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MINUTES

Code Enforcement Board Meeting
City Council Chambers – 625 Swift Blvd
Tuesday, November 12, 2024 ~ 6:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair White called the meeting to order at 6:00 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Ragan Faylor, Vice Chair
Eric Bostrom, Member
Todd Samuel, Member
Jenna Coddington, Member (6:12 pm)

ALSO IN ATTENDANCE:

Jamie Williams, Code Enforcement Officer
Stephanie Dorko, Code Enforcement Officer
Heidi Glasen, Code Enforcement Officer
Kurt Maier, Council Liaison
Nick Mutrux, Staff Liaison
Bunnie Avery, Administrative Assistant II
Carl Stoddard
Jessica Bolyard

APPROVAL OF AGENDA

1. Member Samuels made a motion to approve the November 12, 2024 meeting agenda. Vice-Char Faylor seconded the motion. The motion carried 4-0.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

2. Member Bostrom made a motion to approve the minutes of the October 8, 2024 meeting of the Code Enforcement Board as presented. Member Samuels seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair White began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

Vice Chair Faylor said he would abstain from voting on agenda items 3 and 4.

3.	**20240891**	**Lynnette Jagoda**
	Location of Violations:	2035 George Washington Way, Richland, WA 99354
	Mailing Address:	900 Rolling Meadow Drive, Lavon, TX 75166

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Description of Violations:	RMC 10.04.030(C) Accumulation of Garbage, RMC 10.04.040(G) Household Items and Vehicle Parts, RMC 10.06.030 Inoperable Vehicle Storage
Notice of Civil Violation Issued:	October 11, 2024

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of $1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove all plastic, buckets, open totes, and containers from the outside of the dwellings and dispose of or store in accordance with the Richland Municipal Code. Remove all household items including furniture, ice chests, and appliances from the front side of the house and dispose of or store in accordance with the Richland Municipal Code. Demonstrate that the white minivan on the driveway is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Member Bostrom motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of $1,000 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met remove all plastic, buckets, open totes, and containers from the outside of the dwellings and dispose of or store in accordance with the Richland Municipal Code. Remove all household items including furniture, ice chests, and appliances from the front side of the house and dispose of or store in accordance with the Richland Municipal Code. Demonstrate that the white minivan on the driveway is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 3-0 with Faylor and Coddington abstaining.

4. 20240891 Jessica Bolyard

Location of Violations:	2035 George Washington Way, Richland, WA 99354
Mailing Address:	Same
Description of Violations:	RMC 10.04.030(C) Accumulation of Garbage, RMC 10.04.040(G) Household Items and Vehicle Parts, RMC 10.06.030 Inoperable Vehicle Storage
Notice of Civil Violation Issued:	October 11, 2024

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was present to present their case and respond to question from the Code Enforcement Board.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of $1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove all plastic, buckets, open totes, and containers from the outside of the dwellings and dispose of or store in accordance with the Richland Municipal Code. Remove all household items including furniture, ice chests, and appliances from the front side of the house and dispose of or store in accordance with the Richland Municipal Code. Demonstrate that the white minivan on the driveway is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred December 8, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Member Coddington motioned to find the respondent in violation of the Richland Municipal Code as cited in the Repeat Notice of Civil Violation. Member Samuel seconded the motion. The motion carried 4-0 with Faylor abstaining.

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Member Coddington motioned to impose a monetary penalty in the amount of $2,000 for the Notice of Civil Violation with $1,500 being held in abeyance until December 8, 2024 if compliance is met. For compliance to be met remove all plastic, buckets, open totes, and containers from the outside of the dwellings and dispose of or store in accordance with the Richland Municipal Code. Remove all household items including furniture, ice chests, and appliances from the front side of the house and dispose of or store in accordance with the Richland Municipal Code. Demonstrate that the white minivan on the driveway is operable under its own power or store in accordance with the Richland Municipal Code. If correction of the violation has not occurred December 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 4-0 with Faylor abstaining.

5.	**20241297**	**Darr Bartlett & Linda Leitenberg**
	Location of Violations:	2023 Newcomer Avenue, Richland, WA 99354
	Mailing Address:	Same
	Description of Violations:	RMC 10.04.030(C) Accumulation of Garbage, RMC 10.04.040(G) Household Items and Vehicle Parts
	Notice of Civil Violation Issued:	October 28, 2024

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of $500 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met remove the trash, debris, furniture, and household items from the trailer on the driveway and dispose in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Vice Chair motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of $500 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met remove the trash, debris, furniture, and household items from the trailer on the driveway and dispose in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 5-0.

6.	**20241128**	**Glenn Burnett**
	Location of Violations:	1523 Goethals Drive, Richland, WA 99354
	Mailing Address:	2081 Hoxie Avenue, Richland, WA 99354
	Description of Violations:	RMC 11.33.020 Trailer Storage
	Notice of Civil Violation Issued:	October 14, 2024

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of $1,000 for the issuance of the Notice of Civil Violation (Exhibit 1). For compliance to be met move the boat trailer on the driveway so it is parked at least 10 feet from the roadway in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement.

CODE BOARD DECISION: Member Bostrom motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of $1,000 for the issuance of the Notice of Civil Violation as compliance has not been met. For compliance to be met move the boat trailer on the driveway so it is parked at least 10 feet from the roadway in accordance with the Richland Municipal Code. If correction of the violation has not occurred by December 8, 2024, the city may proceed with abatement. Member Samuel seconded the motion. Motion carried 4-1.

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EXECUTION OF ORDERS:
Chair White requested that the City please hand up the Orders from tonight's hearings for execution.

CONTINUED CASES / OLD BUSINESS:
None

NEW / OTHER BUSINESS:
There will be no Code Board meeting in January 2025.

ADJOURNMENT:
Chair White adjourned the meeting at 7:16 p.m.

APPROVED this 10th day of December 2024.

SKYE WHITE, Chairman

ATTEST:

Bunnie Avery

Bunnie Avery, Administrative Assistant II