



Agenda
City Council Regular Meeting
Tuesday, March 15, 2016
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting - 7:00 p.m. (Discussion Only – Annex Building)

Agenda Item:

1. Executive Session per RCW 42.30.110 (1) (ii) to Discuss Current or Potential Litigation With Legal Counsel (Litigation Update - 15 minutes)
 - Heather Kintzley, City Attorney
2. Discuss Meeting Agenda Items (15 minutes)
 - City Council Members

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

3. Parks and Recreation Commission Annual Presentation (10 minutes)
 - Joe Schiessl, Parks and Public Facilities Director
4. Richland Seniors Association Presentation (5 minutes)
 - Betty Norton, President
5. Tri-Cities Visitor 2015 Annual Report and 2016 Fund Request from the Tri-City Hotel-Motel Commission Reserve Account (10 minutes)
 - Kris Watkins, President & CEO Visit Tri-Cities

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes)

6. Proposed Relinquishment of Various Easements - Resolution No.'s 68-16, 69-16, 70-16, 71-16
 - Pete Rogalsky, Public Works Director
7. Proposed Declaration of Certain Equipment as Surplus - Resolution No. 72-16
 - Pete Rogalsky, Public Works Director
8. Proposed Amendments to the 2016 Budget to Include the 2015 Budget Carryovers - Ordinance No. 10-16
 - Brandon Allen, Finance Director
9. Proposed Vacation of a Portion of Wellhouse Loop for Duportail Street Extension Project - Ordinance No. 15-16
 - Pete Rogalsky, Public Works Director

Public Comments: (Please Limit Public Comments to 2 Minutes)

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

10. Approve the Minutes of the Council Meeting Held on March 1, 2016
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

11. Ordinance No. 10-16, Increasing 2016 Budget Appropriations to Include the 2015 Budget Carryovers
 - Brandon Allen, Finance Director
12. Ordinance No. 15-16, Vacation of a Portion of Wellhouse Loop for the Duportail Street Extension Project
 - Pete Rogalsky, Public Works Director

Ordinances - Second Reading/Passage:

Resolutions – Adoption:

13. Resolution No. 46-16, Approving the Final Plat of Westcliffe 15
 - Rick Simon, Development Services Manager
14. Resolution No. 53-16, Appointments to the Arts Commission
 - Heather Kintzley, City Attorney
15. Resolution No. 54-16, Reappointment to the Board of Adjustment
 - Heather Kintzley, City Attorney
16. Resolution No. 56-16, Appointments to the Parks and Recreation Commission
 - Heather Kintzley, City Attorney
17. Resolution No. 57-16, Appointment to the Planning Commission
 - Heather Kintzley, City Attorney
18. Resolution No. 58-16, Expressing Appreciation to Justin Wilde for Service on the Parks and Recreation Commission
 - Heather Kintzley, City Attorney
19. Resolution No. 59-16, Awarding Distribution of 2016 Business License Reserve Fund (BLRF)
 - Zach Ratkai, Redevelopment Project Manager
20. Resolution No. 61-16, Authorizing Execution of Purchase and Sale Agreements with Jack Grigsby Sr. and Jack Grigsby Jr. for the Duportail Street Extension Project
 - Pete Rogalsky, Public Works Director
21. Resolution No. 62-16, Authorizing the Submittal of a Funding Request to the Washington State Department of Health Office of Drinking Water for the Lorayne J Water System Consolidation Feasibility Study
 - Pete Rogalsky, Public Works Director

22. Resolution No. 63-16, Authorizing the City Manager to Sign and Execute a Professional Services Agreement with Berry Dunn to Provide Enterprise Resource Planning Consulting Services and Implementation Project Management
 - Jon Amundson, Assistant City Manager
23. Resolution No. 64-16, Approving Acceptance of a Department of Ecology Stormwater Grant for Richardson Road Stormwater Retrofit and Authorizing Execution of an Interlocal Cooperative Agreement with the Port of Benton for the Project
 - Pete Rogalsky, Public Works Director
24. Resolution No. 68-16, Authorizing Relinquishment of an Easement Lying Within 1925 McPherson Avenue
 - Pete Rogalsky, Public Works Director
25. Resolution No. 69-16, Authorizing the Relinquishment of an Easement Lying Within 575 Columbia Point Drive
 - Pete Rogalsky, Public Works Director
26. Resolution No. 70-16, Authorizing the Relinquishment of an Easement Lying Within 80 Van Giesen Street
 - Pete Rogalsky, Public Works Director
27. Resolution No. 71-16, Authorizing Relinquishment of an Easement Lying Within 940 Northgate Drive
 - Pete Rogalsky, Public Works Director
28. Resolution No. 72-16, Declaring the Water Treatment Plant Chlorine Gas Neutralizing Scrubber Equipment Surplus to the City's Needs
 - Pete Rogalsky, Public Works Director
29. Resolution No. 73-16, Authorizing the City Manager to Commit \$25,000 in Matching Funds to the Port of Benton in Support of a Grant Application to the U.S. Department of Commerce's Economic Development Administration for Master Planning the Recently Transferred 1,341 Acres of Property
 - Jon Amundson, Assistant City Manager

Items for Approval:

30. Approve the use of \$283,000 from the Tourism Promotion Area Reserve Account to be Used for Supplemental Tourism Related Projects in 2016
 - Cindy Reents, City Manager

Expenditures - Approval:

31. Expenditures from February 22, 2016 - March 4, 2016 for \$7,457,167.94 including Check Nos. 231622-232121, Wire Nos. 6104-6114, Payroll Check Nos. 102757-103267, and Payroll Wire/ACH Nos. 9346-9359
 - Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council Meetings are broadcast live on CityView Channel 192 and online at CI.RICHLAND.WA.US/CITYVIEW

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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Agenda Item

Key Element:

Subject:

Executive Session per RCW 42.30.110 (1) (ii) to Discuss Current or Potential Litigation With Legal Counsel (Litigation Update - 15 minutes)

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Executive Session Item

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Agenda Item

Key Element:

Subject:

Discuss Meeting Agenda Items (15 minutes)

Department:

City Manager

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Presentations

Key Element: Key 2 - Infrastructure & Facilities

Key 3 - Economic Vitality

Key 4 - Targeted Investments

Key 5 - Natural Resources Management

Key 6 - Community Amenities

Key 7 - Neighborhoods & Community Safety

Subject:

Parks and Recreation Commission Annual Presentation (10 minutes)

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Parks and Recreation Commission Functions and Duties

RMC 2.18.040(M) Adopt annual commission goals and, at a regular council meeting during the first quarter of the year, report to council on the past year's commission activities and progress and submit goals for the new year.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Presentations

Key Element:

Subject:

Richland Seniors Association Presentation (5 minutes)

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

The Richland Seniors Association will provide a brief summary of 2015 and look forward to 2016.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Presentations

Key Element:

Subject:

Tri-Cities Visitor 2015 Annual Report and 2016 Fund Request from the Tri-City Hotel-Motel Commission Reserve Account (10 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Public Hearing

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Proposed Relinquishment of Various Easements - Resolution No.'s 68-16, 69-16, 70-16, 71-16

Department:
Public Works

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

This is a public hearing to take public comments on the proposed relinquishments of the following easements:

Resolution No. 68-16: The owners of 1925 McPherson Avenue have requested the relinquishment of an existing 5 foot utility easement on the western edge of their parcel in exchange for a new 5 foot utility easement on the eastern edge of their parcel. The new utility easement has already been recorded.

Resolution No. 69-16: The owners of 575 Columbia Point Drive have requested the relinquishment of an existing emergency access easement which will be replaced with a new emergency access easement due to new development on the property.

Resolution No. 70-16: The owners of 80 Van Giesen Street have requested the relinquishment of an existing utility easement acquired for public utility purposes crossing through their parcel. The utility has been relocated within existing City right-of-way.

Resolution No. 71-16: Columbia Basin College has requested the relinquishment of an existing waterline easement at 940 Northgate Drive which is to be replaced with a new waterline easement in a different location due to new development.

Fiscal Impact:

None

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Public Hearing

Key Element:

Subject:

Proposed Declaration of Certain Equipment as Surplus - Resolution No. 72-16

Department:
Public Works

Ordinance/Resolution Number:
72-16

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Public Hearing

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Proposed Amendments to the 2016 Budget to Include the 2015 Budget Carryovers - Ordinance No. 10-16

Department:

Administrative Services

Ordinance/Resolution Number:

10-16

Document Type:

Ordinance

Recommended Motion:

Public hearing only, item is also included on tonight's agenda as first reading of Ordinance No. 10-16.

Summary:

A public hearing is necessary for Ordinance No. 10-16, amending the 2016 Budget to include the 2015 budget carryovers.

The public hearing notice was posted on March 13, 2016. First reading of the ordinance amending the 2016 Budget will occur March 15, 2016, with the second reading and passage scheduled for the Council meeting, April 5, 2016.

Fiscal Impact:

No

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Public Hearing

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Proposed Vacation of a Portion of Wellhouse Loop for Duportail Street Extension Project - Ordinance No. 15-16

Department:
Public Works

Ordinance/Resolution Number:
15-16

Document Type:
Presentation

Recommended Motion:

Summary:

This is a Public Hearing to take comments regarding the proposed vacation of a portion of Wellhouse Loop as a result of the upcoming Duportail Street Extension project. This is a City initiated vacation.

Council adopted Resolution No. 40-16 on February 16, 2016 setting the Public Hearing date for March 15, 2016.

Notices were posted and direct letters were sent to abutting property owners in accordance with RCW 35.79.

Fiscal Impact:

Vacated property will be offered to abutting property owners at current fair market value prices.

Attachments:

1. Wellhouse Loop Exhibit 15-106E
2. Wellhouse Loop Exhibit 15-113E

EXHIBIT "A"

15-106E / C3-084 (CRR)

Statutory Warranty Deed AF# 97-14977
 [423 Wellhouse Loop]
 1-1098-401-2294-001
 Richland School Dist.# 400
 Lot 1 SP#2294

- (L1) S31°21'39"E (RB)
R= 615.00'
L= 59.84'
- (L2) N89°08'47"E 18.07'
- (C1) Δ=05°34'30"
R= 615.00'
L= 59.84'
- (C2) Δ=38°13'28"
R= 230.00'
L= 153.44'
- (C3) Δ=15°40'50"
R= 615.00'
L= 168.31'

2012 DUPORTAL EXTENSION
 DRPJRLS 09-30-2015 12:35 PM



15-106E

Scale: 1"=60'
 Drawn: DRPJR

Date: 09-30-15
 CHECKED: BJL

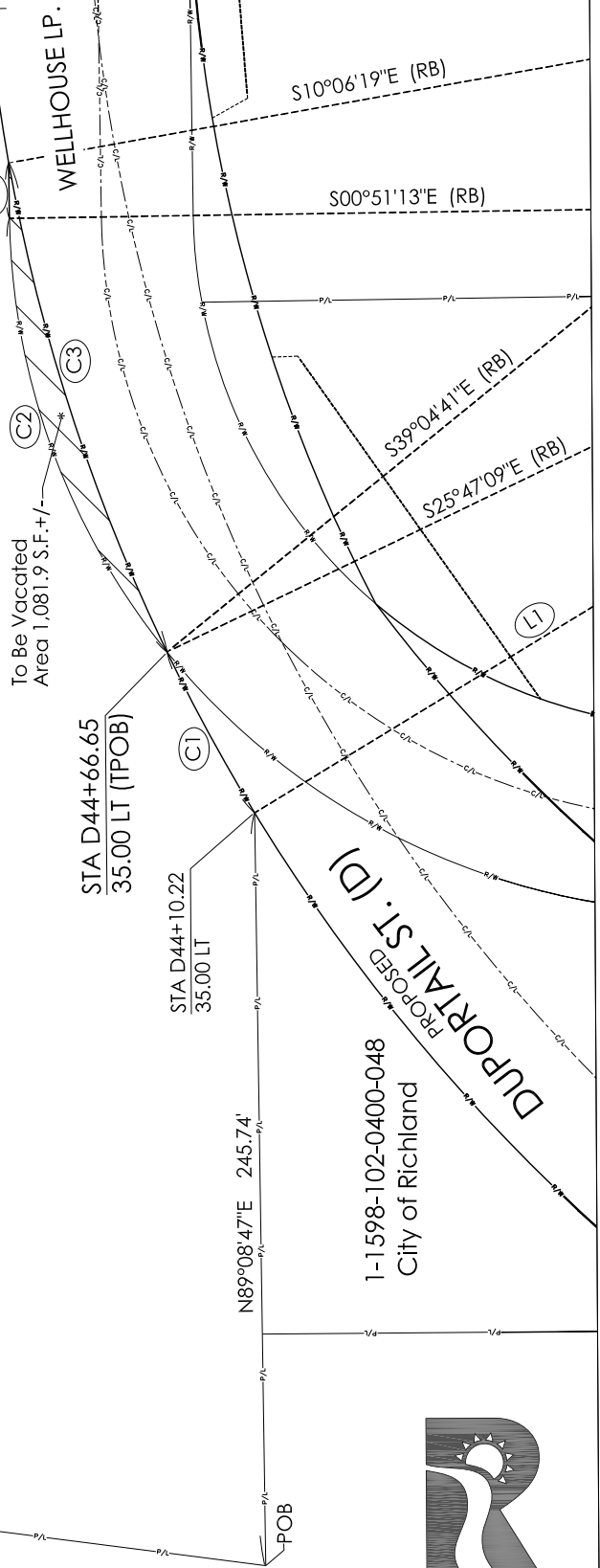
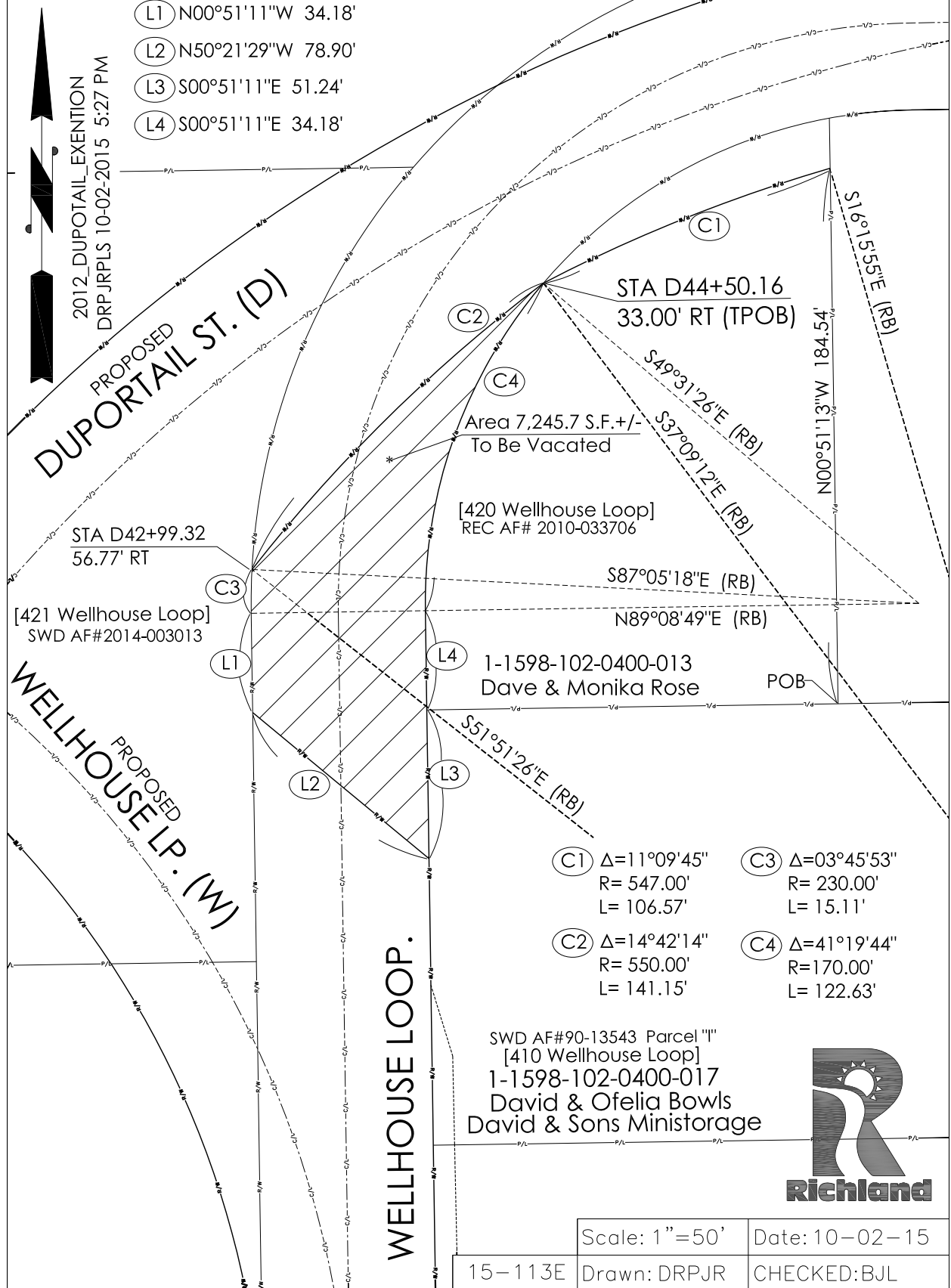


EXHIBIT "A"

15-113E / C3-084 (CRR)





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Minutes

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Approve the Minutes of the Council Meeting Held on March 1, 2016

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Minutes

Recommended Motion:

Approve the minutes of the Council meeting held on March 1, 2016

Summary:

None.

Fiscal Impact:

None.

Attachments:

- I. Draft 030116 Council Minutes



MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, March 1, 2016

Draft

Pre-Meeting:

Mayor Thompson called the pre-meeting executive session to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley and Parks and Public Facilities Director Schiessl.

Executive Session:

1. Per RCW 42.30.110 (I) (b) Consider Acquisition of Real Estate (15 minutes)
- Joe Schiessl, Parks and Public Facilities Director

COUNCILMEMBER LUZZO GILMOUR MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS PER RCW 42.30.110 (I) (B) CONSIDER ACQUISITION OF REAL ESTATE FOR 15 MINUTES. THE MOTION CARRIED 7-0.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LUZZO GILMOUR SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:15 P.M. THE MOTION CARRIED 7-0.

Discussion of Meeting Agenda Items:

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Fire and Emergency Services Director Huntington, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Captain Taylor and City Clerk Hopkins.

Pledge of Allegiance:

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. New Hire/Retirements (5 minutes)
- Allison Jubb, Human Resources Director

Ms. Jubb introduced the new employees and gave their backgrounds: Larry Huskey, Equipment Technician; Kathy Anderson, Clerical Assistant; Nina Multari, Support Specialist; Alex Emick, GIS/CADD Technician; Zach Ratkai, Redevelopment Manager; and Jake Vance, IT Customer Service Tech. She also noted that Connie Farr, Librarian II, retired after 16 years of service to the City.

2. Arts Commission Annual Presentation (10 minutes)
- Joe Schiessl, Parks and Public Facilities Director

Justin Raffa, Arts Commission Chair, presented the 2016 goals that include enhancing programs through art, expanding local art opportunities and enhancing the City's quality of life, character and image through art. He concluded with detailing highlights of 2015.

Public Comments:

City Clerk Hopkins read the public comments procedure.

Andrew Ott, 110 Davenport Street, Richland, WA, supports medical cannabis and believes it is important for the City to embrace the change towards it. He asks that Council revisit the City ordinance and recent legislation on medical cannabis at a future workshop. He gave details on local cannabis issues.

Alyssa Kimura, 110 Davenport Street, Richland, WA, supports access to medical cannabis in Richland. She wants to know what information the Councilmembers may need to review this topic in a workshop setting and said there is no need to wait on this discussion, as it needs to be reviewed.

Mayor Thompson asked City Attorney Kintzley to review the current state laws on medical cannabis for Council's review.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Approve the Minutes of the Council Meeting Held February 16 and 23, 2016
- Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance No. 13-16 Amending RMC Title 23: Zoning Regulations
- Heather Kintzley, City Attorney
3. Ordinance No. 14-16 Amending RMC Title 22: Environment
- Heather Kintzley, City Attorney

Ordinances - Second Reading/Passage:

4. Ordinance No. 11-16, Proposed Increase in Appropriation of the Parks Project Construction Fund for ORV Park Improvements and Revising the 2016 Capital Improvement Plan
- Phil Pinard, Planning and Capital Projects Manager

Resolutions – Adoption:

5. Resolution No. 47-16, Approving the Preliminary Plat of Rancho Del Rey No. 9
- Rick Simon, Development Services Manager
6. Resolution No. 48-16, Approving the Craighill Park Master Plan
- Phil Pinard, Planning and Capital Projects Manager
7. Resolution No. 49-16, Approving the Revised Master Plan for John Dam Plaza
- Phil Pinard, Planning and Capital Projects Manager
8. Resolution No. 51-16, Authorizing Execution of Interlocal Agreement with Port of Benton for 2016 Slurry Seal Project
- Pete Rogalsky, Public Works Director
9. Resolution No. 52-16, Authorizing an Interlocal Agreement with the City of West Richland for Street Lighting on Van Giesen
- Pete Rogalsky, Public Works Director

Expenditures - Approval:

10. Expenditures from February 8, 2016 - February 19, 2016 for \$5,379,565.22 including Check Nos. 231255-231621, Wire Nos. 6094-6103, Payroll Check Nos. 102265-102756, and Payroll Wire/ACH Nos. 9323-9345
- Cathleen Koch, Administrative Services Director

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

Items of Business:

1. Resolution No. 50-16, Authorizing Execution of Purchase and Sale Agreement with David Rose and Monika Rose for Purchase of Duportail Street Extension Right-of-Way
- Pete Rogalsky, Public Works Director

Councilmember Rose excused himself from the vote and the meeting as he has a conflict of interest. He left the meeting at 7:48 p.m. and did not attend the rest of the meeting.

Mr. Rogalsky said the Duportail Street Improvements from SR-240 to Wellsian Way have been prioritized in the City Council's Strategic Leadership Plan as a significant contribution to the City's transportation infrastructure. The Duportail Street Improvements consist of two separate projects: the Duportail Street Reconstruction project between Wright Ave. and Robert Ave., and the Duportail Street Extension project between Robert Avenue and Wellsian Way.

The proposed Purchase and Sale Agreement with David Rose and Monika Rose would acquire both title to real property and additional property rights consisting of a Temporary Construction Easement for the Duportail Street Extension Project. Staff activities for property acquisition on this project were guided by State and Federal regulations and include offers based on fair market value appraisals. The proposed agreement reflects completion of successful negotiations with David Rose and Monika Rose on their property being impacted by the project. The amount to be paid to Mr. and Mrs. Rose will be \$11,300.00, the same amount as the fair market appraisals.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO ADOPT RESOLUTION NO. 50-16, AUTHORIZING EXECUTION OF PURCHASE AND SALE AGREEMENT WITH DAVID ROSE AND MONIKA ROSE FOR PURCHASE OF DUPORTAIL STREET EXTENSION RIGHT-OF-WAY. THE MOTION CARRIED 6-0.

Reports and Comments:

1. Assistant City Manager Amundson said the City's Job Fair held Friday, February 26, 2016, was very successful, yard waste collection starts the first week in March and the landfill is open 7-days a week again.
2. Councilmember Anderson thanked the Arts Commission for the excellent presentation and for their enthusiasm. He also thanked the medical cannabis speakers for their professional approach in communicating to Council.

Councilmembers Kent and Luzzo Gilmour and Mayor Pro Tem Christensen echoed the remarks regarding the Arts Commission's presentation and the medical cannabis speakers.

3. Mayor Thompson said he appreciated the medical cannabis speakers and will get back to them once the City Attorney reviews the current legislation and writes a memo for Council's consideration.

Adjournment:

Mayor Thompson adjourned the meeting at 8:02 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Ordinances - First Reading

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 10-16, Increasing 2016 Budget Appropriations to Include the 2015 Budget Carryovers

Department:

Administrative Services

Ordinance/Resolution Number:

10-16

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 10-16, approving the identified carryovers and new revenues and authorize staff to make the necessary budget adjustments to appropriate these amounts into the 2016 budget, in the amount of \$33,397,456 for the various funds listed.

Summary:

All appropriations, in any current operating fund, shall lapse at the end of each fiscal year. RCW 35.33.151 authorizes the carryover of unexpended appropriations for uncompleted improvements in progress or for goods and services encumbered, but not received, at year end. An ordinance is required to increase the current year budgeted appropriations for these carryovers. Ordinance No. 10-16 proposes to amend the 2016 budget to increase appropriations in the funds listed in the ordinance, for the proposed 2015 budget carryovers. Additionally, the appropriation includes certain revenue not previously appropriated.

The proposed 2015 budget carryover total of \$33,397,456 includes previously approved capital improvement projects (CIP), business license reserve projects, expanded programs, grant funded programs and encumbered goods and services not yet received at year end. The carryover ordinance also authorizes the appropriation of certain earned revenues not previously budgeted and appropriates grant funding for one park project.

The sources of funds for the 2015 carryovers includes unrealized grants, loans, and contributions of \$14,711,926 and fund balance of \$18,685,530.

Approval of the 2015 budget carryovers ordinance will provide staff with the authority to make appropriate adjustments to the 2016 budget and complete prior years budgeted purchases and projects.

Fiscal Impact:

Yes

The total increase in appropriations to the 2016 operating budget is \$33,397,456. This includes the carryover of \$30,001,067 in approved CIP projects, \$944,963 in other grant funded programs and \$2,451,426 in encumbered goods and services and expanded programs.

Attachments:

1. Proposed Ordinance No. 10-16, 2015 Appropriation Carryovers
2. 2015 Appropriation Carryovers

ORDINANCE NO. 10-16

AN ORDINANCE of the City of Richland amending the 2016 Budget to provide for additional appropriations from the carryover of prior year budget to complete certain uncompleted capital projects and encumbered purchases of goods and services; and certain revenues not previously appropriated.

WHEREAS, on November 17, 2015, Council approved Ordinance No. 74-15 approving the 2016 Annual Budget, including the 2016-2030 Capital Improvement Plan; and

WHEREAS, it is necessary to carry over unexpended appropriations from the prior fiscal year to the current fiscal year for goods and services which had not yet been received by the end of the year, but were encumbered and committed in the prior year; and for uncompleted improvements in progress, including capital improvement and business license reserve projects, and grant related expenditures at the end of the year; and

WHEREAS, RCW 35.33.151 sanctions the carryover of appropriations to the following year for payment of uncompleted programs or improvements in progress or on orders subsequently filled or claims subsequently billed for goods or services not completed by the end of the fiscal year; and

WHEREAS, this funding appropriation enables the completion of unfinished capital improvement projects and encumbered goods and services not received by year end; and

WHEREAS, this funding authorization will also appropriate certain revenues previously awarded or earned but not appropriated. The appropriations include \$6,899 in investment interest revenue for the Fire Station 74 Construction Fund, \$19,904 in CDBG Fund, and \$36,350 in HOME Fund, for unanticipated grant revenue received in 2015; and \$58,618 in approved grant funding in the Park Project Construction fund; and

WHEREAS, a public hearing was held pursuant to RCW 35.33.091 on March 15, 2016, regarding the increase in appropriations from beginning fund balance and new revenue as listed in the enclosed table.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this ordinance were not anticipated when the 2016 budget was approved. The increased appropriations contained within this ordinance total \$33,397,456, of which, \$33,275,685 was previously appropriated in the prior fiscal year's final budget and \$121,771 in previously unbudgeted appropriations as explained above. These appropriations are

necessary for completion of approved projects and purchases and are identified by fund in the following section.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the City's Funds described in Section 3 below.

Section 3. Amendment of the 2016 Budget. The 2016 Budget is hereby amended to provide additional appropriations. The sources of funds contained in this ordinance include unrealized grants, loans and contributions in the amount \$14,711,926 and fund balance in the amount of \$18,685,530. These balances are identified for each fund in the following table:

CHANGES IN APPROPRIATION FROM 2015 CARRYOVERS							
FUND #	FUND NAME	SOURCES OF FUNDS			USES OF FUNDS		
		CARRYOVER REVENUE	CARRYOVER APPROPRIATED FUND BALANCE	TOTAL INCREASE IN SOURCES OF FUNDS	CURRENT APPROVED APPROPRIATIONS	CHANGE IN APPROPRIATIONS	TOTAL AMENDED APPROPRIATIONS
001	General	\$ -	\$ 956,972	\$ 956,972	\$ 49,080,548	\$ 956,972	\$ 50,037,520
101	Street Operating	-	5,959	5,959	2,974,930	5,959	2,980,889
112	Industrial Development	-	5,597,873	5,597,873	1,334,569	5,597,873	6,932,442
117	Criminal Justice Sales Tax	-	16,386	16,386	1,336,119	16,386	1,352,505
153	Community Dev. Block Grant	279,432	46,067	325,499	366,981	325,499	692,480
154	HOME	600,129	19,335	619,464	729,480	619,464	1,348,944
301	Streets Capital Construction	11,456,433	105,377	11,561,810	3,275,506	11,561,810	14,837,316
317	Fire Station 74 Construction	-	121,583	121,583	-	121,583	121,583
380	Park Project Construction	1,075,318	639,162	1,714,480	1,158,600	1,714,480	2,873,080
385	General Government Const.	-	1,157,474	1,157,474	545,000	1,157,474	1,702,474
399	Reata Road LID Const.	289,353	-	289,353	850,000	289,353	1,139,353
401	Electric Utility	-	2,753,031	2,753,031	80,909,726	2,753,031	83,662,757
402	Water Utility	-	2,459,926	2,459,926	14,921,016	2,459,926	17,380,942
403	Wastewater Utility	-	3,600,358	3,600,358	9,904,390	3,600,358	13,504,748
404	Solid Waste Utility	-	442,349	442,349	8,443,431	442,349	8,885,780
405	Storm Water Utility	388,187	61,530	449,717	1,862,817	449,717	2,312,534
408	Broadband Utility	623,074	134,853	757,927	358,372	757,927	1,116,299
502	Equipment Maintenance	-	1,468	1,468	3,534,169	1,468	3,535,637
503	Equipment Replacement	-	565,827	565,827	2,483,085	565,827	3,048,912
	Total	\$ 14,711,926	\$ 18,685,530	\$ 33,397,456	\$ 184,068,739	\$ 33,397,456	\$ 217,466,195

Section 4. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

CITY OF RICHLAND

2015 CARRYOVERS - ENCUMBERED, EXPANDED AND SPECIAL PROGRAMS				
ACCOUNT NUMBER	DATE	VENDOR NAME	PO #	AMOUNT
001-100-0014-513100-4107	11/2/2015	Strategic Government Resources	P055905	6,400.00
001-130-0032-521220-2201	11/25/2015	Central Lake Armor-Protective Gear	P055979	746.00
001-130-0032-521220-2201	12/11/2015	Replacement Uniforms	P056028	878.00
001-130-0033-521400-3118	4/13/2015	San Diego Police- ammunition	P055161	24,168.00
001-130-0034-521200-4802	10/22/2015	United Uniform - replacement uniforms	S016591	2,281.00
001-130-0034-521200-4802	10/22/2015	North American Rescue-medical supplies	S016749	1,362.00
001-130-0034-521400-4912	11/12/2015	Chip off and JTAG Forensic Registry	P055939	7,250.00
001-210-0014-514140-4117	6/1/2015	Consultant for executive coaching	S016356	3,542.00
001-213-0013-518884-3583	8/6/2013	Caselle Clarity Software Upgrade	P053066	1,225.00
001-213-0013-518884-3583	7/7/1905	CDW Government -IT Supplies	P054344	1,976.00
001-213-0013-518885-3102	12/14/2015	Builders Hardware-	P055741	1,971.00
001-213-0014-518880-4912	7/24/2015	360 Training. Com - Staff Training	P055527	6,226.00
001-213-0014-518884-4116	1/30/2015	Contract Employees	P054872	457.00
001-213-0014-518884-4117	12/21/2015	Softchoice Consulting	P055779	48,150.00
001-213-0014-518884-4117	10/5/2015	Harris Consulting	P055785	7,000.00
001-213-0014-518884-4117	12/14/2015	Environ Systems-Prototype Data Loading	P056032	17,724.00
001-213-0014-518885-4117	5/19/2015	Vision Technology-Website Development	S016344	13,886.00
001-213-0014-518890-4117	5/19/2015	Vision Technology-Website Development	S016344	10,450.00
001-301-0074-559200-4116	5/21/2015	MCE- Contract Employees	P055297	4,748.00
001-303-0064-572500-4815	2015	Library Maintenance - Public Art	-	3,579.00
001-303-0064-572500-4911	2015	Library Facilities - Outside Services	-	6,860.00
001-303-0066-572500-6340	2015	Library -Public Arts Improvement	-	6,000.00
001-303-0066-572210-6403	2015	Library- Furniture & Fixtures		51,350.00
001-331-0064-574200-4116	9/3/2015	MCE- Contract Employees	P054820	1,724.00
001-335-0014-571510-4806	8/18/2015	Construct Shelterbelt Trail Swift to Duportail	P055610	2,711.00
001-335-0014-571510-4806	9/28/2015	Family Farms-Rebuild Gates/add bumpers	P055767	18,299.00
001-335-0014-571510-4806	11/12/2015	Chris Rench- Replace damaged tree circle	P055937	12,489.00
001-335-0016-571510-6417	6/5/2015	Lewis Surface-Resurface Basketball court	P054553	2,734.00
001-335-0016-571510-6417	11/24/2014	Paint exterior of shops buildings	P054636	2,694.00
TOTAL GENERAL FUND				268,880.00
101-401-0054-542300-4117	11/4/2015	Safety Inspection -Rental Vehicle Skylift	P055913	350.00
101-401-0059-542600-9813	12/9/2015	Media Converter, L-COM	P055943	5,175.00
101-401-0059-542600-9813	11/25/2015	Repair on Auto Scope Tips	S016634	434.00
TOTAL STREETS FUND				5,959.00
117-131-0033-521400-3118	8/26/2015	San Diego Police- ammunition	P055647	2,103.00
TOTAL CRIMINAL JUSTICE SALES TAX FUND				2,103.00
401-502-0004-181563-4117	8/14/2015	Programming & Schematic for Substation relays	P055597	31,725.00
401-502-0004-518887-4117	6/24/2014	FME Integration for Richland NSR 18308	P054139	15,500.00
401-502-0004-533610-4117	10/22/2014	Data Conversion and Support Service	S014917	56,932.00
401-503-0004-176501-4117	7/24/2015	Paramount Communication-Cable replacement	P055526	491,506.00
401-504-0004-181569-4117	4/21/2015	HDR Engineering -4 yr. workplan	P055184	130,239.00
401-504-0004-518887-4117	6/16/2015	Smart DNP Master 100 Devices	P055382	7,598.00
401-504-0006-181501-6214	12/15/2015	Schweitzer Engineering Lab, Parts	P056036	470,530.00
401-504-0006-181569-6214	4/21/2015	HDR Engineering -4 yr. workplan	P055184	46,582.00
401-505-0004-195003-4964	11/10/2015	Smith Insulation - EE Loan Insulation	P055932	792.00
401-505-0004-195003-4965	11/10/2015	Smith Insulation - Windows EE Loan	P055933	3,602.00
401-505-0004-195003-4968	11/18/2015	Bob Rhodes Heating/AC Heat Pump	P055951	9,448.00
401-505-0004-533135-4117	6/5/2015	Power Resource Planning Consulting	P055329	33,577.00
TOTAL ELECTRIC FUND				1,298,031.00

CITY OF RICHLAND

2015 CARRYOVERS - ENCUMBERED, EXPANDED AND SPECIAL PROGRAMS				
ACCOUNT NUMBER	DATE	VENDOR NAME	PO #	AMOUNT
402-411-0004-534100-4117	9/24/2015	RH2 Engineering - Water System Plan	P055760	177,941.00
402-412-0003-518887-3583	10/7/2015	GIS Consulting Services	P055802	2,630.00
402-412-0003-518887-3583	12/31/2015	Remaining IT Project Budget	-	4,433.00
402-413-0006-534500-6209	12/11/2015	HD Supply Waterworks - Parts Water System	S016668	917.00
TOTAL WATER FUND				185,921.00
403-420-0004-535100-4117	8/21/2015	Amon Basin Revegetation Project	P055619	110,000.00
403-422-0003-518887-3583	10/7/2015	GIS Consulting Services	P055802	2,630.00
403-422-0003-518887-3583	12/31/2015	Remaining IT Project Budget	-	4,433.00
403-422-0003-535800-3138	11/10/2015	Membrane Replacement Kits	P055825	14,839.00
403-422-0004-535800-4911	12/11/2015	WWTF Local Limits Sampling, Water Trace Elements	P056024	2,245.00
403-423-0004-535500-4911	11/19/2015	MNP Crawler Repair Per Quote	P055961	5,059.00
TOTAL WASTEWATER FUND				139,206.00
404-432-0003-537810-3138	12/14/2015	Toter Inc, Replacement Lids and hardware	S016671	3,818.00
404-433-0002-537820-2103	12/31/2015	PERS 1 Excess Comp Budgeted 2015, needed 2016	-	39,300.00
404-433-0003-518887-3583	10/5/2015	Wasteworks SQL Site License & Synchronization	P055791	11,420.00
404-433-0004-537820-4117	4/24/2015	Landfill Sampling, Monitoring, Reporting	P055201	9,585.00
TOTAL SOLID WASTE FUND				64,123.00
502-214-0003-548680-3411	12/1/2015	Install New LCD Monitor, Camera and Cable	P055991	1,468.00
TOTAL EQUIPMENT MAINTENANCE FUND				1,468.00
503-215-0006-594480-6405	9/30/2015	Repair Damaged Refuse Truck	P055641	45,896.00
503-215-0006-594480-6405	9/4/2015	2016 Ford Interceptor AWD SUV	P055683	33,283.00
503-215-0006-594480-6405	9/17/2015	New Peterbuilt 320 Side Loader Right Hand	P055732	282,931.00
503-215-0006-594480-6405	12/3/2015	2016 Altec Model AT-40 Boom/Bucket Truck	P056001	123,625.00
TOTAL EQUIPMENT REPLACEMENT FUND				485,735.00
TOTAL ENCUMBERED AND MISCELLANEOUS CARRYOVERS				\$ 2,451,426.00

2015 CARRYOVERS - CIP AND CAPITAL CARRYOVER		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
001-213-000X-518890-XXXX	Remaining Budget -IT Strategic Plan	370,578.00
001-300-0074-558100-4117	Remaining Budget on Waterfront master plan	36,850.00
001-335-0014-571510-4806	Complete facility maintenance projects	36,911.00
001-335-0016-571510-6417	Complete facility maintenance projects	20,703.00
001-900-0016-510000-6209	Animal Control -Land for new facility	100,000.00
001-900-0013-510000-3505	Chair Program - remaining funds	13,850.00
001-900-0004-559310-4924	Complete approved projects Business License Res.	109,200.00
TOTAL GENERAL FUND PROJECT AND CAPITAL		688,092.00
112-306-0076-559300-6209	CWCP carryover Industrial Dev	661,250.00
112-306-0076-559312-6209	Remaining Budget LRF Projects	645,162.00
112-305-0075-597000-5502	LRF C/O Robertson, Logston, Logan-Broadband	3,550,224.00
112-305-0075-597000-5543	North Richland Fiber Project XFR Broadband	597,382.00
112-305-0075-597000-5502	Horn Rapids Rail Siding -XFR Street Const	143,855.00
TOTAL INDUSTRIAL DEVELOPMENT FUND		5,597,873.00

CITY OF RICHLAND

2015 CARRYOVERS - CIP AND CAPITAL CARRYOVER		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
117-131-0036-518887-6401	MDT for Police Vehicle Purchase	14,283.00
	TOTAL CRIMINAL JUSTICE SALES TAX FUND	14,283.00
301-402-0046-595610-6391	Curbs and Wheelchair Ramps	7,946.00
301-402-0046-59XXXX-XXXX	Street Construction Carryover	11,478,515.00
301-402-0006-547000-6403	Premier Excavating-Auxiliary Track Addition	75,349.00
	TOTAL STREET CONSTRUCTION FUND	11,561,810.00
317-900-0006-594192-6403	Construction Carryover Fire Station	121,583.00
	TOTAL FIRE STATION CONSTRUCTION FUND	121,583.00
380-337-0066-594571-6403	Craighill Park	7,947.00
380-337-0066-59XXXX-XXXX	Parks Project Carryover	1,706,533.00
	TOTAL PARKS PROJECT FUND	1,714,480.00
385-900-000x-594191-xxxx	Construction Carryover Swift Boulevard	1,157,474.00
	TOTAL GENERAL CONSTRUCTION FUND	1,157,474.00
399-430-0006-534400-6403	Construction Carryover -Reata Road LID	289,353.00
	TOTAL LID CONSTRUCTION FUND	289,353.00
401-503-0004-534103-4117	Purchase SW Service Area (from BPUD)	250,000.00
401-503-0006-534103-6209	BMID Pumps Bermuda Rd	100,000.00
401-503-0006-534103-6209	DOT UG Crossing North of Airport	5,000.00
401-504-0006-534104-6214	S. Richland Substation	1,100,000.00
	TOTAL ELECTRIC FUND	1,455,000.00
402-410-0006-59XXXX-XXXX	Water Construction Carryover	2,274,005.00
	TOTAL WATER FUND	2,274,005.00
403-421-0006-59XXXX-XXXX	Wastewater Construction Carryover	3,461,152.00
	TOTAL WASTEWATER FUND	3,461,152.00
404-430-0006-59XXXX-XXXX	Solid Waste Construction Carryover	378,226.00
	TOTAL SOLID WASTE FUND	378,226.00
405-440-0006-59XXXX-XXXX	Storm Water Construction Carryover	449,717.00
	TOTAL STORM WATER FUND	449,717.00
408-460-0006-538920-6397	North Richland Fiber Project	597,382.00
408-460-0006-538920-6421	Fiber Optic Infrastructure	160,545.00
	TOTAL BROADBAND FUND	757,927.00
503-215-0006-594490-6405	Criminal Justice Sales Tax Fund - Vehicle-purchase	43,500.00
503-215-0006-594490-6405	Power Ops Vehicle #3295	26,375.00
503-215-0006-594490-6405	CJST Vehicle 2441 Light Bars	10,217.00
	TOTAL EQUIPMENT REPLACEMENT FUND	80,092.00
	TOTAL CIP AND CAPITAL CARRYOVER	\$ 30,001,067.00

CITY OF RICHLAND

2015 CARRYOVERS - GRANT FUNDED PROGRAMS			
ACCOUNT NUMBER		DESCRIPTION	AMOUNT
153-308-0074-559100-4997		Unallocated Grant Expenses	5,623.00
153-308-0074-559321-4943		Owner Occupied Rehabilitation	134,217.00
153-308-0075-597000-5502		Transfer to Streets Capital Construction - ADA ramps	131,645.00
153-308-0075-597000-5528		Transfer to Parks Construction - Craighill	7,947.00
153-308-0074-559321-4945		Program Income - O/O Rehab	46,067.00
TOTAL CDBG FUND GRANT CARRYOVERS			325,499.00
154-309-0074-559321-4982	2013	CHDO-Richland	17,381.00
154-309-0074-559321-4991	2014	Entitlement-Pasco	121,908.00
154-309-0075-558101-5202	2014	Pasco Program Income Admin	1,351.00
154-309-0074-559321-4988	2014	Entitlement-Richland	121,910.00
154-309-0074-559321-4982	2014	CHDO-Richland	69,819.00
154-309-0074-559321-4988	2015	Entitlement-Richland	89,750.00
154-309-0074-559321-4989	2015	Entitlement-Kennewick	44,553.00
154-309-0074-559321-4991	2015	Entitlement-Pasco	29,303.00
154-309-0074-559100-4997	2015	Richland Unallocated Admin	6.00
154-309-0075-558101-5202	2015	Pasco Program Income Admin	15,682.00
154-309-0075-558101-5203	2015	Kennewick Program Income Admin	7,029.00
154-309-0074-559321-4982	2015	CHDO-Richland	64,422.00
154-309-0074-559100-4997	2015	Unallocated Admin	3,635.00
154-309-0074-559100-4982	2015	CHDO - Richland	5,452.00
154-309-0074-559320-4988	2015	Entitlement-Richland	9,087.00
154-309-0074-559320-4989	2015	Entitlement-Kennewick	9,088.00
154-309-0074-559320-4991	2015	Entitlement-Pasco	9,088.00
TOTAL HOME FUND GRANTS CARRYOVER			619,464.00
TOTAL GRANT CARRYOVER			\$ 944,963.00
2015 ENCUMBERED/MISCELLANEOUS CARRYOVER			2,451,426.00
2015 CIP AND CAPITAL CARRYOVER			30,001,067.00
2015 GRANT CARRYOVER			944,963.00
TOTAL 2015 CARRYOVER			\$ 33,397,456.00



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Ordinances - First Reading

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance No. 15-16, Vacation of a Portion of Wellhouse Loop for the Duportail Street Extension Project

Department:
Public Works

Ordinance/Resolution Number:
15-16

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 15-16, Vacating a Portion of Wellhouse Loop for the Duportail Street Extension project.

Summary:

The Duportail Street Extension project between Thayer Drive and Wellsian Way requires a new intersection with Wellhouse Loop. Realignment of a portion of Wellhouse Loop is necessary to create this new intersection.

As a result, a portion of existing Wellhouse Loop right-of-way is no longer needed for street purposes and staff is proposing it be vacated.

RCW 35.79 provides the authority and process for the City to vacate street rights-of-way when they are no longer needed.

Staff is proposing that the vacated portions of Wellhouse Loop right-of-way be offered to the abutting property owners for purchase at fair market value in accordance with State and Federal guidelines.

Council adopted Resolution No. 40-16 on February 16, 2016 setting the time and place of a public hearing thereon for March 15, 2016. A hearing was held by the City Council to receive public testimony.

Fiscal Impact:
Yes

The vacated property will be offered for purchase by the abutting property owners at fair market value prices. This may result in revenue to the City of \$10,000 or more, if the abutting owners pursue purchasing the available property.

Attachments:

- I. Ordinance No 15-16

WHEN RECORDED RETURN TO:

Richland City Clerk
P.O. Box 190
Richland, WA 99352

ORDINANCE NO. 15-16

An ORDINANCE of the City of Richland vacating a portion of Wellhouse Loop.

WHEREAS, on September 18, 1978, City Council adopted Ordinance No. 53-78 establishing Local Improvement District No. 126, known as Wellhouse Loop Road LID to construct Wyman Street and a portion of Wellhouse Loop; and

WHEREAS, on October 15, 1979, Council adopted Ordinance No. 84-79 establishing Local Improvement District No. 139, known as Wellhouse Loop Phase 2 LID to complete the construction of Wellhouse Loop and Wyman Street; and

WHEREAS, on January 5, 2016, Council adopted Ordinance No. 02-16 establishing and dedicating the rights-of-way for Wellhouse Loop and Wyman Street; and

WHEREAS, acquisition of the rights of way for Wellhouse Loop and Wyman Street came with nominal cost to the City; and

WHEREAS, the City is currently designing the extension of Duportail Street between Thayer Drive and Wellsian Way, known as the Duportail Street Extension project; and

WHEREAS, the extension of Duportail Street requires a new intersection with Wellhouse Loop; and

WHEREAS, the alignment of this intersection creates excess existing Wellhouse Loop right-of-way that is no longer needed for street purposes; and

WHEREAS, RCW 35.79 provides the authority and process for the City to vacate street rights-of-way when no longer needed; and

WHEREAS, at a regularly scheduled Council meeting on February 16, 2016, the Richland City Council, by Resolution No. 40-16, set the time and place of a hearing thereon for the 15th day of March, 2016, at the hour of 7:30 p.m., local time, in the City Hall Council Chambers, located at 505 Swift Boulevard in Richland, Washington; and

WHEREAS, at the time and place fixed and designated in the notice, a hearing was held by the City Council to receive public testimony.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. The portion of Wellhouse Loop right-of-way, as described below and shown in Exhibit A is hereby ordered to be vacated, subject to the provisions of RCW 35.79. The vacated right-of-way will be made available to the abutting property owners for purchase at fair market value.

A portion of the Northeast $\frac{1}{4}$ of Section 15 Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

Beginning at the Southwest corner of Lot 1 Short Plat No. 2294 as recorded in Volume 1 of Short Plat, on Page 2294 records of said County and State; Thence North $89^{\circ}08'47''$ East a distance of 245.74 feet along the South line of said Lot 1 to a point located at D-line Station 44+10.22 at 35.00 feet left, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, and the beginning of a 615.00 foot radius non-tangent curve having a radial bearing of South $31^{\circ}21'39''$ East; Thence Northeasterly a distance of 59.84 feet along the arc of said curve through a central angle of $05^{\circ}34'30''$ to a point on the Northerly right-of-way of Wellhouse Loop said point is located at D-line Station 44+66.65 at 35.00 feet left, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, and the **TRUE POINT of BEGINNING**, and the beginning of a 230.00 foot radius non-tangent curve having radial bearing of South $39^{\circ}04'41''$ East; Thence Northeasterly a distance of 153.44 feet along the arc of said curve and said right-of-way through a central of $38^{\circ}13'28''$ to its point of tangency; Thence North $89^{\circ}08'47''$ East a distance of 18.07 feet leaving said curve along said Northerly right-of-way of Wellhouse Loop to the beginning of a 615.00 foot radius non-tangent curve having a radial bearing of South $10^{\circ}06'19''$ East; (having a common radius point with the aforementioned 615.00 foot radius curve); Thence Southwest a distance of 168.31 feet along the arc of said

curve through a central angle of 15°40'50" leaving said right-of way back to the true point of beginning.

Containing 1,081.9 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached Exhibit "A" Page 1 of 2.

And

A portion of the Northeast $\frac{1}{4}$ of Section 15 Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

Beginning at the Southeast corner of a Parcel described by Real Estate Contract recorded under Auditors File No. 2010-033706, records of said County and State; Thence North 00°51'13" West a distance of 184.54 feet along the East line of said Parcel to the beginning of a 547.00 foot radius non-tangent curve having a radial bearing of South 16°15'55" East; Thence Southwesterly a distance of 106.57 feet along the arc of said curve leaving said East line through a central angle of 11°09'45" to a point on the Southerly right-of-way of Wellhouse Loop and a point located at D-line Station 44+50.16 at 33.00 feet right, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records and the **TRUE POINT of BEGINNING**, and the beginning of a 170.00 foot radius non-tangent curve having a radial bearing of South 49°31'26" East; Thence Southwesterly a distance of 122.63 feet along the arc of said curve and said Southerly right-of-way through a central angle of 41°19'44" to its point of tangency; Thence South 00°51'11" East a distance of 34.18 feet along the now East right-of way of said Wellhouse Loop, to the Southwest corner of said Parcel described by Real Estate Contract recorded under Auditors File No. 2010-033706 and the Northwest corner of a Parcel "I" described by Statutory Warranty Deed recorded under Auditor's File No. 90-13543; Thence continuing South 00°51'11" East a distance of 51.24 feet along said East right-of way and the West line of said Parcel "I"; Thence North 50°21'29" West a distance of 78.90 feet leaving said East right-of-way and West line to a point on the West right-of-way of said Wellhouse Loop and the East line of a Parcel described by Statutory Warranty Deed recorded under Auditor's File No. 2014-003013; Thence North 00°51'11" West a distance of 34.18 feet along said West right-of-way and East line to the beginning of a 230.00 foot radius tangent curve to the right; Thence Northerly a distance of 15.11 feet along the arc of said curve and said West right-of-way and East line to a point located at D-line Station 42+99.32 at 56.77 feet right, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, to the beginning of a 550.00 foot radius non-tangent curve having a radial bearing of South 51°51'26" East;

Thence Northeasterly a distance of 141.15 feet along the arc of said curve leaving said West right-of-way of said Wellhouse Loop and said East line of said Parcel described by Statutory Warranty Deed recorded under Auditor's File No. 2014-003013, back to the true point of beginning.

Containing 7,245.7 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached Exhibit "A",
Page 2 of 2.

Section 2. The City Clerk is directed to file with the Auditor of Benton County, Washington a copy of this ordinance and the attached exhibits, duly certified by the Clerk as a true copy.

Section 3. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2016.

ROBERT J. THOMPSON
Mayor

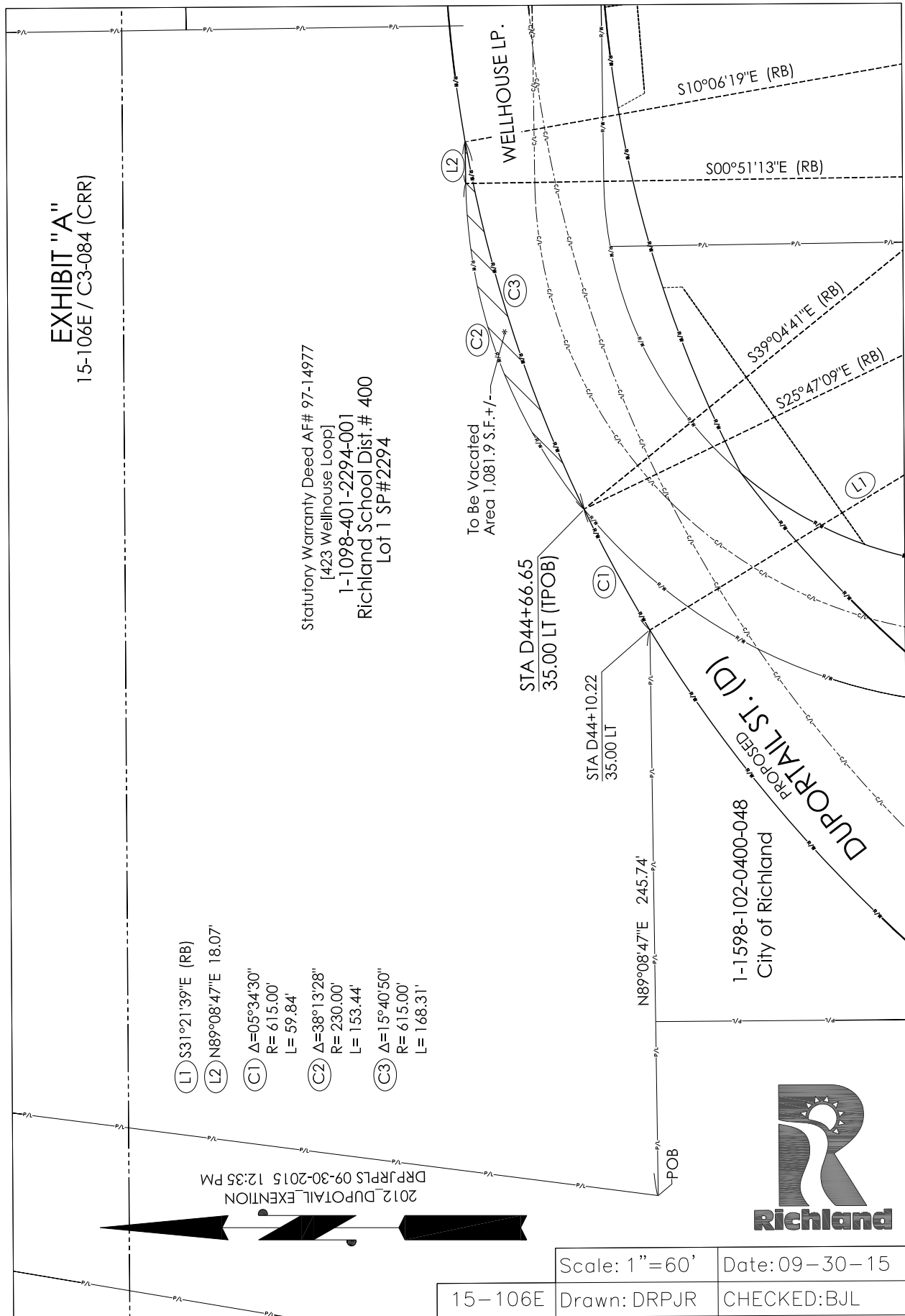
ATTEST:

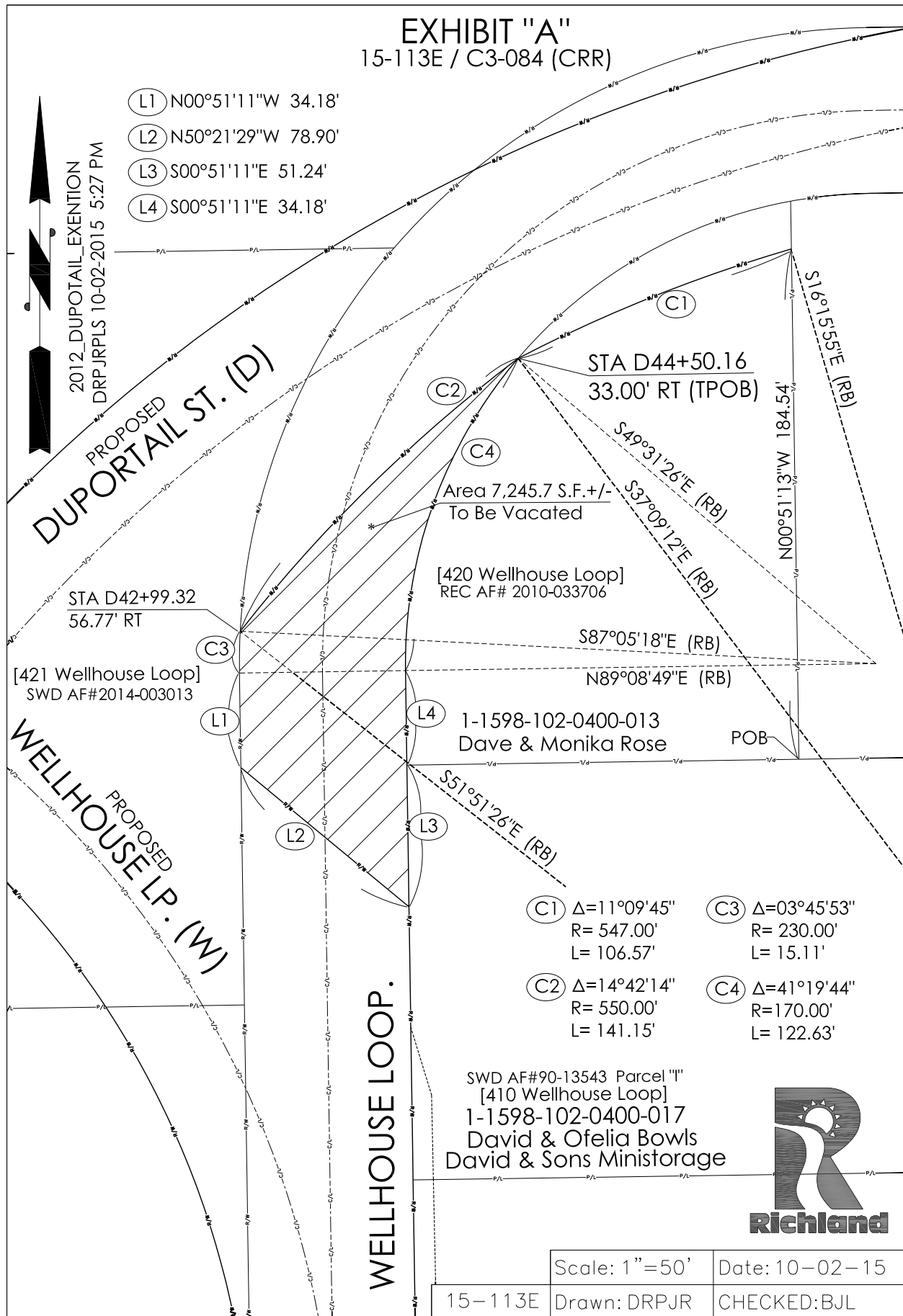
APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____







COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality

Subject:

Resolution No. 46-16, Approving the Final Plat of Westcliffe 15

Department:

Community & Development Services

Ordinance/Resolution Number:

46-16

Document Type:

Resolution

Recommended Motion:

Motion to adopt Resolution 46-16 and approve the Final Plat of Westcliffe 15.

