



## MINUTES

Code Enforcement Board Meeting  
City Council Chambers – 625 Swift Blvd  
Tuesday, August 13, 2024 ~ 6:00 p.m.

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*This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

### **CALL TO ORDER**

Chair White called the meeting to order at 6:00 p.m.

### **ROLL CALL**

#### **MEMBERS PRESENT:**

Skye White, Chair  
Ragan Faylor, Vice Chair  
Eric Bostrom, Member  
Todd Samuel, Member

#### **MEMBERS ABSENT:**

Jenna Coddington, Member

#### **ALSO IN ATTENDANCE:**

Jamie Williams, Code Enforcement Officer  
Stephanie Dorko, Code Enforcement Officer  
Heidi Glasen, Code Enforcement Officer  
Kurt Maier, Council Liaison  
Nick Mutrux, Staff Liaison  
Bunnie Avery, Administrative Assistant II

### **APPROVAL OF AGENDA**

1. Vice Chair Faylor made a motion to approve the August 13, 2024 meeting agenda. Member Bostrom seconded the motion. The motion carried 4-0.

### **APPROVAL OF MINUTES**

2. Vice Chair Faylor made a motion to approve the minutes of the July 9, 2024 meeting of the Code Enforcement Board as presented. Member Bostrom seconded the motion. The motion carried 4-0.

### **COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS**

Chair White began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

3. **20240600** **Judith Burnett**  
Location of Violations: 2081 Hoxie Avenue, Richland, WA 99354  
Mailing Address: Same  
Description of Violations: RMC 10.04.040(C) Low-Hanging Limbs, RMC 10.04.040(F) Over 2 cubic yards Debris, RMC 10.06.030 Inoperable Vehicle Storage  
Notice of Civil Violation Issued: July 18, 2024

**CASE REPORT:** Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met trim the tree overhanging Hoxie Avenue so the limbs are no less than 8 feet over the sidewalk and 14 feet over the roadway. Make necessary repairs to and demonstrate that the black Chevy Silverado with WA plate B80161L is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Vice Chair Faylor motioned to enter a default order affirming the violation identified in the City’s Notice of Civil Violation, imposing a monetary penalty of \$1,000 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met trim the tree overhanging Hoxie Avenue so the limbs are no less than 8 feet over the sidewalk and 14 feet over the roadway. Make necessary repairs to and demonstrate that the black Chevy Silverado with WA plate B80161L is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement. Member Bostrom seconded the motion. Motion carried 4-0.

4.

20241076

Location of Violations:  
Mailing Address:  
Description of Violations:  
Notice of Civil Violation Issued: July 18, 2024

Gary Streile  
1322 Cedar Avenue, Richland, WA 99354  
1821 Baker Avenue, Everett, WA 98201  
RMC 10.04.040(P) Grass and Weeds, RMC 10.06.030 Inoperable Vehicle

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$2,000 for the issuance of the repeat Notice of Civil Violation (Exhibit 1). For compliance to be met mow the entire property so grasses and weeds do not exceed 6 inches in height. Demonstrate the sedan in the back yard is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Member Bostrom motioned to enter a default order affirming the violation identified in the City’s Notice of Civil Violation, imposing a monetary penalty of \$2,000 for the issuance of the repeat Notice of Civil Violation as compliance has not been met. For compliance to be met mow the entire property so grasses and weeds do not exceed 6 inches in height. Demonstrate the sedan in the back yard is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 4-0.

5.

