked lower than benchmark averages, and ratings for animal control declined since 2022.

Other notable results:

- Residents indicated a much higher use of public transportation instead of driving, which increased from 13% in 2022 to 27% in 2024.
- Residents shared rather similar ratings of importance on each of the ten facets of livability when compared to the 2022 survey results, with the exception of inclusivity and engagement, which saw importance ratings decline by about 10% in 2024.

Areas of greatest change since 2022:

Of the 123 evaluative questions included on both the 2022 and current survey iterations, 88 were statistically similar to previous results. Upward trends were seen in 8 items, while 27 ratings decreased since 2022. Changes are considered statistically significant if the 2024 rating was +/- 7% from the previous survey effort. The most significant of those trends are listed below.

Increases

- Code enforcement (+11%)
- Sewer services (+9%)
- Fire prevention and education (+9%)
- Street repair (+8%)
- Garbage collection (+8%)

Decreases

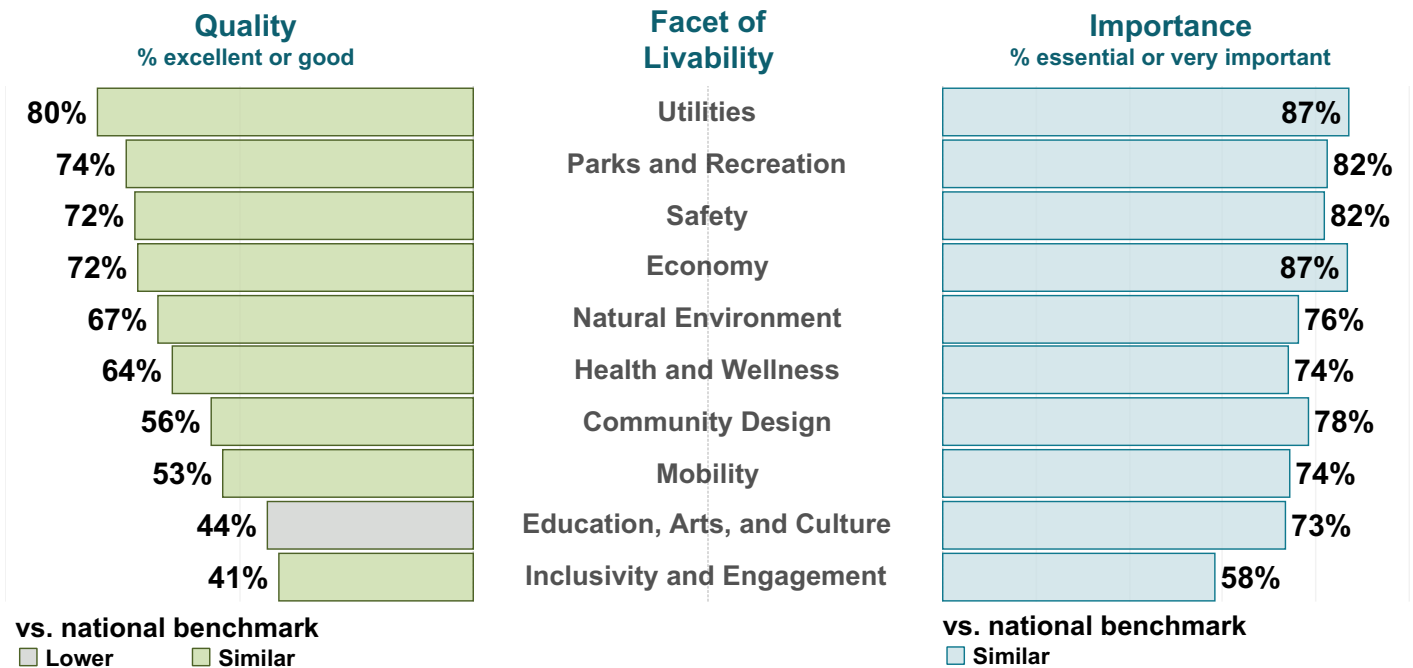
- Availability of affordable quality food (-18%)
- Employment opportunities (-16%)
- Animal control (-14%)
- Taking care of vulnerable residents (-14%)

Facets of livability

Every jurisdiction must balance limited resources while meeting resident needs and striving to optimize community livability. To this end, it is helpful to know what aspects of the community are most important to residents and which they perceive as being of higher or lower quality. It is especially helpful to know when a facet of livability is considered of high importance but rated as lower quality, as this should be a top priority to address.

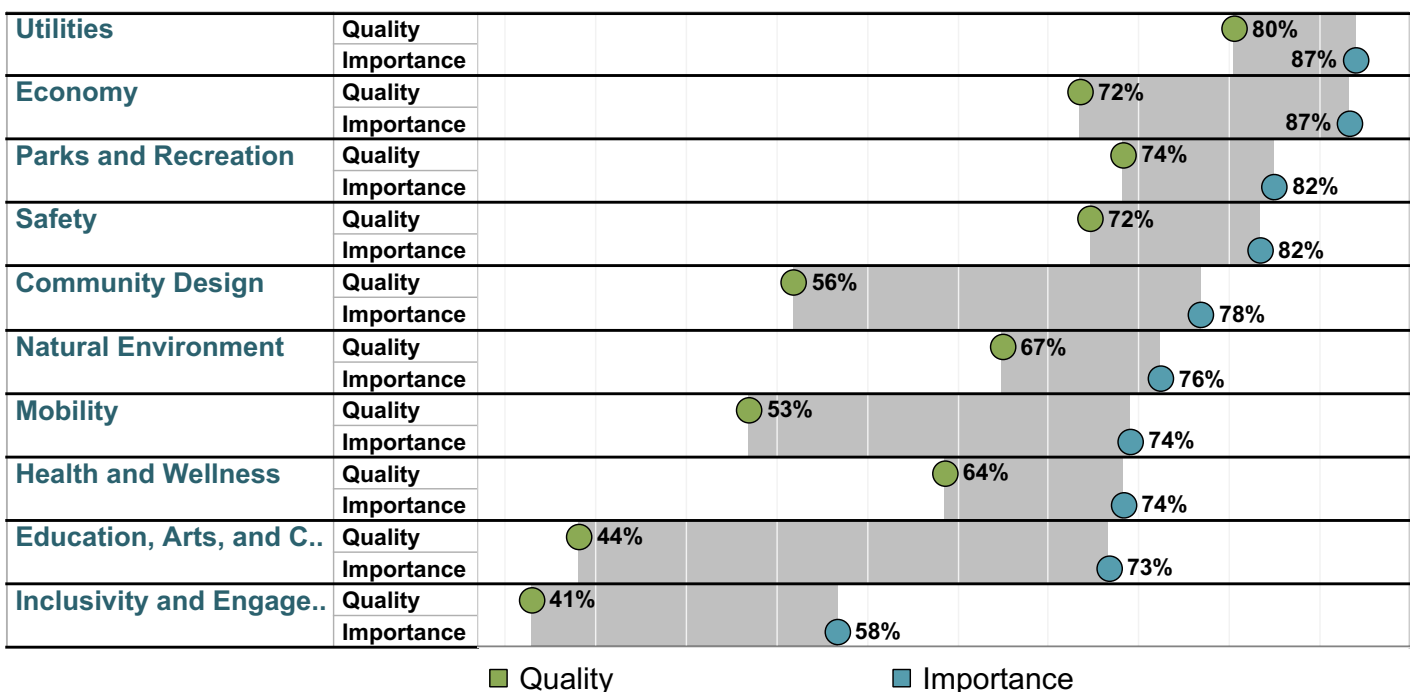
Quality and Importance by the Numbers

The table below shows the proportion of residents who rated the community facets positively for quality and the priority (importance) placed on each. Also displayed is whether local quality ratings were lower, similar, or higher t..



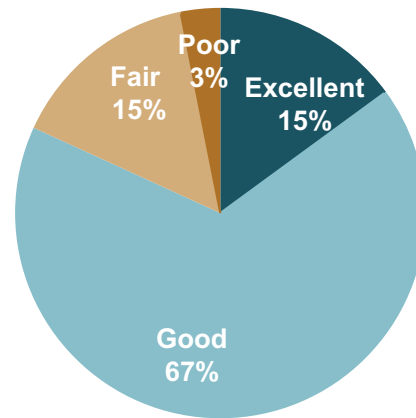
Quality/Importance Gap Analysis

The gap analysis chart below shows the same data as above; however, this chart more clearly illustrates the comparative differences in quality and importance ratings for each facet, as well as the absolute ratings for each.



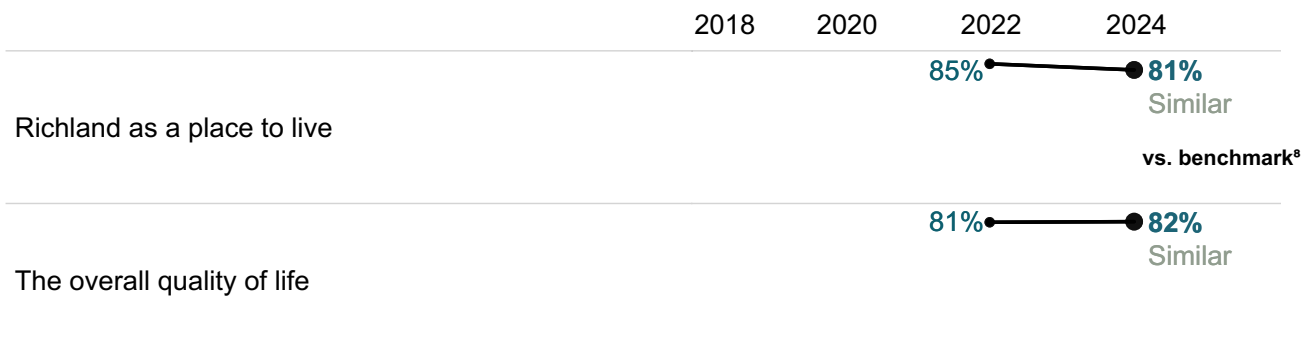
Quality of Life

Measuring community livability starts with assessing the quality of life of those who live there, and ensuring that the community is attractive, accessible, and welcoming to all.



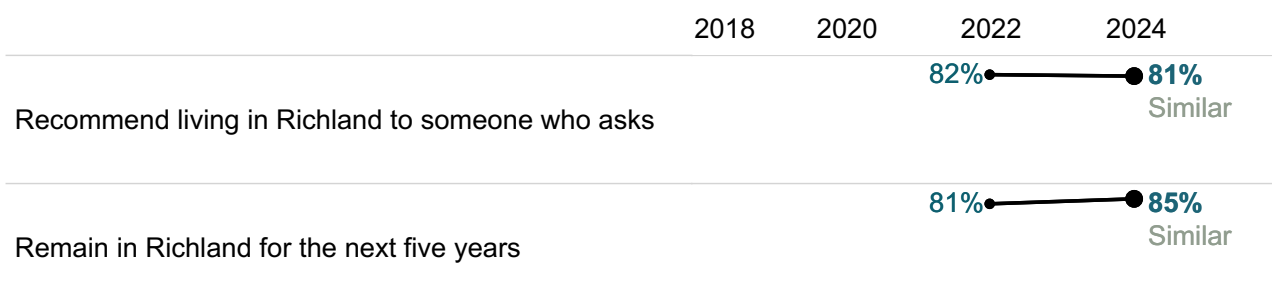
Please rate each of the following aspects of quality of life in Richland.