Summary:

Mark Bauder is requesting approval of the Plat of Westcliffe, Phase 15, a 24 lot subdivision on 9.2 acres located adjacent to Meadow Hills Drive and Queensgate Boulevard. The City originally approved this preliminary plat in 1994 and it has been built in phases over time. Staff has reviewed the project to ensure compliance with the original conditions of approval that were attached to the project. Several minor punchlist items remain that will be completed before the final document is recorded. Staff recommends adoption of the attached Resolution no. 46-16, approving the final plat of Westcliffe 15.

Fiscal Impact:

Approval of the final plat will not directly have fiscal impacts on the City. Future construction of the lots within the plat will raise both land values and property taxes and with the residential development, demands placed on City services will also be increased.

Attachments:

1. Resolution No. 46-16
2. Westcliffe 15 Plat Map
3. Westcliffe 15 Vicinity Map (2)
4. Westcliffe Plat Conditions

RESOLUTION NO. 46 -16

A RESOLUTION of the City of Richland approving the final plat of Phase 15 of the Plat of Westcliffe subject to the conditions of approval of the Technical Advisory Committee Report S94-01; adopting the findings of the Richland Planning Commission as the findings of the City Council and approving the final plat of Westcliffe Phase 15.

WHEREAS, on April 6, 1994, the Planning Commission held an open record public hearing to consider the preliminary plat application of Westcliffe as submitted by Milo Bauder; and

WHEREAS, the Planning Commission recommended to the City Council that it conditionally approve the preliminary plat of Westcliffe; and

WHEREAS, the City Council held a closed record hearing to consider the proposed Westcliffe preliminary plat application and the recommendation of the Planning Commission and took action to approve the preliminary plat request; and

WHEREAS, the final plat for Westcliffe Phase 15, consisting of 14 lots on 9.21 acres, is being constructed in accordance with the conditions attached to the approved preliminary plat.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland hereby approves the final plat of Westcliffe 15, a copy of which is attached and incorporated herein by reference, subject to the conditions of approval as contained in the Technical Advisory Committee Report S94-01, dated April 3, 2002.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

LOCATED IN SW 1/4 OF SECTION 27,
TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M.
CITY OF RICHLAND, BENTON COUNTY, WASHINGTON



LINE TABLE		
LINE	COORDINATE	LENGTH
L1	64495.50'W	11.98
L2	59020.50'W	54.37
L3	59222.01'E	18.13
L4	51722.01'E	2.82
L5	57641.12'W	54.64
L6	57641.12'W	54.02
L7	51167.50'W	8.87
L8	52111.29'E	8.81
L9	52111.29'E	64.83
L10	51720.46'E	24.86
L11	51912.43'W	8.29
L12	59616.67'W	8.88
L13	51720.46'E	2.82
L14	59616.67'W	8.85
L15	52020.46'E	54.08
L16	59616.67'E	64.87
L17	58169.13'W	40.71
L18	58249.00'E	54.00
L19	51720.46'E	2.82
L20	52027.51'W	40.01

1. BASIS OF PAYING IS THE PLAN OF METEOROLOGICAL PAPER NO. ACCORDING TO THE PLAN THEREOF RECORDED IN VOLUME 15 OF PLANS, PAGE 444.
2. (N) = MEASURED (V) = COMPUTED.
3. O - DITCHES SET 5/8" x 2" DEEP WITH ORANGE PLASTIC CAP STAMPED THE PWS 41028*.
4. @ - DITCHES SET 3/4" DEEP WITH CAP IN CONCRETE IN MOMENTARY CASE STAMPED THE PWS 41030*.
5. * - DITCHES FLOW 5/8" DEEP WITH THE PWS 41028* ON MOMENTARY AS NOTED.
6. X - DITCHES FLOW 5/8" DEEP WITH THE PWS 41028* ON MOMENTARY AS NOTED.

7. EQUIPMENT AND PROCEDURES USED: TRIMBLE R-6 GPS RECEIVERS UTILIZING REAL TIME PRECISE NETWORK.

I, DAVID P. BAKALAN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF WASHINGTON (REGISTRATION NO. 41022) HEREBY CERTIFY THAT THE PLAN OF WESTLAFE PHASE XV, AS SHOWN HEREON IS BASED UPON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED AND THAT ALL ANGLES, DISTANCES AND COURSES ARE CORRECTLY SHOWN AND THAT THE MONUMENTS HAVE BEEN SET AND THE LOT CORNERS STAKED AS SHOWN ON THE PLAN.



FILED FOR RECORD AT THE REQUEST OF MARK BALDWIN; RECORDED IN VOLUME _____ OF PLATS.

FILED FOR RECORD AT THE REQUEST OF MARK BALDWIN; RECORDED IN VOLUME _____ OF PLATS,

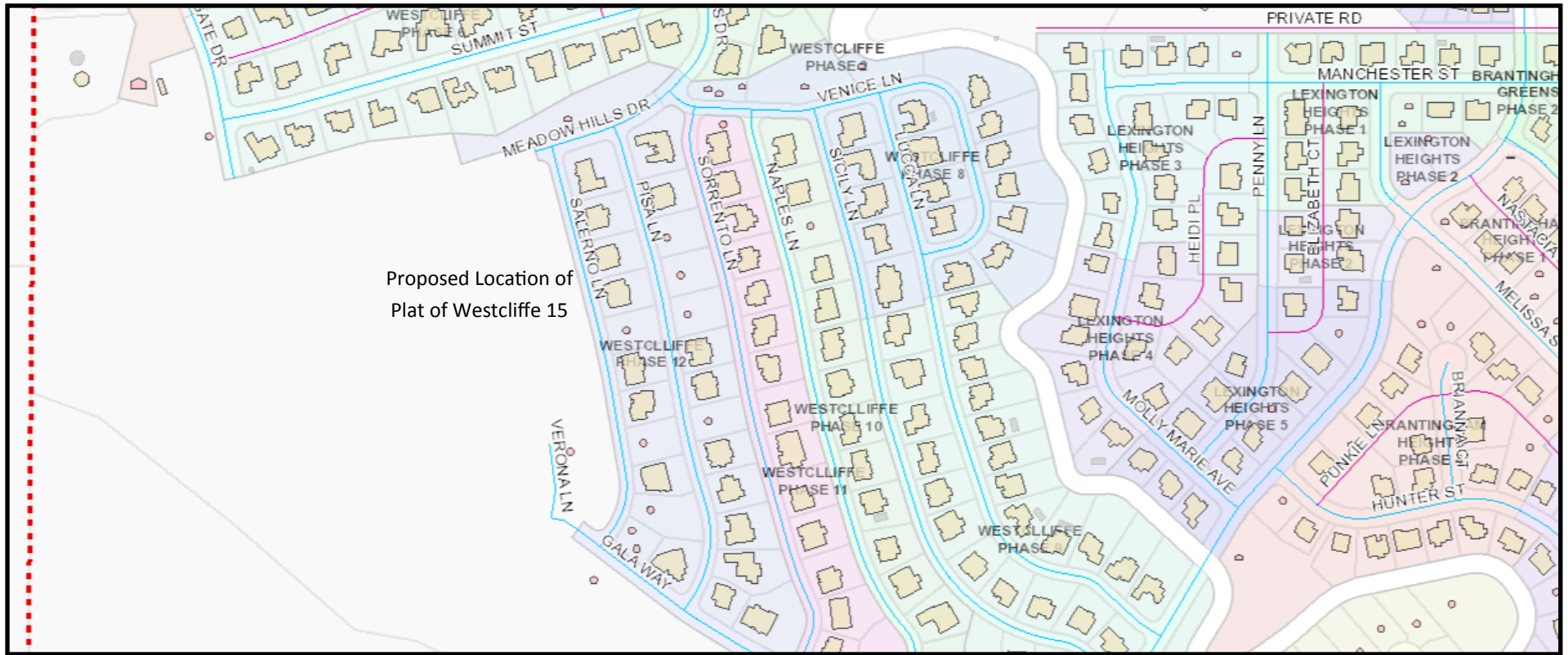
DAY OF _____, 20____, AT

BENTON COUNTY AUDITOR

FILE NUMBER

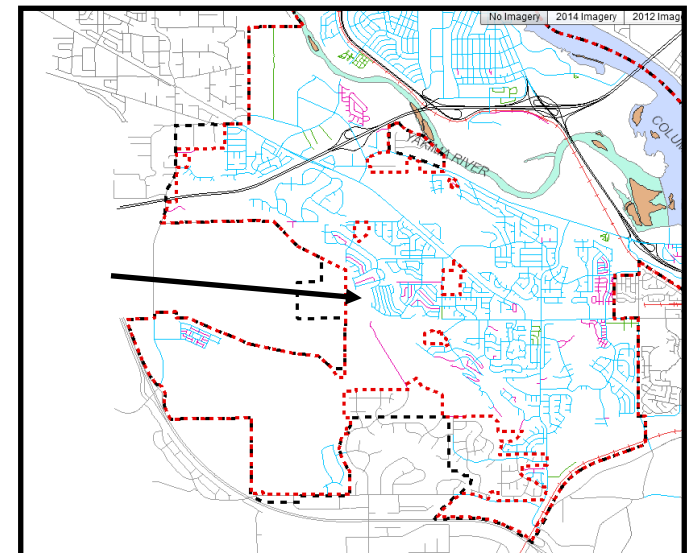
SHEET 1 OF 2

RSI ROGERS
SURVEYING INC., P.S.
1448 COLUMBIA PARK TRAIL
ARLINGTON, VA. 22202
PHONE (800) 753-1141
FAX: (561) 743-2266
www.rogerssurveying.com



Proposed Location of
Plat of Westcliffe 15

Plat of Westcliffe 15 **VICINITY MAP**



ATTACHMENT G
(S94-101-Amendment)

**RICHLAND PLANNING COMMISSION
REVISED TECHNICAL ADVISORY COMMITTEE REPORT (S94-101)
APRIL 3, 2002**

Note: The original Report was dated March 27, 2002 in preparation of the April 3, 2002 Planning Commission Hearing. Staff presented revised conditions at the April 3rd hearing, which are reflected by underlined and ~~strike through~~ typesyles.

APPLICANT: MILO BAUDER

REQUEST: AMENDMENT TO THE PREVIOUSLY APPROVED
WESTCLIFFE PRELIMINARY PLAT, CHANGING THE
LOCATION OF THE PROPOSED ACCESS ROAD.

LOCATION: SOUTH OF SHOCKLEY ROAD AND THE VINEYARDS
SUBDIVISION

TECHNICAL ADVISORY COMMITTEE RECOMMENDATIONS

The Technical Advisory Committee conducted a review of the subject request and recommends that if the preliminary plat is approved, such approval be subject to the following conditions:

1. Fire hydrants capable of supplying the required fire flow and blue reflective markers shall be provided at locations approved by the Fire and Emergency Services Department.
2. Fire hydrants capable of delivering the required fire flow shall be provided prior to combustible construction.
3. Secondary Emergency Vehicle Access (SEVA) roads, shall have an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches. Bridges and roads must be designed and maintained to support the imposed loads of fire apparatus and shall be provided with an all-weather driving surface. A SEVA road shall be provided at the initial phase of development. If the Queensgate Drive extension serves as the initial access road for phase 1A of the development, then a SEVA road shall be constructed at or east of the proposed Westcliffe Boulevard alignment. An additional SEVA road will be required at or east of the proposed "F" street alignment at the time phase 1B is developed. If Westcliffe Boulevard is constructed as the initial access road, then a SEVA road shall be constructed at or near the proposed Queensgate Drive extension.

4. All street names shall be approved by the Fire and Emergency Services Department prior to recording of final plats for any phases.
5. The applicant must submit a written request for electrical service from the City of Richland, prior to the provision of electrical service.
6. Facilities fees shall be assessed at actual costs for main electrical feeds.
7. The proposed preliminary plat shall comply with all recommendations set forth in the Geotechnical Report prepared by Howard Consultants, Inc. dated January 28, 1994.
8. The proposal shall comply with all applicable comments and conditions set forth in the attached memorandum from Phil Pinard, City Engineer, dated March 25, 2002, as amended.
9. The Parks and Recreation Commission shall review the project for determination of compliance with Title 22 of the Richland Municipal Code, relating to parks dedication/fee payment.

CITY OF RICHLAND
CIVIL AND UTILITY ENGINEERING
DEVELOPMENT COMMENTS

Note: The original memo was dated March 25, 2002 in preparation of the April 3, 2002 Planning Commission hearing. Staff presented revised conditions which are reflected by underlined and ~~strike through~~ typesyles.

DATE: APRIL 3, 2002

TO: JEFF ROLPH, SENIOR PLANNER

PLAT REVIEW BY: PHIL PINARD, CITY ENGINEER

PROJECT NAME: WESTCLIFFE

PROJECT LOCATION: SOUTHWEST OF THE PLAT OF THE VINEYARDS

The Civil and Utility Engineering Division has reviewed the plat received in this office on March 7, 2002, for the above referenced property and has the following conditions.

1. All final plans for public improvements shall be submitted on a 24" x 36" format. When construction of the infrastructure has been substantially completed, the applicant shall provide 3 mil mylar record drawings to the City. The record drawings shall be submitted and approved by the City before the final punchlist inspection will be performed. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat. Mylar record drawings of the street lights are also required prior to the final inspection.
2. Any public access and utility easements, such as water, sewer, electrical etc., must be provided prior to final acceptance by the City.
3. All plan sheets involving construction of public infrastructure shall have the stamp of a current Washington State licensed professional engineer.
4. A storm sewer system shall be designed to contain or pass a 25-year frequency storm. Provide storm drainage calculations based on a 25-year storm using the Benton County Hydrology Manual. Calculations shall be stamped by a professional Civil Engineer. Prior to discharging any storm drainage waters from paved surfaces into drainage ditches, groundwater, or a public system, an oil/water separator must be installed. The applicant's design shall provide runoff protection to downstream property owners. The project will require detailed erosion control plans. As per City ordinance 24.20.070, the storm drainage system installed as part of this plat may need to be oversized in order to handle the additional flow from future developments in the vicinity.
5. Public improvement design shall follow the following general format:
 - A. Sanitary sewer shall be aligned on the north and west side of street centerlines.
 - B. Storm sewer shall be aligned on the south and east side of street centerlines.
 - C. Water lines shall be aligned on the south and east side of street centerlines.
 - D. Watermains larger than 8-inches in diameter shall be ductile iron.
 - E. Fire hydrant location shall be reviewed and approved by the City Fire Marshal.
 - F. The minimum centerline finish grade shall be no less than 0.30 % and the maximum centerline finish grade shall be no more than 10.0 % for local streets.
 - G. A composite utility plan shall be included in the submitted plan set.
 - H. A detailed grading plan shall be included in the submitted plan set.

- I. For public utilities not located within public street rights-of-way the applicant shall provide maintenance access acceptable to the City and the applicant shall provide a minimum 10-foot wide public utility easement to be conveyed to the City of Richland.
 - J. Final design of the public improvements shall be approved at the time of the City's issuance of a Right-of-way Construction Permit for the proposed construction.
 - K. All public improvements shall comply with the State of Washington and City of Richland requirements and codes.
 - L. All cul-de-sacs shall have a minimum radius of 45 feet to the face of curb to allow for adequate turning radius.
 - M. All public streets shall meet design requirements for sight distance (horizontal, vertical, and intersectional).
 - N. The final plans shall identify locations for irrigation, street lighting, gas service, power lines, telephone lines, cable television lines, street trees and mail boxes.
 - O. Construction plans shall provide or reference all standard drawings or special details that will be necessary to construct all public improvements which will be owned, operated, maintained by the City or used by the general public (Commercial Driveway, Curb, Gutter, Sidewalk, Water, Sewer, Storm, Street and Street lighting etc.).
 - P. The contractor shall be responsible for any and all public infrastructure construction deficiencies for a period of one year from the date of acceptance by the City of Richland.
6. All permanent survey monuments existing on the project site shall be protected. If any monuments are destroyed by the proposed construction, the applicant shall retain a professional land surveyor to replace the monuments and file a copy of the record survey with the City.
7. If the project will be built in phases the applicant shall submit a new master plan for the sanitary sewer, domestic water, storm drainage, electrical, street lighting and irrigation system for the entire project prior to submitting plans for the first phase to assure constructability of the entire project. This includes the location and size of any storm retention ponds that may be required to handle runoff. The original master plan for the above-mentioned utilities has been negated by the changes to the preliminary plat.
8. The proposed plat of Westcliffe is within the Tapteal 3 and 4 water pressure zones. Because of a lack of infrastructure the elevation of 710-feet has been agreed upon to be the cut-off for temporary use of Tapteal 2 water within this plat. As proposed, approximately 139 lots in the plat of Westcliffe have their meter elevation at or below the elevation of 710-feet, and may temporarily use Tapteal 2 water. The City's comprehensive water plan indicates that the watermain from the 16-inch Tapteal 2 mainline recently installed in Shockley Road to the site of the future Westcliffe Tapteal 3 pump station shall be 12-inches in diameter. This 12-inch transmission main shall be installed by the developer, and shall be designed to accommodate the installation of a future pump station in the vicinity of the intersection of Queensgate Drive and "Street A". It shall also be designed so that it may be switched over to Tapteal 3 at a future date so that the proper pressure zones may be established.
9. The developer shall provide to the City, at no cost, the necessary land for the future pump station and reservoir site. This property shall be sufficient in size and location to meet the Cities requirements for the Tapteal 3 pressure zone.
10. The portion of the pre-plat that is between the elevations of 800-feet and 945-feet will be required to be served by the Tapteal 4 water pressure zone. Domestic water for all homes within this elevation will have to come from a Tapteal 4 reservoir.
11. In accordance with RMC 18.34.020, the City will reimburse the developer for any oversizing costs necessary to install the watermain from the existing 16-inch main in Shockley Road to the future pump station, and from the pump station to the future reservoir. The reimbursement shall be for the

amount needed to oversize the watermain from an 8-inch main to a 12-inch main, as specified in the City's comprehensive water plan.

12. The developer of the proposed preliminary plat shall contribute a pro-rata share towards the construction of traffic improvements (including but not limited to a future traffic signal) at the intersection of Keene Road and Shockley Road, and/or at the intersection of Keene Road and Westcliffe Blvd. The City Engineer and the developer have previously agreed on the amount of \$148 per lot, which shall be paid at the time of final plat and shall be set aside and used exclusively for the construction of said traffic improvements.
13. The Right-of-Way width for the portion of Queensgate Drive that needs to be constructed to serve this plat shall be 66-feet.
14. A note will be shown on the face of the final plat stating that Queensgate Drive is classified as a "Arterial Collector street" within the boundaries of the plat.
- ~~15. The preliminary plat map as submitted shows three canal crossings connecting this property with proposed arterial collector streets. Two of these arterial collector streets will have to be constructed to serve the Westcliffe plat once it is completely built out. Phases 1A and 1B (equaling 64 lots, as indicated on the preliminary plat map received in this office on March 7, 2002), may be constructed with Queensgate Drive & Shockley Road as the sole Arterial Collector route. If either of the other two canal crossings are built prior to the proposed Queensgate Drive/Shockley Road access, 200 lots may be served by either of these individual arterial collectors. The developer will be required to build each of the three canal crossings when the phase that is immediately adjacent to the crossing is constructed.~~
15. Chapter 12.02 of the Richland Municipal Code has established design year traffic volume ranges for City streets. Arterial Collector streets having a range of 1,000 to 4,000 ADT. The functional classification plan identifies three Arterial Collector streets providing access to the Westcliffe plat. The plat of Westcliffe may develop to the capacity limits of the Arterial Collector street. Existing traffic, if any, shall be accounted for in the total design volume. Lot development may be limited by the City Engineer until such time as traffic can be distributed over two Arterial Collectors or the City addresses temporary spikes in the design volume range or the City Council reclassifies one of the Arterial Collector Streets to a higher classification or the classification range is revised by the City Council.
16. Shockley Road from the western boundary of the plat of The Vineyards and Queensgate Drive from Shockley to the northern boundary of the KID canal shall be constructed by the developer to meet the City standard "rural street" section. The developer of the property abutting the Right-of-Way of either of these roads shall build them to their ultimate design width.
17. Shockley Road shall be constructed within the existing 40-foot Right-of-Way, and the design shall meet the approval of the City Engineer. The Right-of-Way shall be widened to its ultimate width (60-feet) when the adjacent property owners develop their property.
18. If the project is to be constructed in phases, all dead-end streets longer than 150-feet that will be continued later need to have temporary turn-arounds built at the end of them. The radius of these turn-arounds shall be 45-feet minimum, and shall be constructed of 2-inches of compacted top course gravel for slopes less than 5%, or of 2-inches of asphalt atop 2-inches of gravel for slopes

greater than 5%. If the temporary turn around is not located within the final plat an easement with a 50-foot radius will be required.

19. Ten-foot wide public utility easements will be required along both sides of all Right-of-Ways within the proposed plat.
20. An irrigation source and distribution system, separate from the City's domestic water system, shall be provided for this development. Easements shall be provided for this system where needed. The designing Engineer shall submit plans for the proposed irrigation system to the Irrigation District with jurisdiction over the property at the same time that they are submitted to the City for construction review. Plans shall be reviewed and accepted by said irrigation district prior to issuance of a Right-of-Way permit by the City.
21. Any proposed crossings of the KID canal with utilities or roadways shall be reviewed and approved by the Kennewick Irrigation District prior to acceptance of the final plat which required the crossing.
22. Any work within the public right-of-way or easements will require the applicant to obtain a right-of-way permit prior to construction. A plan review and inspection fee in the amount equal to 5% of the construction costs of the work within the right-of-way or easement will be collected at the time the permit is issued. A stamped, itemized Engineers estimate (Opinion of probable cost) shall be submitted along with the first submittal.
23. Property with an unpaid L.I.D. assessment towards it must be paid in full or segregated per Richland Municipal Code 3.12.095.
24. A pre-construction conference will be required prior to the start of any work within the public right-of-way or easement. Contact the Civil and Environmental Engineering Division at 942-7500 to schedule a pre-construction conference.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 53-16, Appointments to the Arts Commission

Department:
City Attorney

Ordinance/Resolution Number:
53-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 53-16, Appointment/Reappointments to the Arts Commission: Thomas Rado, Yichien Cooper and Sonali Matta to Position Nos. 2, 3 and 7 respectively.

Summary:

Arts Commission (AC) - The term for Position No. 3, currently held by Yichien Cooper, and No. 7, currently held by Sonali Matta, expire on March 31, 2016, and vacant Position No. 2, previously held by Dori Luzzo Gilmour, has an unexpired term to March 31, 2018.

AC Chair Raffa and Council Liaison Lemley are recommending the appointment of Thomas Rado to Position No. 2 with an unexpired term to March 31, 2018; reappointments of Yichien Cooper to Position No. 3 with a term to March 31, 2019, and Sonali Matta to Position No. 7 with a term to March 31, 2017.

The applications of Boyce Burdick, Ralph Elwell, LaVerne McGrath, Brenda Sartoris and Molly Wireman were also considered for appointment.

Fiscal Impact:

None.

Attachments:

1. Proposed Resolution
2. Recommendations and Application Packets

RESOLUTION NO. 53-16

A RESOLUTION of the City of Richland confirming the position appointment of Thomas Rado and reappointments of Yichien Cooper and Sonali Matta to the Arts Commission.

BE IT RESOLVED by the City Council of the City of Richland that the following position appointment and reappointments to the Arts Commission are hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
<u>Adult Members</u>		
Thomas Rado	2	3/31/18
Yichien Cooper	3	3/31/19
<u>Youth Members</u>		
Sonali Matta	7	3/31/17

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 15th day of March 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



City of Richland
Parks and Public Facilities
500 Amon Park Drive
Richland, WA 99352
(509) 942-7529
Richlandparksandrec.com

To: City Council

From: Arts Commission Interview Panel

Date: March 7, 2016

Re: Commission Vacancy Interviews

Cc: Parks and Public Facilities Director, Joe Schiessl
Library Manager, Ann Roseberry

Eight applications were received for the vacant positions for the Arts Commission Positions No. 2, Position No. 3 and Youth Position No. 7 vacancies. Chair Raffa, Council Liaison, Lemley and Staff Liaison, Roseberry interviewed the candidates on Wednesday, March 2, 2016. Interview procedures were followed and no conflict of interest was identified.

As a result of these interviews the recommendations are: Thomas Rado Position No. 2, Yichien Cooper Position No. 3 and Sonali Matta Youth Position No. 7.



APPLICATION FORM

BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: Arts Commission

NAME: Thomas A. Rado Contact Telephone: 509-947-9092

ADDRESS: 230 Broadmoor St. Alternate Telephone: 509-628-9855

CITY, STATE, ZIP: Richland, WA 99352 E-mail: TOMRADO@GMAIL.COM

Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: ☒ Youth / Grade: _____

LENGTH OF RESIDENCE IN RICHLAND: 1 month Home purchased 1/15/2016

OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Medical Oncologist - MD, PhD

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:

I have had a deep commitment to the arts for many years, and would like, since I retired from patient care, to contribute to their growth in Richland.

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:

(An individual is limited to serve on two boards, commissions or committees at the same time)

Member, Board of Directors, Washington State Oncology Society.

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: ① Member,

Kadlec Medical Center for 8 years, ② Member, Tri-Sites Cancer Center Board
③ Member, Providence Health System Research Leadership Committee.

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☐ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. **In addition, I certify that I am in compliance with the qualification requirements of this appointment.**

Date: 12 Feb 2016 Signature: Thomas A. Rado

Return to: Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352 Phone: 942-7388 Fax: 942-7379 Email: dbarham@ci.richland.wa.us

RECEIVED
FEB 12 2016

RICHLAND CITY CLERK

7/31/15

Curriculum Vitae

Thomas Rado, M.D., Ph.D.
Kadlec Clinic Hematology and Oncology
7360 Deschutes Ave Kennewick, WA 99336
509-783-0144

Education

1977 M.D. University of Arkansas School of Medicine, Little Rock, AR

1970 Ph.D. in Biology, Wesleyan University, Middletown, CT

1964 B.A. in Biology, Brooklyn College, CUNY, New York, NY

Board Certification

1982 Internal Medicine

Board Eligible

Hematology

Oncology

Academic Training

1980-1983 Fellow in Hematology/Oncology, Yale University School of Medicine, New Haven, CT

1978-1980 Resident in Internal Medicine, University of California, San Francisco, CA

1977-1978 Medical Intern, San Francisco General Hospital, San Francisco, CA

1972-1977 Research Microbiologist, Veterans Administration Hospital, Little Rock, AR

Academic Positions

2013-Curr Clinical Professor of Medicine, Division of Hematology-Oncology, University of Washington, Seattle, WA

1993-1995 Professor of Medicine, Division of Hematology-Oncology, University of Alabama at Birmingham, Birmingham, AL.

- 1988-1995 Senior Scientist, Comprehensive Cancer Center, University of Alabama at Birmingham, Birmingham, AL
- 1988-1993 Associate Professor of Medicine, Division of Hematology-Oncology, University of Alabama at Birmingham, Birmingham, AL
- 1984-1988 Assistant Professor of Microbiology (Graduate Faculty Member), University of Alabama at Birmingham, Birmingham, AL
- 1984-1988 Associate Scientist, Comprehensive Cancer Center, University of Alabama at Birmingham, Birmingham, AL
- 1983-1984 Instructor in Hematology, Yale University School of Medicine, New Haven, CT

Non-Academic Employment

- 1995-Curr Kadlec Clinic Hematology and Oncology*
7360 W Deschutes Ave Kennewick, WA 99336
**Formerly Columbia Basin Hematology & Oncology*

Positions

- 2009-Curr Chairman, Kadlec Clinic Hematology and Oncology* Case Conference, Kennewick, WA
**Formerly Columbia Basin Hematology & Oncology*
- 2006-Curr Member, Board of Directors, Kadlec Health System, Richland, WA
- 2005-Curr Principle Investigator, Oncology Clinical Trials, Various Sponsors
- 2005-2007 President of Medical Staff, Kadlec Medical Center, Richland, WA
- 2003-2005 President Elect of Medical Staff, Kadlec Medical Center, Richland, WA
- 2002-2013 Member, Board of Directors, The Tri-Cities Cancer Center, Kennewick, WA
- 1996-1999 Medical Director, The Tri-Cities Cancer Center, Kennewick, WA

Hospital Privileges

- 1995- Curr Kadlec Medical Center, Richland, WA
- 1995- Curr Kennewick General Hospital, Kennewick, WA

Committee Memberships

- 2008-2011 Member, Gastrointestinal Cancer Committee, US Oncology Research Division
- 1997-2009 Chairman, Committee for Bloodless Medicine and Surgery, Kadlec Medical Center
- 1996-2006 Chairman, Cancer Committee, Kadlec Medical Center
- 1996-2000 Member, Board of Directors, Washington State Medical Oncology Association

Professional Society Memberships:

American Society of Hematology
American Society of Cancer Research
American Association for the Advancement of Science
American Society of Clinical Oncology
American College of Physicians

Grant Review Committees

- 1994-1996 Hematology Study Section, Department of Veteran's Affairs Merit Review Board
- 1993-1995 American Society of Hematology Scientific Advisory Committee
- 1989-1993 Cystic Fibrosis Foundation Research & Research Training Committee.

University Committees

- 1993-1995 Department of Medicine Research Committee

Invited Lectures

"The Anemia Spectrum: Challenges for the Practicing Physician" The Tri-Cities Cancer Center, Kennewick, Washington, March 22, 2011.

"Challenges to Transfusion-free Medicine: Chemotherapy and the Anemia of Inflammatory Disease." Bloodless Medicine and Surgery: Expanding Frontiers for the 21st Century, Hong Kong, August 27, 1999.

"Transcriptional Regulation of Gene Expression in Myelopoiesis." Wells Center for

Pediatric Research/Walther Cancer Center Seminar Series, January 12, 1994.
"Tumor Markers in the Molecular Age: The Challenge of Minimal Residual Disease."
Kadlec Medical Center Symposium; September 17, 1994.

"Myeloid Differentiation in Acute and Chronic Leukemia." Russian-American Course
on Basic and Clinical Research in Pediatric Hematology, Oncology and Immunology;
June 13, 1993.

"Regulation of Human Neutrophil Elastase Expression." Hematology Grand Rounds at
the University of Louisville, Louisville, Kentucky; February, 21, 1992.

"Regulation of Elastase Gene Expression During Myelopoiesis." Presented at the
University of Utah Medical Center, Salt Lake City, Utah; September 7, 1990.

"A molecular approach to the study of granulocytopoiesis". Presented as part of a
Conference Seminar at Lady Davis Institute for Medical research, Montreal, Quebec,
Canada; April 4, 1989.

"Expressions of granulocyte genes during myelopoiesis." Presented as Hematology
Grand Rounds at Yale University, New Haven, Connecticut; February 10, 1988.

"Human Neutrophil Lactoferrin: A marker for granulocyte maturation." Eighth
International Conference on Proteins of Iron Transport and Storage. Montreal,
Quebec" May 10-14, 1987. (Presented orally and published in the Proceedings of
conference).

"Development of new vectors for expressing cloned genes in hematopoietic cells."
Presented as part of the 1986 American Society of Hematology Education Section.
Published in the Education Program of ASH, Hematology 1986, pp. 46-50.

"Molecular Cloning in Hematology." Presented as a part of the 1985 American Society
of Hematology Education Section. Published in the Education Program of ASH as:
Benz, E., High, K.A., and Rado, T.A. Genespeak demystified: How to Cope with new
genetics, pp. 59-64

Publications

Infante, J.R, Reid, T., Cohn, A., Edenfield, W., Cescon, T., Hamm, J., Malik, I.,
Rado, T.A., ... and Cartwright, T.H. Axitinib and/or bevacizumab with modified
FOLFOX-6 as first-line therapy for metastatic colorectal cancer: a randomized
Phase 2 study. Cancer 119: 2555-2563, 2013.

Kozloff, M., Martin, L., Samuel, T., Rado, T.A., ... and Cohen, R.B. Phase I trial
of axitinib combined with platinum doublets in patients with advanced non-small
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Lilly, M.B., Berkow, R.L. and Rado, T.A.: Granulocyte function in nude mice with tumor-induced granulocytosis. *Blood* 66 (Suppl.1):155A, 1985.

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Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Arts Commission

Personal Information

First Name Yichien

Last Name Cooper

Street Address 2510 ALLEGHENY CT

City RICHLAND

State WA

Zip 993541607

Length of Residency in the City of Richland 11 YEARS

Email: yichiencooper@gmail.com

Contact Phone: 509-551-0515

Alternate Phone: 509-375-1155

Occupation: Professor

Education: Ph.D. in Arts Education and Certified in Museum Studies

Experience Applicable to the City Board, Commission or Committee to which you are applying Arts Commission, Advocating Arts for All Ages, Study and Research on Arts and their community

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Arts Commission, Tri-Cities Chinese American Association, World Chinese Arts Education Association, Mid-Columbia Arts Foundation

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Arts Commission

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. Yichien Cooper Viate 2016 a.pdf

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Curriculum Vitae

Yichien Chen Cooper, Ph.D.

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Web: <http://wsu.academia.edu/YichienCooper>

Born in Taiwan, Dr. Yichien Cooper received her Ph.D. in Arts Education with Museum Studies Certificate at Florida State University. Specializing in integrating arts, she teaches at Washington State University Tri-Cities. She serves as an Arts Commissioner at City of Richland, Washington, USA. She is a guest curator at Richland Public Library, an art studio director, and an artist. She is currently the Acting President & International Coordinator for The World Chinese Arts Education Association. Her research on museum educators was selected as the text for 2013 Guggenheim Museum Education Training Program, New York. She was the 2013 Academic Research Showcase recipient at Washington State University. Her research *Interests include Teaching and Learning in Art, Foundations in Art Education, Multiculturalism in the Arts, Cultural Aesthetics, Critical Thinking and Aesthetics, Art for Life, Art and Social Power, Community-based Art Education, Curriculum Design, Mass Media and Visual Culture, Museum Studies, and Art Museum Education.*

Education

- | | | |
|------|-------|---|
| 2004 | Ph.D. | Department of Art Education, Florida State University.
Museum Studies Program, Florida State University.
With Museum Studies Certification.
Dissertation Title: <i>The Education of Art Museum Professionals</i> |
| 1998 | M. A. | With Honors, Visual Arts Education, School of Art and Design,
University of Kansas. Major in Visual Arts Education Minor in
Museum Education.
Thesis Title: <i>Art Class in a Museum Setting</i> |
| 1993 | B. A. | Philosophy, School of Liberal Arts, National Taiwan University,
Taiwan. Focus of Study: Aesthetics and Ethics. |

Professional Positions

Teaching Experience

- | | |
|--------------|---|
| 2014-current | Field Advisor and Adjunct Professor, Washington State University Tri-Cities
Responsibilities: Instruction for <i>T&L 390. Practicum T&L 402.</i> |
| 2008-2015 | Adjunct Professor, Washington State University Tri-Cities
Responsibilities: Instruction for <i>T & L 390: Integrating Arts into K-8 Curriculum,</i> |
| 2013 | Course Advisor, MOOC Course with Dr. Michael Parsons.
Interpretations on Contemporary Arts. Cross-cultural On-line Learning Community for Art Education. |
| 2005-Current | Artist and instructor, Yichien's Art Studio. |
| 2002-2003 | Assistant Professor of Art Education, Grand Valley State University. (Tenure Track) |

1999-2001 Instructor, Florida State University: ARE 3047 Foundation in Art Education. Foundation in Art Education is an introductory course for art education majors.

Curatorial Experience:

2015 Curator, "I Am An Artist" K-12 International Student Exhibition, WSUTC A Night with Arts, September 25-October 22. CIC Gallery, Washington State University, Tri-Cities.

 Curator, *Dance!*
Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, (Scheduled) May 1-May 31.

2014 Curator, *Wedding: Stories and Traditions from the East*
Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, (Scheduled) May 1-May 31.

2013 Curator, *Nien: New Year woodblock prints from the collection of Taipei Economic and Cultural Office, Seattle*. Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, May 1-May 31.

2012 Curator, *Exhibiting Taiwan*, Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, May 1-May 31.

2011 Curator, *Celebrating Heritage*, Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, May 1-28.

2010 Curator, *Asia*, Asian American Awareness Month Arts and Cultural Exhibition, Richland Public Library, May 1-May 29.

2010-2012 Co-curator, Annual Young Artist Art Show, Richland Public Library.

2009 Founder and Curator, Sakura Group (now Cyber Art 509), Art in Common Places. Exhibiting Local Artists Year Around.

2007-Current A month long annual Art Exhibition from Yichien's Art Studio, Richland Public Library, Richland, WA.

2000 Summer Curator, Kaohsiung History Museum, Kaohsiung, Taiwan. Designed and curated "Money, Money, Everywhere: The History of Taiwanese Currency" and "The Golden Melody: The History of Popular Music in Taiwan" exhibitions. I was the first curator in the History Museum designed and created interactive education corners for young visitors on site. (Kaohsiung is the second largest city in Taiwan with a population of 1.6 million.)

Highlighted Professional Service

2015-current Board Member, Mid-Columbia Arts Foundation.

2014-current Vice Chair, Arts Commissioner, City of Richland.

2014-current	Advisory Board, Tri-Cities Chinese American Association.
2013-current	Acting President, World Chinese Art Education Association.
2013-2014	Reflections Chair, Lewis and Clark Elementary.
2012-Current	International Affair Coordinator, World Chinese Art Education Symposium.
2009-current	Guest Curator, Annual Asian American Art and Cultural Exhibition

Professional Affiliations

- National Art Education Association (NAEA), 1996-Current.
- Mid-Columbia Arts Foundation, 2014-current.
- International Society for Art Education through Art (InSEA), 2013-current
- Tri-Cities Urban Art Sketchers, 2012-Current
- World Chinese Art Education Association, 2010-Current.
- Cyber Art 509, 2010-Current.
- Tri-City Chinese American Association, 2005-Current.

Awards

2016	Service Recognition Award in the Arts, Tri-City Chinese American Association.
2014	Service Recognition Award in the Arts, Tri-City Chinese American Association.
2013	Washington State University Academic Research Showcase, Pullman, WA.
2007	Outstanding Substitute Teacher, Chinese Language School, Richland, WA.
2002	Pew Technology Enhancement Award. Robert and Mary Pew Faculty Teaching and Learning Center, Grand Valley State University.
2001	Dissertation Grant, Florida State University.
2000	Taoist Tai-Chi Society of USA - Tallahassee Scholarship in recognition of outstanding scholastic achievement and excellence, leadership, and continuous involvement in community service. Taoist Tai-Chi Society of USA - Tallahassee.
1999	Outstanding Docent of the Year, Museum of Art Tallahassee (Now Mary Brogan Museum of Art & Science), Florida.
1997	Maud and Elizabeth Ellsworth Scholarship Fund. Visual Art Education, University of Kansas.
1994	The Good Poet Award, Kaohsiung Annual Poetry Competition, Kaohsiung, Taiwan.
1991	The Book Award from the President of National Taiwan University (awarded to the top five percent of students).

Publications

Publications: Book

Cooper, Y. (In press). *On Integrated Curriculum Design*. Taipei, Taiwan: Hungyeh Publishing Co.(Chinese). Due out Summer 2016.

Cooper, Y. (In preparation). (Ed. Trans). *On 21st Century Arts and Culture Education*, Taipei, Taiwan: Hungyeh Publishing Co. (Chinese). Due out Summer 2017.

Publications: Referred Articles and Book Chapter:

Lai, A. & Cooper, Y. (In review). "Untangling gender divides through girly and gendered visual culture".

Cooper, Y. & Zimmerman, E. (In preparation). *Understanding Visual Conceptual Frameworks and Curriculum Mapping for Art Education Research and Practice*. In Y. Cooper, Ed. Trans. *On 21st Century Arts and Culture Education* Taipei, Taiwan: Hungyeh Publishing Co.

Cooper, Y. (2015). *Integrating and Implementing: Arts Education in the Evolving Polytechnic World*. In C.X. Qian (Eds.). *Art Education and Big Data*. East China University Press, China. (Chinese)

Cooper, Y. (2015). *American Experiences: On General Education, Its Value and Module*. *Art Observation*, No.238. pp.16-18. (Chinese).

Cooper, Y. (2014). *The Creation of Data Visualization and Creation*. Wikicreation. (English and French)
<http://wikicreation.fr/readArticle.php?notion=Data%20Visualization>

Cooper, Y. (2014). *Art On A Trash Can: Art For Life With A Twist*. *Journal of Art for Life*, 6(1). Advance online publication. <http://diginole.lib.fsu.edu/jafl/vol6/iss1/1>

Cooper, Y. C. (2013). *Discussion of the Crisis in Exceptional Art Programs based On A Taiwan Experience*. In M. Li, H. Long & Y. Zang (Eds). *Synthesis, Interaction, and Innovation: Comparative Studies of Art Education between East and West*. (pp. 356-361) *People's Fine Arts Publish House*. Beijing, China (In Chinese).

Cooper, Y.C. (2013). *Curriculum connections: Mapping integrating arts framework for diverse learnings*. *International Journal of Arts Education (IJAE)*, 11, (1). p. 184-199. (In English and Chinese)

Cooper, Y.C. (2013). *Huo-li Zhi Biao Zai Yi Shu Jiao Yu Shang de Yin Yong* (The Use of Power Standard in Art Education), Hua-Kan, (2013 November). p.25-27. (In Chinese)

Cooper, Y. (2012). *Home brewing arts: In search of creativity at home-based art studios*. In Q. Yang (Eds.) *Paper Compilation on the 3rd world Chinese art education symposium*. (pp. 157-178). Hangzhou: China Academic of Art Press. (In both English and Chinese)

Cooper, Y. C. (2008). *A Day in the Life: The Qualifications and Responsibilities of an Art Museum Educator*. In P. Villeneuve (Ed.). *From Periphery to Center: Art Education in the 21st Century*. (pp. 68-73) The National Art Education Association. (In English).

Chen, Y. & Browning, T. (2003). *Teaching theory and strategies for special needs: The art of inclusion*. ArTeacher, Fall, 4-5. (In English).

Chen, Y. (2003). *The education of art museum professionals: Voice from Aviso and its implications to the practice of museum training*. In. P. Sahasrabudhe (Ed.). International conversations through art: InSEA member presentations, paper and workshops CD-ROM. New York: Center for International Art Education. (In English).

Chen, Y. (2001). *Art inside out*. Fresh Paint, 20(4), 8. (In English)

Conference Presentation

Refereed International Conferences:

Cooper, Y. (2015). Integrating and Implementing: Arts Education in the Evolving Polytechnic World. The 5th World Chinese Art Education Association. East China Normal University, Shanghai, November 15-17.

Cooper, Y. (2014). *Draw something to mean something: The role of communication in Children's drawing games*. Presented at the 3rd Cross Cultural Asian Art Education International Conference. Sookmyung Women's University, Seoul, South Korea. August 9.

Cooper, Y. (2014). *Draw something to mean something: The role of communication in Children's drawing games*. Presented at 34th World Congress of the International Society for Education through Art (InSEA). Melbourne, Australia, July 11.

Cooper, Y. (2014). *The role of visual arts power standards: Richland school district experience*. Presented at 34th World Congress of the International Society for Education through Art (InSEA). Melbourne, Australia, July 9.

Cooper, Y. (2013). *Discussion of the Crisis in Exceptional Art Programs based On A Taiwan Experience*. Keynote speaker at the 4th World Chinese Art Education Symposium, Guangzhou, China, November 17.

Cooper, Y. (2013). *Love/Hate: Interpretations of Public Arts*. Keynote speaker at the 1st International Arts in Education Symposium, Kuala Lumpur, Malaysia, November 22.

Cooper, Y. (2012). *Home brewing art: In search of creativity in Home-based Art Studios*. Keynote Speaker at the 2012 Cross Cultural Asian Art Education 1st Annual International Conference, Taipei, Taiwan, November 3, 2012.

Cooper, Y. (2012). *Home brewing art: In search of creativity in Home-based Art Studios*. Keynote Speaker at the 3rd World Chinese Art Education Symposium, Hangzhou, China, October 26, 2012.

Cooper, Y. (2010). *Curriculum connections: Mapping integrating arts framework for diverse learners*. Keynote Speaker at The Second Global Chinese Art Education Symposium, Nanjing, China. October 27-November 2nd.

Cooper, Y. (2010). *Integrating Curricula: Heritage, self discovery, and awareness*. Paper presented at National Normal University, Taipei, Taiwan, June 24. Taiwan Arts Education Association 2010 Conference.

Chen, Y. (2002). *The education of art museum professionals*. Paper presented at the International Society of Education through Art (InSEA) 2002 Conference, New York, NY, August 19.

Refereed Regional and National Conferences:

Cooper, Y. & Zimmerman, E. (2015). *Conceptual mapping supporting research and curriculum development in art education*. Scheduled at 2015 NAEA National Art Education Convention, New Orleans, March 26-28.

Cooper, Y. & Lai, A. (2015). *Rainbow Loom and Girly Design: Liberation or Exploitation of Femininity*. Scheduled at 2015 NAEA National Art Education Convention, New Orleans, March 26-28.

Cooper, Y. & Hsaio, Y. (2015). *Inclusive Learning in the Art Classroom*. Richland School District and East Washington Education, Richland High School, Richland, WA, August 19.

Cooper, Y. (2014). *Moving Ahead: Common Core and National Coalition for Core Arts Standards*. Richland School District and WSASCD 5th Annual RTI-PLC Institute, Richland High School, Richland, WA, August 19.

Cooper, Y. (2014). *Wheel of Awareness: Students-Centered Curriculum and Assessment*. Richland School District and WSASCD 5th Annual RTI-PLC Institute, Richland High School, Richland, WA, August 20.

Cooper, Y. (2014). *Exceptional art programs in crisis: Taiwan experience*. Presented at 2014 NAEA National Art Education Convention. San Diego. March 29.

Cooper, Y. (2014) *The Role of Data Visualization for Non-Art Majors*. Presented in Research Forum: Data Visualization Working Group at 2014 NAEA National Art Education Convention. San Diego. March 29.

Cooper, Y. (2011). *Home brewing arts*. Paper presented at the National Art Education Association (NAEA) 2011 Conference. Seattle, March 18.

Chen, Y. (2003). *Media, consumerism, and art education*. Paper presented at the National Art Education Association (NAEA) 2003 Conference. Minneapolis, April 6.

Chen, Y. (2002). *Visual culture and its implication to art education curriculum design*. Paper presented at the Michigan Art Education Association (MAEA) Conference. Lansing, MI, October 25.

Chen, Y. (2002) *The education of art museum professionals*. Paper presented at the National Art Education Association (NAEA) 2002 Conference, Research Paper Section, Miami, FL, March 23.

Chen, Y. & Bohannon, J. (2002) *Teacher's packet: Beyond museum walls*. Paper presented at the National Art Education Association 2002 Conference, Roundtable Section, Miami, FL, March 24.

Chen, Y. (2001) *Far from home, mixed holidays, life style, and Chinese- Americans*. Paper presented at the Florida Art Education Association (FAEA) 2001 Conference, Ft. Lauderdale, October 18.

Chen, Y. (2001) *The development of a cultural-based teacher's packet*. Paper presented at the Florida Art Education Association (FAEA) 2001 Conference, Ft. Lauderdale, October 19.

Chen, Y. (2001). *The education of art museum professionals*. Paper presented at Research Session for Graduate Students/HE/RES, National Art Education Association (NAEA) 2001 Conference, New York, NY., March 15.

Chen, Y. (2001). *The color of rainbow: tips for helping immigrants in art classrooms*. Paper presented at Student Roundtable Discussions, National Art Education Association (NAEA) 2001 Conference, New York, NY., March 15.

Chen, Y. & Wylder, V. (2000). *Art inside out: interpreting art*. Paper presented at the Florida Art Education Association (FAEA) 2000 Conference, Jacksonville, FL., October 14.

Chen, Y. & Rayius, P. (2000). *Music and art in Chinese new year*. Paper presented at the Florida Art Education Association (FAEA) 2000 Conference, Jacksonville, FL., October 13.

Chen, Y., Hernandez, C., & Tucker, S. (2000). *Holiday art revisited*. I teamed-up with my students from Foundation in Art Education class to present this paper at the Florida Art Education Association (FAEA) 2000 Conference, Jacksonville, FL., October 12.

Chen, Y. (2000). *Art inside out*. Paper presented at Student Chapter Roundtable Discussion, National Art Education Association 2000 Conference, Los Angeles, CA., April 2.

Chen, Y. (1999) *Art class in a museum setting*. Paper presented at the National Art Education Association (NAEA) Annual Conference, Washington, DC., March 24.

Invited Workshops and Presentations:

Cooper, Y. (2015). *On System Thinking Strategies and Art Education Curriculum Design*. KAI ART. Beijing, China. November 20.

Cooper, Y. & Zimmerman, E. (2014). *Using Visual Concept Mapping for Research and Curriculum Development*. Host for National Art Education Association Research Commission 2014-2015 Interactive Chats. December 7-14.

Cooper, Y. (2014). *A Comparative Studies on 1994 National Art Education Standards and 2014 Coalition of Core Arts Standards*. Presented for Taiwan National Arts Standard Committee, National Taiwan Arts Education Center. National Academy for Educational Research, Taipei, Taiwan.

Cooper, Y. (2013). *Toward a Research-based, Choice-centered Art Education*. 1st International Arts in Education Symposium, Kuala Lumpur, Malaysia, November 21.

Cooper, Y. & Zimmerman, E. (2013). *Concept Mapping in Art Education*. The 4th World Chinese Art Education Symposium, Guangzhou, China, November 17.

Cooper, Y. (2013). *Art in public places: a compromising act?* Speaker for graduate students, Department of Theater Arts, National Sun Yet-sen University, Kaohsiung, Taiwan, June 4, 2013.

Cooper, Y. (2013). *The past, present, and the future of exceptional art programs in public schools*. Speaker for graduate students, Department of Education, National Changhua University of Education, Changhua, Taiwan, June 6.

Cooper, Y. (2010). *Integrating Curricula: Introducing Bridge Framework for All Learners*. Paper presented at National Chanhua University, Chanhua, Taiwan, June 17.

Chen, Y. (2001). *Visual culture and art education*. Paper presented at National Normal University, Taipei, Taiwan, May 7.

Chen, Y. (2001). *Interpreting artworks: from theories to practices*. Paper presented at National Chanhua University, Chanhua, Taiwan, May 4.

Chen, Y. (2001). *Art, Culture, and Curriculum Design*. Paper presented at National Chanhua University, Chanhua, Taiwan, May 4.

Chen, Y. (2000). *Workshop: Museum basics*. Kaohsiung History Museum, Kaohsiung, Taiwan, July 25.

Chen, Y. (2000). *Workshop: Museum education in a historical context*. . Kaohsiung History Museum, Kaohsiung, Taiwan, July 11.

Chen, Y. (1998) *Workshop: Aesthetic experiences through arts*. This one-day workshop was designed for gifted art students (Grade 7-9) at Sho-Shan High School, Kaohsiung, Taiwan, December 2.

Chen, Y. (1997). *Workshop: Teaching Chinese painting*. A hands-on painting section for docents at the Creative Art Center, Nelson-Atkins Museum of Art, Kansas City, November 2.

Service

Region

2014-current	Arts Commissioner, City of Richland
2013-2014	Chair, Reflections Committee, Lewis & Clark Elementary, Richland,.
2010-2012	CTE Advisory Committee. Delta High School, Richland, WA.
2008-2009	Board Member, Tri-City Chinese American Association, Richland.

National

2013-current	Data Visualization Working Group, National Art Education Association.
2000-2003.	Early Childhood, National Art Education Association.

International

2013-current.	Acting President, World Chinese Art Education Association.
2012-current	International Affair Coordinator, World Chinese Art Education Symposium..

Reviewer and Adjudicating

2014	PTA Reflections Judge, Richland School District.
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2013-2014	Participating Draft Review of “National Coalition for Core Arts Standards”, National Art Education Association.
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2012 Adjudicated Biannual Xue-Hu Kuo Memorial Essay in Chinese Art and Aesthetics 2012 Competition. Taiwan.

2011 Adjudicated 2011 Recycled Art Dress Competition, Goodwill Fund. Kennewick.

2003 Adjudicated Annual Regional Student Art Show, Region 9, MI, at Calvin College, February 15, 2003.

2002-2003. Reviewer for LQ Certificate Endorsement for Art Education Applications. Lansing, MI. 2002-2003. Participated in three meetings, reviewing six art education programs.

Arts Exhibitions

2016 Urban Poet Society Illustration Group. (Scheduled). DrewBoy Creation Co. (March).

2016 Urban Sketchers Tri-Cities Group Exhibition. (Scheduled), Allied Art Gallery, February.

2016 Cyber Art 509 Group Exhibition.: Switch and Finish (Scheduled) Richland Public Library, (February).

2105 Urban Sketchers Tri-Cities Group Exhibition. Richland Public Library. *Two Sketches at Beaver Bark Nursery*. Pencil on paper.

2015 UnMasked, Social Justice Juried Art Exhibition. Washington State University, Tri-Cities.
Mute, Mixed Medium.
Silenced #1. Linoleum Print on Parchment Paper
Silenced #2 Linoleum Print on Parchment Paper

2014 WA Women Juried Exhibition. Washington State University, Tri-Cities
Childhood Memory #1. Mixed Medium. November 15-December 20.