20230996

Location of Violations:  
Mailing Address:  
Description of Violations:  
Notice of Civil Violation Issued: July 23, 2024

Darrell Boone  
2111 Cascade Avenue, Richland, WA 99354  
Same  
RMC 10.04.040(P) Grass & Weeds, RMC 23.38.070 Fence Height/Location, RMC 10.04.030(C) Accumulation of Garbage, RMC 10.04.040(G) Household Items and Vehicle Parts

**CASE REPORT:** Heidi Glasen, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$500 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met make the necessary adjustments to the height of the fences and use materials approved in the definition of a fence in RMC 10.04.010. Remove the waste and the household items from the south side of the property including items leaning against the fence, appliances, mattresses, furniture,

and dead vegetation in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Vice Chair Faylor motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of \$500 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met make the necessary adjustments to the height of the fences and use materials approved in the definition of a fence in RMC 10.04.010. Remove the waste and the household items from the south side of the property including items leaning against the fence, appliances, mattresses, furniture, and dead vegetation in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 4-0.

**6. 20240355 Jayson Williams**  
 Location of Violations: 96 Craighill Avenue, Richland, WA 99352  
 Mailing Address: Same  
 Description of Violations: RMC 10.04.040(G) Household Items and Vehicle Parts, RMC 10.06.030 Inoperable Vehicles Storage, RMC 10.04.030(C) Accumulation of Garbage  
 Notice of Civil Violation Issued: July 17, 2024

**CASE REPORT:** Heidi Glasen, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was present to present their case and respond to question from the Code Enforcement Board.

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be store or dispose of household items and vehicle parts including tires, appliances, coolers, storage containers, and any other household items. Remove the accumulated waste from the property and demonstrate that all vehicles on the property are operable or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Vice Chair Faylor motioned to find the respondent in violation of the Richland Municipal Code as cited in the Repeat Notice of Civil Violation. Member Samuel seconded the motion. The motion carried 4-0.

Vice Chair Faylor motioned to impose a monetary penalty in the amount of \$50 for the Notice of Civil Violation. For compliance to be store or dispose of household items and vehicle parts including tires, appliances, coolers, storage containers, and any other household items. Remove the accumulated waste from the property and demonstrate that all vehicles on the property are operable or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 3-1.

**7. 20241156 Robert Schweiger**  
 Location of Violations: 1116 Winslow Avenue, Richland, WA 99354  
 Mailing Address: Same  
 Description of Violations: RMC 10.04.030(C) Accumulation of Garbage, R<C 12.16.010 Maintaining right-of-way  
 Notice of Civil Violation Issued: July 29, 2024

**CASE REPORT:** Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was present to present their case and respond to question from the Code Enforcement Board.

**RECOMMENDATION:** Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the accumulated trash throughout the property including the porch area and throughout the backyard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement.

**CODE BOARD DECISION:** Vice Chair Faylor motioned to find the respondent in violation of the Richland Municipal Code as cited in the Repeat Notice of Civil Violation. Member Bostrom seconded the motion. The motion carried 4-0.

Vice Chair Faylor motioned to impose a monetary penalty in the amount of \$1,000 for the Notice of Civil Violation. For compliance to be met remove the accumulated trash throughout the property including the porch area and the backyard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by October 7, 2024, the city may proceed with abatement. No second and motion failed.

Member Samuel motioned to impose a monetary penalty in the amount of \$1,000 for the Notice of Civil Violation. For compliance to be met remove the accumulated trash throughout the property including the porch area and the backyard in accordance with the Richland Municipal Code. If correction of the violation has not occurred by September 8, 2024, the city may proceed with abatement. Vice Chair Faylor seconded the motion. Motion carried 4-0.

**EXECUTION OF ORDERS:**

Chair White requested that the City please hand up the Orders from tonight's hearings for execution.

**CONTINUED CASES / OLD BUSINESS:**

**NEW / OTHER BUSINESS:**

Nick Mutrux advised that the September Code Board meeting is cancelled due to staff being in training. The next meeting is October 8, 2024.

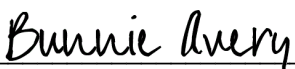
**ADJOURNMENT:**

Chair White adjourned the meeting at 7:36 p.m.

**APPROVED** this 8th day of October 2024.

**ATTEST:**

  
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SKYE WHITE, Chairman

  
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Bunnie Avery, Administrative Assistant II