(% excellent or good)



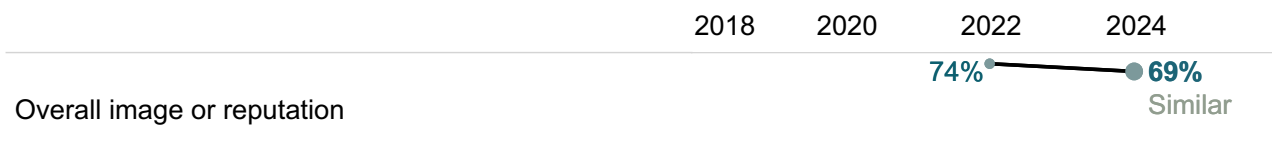
Please indicate how likely or unlikely you are to do each of the following.

(% very or somewhat likely)



Please rate each of the following in the Richland community.

(% excellent or good)

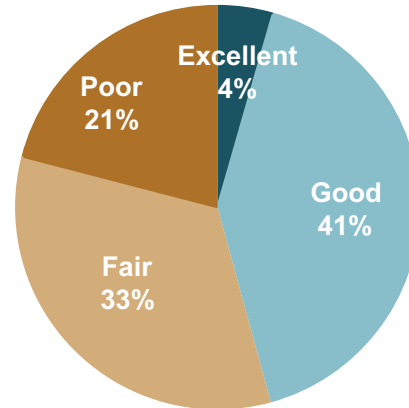


8. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

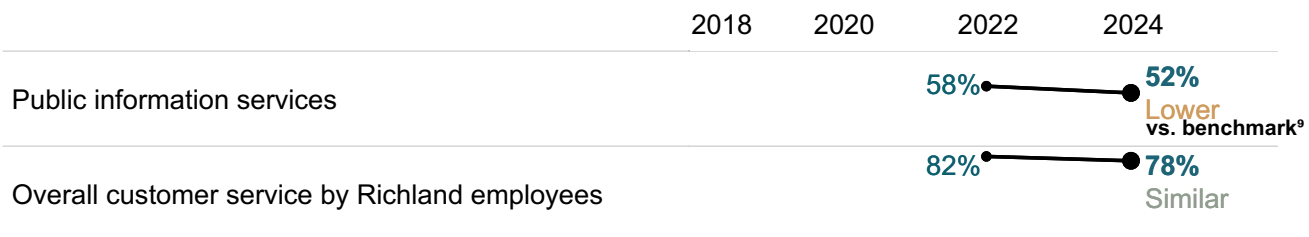
Governance

Strong local governments produce results that meet the needs of residents while making the best use of available resources, and are responsive to the present and future needs of the community as a whole.

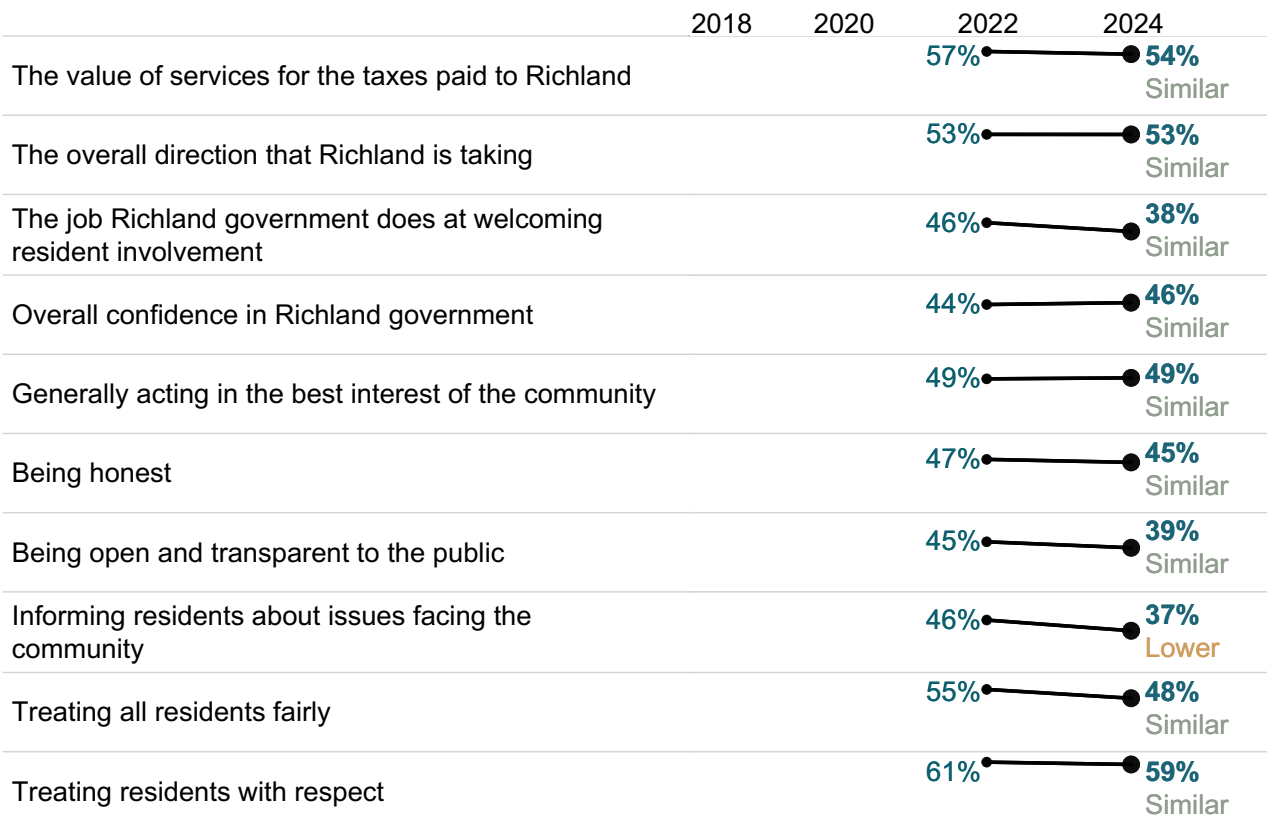
Overall confidence in Richland government, 2024



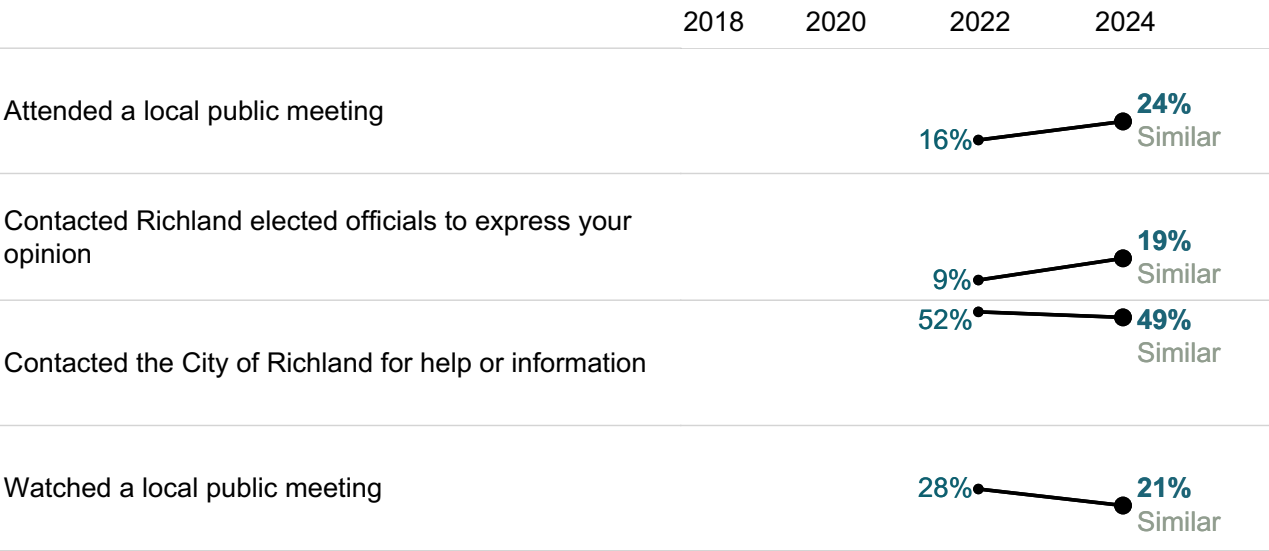
Please rate the quality of each of the following services in Richland.
(% excellent or good)



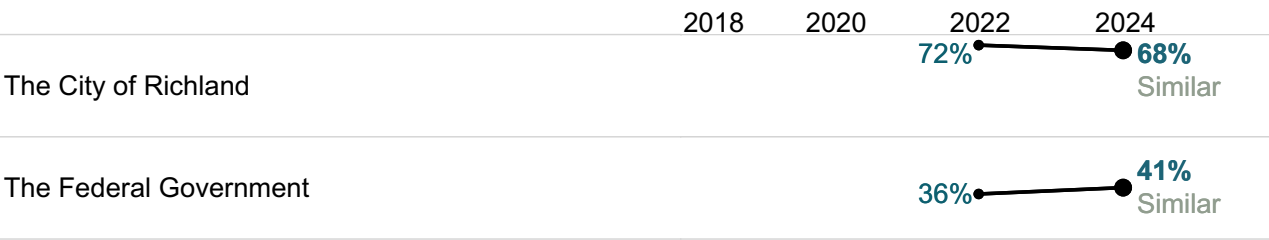
Please rate the following categories of Richland government performance.
(% excellent or good)



Please indicate whether or not you have done each of the following in the last 12 months.
(% excellent or good)



Overall, how would you rate the quality of the services provided by each of the following?
(% excellent or good)



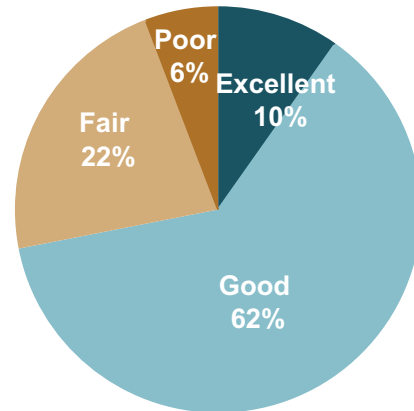
9. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.



Economy

Local governments work together with private and nonprofit businesses, and with the community at large, to foster sustainable growth, create jobs, and promote a thriving local economy.