2013 Cyber Art 509 Exhibition Spring 2013,
Richland Public Library.
Routine & Transform no. 2, Mixed Medium. March 13-April 12.

2013 Chancellor's Art Exhibition Spring 2013,
Washington State University East Building.
Routine & Transform no.1, Acrylic. February 4 -June 14.

2011 Chancellor's Art Exhibition Fall 2011,
Washington State University East Building.
Heat, Mixed Medium. August 31-December 15.

2011 509 Art Exhibition, Art Exhibition Center, Washington State University Tri-Cities, Richland, WA.
Pond for Thoughts, Mixed Medium. January 13- January 31.

2010 Asian American Awareness Month Arts and Cultural Exhibition,
Richland Public Library, WA.
Including arts from Yichien's Studio.
Heat, Mixed Medium. May 1- May 28.

2010 Chancellor's Art Exhibition Spring 2010,

- Washington State University East Building.
Love: East and West, Mixed Medium.
January 26 - May 7
- 2010 *This is What I Do*, Group Show.
You and I Framing, Kennewick, WA.
Amaryllis, Mixed Medium. April 1-May 4
- Perseverance and Discovery: Six Ladies from Yichien's Art Studio.
You and I Framing, Kennewick, WA. February 1-March 2
- 2009 Annual Art Exhibition from Yichien's Studio, Sakura, Richland, WA. June - Oct
- Mini Art Show, You and I Framing, Kennewick, WA.
August 1-August 31.
- Art-A-Day Exhibition, Kennewick, WA.
Toiling to A Golden Field, Mixed Media.
March 5-7
- 2003 "American Dream", mixed media on wooden shoes.
Traveling exhibition, sponsored by WGVU, Grand Rapids, MI.
- 2000 "Untitled", wax dye.
"Memory # 1", photo image on paper.
"Memory # 3", mixed media.
Art Education Show. Oglesby Gallery. Florida State University,
February 18 - March 3.
- 1996 "My Sister's Wedding", black and white photographs.
Juried Exhibition, University of Kansas Student Spring Photograph and Sculpture Exhibit, SUA, Kansas Union Gallery. University of Kansas, April 22 - May 3.
- 1995 "Home Sickness Series", mixed media.
"Dancing Leaves", watercolor.
Juried Exhibition, Student Fall Art Exhibit, SUA, Kansas Union Gallery. University of Kansas. November 13 - December 7.
- 1995 "Untitled", wax dye
Juried Exhibition, Student Textiles Exhibit, SUA, Kansas Union Gallery, University of Kansas, October 30 - November 11.
- 1992 "Memory Series", Styrofoam prints.
Five Artists at National Taiwan University, Fine Art Club, Student Center Gallery, Taipei, Taiwan. March 14 - March 30.



Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Arts Commission

Personal Information

First Name Sonali

Last Name Matta

Street Address 622 Summit Street

City Richland

State WA

Zip 99352

Length of Residency in the City of Richland 9 years

Email: sonali.matta24@gmail.com

Contact Phone: (509) 318-4538

Alternate Phone:

Occupation: Student

Education: Hanford High School - currently in 11th grade

Experience Applicable to the City Board, Commission or Committee to which you are applying Mid Columbia Ballet member, participant in PTA Reflections Art Contest, volunteer for Dance for Parkinson's Disease Program, current Arts Commission member

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Richland Arts Commission

Have you served on a Board, Commission or Committee before? No

If yes, which one/s?

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. Resume 2016.docx

RECEIVED

FEB 10 2016

RICHLAND CITY CLERK

SONALI MATTA
622 Summit Street
Richland, WA 99352
(509) 318-4538
sonali.matta24@gmail.com

EDUCATION

- Hanford High School, WA - 9, 10, 11

ACTIVITIES

- Ecology Club - 11
- Key Club - 9, 10, 11
- Spanish Club, - 9, 10, 11
- Recycling Club - 10, 11
- Knowledge Bowl - 9, 10, 11
- HHS Orchestra - 9, 10
- Mid Columbia Ballet - Elementary to 10
- Hanford Student Media - 10, 11
- Regional and State Science Fairs - 6 to 10

HONORS/LEADERSHIP

- Advanced Placement program
- National Honor Society - 11
- HHS Honor Roll - 9, 10, 11
- Mid Columbia Ballet Senior Company - 8, 9, 10
- Reflections PTA Art Contest - 9 (1st place), 11
- Link Crew - mentoring new freshmen at Hanford
- Spanish Club Co-President – 11
- Key Club Event Chair

VOLUNTEER/COMMUNITY INVOLVEMENT

- Richland Arts Commission Youth Member
- Kadlec Medical Center Junior Volunteer
- Dance for Parkinson's Disease Program Volunteer
- Hindu Society of Eastern WA
- Various Key Club and NHS projects

EMPLOYMENT EXPERIENCE

- Pediatrics for You Administrative Assistant
- Pacific Northwest National Laboratory Intern



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 54-16, Reappointment to the Board of Adjustment

Department:
City Attorney

Ordinance/Resolution Number:
54-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 54-16, Reappointing Marianne Boring to the Board of Adjustment for a term to March 31, 2021.

Summary:

Board of Adjustment (BOA) - The term for Position No. 5, currently held by Marianne Boring, expires on March 31, 2016.

Ms. Boring has reached her term limit on the BOA after serving three full terms. However, the Richland Municipal Code (RMC) Section 2.04.110 (D) states, "...members... shall serve no more than 12 consecutive years on the same commission or committee..." The RMC section then states, "The council may waive this limitation for any member of any board, commission or committee for one term."

BOA Chair Lowry interviewed the applicants and is recommending the reappointment of Marianne Boring with a term to March 31, 2021.

The applications of Michael Alvarez, Daniel Rutherford and Steve Snyder were also considered for appointment.

Fiscal Impact:

None.

Attachments:

1. Proposed Resolution
2. Recommendation and Application

RESOLUTION NO. 54-16

A RESOLUTION of the City of Richland confirming the position reappointment of Marianne Boring to the Board of Adjustment.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointment to the Board of Adjustment is hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Marianne Boring	5	3/31/21

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 15th day of March 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Barham, Debby

From: Debra Lowry <debandlar968@gmail.com>
Sent: Sunday, March 06, 2016 10:13 AM
To: Simon, Rick
Subject: recommendation

Rick Simon
City of Richland

Rick

After careful consideration of the candidates I would like to submit Marianne Boring for the open position on the Board of Adjustment. The candidates interviewed were exceptional but Ms. Boring offers continuity and experience. Hopefully the City Council will agree.

Respectfully

Larry Lowry
Chairman
Board of Adjustment

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Board of Adjustment

Personal Information

First Name Marianne

Last Name Boring

Street Address 1705 Castillo Court

City Richland

State WA

Zip 99352

Length of Residency in the City of Richland 16 years

Email: mboring001@aol.com

Contact Phone: (509) 627-2172

Alternate Phone:

Occupation: Independent Contractor

Education: AA Degree, Riverside Community College

Experience Applicable to the City Board, Commission or Committee to which you are applying 14
years on Board of Adjustment and 10 years on Planning Commission

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Board of Adjustment & Planning Commission

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Board of Adjustment & Planning Commission

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. Boring, Marianne Resume.pdf

RECEIVED

FEB 10 2016

RICHLAND CITY CLERK

Marianne Boring

Independent Contractor/Project Manager; Site Acquisition and Zoning (CA, ID, MT, NV, OR, UT, WA & WY)

Qualifications

- *Extensive knowledge in all phases of project management, lease management, land acquisition, lease review, title review, and facility development.*
- *Extensive experience providing zoning and permit processing for wireless carriers, new build projects, site modifications, and collocations.*
- *Proven ability to interface with governmental agencies for securing timely zoning approvals.*
- *Represent wireless carriers during jurisdictional code re-writes, group meetings and public hearings.*

Education

*Associate of Arts
Riverside Community College, 1991*

*Land Use & Environmental Planning,
Certificate
University of California, Riverside, 1994*

Project Management Training Courses

Industry Experience

25+ Years

Wireless Site Experience

18+ Years

Project Experience

Vinculums, Costa Mesa/Bay Area/Las Vegas (May 2008 – present)

As a contract agent, she was responsible for over three hundred-fifty (350) microwave mods and fiber (ETTCS) sites in Northern California and Nevada, by providing lease reviews, scope of work interpretation, preparing collocation application modifications, owner consents, easement agreements, lease/amendment processing, ordering structural analyses, CD's, processing/coordinating zoning and building permit submittals, and preparing NTP's. She also previously provided site acquisition services for over thirty (30) new Clearwire search rings in the Sacramento, CA area. Previous duties included lease reviews, property owner notice, and obtaining property owner consent for over three hundred-fifty (350) AT&T facilities for fiber upgrades. She was Project Manager and responsible for over eighteen (18) different raw land and collocations for Clearwire US LLC wireless internet sites in the greater Las Vegas, NV area. Her specific duties included candidate identification, lease negotiations, jurisdiction review, site visits, A&E coordination, utility coordination, collocation application submittal and processing, property owner relations, and processing plans through planning and building departments as well as ensuring a smooth transition to construction as well as aiding in construction concerns.

WesTower Communications, Pacific Northwest WA (March 2013 – present)

She provided site acquisition and zoning services for over twelve (12) separate new site builds for AT&T Mobility in Eastern Washington. Her specific duties included lease negotiations, project file review, jurisdiction review, site visits, A&E coordination, collocation application submittal and processing, property owner relations, utility coordination, and processing plans through planning and building departments as well as ensuring a smooth transition to construction and construction oversight.

AllWest Services, Richland (Jan. 2005 – present)

As Owner and Project Manager she was responsible for over seventy-five (75) separate new, and modified site locations for Clearwire US LLC wireless internet sites in Eastern Washington and Northern Idaho. Her specific duties included lease negotiations, project file review, jurisdiction

review, site visits, A&E coordination, collocation application submittal and processing, property owner relations, utility coordination, and processing plans through planning and building departments as well as ensuring a smooth transition to construction and construction oversight.

PlanCom, Inc., Escondido/San Francisco/ Orange County/Los Angeles/San Diego (Sept. 1995 – Dec. 1999 & May 2009 – Sept. 2009)

Most currently, Marianne was responsible to develop, submit and track over one hundred-ten (110) collocation applications with various carriers and tower companies. She was also responsible to obtain the required approvals and assemble lease packages for client review/approval and execution. In the past, she was responsible for the zoning and permitting over eighty (80) new wireless installations for the new Pacific Bell Wireless network in California as well as was instrumental in assisting the Microwave Relocation group with the requirements and processing of sites to relocate existing users from the auctioned bandwidth in California, Nevada, and Arizona prior to launch in 1997. Successful in developing relationships with the jurisdictions and communities, as well as relating the importance of wireless technology. She represented the client at community meetings and public hearings for site approvals.

PB Telecom, Seattle (Feb. 2005 – May 2008)

As a contract agent, Marianne was responsible for over twenty-three (23) different new site locations for Clearwire US LLC wireless internet sites in Eastern Washington, for leasing negotiations and zoning duties. She also provided site and file/lease audits for over fifty (50) Sprint/Nextel files in Salt Lake City, UT. She was also part of a team in Los Angeles, CA for implementing and installing over six (6) new wireless internet sites for Covad Communications. She represented the clients to numerous jurisdictions and with the existing property owners to complete all tasks in the allotted timeframe. She secured the necessary zoning and building permits to allow the construction to take place in a timely, orderly, and problem free manner.

RealCom Associates, LLC, Seattle (August 2002 – August 2009)

As a contract agent, Marianne was most recently responsible for over thirty-five (35) sites for T-Mobile's UMTS project upgrades. Working with RF, A&E, tower companies and private landowners in order to obtain the necessary approvals for a successful project. Previously she obtained owner approval on over forty (40) rooftops in the greater Seattle area for preparation of candidate packages and client review and approval for the leasing and zoning process. She also completed file/lease and site audits for over one hundred seventy-five (175) Cingular and AT&T Wireless consolidation/decommissioning sites. She was also responsible for 27 site modifications for GSM overlay sites in eastern Washington and Northern Idaho for AT&T. Her specific duties included lease negotiations, project file review, jurisdiction review, site visits, A&E coordination, collocation application submittal and processing, property owner relations, and processing the plans through the planning and building departments as well as ensuring a smooth transition to construction.

ProLand, LLC, Spokane (May 2001 – April 2007)

As a contract agent and Project Manager, Marianne's responsibilities include site acquisition and zoning for Verizon Wireless projects in Washington, Montana and Wyoming. She represented the client/project at all jurisdictional meetings and hearings, and has been instrumental with the development and re-write of several jurisdictional codes.

The Alaris Group (Parsons), Seattle (Dec. 1999 – Jun. 2006)

As a contract agent and Project Manager, Marianne's responsibilities included the relevant zoning activity and site acquisition services in Western, Eastern Washington, and Idaho for Cingular. She was also responsible for over fourteen (14) new wireless sites for Nextel Communications. Her duties included providing and assisting the site acquisition services in locating the site within the search ring area, processing CUP's, SUP's and variances. In the past, she was responsible for over forty-five (45) new telecommunication antenna sites, for increased coverage and capacity of an existing wireless network for AT&T Wireless in over fifteen (15) different jurisdictions in Eastern Washington and

Northern Idaho. She also represented the client at Hearing Examiner Hearings, Planning Commissions, City Council/County Board Hearings, as well as participated in study/problem solving sessions with various cities to help with the creation and implementation of their telecommunication ordinances. Additionally, she was responsible for processing and obtaining the appropriate building permits for construction and integration of the newly approved site.

Professional Affiliations

City of Richland Board of Adjustment, 2001 – present
City of Richland Planning Commission, 2006 - present



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 56-16, Appointments to the Parks and Recreation Commission

Department:
City Attorney

Ordinance/Resolution Number:
56-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 56-16, appointing/reappointing Barry Richards, Michael Alvarez, Zachary Finch, Viknesh Kasthuri and Naveena Bontha to the Parks and Recreation Commission to Position Nos. 3, 5, 6, 8 and 9 respectively.

Summary:

Parks and Recreation Commission (PRC) - The term for Position Nos. 3, 6, 8 and 9 currently held by Barry Richards, Zachary Finch, Vikesh Kasthuri and Naveena Bontha expire on March 31, 2016. The unexpired term for Position No. 5, previously held by Justin Wilde, is March 31, 2018.

PRC Chair Gutierrez and Parks & Public Facilities Director Schiessl interviewed the candidates, and Chair Gutierrez is recommending the reappointment of Barry Richards and Zachary Finch to Position Nos. 3 and 6 with the new term to March 31, 2019; youth reappointments of Viknesh Kasthuri and Naveena Bontha to Position Nos. 8, and 9 with a term to March 31, 2017; and appointment of Michael Alvarez to Position No. 5 to complete the unexpired term to March 31, 2018.

The applications of Larry Nunn, Ted Ricci and Steve Sillers were also considered for appointment.

Fiscal Impact:

None.

Attachments:

1. Proposed Resolution
2. Recommendations and Application Packets

RESOLUTION NO. 56-16

A RESOLUTION of the City of Richland confirming the position appointment of Michael Alvarez and reappointments of Barry Richards, Zachary Finch, Viknesh Kasthuri and Naveena Bontha to the Parks and Recreation Commission.

BE IT RESOLVED by the City Council of the City of Richland that the following position appointment and reappointments to the Parks and Recreation Commission are hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
<u>Adult Members</u>		
Barry Richards	3	3/31/19
Michael Alvarez	5	3/31/18
Zachary Finch	6	3/31/19
<u>Youth Members</u>		
Viknesh Kasthuri	8	3/31/17
Naveena Bontha	9	3/31/17

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 15th day of March 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



City of Richland
Parks and Public Facilities
500 Amon Park Drive
Richland, WA 99352
(509) 942-7529
Richlandparksandrec.com

To: City Council

From: Parks and Recreation Commission Interview Panel

Date: March 7, 2016

Re: Commission Vacancy Interviews

Cc: Parks and Public Facilities Director, Joe Schiessl

Eight applications were received for the Parks and Recreation Commission Position No.3, Position No. 5, Position No. 6, Position No. 8 and Position No. 9 vacancies. Chair Gutierrez and Parks and Public Facilities Director Schiessl interviewed the candidates on Thursday, March 3, 2016. Interview procedures were followed and no conflict of interest was identified.

As a result of these interviews the recommendations are; Barry Richards is for Position No. 3, Michael Alvarez for Position No. 5, Zachary Finch for Position No. 6, Viknesh Kasthuri for Youth Position No. 8 and Naveena Bontha for Youth Position No. 9. Youth Position which is one year or until March 31, 2017.

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Parks and Recreation Commission

Personal Information

First Name: Barry

Last Name: Richards

Street Address: 253 Sell Ln

City: Richland

State: WA

Zip: 99352

Length of Residency in the City of Richland: eight years

Email: richardsbk@charter.net

Contact Phone: 509 371 9191

Alternate Phone: 509 551 7268

Occupation: Retired

Education: Northern Illinois University 1972 - BS Geography/Earth Science/Business Adm

Experience Applicable to the City Board, Commission or Committee to which you are applying: National Park Service - Army Corps of Engineers both in recreation and resource management City of Richland - Parks and Recreation Commissioner

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Parks and Recreation

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Parks and Recreation

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements.

I accept

A resume is required to complete the application. Resume - Barry Richards 2013.doc

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FEB 10 2016

RICHLAND CITY CLERK

Barry Lance Richards

253 Sell Lane, Richland, WA 99352
richardsbk@charter.net 509-371-9191

WORK EXPERIENCE

Sept. 2008 - June 2010 &
July 2003 - Sept. 2008

Operations Project Manager

Assistant Operations Project Manager

*US Army Corps of Engineers, Mobile District, Allatoona Lake,
Cartersville, GA*

Managed finances, staff, facility operations and maintenance for Allatoona Lake and Powerhouse, one of the top five most visited Corps lakes in the US; Directed hydropower, flood risk management, recreation and environmental stewardship programs; Supervised personnel; Directed, infrastructure security, contract administration; environmental compliance and public awareness programs; Project representative to local and regional stakeholders on operational issues.

Jan. 2003 - July 2003 &
Dec. 1995 - June 2002

Assistant Natural Resource Manager

*US Army Corps of Engineers, Walla Walla District, Ice Harbor, McNary
& Lower Monumental Projects, Burbank, WA*

Assistant Manager for the Natural Resources Management Program at the Western Project, including Sacajawea, West and Wallula lakes; Directed grounds and facilities operations for all recreation areas and the land management program; Supervised park rangers and directed all programs related to recreation, natural resources, cultural resource protection. and environmental stewardship programs; Managed firm fixed-price and performance based O&M contracts; Prepared contract plans and specifications, participated in contract negotiations and administered contract implementations; Assisted in the preparation of budget proposals and annual execution; Wrote the 1996 & 2000 Project's Operational Management Plan; Project representative for other agencies and general public communications.

June 2002 - Jan. 2003

Natural Resource Manager

US Army Corps of Engineers, Walla Walla District, Clarkston, WA

Managed natural resource programs at the Clarkston Resources Office, including Lower Granite and Bryan lakes; Supervised technical and administrative staff; Managed long range planning, recreation facility management contracts, wildlife habitat development, visitor assistance and law enforcement agreements , interpretation/community outreach, fire management, public and employee health and safety, physical security, historical and archaeological protection, real estate management, contract administration, resource protection, environmental compliance, levee system and related preventative maintenance; Project representative to other agencies, political groups and the general public.

April 1989 - Dec. 1995

Park Manager

*US Army Corps of Engineers, Savannah District Office,
Savannah, GA*

Program Manager for Natural Resource Management Branch, administering Hartwell, J. Strom Thurmond and Russell lakes; Directed Shoreline Management, Real Estate, Mobilization, Emergency Operations, Interpretation and Visitor Services, Public Affairs, Safety, Regulatory Functions and Physical Security programs; Wrote management and master plans and drafted regulations and new policy; Drafted correspondence for Congressional and public inquiries; Coordinated real estate activities such as out-grants, encroachments, land purchases, excessing studies and cost sharing; Served on a Cost Plus Fee Panel for two Operations and Maintenance contracts; Coordinated budget actions including O&M contract selections; Selected for a National Task Force in 1993, a two month Special Assignment to Corps Headquarters in Washington, DC in 1993 and Acting Supervisory Chief Ranger for J. Strom Thurman Lake in 1994.

June 1983 - April 1989

Park Ranger

*US Army Corps of Engineers , Savannah District,
Hartwell Lake, Hartwell , GA*

Regional Ranger in charge of shoreline, recreation and resource management; Assisted with the designs for construction and rehabilitation of recreation areas; Led work activities of other rangers; Assisted in writing major revisions to the Shoreline Management Plan; Administered gate attendant, law enforcement and construction contracts.

1975 - 1983

Park Ranger, National Park Service

*Ozark National Riverways, MO; Padre Island National Seashore,
TX; Redwood National Park, CA; Cape Hatteras National Seashore, NC*

Resource management, law enforcement, visitor protection, interpretation and fire fighting

EDUCATION

Northern Illinois University, DeKalb, IL, BS Degree, Geography-Earth
Science/Business Administration, 1972

TRAINING

Chicago Policy Academy - 1977; Emergency Medical Technician - 1983;
Firefighting & Squad Boss - 1978 - 1983

AWARDS

Commander's Award for Civilian Service - 2008 & 2010 , Commendation
Award for Service - 2003; Commendation Award for Thurmond Lake
Shoreline Management Plan - 1993; Performance Awards 1984 - 2006

VOLUNTEER & COMMUNITY SERVICE

Dec. 2012 – present

Commissioner, Richland Parks & Recreation

2010 - 2012

Tri-City Regional Chamber of Commerce

2000

Habitat for Humanity

1992 - 1998

Soccer & Baseball Coach

June 2010 – Currently

Retired

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Parks and Recreation Commission

Personal Information

First Name Michael

Last Name Alvarez

Street Address 2093 Newhaven Loop

City Richland

State WA

Zip 99352

Length of Residency in the City of Richland 17 years

Email: mike@2020Loans.com

Contact Phone: (509) 531-1640

Alternate Phone: (509) 628-8812

Occupation: Mortgage Broker & WA Real Estate Instructor

Education: New Mexico State Univ. BBA in Human Resource Mgt., Mortgage Banking School Riverside CA 1993

Experience Applicable to the City Board, Commission or Committee to which you are applying Have been involved in many youth sports from coaching (coach pitch for the city of Richland, to coaching little league to helping with grid kids football, to being a referee for baseball. I am in the real estate industry has have extensive knowledge on real estate, land, and developments. I was also a conventional underwriter with knowledge on appraisals etc... My family and I use our parks, bike paths a lot and it would be an honor to serve on this board.

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Tri-City Association of Realtors - 2016 President

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Washington Association of Realtors on a Presidential Advisory Board

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. Resume.pdf

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RICHLAND CITY CLERK

Michael G. Alvarez

2093 Newhaven Loop, Richland WA 99352
Office (509) 736-2020 Home (509) 628-8812

EMPLOYMENT HISTORY

January 2001 to Present:

President/Designated Mortgage Broker: Vision Mortgage

7301 W. Deschutes Ave. Ste. A, Kennewick WA 99336

Responsibilities: Maintaining compliance with all government agencies, underwriting, supervising loan processors, loan officers, and other staff. Responsible for budgets and company overhead. Maintain relationships and compliance with our lenders, and also originating loans, Conventional, FHA and VA loans.

Achievements: Priority Broker Award, Platinum Broker Award, High Production awards from several lenders.

December 2005 to Present:

Designated Real Estate Broker: Cypress Realty Group Corp.

2093 Newhaven Loop, Richland WA 99352

Responsibilities: Washington Association of Realtors Instructor/Faculty member

Achievements: Currently serve as the Tri-Cities Association of Realtors 2016 President, Washington Association of Realtors State Director, have served on state presidential advisory boards for Washington Realtors, Currently serve on TCAR's Education Committee, and Finance Committee

September 1994 to January 2001

Branch Manager: Central Pacific Mortgage Company a subsidiary of Citigroup Mortgage dba Coast Mortgage: 8656 W. Gage Blvd. Ste. A-102 Kennewick WA 99336

Responsibilities: Supervised loan officers/loan processors, hired, responsible for budget and overhead, keeping in compliance with all governmental agencies, and responsible for underwriting findings and credit approvals.

Achievements: Several branch production awards.

March 1994 to September 1994

Branch Manager: Coast Mortgage Company

710 George Washington Way, Richland WA 99352

Responsibilities: Same as above

Achievements: Turned branch into top production branch within the company

Nov. 1992 to March 1994

Mortgage Loan Officer: Directors Mortgage Loan Corporation

660 Swift Blvd. Ste. B, Richland WA 99352

Responsibilities: Origination of Conventional, FHA and VA loans

Achievements: Executive Club, Multi-Million Dollar Club

Michael G. Alvarez

2093 Newhaven Loop, Richland WA 99352
Office (509) 736-2020 Home (509) 628-8812

EDUCATION

2005 Licensed Designated/Managing Real Estate Broker	Passed written Real Estate Broker Exam and currently hold a Real Estate Broker License in Washington State.
2004 Certificate of Instructor Approval	Was granted a certificate of instructor approval from Washington State approved to teach, Real Estate Finance, Business Management, Code of Ethics, etc. Instructor ID# I2539
2000 Licensed Mortgage Broker	Passed written Mortgage exam done by Washington State and hold a Mortgage Broker license in Washington State.
Graduated 1992	Bachelors of Business Administration, New Mexico State University (<i>Degree in Human Resource Management</i>) awards received “Best Business Strategy & Policy” contest for graduating business students. Also was the Vice President of “Society of Human Resource Management” student chapter.
Prior:	U.S. Marine Corp. (Sergeant)



APPLICATION FORM

BOARD ~ COMMISSION ~ COMMITTEE

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RICHLAND CITY CLERK

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: Parks & Recreation

NAME: Zach Finch Contact Telephone: 330-766-3309

ADDRESS: 2020 Everest Ave Alternate Telephone: _____

CITY, STATE, ZIP: Richland, WA 99354 E-mail: finch.zachary@gmail.com

Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: ☒ Youth / Grade: _____

LENGTH OF RESIDENCE IN RICHLAND: 4 yrs

OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Chemist - Master of Science; Master of Public Affairs

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:

Currently completing my first term as a PRC member from which I gained experience related to my duties & obligations. In addition, my educational background in Environmental Science & Public Affairs is very applicable

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:

(An individual is limited to serve on two boards, commissions or committees at the same time)

Yes, Parks & Recreation Commission

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: _____

Just finishing my first term on PRC.

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☐ No ☒ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. **In addition, I certify that I am in compliance with the qualification requirements of this appointment.**

Date: 02/11/2016 Signature: Zachary Finch

Return to: Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352 Phone: 942-7388 Fax: 942-7379 Email: dbarham@ci.richland.wa.us

Zachary S. Finch

902 Battelle Boulevard | Richland, WA 99352 | 509-375-3858

Email: Zachary.Finch@pnnl.gov

RELEVANT PROFESSIONAL EXPERIENCE

Pacific Northwest National Laboratory, Richland, WA

August 2014–Current

Scientist, **Radiochemical Analysis Group**

- Perform radiochemical procedures for the separation and detection of both fission and activation products in samples for the **US nuclear forensics mission space**
- **Collected samples and data at an international medical isotope production facility**
- Provide technical assistance to multiple LDRD projects within the Ultra-sensitive Nuclear Measurements Initiative concerning novel detection technologies and chemical purification procedures for sample prep
- Participated in PNNL's **Graphite Moderated Reactors and Small-scale Reprocessing Course**
- Completed INL's **International Safeguards Pre-Inspector Course** where extensive training from Safeguards experts was received, in addition to applicable facility visits and participation in exercises
- Maintain a "Q" clearance
- **Member of Institute of Nuclear Materials Management (INMM)**

July 2013–July 2014

Post Masters Research Associate, **Radiochemical Analysis Group**

- Performed experiments for the optimization of current procedures and the development of new methods involving radiochemical separations
- Contributed to a **Nuclear Archeology Scoping Study for NA-22**, with focus of contributions concerning information obtained from analyzing environmental samples taken from nuclear fuel cycle facilities
- Participated in the PNNL NGS Introductory Course on Nuclear Nonproliferation and Safeguards and learned fundamentals of the nonproliferation regime, and treaties
- Contributed to a report focusing on **International Nuclear Safeguards Business Capture for PNNL**

Summit Environmental Technologies, Cuyahoga Falls, OH

June 2012 – October 2012

Analytical Chemist

- Prepared soil, water, and waste samples for detection of VOC analytes via gas chromatography and mass spectrometry
- **Utilized EPA approved gas chromatography and mass spectrometry methods (8015C, 8021B, 8260B) and the HP Chemstation software package to review and quantify results**
- Formulated standard solutions, carried out quality control procedures, and calibrated instruments to ensure accurate and precise results
- Oversaw **Volatiles Department in absence of Senior VOC Analyst** and ensured that clients received accurate results in a timely manner

North Appalachian Experimental Watershed, USDA- ARS, Coshocton, OH

May 2010 – August 2010

Biological Science Student Trainee

- Gained **field experience soil sampling and collecting climatic data** from experimental watersheds with results used to **improve agricultural practices**
- Managed and compiled 35+ years of soil moisture, soil temperature and climatic data to be used for climate change research
- Developed specialized programs using the SAS Macro programming language to check data for errors, run statistical analyses and generate clean data files

EDUCATION

Indiana University, *School of Public and Environmental Affairs*, Bloomington, IN

August 2009 – May 2012

- **Master of Science in Environmental Science**
- **Master of Public Affairs**
- Areas of Focus: Environmental Management, Policy Analysis

Delft University of Technology, Delft, Netherlands

January 2011 – August 2011

- Completed coursework focusing on **environmental impact assessment** and sustainable transport policy
- Led a semester long analysis of sustainable transport innovations in New Zealand

Allegheny College, Meadville, PA

August 2005 – May 2009

- **Bachelor of Arts in Political Science**
- Chinese Studies Minor
- Coursework focusing on US Foreign Policy, global affairs and National Security Controversies

Capital Normal University (首都师范大学), Beijing, China

February 2008 – June 2008

- Completed language coursework in **Mandarin Chinese** (reading, writing, speech)
- Gained knowledge and understanding of Chinese culture, customs, and thought

RELEVANT SKILLS

Radiological fume hood experience, radiochemistry, nuclear safeguards principles and practices, environmental chemistry, data analysis & modeling, energy systems engineering, policy analysis, gas chromatography, mass spectrometry, HPLC, ICP-OES, ICP-MS, LSC, wet chemistry, world traveler with experience living abroad in both Asia and Europe.

PUBLICATIONS & PRESENTATIONS

1. Gill GA, JM Brandenberger, LM Arrigo, TW Hossbach, ME Keillor, JM Cloutier, JE Strivens, and ZS Finch. 2014. "Sediment geochronology using ^{32}Si and ultra-sensitive low background beta detection." Presented by Gary A Gill (Invited Speaker) at 2014 Ocean Sciences Meeting, Honolulu, HI on February 26, 2014. PNNL-SA-101133.
2. Arrigo LM, CL Beck, EC Finn, ZS Finch, SJ Gregory, BN Seiner, LA Snow, and LA Metz. 2014. "Optimization of Lanthanide Separations using Eichrom's LN Resin." Presented by Leah Arrigo at Spring 2014 America Chemical Society Meeting, Dallas, TX on March 18, 2014. PNNL-SA-101478.
3. Jiang J, LM Arrigo, and ZS Finch. 2014. "Improvements to the Analysis of Lanthanides in Nuclear Forensics Samples." Presented by Jun Jiang at Radiobioassay and Radiochemical Measurements Conference, Knoxville, TN on October 27, 2014. PNNL-SA-106017.
4. Finch ZS, BN Seiner, LM Arrigo, JE Strivens, ME Keillor, TW Hossbach, and GA Gill. 2014. "Geochronology of Puget Sound Sediment using Si-^{32} : Reduction in background radiogenic isotopes for counting on an Ultra-Low-Background Beta Detector." Abstract submitted to MARC X, Kailua-Kona, HI. PNNL-SA-106758.
5. Hossbach TW, CE Aalseth, JM Brandenberger, ZS Finch, ME Keillor, CT Overman, and BN Seiner. 2015. "Low-- - Background Beta Counter for ^{32}Si Geochronology." Presented by Todd Hossbach at LRT 2015, Seattle, WA on March 19, 2015. PNNL-SA-108747.
6. Keillor ME, CE Aalseth, LM Arrigo, JM Brandenberger, JM Cloutier, JE Fast, ZS Finch, GA Gill, TW Hossbach, CT Overman, BN Seiner, and JE Strivens. 2015. "Measurement Background and the Sediment Age-Dating Reach of ^{32}Si ." Presented by Martin Keillor at Marc-X, Kona, HI on April 14, 2015. PNNL-SA-109398.
7. Beck CL, BN Seiner, SC Smith, ZS Finch, and JI Friese. 2014. "An Innovative Method Using a Kinetic Phosphorescence Analyzer to Quantify Europium and Terbium." Abstract submitted to Methods and Applications of Radioanalytical Chemistry MARC X, Kailua-Kona, HI. PNNL-SA-106925.
8. Strivens JE, JM Brandenberger, JR Wood, BN Seiner, ME Keillor, TW Hossbach, ZS Finch, JM Cloutier, LM Arrigo, and KA Gillies. 2015. "Reduction in Background Radiogenic Signals in Bulk Sediments Using SPLIT Technology to Enrich ^{32}Si for Geochronology of Marine Sediments." Presented by Jonathan Strivens at MARC X, Kauila Kona, HI on April 14, 2015. PNNL-SA-109794.
9. Jiang J, A Davies, LM Arrigo, JI Friese, BN Seiner, LR Greenwood, and ZS Finch. 2015. "Analysis of ^{161}Tb by radiochemical separation and liquid scintillation counting ." Presented by Jun Jiang at 20th International Conference on Radionuclide Metrology and its Applications, Vienna, Austria on June 10, 2015. PNNL-SA-110786.

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Parks and Recreation Commission

Personal Information

First Name Viknesh

Last Name Kasthuri

Street Address 2333 Davison Avenue

City Richland

State WA

Zip 99354

Length of Residency in the City of Richland 13 Years

Email: vikneshk@outlook.com

Contact Phone: 5093751897

Alternate Phone:

Occupation: Student

Education: Current High School and WSU Tri-Cities Student

Experience Applicable to the City Board, Commission or Committee to which you are applying To Whom It May Concern: My knowledge of Richland Parks, my leadership abilities, and my success in education make me a qualified candidate for the Youth Position on the City of Richland's Parks and Recreation Commission. As a thirteen year citizen of Richland, I have always wanted to give back to the community that supported me growing up. My earliest memories are those of playing at the playground at Howard Amon and swinging on the swings in Leslie Groves. I learned to ride my bicycle in the parking lot near the Holland St. John Courts. The older I grew, the more I utilized the green resources of this city. My first triathlon, the Titanium Man Junior Triathlon, was also held in Richland. At Richland schools, I've maintained stellar grades and am active in a myriad of clubs, including Science Bowl and Math Team. I am also a cross-country runner for Richland High School, furthering my knowledge of the city trails. The Parks and Recreation Commission's vacancy fits me perfectly. I believe my background and enthusiasm poises me to offer insightful contributions to the Parks and Recreation Commission. Thank you for your consideration.

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Parks and Recreation Commission

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Parks and Recreation Commission

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Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. VikneshResumeě.docx

Viknesh S. Kasthuri

2333 Davison Avenue • Richland, WA 99354

Phone: 509-375-1897 • E-Mail: vikneshk@outlook.com

Some Meaningful Activities and Accomplishments

Future Cities National Competition

2012-2013

As the winning team of the Washington State Future Cities Competition, I competed at the National Level in Washington D.C. where we placed 13th. Creating and managing the team endowed me with leadership skills and the whole project provided me with time management skills, vital in any project.

Science Fair

2011,2012,2014

In my Science Fair projects, I have placed highly at both regional and state levels. In my projects, I have worked with scientists at Pacific Northwest National Laboratory and WSU Tri-Cities.

Research Internship

2014-Present

Since 2014, I have worked at the Bioproducts, Sciences & Engineering Laboratory at WSU Tri-Cities as a Research Intern working with converting renewable biomass into hydrocarbons for jet fuel production. Working with people with various backgrounds shows my ability to work with all people.

Eagle Scout

2012

In 2012, I earned the Eagle Scout rank from BSA Troop 249 at age twelve. It is the highest honor that can be bestowed on a Boy Scout and requires the Scout to conduct an extensive service project and earn 21 merit badges. On average, Scouts are aged 17 when they attain this award and learn significant leadership skills.

Food Drive

2006-present

At Oasis School, I participated in a Halloween Food Drive. After I left the school I have organized the drive every year through my temple's youth organization, Balagokulam. Last year we collected \$1340 and over 2800 pounds of food for the Richland Food Bank.

Education

Richland High School

2013-present

As a Junior at RHS, I challenge myself with AP and Honors classes and am actively involved in multiple extracurricular activities, including the Cross Country and Swimming teams. GPA: 4.0

Washington State University

2015-present

Full time, Running Start student at WSU Tri-Cities taking advanced STEM classes. I also serve as Running Start Delegate to encourage other students. GPA: 4.0.

Interests

I enjoy playing the violin and piano, competing in triathlons, leading religious education at my temple, actively participating as a Parks and Recreation Youth Commissioner, and making my community a better place to live in.

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Parks and Recreation Commission

Personal Information

First Name Naveena

Last Name Bontha

Street Address 1556, Meadow Hills Drive

City Richland

State Washington

Zip 99352

Length of Residency in the City of Richland 16 years

Email: nbontha11@gmail.com

Contact Phone: 509-627-7224

Alternate Phone: 509-627-8706

Occupation: Student

Education: High School

Experience Applicable to the City Board, Commission or Committee to which you are applying Already
a member of the Commission

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Parks and Recreation

Have you served on a Board, Commission or Committee before? No

If yes, which one/s?

Are you a City of Richland Employee? No

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A resume is required to complete the application. Bontha.Resume.PRC.docx

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Naveena Bontha

1556, Meadow Hills Drive
Richland, WA 99352
(509) 627-8706
nbontha11@gmail.com

EDUCATION

Hanford High School

Junior

- **GPA:** 3.95/4.0
- **Clubs:** Knowledge Bowl, Key Club, Junior Statesmen of America (JSA), Ecology Club, ASB, Link Crew, National Honor Society
- **Musical Groups:** HHS Orchestra, Mid-Columbia Youth Symphony
- **Athletics:** Junior Varsity Tennis
- **Other:** Member of HHS Publication Staff (Newspaper and Yearbook)

ACCOMPLISHMENTS

- Leadership
 - Vice President of 2014-2015 Hanford High School JSA Chapter
 - Hanford High School Sophomore Class Council Secretary
 - 2014-2015 News Editor of *The Altitude* (School Newspaper)
 - 2015-2016 Features Editor of *The Altitude*
 - Hanford High School Junior Class Vice President
 - Treasurer of the 2015-2016 Hanford High School Ecology Club
- Community
 - Volunteered 200+ hours at Lourdes Medical Center
- Music
 - Third Chair, First Violin in HHS Orchestra
 - First term, First Violin in Mid-Columbia Youth Symphony
- Science Fair
 - Named “2015 Washington State Science Student of the Year”
 - Gold Prize winner at Washington State Science and Engineering Fair
 - Grand Prize winner at Mid-Columbia Science and Engineering Fair
 - Oral Finalist at Washington Junior Science and Humanities Symposium
 - Intel International Science and Engineering Fair 2nd Place Winner in the category of Engineering Mechanics
- School
 - AP Scholar
 - School-wide Reflections Photography Winner
 - Regional Reflections Photography Winner
 - State Reflections Photography Winner
 - National Reflections Photography Winner
 - Freshman Mentor
- Journalism
 - WA State Journalism Educators Association: Feature Writing, award of “Excellent”



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element:

Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 57-16, Appointment to the Planning Commission

Department:
City Attorney

Ordinance/Resolution Number:
57-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 57-16, reappointing Kyle Palmer to the Planning Commission for a term of six years or until March 31, 2022.

Summary:

Planning Commission (PC) - The term for Position No. 5, currently held by Kyle Palmer, expires March 31, 2016. PC Chair Kent and Council Liaison Lemley interviewed the candidates and Chair Kent is recommending the reappointment of Kyle Palmer with a term to March 31, 2022.

The applications of Ryan Lukson, Richard Mayer and Daniel Rutherford were also considered.

Fiscal Impact:

None.

Attachments:

1. Proposed Resolution
2. PC Recommendation and Application

RESOLUTION NO. 57-16

A RESOLUTION of the City of Richland confirming the position reappointment of Kyle Palmer to the Planning Commission.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointment to the Planning Commission is hereby confirmed.

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Kyle Palmer	5	3/1/2022

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 15th day of March 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Barham, Debby

From: wkmadsen
Sent: Monday, March 07, 2016 8:56 AM
To: Simon, Rick
Subject: Planning Commission Recommendation

After conducting interviews on Friday March 4th, It was determined that the Planning Commission would like to reappoint Kyle Palmer for a full term. He has done a great job filling an unexpired position and deserves this appointment.

Best regards,

Kent Madsen
Chairman, Planning Commission
City of Richland

Board Commission or Committee Application

Select the Board, Commission or Committee applying for: Planning Commission

Personal Information

First Name Kyle

Last Name Palmer

Street Address 2066 Hoxie Ave

City Richland

State WA

Zip 99354

Length of Residency in the City of Richland 31 years

Email: kyle@windermere.com

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RICHLAND CITY CLERK

Contact Phone: 509-539-2061

Alternate Phone:

Occupation: Real Estate Broker

Education: Graduate School, Portland State University Real Estate Development, graduated 2011

Experience Applicable to the City Board, Commission or Committee to which you are applying My educational, career in real estate, being born and raised in Richland all lend themselves to a perspective that is valuable to have on the commission.

Are you currently serving on a Board, Commission or Committee: Yes

If yes, which one/s? Richland Planning Commission

Have you served on a Board, Commission or Committee before? Yes

If yes, which one/s? Richland Planning Commission

Are you a City of Richland Employee? No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements. I accept

A resume is required to complete the application. Resume 2016.docx

Kyle Palmer

2066 Hoxie
Richland, WA 99354
Phone: (509) 539-2061
E-mail: Kyle@windermere.com

Education

07/2007, **B.A. Social Sciences**, Washington State University, Pullman, WA
Concentrations in (Business, Psychology, and Political Science)

03/2011, **Graduate Certificate in Real Estate Development**, Portland State University,
Portland, OR

Course Work

Real Estate Development I&II	Housing Economics
Real Estate Finance I&II	Real Estate Valuation
Real Estate Law	Real Estate Development Workshop
Management Operations	Business Internship

Licenses & Certifications

03/2014, Washington Real Estate Brokers license
10/2011, University of Washington Business & Economic Development Certificate

Software Qualifications

Software Proficient - Microsoft Office, Chief Architect 10 (BIM), Premiera P3, ARGUS

Work Experience

04/2014 – present	Real Estate Broker	Richland, WA
Windermere Group One		
Real estate sales		
03/2012 – 02/2014	Project Coordinator	Richland, WA
Built Construction and Electric LLC		
Strategic planning, project management, advertising/marketing		
12/2008 – 12/2009	Planning Specialist	Spokane, WA
SNAP Financial Access (Spokane Neighborhood Action Programs)		
Strategic Planning, Project Evaluation, Project Development, Loan Approval Panel		
06/2007 – 09/2010,	Owner	Spokane, WA
Palmer Development Group LLC		
Property Acquisition, Management, Disposition		
Summer 2006,	Project Controls Analyst (Intern)	Richland, WA
Fluor Hanford		
Schedule building/modification, Spread sheets, Consult with Engineers and Project Leads		
Summer 2005,	Analyst	Richland, WA
NEWFTEK		
Produce, assemble, and package high tech electronic equipment		



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 58-16, Expressing Appreciation to Justin Wilde for Service on the Parks and Recreation Commission

Department:
City Attorney

Ordinance/Resolution Number:
58-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 58-16, expressing appreciation to Justin Wilde for his service on the Parks and Recreation Commission.

Summary:

Justin Wilde was appointed to the Parks and Recreation Commission April 2015 and served until he moved out of Richland at the end of December 2015.

Fiscal Impact:

None.

Attachments:

- I. Proposed Resolution

RESOLUTION NO. 58-16

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Justin Wilde for the service he rendered to the City as a member of the Parks and Recreation Commission.

BE IT RESOLVED by the City Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Justin Wilde, their appreciation for the service he rendered to the City during his tenure as a member of the Parks and Recreation Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality
Key 4 - Targeted Investments

Subject:

Resolution No. 59-16, Awarding Distribution of 2016 Business License Reserve Fund (BLRF)

Department:

Community & Development Services

Ordinance/Resolution Number:

59-16

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 59-16, authorizing the City Manager to sign and execute agreements for funding from the Business License Reserve Fund.

Summary:

The BLRF is funded through business license fees for the purpose of core development, tourism, general economic development, capital expenditures for community improvements, and the prevention of blight. The RMC specifies what types of organizations are eligible to use funds. The organizations include the Tri-Cities Regional Chamber of Commerce, the Tri-Cities Visitors and Convention Bureau, business improvement districts (within the City of Richland), and City of Richland departments.

The determination of the appropriate groups to be awarded these funds shall be made by the Richland City Council based upon recommendations to the Council by the Economic Development Committee.

Determination of funds available is based on a combination of the existing fund balance, previous allocations that carry over, and expected revenue. The total expected funds for 2016 are \$289,130. The budget for 2016 is \$170,157 with \$118,973 held in reserves. Accessing funds held in reserve require additional action by staff, including a public hearing for a budget amendment to release the funds. There are three (3) additional applications that were approved by the Committee, being financed through the reserve fund that will be approved through a separate resolution.

Fiscal Impact:

Approval of this recommendation by City Council will result in the expenditure of **\$159,700** from Business License Reserve Funds, **\$170,157** being available in the beginning fund balance.

Attachments:

1. Resolution 59-16 2016 BLRF
2. City Council Memo - Resolution 59-16
3. 2016 Non-Reserve Applications

RESOLUTION NO. 59-16

A RESOLUTION of the City of Richland awarding the distribution of Business License Reserve Funds.

WHEREAS, City Council established a reserve funded through a portion of fees for business licenses which is to be used to promote business activities for the purposes of core development, tourism, general economic development, capital expenditure for community improvements, and the prevention of blight RMC 5.04.385; and

WHEREAS, City staff estimates approximately \$289,130 to be available for projects in 2016; and

WHEREAS, City staff solicited applications for projects to be considered by the Economic Development Committee and the City Council for funding in 2016; and

WHEREAS, at their February 22, 2016 meeting, the Economic Development Committee provided a positive recommendation to allocate \$159,700 toward projects that are determined eligible under RMC 5.04.385 and RMC 5.04.387 as further described in the Business License Reserve Fund Project Application List attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland find and declares that Business License Reserve Funds available in 2016 shall be made available as provided in the attached project list.

BE IT FURTHER RESOLOVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

ATTACHMENT

Commercial Improvement Grant Set Aside	\$50,000
COR – Newspaper Marketing Campaign	\$15,000
COR Parks – Howard Amon Trail	\$48,000
COR Public Works – ADA Ramps	\$25,700
Tri-Cities Regional Chamber of Commerce – Live @ 5	\$11,000
Richland Parkway Business Imp. (Farmers' Market) – Live Music	\$5,000
Uptown Business Improvement District – Chalk Art Festival	\$5,000
Total Awards:	\$159,700



CITY OF RICHLAND

2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, October 2, 2015**. Any questions concerning the proposal process may be directed to Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: City of Richland Date: January 2, 2016
Address: PO Box 190, MS-02 Telephone: 942-7586
Contact Person: Kerwin Jensen/Economic Dev. Office Title: Director
Name of Project: Commercial Improvement Program Amount Requested: \$ 50,000

1. Please provide a brief description of the proposed project including a timetable for implementation.

The Commercial Improvement Program (CIP), also known as the Façade Improvement Program, has been an important tool to help leverage private funds to reinvest in deteriorating property and structures.

The CIP is an ongoing program that in the past has provided up to \$10,000 on a 50% matching basis to business or property owners who invest in eligible exterior enhancements. Please refer to the attached application and guidelines which outline the program in more detail.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

Yes. Private property owners and business contributions must make up at least 50% of the funding for approved projects although past projects have shown an average of over 70% private funding. All CIP applications must be reviewed by the Economic Development Committee for recommendation of approval by City Council. City staff administers CIP contracts and fund distribution..

3. Please provide financial information for the project:

Total project cost:\$ 150,000

Funding request:\$ 50,000

Request as a percent of total project cost:% 25%%

Budget Detail:

Revenue	
Source	Amount
Private Investment	\$ <u>150,000</u> .__
Business License Reserve Fund (BLFR)	\$ <u>50,000</u> .__
	\$ _____ .__
	\$ _____ .__
	\$ _____ .__
TOTAL	\$ <u>200,000</u> .__

Expenses	
Source	Amount
Building Façade Improvements	\$ <u>200,000</u> .__
	\$ _____ .__
	\$ _____ .__
	\$ _____ .__
	\$ _____ .__
TOTAL	\$ <u>200,000</u> .__

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

The Business License Reserve Fund was established by the Richland City Council to promote business activities for the purposes of core development, tourism, general economic development, capital expenditures and community improvements. The Commercial Improvement Program promotes all five objectives. It is in the City's financial best interest to encourage private business and property owners to make their own investments in the neighborhood, rather than relying solely upon City funded neighborhood enhancements.

The Commercial Improvement Program encourages business and property owners to make such investments. The overall average from 1998 through 2014 was three to one private vs. public funding for exterior improvements on Richland businesses. The 50% match is an effective incentive to encourage redevelopment and improvement of properties.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.



SIGNATURE

3-3-16

DATE



CITY OF RICHLAND 2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: City of Richland Public Works **Date:** _____
Address: P.O. Box 190 MS#26 **Telephone:** 942-7504
Contact Person: Jeff Peters **Title:** Transportation & Development Manager
Name of Project: City-wide Sidewalk Repairs **Amount Requested:** \$ 25,700

1. Please provide a brief description of the proposed project including a timetable for implementation.

This project involves the installation of accessible sidewalk curb ramps meeting ADA requirements at locations throughout the city that currently do not have any. It also includes removing architectural barriers on the sidewalk sections to bring the sidewalks into ADA compliance. Work will be performed by City staff in the Streets Division of Public Works and will take place throughout the year.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

No.

3. Please provide financial information for the project:

Total project cost:\$ 54,962

Funding request:\$ 25,700

Request as a percent of total project cost:% 46.8

Budget Detail:

Revenue	
Source	Amount
Community Development Block Grant	\$ 19,262 .00
Real Estate Excise Tax	\$ 10,000 .00
Business License Reserve funds	\$ 25,700 .00
	\$.00
	\$.00
TOTAL	\$ 54,962 .00

Expenses	
Source	Amount
City forces labor, equipment, materials	\$ 54,962 .00
	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$ 54,962 .00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

This project improves access for the disabled community to businesses and services. It will improve the quality of life in Richland and assist businesses and residents in bringing sidewalk frontages into compliance.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE

DATE



CITY OF RICHLAND 2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: City of Richland _____ Date: 1.20.16 _____
Address: PO Box 190 _____ Telephone: 942-7463 _____
Contact Person: Phil Pinard _____ Title: P & PF Manager _____
Name of Project: Howard Amon Park Riverfront Trail _____ Amount Requested: \$48,000 _____

1. Please provide a brief description of the proposed project including a timetable for implementation.

The scope of the project is to replace and reconstruct the Riverfront Trail through Howard Amon Park over the next 5-6 years. In 2016 approximately 300 feet of the Riverfront Trail will be reconstructed, beginning at Lee Boulevard and proceeding south. The existing 8 foot wide trail will be removed and a new 15 foot wide concrete trail installed. Four to seven trees may be removed as they will interfere with the trail widening. The 2016 portion of the project is scheduled to begin and be completed in the fall of 2016. The project also includes approximately 200 feet of shoreline stabilization and beach enhancement

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

A portion of the Riverfront Trail and the shoreline stabilization lies on federal land and we will be working with the Corps of Engineers on permitting.

3. Please provide financial information for the project:

Total project cost: \$180,000

Funding request: \$48,000

Request as a percent of total project cost: %27

Budget Detail:

Revenue	
Source	Amount
RE Excise Tax 1 st ¼%	<u>\$42,000 .00</u>
Hotel/Motel Lodging Tax	<u>\$70,000</u>
Criminal Justice Sales Tax	<u>\$20,000 .00</u>
Business License Reserve Fund	<u>\$48,000 .00</u>
	<u>\$.00</u>
TOTAL	<u>\$180,000 .00</u>

Expenses	
Source	Amount
Permitting and related studies	<u>\$8,000 .00</u>
Construction	<u>\$172,000 .00</u>
	<u>\$.00</u>
	<u>\$.00</u>
	<u>\$.00</u>
TOTAL	<u>\$180,000 .00</u>

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

This project promotes two of the goals established by Council; tourism and community projects. The Riverfront Trail is a valuable waterfront resource for residents and visitors to the City. The Riverfront Trail section in Howard Amon Park is one of the first park amenities that visitors see as they leave the cruise ships and enter the City. The trail also provides a connection between the hotels at Columbia Point and downtown Richland businesses.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE



DATE









CITY OF RICHLAND

2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: City of Richland – Tourism Committee Date: January 28, 2016
Address: PO Box 190 – MS-39 Telephone: 942-7386
Contact Person: Hollie Logan Title: Communications & Marketing Manager
Name of Project: Tourism Committee Marketing Campaign Amount Requested: \$ 15,000

1. Please provide a brief description of the proposed project including a timetable for implementation.

The City's Tourism Committee is a subcommittee of the Economic Development Committee and would use funding to promote Richland events in eastern Oregon through print, radio and television. The project will promote Richland through a consistent look while providing current event and Richland business information. The campaign will be monthly during the off-season and increase in frequency during peak event season.

Print promotions will be place in a variety of eastern Oregon newspapers, and special publications that the committee agrees will give the best promotional opportunities for the target market. Radio ads will be played on radio stations in Umatilla, Morrow and Gillam Counties of Oregon.

The program began in late 2010 and grew to include radio and television advertising in 2015.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

The City of Richland's Tourism Committee, which includes representation from Richland business, Visit Tri-Cities, event planners and media.

3. Please provide financial information for the project:

Total project cost: \$ 15,000

Funding request: \$ 15,000

Request as a percent of total project cost: %100

Budget Detail:

Revenue	
Source	Amount
BLRF	\$15,000 .00
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

Expenses	
Source	Amount
Eastern Oregon print media	\$9,000 .00
Eastern Oregon radio	\$3,200 .00
Television - Eastern Oregon to Northeastern Washington	\$2,800 .00
	\$.00
	\$.00
TOTAL	\$15,000 .00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

This project will promote Richland events and businesses to people that have limited shopping options opportunities and are within driving distance. Event promotion will change to present up to date information each season but in a consistent format that brands Richland in the minds of the readers. Ads point to website information that promote business and lodging opportunities in Richland.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE

DATE



CITY OF RICHLAND 2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: <u>Confluent</u>	Date: <u>January 8, 2016</u>
Address: <u>285 Williams Blvd, Richland WA 99354</u>	Telephone: <u>509-713-9303</u>
Contact Person: <u>Nick Napoli</u>	Title: <u>President</u>
Name of Project: <u>Community Improvements for Economic Development</u>	Amount Requested: \$ <u>\$8,150.00</u>

1. Please provide a brief description of the proposed project including a timetable for implementation.

This application is to request funds to complete the build-out and facade improvement of Confluent, a maker's space and art gallery at 285 Williams Blvd directly across from the Uptown. This project will meet all of the goals of the BLR Fund including: capital expenditures for community improvements, general economic development, and prevention of blight. The goal of Confluent Space is to facilitate the education and growth of artists, inventors, and hobbyists by providing the space, tools and safe environment to enable the creation of art, technology, business, culture, and community. Confluent will house a fully outfitted woodworking shop, metal-smithing shop, electronics lab, art studio, classroom, storage rental space, and a gallery to display all of the creations of our members.

The build-out will include projects such as installing color fluorescent tubes in the soffit that runs along the facade of the building, creating a pit-fired kiln for low temperature earthenware firings, building a community greenhouse, outfitting our classroom with a projector, insulating the electronics lab, and painting the interior spaces. For a complete list see the budget details below. The time table for completing the majority of projects will be less than one month from the time we receive funding. The only exception is the tiling project which will be a community endeavor that will take three to six months.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

We have partnered with and/or, are in collaboration with a variety of organizations and businesses. Please see the attached document for descriptions of our relationships.

