



Meeting Minutes

Personnel Committee Meeting

Tuesday, October 1, 2024

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting - 11:00 a.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at **11:30 a.m.**. Committee Members Barbara Loucks and Danny Lowe were present. Anh-Thu Mai-Windle was absent for roll call but arrived after the approval of minutes.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Abby Cruse, and Human Resources Administrative Assistant II Jillian Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Danny Lowe moved and Barbara Loucks seconded to approve the September 26, 2024 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter

Ms. Cruse informed the committee that the Oral Board Process held on September 25 & 26, 2024, for Entry Level Firefighter consisted of 22 candidates, and 9 candidates were certified to the list.

Danny Lowe moved and Barbara Loucks seconded the motion to approve the Entry Level Firefighter certification list as presented. The motion carried 3-0.

2. Certification List for Paramedic Firefighter

Ms. Cruse informed the committee that the Oral Board Process held on September 26, 2024, for Paramedic Firefighter consisted of 1 candidate, and 1 candidate was certified to the list.

Danny Lowe moved and Barbara Loucks seconded the motion to approve the Paramedic Firefighter certification list as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.
4. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **11:35 a.m..**

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: November 1, 2024

DATE PUBLISHED: November 5, 2024

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