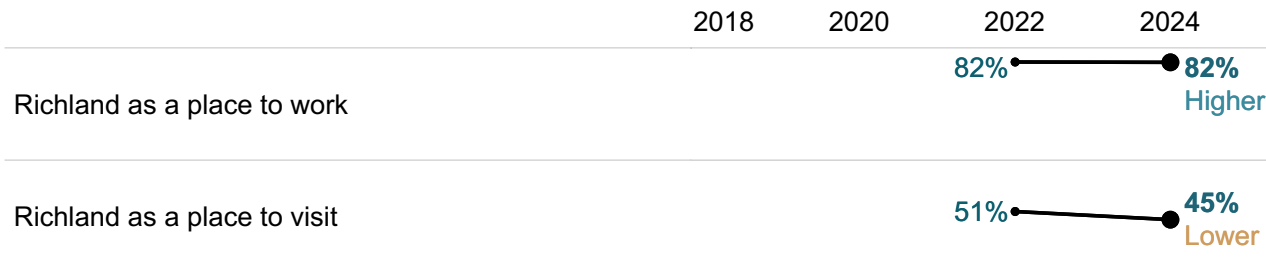
Overall economic health of Richland, 2024



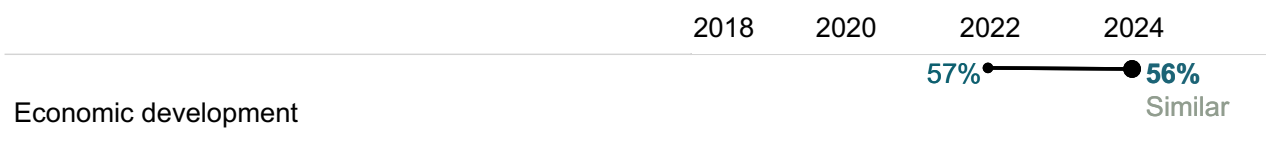
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



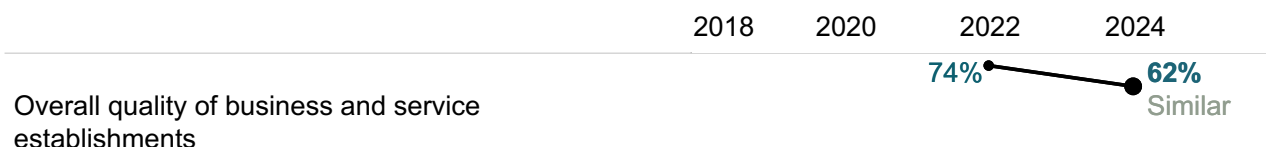
Please rate each of the following aspects of quality of life in Richland.
(% excellent or good)

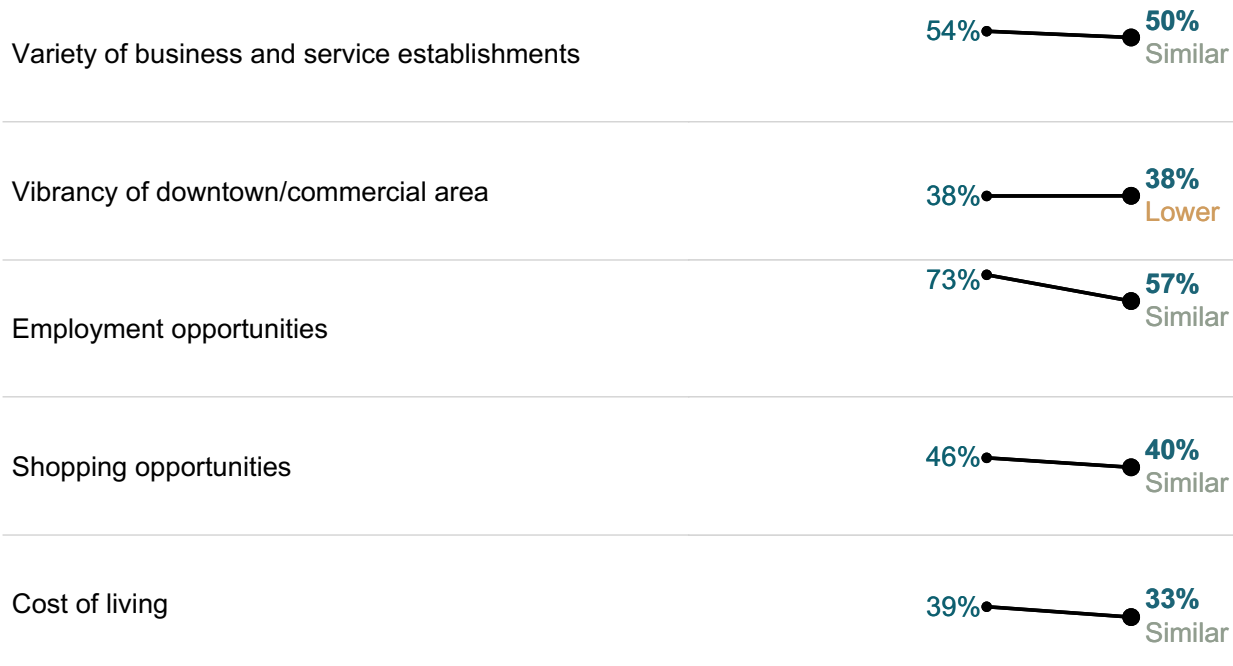


Please rate the quality of each of the following services in Richland.
(% excellent or good)

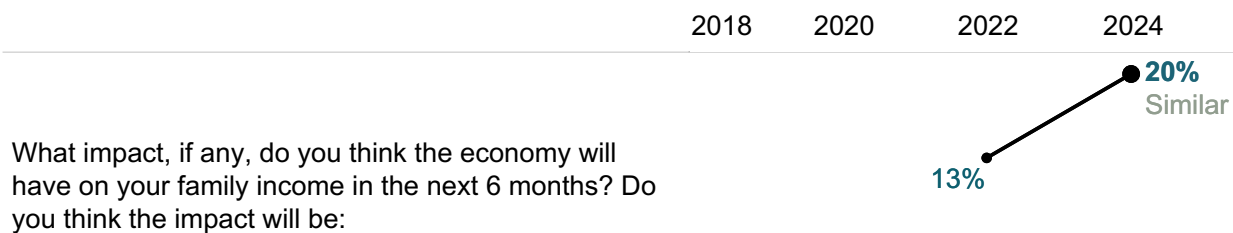


Please rate each of the following in the Richland community.
(% excellent or good)





What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:
(% very or somewhat positive)

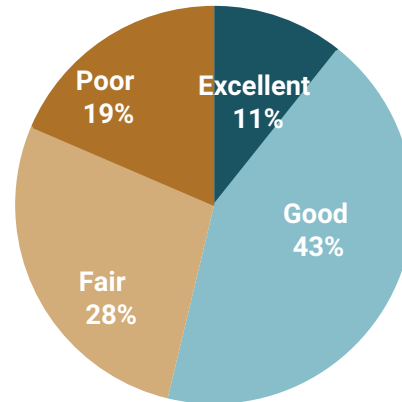


10. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

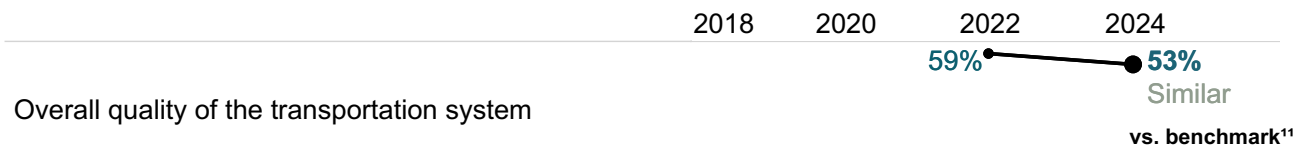
Overall quality of the transportation system in Richland, 2024

Mobility

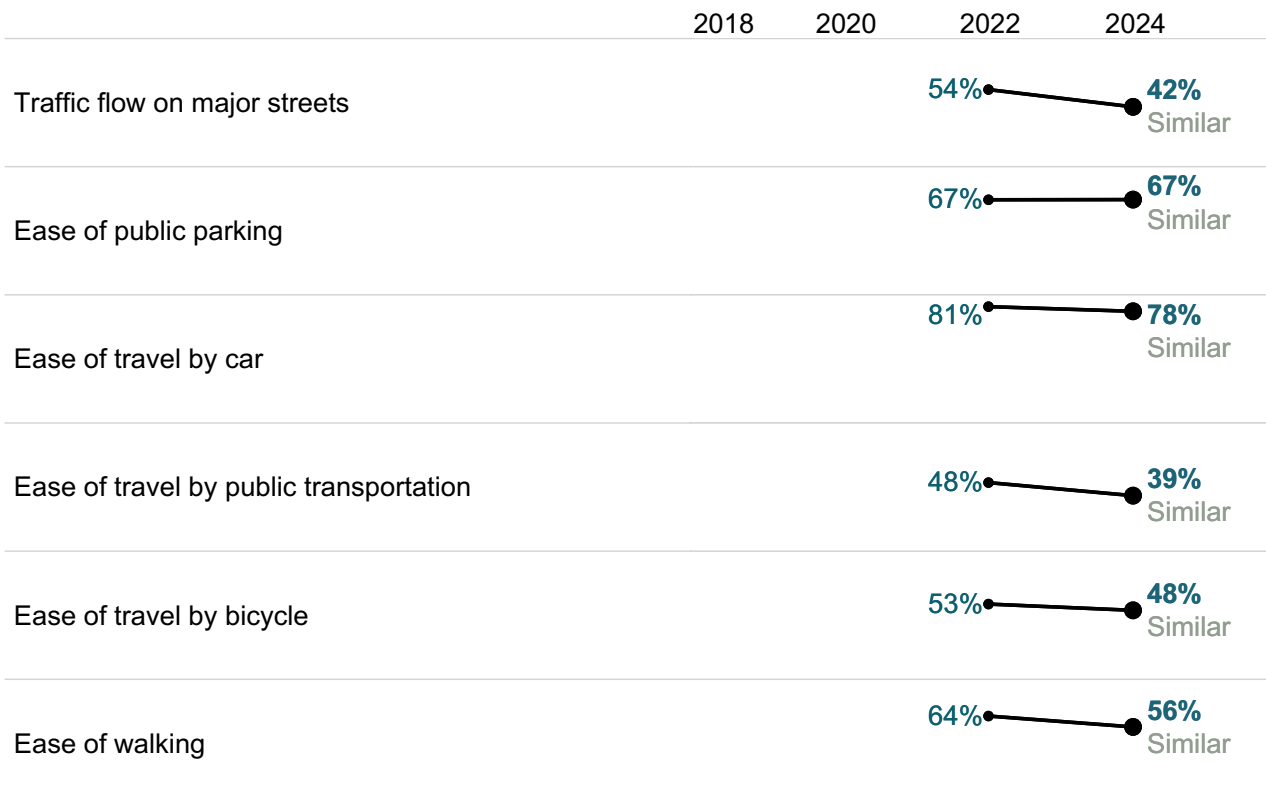
The ease with which residents can move about their communities, whether for commuting, leisure, or recreation, plays a major role in the quality of life for all who live, work, and play in the community.