Richland Public Library (RPL)

Drewboy Creative (DBC)

Liberation Bikes (LB)

Scrap TriCities

Fuse Coworking, SPC

Various community groups:

Electronics Monthly, FPV Drone Racing, Art Hacks, Emerging Artist in Atomic Town, and the NCOS gaming festival

3. Please provide financial information for the project:

Total project cost:\$ 12,650

Funding request:\$ 8,150

Request as a percent of total project cost:% 64%

Budget Detail:

Revenue	
Source	Amount
Monetary Donations	\$ 1500 .00
Material Donations	\$ 1000 .00
Services and Labor Donations	\$ 2000 .00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

Expenses	
Source	Amount
See Attached cost outlays	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$ 12,650 .00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

The funds from this grant will help Confluent meet all five goals of the BLRF grant. Please see the attached document for further information.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE

DATE

1/8/16

Additional Pages for the BLRF Grant Application

Is the project you are seeking funding for a collaboration with other organizations? If so please name the other agencies and describe the relationship.

We have partnered with and/or, are in collaboration with a variety of organizations and businesses.

Richland Public Library (RPL)

RPL is in the process of developing their own makerspace focused on a younger audience. We have have partnered with them in a variety of ways including helping them conduct events about the Raspberry Pi computer, and providing a branding workshop. We will continue to work together and share the duties of educating the community via project-based STEAM (Science, Technology, Engineering, Arts, Math) classes.

Drewboy Creative (DBC)

DBC will be holding events and assisting in managing the Art Gallery space. DBC events will draw tourism to the area as well as promote the Arts. DBC leases space from Confluent and helps support the activities and events hosted within the gallery.

Liberation Bikes (LB)

LB will be sponsoring a bike repair station in the Space and teaching classes on basic bicycle maintenance and repair. They will also hold events to promote cycling culture in the Tricities.

Scrap TriCities

SCRAP is a donation-based creative reuse store and donation center. Their mission is to inspire creative reuse and environmentally sustainable behavior by providing educational programs and affordable materials to the community. Confluent will be partnering with them in finding ways to be a sustainable community.

Fuse Coworking, SPC

Fuse Coworking Space is an incubator for local entrepreneurs and businesses. We will be partnering to offer a dual membership between the two organizations that will further enhance our incubator capabilities.

Various community groups

Electronics Monthly, FPV Drone Racing, Art Hacks, Emerging Artist in Atomic Town, and the NCOS gaming festival

Budget Detail: Expenses

Insulation for electronics lab: \$175

Paneling of electronics space: \$175

Paint Garage space: \$500

Paint Gallery space: \$500

Diffusers and Ducting: \$1000

Ceiling Fans: \$400

Construct dividing wall for electronics lab: \$350

Outside lighting gel tubes: \$300

Starpath Paving: \$2500
Painting Exterior: \$500
Tile Gallery: \$3000
Install Mop Sink: \$250
Modular Outdoor Storage Units: \$500
Ceramic bricks for pit-fired kiln: \$750
Community Greenhouse: \$500
Community Education Projector and screen: \$550 + \$200 = \$750
Rewire Lighting: \$500
Total: \$12,650

Explain how this project promotes goals of the fund and benefits businesses in the city:

The funds from this grant will help Confluent meet all five goals of the BLRF grant.

1) Capital expenditures for community improvements

Confluent is a 100% volunteer run 501c3 non-profit community group that will provide creative resources to the public. The listed projects will improve the community not only by providing a functional space for the activities of the group, but also by beautifying the exterior space in the Uptown Business District Area. We will also build new communities of artists, inventors, and entrepreneurs that will draw the larger Tricities interest via maker fairs, art shows, and the hosting of community activities such as art hacks, electronics meetings, continuing education classes, and entrepreneurial meet-ups. We will use the part of the funds for the purchase of capital equipment to support community endeavors.

2) General economic development

The collaborative nature of the space provides the perfect incubator for new and developing businesses. The classroom space will host a variety of courses on entrepreneurship, all taught by members of the community. Confluent members will have access to a variety of educational materials to support their businesses as well as the tools necessary to prototype new products.

3) Prevention of blight

The lot at 285 Williams blvd is barren. The building is naught but a white metal shell. The lack of signage is a blight on the street. Implementing the proposed projects will increase the attractiveness of the property, and maintain that beautification.

4) Tourism

The art gallery will be a bastion for contemporary art in the Eastern Washington, Eastern Oregon, and Northern Idahoan region. We will draw tourists to our gallery functions on a bi-monthly basis. Also, the nearest makerspace to Richland is in Yakima. We anticipate members commuting from Walla Walla, Hermiston, and beyond, simply to use the Space and attend the events that Confluent offers.

5) Business activity for the purpose of for core development

These projects will enhance Richland's physical and business environment. It lays the groundwork to develop entrepreneurs and incubate new businesses. We will create a newer, more positive image for the greater Tricities community and specifically the Uptown Business Improvement District. This image will be reinforced by enhancing conditions within the community. We will be a unique contemporary arts venue. The Space will enhance Richland's ability to recruit new businesses and industries by providing an easily accessible pool of talent, and the resources needed to create new products. Our continuing education classes will assist in creating experienced entrepreneurs.



1-8-15 Recd.
A. Palmquist

CITY OF RICHLAND
2016 BUSINESS LICENSE RESERVE FUND
GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications: Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: Richland Parkway Business Impr. Date: 8 Jan 2016
Address: 4436 Melinda Dr, W. Richland Telephone: 509.539.7432
Contact Person: Tracy Horner Title: Treasurer
Name of Project: Market at the Parkway: Music Amount Requested: \$ 5000

1. Please provide a brief description of the proposed project including a timetable for implementation.

The Richland Parkway Business Improvement organization manages the Market at the Parkway (Richland Farmers Market). RPBID is asking for continued support of the market by providing funds for the weekly musical performance during the market. The 2016 market runs June through October

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

no.

3. Please provide financial information for the project:

Total project cost:\$ 8400

Funding request:\$ 5000

Request as a percent of total project cost:% 60

Budget Detail:

Revenue	
Source	Amount
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

Expenses	
Source	Amount
21 Fridays * 2 Stages * \$200 per Venue	\$ 8400 .00
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

See attached Page

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

Tracy Uorner
SIGNATURE

8 January 2016
DATE

The Richland Parkway Business Improvement is a non-profit organization created to produce the Market at The Parkway - Richland Farmers' Market. The goal of the organization is to use the funds collected from the market vendors to fund capital improvement to the Richland Parkway as well as economic stimulus for Parkway area.

The grant would help fund the musical performances for the entire market season. Each market Friday, the RPBID hires performers to play music in two different locations: In the Carol Woodruff Plaza next to Frost Me Sweet and at the South end near Ariel. In past years, we have budgeted \$200 for each of the two locations for each of the Fridays. Musicians are asked to perform for at least two hours, but are not limited to that time. They will also be able to collect tips during the market. In 2015, we were pleased to have twenty different performing groups. Our musicians are all local residents, ranging across the spectrum in musical styles, group size, and performer ages. The variety ranged from an elementary school marimba band to a senior on a saxophone. Music at The Parkway creates a crowd pleasing ambience.

We have 21 markets scheduled for the season giving us $2 \text{ Venues} * \$200 \text{ per venue} * 21 \text{ weeks} = \8400 . Music adds a truly creative and joyful spirit to the market and the added benefit is it increases sales. Attendance at the market has increased from a weekly average of 2,160 in 2009 to 5,200 in 2015. The 2015 market drew 110,000 visitors during the season and fed back over \$700,000 to local farmers and artisans.

Market at The Parkway has become such a popular event that vendors vie to be accepted, and residents look forward each week to the abundance of produce as well as a chance to visit with neighbors, enjoy the musical performers and shop the area merchants. Market at The Parkway is a proven economic stimulus for the area merchants. Several businesses cite the Market as being a main factor in their locating in the Parkway area. In addition: 1) Some businesses have used the Market as an incubator to later become full-time merchants in Richland. 2) The high quality of the entertainers/musicians is one reason why the Market has become a major weekly draw for tourists and residents; and 3) The Market provides funds for upgrading the downtown area features. These are all aligned with the intent of the Business License Reserve Fund.



CITY OF RICHLAND
2016 BUSINESS LICENSE RESERVE FUND
GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
- Tourism
- General economic development
- Capital expenditures for community improvements
- Prevention of Blight

Qualifications Organizations qualified to use this funding shall include the Tri-City Chamber of Commerce, Tri-Cities Visitor and Convention Bureau, and Business Improvement Districts. These groups shall have as their Charter the enhancement of the local business community and the improvement of the general environment of the City of Richland.

Award The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than Friday, January 8, 2016. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 542-7725. This application form is available on the City's website at www.richland.wa.us under new business and programs.

Agency: Tri-City Regional Chamber Date: 1/18/16
Address: 7130 W Grandridge Blvd Telephone: 509-736-0516
Contact Person: Lori Mattison Title: Pres/CEO
Name of Project: Live @ 5 2016 Amount Requested: \$11,000

1. Please provide a brief description of the proposed project including a timetable for implementation.
The Live @ 5 Summer Concert Series has been running for 14 Years. This year tentative dates beginning Thursday, June 2nd through July 28th 2016 (every Thursday) for a total of 9 Thursdays. It's a series of free live evening concerts where bands perform on the main stage, the event includes local restaurants, retail shops and non profit organizations set up in the park for patrons to frequent. Participating Sponsors and vendors provide giveaways for attendees. Live @ 5 continues to improve the City of Richland's downtown area by providing an event that appeals to a wide range of marketing segments and community entertainment. We are continuing with our wine and beer garden hosted by The Knights of Columbus, a non-profit organization. Live @ 5 allows non-profit groups to participate and raise funds for their causes.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

The Tri-City Regional Chamber of Commerce collaborates with the City of Richland and Radio Tri-Cities Sponsors/Vendors for Live @ 5 2016. (First Right of Refusal)

*Hapo Community Credit Union	*Ice Harbor Brewing Company
*Smasne Wine Cellars	*Everstar Realty
*Legends Casino	*Three Guys
*Gourmet Soul	*King of Hotdogs
*Atomic Bowl	*Groth Family Insurance (Allstate)
*NY Richies	*Frontier Communications
*Cracked Cell repair	*Waddell & Reed
*Bare Essential Smoothies	*Golds Gym
*Big Top The Clown	*Renegade Rage Mud Run
*Trinity Martial Arts	*Tri-Cities Amature Film Makers
*USTA	*BF Head Start
*Dunkaroo	*Dr Powell Family Dentistry

3. Please provide financial information for the project.

Total project cost: \$ 131,615.00

Funding request: \$ 11,000

Request as a percent of total project cost: % 9%

Budget Detail:

Revenue	
Source	Amount
	\$.00
TBD - 2016 Sponsors are not confirmed yet.	\$.00
First right of refusal is March 2016.	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

Expenses	
Source	Amount
Advertising \$97,500, City Business License \$90, Vendor Fees \$100	\$ 97,690.00
Bands \$8,500, Audio \$6,350, Generator \$6,000, Cooling station \$500	\$ 23,350.00
BMI Contact \$225, Bouncin Bins \$2,000, Security \$2,250	\$ 4,475.00
Staffing \$5,000, Supplies \$950 & Equipment \$150	\$ 6,100.00
	\$.00
TOTAL	\$ 131,615.00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

Our Annual event brings 2-4 thousand people each week and continues to grow as a well known event for the City of Richland. Multiple Surrounding cities reach out to our group every year asking us to do the same event for their city. The event attracts new people as well as return customers that look forward to this event every spring. We are bringing people into Richland, increasing business traffic which is family friendly and fun for everyone.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE

DATE



CITY OF RICHLAND 2016 BUSINESS LICENSE RESERVE FUND GRANT APPLICATION FORM



The Business License Reserve Fund was established by the Richland City Council to promote:

- Business activities for the purposes of core development
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- General economic development
- Capital expenditures for community improvements
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Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: Radio Tri-Cities

Date: 1/18/16

Address: 4304 W 24th Ave, Suite 200, Kennewick WA

Telephone: 509-783-0783

Contact Person: Jessica Serrano

Title: General Sales Manager

Name of Project: Live @ 5 2016

Amount Requested: \$11,000

1. Please provide a brief description of the proposed project including a timetable for implementation.

The Live @ 5 Summer Concert Series has been running for 14 Years. This year tentative dates beginning Thursday, June 2nd through July 28th 2016 (every Thursday) for a total of 9 Thursdays. It's a series of free live evening concerts where bands perform on the main stage, the event includes local restaurants, retail shops and non profit organizations set up in the park for patrons to frequent. Participating Sponsors and vendors provide giveaways for attendees. Live @ 5 continues to improve the City of Richland's downtown area by providing an event that appeals to a wide range of marketing segments and community entertainment. We are continuing with our wine and beer garden hosted by The Knights of Columbus, a non-profit organization. Live @ 5 allows non-profit groups to participate and raise funds for their causes.

2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

The Tri-City Regional Chamber of Commerce collaborates with the City of Richland and Radio Tri-Cities. Sponsors/Vendors for Live @ 5 2016. (First Right of Refusal)

- | | |
|------------------------------|------------------------------------|
| *Hapo Community Credit Union | *Ice Harbor Brewing Company |
| *Smasne Wine Cellars | *Everstar Realty |
| *Legends Casino | *Three Guys |
| *Gourmet Soul | *King of Hotdogs |
| *Atomic Bowl | *Groth Family Insurance (Allstate) |
| *NY Richies | *Frontier Communications |
| *Icracked Cell repair | *Waddell & Reed |
| *Bare Essential Smoothies | *Golds Gym |
| *Big Top The Clown | *Renegade Rage Mud Run |
| *Trinity Martial Arts | *Tri-Cities Amature Film Makers |
| *USTA | *BF Head Start |
| *Dunkaroo | *Dr Powell Family Dentistry |

3. Please provide financial information for the project:

Total project cost: \$ 131,615.00

Funding request: \$ 11,000

Request as a percent of total project cost: % 9%

Budget Detail:

Revenue	
Source	Amount
	\$.00
TBD - 2016 Sponsors are not confirmed yet.	\$.00
First right of refusal is March 2016.	\$.00
	\$.00
	\$.00
	\$.00
TOTAL	\$.00

Expenses	
Source	Amount
Advertising \$97,500, City Business License \$90, Vendor Fees \$100	\$ 97,690.00
Bands \$8,500, Audio \$6,350, Generator \$6,000, Cooling station \$500	\$ 23,350.00
BMI Contact \$225, Bouncin Bins \$2,000, Security \$2,250	\$ 4,475.00
Staffing \$5,000, Supplies \$950 & Equipment \$150	\$ 6,100.00
	\$.00
TOTAL	\$ 131,615.00

(Attach additional pages if necessary)

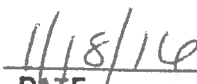
4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

Our Annual event brings 2-4 thousand people each week and continues to grow as a well known event for the City of Richland. Multiple Surrounding cities reach out to our group every year asking us to do the same event for their city. The event attracts new people as well as return customers that look forward to this event every spring. We are bringing people into Richland, increasing business traffic which is family friendly and fun for everyone.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.


SIGNATURE


DATE



4304 W 24th Ave, Suite 200
Kennewick WA 99336-7713
Phone: (509)783-0783 Fax: (509)735-8627

January 18, 2016

To Whom It May Concern:

On behalf of Radio Tri-Cities, I would like to first thank the committee, staff and City Council for continuously supporting the Live @ 5 community event. All of the Radio Tri-Cities team enjoys bringing these concerts to Richland each year.

We are currently planning our 15th year of the Live @ 5 Summer Concert Series and respectfully request that the committee consider the recommended grant amount for this event. Each year we continue to grow the attendance and improve our event.

This nine week series is a huge undertaking for the Radio Tri-Cities staff and we very much hope to continue bringing quality, free, live music to the City of Richland and its citizens. Please help us to secure this grant so we may continue our concert series event in our 2016 budget and planning.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Jessica Serrano", written in a cursive, flowing style.

Jessica Serrano
General Sales Manager



CITY OF RICHLAND

2016 BUSINESS LICENSE RESERVE FUND

GRANT APPLICATION FORM



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Award: The determination of the appropriate proposals to receive funding shall be made by the Richland City Council.

Proposals must be submitted to the office of the Community Development Department, Richland City Hall, 975 George Washington Way, Richland, WA 99352, not later than **Friday, January 8, 2016**. Any questions concerning the proposal process may be directed to Brian Moore, Redevelopment Project Supervisor, at 942-7725. This application form is available on the City's website at www.ci.richland.wa.us under new business and programs.

Agency: Uptown BID Date: 10/1/15
Address: P.O. Telephone: 509 946 0077
Contact Person: Gus Sako Title: Chair BID
Name of Project: Chalk Art 2016 Amount Requested: \$ 5000

1. Please provide a brief description of the proposed project including a timetable for implementation.

Chalk Art Festival 2016 will be the 17th year for this event. Hundreds of participants turn the Uptown's Sidewalks into works of art. The event is always the second Saturday in June.
2. Is the project you are seeking funding for a collaboration with other agencies? If so please name the other agencies and describe the relationship.

We seek donations from businesses and entities and promote their participation.

3. Please provide financial information for the project:

Total project cost:\$ 8500

Funding request:\$ 5000

Request as a percent of total project cost:% 59%

Budget Detail:

Revenue	
Source	Amount
Grant	\$ <u>5000</u> .00
Registrations	\$ <u>800</u> .00
Sponsorships	\$ <u>2700</u> .00
	\$00
	\$00
TOTAL	\$ <u>8500</u> .00

Expenses	
Source	Amount
Cleanup	\$ <u>1000</u> .00
Marketing	\$ <u>4200</u> .00
Chalk	\$ <u>1100</u> .00
Prizes	\$ <u>900</u> .00
Other	\$ <u>1300</u> .00
TOTAL	\$ <u>8500</u> .00

(Attach additional pages if necessary)

4. Explain how this project promotes the goals of the Business License Reserve Fund and how it benefits businesses and the City of Richland.

This event brings numerous people to Richland and The Uptown. It has both a social and business impact.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the limitations placed on use of Business License Reserve funds, and certify that requested funds will be used only for purposes described in this application or as approved by the City. I understand use of funds is subject to audit by the State of Washington.

SIGNATURE

DATE

10/1/15

10/15

The Chalk Art Festival is a long running Richland institution which showcases The Uptown – well the sidewalks at least – and the artistic expressions of the community. Previous Festivals have drawn out of town artists and spectators as well as positive news coverage.

The Chalk Art Festival is run by volunteers using funds from the City and a variety of sponsors.

The projected budget is based on this year's results – which are attached - and assumes some normal growth in costs year over year. Note that while the chalk bill is still pending – we have been assured by the always late manufacturer that this will be the final number.

Any shortfalls for a given festival are absorbed by the Uptown BID. Overages are used as seed money for the next festival.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 61-16, Authorizing Execution of Purchase and Sale Agreements with Jack Grigsby Sr. and Jack Grigsby Jr. for the Duportail Street Extension Project

Department:
Public Works

Ordinance/Resolution Number:
61-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 61-16, authorizing execution of Purchase and Sale Agreements, and other necessary documents, to acquire properties from Jack Grigsby Sr. and Jack Grigsby Jr. for the Duportail Street Extension Project.

Summary:

The Duportail Street Improvements from SR 240 to Wellsian Way have been prioritized in the City Council's Strategic Leadership Plan as a significant contribution to the City's transportation infrastructure. The Duportail Street Improvements consist of two separate projects: the Duportail Street Reconstruction project between Wright Ave. and Robert Ave., and the Duportail Street Extension project between Robert Ave. and Wellsian Way.

The proposed Purchase and Sale Agreements with Jack Grigsby Sr. and Jack Grigsby Jr. would acquire both fee title to real properties and additional property rights consisting of a Temporary Construction Easement for the Duportail Street Extension Project.

Staff activities for property acquisition on this project were guided by State and Federal regulations and included offers based on fair market value appraisals. The proposed agreements reflect completion of successful negotiations with Jack Grigsby Sr. and Jack Grigsby Jr. on their properties being impacted by the project. The amount to be paid to Jack Grigsby Sr. and Jack Grigsby Jr. will be \$6,200 for parcel no. 14 and \$3,650 for parcel no. 15, for a total of \$9,850.00, the same as the fair market appraisals.

Fiscal Impact:

The total cost of this acquisition is estimated at \$12,000, including the \$9,850 purchase price and closing costs to be carried by the City. There is currently \$2,286,606 available in the Duportail Street Extension project.

Attachments:

1. Res. No. 61-16 Grigsby Right-of-Way Acquisition
2. Purchase and Sale Agreement - Grigsby - Parcel 14
3. Purchase and Sale Agreement - Grigsby - Parcel 15

RESOLUTION NO. 61-16

A RESOLUTION of the City of Richland authorizing the acquisition of real property interests from Jack Grigsby Sr. and Jack Grigsby Jr. by negotiated voluntary purchase for the purpose of constructing the Duportail Street Extension project.

WHEREAS, Richland City Council's Strategic Leadership Plan prioritizes completion of the Duportail Street Improvements from SR 240 to Wellsian Way as a high priority contribution to the City's transportation infrastructure; and

WHEREAS, the Duportail Street Improvements project consists of two separate projects with independent utility: Duportail Street Reconstruction from Wright Avenue to Robert Avenue and Duportail Street Extension from Robert Avenue to Wellsian Way; and

WHEREAS, the Duportail Street Extension project, when completed, will provide many benefits to the community including more efficient vehicle travel, improved intersection operation and safety by constructing a roundabout at the Duportail/Thayer intersection, and improved bicycle and pedestrian travel with the addition of bike lanes and sidewalks on both sides; and

WHEREAS, the City has identified several parcels with a portion of property that must be acquired and several others that require temporary construction easements to complete the Duportail Street Extension project; and

WHEREAS, property acquisitions for the Duportail Street Extension project will be completed in accordance with state and federal process requirements; and

WHEREAS, in accordance with state and federal regulations, the City of Richland completed appraisals to determine the fair market value of the properties and has negotiated with the owners of the properties to be acquired; and

WHEREAS, Jack Grigsby Sr. and Jack Grigsby Jr. have properties affected by the Duportail Street Extension project in the form of land in fee and temporary construction easement, and have agreed to terms allowing the City to acquire the necessary portions of properties and property rights required for this project; and

WHEREAS, the funds necessary to acquire the properties shall be paid by Duportail Street Extension project funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute the purchase and sale agreements, statutory warranty deeds, and all other documents necessary to complete the purchase of the required portions of the Jack Grigsby Sr. and Jack Grigsby Jr. properties.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

This Agreement for Purchase and Sale of Real Property ("Agreement") is made and entered into this ____ day of _____, 2016 between the **CITY OF RICHLAND**, a Washington municipal corporation ("Purchaser"), and **JACK GRIGSBY SR**, a married man and **JACK GRIGSBY JR**, a married man ("Seller").

1. Purchase and Sale of Property. Seller agrees to sell and Purchaser agrees to purchase, on the terms hereafter stated, all of the following described property (collectively, the "Property"):

1.1. The Property. The land involved in this transaction is located in the City of Richland, Benton County, Washington, and is legally described as follows:

See Exhibit A & B

1.2. Scrivener's Errors. In the event of an error in the legal description, the parties agree that either party or a scrivener may correct the error.

1.3. Laws and Rights. It is understood that the sale and conveyance to be made pursuant to this Agreement shall be subject to any and all applicable federal, state and local laws, orders, rules and regulations, and any and all outstanding rights of record or which are open and obvious on the ground.

1.4. Timing of Conveyance.

1.4.1 The Land in Fee described in Section 1.1 shall be conveyed to Purchaser by a Statutory Warranty Deed ("Deed") subject to the permitted exceptions and at the time of payment. The Deed shall be delivered to Purchaser at closing.

1.4.2 The Temporary Construction Easement described in Section 1.1 shall be conveyed to Purchaser by means of a Temporary Construction Easement at the time of payment and delivered to Purchaser at closing.

2. Purchase Price. Purchaser shall pay to Seller as the Purchase Price for the Property or Property Rights the sum of six thousand two hundred dollars and no cents **(\$6,200)** that includes five thousand five hundred dollars and no cents **(\$5,500)** for land in fee, and seven hundred dollars and no cents **(\$700)** for temporary construction easement.

3. Conditions Precedent to Sale. This Agreement is made and executed by the parties hereto subject to the following conditions precedent:

3.1. Executed Contract. The "Executed Contract Date" is the date that both parties have signed this Purchase and Sale Agreement. If the Purchase and Sale Agreement is signed on different days, the Executed Contract Date is the date of the last signing party. Both Purchaser and Seller must sign this Purchase and Sale Agreement within fifteen (15) business days of approval from the City Council. If signatures are not received by both parties within fifteen (15) business days, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

3.2. Title Review. Within ten (10) business days after the date of execution of this Agreement by both parties ("Execution Date"), Purchaser, at its sole cost and expense, shall order from Tri-City Title & Escrow (the "Title Company") a preliminary title report on the Property, and copies of all documents referred to therein, and upon receipt, furnish same to Seller.

3.3. Due Diligence. Upon execution of this Agreement by both parties, Purchaser is granted a due diligence period until and including thirty (30) business days after receipt of the title report described in Section 3.2. Said due diligence period may be extended an additional thirty (30) business days upon written mutual agreement by both Purchaser and Seller. Purchaser may conduct, at its own expense, a full review of legal, title, environmental, archaeological and any other related issues. If the results of said review are unsatisfactory in Purchaser's opinion, Purchaser may, at its option, elect to terminate this Agreement by giving Seller written notice of termination prior to the end of the due diligence period. In the event of termination by Purchaser under this section, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

3.4. Council Approval. The closing of this transaction is contingent upon approval of this Agreement by the City Council of the City of Richland. In the event the Richland City Council determines not to approve this Agreement, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

4. Closing. On or before the date of Closing, Purchaser shall deliver to the Title Company the Purchase Price for the Property in the form of a certified or cashier's check. Purchaser shall deliver the Deed and Temporary Construction Easement, as approved by Seller, to the Title Company for placing in escrow. Title Company shall be instructed that when it is in a position to issue a standard owner's policy of title insurance in the full amount of the Purchase Price, insuring fee simple title to the Property in Purchaser, Title Company shall record and deliver to Purchaser the Deed and Temporary Construction Easement; and issue and deliver to Purchaser the standard owner's policy of title insurance.

4.1. Closing Costs. Purchaser shall pay all attorney's fees, recording costs, escrow closing costs, if applicable, and the full premium for a standard owner's policy of title insurance.

4.2. Closing Date. The Closing of the transaction and delivery of all items shall occur at Tri-City Title & Escrow, and shall occur on a date specified by Tri-City Title & Escrow with written notice to Seller and Purchaser.

5. Title. Upon closing of escrow as set forth in Section 4, title to the Property shall be conveyed by Seller to Purchaser by a duly-executed Statutory Warranty Deed.

6. Covenants, Representations and Warranties.

6.1. Seller's Covenants. Seller hereby covenants and agrees as follows:

6.1.1. From the date of this Agreement through the closing date, the Seller shall not make any material alterations to the Property or to any of the licenses, permits, legal classifications or other governmental regulations relating to the Property, nor enter into any leases or agreements pertaining to the Property without the Purchaser's prior written consent.

6.1.2. During the contract period, Seller shall not voluntarily cause to be recorded any encumbrance, lien, deed of trust, easement or the like against the title to the Property without Purchaser's prior consent.

6.1.3. Seller shall use its best efforts to remove all disapproved exceptions within the preliminary title report.

6.1.4. During the contract period, Seller will operate and maintain the Property in a manner consistent with Seller's past practices relative to the Property and so as not to cause waste to the Property.

6.2. Seller's Representations and Warranties. Seller hereby makes the following representations and warranties to Purchaser, each of which shall be true on the date hereof and on the date of closing. Seller shall immediately provide Purchaser with written notice of any event which would make any representation or warranty set forth below incorrect or untrue, and upon receipt of such notice, Purchaser may elect to terminate this Agreement. Upon Purchaser's election to terminate, this Agreement shall be without any further force and effect, and without further obligation of either party to the other.

6.2.1. Seller has full power and authority to enter into and carry out the terms and provisions of this Purchase and Sale Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Seller necessary to confer

such authority upon the persons executing this Purchase and Sale Agreement and such other documents have been, or will be, taken.

6.2.2. Seller has not received any written notice from any governmental authorities or regulatory agencies that eminent domain proceedings for the condemnation of the Property are pending or threatened.

6.2.3. Seller has not received any written notice of pending or threatened investigation, litigation or other proceeding before a local governmental body or regulatory agency which would materially and adversely affect the Property.

6.2.4. Seller has not received any written notice from any governmental authority or regulatory agency that Seller's use of the Property is presently in violation of any applicable zoning, land use or other law, order, ordinance or regulation affecting the Property.

6.2.5. No special or general assessments have been levied against the Property except those disclosed in the Preliminary Title Report and Seller has not received written notice that any such assessments are threatened.

6.2.6. Seller is not a "foreign person" for purposes of Section 1445 of the Internal Revenue Code.

6.2.7. Seller is a single individual owning fee title to the Property as his sole and separate property.

6.3. Purchaser's Representations. Purchaser hereby makes the following representations to Seller, each of which shall be true on the date hereof and on the date of closing:

6.3.1. Purchaser has full power and authority to enter into and carry out the terms and provisions of this Purchase and Sale Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Purchaser necessary to confer such authority upon the persons executing this Purchase and Sale Agreement and such other documents have been, or will be, taken.

6.3.2. Purchaser represents that it has sufficient funds to close this transaction.

6.4. Survival of Covenants. The covenants, representations, and warranties contained in Section 6 of this Agreement shall survive the delivery and recording of the Deed from the Seller to the Purchaser.

7. Casualty and Condemnation.

7.1. Material Casualty or Condemnation. If prior to the closing date: (i) the Property shall sustain damage caused by casualty which would cost ten thousand dollars (\$10,000.00) or more to repair or replace, or (ii) if a taking or condemnation of any portion of the Property has occurred, or is threatened, which would materially affect the value of the Property, either Purchaser or Seller may, at its option, terminate this Agreement by written notice to the other party within two (2) days' notice of such event. If, prior to the closing date, neither party provides said termination notice within such two-day period, the closing shall take place as provided herein with a credit against the Purchase Price in an amount equal to any insurance proceeds or condemnation awards actually collected by Seller. At closing, Seller shall assign to Purchaser Seller's full interest in any insurance proceeds or condemnation awards which may be due but unpaid to Seller on account of such occurrence.

7.2. Immaterial Casualty or Condemnation. If, prior to the closing date, the Property shall sustain damage caused by casualty which is not described in Section 7.1., or a taking or condemnation has occurred, or is imminently threatened, which is not described in Section 7.1., neither Purchaser nor Seller have the right to terminate this Agreement. Closing shall take place as provided herein with a credit against the Purchase Price equal to the cost to repair that portion of the Property so damaged by insured casualty, or an amount equal to the anticipated condemnation award, as applicable. At closing, Purchaser shall assign to Seller all rights or interest in and to any insurance proceeds or condemnation awards which may be due on account of any such occurrence.

8. Purchasers' Remedies. In the event of material breach of this Agreement by Seller, Purchaser shall have, as their sole remedies: (a) the right to pursue specific performance of this Agreement, (b) the right to terminate this Agreement and (c) all remedies presently or hereafter available at law or in equity. Purchaser hereby waives all other remedies on account of a breach hereof by Seller.

9. Miscellaneous.

9.1. Finder's Fee. Purchaser and Seller each agree that a real estate finder's fee ("Real Estate Compensation") is not due to each other or to any third party. Each party hereby agrees to indemnify and defend the other against and hold the other harmless from and against any and all loss, damage, liability or expense, including costs and reasonable attorney's fees, resulting from any claims for Real Estate Compensation by any person or entity other than provided herein. The provisions of this section shall survive the closing.

9.2. Time of the Essence. Time is of the essence of every provision of this Agreement.

9.3. Notices. Whenever any party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other party by personal delivery (including delivery by written electronic transmission) or by certified, registered or express United States mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

TO SELLER:

Jack Grigsby Sr. & Jack Grigsby Jr.
424 Wellhouse Loop
Richland, WA 99352
Phone: (509) 943-9372

TO PURCHASER:

City of Richland
Attn: Mrs. Julie West
840 Northgate Drive, P.O. Box 190
Richland, WA 99352
Phone: (509) 942-7461
Fax: (509) 942-7468
Email: jwest@ci.richland.wa.us

Any such notice, demand, request or other communication shall be deemed to have been received upon the earlier of personal delivery thereof or two (2) business days after having been mailed as provided above, as the case may be.

9.4. Assignments and Successors. Purchaser may not assign this Agreement without Seller's consent. Any assignment made without Seller's consent is null and void, and does not relieve the Purchaser of any liability or obligation hereunder.

9.5. Captions. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement.

9.6. Exhibits. All exhibits attached hereto shall be incorporated by reference as if set out in full herein.

9.7. Binding Effect. Regardless of which party prepared or communicated this Purchase and Sale Agreement, this Purchase and Sale Agreement shall be of binding effect between Purchaser and Seller only upon its execution by an authorized representative of each such party.

9.8. Construction. The parties acknowledge that each party and its counsel have reviewed and revised this Agreement, and that the normal rule of construction providing that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendment or exhibits hereto.

9.9. Counterparts. This Purchase and Sale Agreement may be executed in several counterparts, each of which shall be an original, but all of such counterparts shall constitute one such Agreement.

9.10. Cooperation and Further Assurances. Each party shall cooperate with the other in good faith to achieve the objectives of this Agreement. The parties shall not unreasonably withhold responses to requests for information, approvals, or consents provided for in this Agreement. The parties agree to take further action and execute further documents, both jointly or within their respective powers and authority, as may be reasonably necessary to implement the intent of this Agreement.

9.11. Merger. The delivery of the Deed and any other documents and instruments by Seller and the acceptance and recordation thereof by Purchaser shall effect a merger, and be deemed the full performance and discharge of every obligation on the part of Purchaser and Seller to be performed hereunder, except those clauses, covenants, warranties and indemnifications specifically provided herein to survive the closing.

9.12. Complete Agreement. This Agreement represents and contains the entire understanding between the parties related to the acquisition of the Property. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any prior agreements, whether verbal or written, not specifically referred to in this Agreement are hereby terminated.

9.13. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement, and Seller expressly agrees to submit to personal jurisdiction in Benton County Superior Court.

9.14. Scrivener. The party drafting this Agreement is the City of Richland. The City of Richland makes no representations regarding the rights or responsibilities of Seller under this Agreement. Seller is encouraged to review the completed contract with counsel before signing this Agreement.

IN WITNESS WHEREOF, the Purchaser has executed this Agreement on the date shown next to its signature, and Seller has accepted on the date shown next to its signature.

JACK GRIGSBY SR - SELLER

CITY OF RICHLAND - PURCHASER

By: _____ Date _____
Its: _____

By: Cynthia D. Reents, ICMA-CM Date _____
Its: City Manager

JACK GRIGSBY JR - SELLER

By: _____ Date _____
Its: _____

Approved by Legal Counsel:

By: _____ Date _____
Its: _____

By: Heather Kintzley Date _____
Its: City Attorney

Exhibit A
Legal Description of Subject Property

Land in Fee

A portion of the Northeast $\frac{1}{4}$ of Section 15 Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A portion of Lot 11 Block 400 of the Plat of Richland as recorded in Volumes 6 & 7 of Plats records of said County and State, described as follows:

A portion of a Parcel described by Statutory Warranty Deed recorded under Auditor's File No. 1998-019228 records of said County and State, more particularly described as follows:

Beginning at the Southwest corner of said of Parcel; Thence North $00^{\circ}51'13''$ West a distance of 184.54 feet along the West line of said Parcel to a point located at D-line Station 45+63.15 at 33.00 feet right, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, and the **TRUE POINT of BEGINNING**; Thence continuing North $00^{\circ}51'13''$ West a distance of 17.26 feet along the West line of said Parcel to a point on the Southerly right-of-way of Wellhouse Loop and the beginning of a 170.00 foot radius non-tangent curve having a radial bearing of South $10^{\circ}26'24''$ East; Thence Northeasterly a distance of 28.44 feet along the arc of said curve and said right-of-way leaving said West line through a central angle of $09^{\circ}35'11''$ to its point of tangency; Thence North $89^{\circ}08'47''$ East a distance of 116.94 feet along said Southerly right-of-way of Wellhouse Loop leaving said curve to the beginning of a 547.00 foot radius non-tangent curve having a radial bearing of South $00^{\circ}51'13''$ East; Thence Southwesterly a distance of 147.01 feet along the arc of said curve leaving said Southerly right-of-way through a central angle of $15^{\circ}23'56''$ back to the true point of beginning.

Containing 921.5 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached **Exhibit "A" 15-107E**.

TOGETHER WITH AND SUBJECT TO covenants, easements, and restrictions of record.

EXHIBIT "A"

15-107E / C3-084 (CCR)

1-1098-401-2294-001
Richland School Dist.# 400
Lot 1 SP#2294

2012_DUPORTAIL_EXTENSION
DRPJRLS 09-30-2015 1:45 PM

WELLHOUSE LOOP.

PROPOSED
DUPORTAIL ST. (D)

STA D45+63.15
33.00' RT (TPOB)

N89°08'47"E 116.94'

Area 921.5 S.F. +/-
Proposed new ROW

SWD AF# 1999-019228
[424 Wellhouse Loop]
1-1598-102-0400-014
Jack Grigsby Jr.
Jack E. Grigsby

1-1598-102-0400-013
Dave & Monika Rose

(L1) N00°51'13"W 17.26'

(C1) Δ=09°35'11"
R= 170.00'
L= 28.44'

(C2) Δ=15°23'56"
R= 547.00'
L= 147.01'

POB

S89°08'47"W 158.31'



Scale: 1"=50'

Date: 09-30-15

15-107E

Drawn: DRPJRL

CHECKED:BJL

Exhibit B
Legal Description of Subject Property

Temporary Construction Easement

A portion of the Northeast $\frac{1}{4}$ of Section 15 Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

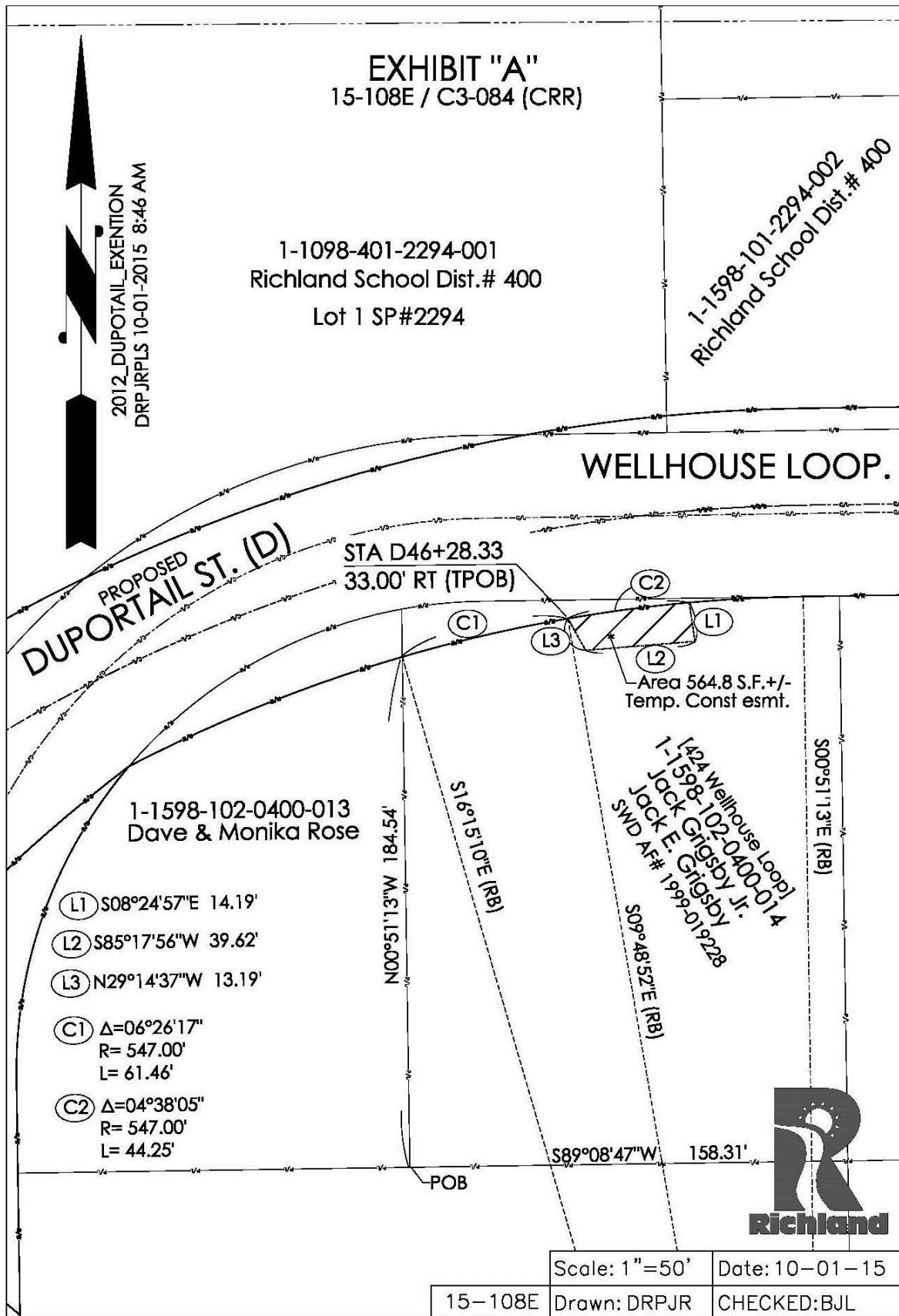
A portion of Lot 11 Block 400 of the Plat of Richland as recorded in Volumes 6 & 7 of Plats records of said County and State, described as follows:

A portion of a Parcel described by Statutory Warranty Deed recorded under Auditor's File No. 1998-019228 records of said County and State, more particularly described as follows:

Beginning at the Southwest corner of said of Parcel; Thence North $00^{\circ}51'13''$ West a distance of 184.54 feet along the West line of said Parcel to the beginning of a 547.00 foot radius non-tangent curve having a radial bearing of South $16^{\circ}15'10''$ East; Thence Northeasterly a distance of 61.46 feet along the arc of said curve leaving said West line, through a central angle of $06^{\circ}26'17''$ to a point located at D-line Station 46+28.33 at 33.00 feet right, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, and the **TRUE POINT of BEGINNING**; Thence continuing along said 547.00 foot radius curve Northeasterly a distance of 44.25 feet along the arc of said curve through a central angle of $04^{\circ}38'05''$; Thence South $08^{\circ}24'57''$ East a distance of 14.19 feet leaving said curve; Thence South $85^{\circ}17'56''$ West a distance of 39.62 feet; Thence North $29^{\circ}14'37''$ West a distance of 13.19 feet back to the true point of beginning.

Containing 564.8 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached **Exhibit "A" 15-108E**.

TOGETHER WITH AND SUBJECT TO covenants, easements, and restrictions of record.



AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

This Agreement for Purchase and Sale of Real Property ("Agreement") is made and entered into this ____ day of _____, 2016 between the **CITY OF RICHLAND**, a Washington municipal corporation ("Purchaser"), and **JACK GRIGSBY SR**, a married man and **JACK GRIGSBY JR**, a married man ("Seller").

1. Purchase and Sale of Property. Seller agrees to sell and Purchaser agrees to purchase, on the terms hereafter stated, all of the following described property (collectively, the "Property"):

1.1. The Property. The land involved in this transaction is located in the City of Richland, Benton County, Washington, and is legally described as follows:

See Exhibit A

1.2. Scrivener's Errors. In the event of an error in the legal description, the parties agree that either party or a scrivener may correct the error.

1.3. Laws and Rights. It is understood that the sale and conveyance to be made pursuant to this Agreement shall be subject to any and all applicable federal, state and local laws, orders, rules and regulations, and any and all outstanding rights of record or which are open and obvious on the ground.

1.4. Timing of Conveyance.

1.4.1 The Land in Fee described in Section 1.1 shall be conveyed to Purchaser by a Statutory Warranty Deed ("Deed") subject to the permitted exceptions and at the time of payment. The Deed shall be delivered to Purchaser at closing.

2. Purchase Price. Purchaser shall pay to Seller as the Purchase Price for the Property or Property Rights the sum of three thousand six hundred fifty dollars and no cents (**\$3,650**) for land in fee.

3. Conditions Precedent to Sale. This Agreement is made and executed by the parties hereto subject to the following conditions precedent:

3.1. Executed Contract. The "Executed Contract Date" is the date that both parties have signed this Purchase and Sale Agreement. If the Purchase and Sale Agreement is signed on different days, the Executed Contract Date is the date of the last signing party. Both Purchaser and Seller must sign this Purchase and Sale Agreement within fifteen (15) business days of approval from the City Council. If signatures are not received by both parties within fifteen (15) business days, this Agreement shall

immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

3.2. Title Review. Within ten (10) business days after the date of execution of this Agreement by both parties ("Execution Date"), Purchaser, at its sole cost and expense, shall order from Tri-City Title & Escrow (the "Title Company") a preliminary title report on the Property, and copies of all documents referred to therein, and upon receipt, furnish same to Seller.

3.3. Due Diligence. Upon execution of this Agreement by both parties, Purchaser is granted a due diligence period until and including thirty (30) business days after receipt of the title report described in Section 3.2. Said due diligence period may be extended an additional thirty (30) business days upon written mutual agreement by both Purchaser and Seller. Purchaser may conduct, at its own expense, a full review of legal, title, environmental, archaeological and any other related issues. If the results of said review are unsatisfactory in Purchaser's opinion, Purchaser may, at its option, elect to terminate this Agreement by giving Seller written notice of termination prior to the end of the due diligence period. In the event of termination by Purchaser under this section, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

3.4. Council Approval. The closing of this transaction is contingent upon approval of this Agreement by the City Council of the City of Richland. In the event the Richland City Council determines not to approve this Agreement, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

4. Closing. On or before the date of Closing, Purchaser shall deliver to the Title Company the Purchase Price for the Property in the form of a certified or cashier's check. Purchaser shall deliver the Deed and Temporary Construction Easement, as approved by Seller, to the Title Company for placing in escrow. Title Company shall be instructed that when it is in a position to issue a standard owner's policy of title insurance in the full amount of the Purchase Price, insuring fee simple title to the Property in Purchaser, Title Company shall record and deliver to Purchaser the Deed and Temporary Construction Easement; and issue and deliver to Purchaser the standard owner's policy of title insurance.

4.1. Closing Costs. Purchaser shall pay all attorney's fees, recording costs, escrow closing costs, if applicable, and the full premium for a standard owner's policy of title insurance.

4.2. Closing Date. The Closing of the transaction and delivery of all items shall occur at Tri-City Title & Escrow, and shall occur on a date specified by Tri-City Title &

Escrow with written notice to Seller and Purchaser.

5. Title. Upon closing of escrow as set forth in Section 4, title to the Property shall be conveyed by Seller to Purchaser by a duly-executed Statutory Warranty Deed.

6. Covenants, Representations and Warranties.

6.1. Seller's Covenants. Seller hereby covenants and agrees as follows:

6.1.1. From the date of this Agreement through the closing date, the Seller shall not make any material alterations to the Property or to any of the licenses, permits, legal classifications or other governmental regulations relating to the Property, nor enter into any leases or agreements pertaining to the Property without the Purchaser's prior written consent.

6.1.2. During the contract period, Seller shall not voluntarily cause to be recorded any encumbrance, lien, deed of trust, easement or the like against the title to the Property without Purchaser's prior consent.

6.1.3. Seller shall use its best efforts to remove all disapproved exceptions within the preliminary title report.

6.1.4. During the contract period, Seller will operate and maintain the Property in a manner consistent with Seller's past practices relative to the Property and so as not to cause waste to the Property.

6.2. Seller's Representations and Warranties. Seller hereby makes the following representations and warranties to Purchaser, each of which shall be true on the date hereof and on the date of closing. Seller shall immediately provide Purchaser with written notice of any event which would make any representation or warranty set forth below incorrect or untrue, and upon receipt of such notice, Purchaser may elect to terminate this Agreement. Upon Purchaser's election to terminate, this Agreement shall be without any further force and effect, and without further obligation of either party to the other.

6.2.1. Seller has full power and authority to enter into and carry out the terms and provisions of this Purchase and Sale Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Seller necessary to confer such authority upon the persons executing this Purchase and Sale Agreement and such other documents have been, or will be, taken.

6.2.2. Seller has not received any written notice from any governmental authorities or regulatory agencies that eminent domain proceedings for the condemnation of the Property are pending or threatened.

6.2.3. Seller has not received any written notice of pending or threatened investigation, litigation or other proceeding before a local governmental body or regulatory agency which would materially and adversely affect the Property.

6.2.4. Seller has not received any written notice from any governmental authority or regulatory agency that Seller's use of the Property is presently in violation of any applicable zoning, land use or other law, order, ordinance or regulation affecting the Property.

6.2.5. No special or general assessments have been levied against the Property except those disclosed in the Preliminary Title Report and Seller has not received written notice that any such assessments are threatened.

6.2.6. Seller is not a "foreign person" for purposes of Section 1445 of the Internal Revenue Code.

6.2.7. Seller is a single individual owning fee title to the Property as his sole and separate property.

6.3. Purchaser's Representations. Purchaser hereby makes the following representations to Seller, each of which shall be true on the date hereof and on the date of closing:

6.3.1. Purchaser has full power and authority to enter into and carry out the terms and provisions of this Purchase and Sale Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Purchaser necessary to confer such authority upon the persons executing this Purchase and Sale Agreement and such other documents have been, or will be, taken.

6.3.2. Purchaser represents that it has sufficient funds to close this transaction.

6.4. Survival of Covenants. The covenants, representations, and warranties contained in Section 6 of this Agreement shall survive the delivery and recording of the Deed from the Seller to the Purchaser.

7. Casualty and Condemnation.

7.1. Material Casualty or Condemnation. If prior to the closing date: (i) the Property shall sustain damage caused by casualty which would cost ten thousand dollars (\$10,000.00) or more to repair or replace, or (ii) if a taking or condemnation of any portion of the Property has occurred, or is threatened, which would materially affect the value of the Property, either Purchaser or Seller may, at its option, terminate this Agreement by

written notice to the other party within two (2) days' notice of such event. If, prior to the closing date, neither party provides said termination notice within such two-day period, the closing shall take place as provided herein with a credit against the Purchase Price in an amount equal to any insurance proceeds or condemnation awards actually collected by Seller. At closing, Seller shall assign to Purchaser Seller's full interest in any insurance proceeds or condemnation awards which may be due but unpaid to Seller on account of such occurrence.

7.2. Immaterial Casualty or Condemnation. If, prior to the closing date, the Property shall sustain damage caused by casualty which is not described in Section 7.1., or a taking or condemnation has occurred, or is imminently threatened, which is not described in Section 7.1., neither Purchaser nor Seller have the right to terminate this Agreement. Closing shall take place as provided herein with a credit against the Purchase Price equal to the cost to repair that portion of the Property so damaged by insured casualty, or an amount equal to the anticipated condemnation award, as applicable. At closing, Purchaser shall assign to Seller all rights or interest in and to any insurance proceeds or condemnation awards which may be due on account of any such occurrence.

8. Purchasers' Remedies. In the event of material breach of this Agreement by Seller, Purchaser shall have, as their sole remedies: (a) the right to pursue specific performance of this Agreement, (b) the right to terminate this Agreement and (c) all remedies presently or hereafter available at law or in equity. Purchaser hereby waives all other remedies on account of a breach hereof by Seller.

9. Miscellaneous.

9.1. Finder's Fee. Purchaser and Seller each agree that a real estate finder's fee ("Real Estate Compensation") is not due to each other or to any third party. Each party hereby agrees to indemnify and defend the other against and hold the other harmless from and against any and all loss, damage, liability or expense, including costs and reasonable attorney's fees, resulting from any claims for Real Estate Compensation by any person or entity other than provided herein. The provisions of this section shall survive the closing.

9.2. Time of the Essence. Time is of the essence of every provision of this Agreement.

9.3. Notices. Whenever any party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other party by personal delivery (including delivery by written electronic transmission) or by certified, registered or express United States mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

TO SELLER:

Jack Grigsby Sr. & Jack Grigsby Jr.
PO Box 967
Richland, WA 99352
Phone: (509) 943-9372

TO PURCHASER:

City of Richland
Attn: Mrs. Julie West
840 Northgate Drive, P.O. Box 190
Richland, WA 99352
Phone: (509) 942-7461
Fax: (509) 942-7468
Email: jwest@ci.richland.wa.us

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9.5. Captions. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement.

9.6. Exhibits. All exhibits attached hereto shall be incorporated by reference as if set out in full herein.

9.7. Binding Effect. Regardless of which party prepared or communicated this Purchase and Sale Agreement, this Purchase and Sale Agreement shall be of binding effect between Purchaser and Seller only upon its execution by an authorized representative of each such party.

9.8. Construction. The parties acknowledge that each party and its counsel have reviewed and revised this Agreement, and that the normal rule of construction providing that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendment or exhibits hereto.

9.9. Counterparts. This Purchase and Sale Agreement may be executed in several counterparts, each of which shall be an original, but all of such counterparts shall constitute one such Agreement.

9.10. Cooperation and Further Assurances. Each party shall cooperate with the other in good faith to achieve the objectives of this Agreement. The parties shall not unreasonably withhold responses to requests for information, approvals, or consents provided for in this Agreement. The parties agree to take further action and execute further documents, both jointly or within their respective powers and authority, as may be reasonably necessary to implement the intent of this Agreement.

9.11. Merger. The delivery of the Deed and any other documents and instruments by Seller and the acceptance and recordation thereof by Purchaser shall effect a merger, and be deemed the full performance and discharge of every obligation on the part of Purchaser and Seller to be performed hereunder, except those clauses, covenants, warranties and indemnifications specifically provided herein to survive the closing.

9.12. Complete Agreement. This Agreement represents and contains the entire understanding between the parties related to the acquisition of the Property. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any prior agreements, whether verbal or written, not specifically referred to in this Agreement are hereby terminated.

9.13. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement, and Seller expressly agrees to submit to personal jurisdiction in Benton County Superior Court.

9.14. Scrivener. The party drafting this Agreement is the City of Richland. The City of Richland makes no representations regarding the rights or responsibilities of Seller under this Agreement. Seller is encouraged to review the completed contract with counsel before signing this Agreement.

IN WITNESS WHEREOF, the Purchaser has executed this Agreement on the date shown next to its signature, and Seller has accepted on the date shown next to its signature.

JACK GRIGSBY SR - SELLER

CITY OF RICHLAND - PURCHASER

By: _____ Date _____
Its: _____

By: Cynthia D. Reents, ICMA-CM Date _____
Its: City Manager

JACK GRIGSBY JR - SELLER

By: _____ Date _____
Its: _____

Approved by Legal Counsel:

By: _____ Date _____
Its: _____

By: Heather Kintzley Date _____
Its: City Attorney

Exhibit A
Legal Description of Subject Property

Land in Fee

A portion of the Northeast $\frac{1}{4}$ of Section 15 Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A portion of Lot 11 Block 400 of the Plat of Richland as recorded in Volumes 6 & 7 of Plats records of said County and State, more particularly described as follows:

A portion of a Parcel described by Statutory Warranty Deed recorded under Auditors File No. 88-946, records of said County and State, more particularly described as follows:

Beginning at the Southeast corner of said Parcel; Thence North $00^{\circ}51'13''$ West a distance of 170.79 feet along the East line of said Parcel and the West right-of-way of Wellsian Way to a point located at D-line Station 50+32.10 at 66.39 feet right, as shown on City of Richland Duportail Street Extension right-of-way map filed under C3-084(CRR) City of Richland Records, and the **TRUE POINT OF BEGINNING**; Thence North $43^{\circ}57'38''$ West a distance of 45.73 feet leaving said East line and West right-of-way to a point on the North line of said Parcel and the South right-of-way for Wellhouse Loop; Thence North $89^{\circ}08'47''$ East a distance of 31.25 feet along said North line and South right-of-way to the Northeast corner of said Parcel described by Statutory Warranty Deed recorded under Auditors File No. 88-946, and a point on said West right-of-way of Wellsian Way; Thence South $00^{\circ}51'13''$ East a distance of 33.39 feet along said West right-of-way leaving said South right-of-way for Wellhouse Loop back to the true point of beginning.

