



Agenda
City Council Regular Meeting
Tuesday, January 21, 2025
Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

1. Mid-Columbia Children's Museum Presentation
- Beth Crocker, Board Vice President

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

2. Authorizing an Amendment to the 2025-2030 Six-Year Transportation Improvement Program, Resolution No. 2025-14
3. Proposed 2025-2029 Consolidated Plan and First Year Annual Action Plan, Resolution No. 2025-15

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

4. Approval of the January 7, 2025 City Council Regular Meeting Minutes
- Jennifer Rogers, City Clerk

Ordinances - First Reading:

None

Ordinances - Second Reading & Passage:

5. Ordinance No. 2025-01, Amending Chapter 13.06 of the Richland Municipal Code related to Medical and Ambulance Service Utility Fees
 - Tom Huntington, Fire Chief
6. Ordinance No. 2025-02, Amending Richland Municipal Code Section 12.03.040 related to Calculation of Impact Fees
 - Carlo D'Alessandro, Public Works Director
7. Ordinance No. 2025-03, Establishing and Dedicating Additional Right-of-Way for Polar Way
 - Carlo D'Alessandro, Public Works Director

Resolutions - Adoption:

8. Resolution No. 2025-07, Authorizing a Member Services Agreement with Northwest Requirements Utilities
 - Clint Whitney, Energy Services Director
9. Resolution No. 2025-08, Authorizing the Fourth Amended and Restated Interlocal Agreement for Benton County Emergency Services
 - Drew Florence, Assistant City Manager
10. Resolution No. 2025-09, Accepting a Hanford Area Economic Investment Fund Advisory Committee Grant for the Northwest Advanced Clean Energy Park Sewer Infrastructure Project
 - Amanda Wallner, Economic Development Manager
11. Resolution No. 2025-10, Authorizing a Purchase and Sale Agreement with the City of West Richland for Property located along Twin Bridges Road
 - Amanda Wallner, Economic Development Manager
12. Resolution No. 2025-11, Accepting a Washington State Department of Transportation 2024 City Safety Program Grant for funding Improvements to Systemic Stop-Controlled Intersections
 - Carlo D'Alessandro, Public Works Director
13. Resolution No. 2025-12, Accepting Washington State Transportation Improvement Board Urban Arterial Program and Active Transportation Program Grants
 - Carlo D'Alessandro, Public Works Director
14. Resolution No. 2025-13, Accepting Washington State Department of Transportation National Highway System Asset Management Program Grants
 - Carlo D'Alessandro, Public Works Director
15. Resolution No. 2025-17, Authorizing a First Amendment to the City Manager Employment Contract with Jon Amundson
 - Heather Kintzley, City Attorney

Items - Approval:

16. Authorizing an Increase to the City Manager's Annual Salary for Calendar Year 2025
 - Lacey Paulsen, Human Resources Director
17. Authorizing Travel for (TCLC) Tri-Cities Legislative Days & AWC Mayors Exchange for Mayor Richardson and Travel for Councilmember VanDyke to (TCLC) Tri-Cities Legislative Days
 - Jon Amundson, City Manager

Expenditures - Approval:

18. Expenditures from December 1, 2024 to December 31, 2024 for \$30,377,259.64 including Travel Checks Nos. 20678-20678, Accounts Payable Check Nos. 329729-331203, Accounts Payable Wire Nos. 10363- 10404, Payroll Wires & ACH Nos. 14415-14463, Payroll Direct Deposit & Check Nos. 232417-233559, and Pension Check Nos. 6902-6922.
 - Brandon Allen, Finance Director

Items of Business:

19. Resolution No. 2025-14, Amending the 2025-2030 Six-Year Transportation Improvement Program
 - Carlo D'Alessandro, Public Works Director
20. Resolution No. 2025-15, Adopting the 2025-2029 Consolidated Plan for the Community Development Block Grant (CDBG) Program and the HOME Investment Partnership Program
 - Toni Lehman, CDBG / HOME Administrator
21. Resolution No. 2025-16, Adopting the First Year Annual Action Plan and Authorizing Submission of Grant Forms for CDBG and HOME Program Funding
 - Toni Lehman, CDBG / HOME Administrator

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.