



**MINUTES
BOARD OF ADJUSTMENT MEETING
THURSDAY, JULY 18, 2024
City Hall – 625 Swift Boulevard – Council Chamber
6:00 p.m.**

Call to Order:

Chair Van Hoff called the meeting to order at 6 p.m.

Attendance:

Present: Chair Van Hoff, Board members Bricker, Raffa and Nuzum. Also attending was Development Services Director Jensen, Planning Manager Stevens, Planner Hendricks, and Administrative Assistant II Kirkpatrick.

Approval of Agenda:

Chair Van Hoff asked for a motion to approve the agenda.

BOARD MEMBER RAFFA MOVED AND MEMBER NUZUM SECONDED THE MOTION TO APPROVE THE AGENDA. MOTION PASSED 4-0.

Approval of Minutes:

Chair Van Hoff presented the meeting minutes of the May 18th, 2023 meeting.

BOARD MEMBER NUZUM MOVED AND BOARD MEMBER BRICKER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 18, 2023 AS PRESENTED. MOTION PASSED 4-0.

Public Hearing:

Chair Van Hoff asked Ms. Kirkpatrick to read the Public Hearing Explanation.

New Business

PLN-T2-2024-00002 – 1837 Norwood Court Major Variance from Rear Yard Setback

- Planner Kyle Hendricks

Planner Hendricks affirmed that proper notice was given and had received no comments. He then went over the staff report and why staff supports approval of variance.

At the conclusion of the staff report, Chair Van Hoff opened the public Hearing at 6:04 p.m.

The applicants were present but did not speak. No other public testimony was given. Mr. Raffa had no questions, but thanked staff for detailed overview.

Chair Van Hoff closed public hearing at 6:10 p.m. and thanked staff for their thorough staff report and presentation.

MEMBER BRICKER MOVED AND MEMBER NUZUM SECONDED THE MOTION THAT THE BOARD OF ADJUSTMENT APPROVE THE VARIANCE REQUEST. MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE.

Election of Officers

Board Member Raffa spoke that he would like to be chair or vice-chair. Member Bricker nominated Raffa for Chair, and Member Nuzum seconded the motion. Member Raffa was elected to be Chair unanimously.

Mr. Van Hoff expressed his willingness to serve as Vice-Chair and Member Nuzum seconded the motion. He was elected unanimous to be Vice-Chair.

COMMUNICATIONS:

None.

ADJOURNMENT:

Chairman Van Hoff adjourned the meeting at 6:19 p.m.

PREPARED BY:	<u>Carly Kirkpatrick</u> Carly Kirkpatrick, Administrative Assistant II
REVIEWED BY:	<u>Mike Stevens</u> Mike Stevens, Planning Manager
APPROVED BY:	<u>Carl Van Hoff</u> Carl Van Hoff, Chairman