Containing 521.7 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached **Exhibit "A" 15-109E**.

TOGETHER WITH AND SUBJECT TO covenants, easements, and restrictions of record.

EXHIBIT "A"
15-109E / C3-084 (CRR)

WELLHOUSE LOOP.

**PROPOSED
DUPORTAIL ST. (D)**

2012_DUPOTAIL_EXTENSION
DRPJRLS 10-01-2015 10:50 AM

Proposed new ROW
Area 521.7 S.F. +/-

STA D50+32.10
66.39' RT (TPOB)

[447 Wellsian Way]
1-1598-102-0400-015
Jack E. Grigsby
SWD AF# 88-946

- (L1) N43°57'38"W 45.73'
- (L2) N89°08'47"E 31.25'
- (L3) S00°51'13"E 33.39'

N00°51'13"W 170.79'

POB

WELLSIAN WAY



1-1598-102-0400-055
Cody & Shelli Clapper

Scale: 1"=50'

Date: 10-01-15

15-109E

Drawn: DRPJR

CHECKED:BJL



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 62-16, Authorizing the Submittal of a Funding Request to the Washington State Department of Health Office of Drinking Water for the Lorayne J Water System Consolidation Feasibility Study

Department:
Public Works

Ordinance/Resolution Number:
62-16

Document Type:
Resolution

Recommended Motion:

Approve Resolution No. 62-16 authorizing staff to apply for Washington State Department of Health Water System Consolidation grant funding to evaluate consolidating the Lorayne J water system with the City of Richland's water system.

Summary:

The Lorayne J subdivision lies within the City's Urban Growth Boundary along south Leslie Road, but is not within the City limits. The subdivision was developed in the 1970's with an on-site water system that includes several deep wells. The Kennewick Irrigation District (KID) operates the water system under regulations administered by the Washington State Department of Health (DOH). In recent years the wells have become increasingly impacted by nitrate contamination, leading the KID and DOH to seek solutions.

The DOH promotes a policy of consolidating struggling water systems with larger, more robust systems. The KID and DOH both consider consolidation of the Lorayne J water system with the City's system as an appealing solution. The City's water system is not effected by nitrate contamination and has sufficient capacity to supply the Lorayne J neighborhood's residential indoor water needs.

At its February workshop meeting, the City Council provided guidance to staff regarding consideration of a consolidation proposal. One of the guiding principles is that a consolidation proposal should not impose costs on existing City ratepayers. The DOH administers a funding program that would support evaluation of technical and financial issues involved in a consolidation. The DOH program requires that the City be the applicant and funded agency. No matching funds are required.

Staff recommends applying for the DOH funding as a no-cost resource to advance consideration of the Lorayne J consolidation issue.

Fiscal Impact:
Yes

The Department of Health funding would provide up to \$30,000 in new funding to support the City and Kennewick Irrigation District's evaluation of water system consolidation. No matching funds will be required.

Attachments:

I. Resolution No. 62-16

RESOLUTION NO. 62-16

A RESOLUTION of the City of Richland authorizing application for Washington State Department of Health funding to evaluate the feasibility of water system consolidation involving the City and the Lorayne J water system.

WHEREAS, the Lorayne J subdivision lies within the City of Richland's Urban Growth Boundary, but outside the City limits; and

WHEREAS, the Lorayne J subdivision receives potable water service from a well water source located within the subdivision. The well and water distribution system are operated by the Kennewick Irrigation District; and

WHEREAS, the Lorayne J well water source is experiencing water quality problems that must be addressed to keep the system in compliance with state and federal regulations; and

WHEREAS, the Washington State Department of Health regulates public drinking water systems and has reached out to the Kennewick Irrigation District and the City in its efforts to facilitate a long term compliance strategy for the Lorayne J water system; and

WHEREAS, the Washington State Department of Health promotes consolidation of non-compliant water systems with larger compliant systems; and

WHEREAS, the Washington State Department of Health administers a Drinking Water State Revolving Fund Small System Consolidation Activities funding program to support its consolidation policy; and

WHEREAS, at its February 23, 2016 workshop, the City Council provided guidance to staff regarding City participation in the solution to the Lorayne J water system concerns; and

WHEREAS, the Department of Health funding program may provide up to \$30,000, with no matching funds required, for the evaluation of water system consolidation as it would apply to the Lorayne J water system; and

WHEREAS, the Department of Health program requires that the funding application and any funding agreement be with the City as the larger, compliant water system; and

WHEREAS, City staff recommends applying for the Department of Health funding so that evaluation of the Lorayne J system consolidation can be initiated at no cost to the City and can be advanced with more detailed information.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that staff is authorized to apply for Washington State Department of Health funding to evaluate the feasibility of water system consolidation involving the City and the Lorayne J water system.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 63-16, Authorizing the City Manager to Sign and Execute a Professional Services Agreement with Berry Dunn to Provide Enterprise Resource Planning Consulting Services and Implementation Project Management

Department:

Assistant City Manager

Ordinance/Resolution Number:

63-16

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 63-16, authorizing the City Manager to sign and execute a professional services agreement with Berry, Dunn, McNeil & Parker LLC (dba Berry Dunn) for enterprise resource planning consulting services and implementation project management.

Summary:

Beginning in 2010, the City has replaced its technology infrastructure and applications according to a strategic plan and governing committee. As a result, the City has systematically upgraded and/or replaced its systems to keep pace with technology and provide the most cost effective service delivery to our citizens. One of the core systems that needs to be addressed is the financial system, also known as the Enterprise Resource Planning (ERP) system. The City has multiple disparate systems that do not integrate well with the backend financial software, requiring duplication of efforts, data across multiple applications, and multiple points of manual data entry.

With this contract, the City will begin the process of replacing the current system with one that meets the needs of various business processes, security requirements and alignment with industry best practice. The proposed engagement includes documentation of current processes, requirements gathering, gap analysis, and development of an request for proposal used to seek qualified vendors to replace the legacy system.

City staff conducted a competitive request for proposal (RFP) procurement in compliance with RMC Chapter 3.04 Purchasing. Twelve RFP responses were received, and the selection of Berry Dunn was made based on services and cost. Berry Dunn has provided services for more than 200 local and state agencies throughout the country. They have extensive experience assisting municipal clients in developing RFPs for Enterprise Resource Planning software across the nation.

The City anticipates utilization of Berry Dunn for Phase I RFP Development as well as Phase 2 for Implementation Project Management should the Steering Committee seek to continue utilization of services.

Fiscal Impact:

The total cost of the proposed Phase I contract will not exceed \$126,000. The 2016 expense has been budgeted in the I.T. Budget in anticipation of a consultant engagement.

Attachments:

1. Proposed Resolution
2. Proposed Contract

RESOLUTION NO. 63-16

A RESOLUTION of the City of Richland authorizing the execution of a Professional Services Agreement with Berry, Dunn, McNeil & Parker LLC (dba Berry Dunn) to provide enterprise resource planning consulting services to the City of Richland.

WHEREAS, the City of Richland is actively reviewing the replacement of the financial, human resources and payroll systems, and requires consultant support to execute these activities; and

WHEREAS, the City conducted a competitive solicitation in compliance with RMC Chapter 3.04; and

WHEREAS, Berry, Dunn, McNeil & Parker LLC (dba Berry Dunn) has been selected to perform these services; and

WHEREAS, the funding necessary for payment of this contract is budgeted in the 2016 Information Technology Services Strategic Funds budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland hereby authorizes the City Manager to sign and execute a Professional Services Agreement with Berry, Dunn, McNeil & Parker LLC (dba Berry Dunn) to provide enterprise resource planning consulting services to the City of Richland.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this 15 day of March, 2016 by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter referred to as the "City"), and Berry Dunn McNeil & Parker, LLC dba BerryDunn, with an office located at 100 Middle Street, Portland, ME 04101 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide ERP Consulting services for the ERP Gap Analysis/RFP Development project
- b) The following exhibit(s) are attached hereto and made a part of this Agreement:
 - (i) Exhibit A - Statement of Work, Phase 1
 - (ii) City's RFP entitled 15-0134 City of Richland ERP Consulting Services: Gap Analysis/RFP Development dated August 28, 2015
 - (iii) Addendum 1 dated September 14, 2015
 - (iv) Addendum 2 dated September 18, 2015
 - (v) Addendum 3 dated October 1, 2015
 - (vi) Consultant's response entitled BerryDunn's Proposal to provide ERP Consulting Services: GAP/Analysis/RFP Development to the City of Richland dated October 9, 2015
 - (vii)
- c) This Agreement consists of this Agreement, the above referenced Exhibit(s) and other documents listed below. These form the entire Agreement between the parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
 - (i) City of Richland Agreement No. 57-16
 - (ii) Exhibit A: Statement of Work, Phase 1
 - (iii) City Richland RFP 15-0134 City of Richland ERP Consulting Services
 - (iv) Exhibit B: RFP 15-0134 proposal response submitted by Berry Dunn dated October 9, 2015

2) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional

meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

- b) The Consultant shall prepare a monthly progress report, in a form approved by the City, that will outline in written and/or graphical form the various phases/tasks and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described for Phase 1 under this Agreement by December 30th, 2016.

4) PAYMENT

- a) For services rendered under this Agreement for Phase 1, the City shall pay the Consultant an amount not to exceed One Hundred Twenty Six Thousand dollars (\$126,000). Payment shall be made on a "Fixed Bid – not-to- exceed" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A – Statement of Work, Phase 1
- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed as listed in Exhibit A - Statement of Work, Phase 1.
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity. This applies to any travel that is not part of the original fixed bid / not-to-exceed agreement that is deemed necessary by both the City and the Consultant that is approved by the City in advance of the travel.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year

period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant. The Consultant shall consider all information provided by the City and all reports, studies and other documents resulting from the Consultant's performance of this service to be used exclusively for the City's benefit and shall not be used for other Consultant engagements, demos or training outside the engagement with the City without prior written permission.

7) TERMINATION

- a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this Agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a) As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

- b) Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within 30 days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within 20 days of receipt.
- c) All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at its sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d) Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9) COOPERATIVE PURCHASING

The Washington State Inter-local Cooperative Act RCW 39.34 provides that other governmental agencies may purchase services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties agree. The City does not accept any responsibility or involvement in the purchase orders or contracts issued by other public agencies.

10) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolved by legal action.

11) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

12) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

13) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

14) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 - 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 - 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
 - 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - 4. Professional Liability insurance appropriate to the Consultant's profession.
- c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 - 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d) Other Insurance Provisions. The Consultant's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements evidencing the insurance requirements of the Consultant before commencement of the work, including, but not limited, to the additional insured endorsement.
- g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

14) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland

2700 Duportail Street, Bldg. 200
PO Box 190, M/S #11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name:	Charles D Snow
Name of Firm:	Berry, Dunn, McNeil & Parker LLC dba BerryDunn
Address:	100 Middle Street
Address:	
Address:	Portland, ME 04101
Email:	csnow@berrydunn.com
Phone Number:	(207) 541-2294
Fax Number:	(207) 541-2294

18) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

20) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

21) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original

intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

22) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

24) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

CONSULTANT

CYNTHIA D. REENTS, ICMA-CM
City Manager

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER D. KINTZLEY
City Attorney

Signature

Charles D. Snow, Principal _____
Printed Name & Title

100 Middle Street

Portland, ME 04101
Address

Phone: (207) 541-2294

Email: csnow@berrydunn.com

Fax: (207) 541-2294

Exhibit A – Statement of Work, Phase 1**Phase 1****Project Management**

1. **Conduct initial project planning.** BerryDunn's project team will conduct an initial project planning teleconference with the City to review our proposed work plan and schedule, clarify goals and objectives, identify known project constraints, and refine dates and/or tasks as appropriate. During this time, we will help the City define the appropriate scope of the project, differentiating between what is necessary for project success as opposed to what is desired. As part of this meeting, we will discuss our approach for managing communications between BerryDunn and the City, as well as our approach to scope, risks, and resource management.

We will request names and contact information for City employees who will be involved in the project in order to schedule a project kickoff meeting and initial on-site interview sessions. We will also request the assistance of City staff to coordinate on-site meeting space, assist in scheduling interviews, facilitate the process of circulating deliverable documents for review, and assist in identifying appropriate employees to interview from key user groups.

2. **Develop draft Project Management Documents.** Based on our initial discussions, we will develop a draft Project Work Plan, Project Stakeholder Register, and Project Schedule for distribution to City Project Management Team members detailing the scope of work to be performed, phases of City involvement and staff participation, and work schedule. These documents will reflect the tasks, milestones, and timelines discussed during initial project planning. The Project Management Documents will also include template to be used throughout the project (e.g., Weekly Status Update, Deliverable Acceptance Form).

After providing draft versions of these materials in advance, BerryDunn will then facilitate an on-site work session to review the drafts and solicit feedback from the City. This feedback will be incorporated into the document, which will then be distributed to the City in final.

Deliverable: D1. Project Management Documents

3. **Develop Project Communications and Bi-Weekly Project Status Reports.** As part of BerryDunn's ongoing project management of this engagement, we will provide Bi-Weekly Project Status Reports and teleconference meetings. These brief reports will include a description of the activities and accomplishments for the reporting period, plans for the upcoming two weeks, issues encountered during the reporting period, risks that may impact the project or deliverables, and mitigation strategies for avoiding any adverse impacts to the project. This will also include an indication of the percentage of each deliverable that is

complete. We will also draft periodic communications to project stakeholders, including preparation memos prior to on-site work sessions and other communications as-needed

Deliverable: D2. Bi-Weekly Project Status Reports

Task 1: As-Is Documentation

4. **Develop and issue end-user Web survey.** We will develop and distribute a Web survey to City staff to understand issues and challenges with current system(s). We envision that this survey will be issued to the core department users and will be used to help determine the City's current and future system needs. Prior to issuing the interview questionnaire, we will review the questions with the City's project manager. We will then provide the survey to the core department users for completion. The results of the survey will be used as one of many data points in developing our evaluation of the current system.

We have initially planned on developing one survey; however, we would be happy to discuss alternate approaches of issuing separate surveys to different stakeholder groups in the City would prefer.

5. **Request and review existing documentation.** Prior to conducting our on-site work, we will provide the City with an Information Request Sheet to request available documentation that will be helpful to us during the project (e.g., organizational charts, documentation on existing systems, and requirements). We respectfully request that the City provide the requested information prior to the project kickoff meeting and interviews, as reviewing available information in advance of our on-site work will enable us to be more efficient, become more knowledgeable of the current environment, and make best use of City personnel's time.
6. **Facilitate project kickoff meeting.** We will conduct an on-site project kickoff meeting with City leadership and all project stakeholders. This will serve as an opportunity to introduce project team members, discuss the City's goals for this project, present our project approach and methodology, review the schedule of key project dates, and answer questions.
7. **Conduct on-site current environment fact-finding meetings.** Following the project kickoff meeting, we will conduct on-site fact-finding meetings with City staff from the departments identified as future users of the ERP system, including all IT staff and representative stakeholders from each department. We will explore their experience in daily interaction with the system, along with any additional areas we identify prior to or during the kickoff meeting. The purpose of these meetings is to review, evaluate, and document the City's existing system functionality and understand processes that are critical or unique to the City. Where appropriate, our team will observe staff conducting business process routines within City offices.
In addition, we will meet with representatives from the City's IT staff who support the existing applications to review available system documentation, existing data elements, and data reporting needs. This will help us understand the City's current IT staffing and support

structure, and the existing system functionality and potential areas of focus for a new ERP system.

We anticipate these fact-finding interviews will take place over three days, with a team of BerryDunn consultants conducting the meetings. When necessary, the BerryDunn team will accommodate unanticipated scheduling challenges of City personnel to make the best use of on-site time. Last-minute changes often alter the schedule for key stakeholders. Our approach is to always do what we can to accommodate such needs, to ensure that the project is progressing in as efficient a manner as possible.

- 8. Identify key as-is business processes to be diagrammed.** Following our on-site fact-finding work sessions, a first draft of the business processes to be diagrammed would be created and reviewed via teleconference with the City prior to the as-is mapping sessions to confirm the final list of processes.

In Table 1, we have outlined BerryDunn's Business Process Review Estimator Matrix, which we will use to designate the complexity of each business process to be documented. We are proposing to diagram up to 25 processes including five of high complexity, 10 of medium complexity, and ten of low complexity.

Table 1: BerryDunn Business Process Review Estimator Matrix

Complexity	Process Description	Staff Hours
Low	A single iteration process with limited inputs and outputs and a small number of departments involved.	4 hours
Medium	A process involving more than two City departments that may involve external agencies. It is impacted by a limited number of other workflow processes. However, there may be 1-2 variations of the process depending on predecessor or contingency tasks.	10 hours
High	A process involving multiple inputs and outputs, several departments, and possibly external agencies. It has multiple variations which may be dependent on variable predecessor tasks and contingency processes.	14 hours

Key Payment Milestone 1: Onsite Fact Finding, identifying business process diagrams

- 9. Facilitate on-site business process diagramming meetings.** Once the business process list is final, BerryDunn will meet on-site at City offices with the staff responsible for the processes to be documented. We will facilitate the business process diagramming meetings

by service area and document the processes in Microsoft Visio. We will provide the draft processes to the City Project Team and conduct a follow-up teleconference to collect feedback and incorporate all revisions in the final diagrams.

Deliverable: D3. As-Is Business Process Diagrams

Key Payment Milestone 2: Business Process Diagrams

10. Develop As-Is Environment Report. Following the City's approval of the As-Is Business Process Diagrams, our team will develop a detailed As-Is Environment Report, which will document the diagrammed business processes in narrative form, along with the following considerations:

- Gaps between as-is processes and ERP best practices
- Recommendations for resolving process issues
- Potential new uses of ERP functionality
- Best practices for developing or improving current business practices

We will issue the draft Report to the City Project Team and conduct an on-site review session to collect all feedback. The City's edits will be incorporated in to the final As-Is Environment Report.

Deliverable: D4. As-Is Environment Report

Key Payment Milestone 3: Onsite facilitation, As-Is Environment Report

Task 2: Requirement Documentation

11. Develop Preliminary Functional and Technical Requirements. BerryDunn has developed a database of general technical and functional requirements of ERP software systems based on our experience with other government agencies, our knowledge of ERP system functionality and best practices, and the finding confirmed in the To-be Environment Strategy Report. Drawing from this database, we will make refinements based on our understanding of the City's current business and technical environment, with consideration given to those processes that are critical or unique to the City, as well as those that are relevant to cities and Washington governments.

We have found that the process of preparing preliminary functional and technical requirements following our initial fact-finding meetings with the City, enables us to define approximately 75% of requirements up front for most clients. We will provide this preliminary

list to the City for use as a starting point for facilitated joint requirement planning (JRP) work sessions.

Deliverable: D5. Preliminary Functional and Technical Requirements

12. Conduct Joint Requirements Planning (JRP) work sessions. Using the preliminary list of requirements as a starting point, we will schedule on-site JRP work sessions with groups of City staff members for each of the core business areas that require a list of functional requirements. The purpose of these meetings will be to review the preliminary list of requirements and facilitate additions, changes, and deletions.

During these facilitated work sessions, BerryDunn will work collaboratively with participants and challenge staff to consider “desired” or “critical” needs in the future environment. We will also ask stakeholders to identify whether or not the requirements exist in today's environment.

Based on our experience with other government institutions and our understanding of the City's needs, we have planned for three days of on-site JRP work sessions. Following the JRP sessions, we will update the preliminary technical and functional requirements document to incorporate information gained from City personnel. Prior to finalizing the document, we will provide a draft of the requirements list to the City for review. We will collect a single summary of changes from the City and modify the draft requirements to include all desired functional and technical modifications.

Deliverable: D6. Final Functional and Technical Requirements

Key Payment Milestone 4: Final Functional and Technical Requirements

Task 3: ERP Gap Analysis

13. Develop ERP Gap Analysis Report. We will summarize the findings on our on-site work sessions and the City's business requirements, as compared to functionality commonly available in an integrated ERP system, in a draft ERP Gap Analysis Report. It will include, at a minimum:

- Requirements against current City applications
- Recommendations to keep, modify, or replace existing applications
- ERP project objectives
- Opportunities for business process changes to support ERP best practice
- Recommended training to support the adoption of the ERP system

We will provide a draft of the ERP Gap Analysis Report to the City's Project Team and conduct an on-site review to explain our findings and gain feedback on the overall direction presented in the report. We will then revise the Report and update to final.

Deliverable: D7. ERP Gap Analysis Report

Key Payment Milestone 5: ERP Gap Analysis Report

Task 4: RFP Development

- 14. Develop Request for Proposals (RFP) Document.** Following the ERP Gap Analysis Report review session, BerryDunn will meet on-site with City leadership and a representative from the City's procurement staff to identify required standards for inclusion in an RFP (e.g., standard terms and conditions, required format, other language) and establish a timeline for the RFP development and procurement processes.

We will then develop the RFP using a proven format that incorporates information on the history of the project, a high-level description of the City's current environment, the City's desired approach to implementing a new ERP system, the City's ERP solution specifications, and a structured list of points for vendors to address in their response. The RFP will be developed in accordance with the City's purchasing guidelines. Our team will also work with the City to develop objective evaluation criteria to include in the RFP. We will then prepare a scoring matrix to track significant strengths and limitations of each proposal reviewed in terms of the established evaluation criteria. Based on prior experience, we would recommend reviewing the evaluation criteria while we are on-site to review the draft RFP Package.

- 15. Facilitate meeting to review draft RFP Package.** BerryDunn will coordinate an on-site meeting with the City's Procurement Team to review the draft RFP Package, collecting any feedback or additional terms for inclusion. We will also meet with the Evaluation Committee to review the draft from an evaluation perspective, including our recommended evaluation criteria.

Following these meetings, we will incorporate all City feedback in a single final version for distribution through the City's preferred channels. In addition, BerryDunn can provide a distribution list that includes most of the major ERP vendors in the market, to encourage a broad response from the vendor community and a suitable number of proposals for evaluation.

Deliverable: D8. RFP Package

Key Payment Milestone 6: RFP Package

Task 5: RFP Process and Facilitation

- 16. Analyze vendor proposals.** BerryDunn will facilitate the proposal review process by analyzing vendor proposals and developing an executive-level summary of each. The executive summary memos will identify key areas for consideration by the City's Evaluation Team and are intended to be tools that members of this team can use to focus their review of vendor proposals. The memos will also contain a quantitative analysis of each vendor's responses to the functional and technical requirements, also known as a Level-of-Fit Analysis. Our project work plan assumes that we will be reviewing up to six vendor proposals.
- 17. Facilitate first-round vendor scoring.** BerryDunn will facilitate an on-site meeting with the City's Evaluation Team to review the proposal summaries, elicit discussion of each proposal received, assist in the scoring process, and collect scores to identify the top three preferred vendors to invite for demonstrations.
- 18. Develop demonstration scripts.** The latter portion of the meeting facilitated for first-round vendor scoring will be dedicated to discussing the format and scripts for vendor demonstrations. We will develop a draft demonstration script template and provide it to the City for review. After finalizing a City-approved version, we will provide the appropriate scripts to each vendor in advance of their on-site demonstrations. We will also develop a scoring methodology and evaluation criteria that will assist the City in scoring each demonstration.
- 19. Conduct teleconferences with finalist vendors to discuss demonstration scripts.** Having provided the demonstration scripts to each vendor for review, we will conduct a one-hour teleconference call with each to address any questions or concerns they might have. This will help to ensure a mutual understanding of expectations prior to the actual demonstrations and that the demonstrations effectively address key items the City requires, in order to accurately identify the finalist vendors' strengths and weaknesses.

Key Payment Milestone 7: RFP Scoring Tasks and prep

20. Facilitate vendor demonstrations. We will coordinate and facilitate vendor demonstrations for up to three vendors at the City's offices. Based on the anticipated functional areas of the project, our team will plan for between one and a half days and three days of demonstrations per vendor. This length will be determined collaboratively with the City Project Team following the first round vendor scoring meeting. Our project team's extensive background in the demonstration process provides the City with a unique perspective on how to score, prepare, evaluate, and participate in vendor demonstrations. Following each demonstration, we will meet with the City's evaluation team to assess the vendor's product relative to the established evaluation criteria.

21. Facilitate second-round vendor scoring. BerryDunn will facilitate the second round of vendor scoring immediately following demonstrations to identify the vendor or vendors for which the City should perform its reference checks.

22. Prepare City staff for reference checks and site visits. BerryDunn will develop a memo for City staff that describes how to prepare for reference checks. As part of the memo, we will identify City tasks that should be accomplished prior to meeting with each site. The memo will include a list of materials that should be reviewed and instructions for preparing for each meeting. We will meet with the City's project team to discuss the memo and suggested approach for the reference checks, as well as to answer questions regarding the approach.

We recommend the City visit similar organization(s) in which the finalist vendor(s) have implemented the proposed system. This will provide an opportunity to ask questions, understand how the software is being used, and assess operational issues related to use of the software or implementation. BerryDunn will develop a recommendations memo for the City on how to prepare for site visits. As part of the memo, we will identify City tasks that should be accomplished prior to visiting each site. The memo will include a list of materials that should be reviewed and step-by-step instructions for preparing for each meeting. We will assist the City in arranging the site visits, help develop an agenda for the visits, and meet with the City's project team via teleconference to discuss the agenda and answer questions regarding the site visits.

Key Payment Milestone 8: Demonstrations and Reference Checks

23. Facilitate Final Round of Scoring. Immediately following the final vendor site visit, we will facilitate the final round of scoring via teleconference. We believe it is beneficial to identify two candidates at this stage, as it provides more leverage in the negotiation process and may lead to a more favorable contract for the City. In addition, should it be necessary to end

negotiations with the preferred vendor, it is beneficial to maintain an open relationship with a back-up vendor.

24. Assist City with Contract Negotiations. BerryDunn will participate with the City in the contract negotiations process with the vendor the City selects. We have been involved in contract negotiations from the client's, vendor's, and independent consultant's perspectives, and are knowledgeable about how the contract impacts the implementation process. In conducting contract negotiations between the City and the preferred vendor, we will draw on these experiences to ensure the City's best interests are being met. As part of that process, we believe it is critical to develop a positive relationship between the City and the vendor, as this sets the foundation for a collaborative implementation process. We understand the roles of all parties involved in negotiations and will utilize our experience as facilitators to establish clear communication, trust, and goodwill between all involved.

Prior to beginning negotiations, we will discuss the negotiation strategy with the City and identify key roles for decision-making. We will then draw on the information gathered during our review of the vendors' proposals, identify any concerns, and provide the vendors with an opportunity to respond with requested modifications. Following initial conversations with the two vendors, we will confirm the preferred vendor with the City. While we recommend keeping negotiations and alternatives open with both parties, we expect to proceed with in-depth negotiations with only the preferred vendor at this stage.

We will work with the City's project team and legal counsel, as well as the preferred vendor to develop a draft contract, using the City's contracting procedures and the vendor's proposal as starting points. We will review the contract documents in consultation with the City to ensure that requirements are clearly defined and to establish that the City agrees to the schedule, implementation process, fee arrangement, scope of services, vendor resources, deliverables, costs, acceptance criteria, and terms and conditions. In addition, we will be "at the table" in negotiations with the preferred vendor. Should it become clear at any point during negotiations that the preferred vendor's solution or contract terms will not meet the needs of the City, we may recommend halting negotiations with that vendor and commencing negotiations with the alternate vendor.

A positive working relationship between the City and the vendor is Integral to the process of finalizing contract negotiations. While contract negotiations can be stressful, we will work with all parties to establish a constructive sense of partnership moving into the implementation phase.

Based on our experience conducting contract negotiations for similar projects, we recognize that the level of effort can vary significantly depending on several factors. We have planned for 50 hours of contract negotiation services (to be billed as used), which we have found is generally appropriate for a project of this scope and size.

Deliverable: D9. RFP Process Facilitation

Key Payment Milestone 9: Negotiation and Selection

Invoicing for Phase 1

- a) The invoice shall provide sufficient detail on the work being billed, and will match the deliverables specified in the Scope of Work, the hours spent by the Consultant to create the deliverable and the status/progress against the deliverable.
- b) In the event the deliverable is not complete, the amount to be paid will be adjusted as a percentage to the estimated amount to be paid and will be agreed upon by the City before invoicing as agreed upon by the Project Managers for the City and the Consultant.

Summary of Key Milestone Deliverables and Payments

Task Description			Sign off Gate / Deliverable	Amount to be paid	Forecasted Month when completed
1	Task 1 A	Conduct Onsite Fact Finding Meetings, identify business process diagrams	On Site completed and 25 diagrams identified and agreed upon	19,800	April
2	Task 1 B	Facilitate onsite Business Process Diagramming work sessions	25 Process diagrams complete	19,800	May
3	Task 1 C	Facilitate onsite sessions for As – Is Environment Report	Environment Report Complete	19,800	June
4	Task 2	Develop Preliminary Functional and technical requirements Facilitate onsite JRP work sessions Requirements Documentation	Final Functional and Technical Requirements document	19,800	June/July
5	Task 3	Facilitate onsite sessions for RFP Gap Analysis report	ERP Gap Analysis	9,900	July
6	Task 4	Facilitate onsite work sessions, RFP Development and review of RFP	RFP Package	7,200	August
7	Task 5A	RFP Process and Facilitation	RFP Scoring Tasks	9,900	September
8	Task 5B	RFP Process and Facilitation	Demonstrations & Reference Checks	9,900	October
9	Task 5C	RFP Process and Facilitation	Negotiation and Selection	9,900	November/December

Total \$126,000



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 64-16, Approving Acceptance of a Department of Ecology Stormwater Grant for Richardson Road Stormwater Retrofit and Authorizing Execution of an Interlocal Cooperative Agreement with the Port of Benton for the Project

Department:
Public Works

Ordinance/Resolution Number:
64-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 64-16, approving acceptance of a Department of Ecology Stormwater Grant for Richardson Road Stormwater Retrofit and authorizing execution of an Interlocal Cooperative Agreement with the Port of Benton for the project.

Summary:

In 2015, Public Works staff met with Port of Benton staff and identified a stormwater retrofit project which would improve water quality at a stormwater outfall in the Port of Benton's north Richland area. City staff applied for a Washington State Department of Ecology grant for this project and in October 2015 were notified that they were successful.

Construction of a stormwater infiltration pond at the Richardson Road outfall will improve water quality treatment to the existing outfall discharging to the Columbia River. This project was presented to the public during last year's public outreach program for north Richland stormwater quality retrofit project.

An Interlocal Cooperative Agreement with the Port of Benton identifies the funding for the project, with the Port paying the required 25% matching funds.

Staff is proposing Council accept the grant and proceed with execution of the interlocal agreement with the Port of Benton. Doing so will make 2016 construction of this project possible, which is staff's goal.

Fiscal Impact:
No

This project, including the Ecology and Port funding sources, are included in the 2016 - 2030 Capital Improvement Plan. Execution of these agreements begins implementation of the Plan. Acceptance of the grant and interlocal agreement has no financial impact on the City. Project costs, including staff time, will be reimbursed by the grant and Port collectively.

Attachments:

1. Resolution No. 64-16
2. Port of Benton Interlocal

RESOLUTION NO. 64-16

A RESOLUTION of the City of Richland authorizing acceptance of a Department of Ecology stormwater grant and execution of an Interlocal Agreement with Port of Benton for the Richardson Road Stormwater Retrofit Project.

WHEREAS, the City's stormwater management operation is regulated by a Washington State-issued National Pollution Discharge Elimination System (NPDES) permit; and

WHEREAS, the NPDES permit makes the City responsible for the quality of stormwater runoff discharged to the Columbia and Yakima Rivers; and

WHEREAS, the City's Strategic Leadership Plan includes a goal to protect and enhance the City's water resources; and

WHEREAS, the 2016–2030 Capital Improvement Plan includes the Richardson Road Stormwater Retrofit project which will add a water quality treatment feature to the existing outfall discharging stormwater runoff to the Columbia River; and

WHEREAS, consistent with the Capital Improvement Plan, the Washington State Department of Ecology is providing grant funding for the project pursuant to the City's grant application which was authorized by Council on July, 7, 2015; and

WHEREAS, the City and Port of Benton entered in to an interlocal agreement in April, 2007 under which the City carries out stormwater management programs for Port-owned infrastructure in exchange for the City collecting stormwater utility fees from Port properties; and

WHEREAS, the Richardson Road stormwater outfall is Port-owned; and

WHEREAS, pursuant to the April, 2007 interlocal agreement, the Port is to finance capital improvements to its stormwater infrastructure; and

WHEREAS, the Washington State Department of Ecology has prepared, and City staff reviewed, a grant funding agreement for the Richardson Road Stormwater Outfall Retrofit project; and

WHEREAS, staff has negotiated an interlocal agreement with the Port of Benton providing required matching funds to the Ecology grant; and

WHEREAS, with Ecology and Port of Benton funds, the project can be completed with no financial participation by the City; and

WHEREAS, the City and Port of Benton desire to complete implementation of the Richardson Road outfall retrofit project as part of their ongoing objective to improve the water quality of stormwater runoff discharges to area rivers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that staff is authorized to execute the grant agreement with the Washington State Department of Ecology and execute an interlocal agreement with the Port of Benton to provide the matching funds required by the grant agreement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

WHEN RECORDED RETURN TO:

Richland City Clerk
PO Box 190, MS-05
Richland, WA 99352

INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN
THE CITY OF RICHLAND AND THE PORT OF BENTON, WASHINGTON
FOR
RICHARDSON ROAD STORMWATER RETROFIT PROJECT

THIS INTERLOCAL COOPERATIVE AGREEMENT is entered into this _____ day of _____, 2016, between the City of Richland, a municipal corporation of the State of Washington, hereafter referred to as "Richland," and the Port of Benton, Washington, a political subdivision of the State of Washington, hereafter referred to as "Port," or referred to collectively as the "Jurisdictions."

I. RECITALS

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform: provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties; and

WHEREAS, the Jurisdictions entered in an interlocal agreement in April, 2007 to partner for compliance with the Eastern Washington Phase II General Stormwater National Pollution Discharge Elimination System (NPDES) Permit; and

WHEREAS, the primary objective of the NPDES Permit and the April, 2007 interlocal agreement is to improve water quality for stormwater runoff discharged to area rivers; and

WHEREAS, Richland has, as part of its Stormwater Management Plan, developed a

stormwater water quality outfall retrofit program. The program identifies and prioritizes stormwater outfalls to area rivers that can be retrofitted with water quality improvement features; and

WHEREAS, pursuant to the April, 2007 interlocal agreement, Richland evaluated the Port-owned outfall east of Richardson Road and 6th Street for a water quality retrofit feature. Richland's evaluation showed an infiltration pond feature was feasible to improve discharged water quality from this outfall; and

WHEREAS, after consultation with Port officials Richland applied for and secured a Department of Ecology grant which will fund seventy five percent (75%) of the estimated construction costs of the proposed infiltration pond; and

WHEREAS, pursuant to the April, 2007 interlocal agreement Port is responsible for funding capital improvements to its stormwater facilities, including matching funds to the Ecology grant; and

WHEREAS, the Jurisdictions desire to complete implementation of the Richardson Road outfall retrofit project as part of their ongoing objective to improve the water quality of stormwater runoff discharges to area rivers.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Jurisdictions agree as follows:

II. AGREEMENT

Section 1. Purpose and Scope of Work: The purpose of this Agreement is to formalize a commitment to complete the Richardson Road Stormwater Retrofit project

Section 2. Administration: This Agreement shall be administered by the Richland City Manager or her designee. Such person shall be responsible for:

- (a) Establishing policies for implementing this Agreement;
- (b) Providing periodic progress reports to the elected officials of each Jurisdiction;
- (c) Monitoring progress of the Jurisdictions and other agencies in the fulfillment of their respective responsibilities.

Section 3. Funding: The Port of Benton hereby commits to provide up to \$29,167 for project design, construction, construction management, and grant administration. The Port shall provide this funding within ten days of the date of execution of this agreement.

Within two business days after the bid opening for construction of the project the City shall provide the Port with an estimate of the final project costs to include engineering design, construction, construction management, and grant administration. If the estimate is lower than the project budget, as published in Richland's 2016 – 2030 Capital Improvement Plan, the City may proceed to contract award by the City Council. If the estimate is higher than the project budget Richland staff shall seek Port direction on the recommended path forward. The Port may request one of three City actions:

1. Richland award the construction contract with the understanding that the Port will provide any additional funds needed to complete the project; or
2. Richland rejects all bids and prepares the project for rebid with revisions aimed at reducing project costs; or
3. Richland rejects all bids and cancels the project.

If the project proceeds to construction Richland will provide progress reports as requested by the Port.

At the conclusion of all project work the City will prepare a final accounting of project costs for review by the Port. Final project cost reconciliation will occur as follows:

1. If the final total project costs are below the project budget Richland will refund excess Port funding within thirty days of final project closeout.
2. If the final total project costs are higher than the project budget Richland will present its final cost report to the Port along with a request for funding required to cover the cost overrun.

Section 4. Development and Bid Award Requirements: Each Jurisdiction hereby commits to the provisions as set forth below:

- (a) The City will design and generate biddable construction drawings by February 20, 2015.
- (b) The City will advertise the project for bids.
- (c) The City will open bids.
- (d) The Port will review the bid results and project cost estimate and notify the City in writing if the bid is acceptable for award.

Section 5. Modification: This Agreement may be modified only by written consent of each Jurisdiction.

Section 6. Term of Agreement and Termination:

- (a) The term of this Agreement shall become effective on full execution hereof.
- (b) This Agreement shall expire on the date of completion of the Project.

Section 7. Inspection of Records: The records and documents with respect to all matters covered by this Agreement shall be subject to inspection by any Jurisdiction during the term of this Agreement and for three years after its termination.

Section 8. No Separate Legal Entity: It is not the intention that a separate legal entity be established to conduct the cooperative undertaking, nor shall any acquiring, holding or disposing of real or personal property occur under this Agreement.

Section 9. Severability: In the event any term or condition of this Agreement or application thereof to any person, entity or circumstance is held invalid, such invalidity shall not affect any other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Agreement are declared severable.

Section 10. Venue, Applicable Law and Personal Jurisdiction: All questions related to this Agreement shall be resolved under the laws of the State of Washington. In the event that either party deems it necessary to institute legal action arising from this Agreement, such action shall be instituted in Benton County Superior Court. The parties each consent to the personal jurisdiction of such court.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the day and year written below.

CITY OF RICHLAND, WASHINGTON

PORT OF BENTON

CYNTHIA D. REENTS, ICMA-CM
City Manager

SCOTT D. KELLER
Executive Director

Date: _____

Date: _____

ATTEST:

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 68-16, Authorizing Relinquishment of an Easement Lying Within 1925 McPherson Avenue

Department:
Public Works

Ordinance/Resolution Number:
68-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 68-16, authorizing the relinquishment of an easement lying within 1925 McPherson Avenue.

Summary:

The owners of 1925 McPherson Avenue have requested the relinquishment of an existing 5 foot utility easement located along the western property line to be replaced with a new 5 foot utility easement located along the eastern property line.

Staff has reviewed this request and is in agreement. The new 5 foot utility easement has already been recorded.

Fiscal Impact:

No

Attachments:

1. Res. No. 68-16
2. Relinquishment - 1925 McPherson

RESOLUTION NO. 68-16

A RESOLUTION of the City of Richland declaring surplus a portion of certain utility easement lying within 1925 McPherson Avenue.

WHEREAS, Douglas J. Mitchem and Julie L. Mitchem have requested an existing five-foot utility easement be relinquished and replaced with a new five-foot utility easement; and

WHEREAS, staff has conducted an analysis determining the existing utility easement is no longer necessary; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice was published on March 13, 2016, that a public hearing would be held on this date concerning relinquishment of this existing utility easement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that this existing easement originally acquired for the purpose of public utility easement and described as follows is hereby found to be surplus to the City's needs and not required for the providing of continued services:

A portion of the Northeast $\frac{1}{4}$ of Section 3, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A portion of Lot 3, Block 3 of the Plat of View Ridge Estates No. 4 as recorded in Volume 8 of Plats on Page 155, records of said County and State, more particularly described as follows:

The Northwesterly 5.00 feet of said Lot as measured along the common line between Lots 3 & 4 of said Block.

Except the Southwesterly 5.00 feet of an existing easement shown on said Plat of View Ridge Estates No. 4

See attached Exhibit "A"

BE IT FURTHER RESOLVED that the consideration covering administrative processing fees shall be paid by the applicant; and

BE IT FURTHER RESOLVED that the City Manager of the City of Richland is authorized to sign and execute a relinquishment document to release the City of Richland's interest in said easement to Douglas J. Mitchem and Julie L. Mitchem and deliver the same upon payment.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

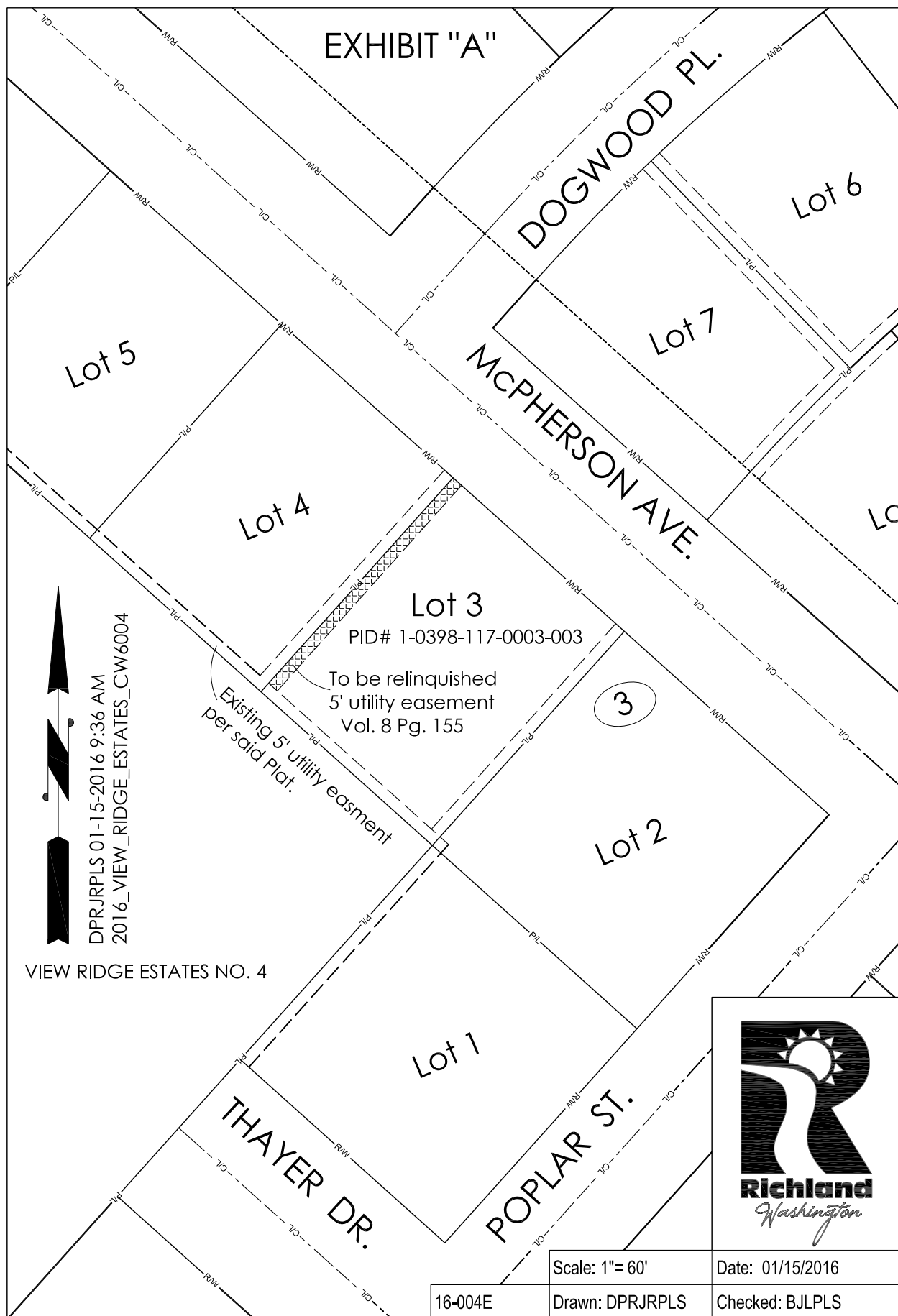
ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



WHEN RECORDED PLEASE RETURN TO:

City Surveyor
City of Richland
840 Northgate Drive
Richland, WA. 99352
MS#26

Portion of Parcel #1-0398-117-0003-003

RELINQUISHMENT OF EASEMENT

The **CITY of RICHLAND**, Benton County, Washington, a municipal corporation, for and in consideration of the transfer of, all interest in a portion of a utility easement recorded under The Plat of, **View Ridge Estates No. 4 as recorded in Volume 8 of Plats on Page 155**, records of said County and State, (No Auditor's File number assigned by County for this Plat), said easement, hereby relinquishes to **Douglas J. & Julie L. Mitchem**, the owner of the underlying property situated in said City, County and State and described as follows:

A portion of the Northeast $\frac{1}{4}$ of Section 3, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A portion of Lot 3, Block 3 of the Plat of View Ridge Estates No. 4 as recorded in Volume 8 of Plats on Page 155, records of said County and State, more particularly described as follows:

The Northwesternly 5.00 feet of said Lot as measured along the common line between Lots 3 & 4 of said Block.

Except the Southwesterly 5.00 feet of an existing easement shown on said Plat of View Ridge Estates No. 4

See attached **Exhibit "A"**

Reference document: DOT AF# 2013-012324

Heather D. Kintzley
City Attorney

Robert Hammond
Energy Services Director

Cynthia D. Reents
ICMA-CM City Manager

Marcia Hopkins
City Clerk

STATE OF WASHINGTON)
 : ss
COUNTY OF BENTON)

On this ____ day of _____, 2016, before me the undersigned, Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, **Cynthia D. Reents**, and **Marcia Hopkins**, to me known to be the, City Manager and Clerk, respectively, of the City of Richland, Benton County, Washington, the corporation that executed the foregoing instrument and acknowledged the same instrument to be the free and voluntary act and deed of said corporation, for the uses and purposed therein mentioned, and on oath stated that they are authorized to execute the said instrument.

WITNESS my hand and official seal hereon affixed the day and year above written.

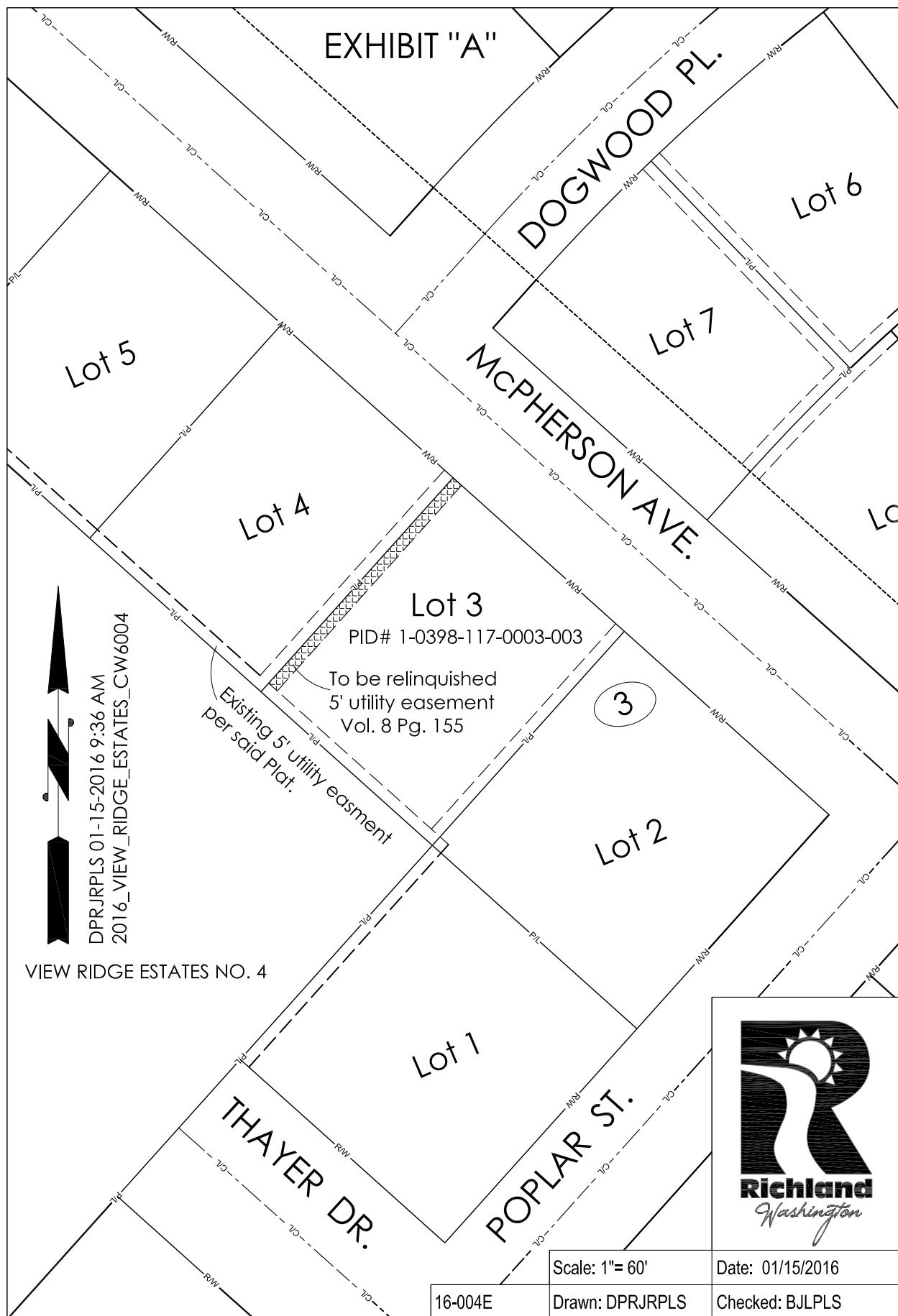
Sign Name:

Notary Public in and for the State of Washington;
Residing at _____
My appointment expires _____

seal

Print Name:

16-004
DrpjrpIs





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 69-16, Authorizing the Relinquishment of an Easement Lying Within 575 Columbia Point Drive

Department:
Public Works

Ordinance/Resolution Number:
69-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 69-16, authorizing the relinquishment of an emergency access easement lying within 575 Columbia Point Drive.

Summary:

The owners of 575 Columbia Point Drive have requested the relinquishment of an existing emergency access easement due to new construction on the property. The emergency access easement is being relocated to another portion of the property.

Staff has reviewed this request and supports the request.

Fiscal Impact:

No

Attachments:

1. Res. No. 69-16
2. Relinquishment of Easement - 575 Columbia

RESOLUTION NO. 69-16

A RESOLUTION of the City of Richland declaring surplus a portion of certain emergency access easement lying within 575 Columbia Point Drive.

WHEREAS, 575 Columbia LLC has requested the existing emergency access easement be replaced with a new access easement in a different location due to new development; and

WHEREAS, staff has conducted an analysis determining the existing emergency access easement is no longer necessary; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice was published on March 13, 2016, that a public hearing would be held on this date concerning relinquishment of this existing emergency access easement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that this existing easement was originally acquired for the purpose of an emergency access easement and described as follows is hereby found to be surplus to the City's needs and not required for the providing of continued services:

A portion of the Northeast $\frac{1}{4}$ of Section 13, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

The 24.00 foot wide Emergency Access Easement recorded under Auditor's File Number 2003-018485 and as depicted on the Short Plat recorded in Volume 1 of Short Plats at Page 3202, records of said County and State.

See attached Exhibit "A"

BE IT FURTHER RESOLVED that the consideration covering administrative processing fees shall be paid by the applicant; and

BE IT FURTHER RESOLVED that the City Manager of the City of Richland is authorized to sign and execute a relinquishment document to release the City of Richland's interest in said easement to 575 Columbia LLC and deliver the same upon payment.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

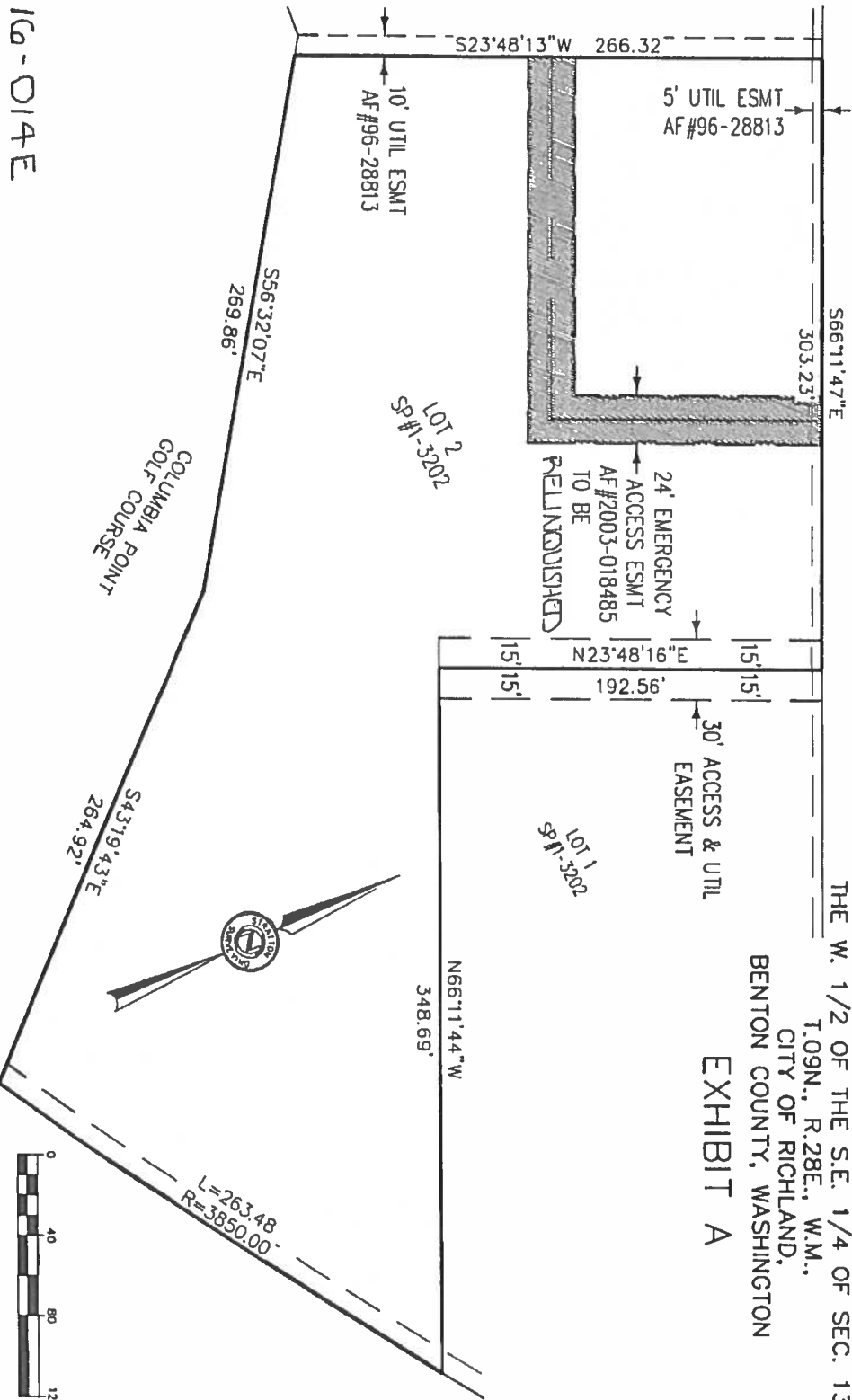
HEATHER KINTZLEY
City Attorney

COLUMBIA POINT DR.