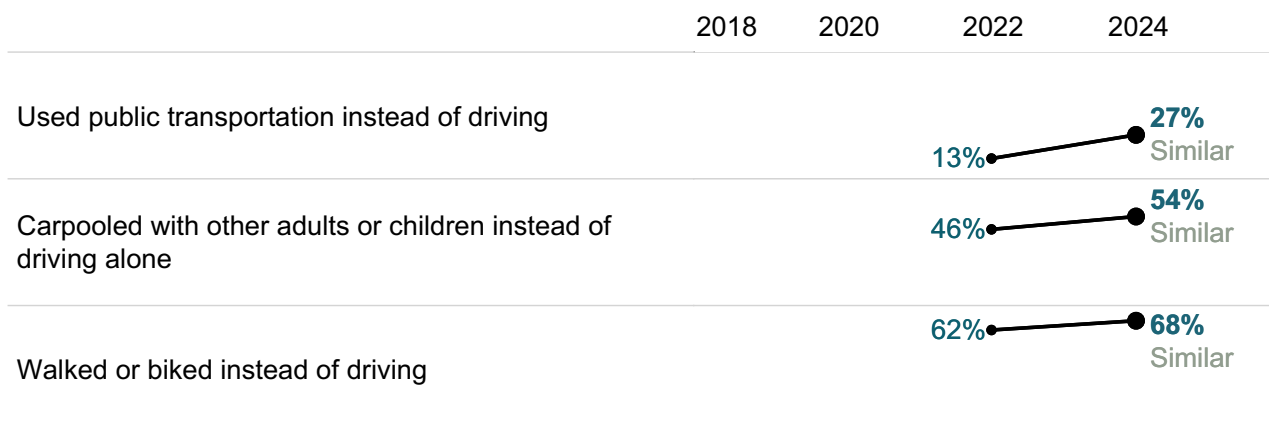
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



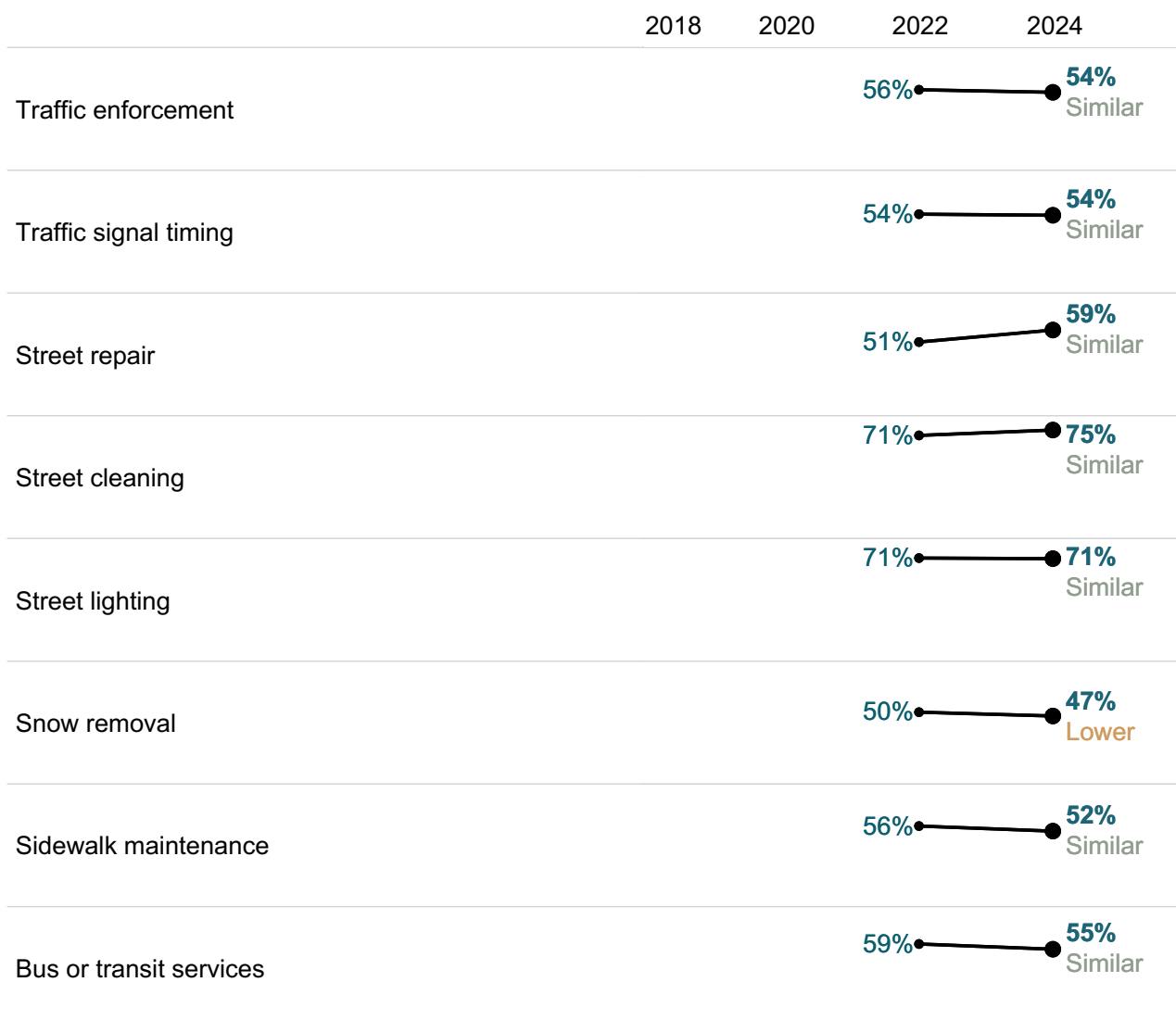
Please also rate each of the following in the Richland community.
(% excellent or good)



Please indicate whether or not you have done each of the following in the last 12 months.
 (% yes)



Please rate the quality of each of the following services in Richland.
 (% excellent or good)

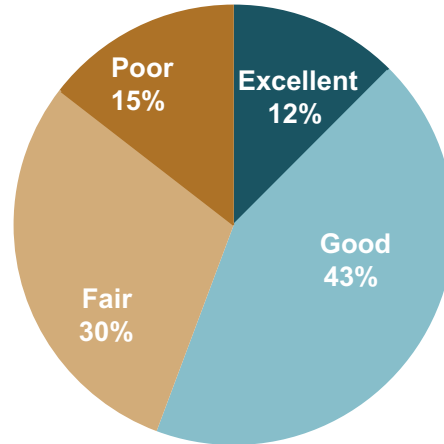


11. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

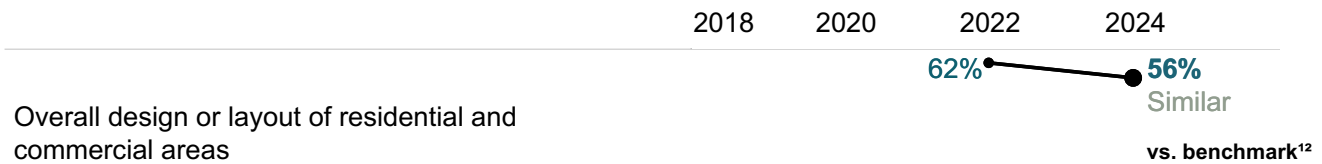
Overall design or layout of Richland's residential and commercial areas, 2024

Community Design

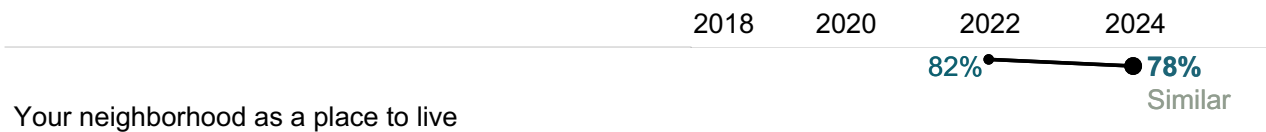
A well-designed community enhances the quality of life for its residents by encouraging smart land use and zoning, ensuring that affordable housing is accessible to all, and providing access to parks and other green spaces.



Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)

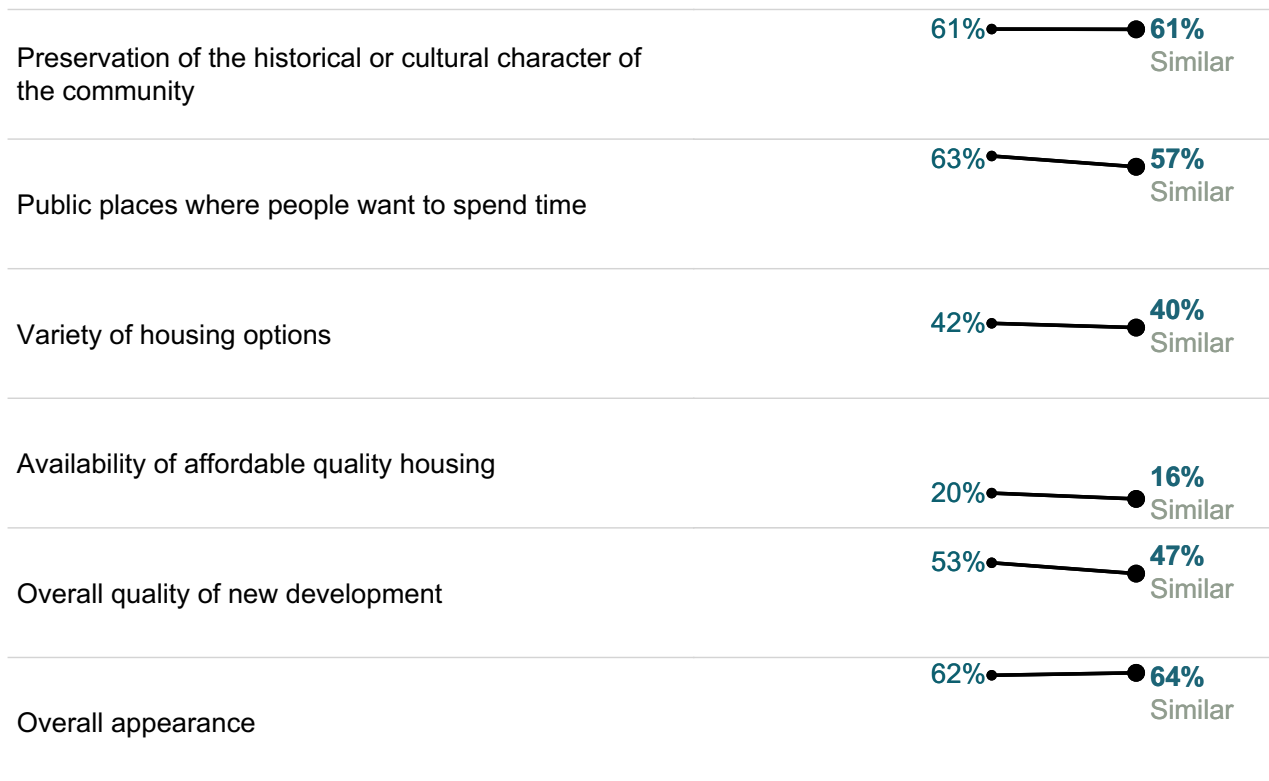


Please rate each of the following aspects of quality of life in Richland.
(% excellent or good)

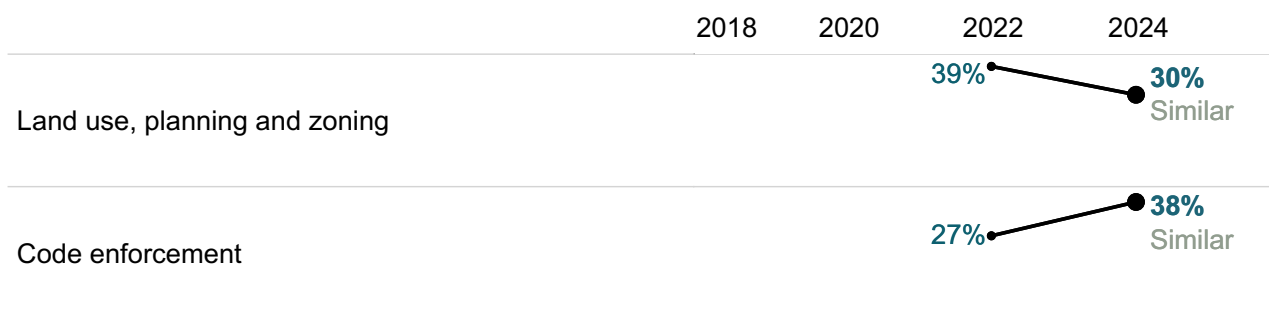


Please also rate each of the following in the Richland community.
(% excellent or good)





Please rate the quality of each of the following services in Richland.
 (% excellent or good)

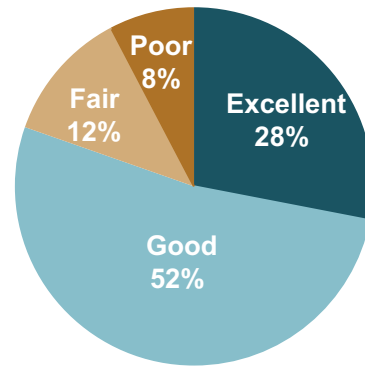


12. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Utilities

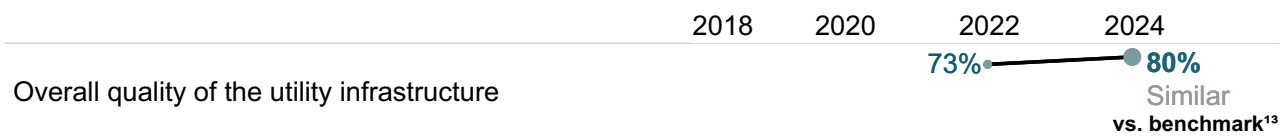
Services such as water, gas, electricity, and internet access play a vital role in ensuring the physical and economic health and well-being of the communities they serve.

Overall quality of the utility infrastructure in Richland, 2024



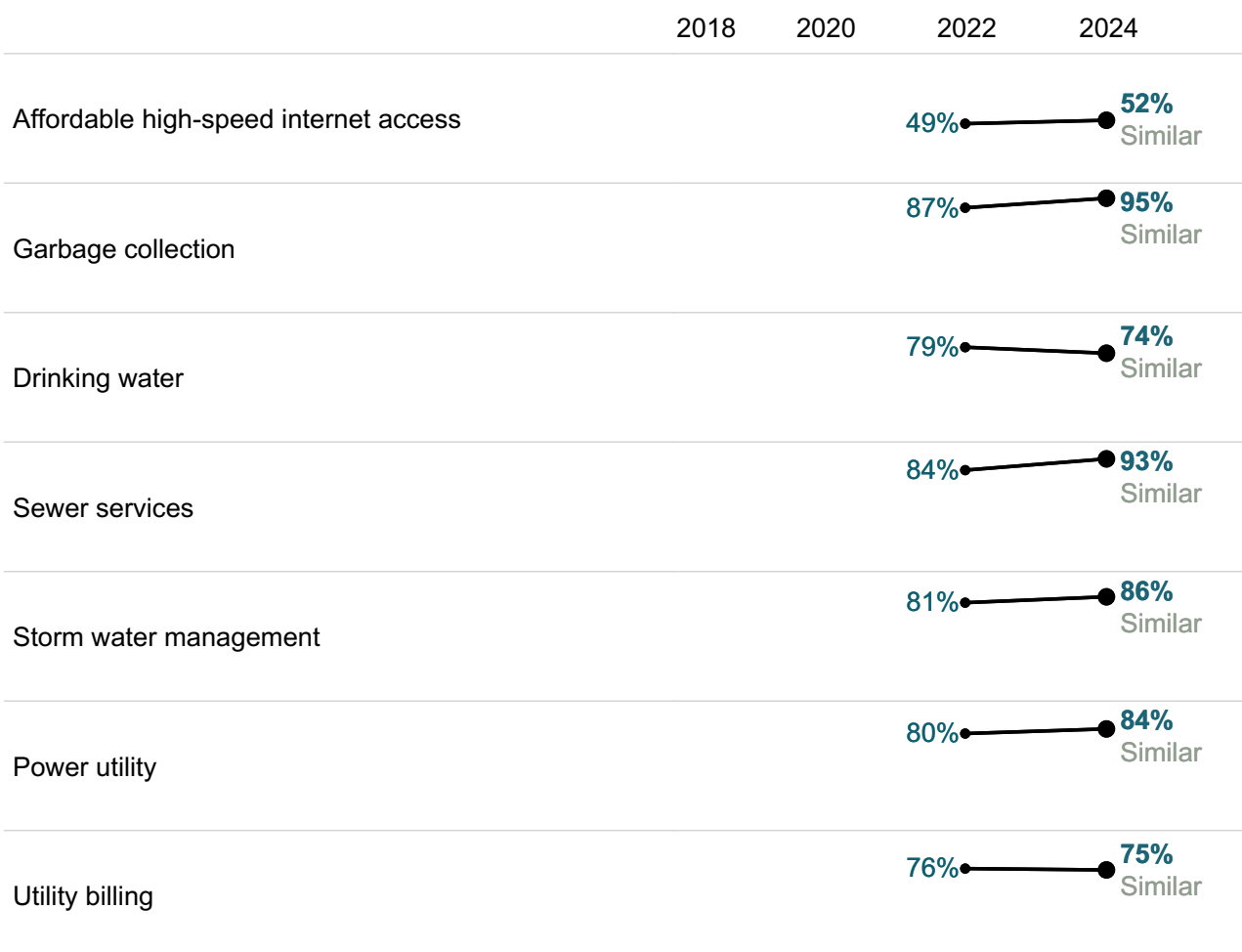
Please rate each of the following characteristics as they relate to Richland as a whole.

(% excellent or good)



Please rate the quality of each of the following services in Richland.

(% excellent or good)

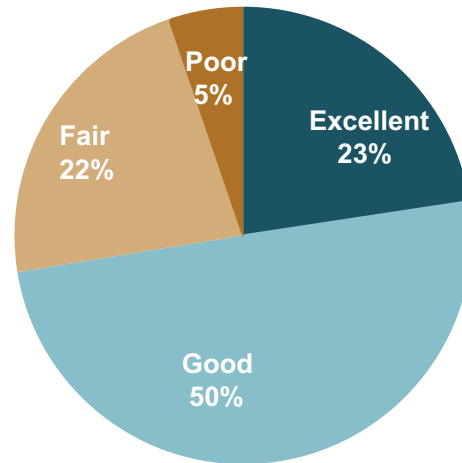


13. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

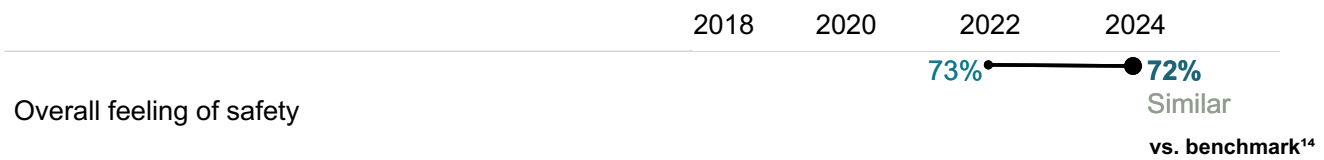
Overall feeling of safety in Richland, 2024

Safety

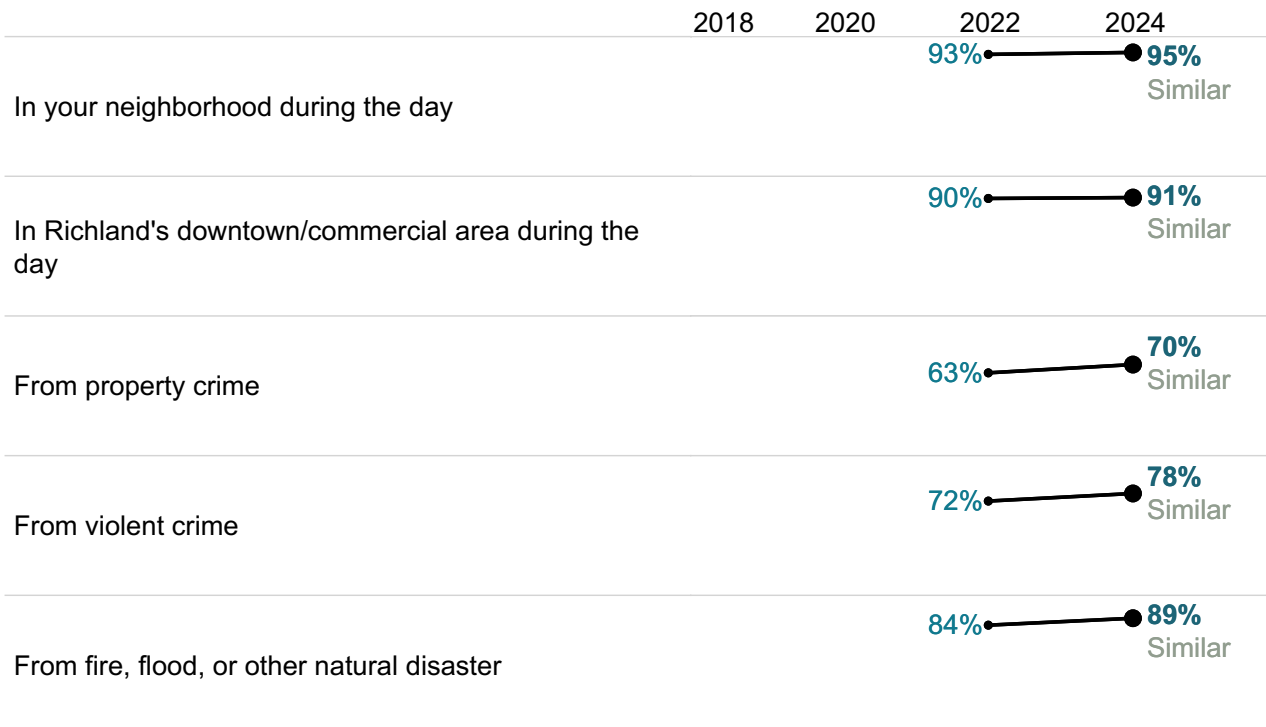
Public safety is often the most important task facing local governments. All residents should feel safe and secure in their neighborhoods and in the greater community, and providing robust safety-related services is essential to residents' quality of life.



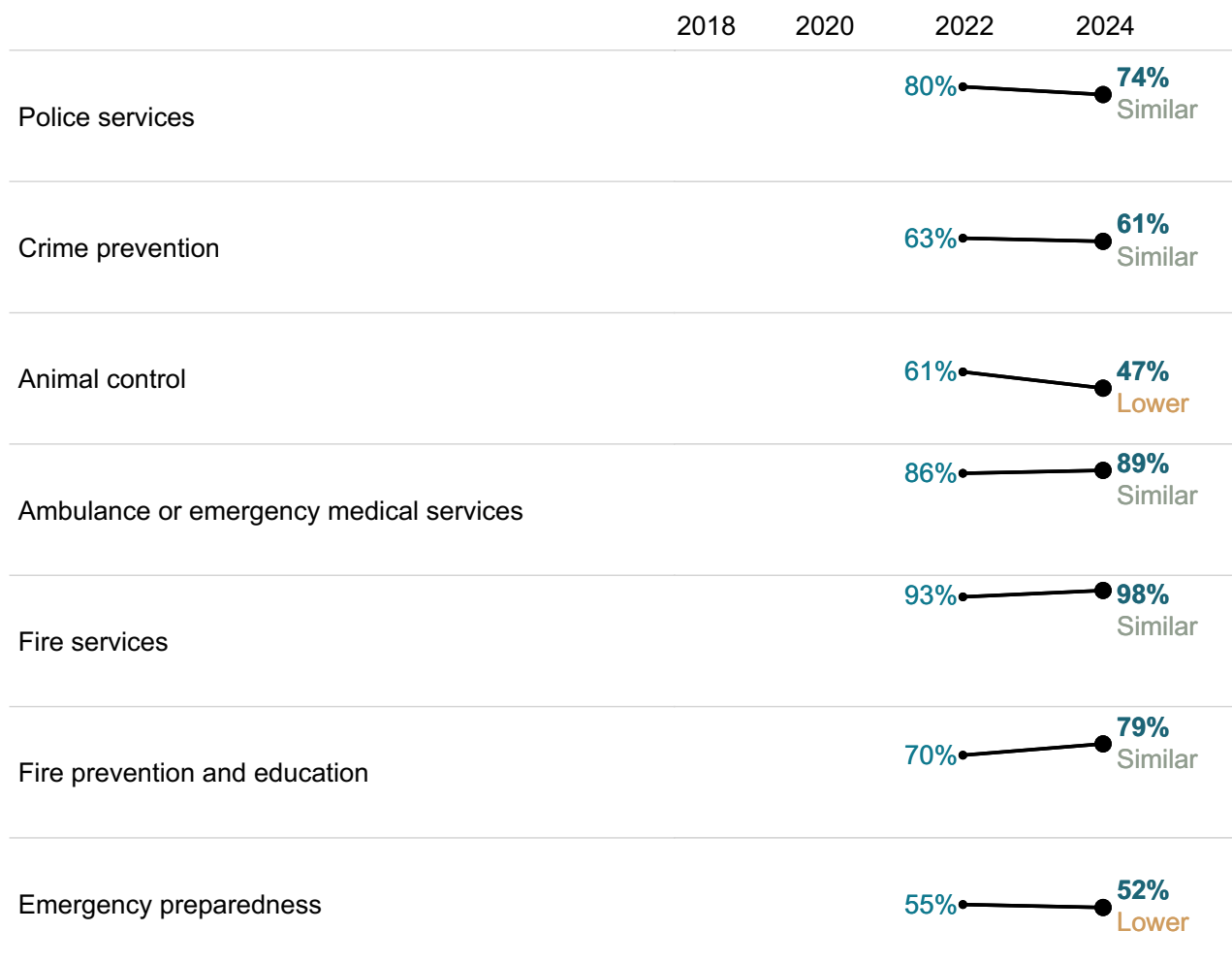
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



Please rate how safe or unsafe you feel:
(% very or somewhat safe)



Please rate the quality of each of the following services in Richland.
 (% excellent or good)

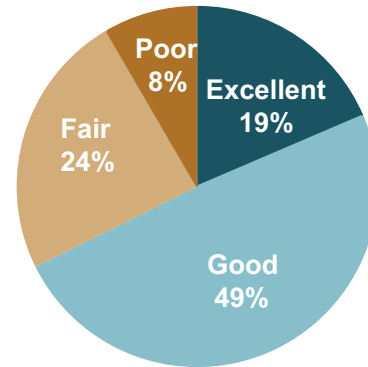


14. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

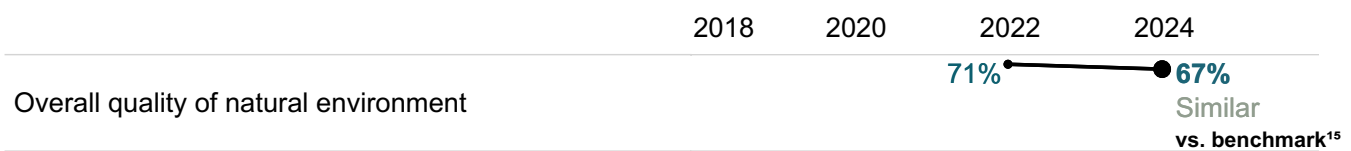
Overall quality of natural environment in Richland, 2024

Natural Environment

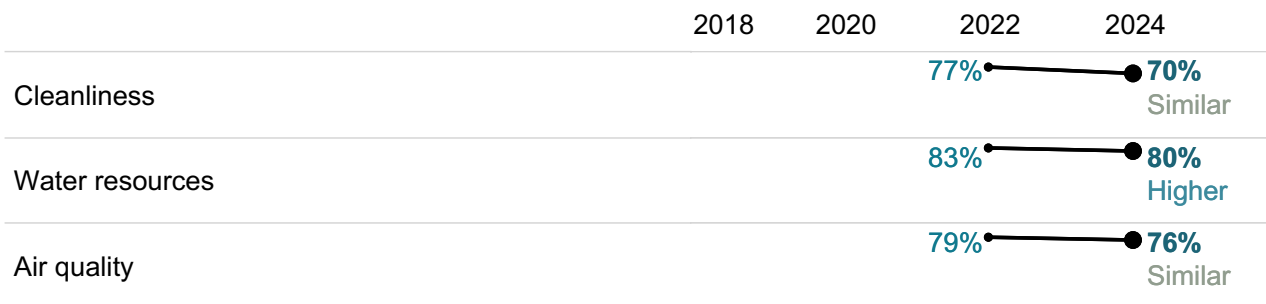
The natural environment plays a vital role in the health and well-being of residents. The natural spaces in which residents live and experience their communities has a direct and profound effect on quality of life.



Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



Please also rate each of the following in the Richland community.
(% excellent or good)



Please rate the quality of each of the following services in Richland.
(% excellent or good)



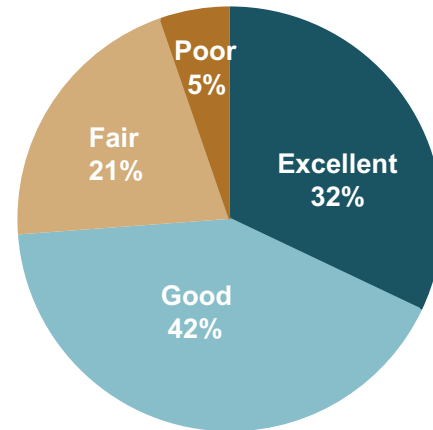
¹⁵. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Overall quality of parks and recreation opportunities, 2024

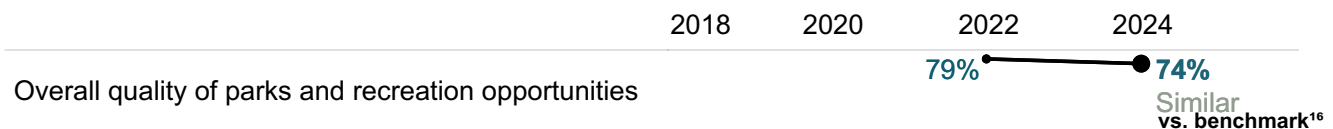
Parks and Recreation

"There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment."

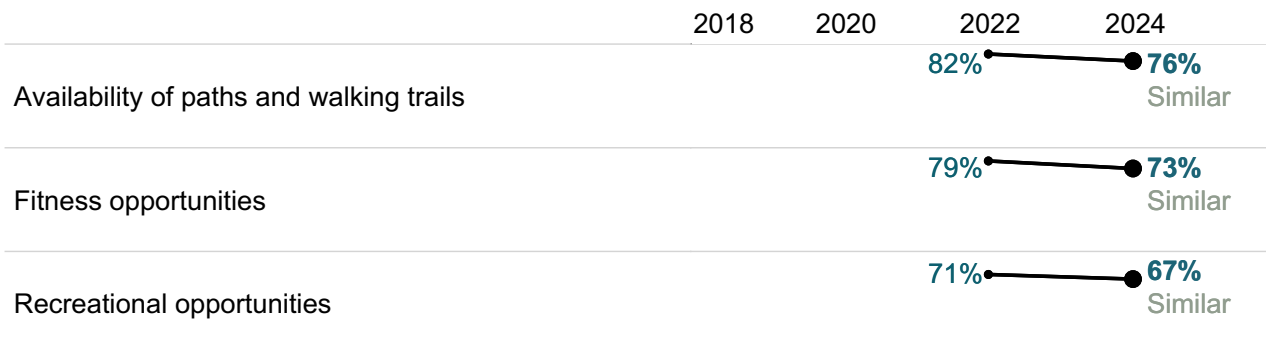
- National Recreation and Park Association



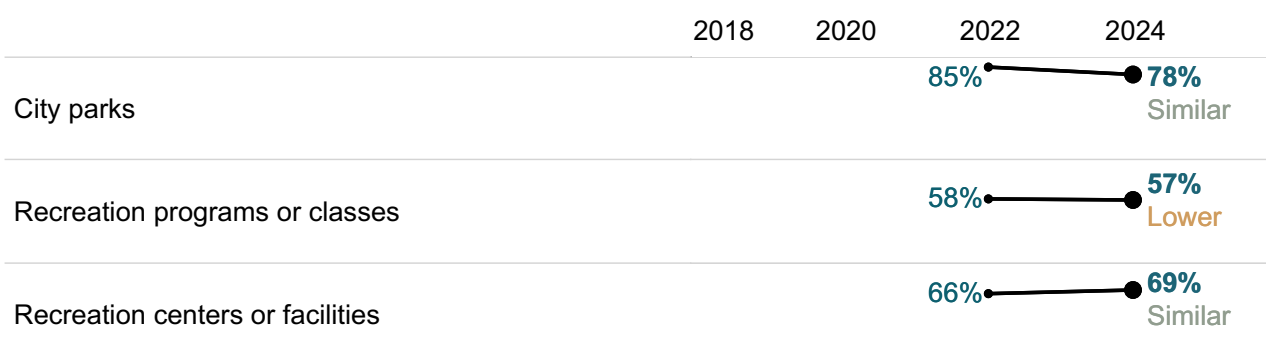
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



Please also rate each of the following in the Richland community.
(% excellent or good)



Please rate the quality of each of the following services in Richland.
(% excellent or good)

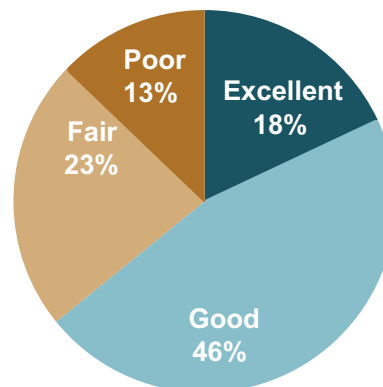


¹⁶. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

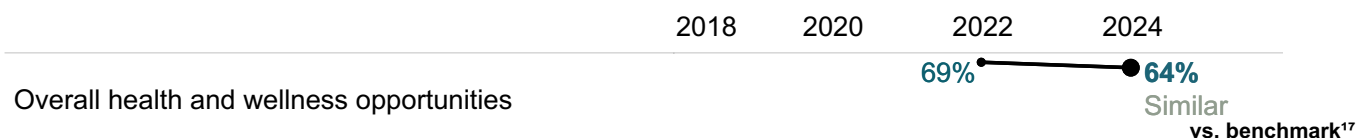
Polco
Health and Wellness

The characteristics of and amenities available in the communities in which people live has a direct impact on the health and wellness of residents, and thus, on their quality of life overall.

Overall health and wellness opportunities in Richland, 2024



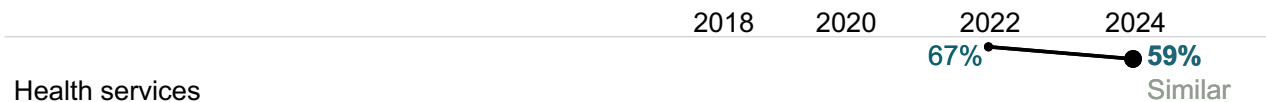
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



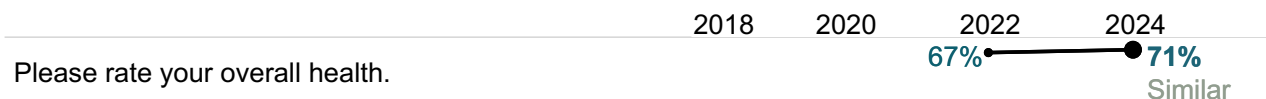
Please also rate each of the following in the Richland community.
(% excellent or good)



Please rate the quality of each of the following services in Richland.
(% excellent or good)



Please rate your overall health.
(% excellent or very good)

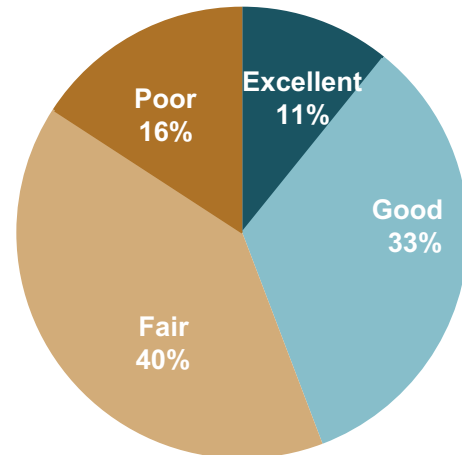


¹⁷. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

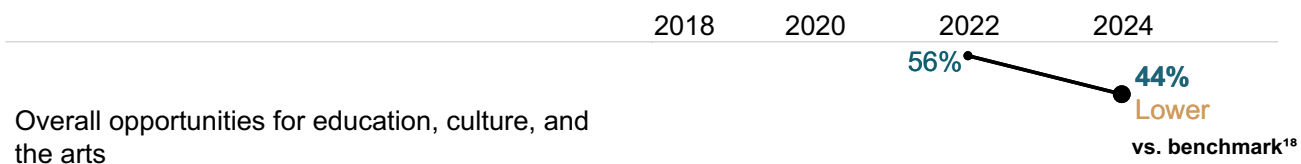
Education, Arts, and Culture

Participation in the arts, in educational opportunities, and in cultural activities is linked to increased civic engagement, greater social tolerance, and enhanced enjoyment of the local community.

Overall opportunities for education, culture and the arts, 2024



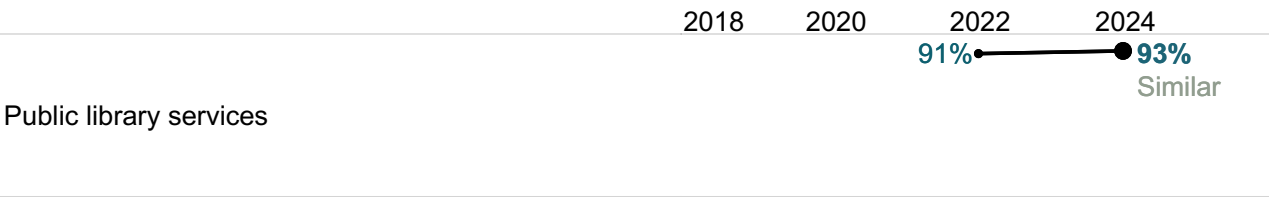
Please rate each of the following characteristics as they relate to Richland as a whole.
(% excellent or good)



Please also rate each of the following in the Richland community.
(% excellent or good)



Please rate the quality of each of the following services in Richland.
(% excellent or good)

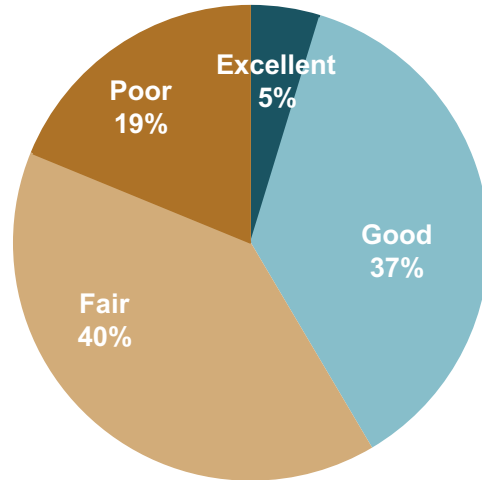


18. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Residents' connection and engagement with their community, 2024

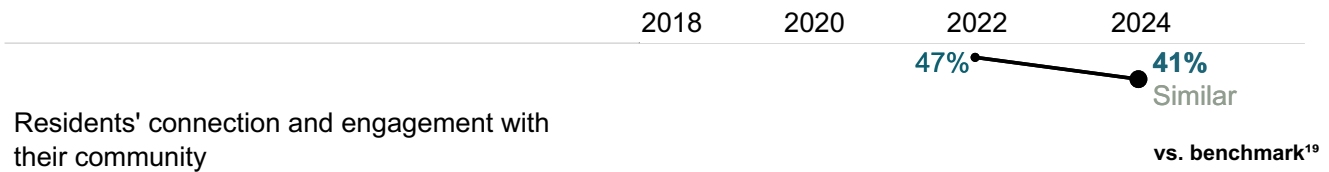
Inclusivity and Engagement

Inclusivity refers to a cultural and environmental feeling of belonging; residents who feel invited to participate within their communities feel more included, involved, and engaged than those who do not.



Please rate each of the following characteristics as they relate to Richland as a whole.

(% excellent or good)



Please rate each of the following aspects of quality of life in Richland.

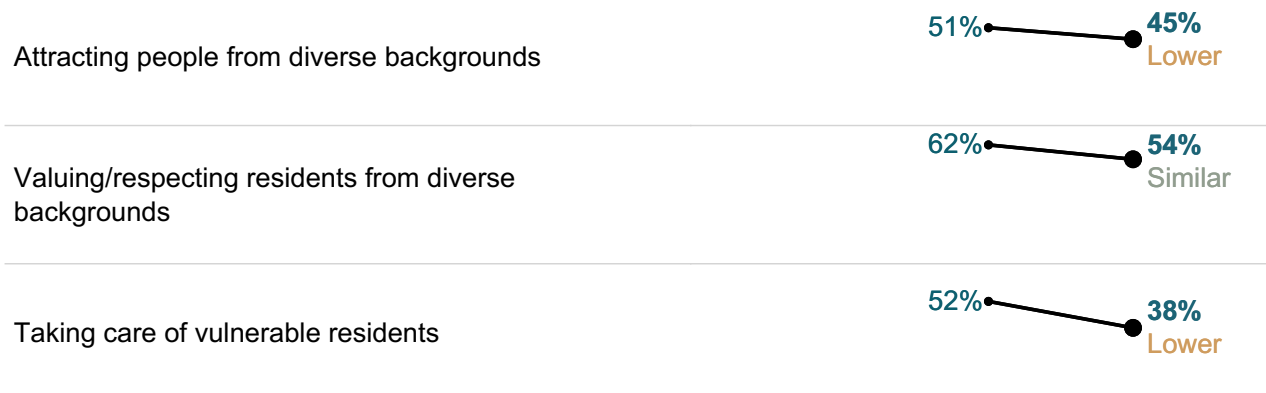
(% excellent or good)



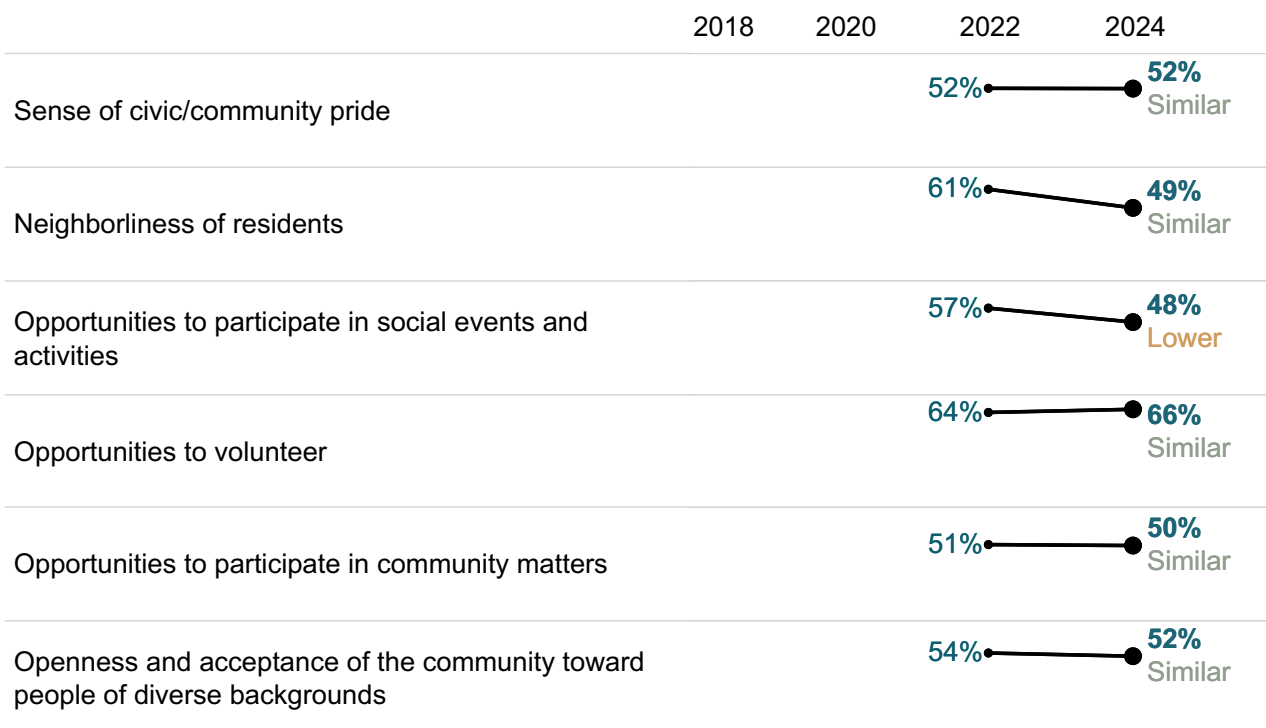
Please rate the job you feel the Richland community does at each of the following.

(% excellent or good)

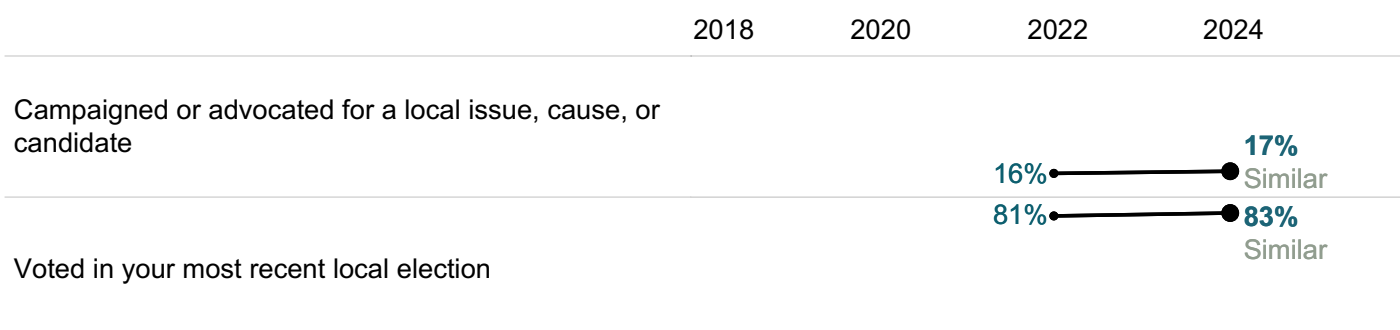




Please also rate each of the following in the Richland community.
 (% excellent or good)



Please indicate whether or not you have done each of the following in the last 12 months.
 (% excellent or good)



19. Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

The City of Richland 2024 Community Survey

Please complete this survey if you are the adult (age 18 or older) in the household who most recently had a birthday (the year of birth does not matter). Your responses are confidential and no identifying information will be shared.

1. Please rate each of the following aspects of quality of life in Richland.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Richland as a place to live	1	2	3	4	5
Your neighborhood as a place to live	1	2	3	4	5
Richland as a place to raise children	1	2	3	4	5
Richland as a place to work.....	1	2	3	4	5
Richland as a place to visit.....	1	2	3	4	5
Richland as a place to retire	1	2	3	4	5
The overall quality of life in Richland	1	2	3	4	5
Sense of community.....	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Richland as a whole.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Overall economic health of Richland	1	2	3	4	5
Overall quality of the transportation system (auto, bicycle, foot, bus) in Richland.....	1	2	3	4	5
Overall design or layout of Richland's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)	1	2	3	4	5
Overall quality of the utility infrastructure in Richland..... (water, sewer, storm water, electric, etc.)	1	2	3	4	5
Overall feeling of safety in Richland	1	2	3	4	5
Overall quality of natural environment in Richland.....	1	2	3	4	5
Overall quality of parks and recreation opportunities.....	1	2	3	4	5
Overall health and wellness opportunities in Richland	1	2	3	4	5
Overall opportunities for education, culture, and the arts.....	1	2	3	4	5
Residents' connection and engagement with their community	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following.

	<u>Very likely</u>	<u>Somewhat likely</u>	<u>Somewhat unlikely</u>	<u>Very unlikely</u>	<u>Don't know</u>
Recommend living in Richland to someone who asks.....	1	2	3	4	5
Remain in Richland for the next five years.....	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	<u>Very safe</u>	<u>Somewhat safe</u>	<u>Neither safe nor unsafe</u>	<u>Somewhat unsafe</u>	<u>Very unsafe</u>	<u>Don't know</u>
In your neighborhood during the day.....	1	2	3	4	5	6
In Richland's downtown/commercial area during the day.....	1	2	3	4	5	6
From property crime.....	1	2	3	4	5	6
From violent crime.....	1	2	3	4	5	6
From fire, flood, or other natural disaster	1	2	3	4	5	6

5. Please rate the job you feel the Richland community does at each of the following.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Making all residents feel welcome	1	2	3	4	5
Attracting people from diverse backgrounds.....	1	2	3	4	5
Valuing/respecting residents from diverse backgrounds.....	1	2	3	4	5
Taking care of vulnerable residents (elderly, disabled, homeless, etc.).....	1	2	3	4	5

6. Please rate each of the following in the Richland community.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Overall quality of business and service establishments in Richland.....	1	2	3	4	5
Variety of business and service establishments in Richland	1	2	3	4	5
Vibrancy of downtown/commercial area	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities	1	2	3	4	5
Cost of living in Richland.....	1	2	3	4	5
Overall image or reputation of Richland.....	1	2	3	4	5

7. Please also rate each of the following in the Richland community.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Traffic flow on major streets.....	1	2	3	4	5
Ease of public parking.....	1	2	3	4	5
Ease of travel by car in Richland	1	2	3	4	5
Ease of travel by public transportation in Richland	1	2	3	4	5
Ease of travel by bicycle in Richland	1	2	3	4	5
Ease of walking in Richland.....	1	2	3	4	5
Well-planned residential growth.....	1	2	3	4	5
Well-planned commercial growth.....	1	2	3	4	5
Well-designed neighborhoods.....	1	2	3	4	5
Preservation of the historical or cultural character of the community	1	2	3	4	5
Public places where people want to spend time	1	2	3	4	5
Variety of housing options.....	1	2	3	4	5
Availability of affordable quality housing.....	1	2	3	4	5
Overall quality of new development in Richland	1	2	3	4	5
Overall appearance of Richland.....	1	2	3	4	5
Cleanliness of Richland.....	1	2	3	4	5
Water resources (beaches, lakes, ponds, riverways, etc.)	1	2	3	4	5
Air quality.....	1	2	3	4	5
Availability of paths and walking trails.....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.) ...	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food	1	2	3	4	5
Availability of affordable quality health care.....	1	2	3	4	5
Availability of preventive health services.....	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5
Opportunities to attend cultural/arts/music activities	1	2	3	4	5
Community support for the arts.....	1	2	3	4	5
Availability of affordable quality childcare/preschool.....	1	2	3	4	5
K-12 education.....	1	2	3	4	5
Adult educational opportunities	1	2	3	4	5
Sense of civic/community pride.....	1	2	3	4	5
Neighborliness of residents in Richland	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to attend special events and festivals	1	2	3	4	5
Opportunities to volunteer	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5

8. Please indicate whether or not you have done each of the following in the last 12 months.

	<u>No</u>	<u>Yes</u>
Contacted the City of Richland (in-person, phone, email, or web) for help or information	1	2
Contacted Richland elected officials (in-person, phone, email, or web) to express your opinion.....	1	2
Attended a local public meeting (of local elected officials like City Council, advisory boards, town halls, HOA, neighborhood watch, etc.)	1	2
Watched (online or on television) a local public meeting.....	1	2
Volunteered your time to some group/activity in Richland	1	2
Campaigned or advocated for a local issue, cause, or candidate.....	1	2
Voted in your most recent local election	1	2
Used bus or other public transportation instead of driving.....	1	2
Carpooled with other adults or children instead of driving alone	1	2
Walked or biked instead of driving.....	1	2

The City of Richland 2024 Community Survey

9. Please rate the quality of each of the following services in Richland.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Public information services.....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Street repair.....	1	2	3	4	5
Street cleaning.....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal.....	1	2	3	4	5
Sidewalk maintenance.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Land use, planning, and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.)	1	2	3	4	5
Affordable high-speed internet access	1	2	3	4	5
Garbage collection	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services.....	1	2	3	4	5
Storm water management (storm drainage, dams, levees, etc.)	1	2	3	4	5
Power utility.....	1	2	3	4	5
Utility billing	1	2	3	4	5
Police services.....	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Animal control.....	1	2	3	4	5
Ambulance or emergency medical services	1	2	3	4	5
Fire services.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	1	2	3	4	5
Preservation of natural areas (open space, farmlands, and greenbelts)	1	2	3	4	5
Richland open space.....	1	2	3	4	5
Recycling.....	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
City parks.....	1	2	3	4	5
Recreation programs or classes	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Health services.....	1	2	3	4	5
Public library services	1	2	3	4	5
Overall customer service by Richland employees	1	2	3	4	5

10. Please rate the following categories of Richland government performance.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
The value of services for the taxes paid to Richland.....	1	2	3	4	5
The overall direction that Richland is taking.....	1	2	3	4	5
The job Richland government does at welcoming resident involvement	1	2	3	4	5
Overall confidence in Richland government.....	1	2	3	4	5
Generally acting in the best interest of the community	1	2	3	4	5
Being honest.....	1	2	3	4	5
Being open and transparent to the public.....	1	2	3	4	5
Informing residents about issues facing the community	1	2	3	4	5
Treating all residents fairly	1	2	3	4	5
Treating residents with respect	1	2	3	4	5

11. Overall, how would you rate the quality of the services provided by each of the following?

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
The City of Richland.....	1	2	3	4	5
The Federal Government.....	1	2	3	4	5

12. Please rate how important, if at all, you think it is for the Richland community to focus on each of the following in the coming two years.

	<u>Essential</u>	<u>Very important</u>	<u>Somewhat important</u>	<u>Not at all important</u>
Overall economic health of Richland.....	1	2	3	4
Overall quality of the transportation system (auto, bicycle, foot, bus) in Richland.....	1	2	3	4
Overall design or layout of Richland's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)	1	2	3	4
Overall quality of the utility infrastructure in Richland (water, sewer, storm water, electric)	1	2	3	4
Overall feeling of safety in Richland	1	2	3	4
Overall quality of natural environment in Richland.....	1	2	3	4
Overall quality of parks and recreation opportunities.....	1	2	3	4
Overall health and wellness opportunities in Richland	1	2	3	4
Overall opportunities for education, culture, and the arts.....	1	2	3	4
Residents' connection and engagement with their community	1	2	3	4

The City of Richland 2024 Community Survey

Our last questions are about you and your household.

Again, all of your responses to this survey are confidential and no identifying information will be shared.

D1. In general, how many times do you:

	Several <u>times a day</u>	Once <u>a day</u>	A few times <u>a week</u>	Every <u>few weeks</u>	Less often <u>or never</u>	Don't <u>know</u>
Access the internet from your home using a computer, laptop, or tablet computer	1	2	3	4	5	6
Access the internet from your cell phone.....	1	2	3	4	5	6
Visit social media sites such as Facebook, Twitter, Nextdoor, etc.	1	2	3	4	5	6
Use or check email.....	1	2	3	4	5	6
Share your opinions online.....	1	2	3	4	5	6
Shop online	1	2	3	4	5	6

D2. Please rate your overall health.

☐ Excellent ☐ Very good ☐ Good ☐ Fair ☐ Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months?

Do you think the impact will be:

☐ Very positive ☐ Somewhat positive ☐ Neutral ☐ Somewhat negative ☐ Very negative

D4. How many years have you lived in Richland?

☐ Less than 2 years
☐ 2-5 years
☐ 6-10 years
☐ 11-20 years
☐ More than 20 years

D5. Which best describes the building you live in?

☐ Single-family detached home
☐ Townhouse or duplex (may share walls but no units above or below you)
☐ Condominium or apartment (have units above or below you)
☐ Mobile home
☐ Other

D6. Do you rent or own your home?

☐ Rent
☐ Own

D7. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?

☐ Less than \$300 ☐ \$2,500 to \$3,999
☐ \$300 to \$599 ☐ \$4,000 to \$6,999
☐ \$600 to \$999 ☐ \$7,000 to \$9,999
☐ \$1,000 to \$1,499 ☐ \$10,000 or more
☐ \$1,500 to \$2,499

D8. Do any children 17 or under live in your household?

☐ No ☐ Yes

D9. Are you or any other members of your household aged 65 or older?

☐ No ☐ Yes

D10. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

☐ Less than \$25,000 ☐ \$100,000 to \$149,999
☐ \$25,000 to \$49,999 ☐ \$150,000 to \$199,999
☐ \$50,000 to \$74,999 ☐ \$200,000 to \$299,999
☐ \$75,000 to \$99,999 ☐ \$300,000 or more

D11. Are you of Hispanic, Latino/a/x, or Spanish origin?

☐ No ☐ Yes

D12. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

☐ American Indian or Alaskan Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander
☐ White
☐ A race not listed

D13. In which category is your age?

☐ 18-24 years ☐ 55-64 years
☐ 25-34 years ☐ 65-74 years
☐ 35-44 years ☐ 75 years or older
☐ 45-54 years

D14. What is your gender?

☐ Woman
☐ Man
☐ Identify in another way → go to D14a

D14a. If you identify in another way, how would you describe your gender?

☐ Agender/I don't identify with any gender
☐ Genderqueer/gender fluid
☐ Non-binary
☐ Transgender man
☐ Transgender woman
☐ Two-spirit
☐ Identify in another way

Thank you!

Please return the completed survey in the postage-paid envelope to:
National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502