VACATION OF EMERGENCY ACCESS

THE W. 1/2 OF THE S.E. 1/4 OF SEC. 13,
T.09N., R.28E., W.M.,
CITY OF RICHLAND,
BENTON COUNTY, WASHINGTON

EXHIBIT A



IG-014E

SKETCH FOR
**EVERGREEN HOUSING
GROUP LLC**



**STRATTON SURVEYING
& MAPPING, PC**
7325 W. TRESCOTTES PL. UNIT 1C
KODENACK, WA 99336
PH: (509) 732-5550
FAX: (509) 732-5550
stratton@strattonsurvey.com

4090SK2.DWG	© 2016
DATE: 02/08/2016	SH. 1 OF 1
DRAWN BY: AAD	JOB # 4090

WHEN RECORDED PLEASE RETURN TO:

City Surveyor
City of Richland
840 Northgate Drive
Richland, WA. 99352
MS#26

Portion of Parcel #1-1398-301-3202-002

RELINQUISHMENT OF EASEMENT

The **CITY of RICHLAND**, Benton County, Washington, a municipal corporation, for and in consideration of the transfer of, all interest in a portion of an **emergency access easement** recorded under **Auditors File No. 2003-018485**, records of said County and State, said easement, hereby relinquishes to **575 Columbia LLC**, a Delaware Limited Liability Company, the owner of the underlying property situated in said City, County and State and described as follows:

A portion of the Northeast $\frac{1}{4}$ of Section 13, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

The 24.00 foot wide Emergency Access Easement recorded under Auditor's File Number 2003-018485 and as depicted on the Short Plat recorded in Volume 1 of Short Plats at Page 3202, records of said County and State.

See attached **Exhibit "A"**

APPROVED AS TO FORM:

CITY OF RICHLAND, WASHINGTON

Heather D. Kintzley
City Attorney

Peter K. Rogalsky
Public Works Director

Cynthia D. Reents, ICMA-CM
City Manager

Marcia Hopkins
City Clerk

STATE OF WASHINGTON)
 : SS
COUNTY OF BENTON)

On this ____ day of _____, 2016, before me the undersigned, Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, **Cynthia D. Reents**, and **Marcia Hopkins**, to me known to be the, City Manager and Clerk, respectively, of the City of Richland, Benton County, Washington, the corporation that executed the foregoing instrument and acknowledged the same instrument to be the free and voluntary act and deed of said corporation, for the uses and purposed therein mentioned, and on oath stated that they are authorized to execute the said instrument.

WITNESS my hand and official seal hereon affixed the day and year above written.

Sign Name:

Notary Public in and for the State of Washington;
Residing at _____
My appointment expires _____

seal

Print Name:

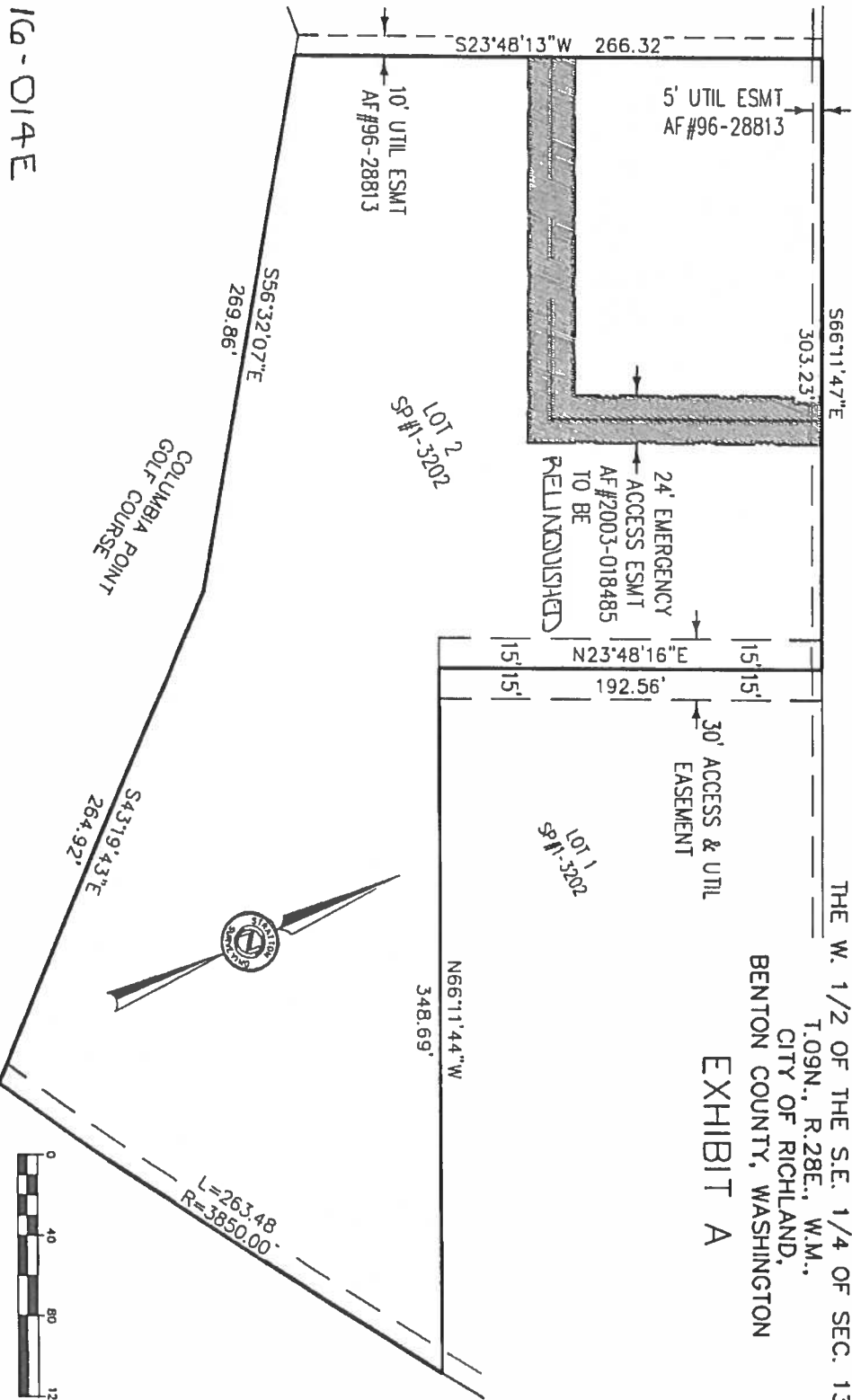
16-014
Drpjrpls

COLUMBIA POINT DR.

VACATION OF EMERGENCY ACCESS

THE W. 1/2 OF THE S.E. 1/4 OF SEC. 13,
T.09N., R.28E., W.M.,
CITY OF RICHLAND,
BENTON COUNTY, WASHINGTON

EXHIBIT A



IG-014E

SKETCH FOR
**EVERGREEN HOUSING
GROUP LLC**



**STRATTON SURVEYING
& MAPPING, PC**
7325 W. TRESCOTTES PL. UNIT 1C
KODENACK, WA 99336
PH: (509) 732-5550
FAX: (509) 732-5550
stratton@strattonsurvey.com

4090SK2.DWG	© 2016
DATE: 02/08/2016	SH. 1 OF 1
DRAWN BY: AAD	JOB # 4090



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 70-16, Authorizing the Relinquishment of an Easement Lying Within 80 Van Giesen Street

Department:
Public Works

Ordinance/Resolution Number:
70-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 70-16, authorizing the relinquishment of an existing utility easement lying within 80 Van Giesen Street.

Summary:

The owners of 80 Van Giesen Street have requested the relinquishment of an existing utility easement crossing their property. The existing utility was replaced with a new utility system located within existing City right-of-way.

Staff has reviewed this request and is in concurrence.

Fiscal Impact:

No

Attachments:

1. Res. No. 70-16
2. Relinquishment of Easement - 80 Van Giesen

RESOLUTION NO. 70-16

A RESOLUTION of the City of Richland declaring surplus
a certain utility easement lying within 80 Van Giesen Street.

WHEREAS, Randall N. Krekel and Teresa L. Krekel have requested that an existing
utility easement be relinquished; and

WHEREAS the existing utility easement has been replaced with a new utility system
within the City's existing right-of-way; and

WHEREAS, staff has conducted an analysis determining the existing utility easement
is no longer necessary; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally
required for public utility purposes; and

WHEREAS, notice was published on March 13, 2016, that a public hearing would be
held on this date concerning the relinquishment of this utility easement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland
that this existing utility easement originally acquired for public utility purposes and described
as follows is hereby found to be surplus to the City's needs and not required for the providing
of continued services:

A portion of the NE ¼ of Section 2, Township 9 North, Range 28 East,
W.M., City of Richland, Benton County, Washington, described as
follows:

That portion of a 10 foot wide utility easement running Northwesterly
across a portion of Lot 29 Block 810 of the Plat of Richland as recorded
in Volumes 6 & 7 of Plats, records of said County and State. Except
the Easterly 13 feet.

See attached Exhibit "A"

BE IT FURTHER RESOLVED that the consideration covering administrative
processing fees shall be paid by the applicant; and

BE IT FURTHER RESOLVED that the City Manager of the City of Richland is
authorized to sign and execute a relinquishment document to release the City of Richland's
interest in said easement to Randall N. Krekel and Teresa L. Krekel and deliver the same upon
payment.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

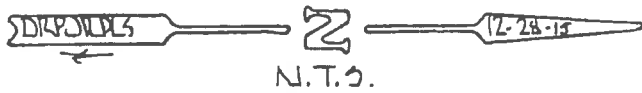
ATTEST:

APPROVED AS TO FORM:

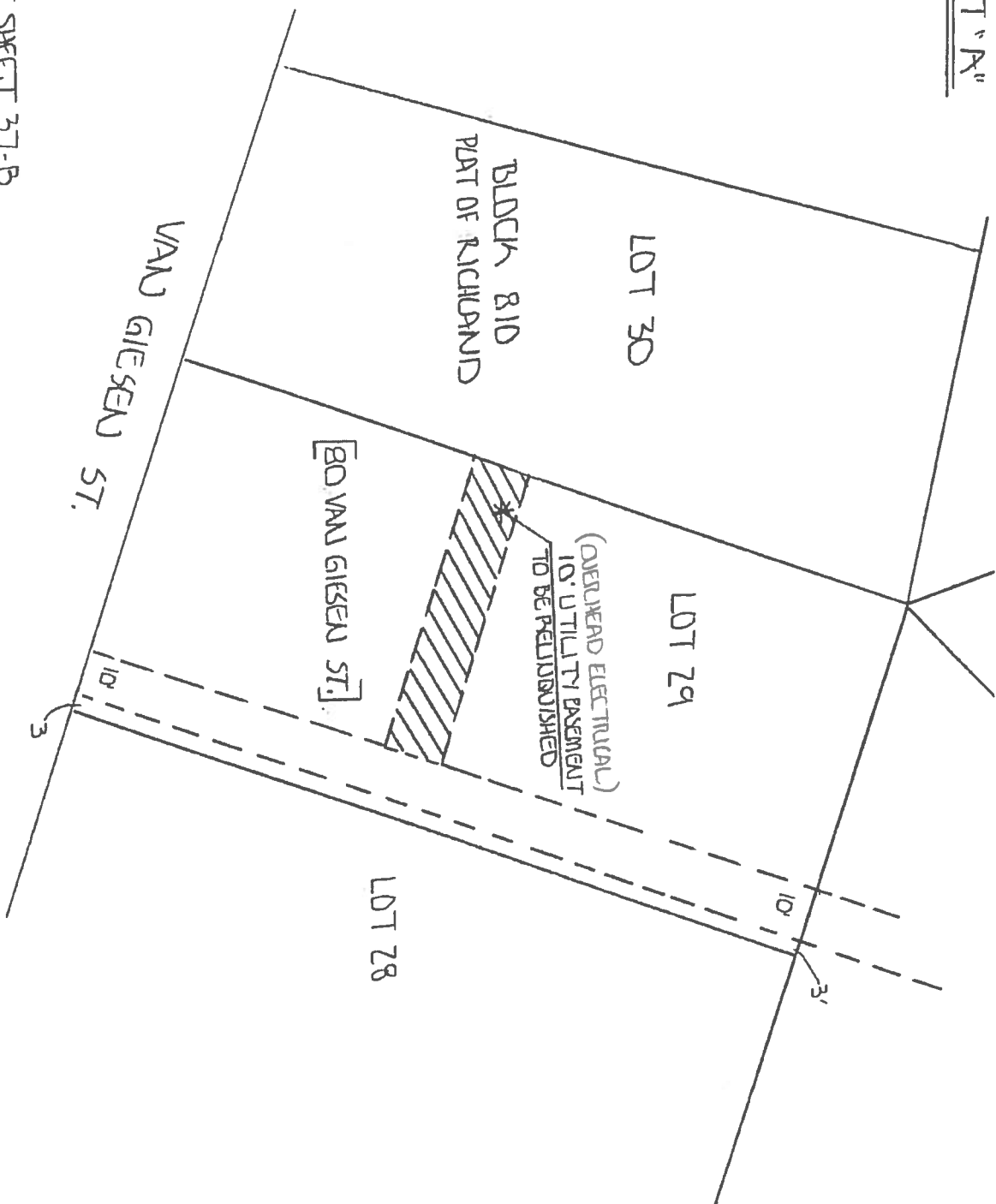
MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

EXHIBIT "A"
15-121E



EASEMENT SHEET 37-B



WHEN RECORDED PLEASE RETURN TO:

City Surveyor
City of Richland
840 Northgate Drive
Richland, WA. 99352
MS#26

Portion of Parcel # 1-0298-102-0810-029

RELINQUISHMENT OF EASEMENT

The **CITY of RICHLAND**, Benton County, Washington, a municipal corporation, for and in consideration of the transfer of, all interest in a portion of a utility easement recorded under **Auditors File No. 356196**, records of said County and State, said easement, hereby relinquishes to **Randall & Teresa Krekel**, the owner of the underlying property situated in said City, County and State and described as follows:

A portion of the NE ¼ of Section 2, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

That portion of a 10 foot wide utility easement running Northwesterly across a portion of Lot 29 Block 810 of the Plat of Richland as recorded in Volumes 6 & 7 of Plats, records of said County and State. **Except** the Easterly 13 feet.

See attached **Exhibit "A"**

Heather D. Kintzley
City Attorney

Robert R. Hammond
Energy Services Director

Cynthia D. Reents
ICMA-CM City Manager

Marcia Hopkins
City Clerk

STATE OF WASHINGTON)
: SS
COUNTY OF BENTON)

On this _____ day of _____, 2016, before me the undersigned, Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, **Cynthia D. Reents**, and **Marcia Hopkins**, to me known to be the, City Manager and Clerk, respectively, of the City of Richland, Benton County, Washington, the corporation that executed the foregoing instrument and acknowledged the same instrument to be the free and voluntary act and deed of said corporation, for the uses and purposed therein mentioned, and on oath stated that they are authorized to execute the said instrument.

WITNESS my hand and official seal hereon affixed the day and year above written.

Sign Name:

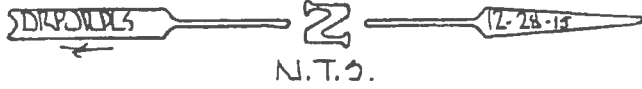
Notary Public in and for the State of Washington;
Residing at _____
My appointment expires _____

seal

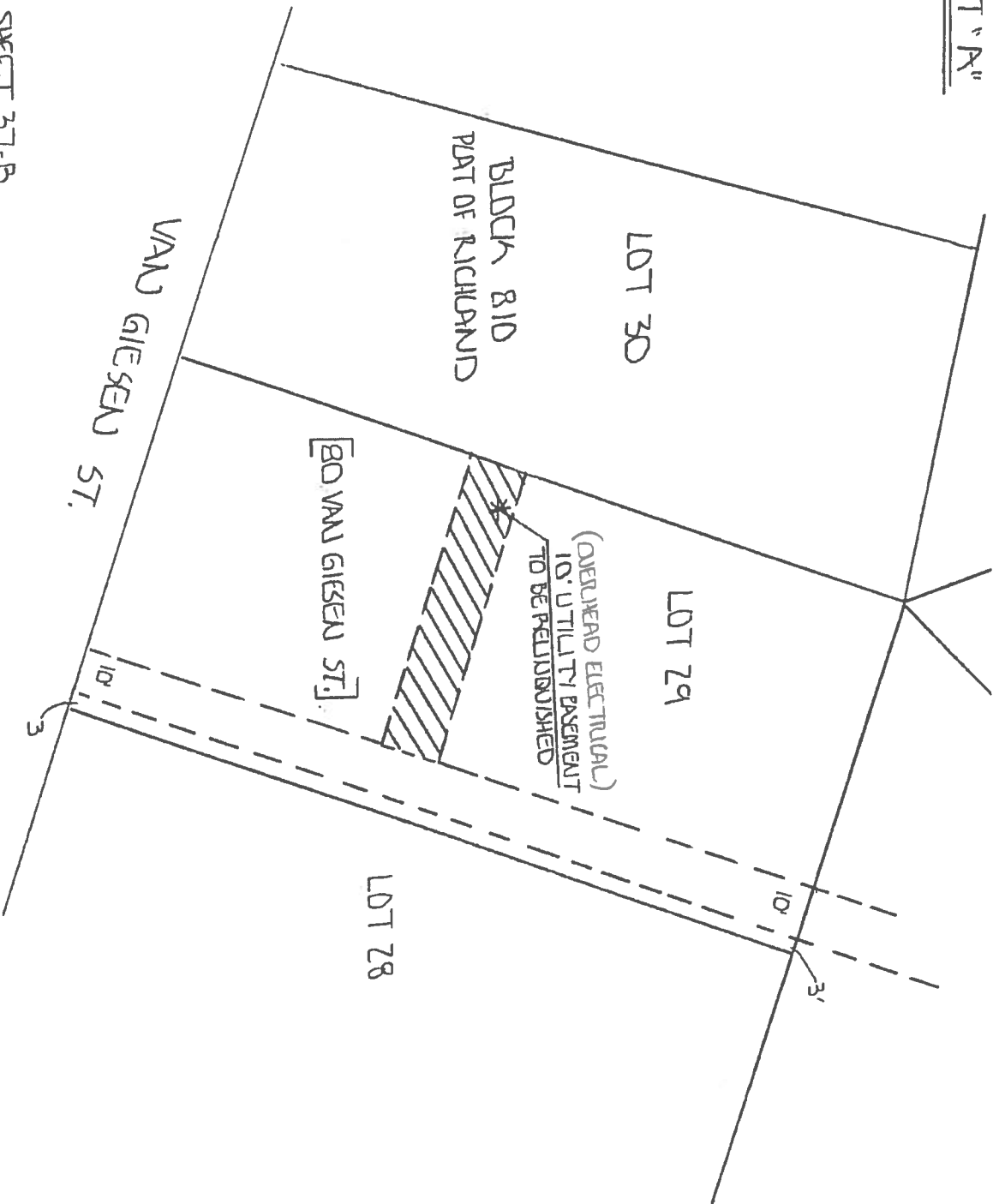
Print Name:

15-121
Drpjrpls

EXHIBIT "A"
15-121E



EASEMENT SHEET 37-B





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 71-16, Authorizing Relinquishment of an Easement Lying Within 940 Northgate Drive

Department:
Public Works

Ordinance/Resolution Number:
71-16

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 71-16, authorizing the relinquishment of an existing waterline easement lying within 940 Northgate Drive.

Summary:

The owners of 940 Northgate Drive have requested the relinquishment of an existing waterline easement located on the property. The waterline is being relocated due to construction of a new building. A new easement will be established for the new waterline location.

Staff has reviewed this request and is in concurrence.

Fiscal Impact:

No

Attachments:

1. Resolution No. 71-16
2. Relinquishment of Easement - 940 Northgate Drive

RESOLUTION NO. 71-16

A RESOLUTION of the City of Richland declaring surplus a portion of certain waterline easement lying within 940 Northgate Drive.

WHEREAS, Columbia Basin College has requested an existing waterline easement be relinquished and replaced with a new waterline easement in a different location due to new development; and

WHEREAS, staff has conducted an analysis determining that the existing waterline easement is no longer necessary; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice was published on March 13, 2016, that a public hearing would be held on this date concerning the relinquishment of this waterline easement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that this existing easement was originally acquired for the purpose of waterline easement and described as follows is hereby found to be surplus to the City's needs and not required for the providing of continued services:

A portion of the Northwest $\frac{1}{4}$ of Section 11, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A strip of land 10.00 feet in width being a portion of that utility easement created by document recorded under Auditor's File No. 356196, records of Benton County, Washington and lying within Lot 2, Block 629 of the Plat of Richland according to the Plat thereof recorded in Volumes 6 and 7 of Plats, records of Benton County, Washington and also lying within Parcels "B" and "C" as delineated on Record of Survey recorded in Volume 1 of Surveys Page 3479, records of Benton County with 5.00 feet of said width lying on each side of the following described line:

Beginning at the intersection of the East line of Northgate Drive and the North line of Mansfield Street said point being the Southwest corner of Parcel "D" as shown on said Record of Survey recorded in Volume 1 of surveys, Page 3479, records of Benton County; Thence North $89^{\circ}08'31''$ East, a distance of 88.46 feet along the South boundary line of said Parcel; Thence North $0^{\circ}51'53''$ West, a distance of 113.98 feet along the East boundary of said Parcel to a point on the South boundary of said Parcel "C"; Thence North $89^{\circ}07'43''$ East, a distance of 41.34 feet along said South boundary to the TRUE POINT of BEGINNING;

Thence North 0°36'51" West, a distance of 320.09 feet; Thence North 89°23'09" East, a distance of 102.29 feet to the East line of said Parcel "B" and the terminus of said line.

The sidelines of said strip are to be shortened or lengthened to meet the said south boundary of Parcel "C" and the said East boundary of Parcel "B."

See attached Exhibit "A"

Is hereby found to be surplus to the City's needs and not required for the providing of continued services; and

BE IT FURTHER RESOLVED that the consideration covering administrative processing fees shall be paid by the applicant; and

BE IT FURTHER RESOLVED that the City Manager of the City of Richland is authorized to sign a relinquishment document to release the City of Richland's interest in said easement to Columbia Basin College and deliver the same upon payment.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

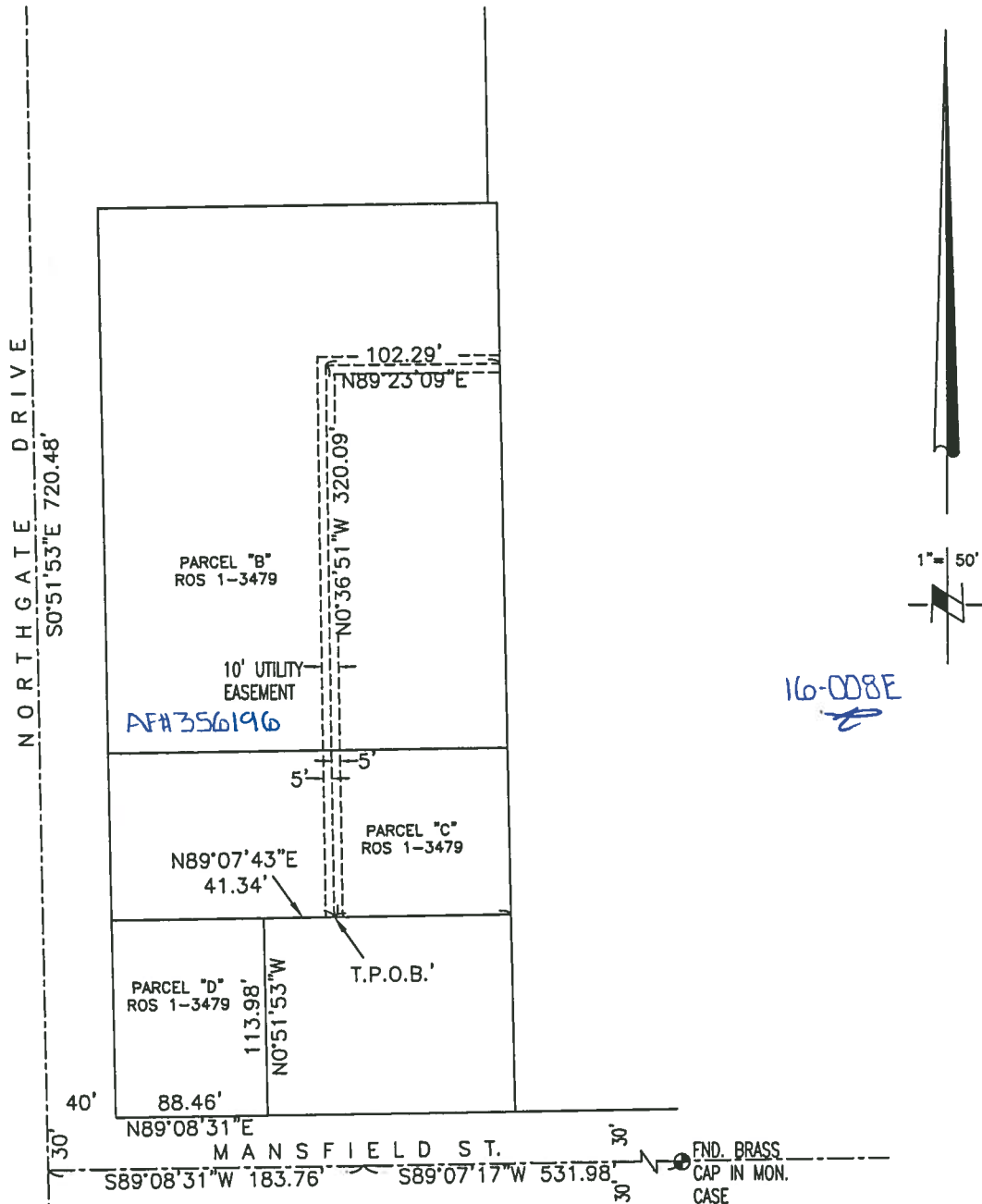
APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

EXHIBIT MAP "A"

MMEC ARCHITECTURE
SECTION 11, TOWNSHIP 9, RANGE 28
RICHLAND, BENTON COUNTY, WASHINGTON



DATE: 2/10/16 DRN BY: RDP RSI-03316

WHEN RECORDED PLEASE RETURN TO:

City Surveyor
City of Richland
840 Northgate Drive
Richland, WA. 99352
MS#26

Portion of Parcel # 1-1198-202-0629-017

RELINQUISHMENT OF EASEMENT

The **CITY of RICHLAND**, Benton County, Washington, a municipal corporation, for and in consideration of the transfer of, all interest in a portion of a utility easement recorded under **Auditors File No. 356196**, records of said County and State, said easement, hereby relinquishes to **Columbia Basin College**, the owner of the underlying property situated in said City, County and State and described as follows:

A portion of the Northwest $\frac{1}{4}$ of Section 11, Township 9 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described as follows:

A strip of land 10.00 feet in width being a portion of that utility easement created by document recorded under Auditor's File No. 356196, records of Benton County, Washington and lying within Lot 2, Block 629 of the Plat of Richland according to the Plat thereof recorded in Volumes 6 and 7 of Plats, records of Benton County, Washington and also lying within Parcels "B" and "C" as delineated on Record of Survey recorded in Volume 1 of Surveys Page 3479, records of Benton County with 5.00 feet of said width lying on each side of the following described line:

Beginning at the intersection of the East line of Northgate Drive and the North line of Mansfield Street said point being the Southwest corner of Parcel "D" as shown on said Record of Survey recorded in Volume 1 of

surveys, Page 3479, records of Benton County; Thence North 89°08'31" East, a distance of 88.46 feet along the South boundary line of said Parcel; Thence North 0°51'53" West, a distance of 113.98 feet along the East boundary of said Parcel to a point on the South boundary of said Parcel "C"; Thence North 89°07'43" East, a distance of 41.34 feet along said South boundary to the **TRUE POINT of BEGINNING**;

Thence North 0°36'51" West, a distance of 320.09 feet; Thence North 89°23'09" East, a distance of 102.29 feet to the East line of said Parcel "B" and the terminus of said line.

The sidelines of said strip are to be shortened or lengthened to meet the said south boundary of Parcel "C" and the said East boundary of Parcel "B".

See attached **Exhibit "A"**

Reference Documents:

QCD AF# 2015-019364

QCD AF# 2015-036012

Heather D. Kintzley
City Attorney

Peter K. Rogalsky
Public Works Director

Cynthia D. Reents
ICMA-CM City Manager

Marcia Hopkins
City Clerk

STATE OF WASHINGTON)
 : ss
COUNTY OF BENTON)

On this ____ day of _____, 2016, before me the undersigned, Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, **Cynthia D. Reents**, and **Marcia Hopkins**, to me known to be the, City Manager and Clerk, respectively, of the City of Richland, Benton County, Washington, the corporation that executed the foregoing instrument and acknowledged the same instrument to be the free and voluntary act and deed of said corporation, for the uses and purposed therein mentioned, and on oath stated that they are authorized to execute the said instrument.

WITNESS my hand and official seal hereon affixed the day and year above written.

Sign Name:

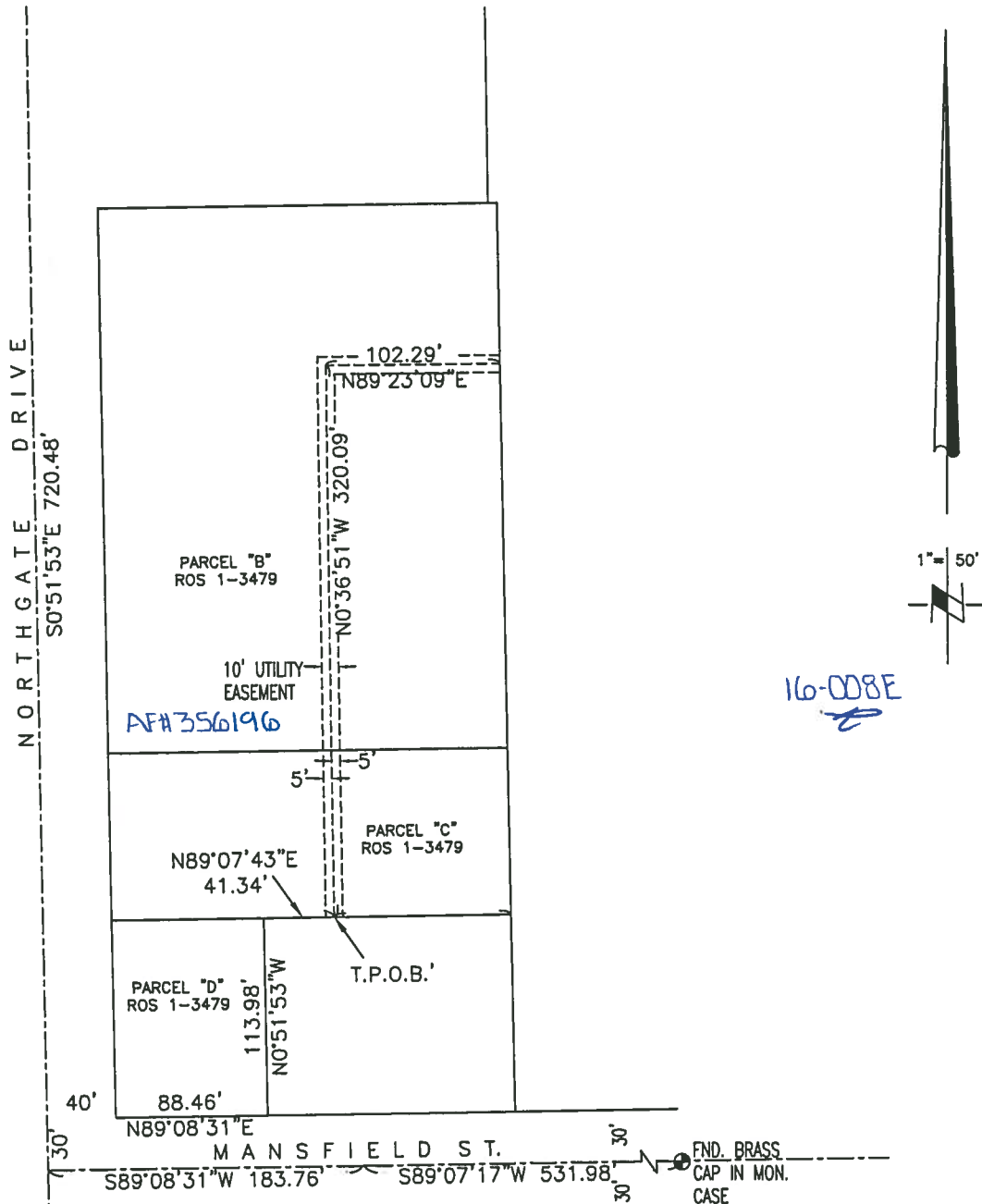
Notary Public in and for the State of Washington;
Residing at _____
My appointment expires _____

Print Name: _____

16-008
Drpjrppls

EXHIBIT MAP "A"

MMEC ARCHITECTURE
SECTION 11, TOWNSHIP 9, RANGE 28
RICHLAND, BENTON COUNTY, WASHINGTON



DATE: 2/10/16 DRN BY: RDP RSI-03316



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 72-16, Declaring the Water Treatment Plant Chlorine Gas Neutralizing Scrubber Equipment Surplus to the City's Needs

Department:
Public Works

Ordinance/Resolution Number:
72-16

Document Type:
Resolution

Recommended Motion:

Approve Resolution No. 72-16, declaring the Water Treatment Plant Chlorine Gas Neutralizing Scrubber surplus to the City's needs.

Summary:

This past November the City Council approved a contract to replace the chlorine delivery system at the Water Treatment Plant. The work is now complete, with the outcome that chlorine gas is no longer used at the Water Treatment Plant.

While chlorine gas was in use the City owned and maintained a chlorine gas neutralizing scrubber to mitigate the risks of a chlorine gas leak. With chlorine gas no longer in use the scrubber is not needed.

The chlorine gas scrubber is an obsolete machine based on a design customized for Richland's plant. As such it has no known resale market and would impose a burden of removal and disposal on the City's Water Utility.

A nearby jurisdiction has proposed removing the scrubber and repurposing it. Since the scrubber carries a cost to Richland to dispose of it City staff is recommending declaring it surplus to the City's needs and making it available to the jurisdiction for their removal from City property.

Fiscal Impact:
Yes

Declaring the scrubber surplus and allowing its removal by another jurisdiction may save the City approximately \$1,000 in staff labor and landfill disposal fees.

Attachments:

I. Res. No. 72-16

RESOLUTION NO. 72-16

A RESOLUTION of the City of Richland declaring certain equipment surplus to the City's needs.

WHEREAS, at its November 17, 2015 meeting, the City Council awarded a contract to Parkson Corporation to install replacement chlorine delivery equipment at the City's Saint Street Water Treatment Plant; and

WHEREAS, the Water Treatment Plant facilities included a chlorine gas neutralizing scrubber needed to mitigate the risks of a chlorine gas leak; and

WHEREAS, the replacement chlorine delivery equipment, which is now operational, does not use chlorine gas and all chlorine gas has been removed from the Water Treatment Plant; and

WHEREAS, the City's chlorine gas neutralizing scrubber is an obsolete model custom designed machine with no identified resale market; and

WHEREAS, City staff has been contacted by a nearby jurisdiction with interest in repurposing the machine; and

WHEREAS, staff recommends surplussing the chlorine gas neutralizing scrubber to allow the nearby jurisdiction to make use of the scrubber and eliminate the City's need to dispose of it.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The City Council finds and declares that the Water Treatment Plant's chlorine gas neutralizing scrubber is no longer needed and therefore is surplus to the City's needs.

Section 2. Staff is hereby authorized to sell or dispose of said equipment on behalf of the City.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality and Key 4 - Targeted Investments

Subject:

Resolution No. 73-16, Authorizing the City Manager to Commit \$25,000 in Matching Funds to the Port of Benton in Support of a Grant Application to the U.S. Department of Commerce's Economic Development Administration for Master Planning the Recently Transferred 1,341 Acres of Property

Department:

Assistant City Manager

Ordinance/Resolution Number:

73-16

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 73-16, Authorizing the City Manager to Commit \$25,000 in Matching Funds to the Port of Benton in Support of a Grant Application to the U.S. Department of Commerce's Economic Development Administration for Master Planning the Recently Transferred 1,341 Acres of Property

Summary:

The Port of Benton is actively seeking grant funds to assist in the cost for developing a master plan for the recently acquired 1,341 acres of property from the Department of Energy. The City of Richland, through an interlocal cooperation agreement, Res. No. 171-15, has committed to working with the Port of Benton to develop the 1,341 acres of property for economic development activity.

As partners, the Port and the City, are recommending funding the local match requirement for a grant through the U.S. Department of Commerce's Economic Development Administration. This is the appropriate first step in determining the public infrastructure needs and economic development opportunities to create the highest and best use of the acquired property.

Fiscal Impact:

There are funds set aside for professional services in the Industrial Development Fund. However, should there be a significant amount of activity (i.e. land sales), there may need to be a future budget adjustment made from fund balance.

Attachments:

1. Proposed Resolution
2. Port of Benton Letter
3. Resolution 171-15

RESOLUTION NO. 73-16

A RESOLUTION of the City of Richland authorizing the City Manager to commit \$25,000 in matching funds to the Port of Benton in support of a grant application to the Economic Development Administration for master planning the recently transferred 1,341 acres of property.

WHEREAS, the City of Richland and the Port of Benton entered into an interlocal cooperation agreement, per Resolution No. 171-15, to provide coordinated economic development activity in regards to 1,341 acres of property; and

WHEREAS, it is in the best interest of both parties to master plan the property; and

WHEREAS, the Port of Benton has budgeted \$25,000 and is actively pursuing a grant opportunity with the Economic Development Administration for master planning the 1,341 acres of property; and

WHEREAS, the Economic Development Administration requires a one-to-one local match for their grant; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to commit \$25,000 in matching funds to the Port of Benton in support of master planning the recently transferred 1,341 acres of property.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of March, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



February 17, 2016

Cindy Reents, City Manager
City of Richland
505 Swift Blvd.
Richland, WA 99352

Re: Matching funds request for EDA planning grant –masterplan land transfer area

Dear Mrs. Reents,

The Port of Benton has been actively pursuing grant opportunities to defer the cost of master planning the recently transferred 1,341 acres of property located in north Richland. The Port has approached the Economic Development Administration (EDA) for planning dollars. The EDA has a one to one dollar match requirement. The Port would like to follow the spirit of the Memorandum of Understanding between the city and port and pursue this opportunity in partnership, therefore splitting the match requirement.

We are requesting the city's support of \$25,000 to support the local match criteria. The Port has also budgeted \$25,000; and we are seeking other grants to offset this overall planning project that has an estimated cost of \$200,000. If successful the process would likely begin in the spring/summer of 2016.

Thank you for consideration and we look forward to your response; please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Diahann Howard".

Diahann Howard
Director of Economic Development & Gov. Affairs
Port of Benton

C: Scott D. Keller, PPM Executive Director

RESOLUTION NO. 171-15

A RESOLUTION of the City of Richland authorizing the execution of an Interlocal Cooperation Agreement with Port of Benton for the Department of Energy Land Transfer.

WHEREAS, Chapter 39.34, RCW (Interlocal Cooperation Act) permits local government units to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the United States Department of Energy will transfer approximately 1341 acres of real property (the "Property") to the Tri-City Development Council (TRIDEC), a designated Community Reuse Organization; and

WHEREAS, TRIDEC will then transfer a portion of the Property to the City and a portion of the Property to the Port; and

WHEREAS, the Parties want to provide for coordinated economic development activities for their respective portions of the Property.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland, authorizes the City Manager to sign and execute the Department of Energy Land Transfer Interlocal Cooperation Agreement with the Port of Benton.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of September, 2015.


DAVID W. ROSE
Mayor

ATTEST:


MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:


HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Items for Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Approve the use of \$283,000 from the Tourism Promotion Area Reserve Account to be Used for Supplemental Tourism Related Projects in 2016

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the use of \$283,000 from the Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects in 2016.

Summary:

On June 1, 2004, the Cities of Kennewick, Pasco and Richland entered into an Interlocal Cooperation Agreement to establish a Tri-City Regional Tourism Promotion Area (TPA) and created the Tri-City Regional Hotel-Motel Commission to advise on the expenditure of the Special Lodging Assessment revenue generated in the TPA. Further, the Agreement appointed Visit Tri-Cities to manage the TPA. Each year, Visit Tri-Cities submits an annual TPA Business & Marketing Plan and Budget for approval by the City of Richland and the other participating agencies. Council approved the 2016 TPA Business and Marketing Plan and Budget at their October 20, 2015, meeting.

The Tourism Promotion Area Reserve account has a balance of \$309,323 available for re-investment in tourism related projects. In a letter to the City of Richland (Attachment 1), the Tri-City Regional Hotel-Motel Commission requests the transfer of the excess funds, in the amount of \$283,000, from the Reserve Account for the following future projects:

• Manhattan Project National Historical Park Marketing	\$50,000
• Wine Tourism Strategic Planning	\$29,000
• Advertising	\$79,500
• Visitor Center Improvements	\$30,000
• Website Upgrades and Future Investment	\$67,000
• Trade Shows	\$27,500
Total	\$283,000

These projects are explained in greater detail in Attachment 2.

Fiscal Impact: No impact to the City of Richland budget. Recommended Projects will be funded by the Special Lodging Reserves managed by the Tri-Cities Visitor and Convention Bureau.

Attachments:

- 1) City Presentation Letter to Richland
- 2) City Council reserve Request Document



P.O. Box 2241
Tri-Cities, WA 99302-2241
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

March 4, 2016

Ms. Cindy Reents
City of Richland
500 Swift Blvd., MS-18
Richland, WA 99352

Dear Ms. Reents:

Thank you for the opportunity to present Visit TRI-CITIES 2015 Annual Report, 2016 Work Plan and a request to utilize Tourism Promotion Area reserve funds to the Richland City Council on Tuesday, March 15, 2016.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit TRI-CITIES would like to request the transfer of \$283,000 from Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects this year.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, there is currently \$309,323 in funds available for reinvestment in tourism related projects.

The funds available for project investment are in addition to the minimum reserve requirement of \$300,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri-Cities as a destination; creating increased visitor spending in the community. The projects under consideration accomplishes that goal.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the acceptable level of \$300,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$283,000 that will help tourism related projects including advertising, visitor center improvements, website upgrades and future investment, trade shows, marketing the Manhattan Project National Historical Park and wine tourism strategic planning. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink that reads "Kris Watkins". The signature is fluid and cursive, with the first name "Kris" and last name "Watkins" clearly distinguishable.

Kris Watkins
President and CEO

Enclosures

Tri-City Hotel-Motel Commission Tourism Reserve Balance Request

There is currently \$309,323 available for re-investment in new projects.

The TPA Commissioners have voted to request \$283,000 from the reserve account for the following future projects:

- **Manhattan Project National Historical Park Marketing** **\$ 50,000**
The opening of the Manhattan Project National Historical Park in Oak Ridge, Los Alamos and Hanford is expected to have significant impacts in travel spending at all three locations. In preparation for the opening of the park there is a need for advance advertising and marketing of the new park collectively as a group and individually. This is a new expense for Visit Tri-Cities and there is a provision for some limited marketing in the 2016 operations budget. These funds would supplement the budget for 2016 and 2017 and allow for sufficient advance marketing of the National Park.
- **Wine Tourism Strategic Planning** **\$ 29,000**
The Mid-Columbia Wine Tourism Council, a division of Visit Tri-Cities was launched in 2015. The council has improved the cohesiveness and communication between the winery members but there is still a need to undergo strategic planning in order to develop a clear common vision and set of goals for the council. Funds also include implementation of the strategies listed in completed plan as well as the actual development of the strategic plan.
- **Advertising** **\$ 79,500**
Advertising projects include a fall television ad campaign in the Portland/Spokane/Boise markets, convention and sports opportunity marketing funds, print advertising in convention trade publications and a data management program targeted and meeting planners.

- **Visitor Center Improvements** **\$ 30,000**
Similar to the new Visit Tri-Cities kiosk at the airport, two kiosks with touch screen technology linking to VisitTRI-CITIES.com will be constructed and installed at the Visitor Center and at the Three Rivers Convention Center. These kiosks are designed to enhance the visitor experience and to drive visitors to local businesses in the community.
 - **Website Upgrades and Future Investment** **\$ 67,000**
Visit Tri-Cities recently launched a new state of the art website which promotes the region as a premier travel destination. One of the most attractive and popular features on the site are the movie vignettes featuring local experts. There are three vignettes currently. This item provides for the addition of three more vignettes as well as setting aside funds for the next website re-design, which should occur in 2018 or 2019.
 - **Trade Shows** **\$ 27,500**
Visit Tri-Cities currently attends three national tradeshow for the promotion of the Tri-Cities as a prime destination for sports events and tournaments. These funds would allow for increased visibility at these events through sponsorship opportunities and to add two national tradeshow targeted at the convention market.
-
- TOTAL \$283,000**



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Expenditures - Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Expenditures from February 22, 2016 - March 4, 2016 for \$7,457,167.94 including Check Nos. 231622-232121, Wire Nos. 6104-6114, Payroll Check Nos. 102757-103267, and Payroll Wire/ACH Nos. 9346-9359

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from February 22, 2016, to March 4, 2016 in the amount of \$7,457,167.94.

Summary:

Breakdown of Expenditures:

Check Nos.	231622-232121	1,548,216.19
Wire Nos.	6104-6114	3,815,879.74
Payroll Check Nos.	102757-103267	23,753.97
Payroll Wires/ACH	9346-9359	2,069,318.04
TOTAL		\$7,457,167.94

Fiscal Impact:

Yes

Total Disbursements: \$7,457,167.94. Disbursements (wire transfers) include \$3,657,667.00 for purchase power.

Attachments:

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
FEBRUARY 22, 2016 - MARCH 4, 2016

Payee	Wire Description	Amount
Claim Wires - Wire No. 6104 to 6114		
AW Rehn Insurance	Fire Health Reimbursement Account	20,437.50
Bonneville Power Administration	Purchase Power	3,657,667.00
Conover	Section 125	3,383.02
Department of Licensing	Firearms Online Pmt for Concealed Licenses	1,145.00
LEOFF Trust	Fire Health Premiums	70,280.15
Payment Processing, Inc.	Landfill Merchant Service Fees	924.27
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	62,042.80
	Total Claim Wire Transfers	\$ 3,815,879.74
Payroll Wires & Direct Deposits (ACH) - Wire No. 9346 to 9359		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,069,318.04
Total Claim & Payroll Wires/ACH		\$ 5,885,197.78

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001 GENERAL FUND					
Division: 000 UNASSIGNED					
BANK OF AMERICA		16010065094	231634	BANK ANALYSIS FEES	\$2,316.87
CITY OF RICHLAND		022616	231920	CASHIER SHORTAGE-ZEPEDA	\$3.50
CITY OF SEATTLE		BOA PRESALE	231797	MISAPPLIED PAYMENT FROM RLI	\$7.25
RECWARE REFUND		021216	231860	REFUND-CANCELLED RENTAL	\$100.00
TOM & PAUL'S		120715BL	232040	BUSINESS LIC REFUND-DUP APP	\$40.00
TRI CITY ANIMAL CONTROL		128377	232043	REFUND-OVRPAYMENT ANIMAL LIC	\$45.00
WA STATE DEPARTMENT OF REVENUE		02162016	231771	BUS LIC RENEWAL OVERPAYMENT	\$91.00
		REFUND BNG #9	232118	REFUND OF BROKERED NATURAL GAS	\$10,000.00
WASHINGTON STATE PATROL		I16005290	232057	BACKGROUND CHECKS-JAN 2016	\$1,421.25
UNASSIGNED TOTAL ****					\$14,024.87
Division: 001 CITY COUNCIL					
ANDERSON, BRAD		16-025 ANDERSON	231883	16-025 TC LEG CNCL OLY JAN BA	\$333.88
BENTON FRANKLIN WALLA WALLA COUNTIES		2016 DUES	231899	BFWWC 2015 DUES-ROGALSKY/ROSE	\$75.00
FETROW, KIM		1090	231809	PHOTOGRAPHY USAGE	\$439.83
THOMPSON, ROBERT		16-024 THOMSON	232039	16-024 TC LEG CNCL OLY JAN BT	\$52.00
		16-028 THOMPSON		16-028 ECA PE AUSTIN TX BT	\$1,015.90
CITY COUNCIL TOTAL ****					\$1,916.61
Division: 100 CITY MANAGER					
REENTS, CYNTHIA		022416	232013	CM EE MO LNCH 2-24-16	\$49.05
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$50.94
CITY MANAGER TOTAL ****					\$99.99
Division: 101 CITY CLERK					
BENTON COUNTY AUDITOR		2015 GENERAL	231635	NOV 2015 GENERAL ELECTION COST	\$13,249.11
		2015-VOTER REG	231895	2015 VOTER REGISTRATION COSTS	\$68,310.08
CODE PUBLISHING INC		52033	231651	RMC ORDINANCE UPDATES 1/25/16	\$186.36
		52082	231798	2016 WEB HOSTING FEE	\$485.75
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$33.14
CITY CLERK TOTAL ****					\$82,264.44
Division: 102 CITY ATTORNEY					
BELL BROWN & RIO PLLC		730	231788	PROSECUTION SRVCS-FEBRUARY	\$21,667.70
COLUMBIA INDUSTRIES SUPPORT LLC		0030820	231654	ON SITE SHREDDING WO #41707	\$38.38
ENTERPRISE RENT A CAR		02/16-45WA423	232087	16-013 KINTZLEY-RENTAL CAR	\$125.84
KENYON DISEND PLLC		183759	231708	FRONTIER COMM V COR	\$5,625.10
		183760		BROKERED NATURAL GAS TAX	\$90.00
MENKE JACKSON BEYER LLP		01/2016-021	231719	DUANE SMITH SITE PLAN COMMENTS	\$549.25
		01/2016-065		GENERAL (CITY ATTY)	\$763.40
PRONTO PROCESS SERVICE INC		PTO-2016000802	231737	MESSANGER SERVICE-JAN	\$40.00



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS		9759144733	232049	PHONE CHARGES 12/20-01/19	\$1.96
WEST PUBLISHING CORPORATION DBA		833379924	232059	INFORMATION CHARGES-JAN 2016	\$2,251.66
XEROX CORPORATION		083275941	231861	W7855 BASE CHRG/PRINTS-JAN	\$53.06
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$52.73
CITY ATTORNEY TOTAL ****					\$31,259.08
Division:	110	ASSISTANT CITY MANAGER			
FETROW, KIM		1089	231809	PHOTOGRAPHY USAGE	\$217.20
XEROX CORPORATION		083275941	231861	W7855 BASE CHRG/PRINTS-JAN	\$52.28
				W7855 BASE CHRG/PRINTS-JAN	\$236.69
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$34.57
ASSISTANT CITY MANAGER TOTAL ****					\$540.74
Division:	111	COMMUNICATIONS & MARKETING			
CITY OF RICHLAND		16-017 LOGAN	231921	16-017 WCMA LEG TRIP OLY HL	\$350.88
NATIONAL ASSN OF TELECOMMUNICATIONS		15290-2016	231828	2016 NATOA MEMBERSHIP DUES	\$176.00
XEROX CORPORATION		083275960	231861	D95 PRINT SHOP-BASE/PRINTS-JAN	\$384.40
		083275961		C75 PRINT SHOP-FIERY-JAN	\$140.31
		083275962		C75 PRINT SHOP BASE CHRG-JAN	\$425.01
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$12.86
				PHONE CHARGES 2/23-3/22/16	\$0.27
				PHONE CHARGES 2/23-3/22/16	\$12.73
COMMUNICATIONS & MARKETING TOTAL ****					\$1,502.46
Division:	112	CABLE COMMUNICATIONS			
B & H PHOTO VIDEO PRO-AUDIO	P056173	106949628	231887	REVERSIBLE BACKDROP KIT WITH S	\$767.00
NATIONAL ASSN OF TELECOMMUNICATIONS		15290-2016	231828	2016 NATOA MEMBERSHIP DUES	\$176.00
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$14.08
CABLE COMMUNICATIONS TOTAL ****					\$957.08
Division:	113	HANFORD COMMUNITIES			
CITY OF RICHLAND		16-015 LARSEN	231921	16-015 ECA PE AUSTIN TX PBL	\$150.00
LARSEN, PAM BROWN		16-015	231982	16-015 ECA PE AUSTIN TX PBL	\$89.10
TRIDEC		2029	231765	ECON OUTLOOK FORUM-LARSEN	\$60.00
XEROX CORPORATION		083275941	231861	W7855 BASE CHRG/PRINTS-JAN	\$53.07
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$9.13
HANFORD COMMUNITIES TOTAL ****					\$361.30
Division:	120	FIRE			
BENTON COUNTY FIRE DIST 1		FTC2015-31	231636	BASIC IRONS COURSE FEES X4	\$1,000.00
BENTON PUD		02/16-024907545	231638	QTRLY RACK LEASE OCT-DEC'15	\$556.24
		11/15-024907545		QTRLY RACK LEASE JUL-SEP'15	\$839.77
CALLBACK STAFFING SOLUTIONS LLC		3186	231908	STAFFING CALLBACK SRVCS-JAN	\$119.98
		3302		STAFFING CALLBACK SRVCS-FEB	\$119.98
CASCADE FIRE EQUIPMENT CORP DBA	S016733	116758	232078	#HD-C6-SVZ-L CARBON HOOD, VENT	\$3,470.86



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CASCADE FIRE EQUIPMENT CORP DBA	S016733	116758	232078	SHIPPING	\$112.48
	S016733			ADJUST FOR TAX	(\$0.01)
D&D TELECOMMUNICATION PROPERTIES LLC		203	231662	PERRY MONUMENT RD RENT-JAN/FEB	\$1,475.86
		207		PERRY MONUMENT RD RENT-MARCH	\$737.93
FIANDER & ASSOCIATES LLC DBA		160114-11	231677	TREADMILL DX - STA 73	\$54.30
		160114-12		TREADMILL DX - STA 71	\$54.30
FIRE SAFETY USA INC		85775	231679	HIGH RISE GEAR BAGS	\$875.00
HARRINGTON'S TROPHIES		74971	232093	ST 74 RETIREMENT PLAQUES	\$401.82
		75026		RETIREMENT SHADOW BOXES-5	\$564.72
RICHLAND ACE HARDWARE		210700	231831	CAR WASH ST 74	\$26.03
		210702		CAR WASH ST 74	\$8.68
		210703		CAR WASH ST 74	\$8.68
		210716		SMOKE DETECTOR BATTERIES	\$32.56
		210723		ST CLEANING KITCHEN SUPPLS	\$17.89
		210755		ICE MELT/PEN PAINT	\$42.32
		210852	231741	5 GAL BUCKETS	\$16.26
		49467	231831	FLASHLIGHT/TAPE	\$32.56
		49633		CAR WASH WAX	\$17.35
		49646		APPARATUS WASH	\$26.02
STONEWAY ELECTRIC SUPPLY		S101510706.001	231752	FS1 REMODEL SUPPLIES	\$206.15
UNIVERSITY OF WASHINGTON		CE000132929	232116	2016 FIRE MARSHALL WEBINARS	\$800.00
WA STATE ASSN OF FIRE CHIEFS		R2016-249	232117	2016 WFC MEMBERSHIP DUES	\$1,250.00
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$187.14
FIRE TOTAL ****					\$13,054.87
Division:	130	POLICE			
101 CLEANERS		01/16-9427360	231622	UNIFORM LAUNDRY SRVCS-JAN	\$241.06
BENTON COUNTY SHERIFF'S OFFICE		10/15-MEDICAL	231896	MEDICAL SUPPLIES/SRVCS-OCT	(\$4,234.74)
		5/15-MEDICAL		MEDICAL SUPPLIES/SRVCS-MAY	\$1,222.08
		6/15-MEDICAL		MEDICAL SUPPLIES/SRVCS-JUNE	\$1,075.05
		7/15-MEDICAL		MEDICAL SUPPLIES/SRVCS-JULY	\$2,447.27
		8/15-MEDICAL		MEDICAL SUPPLIES/SRVCS-AUG	\$665.85
		9/15-MEDICAL		MEDICAL SUPPLIES/SRVCS-SEPT	\$1,124.96
COLUMBIA BASIN DIVE RESCUE		2016-03	232082	2016 AGENCY SUPPORT	\$3,250.00
DAY MANAGEMENT CORPORATION DBA		404634	231800	RADIO EAR PIECES	\$439.84
	S016735	404896	231665	SHIPPING	\$13.03
	S016735			REPAIR OF LIDAR	\$78.19
	S016735	404898	231666	SHIPPING	\$13.03
	S016735			REPAIR OF LIDAR	\$78.19
DOMESTIC VIOLENCE SERVICES		23590	231941	DOMESTIC VIOLENCE SRVCS-JAN'16	\$888.50
ERICKSON ORCHARDS INC		03/16-00064	231946	MONTHLY STORAGE 15-18349 MARCH	\$65.00
FRONTIER	S016779	02/16 2530035792	231681	TELEPHONE CHARGE 2/7/16-3/6/16	\$636.63



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INTL ASSN OF LAW ENFORCEMENT PLANNERS		2016 DUES-GROW	231968	IALEP 2016 DUES-GROW	\$85.00
KOENIG, KENNETH F DBA	P056186	020416	231977	ESTIMATED SHIPPING	\$14.12
	P056186			IPE BATONS	\$380.10
LANGUAGE LINE SERVICES LLC		3764651	231981	NONEMERGENCY TRANSLATION-JAN	\$79.49
LEADSONLINE LLC		235268	231820	FASTFIND SRVC RENEWAL	\$3,188.00
MIWALL CORPORATION	P056189	5028	231724	#80925 HORN 308 WIN 155GR AMAX	\$1,950.00
	P056189			SHIPPING CHARGE	\$50.16
MOON SECURITY SERVICES INC		803953	231827	RPD RANGE MONITORING-FEB	\$59.90
NATIONAL ASSN OF SCHOOL RESOURCE		18051CONF	231998	2016 CONFERENCE-PARISH 16-072	\$550.00
ODOT DMV SERVICES		MB118070	231729	PHOTO REQUEST-ODL 1866328	\$6.50
OXARC INC		R393257	231730	CYLINDER RENTAL-JANUARY	\$8.00
RECALL SECURE DESTRUCTION SERVICES INC		7346068136	232012	SHREDDING SRVCS-JAN	\$149.65
RIVER CITY TOWING INC		14468	231743	TOW CHARGE	\$48.87
		14532		TOW CHARGE	\$48.87
		14536		TOW CHARGE	\$48.87
		14537		TOW CHARGE	\$48.87
		14539		TOW CHARGE	\$48.87
		14540		TOW CHARGE	\$48.87
		14554	232016	TOW CHARGE	\$48.87
		14559		TOW CHARGE	\$48.87
		14561	232109	TOW CHARGE	\$48.87
SMITH, CURTIS		16-093 SMITH	232027	16-093 BLEA PAT TESTING	\$38.00
TASER INTERNATIONAL	P056188	SI1427178	232033	ESTIMATED SHIPPING AND HANDLIN	\$14.07
	P056188			#26700 DPM BATTERY PK ASSEMBLE	\$413.66
TRANS UNION RISK & ALTERNATIVE DATA		01/16-204527	231847	RPD RECORDS SEARCH - JAN	\$110.00
TREASURE VALLEY COFFEE CO		105403	232115	RPD COFFEE DELIVERY	\$76.92
TTB, LLC DBA		2235	232046	VEHICLE WASHES-JAN (36)	\$189.00
WA STATE TACTICAL OFFICERS ASN		209	232055	2016 WSTOA TEAM DUES	\$100.00
XEROX CORPORATION		083275949	231861	W7225 BASE CHRG/PRINTS-JAN	\$209.64
		083275950		W7225 BASE CHRG/PRINTS-JAN	\$219.44
		083275951		W7225 BASE CHRG/PRINTS-JAN	\$195.64
		083275952		W7855 BASE CHRG/PRINTS-JAN	\$511.61
		083275953		W7845 BASE CHRG/PRINTS-JAN	\$211.48
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$313.86
				PHONE CHARGES 2/23-3/22/16	\$7.00
POLICE TOTAL ****					\$17,575.01
Division:	210	ADMINISTRATIVE SERVICES			
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$20.51
ADMINISTRATIVE SERVICES TOTAL ****					\$20.51
Division:	211	FINANCE			



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ALLIED ENVELOPE	P056293	166422	231878	WINDOW ENVELOPE, REVERSE FLAP,	\$620.92
	P056293			INSIDE DELIVERY & STACKING OF	\$54.30
	P056293	166423		RETURN ENVELOPE WITH SECURITY	\$759.66
	P056293			INSIDE DELIVERY & STACKING OF	\$54.30
	P056293	166424		INSIDE DELIVERY & STACKING OF	\$54.30
	P056293			UTILITY BILLING STATEMENT, 20#	\$406.98
N HARRIS COMPUTER CORPORATION		XT00113666	232104	2015 TAX FORMS/ACA SOFTWARE	\$864.42
TALENT WISE INC		93740216	232032	BACKGROUND CHECKS-NOV	\$36.00
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$136.13
				PHONE CHARGES 2/23-3/22/16	\$0.22
				PHONE CHARGES 2/23-3/22/16	\$77.88
FINANCE TOTAL ****					\$3,065.11
Division:	212	PURCHASING			
COLUMBIA INDUSTRIES SUPPORT LLC	S016769	0031030	231654	ONSITE SHRED SERVICE	\$157.56
MID COLUMBIA ENGINEERING INC	S016692	ST008144	231721	JACQUE MULLINS, BUYER 1	\$1,188.00
	S016692	ST008160	231991	JACQUE MULLINS, BUYER 1	\$1,188.00
XEROX CORPORATION	S016754	083275957	231781	XEROX 7855 LEASE AND COPY CHAR	\$232.66
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$44.62
				PHONE CHARGES 2/23-3/22/16	\$60.89
PURCHASING TOTAL ****					\$2,871.73
Division:	213	INFORMATION TECHNOLOGY			
AGTERRA TECHNOLOGIES INC	P056194	16-2043	231625	SPRAY LOGGER MOBILE APPLICATIO	\$22,100.10
APOLLO SHEET METAL INC	P056205	42122D	231630	Mid Winter Inspection performe	\$789.79
ARCHIVESOCIAL INC	P056209	1882	231633	ARCHIVE SOCIAL SW ANNUAL RENEW	\$1,788.00
GROUPE SHAREGATE INC	P056221	58715	231959	SHAREGATE SUBSCRIPTION RNWL P-	\$3,995.00
NATIONAL ASSN OF TELECOMMUNICATIONS		15290-2016	231828	2016 NATOA MEMBERSHIP DUES	\$176.00
SHARESQUARED INC	P056195	1988	232025	MNTNC KNOWLEDGELAKE SW, EFFEC	\$19,231.32
	P056190	1989		Mntnc ARX CoSign SW Annual Mnt	\$3,100.00
SOFTCHOICE CORPORATION	P055779	4164541	231750	CONSULTANT SERVICES K2 BLACKPE	\$19,650.00
XEROX CORPORATION		083275946	231861	W7855 BASE CHR/PRINTS-JAN	\$74.72
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$256.39
INFORMATION TECHNOLOGY TOTAL ****					\$71,161.32
Division:	220	HUMAN RESOURCES			
HARRINGTON'S TROPHIES		74995	231689	RETIREMENT PLAQUE-MORRELL	\$69.50
		75043		RETIREMENT PLAQUE-FARR	\$69.50
		75078	231811	EMPLOYEE PLAQUE-STREDWICK	\$83.40
HYAS GROUP LLC		1660	232095	1Q 2016 COMP CONSULT FEE	\$8,500.00
INTL PUBLIC MANAGEMENT ASSOCIATION		INV-13620-D0M1S1	231693	JUBB-2016 IPMA DUES	\$149.00
JUBB, ALLISON		022916	232097	OFFICE SUPPLIES-TOTES/WIPES	\$122.09
MID COLUMBIA ENGINEERING INC	S016696	ST008143	231721	STEPHANIE DEWEY, HR GENERALIST	\$911.25



City Of Richland

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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MID COLUMBIA ENGINEERING INC	S016696	ST008163	231991	STEPHANIE DEWEY, HR GENERALIST	\$901.13
MOON, TAE-IM PHD		011616	231726	PSYCH EVALUATION-BETANCOURTH	\$800.00
NASH, KATIE		022916	232105	LUNCH/DINNER-JOB FAIR STAFF	\$321.68
PARKER, RACHELL		021616	231733	CAKE/SNACKS FOR KUHLMAN RETIRE	\$54.85
		021816		PARKER-MILEAGE 7/8-12/28/15	\$116.10
TALENT WISE INC		93740216	232032	BACKGROUND CHECKS-NOV	\$130.86
TRANS UNION LLC		01650188	231761	CREDIT REPORTS-JANUARY	\$54.30
TRI CITY HERALD		2244792	231764	AD-SEASONAL JOB OPENINGS	\$502.88
XEROX CORPORATION	P056238	083275956	231782	LEASE FEES 2016 #W7855PT	\$361.98
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$73.57
HUMAN RESOURCES TOTAL ****					\$13,222.09
Division:	300	COMMUNITY &DEVELOPMENT SERVICE			
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$20.76
COMMUNITY &DEVELOPMENT SERVICE TOTAL ****					\$20.76
Division:	301	DEVELOPMENT SERVICES			
ABADAN INC		CNIN111533	231623	XEROX 6605 MAINT 01/23-2/22/16	\$93.31
MCLEAN LAW OFFICE		C178-14/DEC	231825	C178-14 HEARING EXAMINER SRVCS	\$3,268.75
TRI CITY HERALD		2223194	231764	PUBLIC HEARING NOTICE 012716	\$43.47
		2230910		PUBLIC HEARING NOTICE 012216	\$69.21
WATER SOLUTIONS INC		12720	231772	3 WTR MACHINES - FEB 2016	\$39.63
				3 WTR MACHINES - FEB 2016	\$16.29
XEROX CORPORATION		083275942	231861	W7855PT BASE CHG/PRINTS-JAN	\$53.27
				W7855PT BASE CHG/PRINTS-JAN	\$53.27
		083275944	231782	BASEMENT XEROX #LX5-692207	\$74.52
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$114.83
				PHONE CHARGES 2/23-3/22/16	\$20.82
DEVELOPMENT SERVICES TOTAL ****					\$3,847.37
Division:	302	REDEVELOPMENT			
SHANNON & WILSON INC		7948	231749	HR WETLAND MITIGATION	\$2,728.00
		7949		GROUNDWATER MONITORING-SHOPS	\$7,115.47
XEROX CORPORATION		083275942	231861	W7855PT BASE CHG/PRINTS-JAN	\$209.98
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$20.45
				PHONE CHARGES 2/23-3/22/16	\$6.37
REDEVELOPMENT TOTAL ****					\$10,080.27
Division:	303	LIBRARY			
BOOPSIE INC		25142	231901	MOBILE AP	\$1,995.00
DESIGN WEST ARCHITECTS		1592/2	232085	DESIGN SVCS-LIBRARY MAKER SPAC	\$2,960.00
		1592/3	231803	DESIGN SVCS-LIBRARY MAKER SPAC	\$740.00
PRINT PLUS/PSS RUBBER STAMPS		6127	231736	STAMPS	\$38.01



City Of Richland

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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UNIQUE MANAGEMENT SERVICES INC		419623	231851	COLLECTION SRVCS-JAN	\$134.25
WASHINGTON STATE PATROL		I16005262	231854	VOLUNTEER BACKGROUND CHECKS	\$24.00
XEROX CORPORATION		083275964	231861	W7225 BASE CHRG/PRINTS-JAN	\$306.15
		083275965		W7225 BASE CHRG/PRINTS-JAN	\$141.08
		083344544		W7225 BASE CHRG/PRINTS-JAN	\$170.99
		083344545		W7225 BASE CHRG/PRINTS-JAN	\$220.63
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$154.95
LIBRARY TOTAL ****					\$6,885.06
Division:	331	PARKS & REC - RECREATION			
BAREITHER, TRISHA		16-080-BAREITHER	231890	16-080 PERSONAL TRNG CERT	\$260.00
CAMARENA, DANA		DECEMBER 2015	231793	SALSA INSTRUCTOR-DEC	\$187.51
		JANUARY 2016	231643	SALSA INSTRUCTOR-JAN	\$1,214.16
CITY OF RICHLAND		16-080 BAREITHER	231921	16-080 PERSONAL TRNG CERT	\$417.12
ELIZABETH E TROST		JANUARY 2016	231671	DECEMBER CLASS-10490	\$702.01
MASON, PATTI L			231823	FITNESS CLASSES - JANUARY	\$751.12
MILLER, JO ANN		JAN 2016	231723	DANCE INSTRUCTOR-JAN	\$554.29
OXARC INC		R392995	231730	HELIUM TANK RENTAL	\$8.00
TALENT WISE INC		93740216	232032	BACKGROUND CHECKS-NOV	\$432.00
WHITE LOTUS ENTERPRISES		FALL 2015	231778	KARATE INSTRUCTOR-FALL 2015	\$539.00
XEROX CORPORATION		083275940	231861	W7855 BASE CHRG/PRINTS-JAN	\$231.35
				W7855 BASE CHRG/PRINTS-JAN	\$144.82
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$38.20
				PHONE CHARGES 2/23-3/22/16	\$98.72
				PHONE CHARGES 2/23-3/22/16	\$6.37
PARKS & REC - RECREATION TOTAL ****					\$5,584.67
Division:	335	PARKS & REC - PARKS&FACILITIES			
ABM JANITORIAL NORTHWEST		9062606	231784	JANITORIAL SRVCS-FEB	\$9,417.47
AGTERRA TECHNOLOGIES INC	P056194	16-2043	231625	ADDITIONAL CODING FOR BALANCE	\$756.59
AIREFCO INC		3505906	231626	FILTER	\$56.04
		3507395		CREDIT-CORE RETURN-COMPRESSOR	(\$543.00)
		3531807		TIME SWITCH	\$24.36
		3548138		CIRCUIT BOARD	\$189.20
	S016738	3550329		FREON, R22, 30# BOTTLE	\$7,051.28
		3552359	231876	COUPLER/SPEEDCLIP/COUPLING	\$27.79
ALL DOORS INC		60976	231877	DOOR REPAIR-COMM CNTR	\$2,492.38
ARAMARK UNIFORM SERVICES INC	S016780	01/16-934962000	231631	LINEN CHARGES FOR JANUARY 2016	\$325.02
BENTON COUNTY SHERIFF'S OFFICE		12/15-WORKCREW II	232076	WORKCREW II-DECEMBER 2015	\$15,930.80
BUILDERS HARDWARE & SUPPLY CO INC		S3464528.001	231906	BHS ACCESS CONTROL-KEYPAD	\$591.48
CASCADE NATURAL GAS CORP		02/16-75226321539	231913	NAT GAS 2710 DUPORTAIL	\$819.42
		02/16-80577100003		NAT GAS 200 BLDG 01/14-02/11	\$2,751.04



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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CASCADE NATURAL GAS CORP		02/16-90577100002	231913	NAT GAS 300 BLDG 01/14-02/11	\$6,219.46
CENTRAL HOSE & FITTINGS INC		427615	231915	FIREHOSE ADAPTER	\$22.32
CITY OF RICHLAND		01/2016-24	231919	#24 LANDFILL FEES	\$7,994.89
		01/2016-30		#30 LANDFILL CHARGES	\$60.00
COLUMBIA CROSSROADS LLC DBA		016002	231863	BOAT RENTAL FOR MILFOIL REMVL	\$3,630.00
		016002-A		INVOICE CORRECTION 016002	(\$350.00)
COMPLETE CLEANING SYSTEMS		72188	231657	MACHINE SCRUB WAREHOUSE	\$175.00
EFC EQUIPMENT LLC		4248	232086	REPAIR TRIMMER	\$110.76
		4873		REPAIR EDGER	\$85.09
		4876		REPAIR TRIMMER	\$68.92
		4881		REPAIR BLOWER	\$172.20
		4884		REPAIR BLOWER	\$138.39
EWING IRRIGATION PRODUCTS INC		938020	232088	PVC/COUPLING	\$18.29
G & R AG PRODUCTS INC		2160239-0001-02	231953	SHUTOFF VALVE	\$529.52
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$312.50
HERTZ EQUIPMENT RENTAL CORP		28465556-001	232094	JACK RENTAL	\$40.18
INGERSOLL RAND COMPANY		30503080	231692	TROUBLESHOOT AIR COMPRESSOR	\$380.10
KAMAN INDUSTRIAL TECHNOLOGIES		Q16138	231973	BOLT FLANGE	\$49.67
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		55008	231706	DE-LIMER/URINAL ASSY	\$75.66
		61562		BRAIDED WATER FLEX/FAUCET	\$92.10
		64228	232098	PLUMBERS GREASE	\$215.29
LAKESIDE INDUSTRIES INC	S016725	3260073MB	231979	COLD PATCH MATERIAL, EZ STREET	\$287.79
LIBERTY LAWN & SAW SHOP		339	231713	SAW-TRIPLECUT W/HOOK BLADE	\$18.45
MCDONALD'S & ASSOCIATES INC		020516	231988	TOPSOIL-14 YDS	\$152.04
		021216		TOPSOIL-14 YDS	\$152.04
MECHANICAL SALES INC		678565	231989	AIR FILTER	\$278.66
		678571		AIR FILTER	\$181.54
MONARCH MACHINE & TOOL CO INC		B182320	232102	REBAR	\$303.06
MOON SECURITY SERVICES INC		803579	231827	LIBRARY FIRE MONITORING-FEB	\$33.00
		804730		BASIC FIRE MONITORING CREST	\$53.00
OXARC INC		00232PP	232004	REPLACE LINER-SP135	\$34.70
		01604PP		GASES	\$142.16
		R393221	231730	CO2/NITROGEN/OXYGEN/STARGO	\$129.41
		R393224		CO2 BULK	\$97.79
RICHLAND ACE HARDWARE		210831	231831	DISPOSABLE BAIT STATION	\$18.95
		49697		AUGER	\$19.54
		49806		HOBBY KNIFE #2	\$5.42
		49829		PAINT	\$6.51
		49857		CAR CHARGER	\$8.68
		49871		FASTENERS	\$2.06
		49875		SCREWDRIVER SET/BIT	\$94.45



City Of Richland

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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		49878	231831	SCREW/ALUM ANGLE	\$42.33
		49905		FASTENERS/HOSE/BRUSH	\$24.60
		49922		PAINT/ROLLER/PRIMER	\$47.51
		50025		TAPE/MOUSE TRAPS	\$49.33
		50065		PLASTIC BUCKET/BLACKTP RPR	\$46.65
SCHINDLER ELEVATOR CORPORATION		7152284775	231746	REPAIR ELEVATOR AT LIBRARY	\$1,053.50
STONEWAY ELECTRIC SUPPLY		S101523006.001	231841	BALLASTS FOR LIBRARY	\$263.72
		S101530226.001	232113	BALLASTS-703 BUILDING	\$114.80
THE DRAIN SURGEON		34372	232035	SNAKE MAIN LINE-840 NORTHGATE	\$146.61
THE PERSONAL TOUCH CLEANING INC		60091	231756	JANITOR SERVICES-BLDG 100-JAN	\$7,253.43
		60092		JANITOR SERVICES-BLDG 200-JAN	\$953.92
		60093		JANITOR SERVICES-BLDG 300-JAN	\$1,133.93
		60149		JANITOR SERVICES-LIBRARY-JAN	\$8,912.87
		60169		JANITOR SERVICES-RCC-JAN	\$3,504.46
TRI CITY LUMBER CO		10100500	232044	METAL ROOFING/FLASHING	\$294.37
		10100547		STITCH SCREWS	\$52.13
WALLA WATER INC DBA		15513	232056	ANTENNA REPAIR-FS 71	\$164.28
WASTE MANAGEMENT		00009-39674-83007	232058	POL SERVICE COMPOST PAD	\$107.85
		0094184-1819-1	231855	POL SRVC-1032 UNIVERSITY DR	\$105.88
WESMAR COMPANY INC	S016750	224446	231773	SAVERITE BWT 310A	\$320.37
	S016750			SAVERITE BWT 800L	\$141.72
	S016750			FREIGHT	\$85.72
WILBUR ELLIS COMPANY		9617195	231779	MTG REGISTRATION-PARDINI	\$40.00
	S016732	9628949		FOUNDATION 2.5 GAL	\$138.47
	S016732			GALLERY SC	\$164.26
	S016732			ESPHANADE EZ 2.5 GAL	\$262.27
	S016732			SUSPEND POLYZONE	\$56.59
	S016732			BLUE DYE 2.5 GAL	\$129.23
	S016732			SURFLAN 2.5 GAL	\$536.59
	S016732			RANGER PRO 2.5 GAL	\$541.15
	S016732			GARLON 4 ULTRA 2.5 GAL	\$257.11
	S016732			DEMENSION 2EW 2.5 GAL	\$570.15
	S016732			MILESTONE 2.5 GAL	\$752.06
	S016732			VANQUSH 2.5 GAL	\$194.88
	S016732			PLATEAU	\$807.71
	S016732	9628950		ESPLANADE 200 SC 2.5 GAL	\$2,911.60
	S016732	9628951		CLEARCAST	\$282.33
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$100.10

PARKS & REC - PARKS&FACILITIES TOTAL ****

\$94,513.94

Division: 338 PARKS & REC - PROJECT ADMIN

A DIFFERENT SHADE	1589	231874	MIRROR WINDOW FILM-COMM CNTR	\$211.12
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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XEROX CORPORATION		083275946	231861	W7855 BASE CHR/PRINTS-JAN	\$57.93
PARKS & REC - PROJECT ADMIN TOTAL ****					\$269.05
Division: 900 NON-DEPARTMENTAL					
ARBAUGH & ASSOCIATES INC		1504	231632	ARBAUGH CONTRACT FEES-JAN'16	\$1,477.96
CITY OF PASCO	P056274	M012016	231918	COP-ANNUAL ANIMAL CONTROL SERV	\$20,301.91
	P056274	M021916		COP-ANNUAL ANIMAL CONTROL SERV	\$20,301.91
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$44.58
NON-DEPARTMENTAL TOTAL ****					\$42,126.36
GENERAL FUND Total ***					\$417,224.69
FUND 101 CITY STREETS					
Division: 000					
ADVANCED TRAFFIC PRODUCTS INC	P056165	0000014300	231624	CABLE OPTICOM 138 DETECTOR	\$244.35
UNASSIGNED TOTAL ****					\$244.35
Division: 401 STREETS MAINTENANCE					
3M	S016746	TP79496	231873	REFLECTIVE SHEETING, DIAMOND G	\$2,287.12
ADVANCED SIGNAL & CONTRACTING LLC	P056301	2430	232067	RAILROAD CROSSING INSPECTIONS-	\$440.00
	P056301	2441		RAILROAD CROSSING INSPECTIONS-	\$320.00
AMERICAN ROCK PRODUCTS INC	P056294	260614	231880	5/8" MINUS TOP COURSE, INV:260	\$72.65
CENTRAL HOSE & FITTINGS INC		427432	231915	2" CAM ASSEMBLY	\$3.43
		427607		CAM/BUSHING/NIPPLE/CLAMP	\$33.77
EBERLE DESIGN INC		21383	231807	TS REPAIR-CONFLICT MONITOR 3	\$225.00
G & R AG PRODUCTS INC		2158797-0001-02	231953	NOZZLE-STEVENS ISLAND	\$110.64
		2159131-0001-02		6" SCREW ON CAP	\$19.52
		2159389-0001-02		18" LID ASSEMBLY	\$110.28
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$200.00
LAKESIDE INDUSTRIES INC	S016725	3260073MB	231979	FREIGHT	\$123.46
	S016725			FREIGHT	\$123.46
	S016725			COLD PATCH MATERIAL, EZ STREET	\$287.79
	S016745	3260074MB		COLD PATCH MATERIAL, EZ STREET	\$287.79
NORTHWEST SIGN RECYCLING LLC		2251	231728	SCRAP CREDIT	(\$10.98)
		2277		HYDROSTRIPPING	\$457.33
RICHLAND ACE HARDWARE		210859	231831	RAZOR SCRAPER/KNIFE/BLADES	\$50.94
		49753		SIGN-POLY FILM	\$52.12
		49772		TOOL BOX	\$43.43
		49815		PIPE WRENCH	\$32.57
		49848		TEXTURE KD/TROWL/PLASTER	\$47.75
		49877		FLINT/SPRAYER/TROWL	\$53.14
		49943		WHITE PAINT	\$14.11
STONEWAY ELECTRIC SUPPLY		S101512650.001	231752	BOLTS-TRAFFIC SIGN REPAIR	\$59.68



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TRAFFIC SAFETY SUPPLY CO INC	S016703	107971	231760	.080 ALUMINUM SIGN BLANK, 12 X	\$55.39
	S016703			SIGN POST, 10' LENGTH, 2" SQUA	\$589.16
	S016703			FREIGHT	\$247.89
	S016703			ADJUST TAX	(\$0.01)
	S016703			.080 ALUMINUM SIGN BLANK, 30 X	\$861.74
	S016703			SIGN POST, 12' LENGTH, 2" SQUA	\$1,380.31
WESTERN CONCRETE ACCESSORIES		31831	231774	KNEE PADS	\$31.19
		31896	232120	SPEEDCRETE	\$53.87
XEROX CORPORATION		083275946	231861	W7855 BASE CHRQ/PRINTS-JAN	\$52.71
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$25.47
STREETS MAINTENANCE TOTAL ****					\$8,742.72
CITY STREETS Total ***					\$8,987.07
FUND 112	INDUSTRIAL DEVELOPMENT FUND				
Division:	305	ECONOMIC DEVELOPMENT			
ARBAUGH & ASSOCIATES INC		1504	231632	ARBAUGH CONTRACT FEES-JAN'16	\$150.81
DAVIS, BRIAN		011416	231664	DAVIS APPLICANT TRAVEL-HOTEL	\$211.92
DOAK, MARSHALL			231669	DOAK APPLICANT TRAVEL-HOTEL	\$211.92
TAYLOR, WADE			231754	TAYLOR APPLICANT TRAVEL-HOTEL	\$211.92
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$28.14
ECONOMIC DEVELOPMENT TOTAL ****					\$814.71
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
CASCADE TITLE COMPANY OF BENTON		1901	232079	DOE LAND TRANSFER TITLE/FEES	\$865.49
MACKAY & SPOSITO INC		027271	232101	HORN RAPIDS MASTER PLAN UPDATE	\$572.50
SOUTHEAST WASHINGTON APPRAISAL GROUP LLP		2016-112	231840	CITY VIEW APPRAISAL	\$2,500.00
ECONOMIC DEVELOPMENT PROJECTS TOTAL ****					\$3,937.99
INDUSTRIAL DEVELOPMENT FUND Total ***					\$4,752.70
FUND 117	CRIMINAL JUSTICE SALES TAX				
Division:	131	CJST POLICE ACTIVITY			
CENTRAL LAKE ARMOR EXPRESS INC	S016686	0084545-IN	231645	HALO IIIA VEST PACKAGES TO INC	\$746.08
	S016686			HALO IIIA VEST PACKAGES TO INC	\$746.08
CJST POLICE ACTIVITY TOTAL ****					\$1,492.16
CRIMINAL JUSTICE SALES TAX Total ***					\$1,492.16
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	308	CDBG PROGRAM			
P.S. MEDIA INC		169708	231731	DIAL-A-RIDE BUS AD	\$1,000.00



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XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$6.37
				PHONE CHARGES 2/23-3/22/16	\$6.66
CDBG PROGRAM TOTAL ****					\$1,013.03
COMMUNITY DEV BLOCK GRANT Total ***					\$1,013.03
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
CITY OF PASCO		007-17	232081	PASCO HOME DPA 12/1-12/31/15	\$1,610.92
				PASCO HOME DPA 12/1-12/31/15	\$10,782.59
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$6.66
HOME PROGRAM TOTAL ****					\$12,400.17
HOME FUND Total ***					\$12,400.17
FUND 301	STREETS CAPITAL CONSTRUCTION				
Division:	402	ARTERIAL STREETS			
AMERICAN ROCK PRODUCTS INC	P056294	259930	231880	ENVIRONMENTAL FEE, INV:259930	\$1.63
	P056294			2.00%-N.C.A.=M.B.-534, INV:259	\$43.01
	P056294			5-1/2 SACK CONCRETE MIX, 3/4	\$146.61
	P056294			TAX ADJUSTMENT	(\$0.01)
	P056294			UNDER 4 YD ORDER CHARGE MIN LO	\$108.60
ARROW CONSTRUCTION SUPPLY INC	S016782	168109	232072	2014 CRAFTCO SS125D 125 GALLON	\$1,737.60
EPIC LAND SOLUTIONS INC	P056259	0815-0576	231672	QUEENSGATE CORRIDOR - REAL EST	\$4,950.00
	P056259	0915-0576		QUEENSGATE CORRIDOR - REAL EST	\$11.25
	P056259			MODIFICATION 1: 3 ADDITIONAL	\$750.00
FOSTER PEPPER PLLC	P056280	11244119	231952	CENTER PARKWAY - LEGAL SERVICE	\$5,232.24
MICHAEL TERRELL-LANDSCAPE ARCHITECTURE, PLLC	P055904	2494	231720	DUPORTAIL EXTENSION & RECNST L	\$261.50
	P055904			DUPORTAIL EXTENSION & RECNST L	\$261.50
TRI CITY TITLE & ESCROW	P056297	15-16685-PS	231849	DUPORTAIL BRIDGE-ROW PURCHASE	\$8,905.28
	P056295	15-17429-PS		DUPORTAIL RECONSTRUCTION-ROW	\$4,583.28
	P056285	1518140	232045	DUPORTAIL EXTENSION-SUBDIVISIO	\$217.20
	P056292	16-16690-PS	231849	DUPORTAIL BRIDGE R-O-W PURCHAS	\$49,335.60
WA STATE DEPT OF TRANSPORTATION	P056283	RE-45JE5691L002	232052	VANTAGE HIGHWAY PATHWAY PH 1-	\$309.61
ARTERIAL STREETS TOTAL ****					\$76,854.90
STREETS CAPITAL CONSTRUCTION Total ***					\$76,854.90
FUND 317	FIRE STATION 74 CONSTRUCTION				
Division:	900	NON-DEPARTMENTAL			
CRAFTSMAN CABINETS & FLOORCOVERING INC		8750	231933	LAMINATE TABLE/FAB AWARD CASE	\$4,555.77
THE PLUMBING TEAM LLC		121701	232036	RELOCATE PIPE-OPPOSITE WALL	\$950.00



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NON-DEPARTMENTAL TOTAL ****					\$5,505.77
FIRE STATION 74 CONSTRUCTION Total ***					\$5,505.77
FUND 380	PARK PROJECT CONSTRUCTION				
Division: 337	PARKS & REC PROJECTS				
AMERICAN ROCK PRODUCTS INC	P056229	259743	231628	5-1/2 SACK CONCRETE MIX, 3/4	\$537.57
	P056229			3/8" X 3-1/2" X 10' MASTIC PRI	\$48.87
	P056229			ENVIRONMENTAL FEE, INV #259743	\$5.97
	P056229			1=N.C.A.= M.B.-534 PRIMARY	\$41.81
BEAVER BARK & ROCK		729323	232075	CONCRETE	\$236.32
DGR GRANT CONSTRUCTION INC	P055841	C73-15/PYMT 5	231668	MOD #1- ADDITIONAL BID ITEMS	\$143,061.51
HARRINGTON'S TROPHIES		75125	232093	LASER PARK BENCH PLATES	\$29.32
RPC LLC	P056193	7541	232022	REMOVE LARGE TREE SECTIONS FRO	\$2,286.03
PARKS & REC PROJECTS TOTAL ****					\$146,247.40
PARK PROJECT CONSTRUCTION Total ***					\$146,247.40
FUND 401	ELECTRIC UTILITY FUND				
Division: 000					
ADVANCED DEVELOPMENT LLC		2015-BRKSER ES PH7	231875	DEV REF-BRKSHIRE EST PH 7	\$6,600.00
ANDERSON HEIGHTS DEVELOPMENT LLC		2015-LEXNGTN PH3	231882	DEV REF-LEXINGTON HTS PH3	\$1,200.00
		2015-LEXNGTN PH4		DEV REF-LEXINGTON HTS PH4	\$1,062.69
		2015-LEXNGTN PH5		DEV REF-LEXINGTON HTS PH5	\$1,800.00
ANIXTER INC	P055948	3058456-02	231884	FUSE, S&C, SM4 150E AMP 14.4KV	\$565.10
	P055948			FUSE, S&C, SM4 80E AMP 14.4KV	\$565.10
	P056010	3073579-02	231629	PIN, POLE TOP, 3 HOLE, 18" L,	\$216.01
BADGER MTN SOUTH DEVELOPMENT LLC		2015-W VINEYD PH1	231888	DEV REF-W VINEYARD PH1	\$6,600.00
BAUDER, MARK		2015 WSTCLIF PH9	231892	DEV REF-WESTCLIFFE PH9	\$600.00
		2015-WSTCLIF PH10		DEV REF-WESTCLIFFE PH10-11	\$600.00
		2015-WSTCLIF PH12		DEV REF-WESTCLIFFE PH12	\$10,800.00
BAUDER, MILO B		2015-FLCNCRST PH1	231893	DEV-REF-FALCONCREST PH1	\$600.00
		2015-WSTCLIF PH8		DEV REF-WESTCLIFFE PH8	\$600.00
		2015-WSTCLIF PH9		DEV REF-WESTCLIFFE PH9	\$600.00
		CORR WSTCLIF PH9		APPLIED TO WRONG VENDOR	(\$600.00)
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	P055923	3627-555163	231930	LAMP HPS, 100W, MOGUL BASE,	\$1,026.27
	P056136	3627-556120	231659	CLAMP, PIPE 5IN RIGID UNISTRUT	\$137.92
GENERAL PACIFIC INC	S016663	1251018	231685	SWITCHGEAR, DEADFRONT, PSE-11	\$14,953.64
	S016663	1251378	231955	SWITCHGEAR, DEADFRONT, PSE-11	\$104,675.51
	S016760	1251390		SLEEVE, NICO #6 CU, #1-162J	\$153.13
	S016760			ADJUST FOR TAX	(\$0.01)
	S016760	1251409		ELBOW LOADBREAK, #2 STR,	\$205.86



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GRAYBAR ELECTRIC CO INC	S016758	983656652	232091	SLEEVE COPPER AUTOMATIC 2/0STR	\$1,474.79
HAYDEN HOMES		2015-CLWTR CK PH1	231962	DEV REF-CLEARWATER CRK PH1	\$9,600.00
LAND TO LOTS LLC		2015-BRNTNGHM PH3	231980	DEV REF-BRNTNGHM HGTS PH 3	\$1,800.00
		2015-BRNTNGHM PH4		DEV REF-BRNTNGHM HGTS PH 4	\$4,200.00
MAGULA, AARON		2015-DWELLINGS	231985	DEV REF-DWELLINGS	\$600.00
MBM ASSOCIATES		2015-SKYLN MW PH4	231986	DEV REF-SKYLINE MDW PH4	\$600.00
NORTH STONE RICHLAND LLC		2015-CPERLEAF PH1	232000	DEV REF-COPPERLEAF PH1	\$600.00
		2015-CPERLEAF PH2		DEV REF-COPPERLEAF PH2	\$5,400.00
		2015-CPERLEAF PH3		DEV REF-COPPERLEAF PH3	\$10,800.00
		2015-EAGLE RIDGE		DEV REF-EAGLE RIDGE	\$2,400.00
OLDCASTLE PRECAST INC DBA	P056140	010202586	232002	VAULT V19, 84X56X48, BASE,	\$6,760.35
	P056140			ADJUST FOR TAX	\$0.01
RC OF WASHINGTON		2015-WHT BLF PH1	232011	DEV REF-WHITE BLUFFS PH1	\$5,400.00
		2015-WHT BLF PH2		DEV REF-WHITE BLUFFS PH2-3	\$6,000.00
RIVERRIDGE ADVANCEMENT LLC		2015-APPLE VALLEY	232017	DEV REF-APPLE VALLEY RANCH	\$600.00
RON ASMUS HOMES INC		2015-HTS MDW PH2	232020	DEV REF-HGHTS AT MDW PH2	\$600.00
		2015-HTS MDW PH3		DEV REF-HGHTS AT MDW PH3	\$1,800.00
		2015-HTS MDW PH4		DEV REF-HGHTS AT MDW PH4	\$1,200.00
		2015-HTS MDW PH5		DEV REF-HGHTS AT MDW PH5	\$1,800.00
SCHWEITZER ENGINEERING LABORATORIES INC	P056126	2471-17467	232024	FAULT INDICATOR, UG SECONDARY	\$1,943.94
	P056126			FAULT INDICATOR, OVERHEAD	\$5,343.12
WILSON, BILL		2015-HDN HLLS PH2	232064	DEV REF-HIDDEN HILLS PH2	\$4,004.00
TOTAL ****					\$225,887.43
Division:	501	BUSINESS SERVICES			
ABADAN INC		CNIN111533	231623	XEROX 6605 MAINT 01/23-2/22/16	\$23.33
ARBAUGH & ASSOCIATES INC		1504	231632	ARBAUGH CONTRACT FEES-JAN'16	\$844.55
CITY OF RICHLAND		16-073 PENA	231921	16-073 NESC TRN PENA 022216	\$681.28
HAMMOND, BOB		021116	231688	RES LT MTG/HAMMOND/021016	\$68.21
WATER SOLUTIONS INC		12720	231772	3 WTR MACHINES - FEB 2016	\$30.97
XEROX CORPORATION		083275946	231861	W7855 BASE CHRG/PRINTS-JAN	\$61.92
	P056113	083275947	231782	XEROX LEASES FOR 2016:	\$304.44
	P056113	083275948		XEROX LEASES FOR 2016:	\$303.08
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$56.19
				PHONE CHARGES 2/23-3/22/16	\$128.61
				PHONE CHARGES 2/23-3/22/16	\$122.95
				PHONE CHARGES 2/23-3/22/16	\$105.55
				PHONE CHARGES 2/23-3/22/16	\$55.13
BUSINESS SERVICES TOTAL ****					\$2,786.21
Division:	502	ELECTRICAL ENGINEERING			
ISS-WONDERWARE	P056071	405883	231969	Wonderware annual support &Mnt	\$9,912.47



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RESOURCE ASSOCIATES INTL	P056262	2015-12-13	231738	2016 HOSTING FEES AND MAINTENA	\$8,500.00
STEEBER'S LOCK SERVICE		400670	232031	DUPLICATE KEYS VEH 2261	\$8.58
ELECTRICAL ENGINEERING TOTAL ****					\$18,421.05
Division:	503	POWER OPERATIONS			
AMERICAN ROCK PRODUCTS INC		259311	231786	5/8" MINUS TOP 6	\$32.59
	P056242	259639	231628	MIXER DELIVERY FEE PRIMARY	\$380.10
	P056242			5/8" MINUS ROCK WITH MIXER	\$206.77
		260297	231786	5/8" MINUS TOP 6	\$51.42
		260583		5/8" MINUS TOP 6	\$32.58
BOYD'S TREE SERVICE LLC	P056239	4384	231639	TREE PRUNING SERVICE FROM	\$7,086.18
	P056239	4394	231903	TREE PRUNING SERVICE FROM	\$7,267.88
	P056239	4404		TREE PRUNING SERVICE FROM	\$7,267.88
EWELL, RICHARD		021616	231673	CALL OUT MEAL REIMB 2/12/16	\$50.62
FASTENAL COMPANY		WARIC54854	231676	HEX SOCKETS	\$36.25
GENERAL PACIFIC INC	S016760	1251390	231955	3M #CIR-21 LONG SPLICE LUG	\$183.21
GRAINGER	S016753	9011754190	231687	REPLACEMENT SENSOR ITEM #5ZXG5	\$279.54
HI-LINE HOLDING COMPANY LLC DBA	S016768	10000117	231964	KELLEM GRIP, ITEM #KE033-03-00	\$53.52
	S016726	10000302		5" CABLE FEEDING SHEAVE #CX086	\$558.68
	S016726			4" CABLE FEEDING SHEAVE #CX086	\$475.56
	S016726			6" CABLE FEEDING SHEAVE #CX086	\$747.94
	S016726			MINI CORNER CABLE GUIDE 6-1/2"	\$455.82
	S016726			3" CABLE FEEDING SHEAVE #CX086	\$425.42
	S016726			4" DUCT ADAPTER #CX08934040	\$315.40
	S016726			SHIPPING	\$196.59
	S016726			3" DUCT ADAPTER #CX08934030	\$493.88
	S016737	10000367		1-1/2 TON CHAIN HOIST - DOUBLE	\$4,735.74
	S016737			SHIPPING	\$208.76
	S016737			SLING, ROUND YELLOW 4 FT #LFEN	\$78.32
	S016737			HOIST, COIL CHAIN LEVER, #CM02	\$591.30
	S016768	10000835		SEMI-CON SCORER, CATALOG #1700	\$614.64
	S016768			FREIGHT	\$15.04
KELLEY'S TELE-COMMUNICATIONS INC	P056120	022402012016	231705	AFTER HOURS EMERGENCY CALL SVC	\$332.75
LAKESIDE INDUSTRIES INC	S016745	3260074MB	231979	FREIGHT	\$123.45
	S016745			FREIGHT	\$123.46
	S016745			COLD PATCH MATERIAL, EZ STREET	\$287.79
PARADISE BOTTLED WATER CO		01/16-POWER OPS	231732	BOTTLED WATER-JANUARY	\$20.30
PARAMOUNT COMMUNICATIONS INC	P055526	31331	232006	2015 HORIZONTAL/DIRECTIONAL BO	\$45,134.16
	P055526			CO #1 SCHEDULA A ADDITIONAL CO	\$4,648.08
	P055526			C/O #2 TO TASK 3B ADDITIONAL	\$23,892.00
	P055526			TASK 3B - DOT UNDERGROUND CROS	\$21,611.40
RICHLAND ACE HARDWARE		49899	231831	SANDBELT 1X30	\$10.84



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SOFTWARE ONE INC	P056212	US-PSI-456072	232029	GOVERNMENT LICENSE MICROSOFT	\$395.65
TYNDALE ENTERPRISES INC	P056096	1031241	232048	FIRE RETARDANT CLOTHING-2016	\$745.03
	P056096	1031242		FIRE RETARDANT CLOTHING-2016	\$2,219.49
POWER OPERATIONS TOTAL ****					\$132,386.03
Division:	504	SYSTEMS DIVISION			
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-556221	231659	RED WASHER	\$3.69
HDR ENGINEERING INC	P055184	00475976-H	231963	4-YR WORK PLAN PER CONTRACT 75	\$8,089.03
	P055184			4-YR WORK PLAN PER CONTRACT 75	\$2,893.14
OXARC INC		R393223	231730	RENT MULTI GASES CYLINDERS	\$63.69
REXEL INC DBA		I672048	231739	METER JUMP COVERS	\$129.28
		I674588		METER JUMP COVERS	\$193.92
		I717445	232108	660 W LAMPHOLDER	\$29.00
SCHWEITZER ENGINEERING LABORATORIES INC	P056039	6055-698947	231747	SEL Part No.9163XXXX2031-3 Rem	\$768.70
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$256.23
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$256.23
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$256.23
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$768.70
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$1,024.94
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$512.46
	P056039			SEL Part No.9163XXXX2031-3 Rem	\$512.46
STEEBER'S LOCK SERVICE		400696	232112	DUPLICATE KEYS	\$10.82
STONEWAY ELECTRIC SUPPLY		S101511030.001	231752	MINI CIRCUIT	\$30.17
		S101514138.001		MULTI-BIT SCREW DRIVER	\$16.41
UTILITIES UNDERGROUND LOCATION CENTER		6010192	231769	UTILITIES LOCATE SERVICE	\$119.96
SYSTEMS DIVISION TOTAL ****					\$15,935.06
Division:	505	ENERGY POLICY MGMT			
APOLLO SHEET METAL INC		260029-157686	231630	2314 FERNDAL-REBATE-HP	\$1,000.00
BOB RHODES HEATING & A/C INC	P055951	085347	231900	EE LOANS: S MILES-SNYDER, 1614	\$9,448.20
CITY OF RICHLAND		182460	231922	1025 WINSLOW-REBATE-HP/WIN	\$1,177.00
		350680		1614 DAVISON-REBATE-HP	\$1,000.00
		362080 ADD ON		1904 DAVISON-REBATE-WIN	\$810.00
		751680		1430 RIMROCK-REBATE-HP	\$1,000.00
DAYCO HEATING & AIR		44611	231936	216 SOMERSET-REBATE-HP/PTCS	\$1,250.00
	P056217	46305		EE LOAN: D MCCOY, 223 PINETREE	\$8,359.59
DELTA HEATING & COOLING INC	P056184	24086	231667	EE LOAN: K HODGES, 1328 WRIGHT	\$6,803.79
		24087		1328 WRIGHT-REBATE-PTCS	\$250.00
	P056247	24102	231938	EE LOAN: M BANG, 705 COAST - H	\$9,355.89
EES CONSULTING	P055329	32062	231670	POWER RESOURCE PLANNING CONSUL	\$2,717.50
GLASS NOOK INC		68966	231958	1805 BIRCH-REBATE-WINDOWS	\$157.84
JACOBS & RHODES INC		35833	231812	137 BREMMER-REBATE-HP	\$1,000.00



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JACOBS & RHODES INC		35838	232096	2031 WEISKOPF CT-REBATE-HP	\$1,000.00
M CAMPBELL & COMPANY INC		14483480	231716	28023 N DALLAS-REBATE-HP	\$1,000.00
		62018-1	232100	908 CHESTNUT-REBATE-HP	\$1,000.00
RICHLAND SCHOOL DISTRICT #400		11128-FY2016-0025	231742	1600 GALA WAY-REBATE-COMM LIGH	\$13,539.00
ROBERTS CONSTRUCTION INC	P056090	3761	232018	EE LOAN: M BOONE, 1904 DAVISON	\$8,047.26
	P056218	3764		EE LOAN: J ZIMMERMAN, 1025 WIN	\$2,215.44
TOTAL ENERGY MANAGEMENT INC		54683WWR	231759	402 SHAW-REBATE-HP	\$1,000.00
TRANS UNION LLC		01602664	231761	CREDIT REPORT-LEAVY, IAN	\$7.20
ENERGY POLICY MGMT TOTAL ****					\$72,138.71
Division:	506	TECHNICAL SERVICES			
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$625.00
TRI CITIES BATTERY & AUTO REPAIR		109154	231763	6V BATTERY	\$8.91
TECHNICAL SERVICES TOTAL ****					\$633.91
ELECTRIC UTILITY FUND Total ***					\$468,188.40
FUND	402	WATER UTILITY FUND			
Division:	000				
HD FOWLER COMPANY INC	P056107	I4127497	231690	CLAMP STEEL, 2" X 4", ROMAC	\$23.89
	P056107			SADDLE ROMAC 202S-9.80 X 2"IP,	\$433.37
	P056107			CLAMP FULL 2-SEC, FOR 4" AC/DI	\$407.90
	P056107			SADDLE ROMAC 202S-7.60 X 2"IP,	\$69.34
	P056107			VALVE, MJ KIT 8" MEGALUG 1108	\$57.44
	P056107			VALVE, MJ KIT 6" MEGALUG 1106	\$42.26
HD SUPPLY WATERWORKS LTD	S016719	F033926	231691	COUP MIP X CTS QUICK JNT, 1"	\$506.29
	S016719			TAX ADJUSTMENT	(\$0.02)
NORTHPOINT ELECTRICAL CONTRACTING INC	P055964	236-15/PYMT 2	232001	PYMT 2-RETAINAGE	(\$1,254.76)
TOWNSEND CONTROLS & ELECTRIC LLC	P056019	257-15/PYMT 1	232041	PYMT 1 RETAINAGE	(\$36.65)
UNASSIGNED TOTAL ****					\$249.06
Division:	410	WATER CAPITAL PROJECTS			
AMERICAN ROCK PRODUCTS INC	P056294	260615	231880	5/8" MINUS TOP COURSE, INV:260	\$134.87
BENTON COUNTY WATER	P056284	2-10-2016	231897	JASON LEE ELEMENTARY IRRIGATIO	\$526.50
GROUNDWATER SOLUTIONS INC DBA	P055952	0367.003-3	232092	NEW SOUTH RHLD WELL WATER SOUR	\$4,118.27
LINDSAY SALES HOLDING COMPANY DBA	P052094	5825	231715	HORN RAPIDS IRRIGATION PUMP	\$332.50
NORTHPOINT ELECTRICAL CONTRACTING INC	P055964	236-15/PYMT 2	232001	WTP CHLORINATION CONVERSION	\$27,253.29
RH2 ENGINEERING INC	P054457	64369	231740	FUTURE WATER TREATMETN PLANT S	\$3,749.13
STONEWAY ELECTRIC SUPPLY		S101473681.004	231752	PANEL-MAG METER REPLACEMENT	\$15.44
TOWNSEND CONTROLS & ELECTRIC LLC	P056020	238-15/PYMT 1	232041	WTP PLC UPGRADES -CONTRACT #23	\$69,590.40
	P056019	257-15/PYMT 1		WTP CHLORINE CONVERSION - HYPO	\$796.09
WATER CAPITAL PROJECTS TOTAL ****					\$106,516.49
Division:	411	WATER ADMINISTRATION			



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ARBAUGH & ASSOCIATES INC		1504	231632	ARBAUGH CONTRACT FEES-JAN'16	\$542.92
BADGER MOUNTAIN IRRIGATION DISTRICT		2016 RAND	232074	2016 BMID ASSESSMENT 884 RAND	\$373.34
RH2 ENGINEERING INC	P056226	64370	231740	WATER HYDRAULIC MODELING ON-CA	\$687.55
	P055760	64371		WATER SYSTEM PLAN-2015: #180-	\$6,288.61
WATER ADMINISTRATION TOTAL ****					\$7,892.42
Division:	412	WATER OPERATIONS			
ARAMARK UNIFORM SERVICES INC	S016780	01/16-934962000	231631	LINEN CHARGES FOR JANUARY 2016	\$64.69
BENTON FRANKLIN HEALTH DISTRICT		7817	232077	WATER SAMPLES	\$2,305.00
CASCADE NATURAL GAS CORP		02/16-28638100009	231913	NAT GAS 110 SAINT 01/20-02/16	\$10.85
CITY OF RICHLAND		16-029 ANDREWS	231921	16-029 WDM 3/4 EXAM REVIEW	\$463.42
FERGUSON ENTERPRISES INC		4026768	231949	UNIONS/NIPPLE	\$229.16
FILTRATION TECHNOLOGY INC	S016766	S7037	231951	CARUS AQUA MAG BLENDED PHOSPHA	\$2,575.00
GRAINGER	S016753	9001632802	231687	PLUG IN RELAY ITEM #4FE18	\$176.36
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$525.00
ISS-WONDERWARE	P056071	405883	231969	Wonderware annual support &Mnt	\$2,973.74
LAB/COR INC		160044-2335	231709	WATER SAMPLES-JAN	\$450.00
PICARD CORPORATION	S016797	T401435	232107	BULK, SODIUM CHLORIDE (NACL)	\$280.40
	S016797			FREIGHT	\$1,777.50
	S016783	T401730	232007	FREIGHT	\$1,833.26
	S016783			BULK, SODIUM CHLORIDE (NACL)	\$1,613.70
	S016784	T407548		DELIVERY	\$851.72
	S016784			BULK, SODIUM CHLORIDE (NACL)	\$151.42
REXEL INC DBA	S016757	I722710	232015	SOFT STARTER, EATON 923630 - C	\$3,550.74
	S016757			LUG KIT, EATON 436540 - C-H EM	\$572.76
	S016757			POWER SUPPLY, EATON 091853 - C	\$171.85
SENSKE LAWN & TREE CARE INC		6964250	231748	WTP PEST CONTROL	\$543.00
		6964254		UV PEST CONTROL	\$97.69
		6967887		INTAKE PEST CONTROL	\$97.69
UNITED PARCEL SERVICE	S016785	000986641086	231852	ADDITIONAL HANDLING FOR PKG TO	\$10.50
	S016785			NDA PKG TO LAB/COR FOR WATER	\$11.46
USA BLUEBOOK		858174	231768	DPD DISP/LDPE BOTTLE	\$1,896.20
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$64.34
WATER OPERATIONS TOTAL ****					\$23,297.45
Division:	413	WATER MAINTENANCE			
AMBRO INC DBA		250-305070	232069	3.6V LITHIUM BATTERY	\$7.06
AMERICAN ROCK PRODUCTS INC	P056229	259583	231628	5/8" MINUS TOP COURSE, INV #25	\$417.15
	P056229	259744		5-SACK CONCRETE MIX, 3/4 AGGRE	\$944.82
	P056229			ENVIRONMENTAL FEE, INV #259744	\$10.86
CENTRAL HOSE & FITTINGS INC		426744	231644	HOSE PARTS-RESERVOIR MAINT	\$67.32
CITY OF RICHLAND		01/2016-26	231919	#26 LANDFILL FEES	\$163.24



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FASTENAL COMPANY		WARIC54757	231676	BOLTS	\$35.30
		WARIC55004	232089	BOLTS	\$5.12
GRAINGER	S016753	9004857661	231687	STRUCTURAL FITTING ITEM #4UJ0	\$39.71
	S016753	9004857679		ROUND PUNCH ITEM #3ZJ51	\$64.99
	S016753	9011754182		REPLACEMENT SENSOR ITEM #5ZXG5	\$838.61
	S016753	9012465929		STAINLESS STEEL BAND ITEM #2LN	\$92.72
LAKESIDE INDUSTRIES INC	S016725	3260073MB	231979	FREIGHT	\$370.37
	S016725			COLD PATCH MATERIAL, EZ STREET	\$863.37
	S016745	3260074MB		FREIGHT	\$493.83
	S016745			COLD PATCH MATERIAL, EZ STREET	\$1,151.16
OXARC INC		R393220	231730	CYLINDER RENTAL-JAN	\$72.82
REXEL INC DBA		I667648	231739	FUSION/SPLICING TAPE	\$74.81
RICHLAND ACE HARDWARE		210828	231831	STRAP	\$2.70
		210888		WIPING CLOTHS	\$17.37
		210892		NAILS/BLADES	\$26.59
		49704		VELCRO STRIPS	\$4.33
		49781		TOTE	\$11.94
		49851		NIPPLE/TEE	\$13.01
		49874		LIQUID NAILS	\$15.16
		49886		HOSE CAP	\$1.94
SENSKE LAWN & TREE CARE INC		6967883	231748	HR INTAKE PEST CONTROL	\$97.69
TRI CITIES BATTERY & AUTO REPAIR		109124	231763	BATTERY-STP MAINT LIGHT	\$25.01
UTILITIES UNDERGROUND LOCATION CENTER		6010192	231769	UTILITIES LOCATE SERVICE	\$20.00
WEIXEL, JEFF		022916	232119	WDM3 APP/EXAM FEES-WEIXEL	\$185.00
XEROX CORPORATION		083275946	231861	W7855 BASE CHRNG/PRINTS-JAN	\$51.70
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$20.22
WATER MAINTENANCE TOTAL ****					\$6,205.92
WATER UTILITY FUND Total ***					\$144,161.34
FUND 403	WASTEWATER UTILITY FUND				
Division:	421	SEWER CAPITAL PROJECTS			
CUMMINS, INC	P056289	009-89318	231934	CONVERT GENERATOR FROM NATURAL	\$3,850.27
SEWER CAPITAL PROJECTS TOTAL ****					\$3,850.27
Division:	422	SEWER OPERATIONS			
AIREFCO INC		3550330	231626	HVAC REPAIR MATERIALS	\$951.33
		3551685	232068	HVAC REPAIR MATERIALS	\$129.65
		3552359	231876	COUPLER/SPEEDCLIP/COUPLING	\$87.45
ALS GROUP USA CORP DBA	P056053	51-330471-0	231627	WATER: 624 VOLATILE ORGANIC	\$400.00
	P056053			WATER: 420.1 PHENOLIC	\$45.00
	P056053			APEL 12/23/15 SAMPLE ANALYSIS	\$60.00



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ALS GROUP USA CORP DBA	P056053	51-330471-0	231627	WATER: 900.0 RADIOACTIVITY-GRO	\$60.00
	P056053			WATER: 200.8 TRACE ELEMENTS IN	\$130.00
	P056053			WATER: 608 ORGANOCHLORINE	\$160.00
	P056053			WATER: 625 SEMIVOLATILE ORGANI	\$215.00
	P056053			WATER: 335.4 TOTAL CYANIDE BY	\$40.00
	P056109	51-330548-0	231879	OTHER DRY- 8081 B ORGANOCHLORI	\$160.00
	P056109			COR WWTF BIO-SOLIDS 1-12-16	\$140.00
	P056109			OTHER DRY- 8270D SEMIVOL. ORG.	\$215.00
	P056109			OTHER DRY- 335.2M CYANIDE, TOT	\$45.00
	P056109			OTHER DRY- 1631APP TOTAL MERCU	\$60.00
	P056109			OTHER DRY- 353.2M NITROGEN,	\$25.00
	P056109			OTHER DRY- TS-MET TOTAL SOLIDS	\$30.00
	P056109			OTHER DRY- 353.2M NITROGEN,	\$25.00
	P056109			OTHER DRY- 350.1M NITROGEN AMM	\$25.00
	P056109			OTHER DRY- 6010C MODIFIED- MET	\$32.00
	P056109			OTHER DRY- 9056A SULFATE	\$25.00
	P056109			OTHER DRY- 9065 MODIFIED PHENO	\$45.00
	P056109			OTHER DRY- 365.3M PHOSPHORUS	\$18.00
	P056109			OTHER DRY- 8082A POLYCHLORINAT	\$95.00
	P056109			OTHER DRY- 8260C VOLATILE ORG.	\$105.00
	P056109			OTHER DRY- ASTM D1426-931 TOT.	\$35.00
APPLIED INDUSTRIAL TECH INC		7007147658	232071	WWTF TWAS PUMP #2 GEARBOX	\$697.86
		7007147867		WWTF TWAS PUMP #2 MOTOR	\$728.02
BENTON FRANKLIN HEALTH DISTRICT CH2O INC		7846	231898	WW PHOSPHATE/NITRATE/TKN	\$529.00
		241191	232080	NITRITES/INORGANIC/AQUEOUS	\$1,256.45
		241192		NITRITE KIT	\$107.46
CLEAR EDGE FILTRATION INC	P056081	1200893	231924	FREIGHT	\$230.10
	P056081			PRESS BELT, ITEM 1003951 CONF	\$1,604.00
	P056081			PRESS BELT, ITEM 1003951/CONF	\$1,199.00
COLE INDUSTRIAL INC	S016716	WC21277	231927	COMPLETE RETUBE OF WWTP BOILER	\$20,938.08
FISHER SCIENTIFIC COMPANY, LLC		1181803	231680	WWTF-BOTTLE BRUSH	\$50.93
		1244349		BRUSHES/ENVIROBEADS	\$132.14
		1467948		WWTF ACCUPHASTER GLASS	\$339.86
		1679315		THYMOLPHTHALEIN	\$78.30
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$525.00
HACH COMPANY	P056175	9778185	231961	PROBE, KTO: LDO MODEL 2, 10M H	\$9,713.46
	P056175			KIT, SENSOR CAP REPLACEMENT, L	\$1,031.70
	P056175			FREIGHT	\$122.49
ISS-WONDERWARE	P056071	405883	231969	Wonderware annual support &Mnt	\$6,938.72
MIDWEST LABORATORIES INC	P056108	792436	231722	SHIPPING	\$50.00
	P056108			COR LANDFILL COMPOST FACILITY	\$335.00



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MOON SECURITY SERVICES INC		804393	231827	WASTERWATER FIRE MONITORING	\$33.15
OXARC INC		R393219	231730	WWTF-CYL COMPLIANCE CHG	\$12.78
PARADISE BOTTLED WATER CO		01/16-WASTEWATER	231732	BOTTLED WATER-JANUARY	\$229.20
PICARD CORPORATION	S016784	T407548	232007	BULK, SODIUM CHLORIDE (NACL)	\$280.40
	S016784			DELIVERY	\$851.72
POLYDYNE INC	P056210	1025270	232009	EMULSION POLYMER, CLARIFLOC C6	\$5,428.00
PUMPTECH INC	S016765	0102039-IN	232010	FREIGHT	\$227.41
	S016765			REPLACEMENT KIT FOR SS16 PUMP	\$3,223.69
REXEL INC DBA		I646269	231739	WWTF-SWITCH UPGRADE	\$61.90
STONEWAY ELECTRIC SUPPLY		S101516412.001	231752	600V 10A CC TD FUSE	\$45.19
		S101528500.002	231841	LOCKNUTS/BUSHINGS/NIPPLES	\$7.63
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		15019	231757	REPAIR MOTOR AND BRAKE	\$154.63
XEROX CORPORATION		083275917	231861	W7845 BASE CHR/PRINTS-JAN	\$241.10
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$104.06
YAKIMA VALLEY PACIFIC NW CLEAN WATER ASSN		2016 DUES	232065	2016 PNCWA MEMBERSHIP DUES	\$80.00
SEWER OPERATIONS TOTAL ****					\$60,946.86
Division:	423	SEWER MAINTENANCE			
CH2O INC		239947	231917	BOILER TESTING-DEC 2015	\$64.49
		241077	231647	BOILER TESTING-JAN'16 BW LABOR	\$64.49
COLEMAN OIL COMPANY		0402086-IN	231928	GREAR OIL/55 GAL DRUM	\$1,063.84
MOON SECURITY SERVICES INC		804393	231827	WASTERWATER FIRE MONITORING	\$33.15
NORCO INC	P056135	17852762	231999	GAS MONITOR, VTS-K1232101101.	\$679.43
	P056135			SLIDE ON PUMP FOR VENTIS MX4,	\$437.80
THE DRAIN SURGEON		34330	231755	SNAKE WWTP ROOF DRAIN	\$146.61
		34334	232035	SNAKE LINE-808 SMITH	\$271.50
UTILITIES UNDERGROUND LOCATION CENTER		6010192	231769	UTILITIES LOCATE SERVICE	\$20.00
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$1.39
SEWER MAINTENANCE TOTAL ****					\$2,782.70
WASTEWATER UTILITY FUND Total ***					\$67,579.83
FUND	404	SOLID WASTE UTILITY FUND			
Division:	000				
CONSTRUCTION MANAGMENT SPECIALIST		5319WW	231931	REFUND-OVERPAYMENT WW ACT 5319	\$205.85
UNASSIGNED TOTAL ****					\$205.85
Division:	432	SOLID WASTE COLLECTION			
CLAYTON WARD COMPANY		9076002	231649	CURBSIDE RECYCLING-JANUARY	\$8,213.71
GRAINGER	S016753	9004293222	231687	STENCIL SET ITEM #3LGT8	\$162.92
	S016753	9008782139		REFLECT TAPE ITEM #6MGA8	\$407.53
GTP INVESTMENTS LLC	P056199	402917433	231960	BADGER MOUNTAIN LEASE FOR CITY	\$312.50
RICHLAND ACE HARDWARE		210863	231831	MARKERS/AIR FILTER	\$16.57



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$21.81
SOLID WASTE COLLECTION TOTAL ****					\$9,135.04
Division:	433	SOLID WASTE DISPOSAL			
ARAMARK UNIFORM SERVICES INC	S016780	01/16-934962000	231631	LINEN CHARGES FOR JANUARY 2016	\$100.13
BENTON COUNTY SHERIFF'S OFFICE		12/15-WORKCREW II	232076	WORKCREW II-DECEMBER 2015	\$1,062.00
BRENT MEHLENBACHER		5911	231641	COMPRESSOR REPAIR	\$289.54
GRAINGER	S016753	9004293230	231687	DISPOSABLE RESPIRATOR ITEM #4J	\$84.19
PARADISE BOTTLED WATER CO		01/16-LANDFILL	231732	BOTTLED WATER-JANUARY	\$64.47
PARAMETRIX INC	P055201	01-76552	232005	2015 LANDFILL SAMPLING,MONITOR	\$7,632.22
WA STATE RECYCLING ASSOCIATION		2016 DUES	232054	2016 ANNUAL DUES-MARLOW	\$225.00
XEROX CORPORATION		083275918	231861	W7225 BASE CHRQ/PRINTS-JAN	\$262.19
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$45.00
SOLID WASTE DISPOSAL TOTAL ****					\$9,764.74
SOLID WASTE UTILITY FUND Total ***					\$19,105.63
FUND	405	STORMWATER UTILITY FUND			
Division:	000				
WA STATE DEPARTMENT OF ECOLOGY	P056279	L9700040-PYMT 23	232051	STORMWATER LOAN #L9700040 - PM	\$1,714.33
	P056279			STORMWATER LOAN #L9700040 - PM	\$3,935.01
UNASSIGNED TOTAL ****					\$5,649.34
Division:	441	STORMWATER			
AMERICAN ROCK PRODUCTS INC		261009	231880	5/8" MINUS TOP COURSE	\$357.03
BYKONEN, JOHN		022216	231642	BOOTH AT H&G SHOW	\$6.00
MCGRAW, VERN			231718	BOOTH AT H&G SHOW	\$6.00
MELTON, MARK		022316	231990	BOOTH AT HOME AND GARDEN SHOW	\$6.00
OXARC INC	S016730	PSS6258	232004	USO ABSORBANT BOOM 8" X 10" (4	\$559.85
	S016730			USO 5"X10' BOOM 4/BALE	\$206.69
	S016730			DELIVERED	\$27.15
STORMWATER TOTAL ****					\$1,168.72
STORMWATER UTILITY FUND Total ***					\$6,818.06
FUND	407	MEDICAL SERVICES FUND			
Division:	000				
AMBULANCE REFUND		2015-02369	231806	REFUND-OVERPAYMENT	\$75.43
		2015-03334	231857	REFUND-OVERPAYMENT	\$90.01
UNASSIGNED TOTAL ****					\$165.44
Division:	121	AMBULANCE			
ARROW INTERNATIONAL	P056215	93696073	231885	FREIGHT	\$9.62
	P056215			#9001, EZ-IO 25MM NEEDLE SET	\$1,100.00
BOUND TREE MEDICAL LLC		82014107	231790	IV SET/ELECTRODES/KING LT	\$930.76



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BOUND TREE MEDICAL LLC		82014108	231790	GERMICIDAL WIPES/COLD PACK	\$59.34
		82015415		IV SET/MAD/IV DRESSING	\$2,245.62
		82016745		SALINE/DEFIB PADS/IV DRSNG	\$163.83
		82016746		KETAMINE	\$130.97
		82016747		FENTANYL	\$143.97
		82019503		O2 BITRAC MASK STRAP ADULT	\$439.77
		82019504		COLD PACKS/HAND WIPES	\$23.33
		82021459		RESTRAINT STRAPS	\$45.15
		82021460		IV SET/SALINE/GLUCOSE STRIP	\$633.74
		82023260		RESTRAINT STRAPS	\$20.37
		82026513		NEBULIZER KIT	\$23.41
		82026514		TAMPER SEAL	\$48.31
		82026515		DEFIB PADS PEDIATRIC	\$118.24
		82026516		ABDOMINAL STERILE PADS	\$7.56
		82031240		IV SET/ELECTRODES/SALINE	\$1,185.68
		82033919		EXAM GLOVES/GLUCOSE/SALINE	\$436.24
		82036606		LANCETS/CATHETER FORCEP	\$40.27
		82038131		SALINE/O2 BITRAC MSK STRAP	\$551.77
		82038132		O2 BITRAC MASK STRAP/IV ST	\$1,022.10
		82041107		SODIUM BICARBONATE	\$14.79
CARDINAL HEALTH 411 INC		155268	231910	EPINEPHRINE	\$88.80
		194566		AMIDATE/STROPINE/ROCURONIUM	\$145.35
		263632		NALOXONE/ONDASETRON	\$647.41
		46222		AMIDATE	\$60.61
		75861		RACEPI/AMIODARONE/EPI	\$98.41
		9973		NALOZONE/ONDANSETRON	\$301.95
COLUMBIA BASIN DIVE RESCUE		2016-03	232082	2016 AGENCY SUPPORT	\$3,250.00
COLUMBIA INDUSTRIES SUPPORT LLC		0031250	232083	ON SITE SHREDDING WO #40801	\$30.81
LIFE ASSIST INC		736587	231714	EPINEPHRINE	\$134.94
		738102	232099	MASIMO PATIENT CABLE	\$195.48
		739162		DESTROSE	\$137.40
		A181806	231725	REBAR/PIPE	\$81.02
MONARCH MACHINE & TOOL CO INC		B181976	231993	REBAR	\$61.79
		00141PP	232106	MEDICAL OXYGEN	\$73.17
OXARC INC		1959FPS		MEDICAL OXYGEN	\$34.35
		46116PS		MEDICAL OXYGEN	\$36.03
		6979SPS		MEDICAL OXYGEN	\$121.45
		R393251		CYLINDER RENTAL-JAN	\$8.68
		416064465	231735	LIFEPAK MAINT 1/1-12/31/16	\$8,006.31
RICHLAND ACE HARDWARE		49453	231831	HOOKS FOR M1723	\$10.85
STERICYCLE INC		3003299002	231751	BIO WASTE DISPOSAL FEE	\$47.03



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMBULANCE TOTAL ****					\$22,966.68
MEDICAL SERVICES FUND Total ***					\$23,132.12
FUND 408	BROADBAND FUND				
Division:	460	BROADBAND ADMINISTRATION			
AMERICAN ROCK PRODUCTS INC	P056294	259842	231880	2.00%-N.C.A.=M.B.-534, INV:259	\$78.84
	P056294			5-1/2 SACK CONCRETE MIX, 3/4	\$537.57
	P056294			ENVIRONMENTAL FEE, INV:259842	\$5.97
	P056294			HOT WATER, INV:259842 1/28/16	\$11.95
NATIONAL ASSN OF TELECOMMUNICATIONS		15290-2016	231828	2016 NATOA MEMBERSHIP DUES	\$176.00
WESTERN CONCRETE ACCESSORIES		31846	231774	BONDING AGENT	\$26.03
BROADBAND ADMINISTRATION TOTAL ****					\$836.36
BROADBAND FUND Total ***					\$836.36
FUND 501	CENTRAL STORES FUND				
Division:	000				
ALLIED ENVELOPE	P056178	166263	231878	ENVELOPE #10 REGULAR,COR LOGO	\$543.00
CONNELL OIL INC	P056168	0137253-IN	231658	GREASE CARTRIDGE, RED TAC #2	\$144.44
	P056168			OIL, BAR & CHAIN, HIGH TAC	\$145.57
NORCO INC	P056115	17749839	231727	GLOVES, COWHIDE, MEDIUM,	\$651.60
	P056115			GLOVES, THERMAL-GRIP, SIZE 9	\$117.03
	P056115			GLOVES, THERMAL-GRIP, SIZE 10	\$58.51
	P056115			GLOVES BROWN JERSEY KNIT WRIST	\$41.05
	P056115			GLOVES, THERMOLITE LINER,	\$27.11
	P056115			GLOVES, COWHIDE, LARGE,	\$1,303.20
	P056115	17852818	231999	GLOVES, HYLITE, KNIT WRIST,	\$225.19
	P056115	17860903		GLOVES, THERMOLITE LINER,	\$243.96
OXARC INC	P055914	6222VPS	231730	FIRST AID KIT COMPLETE 24 PKG,	\$1,751.50
THE SUPPLY CO LLC	S016763	00422493	232037	SOAP, HAND LOTION, PINK, 1 GAL	\$401.39
UNASSIGNED TOTAL ****					\$5,653.55
Division:	903	CENTRAL STORES			
XEROX CORPORATION		083275960	231861	D95 PRINT SHOP-BASE/PRINTS-JAN	\$310.44
		083275962		C75 PRINT SHOP BASE CHRGR-MAR	\$1,870.55
CENTRAL STORES TOTAL ****					\$2,180.99
CENTRAL STORES FUND Total ***					\$7,834.54
FUND 502	EQUIPMENT MAINTENANCE FUND				
Division:	214	EQUIPMENT MAINTENANCE			
AMERICAN RADIATOR INC		AA096895	231785	REPAIR CORE VEH 3211 WO 41775	\$97.74
ARAMARK UNIFORM SERVICES INC	S016780	01/16-934962000	231631	LINEN CHARGES FOR JANUARY 2016	\$205.96



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ASE		ORD-1187867-K4XRF	232073	ASE TESTING-KIMBELL	\$110.00
CASCADE FIRE EQUIPMENT CORP DBA		117089	231795	CRDL SWTCH VEH 5029 WO 41802	\$307.09
COAST CRANE COMPANY		DI/072001	231650	CUST MILE VEH 0072 WO 41856	\$562.22
COLEMAN OIL COMPANY		013116	231928	CHARGED FOR PREMIUM-ADJUSTMENT	(\$0.30)
		0402564-IN		LANDFILL DYED DIESEL	\$1,362.76
		CL70045	231652	CARD LOCK FUEL 2/8-2/14/16	\$8,304.56
		CL71152	231928	CARD LOCK FUEL 2/15-2/21/16	\$7,136.56
		CL71641		CARD LOCK FUEL 2/22-2/28/16	\$8,587.72
		CL71780		CARD LOCK FUEL 2/29/16	\$1,943.57
COLUMBIA GRAIN & FEED INC		139234	231653	FUEL TANK VEH 3316 WO 41619	\$313.53
		2868	231929	HONDA CARB VEH 3277 WO 41863	\$109.20
COMMERCIAL TIRE INC		220093	231656	TIRES VEH 3284 WO 41825	\$1,209.54
		220094		FLAT REPAIR VEH 3280 WO 41827	\$45.07
		220095		TIRES VEH 3285 WO 41831	\$1,881.99
		220118		TIRE DISP VEH 3284 WO 41828	\$22.50
		220211		TIRE DISP VEH 3309 WO 41826	\$15.00
		220212		TIRES VEH 12381 WO 41830	\$291.23
		220213		ROTATE TIRES VEH 3251 WO 41829	\$103.18
		220341		TIRE DISP VEH 3309 WO 41826	\$7.50
CONNELL OIL INC		0136861-IN	231658	LUBE PROD VEH 3315 WO 41738	\$300.25
		C138554-IN		LUBE PRODUCTS	\$1,724.37
CORWIN OF PASCO LLC		599536	231661	ENG SRVC VEH 5044 WO 41818	\$229.06
		CM372106		RETURN FILTERS VEH 5040	(\$126.92)
DAY MANAGEMENT CORPORATION DBA		404779	231665	CHARGE GUARD VEH 2370 WO 41785	\$107.52
FAST SIGNS		139-52454	231675	EMS VINLY VEH 5045 WO 41851	\$397.14
		139-52563		NUMBERS VEH 3333 WO 41853	\$24.24
		139-52592	231808	NUMBERS/SHOP SUPPLY	\$22.97
		139-52602	231948	NUMBERS VEH 6599 WO 41893	\$27.15
FINAL TOUCH UPHOLSTERY		27773	231678	SEAT REPAIR VEH 3297 WO 41768	\$488.70
		27790		SEAT REPAIR VEH 3280 WO 41780	\$309.51
G & R AG PRODUCTS INC		2510520-0001-02	231953	CREDIT ENG VEH 3247 WO 41362	(\$430.27)
GENUINE AUTO GLASS OF TRI CITIES LLC		611738	231686	WS REPAIR VEH 3306 WO 41795	\$32.58
		612069	231956	WS TINT VEH 3204 WO 41890	\$141.23
JIM'S PACIFIC GARAGES INC		X100015684	231694	CORE CREDIT	(\$521.28)
		X100018274		NOZZLE VEH 3279 WO 41632	\$1.98
		X100018801		BUMPER VEH 7146 WO 41701	\$141.38
		X100019319		ANTISAIL RBBR VEH3188 WO41770	\$47.00
		X100019320		SPLASH GRD VEH 3304 WO 41771	\$23.48
		X100019630		BLWR SWITCH VEH 3280 WO 41780	\$18.79
		X100020075		AIR HITCH VEH 3279 WO 41632	\$362.88
JT AUTOMOTIVE PARTS INC DBA		350296	231695	75W90 OIL VEH 3278 WO 41835	\$109.63



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From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		350969	231695	BRK CLNR VEH 3285 WO 41887	\$23.28
		351098		FILTERS VEH 3322 WO 41748	\$16.39
		351099		FILTERS VEH 3195 WO 41747	\$18.09
		351100		FILTERS VEH 3161 WO 41746	\$8.00
		351101		FILTERS VEH 2384 WO 41744	\$16.57
		351102		FILTERS VEH 2383 WO 41743	\$16.57
		351103		FILTERS VEH 2354 WO 41742	\$12.16
		351104		FILTERS VEH 2290 WO 41711	\$18.09
		351105		FILTERS VEH 2401 WO 41739	\$16.56
		351108		SHOP SUPPLIES-2 DISC	\$26.88
		351127		BU LAMP VEH 5036 WO 41751	\$12.90
		351132		SHOP SUPPLIES-CABLES	\$44.76
		351136		SHOP SUPPLIES-HOSE CLAMPS	\$59.34
		351155		CRCT BRKR VEH 4113 WO 41718	\$121.76
		351174		FILTERS VEH 2382 WO 41754	\$16.36
		351175		FILTERS VEH 2409 WO 41765	\$16.44
		351176		BULBS VEH 5039 WO 41737	\$23.61
		351179		GLASS LFT VEH 2284 WO 41755	\$60.79
		351194		CAPSULE VEH 1107 WO 41763	\$9.56
		351197		3 PC SET VEH 3309 WO 41720	\$78.18
		351204		3 PC SET VEH 3311 WO 41764	\$78.18
		351209		FILTERS VEH 3319 WO 41777	\$16.93
		351213		3 PC SET VEH 3219 WO 41766	\$78.18
		351216		3 PC SET VEH 3297 WO 41768	\$78.18
		351217		3 PC SET VEH 2399 WO 41753	\$78.18
		351223		FILTERS VEH 1210 WO 41769	\$16.93
		351236		BRK CLNR VEH 3281 WO 41717	\$46.83
		351317		FILTERS VEH 6579 WO 41767	\$74.02
		351320		FILTERS VEH 2260 WO 41757	\$10.60
		351321		FILTERS VEH 2438 WO 41456	\$16.22
		351322		FILTERS VEH 2261 WO 41758	\$10.60
		351324		FILTERS VEH 3225 WO 41760	\$17.43
		351325		FILTERS VEH 3256 WO 41761	\$17.00
		351327		FILTERS VEH 3303 WO 41762	\$16.93
		351346		SHOP SUPPLIES-DRAWER PULLS	\$105.95
		351360		BRK PARTS VEH 5043 WO 41778	\$118.69
		351381		BRK ROTOR VEH 5043 WO 41778	\$187.53
		351418		RT ANGLE VEH 3281 WO 41717	\$2.06
		351419		BATTERY VEH 3280 WO 41780	\$25.41
		351437		BATTERY VEH 3322 WO 41729	\$202.56
		351501		3 8D NO2 VEH 3311 WO 41764	\$5.45



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		351507	231695	BRK PARTS VEH 4113 WO 41718	\$42.31
		351524		HT TUBNG VEH 3188 WO 41770	\$80.49
		351531		BRK FLUID VEH 4113 WO 41718	\$24.04
		351555		BEAM BLDE VEH 1108 WO 41800	\$61.90
		351556		FILTERS VEH 2363 WO 41759	\$19.35
		351558		RAIN-X VEH 2256 WO 41803	\$9.80
		351569		SOLENOID VEH 3188 WO 41770	\$22.08
		351616		FILTERS VEH 2256 WO 41803	\$10.81
		351617		SVRE DUTY VEH 3315 WO 41797	\$24.96
		351618		BULBS VEH 1202 WO 41804	\$4.49
		351643		MANIFOLD VEH 3303 WO 41807	\$37.20
		351655		CAPSULE VEH 1101 WO 41811	\$22.69
		351656		WPR BLDE VEH 7120 WO 41816	\$13.24
		351664		BATTERY VEH 1380 WO 41815	\$122.48
		351675		FILTERS VEH 1101 WO 41814	\$19.48
		351678		SPK PLUGS VEH 3303 WO 41807	\$56.39
		351697		RETURN MANIFOLD HARDWARE	(\$8.50)
		351698		FLASHER VEH 3255 WO 41813	\$14.11
		351700		WPR BLDE VEH 2256 WO 41812	\$20.61
		351780		FILTERS VEH 2364 WO 41855	\$16.93
		351781		BRK PARTS VEH 2260 WO 41821	\$169.76
		351782		FILTERS VEH 3287 WO 41822	\$16.44
		351783		FUSE HLDR VEH 3283 WO 41820	\$11.85
		351807		TRLR CBLs VEH 4118 WO 41832	\$56.69
		351817		BEARINGS VEH 6286 WO 41836	\$183.75
		351822		FILTERS VEH 3278 WO 41839	\$16.87
		351848		CREEP VEH 7149 WO 41881	\$69.66
		351849		AXLE CVR VEH 3278 WO 41835	\$4.32
		351850		BEARINGS VEH 3278 WO 41835	\$269.97
		351861		BRK PEDAL VEH 3278 WO 41835	\$9.92
		351863		BRK PARTS VEH 2261 WO 41844	\$198.56
		351866		MNFLD ST VEH 3287 WO 41840	\$65.57
		351869		ATF VEH 2261 WO 41844	\$35.20
		351881		FILTERS VEH 2348 WO 41845	\$12.16
		351883		FILTERS VEH 2282 WO 41846	\$18.09
		351884		FILTERS VEH 2350 WO 41847	\$12.16
		351885		FILTERS VEH 3211 WO 41849	\$110.84
		351886		FILTERS VEH 2256 WO 41803	\$20.88
		351890		FILTERS VEH 3142 WO 41848	\$187.99
		351892		FILTERS VEH 2436 WO 41858	\$16.22
		351944		BRK PARTS VEH 3287 WO 41840	\$47.59



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		351950	231695	WPR BLDE VEH 2261 WO 41758	\$20.61
		351954		GRNDNG WHL VEH 800 WO 41837	\$6.51
		351960		BOX LAMP VEH 3330 WO 41857	\$37.16
		351974		FILTERS VEH 3277 WO 41861	\$16.87
		352008		PIGTAIL VEH 3204 WO 41866	\$8.30
		352018		FILTERS VEH 3256 WO 41809	\$14.30
		352026		SERP BLT VEH 3256 WO 41809	\$39.31
		352029		DRAIN PAN VEH 3256 WO 41809	\$13.99
		352032		BRK CLNR VEH 3278 WO 41835	\$37.85
		352034		BULBS VEH 3308 WO 41834	\$9.67
		352044		DIFF YOKE VEH 3278 WO 41835	\$104.17
		352047		SVRE DUTY VEH 3296 WO 41833	\$24.96
		352076		HOSE VEH 3256 WO 41809	\$51.37
		352101		STARTER VEH 4084 WO 41871	\$261.98
		352114		RT ANGLE VEH 4144 WO 41876	\$7.63
		352116		BRK PDL VEH 3277 WO 41863	\$9.92
		352142		TRLR CBLs VEH 4134 WO 41875	\$21.47
		352260		FILTERS VEH 3302 WO 41883	\$16.44
		352278		SHOP SUPPLIES - ABR WHEEL	\$13.66
		352323		SERP BLT VEH 3277 WO 41863	\$63.98
		352328		CONNECTOR VEH 3302 WO 41882	\$29.85
		352335		SCOTSEAL VEH 4118 WO 41877	\$30.69
		352336		SOCKET VEH 4118 WO 41877	\$12.85
		352412		ADAPTER VEH 2394 WO 41902	\$10.63
		352413		SCOTSEAL VEH 3205 WO 41886	\$40.44
		352414		AIR VALVE VEH 3321 WO 41898	\$153.01
		352465		SPK PLUGS VEH 3277 WO 41863	\$98.70
		352482		RADIATOR VEH 3195 WO 41901	\$243.60
		352511		BATTERY VEH 3287 WO 41900	\$117.65
		352530		HOSE VEH 2258 WO 41914	\$109.47
		352532		FILTERS VEH 2258 WO 41916	\$10.60
		352536		BREAK-AW VEH 4144 WO 41906	\$11.83
		352880		FILTERS VEH 3251 WO 41971	\$152.26
		352884		FILTERS VEH 3313 WO 41974	\$131.54
		352894		DSL FLUID VEH 3313 WO 41974	\$28.74
		352936		CAPSULE VEH 2409 WO 41942	\$9.56
		352981		FILTERS VEH 2420 WO 41954	\$16.56
		353025		BRK CLNR VEH 7152 WO 41959	\$33.75
		353030		LENS VEH 5033 WO 41939	\$29.54
		353036		FLASHER VEH 2256 WO 41965	\$13.56
		353038		DSL FLUID VEH 7152 WO 41959	\$14.37



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		353057	231695	CLAMPS VEH 3277 WO 41863	\$6.19
		353061		CAPSULE VEH 2411 WO 41980	\$9.56
		353062		GASKETS VEH 3276 WO 41961	\$86.65
		353075		CLAMPS VEH 3277 WO 41863	\$24.48
		353089		BULBS VEH 3315 WO 41983	\$9.67
		353093		M C LAMP VEH 4140 WO 41728	\$8.19
		353122		HITCH PIN VEH 6561 WO 41982	\$13.27
		353127		PUMP SET VEH 2350 WO 41986	\$228.46
		353128		GSK MAKER VEH 2350 WO 41896	\$5.42
		353135		M C LAMP VEH 4140 WO 41728	\$20.01
		353171		FILTERS VEH 4084 WO 41990	\$10.38
		353201		LAMPS VEH 3312 WO 41991	\$13.72
KENWORTH SALES COMPANY		PASIN1672327	231707	ENGINE CORD VEH 3251 WO 41657	\$34.96
		PASIN1697386	231818	GUN-CAB BLOW VEH 3297 WO 4168	\$33.67
		PASIN1699614	231974	GRILL VEH 3297 WO 41895	\$129.56
MCCURLEY CHEVROLET		393457	231717	DETAIL VEH 2421 WO 41787	\$237.83
		895171		LATCH/HANDLE VEH 1207 WO 41794	\$76.81
		895436		2W ABSO VEH 1210 WO 41776	\$235.79
		895486		MOTOR/MOD VEH 3297 WO 41768	\$207.61
		895609		EVAPOR VEH 3297 WO 41768	\$373.08
		895713		HOSES VEH 1108 WO 41800	\$114.49
		895754	231824	PUMP/PIPE VEH 3256 WO 41809	\$366.13
		895921		BOOSTER VEH 3278 WI 41835	\$478.50
		896151		HANDLE VEH 2352 WO 41873	\$56.95
		896410	231987	PUMP/GASKET VEH 3277 WO 41863	\$403.08
		A182236	232102	GUSSET/TUBE VEH 7090 WO 41604	\$134.92
MONARCH MACHINE & TOOL CO INC		R393222	232106	SHOP GASSES	\$152.07
PETERSON PACIFIC CORP		CI-000033366	231734	LATCHES VEH 7143 WO 41540	\$154.84
ROUTEWARE INC		97179	232110	VEH LABOR VEH 6000 WO 41903	\$103.18
ROWAND MACHINERY CO		194996	231744	HY-GARD VEH 7142 WO 41752	\$156.38
		195470	231836	BEARINGS VEH 7122 WO 41549	\$1,522.70
RWC INTERNATIONAL LTD		17239Y	231745	CONDENSER VEH 3211 WO 41775	\$308.37
SNAP ON INDUSTRIAL		ARV/28107060	232111	SHOP TOOL-PLIAR SET	\$360.50
TACOMA SCREW PRODUCTS INC		22135757	231753	TOOL REPAIR VEH 3297 WO 41768	\$71.13
		22135758		OIL VEH 3279 WO 41632	\$38.27
		22135759		OIL VEH 3303 WO 41807	\$19.14
		22135890	231842	BOLTS/NUTS VEH 0800 WO 41837	\$30.73
		22135892		ENAMEL VEH 0800 WO 41837	\$29.43
		22136012		BOLTS/NUTS VEH 0800 WO 41837	\$10.89
TEREX UTILITIES INC		90325422	231844	COVER VEH 3294 WO 41870	\$309.51
		90325740		COVERS VEH 3294 WO 41870	\$686.24



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TEREX UTILITIES INC		90330815	232034	CYLINDER/RNG VEH 3251 WO 41889	\$2,331.98
		90330831		CYLINDER VEH 3251 WO 41889	\$2,339.07
THE SUPPLY CO LLC		00422484	232114	SHOP SUPPLIES-ACTIVE 8	\$189.63
TIRE FACTORY INC DBA		03-111994	231758	TIRES VEH 3312 WP 41958	\$3,708.31
		03-112030		MOUNT VEH 3312 WO 41850	\$63.80
		03-112049		WHEELS VEH 9500 WO 41843	\$180.17
		03-112103		ALIGNMENT VEH 1368 WO 41784	\$110.12
		03-112130		TIRES VEH 3225 WO 41842	\$600.48
		03-112141		WHL CH OVR VEH 1105 WO 41854	\$18.41
		03-112160		FLAT REPAIR VEH 2380 WO 41841	\$17.10
		03-112161		FLAT REPAIR VEH 2345 WO 41745	\$17.10
		03-112179	231846	TIRE RPR VEH 3282 WO 41865	\$198.09
		03-112241		ROTATE TIRE VEH 3278 WO 41835	\$165.89
		03-112255		THRUST ALIGN VEH 2261 WO 41868	\$59.68
TRI CITIES BATTERY & AUTO REPAIR		0109018	231763	GOLF CRT BAT VEH 0071 WO 41957	\$129.89
		017935	231762	STARTER VEH 3188 WO 41770	\$238.87
		017956	232042	STARTER VEH 3277 WO 41863	\$109.27
		109248	231848	GOLF CRT BAT VEH 4400 WO 41823	\$905.66
TRUCKPRO HOLDING CORPORATION		06 230970	231766	BRK/BEARING VEH 4113 WO 41718	\$471.36
		06 231067		IND LIGHT VEH 5029 WO 41802	\$72.49
		06 231103	231850	BRNCH GRD VEH 3297 WO 41768	\$108.33
TTB, LLC DBA		2240	231767	VEHICLE WASHES-JAN	\$97.00
WESTERN PETERBILT INC		H252544	231775	COOL SENS VEH 3284 WO 41929	\$159.01
		H252665		PRES SWITCH VEH 3315 WO 41738	\$25.29
		H252937		MIRROR/SWTC VEH 3308 WO 41521	\$175.32
		H253060		TS LAMP VEH 3175 WO 41705	\$29.42
		H253260	231858	HVAC RSTR VEH 3283 WO 41820	\$9.66
		H253261		RESISTOR VEH 3308 WO 41834	\$9.66
		H253308		WIND RGLTR VEH 3311 WO 41764	\$327.04
		H253340		BUGSCREEN VEH 3297 WO 41768	\$76.88
WESTERN STATES EQUIPMENT COMPANY		PC110315316	231776	SOCKET/PIN VEH 3281 WO 41717	\$43.80
		PC130190338		KEYS VEH 6598 WO 41450	\$65.76
WESTERN SYSTEMS & FABRICATION INC		13926	232061	CONTROL BOX VEH 3312 WO 41884	\$218.50
		14099	231777	ELEMENT VEH 3281 WO 41717	\$138.70
		14143		BELT ASSY VEH 3311 WO 41764	\$281.65
WOODPECKER TRUCK & EQUIPMENT INC		1-260260020	231780	IGN SWITCH VEH 3219 WO 41766	\$100.40
XEROX CORPORATION		083275958	231861	W7225 BASE CHR/PRINTS-JANUARY	\$203.50
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$72.22
EQUIPMENT MAINTENANCE TOTAL ****					\$63,439.13
EQUIPMENT MAINTENANCE FUND Total ***					\$63,439.13



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 505	PUBLIC WORKS ADMIN & ENGINEER				
Division:	450	PW ADMIN & ENGINEERING			
ABADAN INC		ARIN061242	231623	ASBUILTS	\$99.91
BENTON COUNTY TREASURER		3049	231637	BC IMAGES-JAN 2016	\$26.00
BENTON FRANKLIN WALLA WALLA COUNTIES		2016 DUES	231899	BFWWC 2015 DUES-ROGALSKY/ROSE	\$75.00
COLUMBIA SNAKE RIVER IRRIGATORS ASSN			231655	CSRIA 2016 MEMBERSHIP DUES	\$2,000.00
DAILY JOURNAL OF COMMERCE	P056278	3309274	231935	DUPORTAIL BRIDGE TIGER GRANT	\$66.00
NATIONAL ASSN OF TELECOMMUNICATIONS		15290-2016	231828	2016 NATOA MEMBERSHIP DUES	\$176.00
WA STATE GOOD ROADS & TRANSPORTATION ASSN		2016 DUES	232053	2016 MEMBERSHIP DUES	\$200.00
WATER SOLUTIONS INC		12720	231772	3 WTR MACHINES - FEB 2016	\$76.01
XEROX CORPORATION		083275943	231782	1ST FLOOR XEROX #LX5-690835	\$147.92
		083275944		BASEMENT XEROX #LX5-692207	\$74.52
		083275945		2ND FLOOR XEROX #MX4-343197	\$328.62
XO HOLDINGS LLC DBA		0280911464	232121	PHONE CHARGES 2/23-3/22/16	\$194.64
PW ADMIN & ENGINEERING TOTAL ****					\$3,464.62
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$3,464.62
FUND 520	HEALTH CARE/BENEFITS PLAN				
Division:	222	EMPLOYEE BENEFIT PROGRAM			
REHN & ASSOCIATES INC		JAN 2016	232014	HRA PREMIUMS-JANUARY	\$315.00
EMPLOYEE BENEFIT PROGRAM TOTAL ****					\$315.00
HEALTH CARE/BENEFITS PLAN Total ***					\$315.00
FUND 611	FIREMAN'S PENSION				
Division:	216	FIRE PENSION			
ANDERS, PETER		AP00003703011601	231881	MEDICARE PREMIUM/ANDERS	\$104.90
BOWLS, DAVID		AP00003503011601	231902	MEDICARE PREMIUM/BOWLS	\$104.90
CANFIELD, HARRY R		AP00000403011601	231909	MEDICARE PREMIUM/CANFIELD	\$104.90
CARRICK, HENRY		020316RL	231865	NON COVERED RX 1/23-1/27	\$309.79
		022416HC		NON COVERED RX 2/24/16	\$108.45
		AP00000503011601	231911	MEDICARE PREMIUM/CARRICK	\$104.90
CLARK, FRANK M		AP00000603011601	231923	MEDICARE PREMIUM/CLARK	\$104.90
DOWNES, DANNY		AP00005103011601	231942	MEDICARE PREMIUM/DOWNES	\$121.80
ELIASON, CURTIS		AP00003303011601	231945	MEDICARE PREMIUM/ELIASON	\$104.90
ESTY, RAYMOND J		AP00000903011601	231947	MEDICARE PREMIUM/ESTY	\$104.90
FERRIANS, ALLEN LARRY		AP00006003011601	231950	MEDICARE PREMIUM/FERRIANS	\$105.80
HOUCHIN, EARL		AP00001203011601	231966	MEDICARE PREMIUM/HOUCIN	\$104.90
JOHNSON, NEILS E		AP00003403011601	231971	MEDICARE PREMIUM/JOHNSON	\$104.90
JONES, HAROLD		AP00005503011601	231972	MEDICARE PREMIUM/JONES	\$104.90



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
KEYS, JACK D		AP00006203011601	231975	MEDICARE PREMIUM/KEYS	\$129.30
KROGER-FRED MEYER		010716DD	231868	NON COVERED RX #6282607	\$107.96
LAHTI, ROGER P		020316RL	231870	NON COVERED MED 12/9-1/14	\$260.00
		020416RL		NON COVERED RX 1/18-2/4	\$157.38
		021116RL		NON COVERED MED 2/4-2/11	\$130.00
		021916RL		NON COVERED MED 2/19	\$65.00
		AP00006403011601	231978	MEDICARE PREMIUM/LAHTI	\$104.90
MITCHELL, RAYMOND L		AP00001503011601	231992	MEDICARE PREMIUM/MITCHELL	\$105.80
MULROY, JAMES P		MEDICARE-MAR'16	231995	MEDICARE-MULROY-MAR 2016	\$121.80
MURRAY, DAVID		AP00008303011601	231996	MEDICARE PREMIUM/MURRAY	\$104.90
MYERS, EDWARD A		AP00007603011601	231997	MEDICARE PREMIUM/MYERS ED	\$104.90
OWEN, MICHAEL		AP00008703011601	232003	MEDICARE PREMIUM/OWEN	\$104.90
POLLARD, JAMES		AP00004803011601	232008	MEDICARE PREMIUM/POLLARD	\$104.90
RKSO LLC DBA		012716HC	231871	NON COVERED RX #4000680	\$959.00
RODGERS, GARY H		MEDICARE-MAR'16	232019	MEDICARE-RODGERS-MAR 2016	\$133.06
RONEY, LARRY		AP00003603011601	232021	MEDICARE PREMIUM/RONEY	\$104.90
SIEMENS, DONALD		AP00008103011601	232026	MEDICARE PREMIUM/SIEMENS	\$104.90
WEST, ROYAL		AP00002003011601	232060	MEDICARE PREMIUM/WEST	\$104.90
WILLIAMSON, CRAIG E		AP00007503011601	232062	MEDICARE PREMIUM/WILLIAMSON	\$104.90
FIRE PENSION TOTAL ****					\$4,808.24
FIREMAN'S PENSION Total ***					\$4,808.24
FUND 612	POLICEMEN'S PENSION				
Division:	217	POLICE PENSION			
ANDERSON DENTAL		011816DS	231864	DENTAL DOS 1/13/16	\$1,115.20
BAKER, MARSHALL R		AP00006303011601	231889	MEDICARE PREMIUM/BAKER	\$104.90
BATES, LAURIE VERN JR		AP00004903011601	231891	MEDICARE PREMIUM/BATES	\$104.90
BEDEN, LARRY		AP00003803011601	231894	MEDICARE PREMIUM/BEDEN	\$104.90
BRADFORD, LARRY		MEDICARE-MAR'16	231904	MEDICARE PREMIUM/BRADFORD-MAR	\$127.43
BRUNSON, DALE A		AP00004203011601	231905	MEDICARE PREMIUM/BRUNSON	\$104.90
BUSH, LEE		AP00008403011601	231907	MEDICARE PREMIUM/BUSH	\$104.90
CASE, MIKE		011516MC	231866	NON COVERED RX #6443117	\$20.82
		020316MC		NON COVERED RX #6449304	\$1.65
		MEDICARE-MAR'16	231914	MEDICARE-CASE-MAR 2016	\$133.06
CHEYENNE COUNTY HOSPITAL ASSOCIATION DBA		013116LB	231867	NON COVERED MED 10/16	\$17.00
CLEAVENGER, WILL J		AP00007303011601	231925	MEDICARE PREMIUM/CLEAVENGER W	\$105.80
CLEMENTS, JOHN M		AP00007403011601	231926	MEDICARE PREMIUM/CLEMENTS	\$104.90
COUCH, LARRY		AP00006603011601	231932	MEDICARE PREMIUM/COUCH	\$104.90
DEMYER, JAMES J		AP00008003011601	231939	MEDICARE PREMIUM/DEMYER	\$104.90
DRIVER, DOUGLAS D		AP00008803011601	231943	MEDICARE PREMIUM/DRIVER	\$121.80
DUCHEMIN, ROGER		AP00000803011601	231944	MEDICARE PREMIUM/DUCHEMIN	\$104.90



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GANLEY, JOHN M		AP00007903011601	231954	MEDICARE PREMIUM/GANLEY	\$104.90
HIGGINS, FRED C		AP00007803011601	231965	HIGGINS MEDICARE PREMIUM	\$104.90
KROGER-FRED MEYER		020116JD	231868	NON COVERED RX #6308201	\$899.36
LAGERGREN, KENNETH E DDS		011416RT	231869	NON COVERED DDS 1/14/16	\$492.50
LEWIS, DAVID L		AP00004303011601	231983	MEDICARE PREMIUM/LEWIS	\$105.80
LOHDEFINCK, RICHARD N		AP00002303011601	231984	MEDICARE PREMIUM/LOHDEFINCK	\$104.90
MOORE, ROBERT		AP00007103011601	231994	MEDICARE PREMIUM/MOORE	\$104.90
SNYDER, RONALD K DDS		011916JD	231872	NON COVERED DENTAL 1/19/16	\$260.60
SPARKS, DAVID W		AP00005903011601	232030	MEDICARE PREMIUM/SPARKS	\$104.90
THOMAS, GERALD D		AP00003203011601	232038	MEDICARE PREMIUM/THOMAS G	\$104.90
TURNER, ROY		AP00003103011601	232047	MEDICARE PREMIUM/TURNER	\$104.90
WILMOTH, ROD		AP00004503011601	232063	MEDICARE PREMIUM/WILMOTH	\$104.90
ZIMMERMAN, GERALD		AP00005003011601	232066	MEDICARE PREMIUM/ZIMMERMAN	\$121.80
POLICE PENSION TOTAL ****					\$5,306.12
POLICEMEN'S PENSION Total ***					\$5,306.12
FUND 632	UPTOWN BUSINESS IMP DISTRICT				
Division: 000					
UPTOWN BUSINESS IMPROVEMENT DISTRICT		UBID Q4 2015	231853	UBID Q4 2015 PAYMENT	\$2,820.00
UNASSIGNED TOTAL ****					\$2,820.00
UPTOWN BUSINESS IMP DISTRICT Total ***					\$2,820.00
FUND 633	DOWNTOWN BUSINESS IMP DISTRICT				
Division: 000					
RICHLAND DOWNTOWN BUSINESS IMPROVEMNT		DBID Q4 2015	231834	DBID Q4 2015 PAYMENT	\$1,850.70
UNASSIGNED TOTAL ****					\$1,850.70
DOWNTOWN BUSINESS IMP DISTRICT Total ***					\$1,850.70
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division: 600	SECOMM OPERATIONS GENERAL				
CENTURYLINK		0216/509-786-2112	231646	GENERAL 02/6-03/5/16	\$106.70
		0216-509-624-3863	231916	GENERAL 02/16-03/16/16	\$7.31
CORPORATE TRANSLATION SERVICES INC		85063	231799	TRANSLATION SRVCS-JAN 2016	\$83.57
EXTEND NETWORKS INC	P056202	16-12829	231674	DELL APPASSURE SOFTWARE REPLAY	\$2,817.09
FRONTIER		02/16 2061882381	231684	E911/GENERAL 02/10-03/9/16	\$241.29
		02/16 5096281472	231810	GENERAL FOR 02/04-03/03/2016	\$69.00
		02/16 5096282600	232090	LONG DISTANCE 02/10-3/9/16	\$981.90
		02/16 5096282608	231682	GENERAL 02/7-03/06/16	\$81.53
		02/16 5097352383	231683	GENERAL 02/7-03/6/16	\$158.79
INTERGRAPH CORPORATION	P055896	P160000257	231967	PART #:CONSULT2-PUBLIC SAFETY	\$2,762.23



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INTERGRAPH CORPORATION	P055896	P160000257	231967	PART #:CONSULT1-PUBLIC SAFETY	\$17,100.00
LEGACY TELECOMMUNICATIONS INC		18690	231711	COMMAND CTR-INSPECT GENERATOR	\$358.20
MOON, TAE-IM PHD		020916	232103	PSYCH EVALUATION-M DANIEL	\$400.00
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$268.28
SOFTCHOICE CORPORATION	P056223	4193526	232028	2016 MAINTENANCE RENEWAL	\$560.74
VANGUARD CLEANING SYSTEM OF INLAND NW		58045	231770	BCES JANITORIAL SRVCS-FEB	\$375.00
VERIZON WIRELESS		9760006290	232050	CELL PHONES 12/7-01/6/15CELL P	\$328.43
WATER SOLUTIONS INC		12728	231856	WATER FILTRATION 02/7-03/6/16	\$33.67
XEROX CORPORATION		083275938	231861	W7855 BASE CHRGP/PRINTS-JAN	\$73.86
SECOMM OPERATIONS GENERAL TOTAL ****					\$26,807.59
Division:	601	E911 OPERATIONS			
CHILDRESS, JOSH		16-042 CHILDRESS	231648	16-042 CBD TRAINING	\$331.98
CORPORATE TRANSLATION SERVICES INC		84996	231660	TRANSLATION SRVCS-JAN 2016	\$180.44
DAMSTEDT, KAITLEN		16-044 DAMSTEDT	231663	16-044 CBD TRAINING	\$153.00
FRONTIER		02/16 2061882381	231684	E911/GENERAL 02/10-03/9/16	\$241.29
KING COUNTY FINANCE		2067288	231819	CBD SUBSCRIPTION 2016	\$90.00
LANGUAGE LINE SERVICES LLC		3770910	231710	E911 TRANSLATION-JAN	\$7.74
LENKERSDORFER, KRISTEN		16-041 LENKERSDOR	231712	16-041 CBD TRAINING	\$153.00
MOON, TAE-IM PHD		020916	232103	PSYCH EVALUATION-M DANIEL	\$400.00
NETCASTERS INC		52191	231829	ONLINE TRAINING MGMT-FEB 2016	\$53.10
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$268.27
ZEHNDER, TARYN		16-043 ZEHNDER	231783	16-043 CBD TRAINING	\$153.00
E911 OPERATIONS TOTAL ****					\$2,031.82
Division:	602	SECOMM AGENCY			
BRASHEAR ELECTRIC INC	S016119	C14-097/PYMT1 RET	231640	BENTON COUNTY ups REPLACEMENT	\$4,736.88
	S016119	C14-097/PYMT2 RET		BENTON COUNTY ups REPLACEMENT	\$2,368.43
	S016119	C14-097/PYMT3 RET		ADDITIONAL SALES TAX DUE TO RA	\$568.47
	S016119			BENTON COUNTY ups REPLACEMENT	\$1,800.01
DESERTGREEN LAWN & TREE CARE LLC		149449	232084	TREAT SHRUB BEDS	\$168.33
SECOMM AGENCY TOTAL ****					\$9,642.12
SOUTHEAST COMMUNICATIONS CTR Total ***					\$38,481.53
FUND	642	800 MHZ PROJECT			
Division:	610	800 MHZ			
AMERIGAS		3049263279	232070	PROPANE REFILL-BADGER MTN	\$676.90
EXTEND NETWORKS INC	P056202	16-12829	231674	DELL APPASSURE SOFTWARE REPLAY	\$2,817.09
LEGACY TELECOMMUNICATIONS INC		18684	231711	SILLUSI-INSPECT GENERATOR	\$1,074.60
		18687		GOLGOTHA-INSPECT GENERATOR	\$1,074.60
		18690		COMMAND CTR-INSPECT GENERATOR	\$358.20
		18811		BADGER MTN-INSPECT GENERATOR	\$1,080.57



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SOFTCHOICE CORPORATION	P056223	4193526	232028	MAINTENANCE RENEWAL	\$560.74
800 MHZ TOTAL ****					\$7,642.70
800 MHZ PROJECT Total ***					\$7,642.70
FUND 643	EMERGENCY MANAGEMENT				
Division:	620	STATE / LOCAL ASSISTANCE			
FRONTIER		02/16 5096282600	232090	LONG DISTANCE 02/10-3/9/16	\$245.47
LEGACY TELECOMMUNICATIONS INC		18690	231711	COMMAND CTR-INSPECT GENERATOR	\$119.40
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$57.48
VANGUARD CLEANING SYSTEM OF INLAND NW		58045	231770	BCES JANITORIAL SRVCS-FEB	\$62.50
VERIZON WIRELESS		9760006290	232050	CELL PHONES 12/7-01/6/15CELL P	\$98.91
WATER SOLUTIONS INC		12728	231856	WATER FILTRATION 02/7-03/6/16	\$11.22
XEROX CORPORATION		083275938	231861	W7855 BASE CHRGP/PRINTS-JAN	\$43.08
STATE / LOCAL ASSISTANCE TOTAL ****					\$638.06
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
FRONTIER		02/16 5096282600	232090	LONG DISTANCE 02/10-3/9/16	\$245.48
LEGACY TELECOMMUNICATIONS INC		18690	231711	COMMAND CTR-INSPECT GENERATOR	\$119.40
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$57.49
VANGUARD CLEANING SYSTEM OF INLAND NW		58045	231770	BCES JANITORIAL SRVCS-FEB	\$62.50
VERIZON WIRELESS		9760006290	232050	CELL PHONES 12/7-01/6/15CELL P	\$138.92
WATER SOLUTIONS INC		12728	231856	WATER FILTRATION 02/7-03/6/16	\$11.22
XEROX CORPORATION		083275938	231861	W7855 BASE CHRGP/PRINTS-JAN	\$43.09
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$678.10
Division:	622	DOE EMERGENCY PREPAREDNESS			
FRONTIER		02/16 5096282600	232090	LONG DISTANCE 02/10-3/9/16	\$245.47
LEGACY TELECOMMUNICATIONS INC		18690	231711	COMMAND CTR-INSPECT GENERATOR	\$119.40
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$57.49
VANGUARD CLEANING SYSTEM OF INLAND NW		58045	231770	BCES JANITORIAL SRVCS-FEB	\$62.50
VERIZON WIRELESS		9760006290	232050	CELL PHONES 12/7-01/6/15CELL P	\$58.90
XEROX CORPORATION		083275938	231861	W7855 BASE CHRGP/PRINTS-JAN	\$43.09
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$586.85
Division:	623	JURISIDICITION			
DESERTGREEN LAWN & TREE CARE LLC		149449	232084	TREAT SHRUB BEDS	\$168.33
EXTEND NETWORKS INC	P056202	16-12829	231674	DELL APPASSURE SOFTWARE REPLAY	\$2,817.08
FRONTIER		02/16 5096282600	232090	LONG DISTANCE 02/10-3/9/16	\$245.47
POCKETINET COMMUNICATIONS INC		121500	231830	WIRELESS TRNSPRT/INTERNET-MAR	\$57.49
SOFTCHOICE CORPORATION	P056223	4193526	232028	MAINTENANCE RENEWAL	\$560.74
VANGUARD CLEANING SYSTEM OF INLAND NW		58045	231770	BCES JANITORIAL SRVCS-FEB	\$62.50
WATER SOLUTIONS INC		12728	231856	WATER FILTRATION 02/7-03/6/16	\$11.22



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XEROX CORPORATION		083275938	231861	W7855 BASE CHRG/PRINTS-JAN	\$43.09
JURISIDICITION TOTAL ****					\$3,965.92
EMERGENCY MANAGEMENT Total ***					\$5,868.93
FUND 803	UTILITY BILL CLEARING FUND				
Division: 000					
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY11725	231839	Customer Refund	\$10.18
		CISPAY11726	231794	Customer Refund	\$18.69
		CISPAY11727	231837	Customer Refund	\$112.41
		CISPAY11728	231814	Customer Refund	\$274.04
		CISPAY11729	231838	Customer Refund	\$42.00
		CISPAY11730-	231796	CUST 138455 ACCT 570400	\$20.00
		CISPAY11731	231835	Customer Refund	\$23.26
		CISPAY11732	231792	Customer Refund	\$239.59
		CISPAY11733	231859	Customer Refund	\$39.74
		CISPAY11734	231805	Customer Refund	\$4.93
				Customer Refund	\$49.00
		CISPAY11735	231843	Customer Refund	\$71.72
		CISPAY11736	231826	Customer Refund	\$135.10
		CISPAY11737	231821	Customer Refund	\$209.00
		CISPAY11738	231787	Customer Refund	\$12.73
				Customer Refund	\$10.45
		CISPAY11739	231789	Customer Refund	\$14.35
		CISPAY11740	231845	Customer Refund	\$60.01
				Customer Refund	\$49.18
		CISPAY11741	231822	Customer Refund	\$5.89
		CISPAY11742	231802	Customer Refund	\$35.20
		CISPAY11743	231817	Customer Refund	\$90.65
		CISPAY11744	231813	Customer Refund	\$38.49
		CISPAY11745	231815	Customer Refund	\$3.59
		CISPAY11746	231816	Customer Refund	\$13.66
		CISPAY11747	231912	Customer Refund	\$99.26
		CISPAY11748	231937	Customer Refund	\$103.15
		CISPAY11749	231940	Customer Refund	\$100.34
		CISPAY11750	231976	Customer Refund	\$21.75
		CISPAY11751	232023	Customer Refund	\$104.37
		CISPAY11752	231886	Customer Refund	\$2.80
		CISPAY11753	231957	Customer Refund	\$21.80
		CISPAY11754	231970	Customer Refund	\$47.72
UNASSIGNED TOTAL ****					\$2,085.05



Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				UTILITY BILL CLEARING FUND Total ***	\$2,085.05



City Of Richland

VL-1 Voucher Listing

From: 2/22/2016 To: 3/4/2016

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$1,548,216.19

Number of Invoices

Amount

Vouchers In Richland	304	\$382,531.85
Vouchers In Tri Cities	173	\$370,726.35
Vouchers In WA	216	\$272,209.68
Vouchers Outside WA	521	\$522,748.31
Vouchers Final Total.....	1214	\$1,548,216.19

Ob ject Category	Title	Total	Percentage
1	SALARIES	\$50.62	0%
2	BENEFITS	\$15,189.85	0.98%
3	SUPPLIES	\$226,593.82	14.64%
4	OTHER SERVICES & CHARGES	\$557,622.92	36.02%
5	INTERGOVERNMENTAL SERVICES	\$109,163.22	7.05%
6	CAPITAL PROJECTS	\$348,225.75	22.49%
	MACHINERY & EQUIPMENT	\$32,249.69	2.08%
	REFUNDS	\$2,085.05	0.13%
9	INTERFUND SERVICES	\$284.68	0.02%
	INVENTORY PURCHASES	\$256,750.59	16.58%
	Total	\$1,548,216.19	



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Reports and Comments

Key Element:

Subject:

City Manager

Department:

City Manager

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Reports and Comments

Key Element:

Subject:

City Council

Department:

City Council

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 03/15/2016

Agenda Category: Reports and Comments

Key Element:

Subject:
Mayor

Department:
City Council

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments: